

# **Annual Report**

## **Town of Tewksbury Massachusetts**



**2010**

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# 2010 IN MEMORIAM

<b>PERSON'S NAME</b>	<b>POSITION HELD</b>
Evelyn M. Belbin	Election Staff
Barbara A. Bernardi	Town Meeting Recorder Election Staff
Norman O. Boudreau	Chief Assessor Selectman Finance Committee Financial Task Force Personnel By-Law Review Board
Paul F. Crowley, Sr.	Sports Program
Leonard J. DiGiorgio	Election Staff
Doris M. Ducette	School Cafeteria
Frank Eppolito, Jr.	Election Staff
Paul F. Hanks	Election Staff
Clarence W. Hodges	Election Staff
Jean F. Leighton	Election Staff
Marie T. Mann	Election Staff
Meghan Mary McCarthy	Student
Marceline T. Miner	Senior Lunch Program
Mary Ann Nawn	School Library Aide
Catherine L. Nolan	Election Staff
Christine M. Nolan	Election Staff
Karl E. Norton	Election Staff
David Ross Sargent	Town Plumbing & Gas Inspector
Nancy Sitar	Election Staff
Chester C. Sullivan	Planning Board

# GENERAL GOVERNMENT

*Biograph  
Annual and Special Elections*

*Town Officers  
Town Meeting Warrants*

*Town Committees  
Elections*

## Biograph

**1. Town:**

Tewksbury, Massachusetts  
Incorporated in 1734

**2. County:**

Middlesex, ss.

**3. Location:**

At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.

**4. Population:**

2000 - 30,315  
2005 - 30,730  
2006 - 30,762  
2007 - 32,382  
2008 - 32,774  
2009 - 33,067  
2010 - 32,516

**5. Land Areas:**

20.70 square miles  
10,789.5 acres

**6. Density:**

Person per square mile:  
2000 - 1,464  
2006 - 1,486  
2007 - 1,564  
2008 - 1,583  
2009 - 1,597  
2010 - 1,570

**7. Climate:**

Mean annual precipitation - 43.40 inches.  
Mean Temperature - January - 26.6 degrees  
July - 73.7 degrees.

**8. Elevation:**

Highest Point: Ames Hill, 363 feet;  
North section: 200 feet;  
West section: 150 feet;  
Center: 120 feet;  
South section: 150 feet  
(above mean sea level)

**9. Topography:**

Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.

**10. Established:**

Inhabitants separated from Billerica in 1733.  
First Town Meeting held January 14, 1734.  
Duly incorporated December 23, 1734.

**11. Form of Government:**

Open Town Meeting  
Five Member Elected Board of Selectmen  
Appointed Town Manager

## Elected Officers

### SELECTMEN

Todd R. Johnson, Chairman	2013
Anne Marie Stronach	2013
Douglas W. Sears, Esq.	2011
David H. Gay	2012
Scott Wilson	2012

### BOARD OF HEALTH

Philip L. French	2010
Christine McKinnon	2010
Ralph M. McHatton	2011
Edward J. Sheehan	2012
Mary Ellen Fernald	2012

### TOWN CLERK

Mary-Ann O'Brien Nichols	2011
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### MODERATOR

Warren Layne	2011
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### PLANNING BOARD

David J. Plunkett	2010
Sal Torname	2011
Nancy L. Reed	2012
Robert A. Fowler	2013
Vincent W. Spada	2014

### SCHOOL COMMITTEE

Michael Kelley	2011
Dennis Francis	2012
Jayne Miller	2012
Joseph Russell	2013
Kristen M. Polimeno	2013

### REGIONAL VOKE SCHOOL COMMITTEE

Patricia W. Meuse,	2010
John Peter Downing	2012

### TRUSTEES PUBLIC LIBRARY

Joseph C. Frank	2010
Eugene F. Walsh	2010
Patrick J. Joyce	2011
Brenda M. Orio	2011
Patricia A. Pino	2012
Paul F. Fortunato	2012

### HOUSING AUTHORITY

Linda A. Ricardo-Brabant	
Matthew McLaughlin (Governor's Appointee)	2011
Mark A. DiFruscia	2011
John W. Deputat	2013
Louise A. Gearty	2014

## Appointive Officers

Town Manager	Richard A. Montuori
Asst. to the Town Manager	Sandra A. Barbeau
Town Counsel	Charles J. Zaroulis
Animal Control Officer	Brian Fernald
Animal Inspector	Pam Gorassi
Appraisers	Board of Selectmen
Assessor (Chief)	John J. Kelley, Jr.
Assessor	Barbara Flanagan
Assessor	Susan E. Moore
Attendance Officer	
Accountant	Donna J. Gill
Building Commissioner	Edward Johnson
Asst. Building Commissioner	
Community Dev. Director	Steven Sadwick
D.P.W. Superintendent	Brian Gilbert
Emergency Management Dir.	Michael Sitar
Finance Director	Donna Walsh
Fire Chief	Richard Mackey
Director of Public Health	Lou-Ann Clement
Health Sanitarian	Dean Treachis
Deputy Animal Inspector	Dean Treachis
MCOG Representative	Charles E Coldwell
Police Chief	Timothy Sheehan
Recreation Director	Roy Patterson
Sealer of Weights & Measures	Edward Johnson
Superintendent of Schools	Christine L. McGrath, Ph.D
Tax Collector	Lorraine Langlois
Town Historian	Warren Carey
Treasurer	Janet Smith
Veterans Agent	James Williams
Veterans Burial Indigent	Farmer & Dee, Inc.
	Tewksbury Funeral Home
Veterans Grave Officer	
Wire Inspector	Jeremiah Delaney

# Appointed Boards- Committees-Commissions

## APPEALS BOARD

Marc DiFruscia	2011
Robert Dugan	2012
Amy Witts	2013

## APPEALS BOARD – ASSOCIATE MEMBERS

Lee Denis	2011
David Barletta	2011

## BOARD OF REGISTRARS

Mary-Ann O. Nichols, Town Clerk	2011
Edward Creamer	2013
Ruth Teague	2012
Francis Teague	2011

## COMMUNITY PRESERVATION COMMITTEE

Nancy Reed	2009
Larry Bairstow	2009
Corrine A. Delaney	2009
David H. Gay	
Thomas Churchill	
Donna Pelczar	
Richard Montouri	

## CONSERVATION COMMISSION

Stanley Folta, Jr.	2013
Anthony Ippolito	2012
Laurence Bairstow	2011
Stephen Deackoff	2011
Dennis Sheehan	2011

## CONSERVATION COMMISSION – ASSOCIATE MEMBERS (2)

## CONSTABLE – TERM TO EXPIRE – 2011

Sandra Barbeau  
 Dana Berkeley  
 Richard Carter  
 Gregory Danas  
 Peter Danas  
 John Flaherty  
 Wilfred Lambert  
 James J. Mazza  
 Darlene Michalewicz  
 Harold Morang  
 David Muscovitz  
 Gail Perdicaro  
 George H. Rost, Jr.  
 Anthony Saia  
 Christopher J. Swimm

## COUNCIL ON AGING

### Selectmen Appointees

Rose McKenna	12/2011
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Mark Wood	12/2011
Ellen (Peg) Keefe	12/2012
Dvoralyn (Dee) Kerr	12/2013
Paul McNaught	12/2013

## Council On Aging Chairman Appointees

Joan Unger	12/2013
Lorene Patch	12/2013
Marie Durgan	12/2011
Joanne Aldrich	12/2012
Warren Layne	12/2012
Joel Deputat	12/2012

## Council On Aging - Alternate Appointees

Virginia Desmond	Expires: 9/2012
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## ECONOMIC DEVELOPMENT COMMITTEE

Nancy Reed  
 David J. Plunkett  
 David H. Gay  
 Richard Montuori  
 Kevin Donnelly  
 Stephen Deackoff  
 Tracy Clement

## FINANCE COMMITTEE

Kevin Donnelly	2013
Thomas Cooke	2013
Ray Lisiecki	2013
David Aznavoorian	2011
Ronald Hall	2011
George Donovan	2011
Christian McMillan	2012
Damin Sutherby	2012
Ralph Ford	2012

## GREEN COMMITTEE

Anne Marie Stronach	2011
James Duffy	2011
Joseph Cary	2011
Marc Ginsburg	2011
Robert Fowler	2011
Kristen Polimeno	2011
Thomas Cooke	2011

## HIGH SCHOOL BUILDING COMMITTEE

Anne Marie Stronach	
Brenda Regan	
Jack Quinn	
James Cutelis	
Joseph Russell	
John J. Kelley, Jr.	
Pat Lally	
Rich Guida	
Richard Montuori	
Ronald Hall	
John O'Connor	
Dennis Francis	
Vincent Spada	2010

Tom Cooke 2011

**HISTORICAL COMMISSION**

Kevin Sullivan 2010  
William Wyatt 2012  
Beverly Bennett 2011  
Eileen McDonagh 2011  
James Gaffney 2011  
Keith Rauseo 2011

**LOCAL HOUSING PARTNERSHIP**

Stephen Deackoff  
Greg Peters  
Jay Axson  
Raymond White  
Corrine Delaney  
Laura Caplan  
Ron Roy

**Advisory Members:**

Steven Sadwick (Community Development Director)  
Nancy Reed (Planning Board)  
David Gay (Board of Selectmen)

**MASS. CULTURAL COMMISSION**

Marylou Christoffels 2010  
Maria Galante 2010  
M. Eileen McGonagh 2012  
Jacqueline Stone 2011

**PERSONNEL RELATIONS REVIEW BOARD**

William Phalan  
Sandra A. Barbeau  
Roy Patterson  
Alfred Donovan  
Frances Spinale

**RECYCLING COMMITTEE 2011**

Loretta Ryan  
Kristina M. Rogers  
Sean Czarniecki  
Jae Gray  
Cathy Peirce  
Sandra A. Barbeau  
Pamela Meroski 2012  
Kristin Smith

**SPECIAL ACT CHARTER COMMITTEE**

Elizabeth A. Carey  
Sandra A. Barbeau  
James Biewener  
Kevin Donnelly  
Dean Graffeo  
Mary-Ann Nichols  
Richard O'Neill

# Federal and State Government

## PRESIDENT

Barack Obama (D)  
The White House  
Washington, DC 20500  
Public Opinion "Hot-Line" (202) 456-1111

## SENATORS

Scott P. Brown (R)  
Boston Address:  
2400 JFK Federal Bldg.  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-3170

Washington Address:  
317 Russell Senate Office Bldg.  
Washington, DC 20510  
(202) 224-4543

John F. Kerry (D)  
Boston Address:  
1 Bowdoin Square, 10<sup>th</sup> Floor  
Boston, MA 02114  
(617) 565-8519

Washington Address:  
218 Russell Senate Office Bldg.  
Washington, DC 20510  
(202) 224-2742

## U.S. REPRESENTATIVE

Niki Tsongas (D)  
5<sup>th</sup> Congressional District  
Washington Address:  
2229 Rayburn House Office Building  
Washington, DC 20515  
Phone: (202) 225-3411  
Fax: (202) 226-0771

