



BOARD OF SELECTMEN
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

TODD R. JOHNSON, CHAIRMAN
SCOTT WILSON, VICE CHAIRMAN
BRUCE PANILAITIS, PH.D., CLERK
DAVID H. GAY
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MEETING MINUTES
JANUARY 13, 2015

Chairperson Todd Johnson called the meeting to order at 7:04 p.m. Present for the Board of Selectmen meeting were Scott Wilson, Vice Chair; Bruce Panilaitis, Clerk and Board Members, David Gay and James Wentworth. Richard Montuori, Town Manager was also present. Attorney Charles Zaroulis was not present

Scheduled Items

National Grid

This presentation was a typo on the agenda as National Grid is not scheduled to attend until the next meeting, January 27, 2015 at 7:00 p.m.

Residents

Mr. Johnson opened the meeting up for public comment; no one present came forward to speak.

New Business

Status of Appointments

The Selectmen met last Saturday from 9:00 to 11:30 a.m. and interviewed 10 to 11 candidates for various committees where there was some renewed interest on behalf of some residents. There are still 3 to 4 additional candidates to interview. There has been some illness with staff in the Selectmen's office so the remaining interviews have not been able to be scheduled. These will be put on the agenda for the next meeting at 6:00 p.m. on January 27, 2015. Following this time, the Selectmen will be in a position to make a decision on these outstanding appointments.

Library Trustee Resignation

The Selectmen were notified by the Town Clerk and by a letter from Mr. Robert Homeyer, a Library Board of Trustees member that he is resigning, as he is moving his residence to another state. His resignation is dated December 31, 2014. The Town Clerk has confirmed that Mr. Homeyer's term has two years left on it. The process has two parts; the trustees have 30 days from December 31 to notify the selectmen of this vacancy and if they choose to do this, then the selectmen will post the opening for the position for seven days. Following the seven days the selectmen and the trustees will meet jointly to vote and make an appointment through to the next town election. The Selectmen also have until February 6, 2015 to inform the Town Clerk to put the open library trustee position on the ballot for the Annual Town Election. The Chair requested this vote take place tonight.

MOTION: Mr. Gay made the motion to officially notify the Town Clerk and post the unexpired term for the Library Board of Trustees on the election ballot for April 2015; seconded by Mr. Wilson and the motion carried 5-0.

Green Tea Café, 1899 Main Street—common victualler license application

This was a previously held license that is seeking renewal or reopening as the business may have closed.

MOTION: Mr. Wilson made the motion to approve the common victualler license application for Green Tea Café; seconded by Mr. Panilaitis and the motion carried 5-0.

JT Cakes, 2344 Main Street—common victualler license application

This is a new business application. The selectmen requested a brief summary when new applications come through as to help to promote new business in town.

MOTION: Mr. Gay made the motion to approve the common victualler license application for JT Cakes; seconded by Mr. Wilson and the motion carried 5-0.

Towne Place Suites by Marriott, 20 International Place—common victualler application

This is a new license to be voted on.

MOTION: Mr. Wilson made the motion to approve the common victualler license application for Towne Place Suites by Marriott; seconded by Mr. Gay and the motion carried 5-0.

William R. Gosse—Disclosure by Municipal Employee, Hockey Coach

Mr. William R. Gosse, a non-elected official as a Tewksbury Firefighter and EMT since 1998 is disclosing his contract to be an Assistant Hockey Coach for the current hockey season for the Tewksbury School Department. These services will be provided outside his normal working hours as a municipal employee, the services are not required as part of his regular duties as a municipal employee, and he will not be compensated for more than 500 hours during a calendar year. Mr. Gosse has submitted all appropriate paperwork and Senior Town Counsel finds the disclosure paperwork in order as presented.

MOTION: Mr. Panilaitis made the motion to accept the disclosure provided by Mr. William R. Gosse as presented; seconded by Mr. Wilson and the motion carried 5-0.

Town Manager

Only to note the agenda was amended this afternoon to reflect an executive session following tonight's regular meeting.

