

BUILDING COMMISSIONER'S CHECKLIST FOR COMMUNITY DEVELOPMENT

INSTRUCTIONS: This form is used to verify that all necessary approval/permits from Boards and Departments having jurisdiction have been obtained. This does not relieve the applicant and/or landowner from compliance with any applicable local or state law, regulations or requirements. **YOU MUST SUBMIT A PLOT PLAN FOR REVIEW.**

PROJECT ADDRESS: _____

OWNER'S NAME: _____ **PHONE#:** _____

DESCRIPTION OF THE PROPOSED WORK: (Explain what you are proposing to build include size and location)

ASSESSOR'S

Parcel ID (Map/Lot): _____ ADDRESS: _____

AUTH. SIGNATURE: _____ DATE: _____

BOARD OF HEALTH

Kitchen (Commercial): _____ **Septic System Permit #:** _____

AUTH. SIGNATURE: _____ DATE: _____

Comments: _____

ENGINEERING

NPDES Permit: _____

AUTH. SIGNATURE: _____

Sewer Entrance Permit: _____

AUTH. SIGNATURE: _____

DEPARTMENT OF PUBLIC WORKS

Driveway/Right of Way Permit: _____

AUTH. SIGNATURE: _____

Water Permit: _____

AUTH. SIGNATURE: _____

FIRE DEPARTMENT

AUTH. SIGNATURE: _____ DATE: _____

COMMUNITY DEVELOPMENT

PB: _____ **ZBA:** _____ **SP#:** _____ **TYPE#:** _____

AUTH. SIGNATURE: _____ DATE: _____

Comments: _____

CONSERVATION COMMISSION

Order of Conditions (Permit #): _____

AUTH. SIGNATURE: _____ DATE: _____

Comments: _____