Lowell Address:  
11 Kearney Square, 3<sup>rd</sup> Floor  
Lowell, MA 01852  
Phone: (978) 459-0101  
Fax: (978) 658-6070

## GOVERNOR

Deval Patrick (D)  
Massachusetts State House  
Office of the Governor, Room 360  
Boston, MA 02133  
Phone: (617) 725-4005  
Fax: (617) 727-3666

## STATE SENATOR

Barry R. Finegold (D)  
Second Essex & Middlesex District  
Room 424  
State House  
Boston, MA 02133  
(617) 722-1612  
Fax: (617) 722-2837  
Barry.Finegold@MASenate.gov

Home Address:  
42 Stirling Street  
Andover, MA 01810

## STATE REPRESENTATIVE

James R. Miceli (D) Wilmington  
Nineteenth Middlesex District  
Precincts: 1-1A-2-2A-4-4A  
Room 448  
State House  
Boston, MA 02133  
(617) 722-2460  
RepJamesMiceli@hou.state.ma.us  
Home Address:  
11 Webber St  
Wilmington, MA 01887  
(978) 658-9797

Paul Adams (R) Andover  
Seventeenth Essex District  
Precinct 3-3A  
Room 39  
State House  
Boston, MA 02133  
Phone: (617)722-2041  
Fax: (617) 626-0110  
[paul.adams@mahouse.gov](mailto:paul.adams@mahouse.gov)  
Home Address:  
12 Berkeley Ln  
Andover, MA 01810

(Senator Steve Panagiotakis)  
[Steven.Panagiotakos@state.ma.us](mailto:Steven.Panagiotakos@state.ma.us)

# Special State Election

January 19, 2010

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precinct 1, 1A, 3 and 3A; at the Library for Precinct 2, 2A, 4 & 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 10,835 ballots cast.

Precinct 1	Eleanor Beattie, Warden	Peg Keefe, Clerk	Alice Carroll, Clerk
Precinct 1A	Mary A. Casazza, Warden	Joanne Foley, Clerk	
Precinct 2	Kathy Brothers, Warden	Kay Maher, Clerk	
Precinct 2A	Gail Pollard, Warden	Cheryle Laffey, Clerk	
Precinct 3	Alice Golen, Warden	Judy Yarbrough, Clerk	
Precinct 3A	Laurie Siano, Warden	Mae Pilcher, Clerk	
Precinct 4	John Coviello, Warden	Rita O'Brien Dee, Clerk	
Precinct 4A	Teresa Perrotta, Warden	Dorothy McGrath, Clerk	

## PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Total	1,459	1,209	1,231	1,207	1,623	1,496	1,222	1,388	10,835

## SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	0	0	0
Scott P. Brown	1,032	799	851	835	1,106	1,038	803	891	7,355
Martha Coakley	417	389	367	362	505	450	407	486	3,383
Joseph L. Kennedy	10	19	11	10	12	8	10	11	91
Write-Ins	0	2	2	0	0	0	2	0	6
Total	1,459	1,209	1,231	1,207	1,623	1,496	1,222	1,388	10,835

Total Active Voters	17,455
Total Votes	10,835
Percent	62.1%

# Special Town Meeting

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on Monday, March 1, 2010.

## APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING – MARCH 1, 2010

<u>ARTICLE</u>	<u>BORROW</u>
1. Construct, furnish and equip the building of a new High School	\$80,986,069.00
<u>BORROW</u>	<u>\$80,986,069.00</u>

ATTEST:  
MARY-ANN O. NICHOLS, TOWN CLERK

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Tewksbury Memorial High School  
320 Pleasant Street  
March 1, 2010

## SPECIAL TOWN MEETING – MARCH 1, 2010

Moderator Warren Layne opened the March 1, 2010 Special Town Meeting at 7:00 PM and he called for a fifteen minute recess to allow those present at 7:00 PM to check-in as voters. Moderator Warren Layne called the Special Town Meeting back to session at 7:15 PM, and recessed again for another ten minutes. Moderator Layne reconvened the Special Town Meeting at 7:25 PM.

Board of Selectmen Chairman, Todd Johnson, took the opportunity to introduce Richard Montuori, our new Town Manager to Tewksbury and to his first Town Meeting to the voter's assembled at the Town Meeting.

There were 2,104 registered voters and 65 visitors in attendance. The Special Town Meeting was conducted in three assembly locations at the High School. Moderator Warren Layne moderated in the gymnasium, Assistant Moderator Elizabeth Carey moderated in the Auditorium, and Assistant Moderator Warren Layne moderated in the Cafeteria.

Finance Committee Chairman, Kevin Donnelly, motioned to Waive the Reading of the Warrant Article and this motion was Adopted. 3/1/10 7:28 PM

Finance Committee Member, Damin Sutherby, motioned to Adjourn the March 1, 2010 Special Town Meeting, Sine Die, and this motion was Adopted. 3/1/10 8:00 PM

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## ARTICLE 1

To see if the Town will vote to appropriate, borrow or transfer from available funds, the sum of \$80,986,069.00 to be expended under the direction of the High School Building Committee to construct, furnish and equip, a new approximately 218,781 square foot Tewksbury Memorial High School at 320 Pleasant Street, Tewksbury, MA 01876, including the payment of all costs incidental and related to the project, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA").

The MSBA grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant the Town of Tewksbury may receive from the MSBA for the Project shall not exceed the lesser of (1) Sixty and Six Hundredths Percent (60.06 %) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

MOTION: That the Town of Tewksbury appropriate the sum of \$80,986,069.00 to construct, furnish and equip, a new approximately 218,781 square foot Tewksbury Memorial High School at 320 Pleasant Street, Tewksbury, MA 01876, including the payment of all costs incidental and related thereto, which school facility shall have an anticipated useful life as an educational

facility for the instruction of school children for at least 50 years, said sum to be expended under the direction of the High School Building Committee, and to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town of Tewksbury acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Tewksbury incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Tewksbury; provided further that any grant that the Town of Tewksbury may receive from the MSBA for the Project shall not exceed the lesser of (1) Sixty and Six Hundredths Percent (60.06%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Tewksbury and the MSBA.

High School Building Committee

Motion: Kevin Donnelly, Chairman of the Finance Committee motioned to adopt Article 1 on behalf of the Finance Committee.  
Rick O'Neill, Chairman of the School Committee motioned to adopt Article 1 on behalf of the School Committee.  
Todd Johnson, Chairman of the Board of Selectmen motioned to move the question.  
Joe Gill, concurred to move the question.

Vote: The motion to move the question was Adopted 3/1/10 7:49 PM  
Article 1 was Adopted after a standing count  
NO 10 / YES 1,659 (2/3 required = 1,113) 3/1/10 8:00 PM

**Executive Summary:** This article authorizes the Town to borrow funds to construct a new high school similar in design to the Hudson High School based on the new Model School Program and to receive a grant from the MSBA of Sixty and Six Hundredths Percent (60.06 %) of eligible, approved project costs.

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Finance Committee Member, Damin Sutherby, motioned to Adjourn the March 1, 2010 Special Town Meeting, Sine Die, and this motion was Adopted. 3/1/10 8:00 PM

RESPECTFULLY SUBMITTED:  
MARY-ANN O. NICHOLS, TOWN CLERK

# Special Town Election

**March 6, 2010**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precinct 1, 1A, 3 and 3A; at the Library for Precinct 2, 2A, 4 & 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 7,377 ballots cast.

Precinct 1	Eleanor Beattie, Warden	Peg Keefe, Clerk	Alice Carroll, Clerk
Precinct 1A	Mary A. Casazza, Warden	Joanne Foley, Clerk	
Precinct 2	Kathy Brothers, Warden	Kay Maher, Clerk	
Precinct 2A	Gail Pollard, Warden	Janet Murphy, Clerk	
Precinct 3	Larry Bairstow, Warden	Jerry Quaglia, Clerk	
Precinct 3A	Mae Pilcher, Warden	Pat McNamara, Clerk	
Precinct 4	John Coviello, Warden	Rita O'Brien Dee, Clerk	
Precinct 4A	Teresa Perrotta, Warden	Dorothy McGrath, Clerk	

## PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	959	884	854	761	1,093	1,117	718	991	7,377

## QUESTION 1 - DEBT EXEMPTION (High School)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	0	0	0
Yes	828	714	706	643	968	914	598	815	6,186
No	131	170	148	118	125	203	120	176	1,191
Total	959	884	854	761	1,093	1,117	718	991	7,377

Total Registered Voters	18,067
Total Votes	7,377
Percent	40.8%

# Annual Town Election

April 10, 2010

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precinct 1, 1A, 3 and 3A; at the Library for Precinct 2, 2A, 4 & 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 2,525 ballots cast.

Precinct 1	Eleanor Beattie, Warden	Peg Keefe, Clerk	Alice Carroll, Clerk
Precinct 1A	Mary A. Casazza, Warden	Anne Callahan, Clerk	Jean Brady, Clerk
Precinct 2	Kathy Brothers, Warden	Kay Maher, Clerk	
Precinct 2A	Gail Pollard, Warden	Cheryle Laffey, Clerk	
Precinct 3	Larry Bairstow, Warden	Judy Yarbrough, Clerk	
Precinct 3A	Laurie Siano, Warden	Mae Pilcher, Clerk	
Precinct 4	John Coviello, Warden	Rita O'Brien Dee, Clerk	
Precinct 4A	Teresa Perrotta, Warden	Dorothy McGrath, Clerk	

## PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	368	305	259	227	374	382	244	366	2,525

## BOARD OF SELECTMEN (VOTE FOR TWO) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	215	168	137	123	186	231	123	196	1,379
Todd R. Johnson	259	221	184	158	265	261	181	267	1,796
Anne Marie Stronach	256	212	196	172	288	263	179	260	1,826
Others	6	9	1	1	9	9	5	9	49
Total	736	610	518	454	748	764	488	732	5,050

## BOARD OF HEALTH (VOTE FOR TWO) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	236	190	165	130	199	266	142	225	1,553
Phillip L. French	261	213	177	162	285	248	172	264	1,782
Christine E. Kinnon	237	204	176	160	259	246	173	239	1,694
Others	2	3	0	2	5	4	1	4	21
Total	736	610	518	454	748	764	488	732	5,050

## PLANNING BOARD (VOTE FOR ONE) 5 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	116	87	72	66	92	125	67	113	738
David J. Plunkett	251	216	187	161	278	249	174	252	1,768
Others	1	2	0	0	4	8	3	1	19
Total	368	305	259	227	374	382	244	366	2,525

## PLANNING BOARD (VOTE FOR ONE) 1 YEAR UNEXPIRED TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	104	79	71	57	103	108	55	105	682
Thomas S. Churchill	119	117	78	86	130	133	91	129	883
Stephen G. Johnson, Jr.	144	109	110	83	139	137	95	131	948
Others	1	0	0	1	2	4	3	1	12
Total	368	305	259	227	374	382	244	366	2,525

