

Displacement Preference Application Instructions

Dear Applicant:

In order to apply for the displacement preference category, you must fill out and provide documents specific to the preference you are requesting as described on the Checklist of Required Verification Documents for Displacement Preference. You will also need to provide other documents that the Tewksbury Housing Authority, as management agent needs to determine your eligibility for Displacement Preference Status as well as for the program(s) for which you have applied. Your Displacement Preference Application will not be processed until you have provided everything required. A complete application will contain:

1. Standard Application for Villa at Meadowview with required verifications attached.
2. Displacement Preference Application for Villa at Meadowview with required verifications attached.
3. Verification of income and assets for all household members (for example, last ten (10) weeks pay stubs, letter from Dept. of Transitional Assistance, Bank statements).
4. Elderly/Handicapped Housing - proof of age or handicap (handicapped status must be verified on form).
5. Declaration of Residency and Authorization to Release Information

You may submit your Displacement Preference Application when you believe that your circumstances meet the Displacement Preference criteria. When your application is complete, the Housing Authority will notify you. If you decide that you do not want to apply for Displacement Preference now, you do not need to submit anything further at this time.