Outstanding Minutes: December 2, 2014 (regular session), December 16, 2014 (regular session)

MOTION: Mr. Panilaitis made the motion to approve the minutes as presented for December 2, 2014 and December 16, 2014 regular session; seconded by Mr. Wilson and the motion carried 4-0.

Board Member Reports

Bruce Panilaitis:

- Town Center Committee still waiting to receive RFPs
- Economic Development Committee will meet next week
- Note on all the interviews this past weekend, was impressed so many came out to apply and interview for positions—many new residents, and many who have not participated in town government before

Scott Wilson:

- Updated the Selectmen's page on the town website regarding the Tennessee Gas Pipeline; there will also be another meeting on February 17, 2015 from 6:00 to 8:00 p.m. at the Wyndham Hotel in Andover—the public is welcome to attend
- Beautification Committee will meet next week to discuss the artwork on switchboxes, Spring Clean-Up Day, and 2015 action items

David Gay:

- Public Events Committee will meet next Tuesday, January 20 to discuss lessons learned from the holiday tree lighting event, the Friends of the Patriotic Activities Committee regarding fundraising for fireworks on 4th of July, and the Fall Harvest Festival
- Lowell Sun met with the Board of Selectmen and Steve Sadwick to do an article on Route 38 improvements; great interviews and work on this program—nice video was taken as well, good comprehensive report

James Wentworth:

- Excited! About all the new interest in town government
- CPC will meet to discuss the Rail Trail presentation which will be given at next meeting, also will hear about an Affordable Housing Project
- Want to recognize and thank Mr. Homeyer for his years of service as he has always been very active in the Tewksbury Community and had a business here for many years—he will be missed
- Friday night is the Winterfest Dance to benefit the Tewksbury High Cheerleading team who will compete the in the nationals in February
- Announcement has come that Chapter 90 funds will be released to communities as \$1M had been held by the previous Governor Duval; not sure how much or when it will come but looking forward to receiving this for projects in town

Todd Johnson

- Green Committee met last Thursday, he was not able to attend but understands work on the next grant is in progress
- Economic Development Process Review Committee has two openings for positions and has had these open since inception of the committee; hoping to get these filled after the next round of interviews is complete
- Correspondence has been sent to the state delegation members to meet over three consecutive meetings with the Board of Selectmen starting on January 27, 2015; this will facilitate the members to have more time with the selectmen instead of coming all at once as a panel
 - Would like to manage process and requested 5 to 6 top priorities for Selectmen to submit to the Chair and then as a team will develop a consensus on questions and submit to delegation prior to the meeting; please submit by end of month so he can coordinate
- New legislation session took place and Representative Miceli and Senator L'Italien reached out on the Livingston Street land and the Tewksbury Cemetery to create movement from DCAM—thanks to them as they both have not forgotten us
- Requested an update from Mr. Montuori on the FY16 budget; his goal is to present at the next meeting or the last week in January to the selectmen

The next meeting will be held on January 27, 2015 at 6:00 to perform interviews for committee positions followed by 7:00 meeting with state delegation.

Earlier today the Selectmen amended the agenda to reflect an executive session; and in the Chair's opinion discussion of the item on the agenda, collective bargaining, would be detrimental to the town's interest. The Chair requested a motion to enter into executive session.

MOTION: Mr. Wilson made the motion for the Board to enter into Executive Session; Mr. Gay seconded the motion, and on a roll call vote Mr. Wentworth, Mr. Gay, Mr. Wilson, Mr. Panilaitis, and Mr. Johnson vote in favor. The motion was unanimous at 7:35 pm.

MOTION: Mr. Gay made the motion for the Board to exit Executive Session at 8:35 p.m.; Mr. Wilson seconded, and on a roll call vote Mr. Wentworth, Mr. Gay, Mr. Wilson, Mr. Panilaitis, and Mr. Johnson vote in favor for a unanimous vote.

Adjournment

MOTION: Mr. Wilson made the motion for the Board to adjourn at 8:36 p.m.; Mr. Gay seconded, and the motion carried 5 to 0.

Approved by the Board of Selectmen on February 24, 2015