**SCHOOL COMMITTEE (VOTE FOR TWO) 3 YEAR TERM**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	110	90	58	51	82	110	49	88	638
Kristen M. Polimeno	266	212	202	160	317	283	185	287	1,912
Lisa J. Puccia	159	166	121	123	159	155	133	154	1,170
Joseph E. Russell	196	142	136	120	189	212	119	196	1,310
Others	5	0	1	0	1	4	2	7	20
Total	736	610	518	454	748	764	488	732	5,050

**REGIONAL VOKE SCHOOL COMMITTEE (VOTE FOR ONE) 3 YEAR TERM**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	128	102	72	71	107	130	73	128	811
Patricia M.W. Meuse	236	200	186	156	258	247	169	235	1,687
Others	4	3	1	0	9	5	2	3	27
Total	368	305	259	227	374	382	244	366	2,525

**LIBRARY TRUSTEE (VOTE FOR TWO) 3 YEAR TERM**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	272	201	169	153	232	277	161	257	1,722
Joseph C. Frank	230	197	178	154	254	248	161	235	1,657
Eugene F. Walsh	232	209	171	147	258	237	163	238	1,655
Others	2	3	0	0	4	2	3	2	16
Total	736	610	518	454	748	764	488	732	5,050

**HOUSING AUTHORITY (VOTE FOR ONE) 5 YEAR TERM**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	125	96	67	69	102	133	63	113	768
Linda Ricardo-Brabant	241	206	192	157	268	246	180	249	1,739
Others	2	3	0	1	4	3	1	4	18
Total	368	305	259	227	374	382	244	366	2,525

Total Registered Voters	20,201
Total Votes	2,525
Percent	12.5%

# Annual Town Meeting

Tewksbury Memorial High School  
320 Pleasant Street  
2010 Annual Town Meeting  
May 3 & 5, 2010

Moderator Warren Layne opened the 2010 Annual Town Meeting at 8:00 PM.

Rev. Michael Powell of St. William's Church, offered the Opening Prayer.

Moderator Layne called for a Moment of Silence for all the residents in our community that have passed away in the past year, and lead the assembly in The Pledge of Allegiance.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside front cover of the Warrant, he pointed out the emergency exits and reminded those who have cell phones to turn them off or to put them on vibrate.

Board of Selectman Chairman, Todd Johnson, made the following announcements:

- The U.S. Postal Service is collecting non-perishable food items on Saturday, May 8, 2010 to benefit the Tewksbury Community Food Pantry. Please leave any donations by your mail box for pick-up.

On Monday, May 3, 2010, there were 108 registered voters and 20 visitors in attendance.

Finance Committee Chairman, Kevin Donnelly motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 8:06 PM 5/3/10

The Finance Committee motioned to Adjourn the Monday session of the 2010 Annual Town Meeting to Wednesday, May 5, 2010 at 8:00 PM and this motion was Adopted. 8:50 PM 5/3/10

Moderator Layne re-opened the 2010 Annual Town Meeting on Wednesday, May 5, 2010 at 8:00 pm.

On Wednesday, May 5, 2010, there were 99 registered voters and 11 visitors in attendance.

The Finance Committee motioned to Adjourn the 2010 Annual Town Meeting Sine Die, and this motion was Adopted. 9:06 PM 5/5/10

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## SECTION 1

### ARTICLE 1

To choose all necessary Town Officers, by ballot,

Two (2) member of the Board of Selectmen for three years; Two (2) member of the Board of Health for three years; One (1) member of the Planning Board for five years; One (1) member of the Planning Board for one year unexpired term; Two (2) member of the School Committee for three years; One (1) member of the Shawsheen Valley Technical High School Committee for three years; Two (2) Library Trustees for three years; and One (1) position on the Housing Authority for five years.

Accomplished at the April 10, 2010 Annual Town Election.

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## SECTION 2

### ARTICLE 2

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2011.

	<u>FY10 Present</u>	<u>FY11 Requested</u>
<u>BOARD OF HEALTH</u>		
Chairman	405	405
Members (4)	315	315
<u>MODERATOR</u>	450	450

	<u>FY10 Present</u>	<u>FY11 Requested</u>
<u>PLANNING BOARD</u>		
Chairman	1,080	1,080
Members (4)	765	765
<u>SCHOOL COMMITTEE</u>		
Chairman	2,700	2,700
Members (4)	2,250	2,250
<u>SELECTMEN</u>		
Chairman	5,400	5,400
Members (4)	4,500	4,500

Motion: Finance Committee Recommended adoption

Vote: Article 2 Was Adopted

8:09 PM 5/3/10

**Executive Summary:** The purpose of the article is to fix the salaries of certain elected Town officials.

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#### ARTICLE 3-14

To hear and act upon reports of the various Town Officers; or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-14 was Adopted

8:10 PM 5/3/10

**Executive Summary:** The purpose of the article is to accept the report of various Town officers; which were printed in the 2010 Town Report.

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#### ARTICLE 3-15

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements for five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations or take any related action.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-15 was Adopted

8:10 PM 5/3/10

**Executive Summary:** This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

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#### ARTICLE 3-16

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s) to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-16 was Adopted

8:10 PM 5/3/10

**Executive Summary:** Each year the state indicates the amount it will allot to cities and towns for roadwork under Chapter 90. This article authorizes the Town to spend these funds.

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**ARTICLE 3-17**

To see if the Town will vote to authorize under the provisions of Chapter 44, Section 53E½ of the Massachusetts General Laws, establishing a self sufficient revolving fund to account for revenues and expenditures relating to the purchase and/or manufacture and installation of street and traffic regulatory signage, including pavement markings in the Town of Tewksbury. The fund shall be credited with all amounts received from individuals requesting that the Town install street signage. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$10,000.00; or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-17 was Adopted

8:10 PM 5/3/10

**Executive Summary:** This article reauthorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures of purchasing, manufacturing, and installing street and traffic regulatory signage, including pavement markings, in the Town of Tewksbury.

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**ARTICLE 3-18**

To see if the Town will vote to reauthorize the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for revenues and expenditures relating to the operation of a Geographical Information System (GIS) in the Town of Tewksbury. The fund shall be credited with all amounts received over the base fee for such items as building permits, certificates of occupancy, zoning applications and other permits, applications and other information generated by Town departments as applicable and as determined by the Town Engineer as relating to the GIS program. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$25,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-18 was Adopted

8:10 PM 5/3/10

**Executive Summary:** This article authorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures of maintaining a GIS program in the Town of Tewksbury for FY11.

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**ARTICLE 3-19**

To see if the Town will vote to reauthorize the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for revenues and expenditures relating to activities run by the Town of Tewksbury Council On Aging. The fund shall be credited with all amounts received as fees to participate in certain activities and trips run by the Council on Aging. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$50,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-19 was Adopted

8:10 PM 5/3/10

**Executive Summary:** This article authorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures of activities run by the Tewksbury Council on Aging.

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**ARTICLE 3-20**

To see if the Town will vote to reauthorize under the provisions of Chapter 44, Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for revenues and expenditures of the Town of Tewksbury Parks and Recreation Department relating to the summer program and other recreation and parks related programs. The fund shall be credited with all amounts received from individuals participating in these programs. Expenditures of the fund shall be authorized by the Town Manager. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$200,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-20 was Adopted

8:10 PM 5/3/10

**Executive Summary:** This article authorizes the Town to continue a self sufficient revolving fund to account for revenues and expenditures of running the summer program and other recreation and parks related programs in the Town of Tewksbury for FY11.

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#### ARTICLE 3-21

To see if the Town will vote to reauthorize under the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, a self sufficient revolving fund to account for the revenues and expenditures relating to activities sponsored by the Town of Tewksbury Health Department/Board of Health. The fund shall be credited with all amounts received relating to the sale of “Emergency 72 Hour Go Kits” to Tewksbury residents. Expenditures of the fund shall be authorized by the Health Department Director and the Town Manager or Town Manager’s designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$10,000, or take any related action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-21 was Adopted

8:10 PM 5/3/10

**Executive Summary:** This article authorizes the Town of Tewksbury Health Department/Board of Health to continue a self sufficient fund to account for the revenues and expenditures of selling “Emergency 72 Hour Go Kits” to Tewksbury residents for FY11.

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#### ARTICLE 3-22

To see if the Town will vote to reauthorize the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, to account for revenues and expenditures relating to preservation and safekeeping of historical records in the Town Clerk’s Office, to include but not limited to; software and scanning of records, restoration of our historic records tomes, acid free folders and storage boxes and upgrading filing systems to include fireproof cabinets. The account shall be credited with all amounts received over the base fee for all vital records (Birth, Marriage and Death Records) purchased in the Town Clerk’s Office. Expenditures of the fund shall be approved by the Town Clerk or his/her designee. Said fund shall not exceed \$10,000 in any given fiscal year; or take any other action relative thereto.

Town Clerk

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-22 was Adopted

8:10 PM 5/3/10

**Executive Summary:** This article authorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures relating to the preservation and safekeeping of historical records in the Town Clerk’s Office in the Town of Tewksbury for FY11.

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#### ARTICLE 3-23

To see if the Town will vote to accept Massachusetts General Laws Chapter 152 Workers’ Compensation, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption  
Ray Shaw motioned for Indefinite Postponement  
Warren Carey motioned to Move the question

Vote: Indefinite Postponement did not prevail

8:49 PM 5/3/10

Article 3-23 was Adopted

8:49 PM 5/3/10

**Executive Summary:** This will provide wage-loss protection to employees who are injured on the job and incur loss of earning capacity from injury.

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**ARTICLE 4****BUDGET**

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2011 and transfer the sum of \$775,000 from overlay surplus to fund the FY2011 General Fund appropriations or take any related action.

