

TOWN OF TEWKSBURY COMMUNITY PRESERVATION COMMITTEE

PROJECT INFORMATION

Project Title: _____

Please attach a narrative on all applicable subjects.

- _____ 1. Scope or concept of project:

- _____ 2. Project goal and objectives: (Indicate how the Category Specific Criteria for the CPA are met.)

- _____ 3. Copy of property deed or proof of site control.

- _____ 4. Projected action plan and timeline: (List steps needed to complete project. These steps will be critical to completing Project Status Reports that will be due in time to report back to Town Meeting each year until the project is complete.)

- _____ 5. Anticipated project cost: (Provide a budget, with line itemization.)

- _____ 6. Other funding sources, including private/public/in-kind:

- _____ 7. CPA funding request:

- _____ 8. Budget justification: (Provide an explanation for why each type of expense is needed.)

- _____ 9. List and describe any comparable projects by applicant:

- _____ 10. Relevance to community: (Indicate how project is relevant to the current and/or future needs of Tewksbury.)

- _____ 11. Supporting documents: (Provide supporting letters, references, studies, maps, and statistics.)