**TOWN OF TEWKSBURY  
FY11 GENERAL FUND BUDGET**

<b>General Fund Budget Classification</b>	<b>FY2009 EXPENDED</b>	<b>FY2010 BUDGETED</b>	<b>FY2011 DEPT REQ</b>	<b>FY2011 TM REC</b>
<b>General Government</b>				
<b>Moderator</b>				
<i>Salaries</i>	450	450	450	450
<i>Operating</i>	-	75	75	75
<i>Outlay</i>	-	-	-	-
<b>Total Moderator Budget</b>	<b>450</b>	<b>525</b>	<b>525</b>	<b>525</b>
<b>Selectmen</b>				
<i>Salaries</i>	26,925	26,400	26,400	26,400
Water Enterprise Fund Allocation	(435)	(396)	(396)	(396)
Sewer Enterprise Fund Allocation	(435)	(396)	(396)	(396)
<i>Total Salaries</i>	26,055	25,608	25,608	25,608
<i>Operating</i>	139,167	115,070	114,768	114,768
Water Enterprise Fund Allocation	(2,027)	(1,576)	(1,726)	(1,726)
Sewer Enterprise Fund Allocation	(2,027)	(1,576)	(1,726)	(1,726)
<i>Total Operating</i>	135,113	111,918	111,316	111,316
<i>Outlay</i>	-	-	-	-
<b>Total Selectmen Budget</b>	<b>161,168</b>	<b>137,526</b>	<b>136,924</b>	<b>136,924</b>
<b>Town Manager</b>				
<i>Salaries</i>	342,671	331,326	332,191	332,191
Water Enterprise Fund Allocation	(17,618)	(16,566)	(16,183)	(16,183)
Sewer Enterprise Fund Allocation	(17,618)	(16,566)	(16,183)	(16,183)
<i>Total Salaries</i>	307,435	298,194	299,825	299,825
<i>Operating</i>	4,273	4,235	5,825	5,825
Water Enterprise Fund Allocation	(318)	(212)	(291)	(291)
Sewer Enterprise Fund Allocation	(318)	(212)	(291)	(291)
<i>Total Operating</i>	3,637	3,811	5,243	5,243
<i>Outlay</i>	-	-	-	-
<b>Total Town Manager Budget</b>	<b>311,072</b>	<b>302,005</b>	<b>305,068</b>	<b>305,068</b>
<b>Finance Committee</b>				
<i>Salaries</i>	2,515	2,515	2,515	2,515
<i>Operating</i>	815	810	788	788
<i>Outlay</i>	-	-	-	-
<b>Total Finance Committee Budget</b>	<b>3,330</b>	<b>3,325</b>	<b>3,303</b>	<b>3,303</b>
<b>Town Counsel</b>				
<i>Operating</i>	213,791	192,931	192,931	192,931
Water Enterprise Fund Allocation	(4,844)	(9,188)	(9,188)	(9,188)
Sewer Enterprise Fund Allocation	(4,844)	(9,188)	(4,823)	(4,823)
<b>Total Town Counsel Budget</b>	<b>204,103</b>	<b>174,555</b>	<b>178,920</b>	<b>178,920</b>

<b>General Fund Budget Classification</b>	<b>FY2009 EXPENDED</b>	<b>FY2010 BUDGETED</b>	<b>FY2011 DEPT REQ</b>	<b>FY2011 TM REC</b>
<b>Administrative Services</b>				
<i>Salaries</i>	103,105	104,511	89,381	89,381
Water Enterprise Fund Allocation	(1,553)	(1,568)	(1,341)	(1,341)
Sewer Enterprise Fund Allocation	(1,553)	(1,568)	(1,341)	(1,341)
<i>Total Salaries</i>	99,999	101,375	86,699	86,699
<i>Operating</i>	13,015	13,500	13,500	13,500
Water Enterprise Fund Allocation	(278)	(203)	(203)	(203)
Sewer Enterprise Fund Allocation	(278)	(203)	(203)	(203)
<i>Total Operating</i>	12,459	13,094	13,094	13,094
<i>Outlay</i>	-	-	-	-
<b>Total Administrative Services Budget</b>	<b>112,458</b>	<b>114,469</b>	<b>99,793</b>	<b>99,793</b>
<b>Town Clerk</b>				
<i>Salaries</i>	168,511	179,626	209,376	194,077
Water Enterprise Fund Allocation	(3,419)	(2,694)	(2,358)	(2,358)
Sewer Enterprise Fund Allocation	(3,419)	(2,694)	(2,358)	(2,358)
<i>Total Salaries</i>	161,673	174,238	204,660	189,361
<i>Operating</i>	12,777	14,215	14,215	14,215
Water Enterprise Fund Allocation	(229)	(213)	(213)	(213)
Sewer Enterprise Fund Allocation	(229)	(213)	(213)	(213)
<i>Total Operating</i>	12,319	13,789	13,789	13,789
<i>Outlay</i>	-	-	-	-
<b>Total Town Clerk Budget</b>	<b>173,992</b>	<b>188,027</b>	<b>218,449</b>	<b>203,150</b>
<b>Election</b>				
<i>Salaries</i>	34,464	14,500	31,500	31,500
<i>Operating</i>	8,218	7,580	8,650	8,650
<i>Outlay</i>	-	-	-	-
<b>Total Election Budget</b>	<b>42,682</b>	<b>22,080</b>	<b>40,150</b>	<b>40,150</b>
<b>Board of Registrars</b>				
<i>Salaries</i>	2,850	2,850	2,850	2,850
<i>Operating</i>	1,336	1,440	1,450	1,450
<i>Outlay</i>	-	-	-	-
<b>Total Board of Registrars Budget</b>	<b>4,186</b>	<b>4,290</b>	<b>4,300</b>	<b>4,300</b>
<b>Total General Government</b>	<b>1,013,441</b>	<b>946,802</b>	<b>987,432</b>	<b>972,133</b>
<b>Finance Department</b>				
<b>Accounting</b>				
<i>Salaries</i>	219,578	223,931	215,090	215,090
Water Enterprise Fund Allocation	(5,371)	(5,598)	(5,377)	(5,377)
Sewer Enterprise Fund Allocation	(5,371)	(5,598)	(5,377)	(5,377)
<i>Total Salaries</i>	208,836	212,735	204,336	204,336
<i>Operating</i>	7,395	6,433	6,412	6,412
Water Enterprise Fund Allocation	(288)	(161)	(160)	(160)
Sewer Enterprise Fund Allocation	(288)	(161)	(160)	(160)
<i>Total Operating</i>	6,819	6,111	6,092	6,092
<i>Outlay</i>	-	-	-	-
<b>Total Accounting Budget</b>	<b>215,655</b>	<b>218,846</b>	<b>210,428</b>	<b>210,428</b>

<b>General Fund Budget Classification</b>	<b>FY2009 EXPENDED</b>	<b>FY2010 BUDGETED</b>	<b>FY2011 DEPT REQ</b>	<b>FY2011 TM REC</b>
<b>Computer Services</b>				
<i>Salaries</i>	162,592	161,803	155,728	155,728
Water Enterprise Fund Allocation	(2,414)	(2,420)	(2,336)	(2,336)
Sewer Enterprise Fund Allocation	(2,414)	(2,420)	(2,336)	(2,336)
<i>Total Salaries</i>	157,764	156,963	151,056	151,056
<i>Operating</i>	118,490	126,345	67,960	67,960
Water Enterprise Fund Allocation	(273)	(287)	(287)	(287)
Sewer Enterprise Fund Allocation	(273)	(287)	(287)	(287)
<i>Total Operating</i>	117,944	125,771	67,386	67,386
<i>Outlay</i>	3,379	-	171,981	171,981
<b>Total Computer Services Budget</b>	<b>279,087</b>	<b>282,734</b>	<b>390,423</b>	<b>390,423</b>
<b>Assessor</b>				
<i>Salaries</i>	246,356	248,949	224,084	224,084
Water Enterprise Fund Allocation	(12,593)	(12,327)	(11,204)	(11,204)
Sewer Enterprise Fund Allocation	(12,593)	(12,327)	(11,204)	(11,204)
<i>Total Salaries</i>	221,170	224,295	201,676	201,676
<i>Operating</i>	14,390	17,770	28,350	28,350
Water Enterprise Fund Allocation	(371)	(267)	(425)	(425)
Sewer Enterprise Fund Allocation	(371)	(267)	(425)	(425)
<i>Total Operating</i>	13,648	17,236	27,500	27,500
<i>Outlay</i>				
<b>Total Assessor Budget</b>	<b>234,818</b>	<b>241,531</b>	<b>229,176</b>	<b>229,176</b>
<b>Treasurer/Collector</b>				
<i>Salaries</i>	347,701	328,309	340,401	340,401
Water Enterprise Fund Allocation	(59,862)	(54,592)	(54,592)	(54,592)
Sewer Enterprise Fund Allocation	(43,122)	(38,827)	(39,593)	(39,593)
<i>Total Salaries</i>	244,717	234,890	246,216	246,216
<i>Operating</i>	124,687	175,717	175,717	172,903
Water Enterprise Fund Allocation	(26,177)	(17,572)	(17,572)	(17,572)
Sewer Enterprise Fund Allocation	(26,177)	(17,572)	(17,572)	(17,572)
<i>Total Operating</i>	72,333	140,573	140,573	137,759
<i>Outlay</i>	-	-	4,500	-
<b>Total Treasurer/Collector Budget</b>	<b>317,050</b>	<b>375,463</b>	<b>391,289</b>	<b>383,975</b>
<b>Total Finance Department</b>	<b>1,046,610</b>	<b>1,118,574</b>	<b>1,221,316</b>	<b>1,214,002</b>
<b>Community Services</b>				
<b>Cable Television</b>				
<i>Salaries</i>	1,851	2,160	2,160	2,160
<i>Operating</i>	1,030	11,147	11,147	1,455
<i>Outlay</i>	-	-	-	-
<b>Total Cable Television Budget</b>	<b>2,881</b>	<b>13,307</b>	<b>13,307</b>	<b>3,615</b>
<b>Veteran's Services</b>				
<i>Salaries</i>	46,955	47,741	47,741	47,741
<i>Operating</i>	150,367	121,400	121,400	121,400
<b>Total Veteran's Budget</b>	<b>197,322</b>	<b>169,141</b>	<b>169,141</b>	<b>169,141</b>

<b>General Fund Budget Classification</b>	<b>FY2009 EXPENDED</b>	<b>FY2010 BUDGETED</b>	<b>FY2011 DEPT REQ</b>	<b>FY2011 TM REC</b>
<b>Exceptional Children</b>				
<i>Salaries</i>	-	19,011	-	-
<i>Operating</i>	-	13,124	-	-
<i>Outlay</i>	-	-	-	-
<b>Total Exceptional Children Budget</b>	<b>-</b>	<b>32,135</b>	<b>-</b>	<b>-</b>
<b>Patriotic Committee</b>				
<i>Operating</i>	900	1,400	1,400	1,400
<i>Outlay</i>	-	-	-	-
<b>Total Patriotic Committee Budget</b>	<b>900</b>	<b>1,400</b>	<b>1,400</b>	<b>1,400</b>
<b>Parks and Recreation</b>				
<i>Salaries</i>	132,279	134,525	137,644	137,644
<i>Operating</i>	91,975	85,673	81,463	81,463
<i>Outlay</i>	50,952	30,560	29,100	29,100
<b>Total Parks and Recreation Budget</b>	<b>275,206</b>	<b>250,758</b>	<b>248,207</b>	<b>248,207</b>
<b>Total Community Services</b>	<b>476,309</b>	<b>466,741</b>	<b>432,055</b>	<b>422,363</b>
<b>Council on Aging</b>				
<i>Salaries</i>	130,526	122,607	125,405	123,405
<i>Operating</i>	77,715	81,204	86,634	86,634
<i>Outlay</i>	-	-	-	-
<b>Total Council on Aging Budget</b>	<b>208,241</b>	<b>203,811</b>	<b>212,039</b>	<b>210,039</b>
<b>Facilities</b>				
<b>Town Hall</b>				
<i>Salaries</i>	21,383	18,556	19,675	19,675
Water Enterprise Fund Allocation	(534)	(442)	(491)	(491)
Sewer Enterprise Fund Allocation	(534)	(442)	(491)	(491)
Total Salaries	20,315	17,672	18,693	18,693
<i>Operating</i>	51,980	60,661	60,661	60,661
Water Enterprise Fund Allocation	(1,557)	(1,517)	(1,517)	(1,517)
Sewer Enterprise Fund Allocation	(1,557)	(1,517)	(1,517)	(1,517)
Total Operating	48,866	57,627	57,627	57,627
<i>Outlay</i>	-	-	-	-
<b>Total Town Hall Budget</b>	<b>69,181</b>	<b>75,299</b>	<b>76,320</b>	<b>76,320</b>
<b>Auxiliary Buildings</b>				
<i>Operating</i>	41,387	42,685	42,685	42,685
Water Enterprise Fund Allocation	(1,067)	(1,067)	(1,067)	(1,067)
Sewer Enterprise Fund Allocation	(1,067)	(1,067)	(1,067)	(1,067)
<b>Total Auxilliary Building Budget</b>	<b>39,253</b>	<b>40,551</b>	<b>40,551</b>	<b>40,551</b>
<b>Cemeteries</b>				
Contracted Services	3,000	3,000	3,000	3,000
<i>Outlay</i>	-	-	-	-
<b>Total Cemeteries Budget</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Total Facilities</b>	<b>111,434</b>	<b>118,850</b>	<b>119,871</b>	<b>119,871</b>

<b>General Fund Budget Classification</b>	<b>FY2009 EXPENDED</b>	<b>FY2010 BUDGETED</b>	<b>FY2011 DEPT REQ</b>	<b>FY2011 TM REC</b>
<b>Library</b>				
<i>Salaries</i>	683,643	658,959	638,611	638,611
<i>Operating</i>	273,728	259,173	279,279	279,279
<i>Outlay</i>	-	-	-	-
<b>Total Library Budget</b>	<b>957,371</b>	<b>918,132</b>	<b>917,890</b>	<b>917,890</b>
<b>Planning and Development</b>				
<b>Planning (Community Development)</b>				
<i>Salaries</i>	341,667	232,790	234,400	234,400
Water Enterprise Fund Allocation	(18,794)	(2,869)	(2,869)	(2,869)
Sewer Enterprise Fund Allocation	(65,751)	(2,869)	(3,113)	(3,113)
Wetlands Protection Offset	(16,345)	(21,949)	(10,000)	(10,000)
Total Salaries	240,777	205,103	218,418	218,418
<i>Operating</i>	21,407	17,890	16,280	16,280
Water Enterprise Fund Allocation	(391)	(268)	(244)	(244)
Sewer Enterprise Fund Allocation	(391)	(268)	(244)	(244)
Total Operating	20,625	17,354	15,792	15,792
<i>Outlay</i>	-	-	-	-
<b>Total Community Development Budget</b>	<b>261,402</b>	<b>222,457</b>	<b>234,210</b>	<b>234,210</b>
<b>Building Department</b>				
<i>Salaries</i>	268,969	215,962	215,639	215,639
Water Enterprise Fund Allocation	(33,515)	(29,150)	(29,150)	(29,150)
Sewer Enterprise Fund Allocation	(44,607)	(37,821)	(39,623)	(39,623)
Total Salaries	190,847	148,991	146,866	146,866
<i>Operating</i>	4,394	5,450	5,450	5,450
Water Enterprise Fund Allocation	(82)	(82)	(82)	(82)
Sewer Enterprise Fund Allocation	(82)	(82)	(82)	(82)
Total Operating	4,230	5,286	5,286	5,286
<i>Outlay</i>	-	-	-	-
<b>Total Building Department Budget</b>	<b>195,077</b>	<b>154,277</b>	<b>152,152</b>	<b>152,152</b>
<b>Board of Health</b>				
<i>Salaries</i>	286,404	264,416	269,357	269,357
Water Enterprise Fund Allocation	(7,122)	(6,610)	(6,686)	(6,686)
Sewer Enterprise Fund Allocation	(7,122)	(6,610)	(6,686)	(6,686)
Total Salaries	272,160	251,196	255,985	255,985
<i>Operating</i>	16,778	15,268	11,741	11,735
Water Enterprise Fund Allocation	(754)	(382)	(294)	(294)
Sewer Enterprise Fund Allocation	(754)	(382)	(294)	(294)
Total Operating	15,270	14,504	11,153	11,147
<i>Outlay</i>	-	-	500	-
<b>Total Board of Health Budget</b>	<b>287,430</b>	<b>265,700</b>	<b>267,638</b>	<b>267,132</b>
<b>Total Planning and Development</b>	<b>743,909</b>	<b>642,434</b>	<b>654,000</b>	<b>653,494</b>
<b>Public Safety</b>				
<b>Police</b>				
<i>Salaries</i>	4,894,453	4,892,318	4,876,739	4,829,739
<i>Operating</i>	501,470	548,843	564,437	549,437
<i>Outlay</i>	69,168	70,551	70,551	70,551
<b>Total Police Budget</b>	<b>5,465,091</b>	<b>5,511,712</b>	<b>5,511,727</b>	<b>5,449,727</b>

<b>General Fund Budget Classification</b>	<b>FY2009 EXPENDED</b>	<b>FY2010 BUDGETED</b>	<b>FY2011 DEPT REQ</b>	<b>FY2011 TM REC</b>
<b>Fire</b>				
<i>Salaries</i>	4,035,150	3,866,849	3,839,957	3,839,957
Water Enterprise Fund Allocation	(70,000)	(70,000)	-	-
<b>Total Salaries</b>	<b>3,965,150</b>	<b>3,796,849</b>	<b>3,839,957</b>	<b>3,839,957</b>
<i>Operating</i>	280,415	289,080	287,480	287,480
<i>Outlay</i>	143,035	114,706	143,188	143,188
<b>Total Fire Budget</b>	<b>4,388,600</b>	<b>4,200,635</b>	<b>4,270,625</b>	<b>4,270,625</b>
<b>Emergency Management</b>				
<i>Salaries</i>	22,305	4,747	4,837	4,837
<i>Operating</i>	23,996	33,188	25,150	25,150
<i>Outlay</i>	15,851	15,840	28,515	28,515
<b>Total Emergency Mgt. Budget</b>	<b>62,152</b>	<b>53,775</b>	<b>58,502</b>	<b>58,502</b>
<b>Parking Clerk</b>				
<i>Salaries</i>	4,000	4,000	4,000	4,000
<i>Operating</i>	1,013	1,800	1,800	1,800
<i>Outlay</i>	-	-	-	-
<b>Total Parking Clerk Budget</b>	<b>5,013</b>	<b>5,800</b>	<b>5,800</b>	<b>5,800</b>
<b>Total Public Safety Budget</b>	<b>9,920,856</b>	<b>9,771,922</b>	<b>9,846,654</b>	<b>9,784,654</b>
<b>School Departments</b>				
<b>Tewksbury</b>				
<i>Salaries</i>	25,343,155	23,827,278	25,231,356	24,516,972
<i>Operating</i>	8,647,188	10,990,935	11,207,910	11,207,910
<i>Capital Outlay</i>	-	20,000	40,000	40,000
<b>Total School Operating Budget</b>	<b>33,990,343</b>	<b>34,838,213</b>	<b>36,479,266</b>	<b>35,764,882</b>
<i>Offsets</i>	(1,794,519)	(1,789,000)	(1,370,450)	(1,370,450)
<b>Net School Operating Budget</b>	<b>32,195,824</b>	<b>33,049,213</b>	<b>35,108,816</b>	<b>34,394,432</b>
<b>Fixed Costs</b>				
<i>Health Insurance</i>	7,084,627	7,053,484	7,198,873	7,198,873
<i>Middlesex Retirement</i>	2,304,369	1,643,242	906,356	906,356
<i>Medicare Tax</i>	294,299	300,709	300,709	300,709
<i>Unemployment</i>	30,487	40,000	40,000	40,000
<i>Insurance</i>	162,300	162,300	162,300	162,300
<i>Debt Principal</i>	1,293,025	537,000	537,000	537,000
<i>Debt Interest</i>	637,997	215,049	191,688	191,688
<i>Temprary Interest</i>	-	19,000	17,000	17,000
<b>Total Fixed Costs</b>	<b>11,807,104</b>	<b>9,970,784</b>	<b>9,353,926</b>	<b>9,353,926</b>
<b>Town Tewksbury School Budget</b>	<b>44,002,928</b>	<b>43,019,997</b>	<b>44,462,742</b>	<b>43,748,358</b>
<b>Regional Vocational School</b>	<b>4,619,428</b>	<b>4,756,308</b>	<b>5,077,953</b>	<b>5,077,953</b>
<b>Total School Departments</b>	<b>48,622,356</b>	<b>47,776,305</b>	<b>49,540,695</b>	<b>48,826,311</b>
<b>Department of Public Works</b>				
<b>DPW Administration</b>				
<i>Salaries</i>	291,156	238,626	221,841	197,739
Water Enterprise Fund Allocation	(124,019)	(59,657)	(55,460)	(55,460)
Sewer Enterprise Fund Allocation	(61,827)	(59,657)	(55,460)	(55,460)
<b>Total Salaries</b>	<b>105,310</b>	<b>119,312</b>	<b>110,921</b>	<b>86,819</b>

<b>General Fund Budget Classification</b>	<b>FY2009 EXPENDED</b>	<b>FY2010 BUDGETED</b>	<b>FY2011 DEPT REQ</b>	<b>FY2011 TM REC</b>
<i>Operating</i>	122,015	152,735	166,775	166,775
Water Enterprise Fund Allocation	(41,400)	(38,075)	(41,694)	(41,694)
Sewer Enterprise Fund Allocation	(41,400)	(38,075)	(41,694)	(41,694)
<i>Total Operating</i>	39,215	76,585	83,387	83,387
<i>Outlay</i>	-	-	-	-
<b>Total DPW Administration Budget</b>	<b>144,525</b>	<b>195,897</b>	<b>194,308</b>	<b>170,206</b>
<b>DPW Engineering</b>				
<i>Salaries</i>	-	174,331	186,449	186,449
Water Enterprise Fund Allocation	-	(72,006)	(70,494)	(70,494)
Sewer Enterprise Fund Allocation	-	(64,125)	(70,494)	(70,494)
<i>Total Salaries</i>	-	38,200	45,461	45,461
<i>Operating</i>	-	4,335	12,395	12,395
Water Enterprise Fund Allocation	-	(1,084)	(3,099)	(3,099)
Sewer Enterprise Fund Allocation	-	(1,084)	(3,099)	(3,099)
<i>Total Operating</i>	-	2,167	6,197	6,197
<i>Outlay</i>	-	-	-	-
<b>Total DPW Engineering Budget</b>	<b>-</b>	<b>40,367</b>	<b>51,658</b>	<b>51,658</b>
<b>DPW Highway</b>				
<i>Salaries</i>	624,694	558,879	555,513	555,513
<i>Operating</i>	116,297	102,650	148,250	148,250
<i>Outlay</i>	151,946	106,424	88,331	82,076
<b>Total DPW Highway Budget</b>	<b>892,937</b>	<b>767,953</b>	<b>792,094</b>	<b>785,839</b>
<b>DPW Forestry</b>				
<i>Salaries</i>	-	-	-	-
<i>Operating</i>	44,116	51,000	52,900	52,900
<i>Outlay</i>	74,553	72,341	69,706	27,706
<b>Total DPW Forestry Budget</b>	<b>118,669</b>	<b>123,341</b>	<b>122,606</b>	<b>80,606</b>
<b>DPW Fleet Maintenance</b>				
<i>Salaries</i>	181,306	188,359	190,475	190,475
Water Allocation	(31,371)	(31,456)	(31,809)	(31,809)
Sewer Allocation	(31,371)	(31,456)	(31,809)	(31,809)
<i>Total Salaries</i>	118,564	125,447	126,857	126,857
<i>Operating</i>	181,411	218,000	188,000	188,000
Water Allocation	(44,540)	(43,600)	(37,600)	(37,600)
Sewer Allocation	(44,540)	(43,600)	(37,600)	(37,600)
<i>Total Operating</i>	92,331	130,800	112,800	112,800
<i>Outlay</i>	23,303	41,929	19,693	19,693
Water Allocation	(4,820)	(8,190)	(3,939)	(3,939)
Sewer Allocation	(4,820)	(8,190)	(3,939)	(3,939)
<i>Total Outlay</i>	13,663	25,549	11,815	11,815
<b>Total DPW Fleet Maint, Budget</b>	<b>224,558</b>	<b>281,796</b>	<b>251,472</b>	<b>251,472</b>
<b>DPW Electrician</b>				
<i>Salaries</i>	15,476	-	-	-
Water Allocation	-	-	-	-
Sewer Allocation	-	-	-	-
<i>Total Salaries</i>	15,476	-	-	-

<b>General Fund Budget Classification</b>	<b>FY2009 EXPENDED</b>	<b>FY2010 BUDGETED</b>	<b>FY2011 DEPT REQ</b>	<b>FY2011 TM REC</b>
<i>Operating</i>	8,202	7,500	16,000	16,000
Water Allocation	(1,480)	(1,125)	(1,125)	(1,125)
Sewer Allocation	(1,480)	(1,125)	(1,125)	(1,125)
<b>Total Operating</b>	<b>5,242</b>	<b>5,250</b>	<b>13,750</b>	<b>13,750</b>
<i>Outlay</i>	18,378	18,378	-	-
Water Allocation	(3,920)	(3,549)	-	-
Sewer Allocation	(3,920)	(3,549)	-	-
<b>Total Outlay</b>	<b>10,538</b>	<b>11,280</b>	<b>-</b>	<b>-</b>
<b>Total DPW Electrician Budget</b>	<b>31,256</b>	<b>16,530</b>	<b>13,750</b>	<b>13,750</b>
<b>DPW Snow and Ice</b>				
<i>Salaries</i>	153,420	75,500	75,500	75,500
<i>Operating</i>	721,439	126,000	126,000	126,000
<i>Outlay</i>	-	-	-	-
<b>Total DPW Snow and Ice Budget</b>	<b>874,859</b>	<b>201,500</b>	<b>201,500</b>	<b>201,500</b>
<b>Street Lighting</b>				
<i>Operating</i>	147,093	165,000	165,000	165,000
<b>Total Street Lighting Budget</b>	<b>147,093</b>	<b>165,000</b>	<b>165,000</b>	<b>165,000</b>
<b>Solid Waste Disposal</b>				
<i>Operating</i>	2,254,616	2,298,318	2,119,969	2,119,969
<b>Total Solid Waste Budget</b>	<b>2,254,616</b>	<b>2,298,318</b>	<b>2,119,969</b>	<b>2,119,969</b>
<b>Total DPW Budget</b>	<b>4,688,513</b>	<b>4,090,702</b>	<b>3,912,356</b>	<b>3,839,999</b>
<b>Unclassified</b>				
Reserve Fund	-	100,000	100,000	100,000
Maturing Debt	916,070	914,070	889,830	889,830
Interest-Maturing Debt	392,654	352,874	266,260	266,260
interest-Temporary Loans	1,473	7,000	7,000	7,000
<i>Retirement</i>	3,122,507	4,065,974	4,817,619	4,817,619
Water Allocation	(240,846)	(480,448)	(501,299)	(501,299)
Sewer Allocation	(122,937)	(226,445)	(203,693)	(203,693)
<b>Total Retirement</b>	<b>2,758,724</b>	<b>3,359,081</b>	<b>4,112,627</b>	<b>4,112,627</b>
Occupational Injury Reserve	166,501	80,795	80,795	80,795
Unemployment Compensation	39,431	82,190	82,190	62,190
Group Insurance	3,817,146	3,676,022	4,209,535	4,209,535
Water Allocation	(299,223)	(312,111)	(311,444)	(311,444)
Sewer Allocation	(153,925)	(146,111)	(143,526)	(143,526)
<b>Total Group Insurance</b>	<b>3,363,998</b>	<b>3,217,800</b>	<b>3,754,565</b>	<b>3,754,565</b>
Medicare Tax	189,910	195,000	195,000	195,000
Water Allocation	(13,135)	(12,879)	(14,584)	(14,584)
Sewer Allocation	(7,235)	(6,570)	(6,621)	(6,621)
<b>Total Medicare Tax</b>	<b>169,540</b>	<b>175,551</b>	<b>173,795</b>	<b>173,795</b>
Fire/Liability Insurance	321,384	360,700	360,700	335,700
<b>Total Unclassified Budget</b>	<b>8,129,775</b>	<b>8,650,061</b>	<b>9,827,762</b>	<b>9,782,762</b>

General Fund Budget Classification	FY2009 EXPENDED	FY2010 BUDGETED	FY2011 DEPT REQ	FY2011 TM REC
<b>Total Budget Before Transfers</b>	<b>75,918,814</b>	<b>74,704,334</b>	<b>77,672,070</b>	<b>76,743,518</b>
<b>Transfers</b>				
To the Sewer Enterprise Fund	329,541	302,898	299,976	299,976
To the Water Enterprise Fund	437,935	-	-	-
Special Revenue	66,337	-	-	-
Town Trust Funds	155,828	250,000	-	-
<b>Total Transfers</b>	<b>989,641</b>	<b>552,898</b>	<b>299,976</b>	<b>299,976</b>
<b>ATM General Fund Budget</b>	<b>76,908,455</b>	<b>75,257,232</b>	<b>77,972,046</b>	<b>77,043,494</b>

Motion: Finance Committee recommended adoption

Vote: Article 4 was Adopted

8:11 PM 5/3/10

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town meeting, convened by proper Warrant on Monday, May 3, 2010.

**APPROPRIATION CERTIFICATE – ANNUAL TOWN MEETING  
MAY 3 & 5, 2010**

ARTICLE	RAISE & APPROP	TRANSFER	WATER ENTER.	SEWER ENTER.	CPA APPROP.	CPA RESERV	BORROW
4. General Fund Budget	77,043,494						
5. Sewer Enterprise Fund				9,467,881			
6. Water Enterprise Fund			6,058,981				
7. Reduce the Current Tax Levy		1,100,000	From E & D				
8. Fund Sewer Enterprise Fund Appropriation FY11				1,437,375	Certified Sewer Enterprise Fund Free Cash (Included in Article 5)		
9. Purchase & Install New Water Meters							500,000
10. Fire Equipment Stabilization New Fire Hydrants		75,000	To General Fund				
11. <u>Community Preservation</u>							
Administrative Cost					36,160		
Open Space Reserve						72,320	
Community Housing Reserve						72,320	
Historic Preservation Reserve						72,320	
FY 11 Reserve						450,000	
<u>Total Raise &amp; Appropriate</u>	<u>\$77,043,494</u>						
<u>Total Transfers From E &amp; D</u>		<u>\$1,175,000</u>					
<u>Water Enterprise Fund Appropriations</u>			<u>\$6,058,981</u>				
<u>Sewer Enterprise Fund Appropriations</u>				<u>\$9,467,881</u>			
<u>CPA Fund - Appropriation</u>					<u>\$36,160</u>		
<u>CPA Fund - Reserve</u>						<u>\$666,960</u>	
<u>Total Borrow</u>							<u>\$500,000</u>

ATTEST:  
MARY-ANN O. NICHOLS, TOWN CLERK

**ARTICLE 5**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund or take any other action relative thereto.

**TOWN OF TEWKSBURY  
SEWER ENTERPRISE FUND  
FISCAL YEAR 2011 PROPOSED BUDGET**

Direct Expenses		
Salaries	\$	237,785
Expenses	\$	286,650
Capital Outlay	\$	52,812
Lowell Sewer	\$	840,000
Reserve Fund	\$	60,000
Debt	\$	7,234,255
Subtotal	\$	8,711,502
Indirect Expenses		
Board of Selectmen	\$	2,122
Town Manager	\$	16,474
Accounting	\$	5,538
Computer Services	\$	2,336
Assessor	\$	11,630
Treasurer/Collector	\$	57,164
Town Counsel	\$	4,823
Administrative Services	\$	1,543
Town Clerk	\$	2,571
Community Development	\$	3,357
Town Hall	\$	2,008
Auxiliary Buildings	\$	1,067
Building Dept	\$	39,705
Dept of Public Works	\$	245,220
Health Dept	\$	6,980
Group Insurance	\$	143,526
Retirement	\$	203,693
Medicare	\$	6,621
Subtotal	\$	756,379
Total	\$	9,467,881

Motion: Finance Committee recommended adoption

Vote: Article 5 was Adopted

8:15 PM 5/3/10

**Executive Summary:** The purpose of this article is to fund the Sewer Enterprise Fund for FY2011

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**ARTICLE 6**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action relative thereto.

**TOWN OF TEWKSBURY  
WATER ENTERPRISE FUND  
FISCAL YEAR 2011 PROPOSED BUDGET**

Direct Expenses		
Salaries	\$	1,198,061
Expenses	\$	1,224,590
Capital Outlay	\$	68,162
Reserve Fund	\$	25,000
Debt	\$	2,293,518
Subtotal	\$	4,809,331
Indirect Expenses		
Board of Selectmen	\$	2,122
Town Manager	\$	16,474
Accounting	\$	5,538
Computer Services	\$	13,473
Assessor	\$	11,630
Treasurer/Collector	\$	72,163
Town Counsel	\$	9,188
Administrative Services	\$	1,543
Town Clerk	\$	2,571
Community Development	\$	3,113
Town Hall	\$	2,008
Auxiliary Buildings	\$	1,067
Building Dept	\$	29,232
Dept of Public Works	\$	245,220
Health Dept	\$	6,980
Group Insurance	\$	311,447
Retirement	\$	501,299
Medicare	\$	14,584
Subtotal	\$	1,249,650
Total	\$	6,058,981

Motion: Finance Committee recommended adoption

Vote: Article 6 was Adopted

8:19 PM 5/3/10

**Executive Summary:** The purpose of this article is to fund the Water Enterprise Fund for FY2011.

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**ARTICLE 7**

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of \$1,100,000 to be used by the Assessors to reduce the FY11 tax levy, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 7 was Adopted 8:20 PM 5/3/10

**Executive Summary:** This article allows the Town to utilize funds that were considered available as of June 30, 2010, to balance the FY11 general fund budget.

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**ARTICLE 8**

To see if the Town will vote to transfer from the certified sewer enterprise fund free cash the sum of \$1,437,375 to be used to fund the sewer enterprise fund appropriations in FY11, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 8 was Adopted 8:26 PM 5/3/10

**Executive Summary:** This article allows the Town to utilize funds that were considered available as of June 30, 2010, to balance the FY11 sewer enterprise budget.

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**ARTICLE 9**

To see if the Town will vote to appropriate the sum of \$500,000 to be expended by the Town Manager for the cost of purchasing and installing new water meters for residential customers of the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

**Motion:** That the Town hereby appropriates the sum of \$500,000 to pay the costs of purchasing and installing new water meters for residential customers of the Town of Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(7A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 9 was Adopted Yes 60 / No 0 – Unanimous (2/3 required) 8:27 PM 5/3/10

**Executive Summary:** This article authorizes the Town to borrow funds to purchase and install new water meters for residential and commercial customers of the Town of Tewksbury. Many of the Town's current meters are past their useful lives and, as such, the periodic readings may not be entirely accurate. This request is to fund the final year of the replacement program. Furthermore, the MA Department of Environmental Protection is requiring the Town to do this as part of the Master Sewer Program.

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**ARTICLE 10**

To see if the Town will vote to transfer \$75,000 from the "Fire Equipment" Stabilization Fund to the General Fund or take any related action.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 10 was Adopted Yes 55 / No 0 – Unanimous (2/3 required) 8:29 PM 5/3/10

**Executive Summary:** This article transfers \$75,000 from the "Fire Equipment" Stabilization Fund established at the May, 2007 Annual Town Meeting to the General Fund to be used to pay a portion of the first year loan payment for a new fire pumper truck.

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**ARTICLE 11**

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2011, with each item to be considered a separate appropriation:

Appropriations:

Administrative Costs                      \$36,160

Reserves:

Open Space                                 \$72,320

Community Housing                      \$72,320

Historic Preservation                     \$72,320

FY2011 Budgeted Reserve               \$450,000

Or take any other action related thereto.

Community Preservation Committee

Motion: Finance Committee recommended adoption  
Community Preservation Committee recommended adoption

Vote: Article 11 was Adopted 8:30 PM 5/3/10

**Executive Summary:** Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing. The total CPA Estimated FY11 revenue is \$723,200.

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**ARTICLE 12**

To see if the Town will vote to approve the FY 2011 Affordable Housing Trust Fund Allocation Plan as follows:

There were no expenditures out of the Affordable Housing Trust Fund for FY2010.

<b>ALLOCATION PLAN</b>		<b>for FY 2011</b>
<b>Starting Balance:</b>		\$1,288,208
<b>Anticipated Revenue</b>		
Comprehensive Permit Contributions (Shawsheen Place, Livingston Place)		\$18,000
Contribution from Katie Estates (6 units)		\$780,000
<b>Total Anticipated Revenue FY11</b>		<b>\$798,000</b>
<b>Total Available Funds FY11</b>		<b>\$2,086,208</b>
<b>Expenses</b>		
Audit of 3 Local Initiative Projects (\$7,500 per project)		\$22,500
Creation of New Units/ Buydown of existing units		\$1,583,708
HUD 202 Project		\$480,000
<b>Total Projected Expenses for FY11</b>		<b>\$2,086,208</b>

Town Manager  
Local Housing Partnership

Motion: Finance Committee recommended adoption

Vote: Article 12 was Adopted 8:31 PM 5/3/10

**Executive Summary:** According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2011 allocation plan meets the expenditure requirements of the Special Act.

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**ARTICLE 13**

To see if the Town will vote to appropriate the sum of \$100,000 to be expended by the School Committee for the repair of the Tewksbury Memorial High School Roof, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any action relative thereto.

School Committee

Motion: School Committee Chairman Michael Kelley motioned to Withdraw

Vote: Article 13 was Withdrawn 8:32 PM 5/3/10

**Executive Summary:** This article authorized the Town to appropriate \$100,000 in order for the School Committee to use these funds to repair the Tewksbury Memorial High School roof.

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**SECTION 3**

**ARTICLE 24**

To see if the Town will vote to accept an easement from the Commonwealth of Massachusetts for public utilities, as shown on a plan of land entitled: "Utility Easement Plan of Land Phase 11 Contract 34 / 35, Pond Street to Caver Street and Dalton Street / Norfolk Street Cross Country, Tewksbury, MA, Prepared for Camp Dresser & McKee, Inc., March 5, 2010, Revised December 22, 2010," which plan may be examined at the Office of the Town Clerk, or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 24 was Adopted Yes 25 / No 0 – Unanimous (2/3 required) 8:02 PM 5/5/10

**Executive Summary:** This article will allow the town to accept an easement from the Commonwealth of Massachusetts to maintain a sewer line.

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**ARTICLE 25**

To see if the Town will vote to amend the Town By-Laws by amending section - 3.04.016 to read as follows: Interest on Late Payments - The Town shall charge interest at the rate in effect for real estate tax bills under the provisions of Massachusetts General Laws Chapter 59 Section 57 for all late police and fire detail bills or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 25 was Adopted 8:03 PM 5/5/10

**Executive Summary:** Adoption of this article will allow the Town to charge interest on all police and fire detail bills that are outstanding after the payment due date. The interest rate would be the rate in effect for real estate tax bills (currently 14%). Payments are due within 30 days of billing. Interest revenue is estimated at \$5,000 to \$10,000 per year and will be credited to the general fund.

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**ARTICLE 26**

To see if the Town will vote to amend the Town's By-Laws by deleting 2.04.030 Posting requirements for Town Meeting warrants and replace it with new language as follows:

2.04.030 Posting Requirements

The warrant shall be posted by a Constable of the Town of Tewksbury and shall be posted in a public place in each precinct and in the Town Hall. In addition, the warrant shall be placed on the Town's website at least twenty (20) days before any Annual Town Meeting or Special Town Meeting.

Or take any other action relative thereto.

Town Manager

Motion: Finance Committee deferred to Liz Carey, Chairman of the Special Act Charter Committee  
Liz Carey motioned to amend Article 26

Vote: Amendment was Adopted 8:19 PM 5/5/10  
Article 26 was Adopted as Amended 8:20 PM 5/5/10

**AMENDMENT:**

**AMEND ARTICLE 26 BY DELETING THE WORDING PRINTED IN THE WARRANT AND REPLACING IT WITH THE FOLLOWING:**

**2.04.030 Posting requirements**

The warrant shall be posted by a Constable of the Town in a public place in each precinct and in the Town Hall.

1. At least fourteen (14) days before any town meeting, copies shall be left at each of the following locations: the Town Hall, the Town Hall Annex, the Library and the Senior Center and at such other convenient places as the Selectmen shall deem proper.
2. At least fourteen (14) days before any town meeting, the warrant shall be posted on the Town's website.
3. At least fourteen (14) days before any town meeting an Index of the warrant articles shall be published in a newspaper of general circulation.
4. Upon request to the Office of the Board of Selectmen a warrant shall be mailed to your residence.
5. Warrants shall be available at the check-in table before each town meeting.

**Executive Summary:** Due to budgeting reductions, the Town has no funds to print and distribute Annual and Special Town Meeting Warrants so that the use of the Town's website will serve to distribute this information.

<http://www.tewksbury-ma.gov>

**ARTICLE 27**

To see if the town will vote to amend the town By-Laws, by adding a new chapter 20, Municipal Storm Water Discharge as follows:

Chapter 20

Municipal Storm Water Discharge By-Law

Sections:

- 20.010 Purpose
- 20.020 Definitions
- 20.030 Applicability
- 20.040 Authority
- 20.050 Responsibilities for Administration
- 20.060 Regulations
- 20.070 Prohibited Activities
- 20.080 Exemptions
- 20.090 Watercourse Protection
- 20.100 Compliance Monitoring
- 20.110 Notification of Spills
- 20.120 Violation, Enforcement, and Penalties
- 20.130 Cost of Abatement of the Violation
- 20.140 Violations deemed a Public Nuisance
- 20.150 Severability
- 20.160 Transitional Provisions
- 20.010 Purpose

The purpose of this bylaw is to provide for the health, safety, and general welfare of the citizens of The Town of Tewksbury (the "Town") through the regulation of non-storm water discharges to the storm drainage system to the maximum extent possible as

required by federal and state law. This bylaw establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this bylaw are:

1. to prevent pollutants from entering the Town's municipal separate storm sewer system (MS4);
2. to prohibit illicit connections and unauthorized discharges to MS4;
3. to require the removal of all such illicit connections;
4. to comply with state and federal statutes and regulations relating to storm water discharges; and
5. to establish the legal authority to ensure compliance with the provisions of this bylaw through inspection, surveillance, monitoring, and enforcement.

## **20.020 Definitions**

For the purpose of this bylaw, the following shall mean:

**ALLOWABLE CONNECTION:** Drainage facility, part of or a component of a drainage system and/or discharge that has been reviewed and approved by the Town for construction.

**AUTHORIZED ENFORCEMENT AGENCY:** The Town's Department of Public Works (DPW) Superintendent or his or her designee to enforce this bylaw.

**BEST MANAGEMENT PRACTICE (BMP):** An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of storm water runoff or stormwater discharge.

**CLEAN WATER ACT:** The Federal Water Pollution Control Act (33 U. S. C §1251 et seq.) and any subsequent amendments thereto.

**CONSTRUCTION ACTIVITY:** Activities subject to National Pollutant Discharge Elimination System (NPDES) Construction Permits. These include construction projects resulting in land disturbance of one acre or more. Such activities include, but are not limited to, clearing and grubbing, grading, excavating, and demolition.

**DISCHARGE OF POLLUTANTS:** The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth of Massachusetts ("the Commonwealth") from any source.

**DRAINAGE SYSTEM:** A network by which storm water is collected and/or conveyed, including, but not limited to, any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

**FACILITY:** Often referred to as facilities, including, but not limited to, land, and/or buildings or structures within property limits to serve a specific function affording a convenience or service.

**GROUNDWATER:** Water beneath the surface of the ground.

**HAZARDOUS MATERIALS:** Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

**ILLICIT CONNECTION:** A surface or subsurface drain or conveyance, which allows any non-permitted or unlawful discharge into the municipal storm drain system, including, but not limited to, sewage, process wastewater, cooling waters or wash water, and any connections from the indoor drains, sinks, sumps or toilets, without limitation regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this bylaw.

**ILLICIT DISCHARGE:** Direct or indirect discharge to the municipal storm drain system that is not composed entirely of storm water, except as exempted in Section 20.080. The term includes a discharge in compliance with NPDES Storm Water Discharge Permit or a Surface Water Discharge Permit, or resulting from fire fighting activities exempted pursuant to Section 20.080, of this bylaw.

**IMPERVIOUS SURFACE:** Any material or structure on or above or immediately below the ground that prevents water infiltrating the underlying soil. Impervious surface includes, but is not limited to, paved parking lots, sidewalks, and rooftops.

**INDUSTRIAL ACTIVITY:** Activities subject to NPDES Industrial Storm Water Permits as defined in 40 CFR, Section 122.26 (b)(14).

**LESSEE:** A person that leases, orally or in writing, the use and/or possession of property from its owner.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM:** The system of conveyances designed or used for collecting or conveying storm water, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, swale, gully, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town.

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORM WATER DISCHARGE PERMIT:** A permit issued by Environmental Protection Agency (EPA) (or by the Commonwealth under authority delegated pursuant to 33 USC § 1342(B)) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

**NON-STORM WATER DISCHARGE:** Discharge to the municipal storm drain system not composed entirely of storm water.

**NOTICE OF ADMINISTRATIVE APPEAL:** A written request by the alleged violator to the Town Manager as set forth in Section 20.120.6.

**NOTICE OF APPEAL:** A written request with supplemental evidence by the alleged violator to the DPW Superintendent as set forth in Section 20.120.6.

**NOTICE OF VIOLATION:** A written documentation from the Town to the person violating this bylaw as set forth in Section 20.120.3.

**OWNER:** A person with a legal or equitable interest in a property.

**PERSON:** An individual, partnership, association, firm, company, trust, corporation, agency, authority, department, or political subdivision of the Commonwealth or the federal government, and any other officer, employee, or agent of such person.

**POLLUTANT:** Anything which causes or contributes to pollution. Pollutants may include, but are not limited to, the following: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

**PROCESS WASTEWATER:** Water which, during the manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate, product, finished product, or waste product.

**RECHARGE:** The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

**STORM WATER:** Any surface flow, snow melt, runoff, and drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.

**STORM WATER MANAGEMENT PLAN:** A document containing narrative, drawings and details prepared by a registered professional engineer (PE) which includes structural and non-structural best management practices to manage and treat stormwater runoff generated from regulated development activity. A stormwater management plan also includes an operation and maintenance plan describing the maintenance requirements for structural best management practices.

**SURFACE WATER DISCHARGE PERMIT:** A permit issued by the Department of Environmental Protection (DEP) pursuant to 314 CMR 3.00 that authorizes discharges to waters of the Commonwealth.

**TOTAL SUSPENDED SOLIDS (TSS):** Material, including but not limited to, trash, debris, soils, silts, sediment, particulates and sand suspended in stormwater.

**TOXIC OR HAZARDOUS MATERIAL or WASTE:** Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include without limitation any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defines as Toxic or hazardous under G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.000.

**VIOLATOR:** Any person that does not comply with this bylaw.

**WARNING NOTICE:** A written warning document from the Town to the person violating this bylaw as detailed in Section 20.120.2.

**WATERCOURSE:** A natural or man-made channel or other water body through which water flows or a stream of water including a river, brook, or underground stream.

**WATERS OF THE COMMONWEALTH:** All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

**WASTEWATER:** Any water or other liquid, other than a uncontaminated stormwater, discharged from a facility, including, but not limited to, any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production use of any raw material, intermediate product, finished product, byproduct or waste product.

**WETLANDS:** Coastal and freshwater wetlands, including wet meadows, marshes, swamps, and bogs, as defined and determined pursuant to G.L.c.131, § 40 and 310 CMR 10.00 et seq.

#### **20.030 Applicability**

This bylaw shall apply to all water entering directly or indirectly into the municipal storm drainage system generated on any developed and undeveloped lands unless explicitly exempted by the DPW Superintendent.

#### **20.040 Authority**

This bylaw is adopted under the authority granted by provisions of the Clean Water Act (1987) requiring National Pollutant Discharge Elimination System (NPDES) permits for storm water discharges. Under 40 CFR 122.34 (b)(3), The Clean Water Act, section 402 (p)(3)(B)(ii) requires that permits for municipal separate storm sewer systems (MS4) include a requirement to effectively regulate problematic non-storm water discharges into storm sewers. This bylaw in no way supersedes or diminishes the authority or jurisdiction of any state or federal regulations governing discharges to Waters of the Commonwealth or the United States or any other applicable regulation governing illicit discharges. Enforcement of said state and federal regulations are governed by those applicable government agencies.

#### **20.050 Responsibilities for Administration**

The DPW Superintendent shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon the DPW Superintendent may be delegated in writing by the DPW Superintendent to his or her designee.

#### **20.060 Regulations**

The Town Manager shall promulgate Regulations to implement and establish fees and penalties to effectuate the purpose of this bylaw. Failure by the Town Manager to promulgate such Regulations or fee and penalty structures shall not have the effect of suspending or invalidating this bylaw.

#### **20.070 Prohibited Activities**

20.070.1 Illicit discharges. No person shall dump, discharge, cause or allow to be discharged any pollutant or non-storm water discharge into the MS4, watercourse, or waters of the Commonwealth or the United States.

20.070.2 Illicit connections. No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulations or custom at the time of connection.

20.070.3 Obstruction of Municipal Storm Drain System. No person shall obstruct or interfere with the normal flow of storm water into or out of the municipal storm drain system without prior written approval from the DPW Superintendent.

#### **20.080 Exemptions**

The commencement, conduct or continuance of any illegal or illicit discharge to the storm drain system is prohibited except for non-storm waters provided that the source is not a significant contributor of a pollutant to the municipal storm drain system as described as follows:

20.080.1 Waterline flushing;

20.080.2 Flow from potable water sources;

20.080.3 Springs;

20.080.4 Natural flow from riparian habitats and wetlands;

20.080.5 Diverted stream flow;

20.080.6 Rising groundwater

20.080.7 Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005 (20), or uncontaminated pumped groundwater;

20.080.8 Water from the exterior foundation drains, roof drains, footing drains (not including active groundwater dewatering systems), or air conditioning condensation;

20.080.9 Discharge from landscape irrigation or lawn watering;

20.080.10 Water from residential activities, including, but not limited to, car washing, washing walkways, patios, house siding, windows, or similar exterior structure-related washing activities;

20.080.11 Discharge from dechlorinated swimming pool water (less than one ppm total chlorine) provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance.

20.080.12 Discharge from street sweeping;

20.080.13 Dye testing, provided verbal notification is given to the DPW or its agent prior to the time of the test and providing resulting concentrations are not at levels detrimental to resident aquatic organisms;

20.080.14 Non-storm water discharge permitted under an NPDES permit or a Surface Water Discharge Permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency or the Department of Environmental Protection, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and

20.080.15 Discharge for which advanced written approval is received from the DPW Superintendent or its agent as necessary to protect public health, safety, welfare or the environment.

## **20.090 Watercourse Protection**

Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the water course within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become hazard to the use, function, or physical integrity of the watercourse.

## **20.100 Compliance Monitoring**

### **20.100.1 Right of Entry: Inspection and Sampling - After notification to the property owner.**

20.100.1.1 The DPW Superintendent or his or her designee shall be permitted to enter and inspect facilities subject to regulation under this bylaw as often as may be necessary to determine compliance with this bylaw.

20.100.1.2 If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to the DPW Superintendent or his or her designee.

20.100.1.3 Facility operators and/or owners shall allow the DPW Superintendent or his or her designee the ready access to all parts of the premises where water may be discharged from into a municipal utility for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES permit to discharge storm water, and the performance of any additional duties as defined by state and federal law.

20.100.1.4 The DPW Superintendent or his or her designee shall have the right to set up on any permitted facility such devices as are necessary in the opinion of the DPW Superintendent to conduct monitoring and/or sampling of the facility's storm water discharge.

20.100.1.5 The DPW Superintendent or his or her designee shall have the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure storm water flow and quality shall be calibrated to ensure their accuracy.

20.100.1.6 Unreasonable delays in allowing the DPW Superintendent or his or her designee access to a facility is a violation of a storm water discharge permit and of this bylaw. A person who is the operator of a facility with a NPDES permit to discharge storm water associated with industrial activity commits an offense if the person denies the DPW Superintendent or his or her designee reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this bylaw.

### **20.100.2 Search Warrants**

If the DPW Superintendent or his or her designee has been refused access to any part of the premises from which storm water is discharged, and the DPW Superintendent or his or her designee is able to demonstrate probable cause to believe that there may be a violation of this bylaw, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this bylaw or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the DPW Superintendent or his or her designee may seek issuance of a search warrant from any court of competent jurisdiction.

## **20.110 Notification of Spills**

20.111 Notwithstanding other requirements of local, state, or federal law, as soon as any person responsible for a facility, or responsible for emergency response for a facility or operation resulting in or which may result in discharge or pollutants to the municipal drainage system or waters of the Commonwealth, the person shall take all necessary steps to ensure containment, and cleanup of the release. In the event of a release of oil or hazardous or toxic materials, the person shall immediately notify the municipal fire department. In the event of a release of non-hazardous material, the reporting person shall as soon as practical notify the DPW Superintendent and provide a written notification within three (3) business days thereafter of the spill occurrence. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three (3) years. Failure to provide notification of a release as provided above is a violation of this bylaw.

## **20.120 Violation, Enforcement, and Penalties**

### **20.120.1 Violations**

20.120.1.1 It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this bylaw or any regulations promulgated thereunder. Any person who violates this bylaw or its regulations may be subject to enforcement action, request for injunctive relief by a court of competent jurisdiction, or any other legal action as provided by law.

20.120.2 In the event the violation constitutes an immediate potential danger to public health welfare or safety, the DPW Superintendent or his or her designee may enter upon the subject private property, without prior notice, and to take any and all measures necessary to abate the danger, eliminate the violation and/or restore the property to a safe condition, the cost of which will be the obligation and responsibility of the violating party.

### **20.120.2 Warning Notice**

When the DPW Superintendent or his or her designee finds that any person has violated, or continues to violate, any provision of this bylaw or its regulations, or any order issued hereunder, the DPW Superintendent or his or her designee may serve upon said person a written Warning Notice, specifying the particular violation believed to have occurred and requesting the discharger to immediately investigate the matter and to seek a timely resolution whereby any offending discharge will cease within a time frame stipulated within the Warning Notice. Investigation and/or resolution of the matter in response to the Warning Notice in no way relieves the alleged violator of liability for any violations occurring before or after receipt of the Warning Notice. Nothing in this subsection shall limit the authority of the DPW Superintendent or his or her designee to take action, including emergency action or any other enforcement action, without first issuing a Warning Notice.

### **20.120.3 Notice of Violation**

20.120.3.1 Whenever the DPW Superintendent or his or her designee finds that a person has violated a prohibition or failed to meet a requirement of this bylaw, the DPW Superintendent or his or her designee may order compliance by written Notice of Violation to the responsible person and the owner of the property, if different.

20.120.3.2 The Notice of Violation shall contain:

- (1) The name and address of the alleged violator and the owner of the property, if different;
- (2) The address when available or description of the building, structure or land upon which the violation is occurring, or has occurred;
- (3) A statement specifying the nature of the violation;
- (4) A description of the remedial measures necessary to restore compliance with this bylaw and a time schedule for the completion of such remedial action;
- (5) A statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed;
- (6) A statement that the determination of violation may be appealed to the Town Manager with a copy to DPW Superintendent by filing a written notice of appeal within 14 days of service of notice of violation; and
- (7) A statement specifying that, should then violator fail to restore compliance within the established time schedule, the work will be done by the Tewksbury DPW or a contractor and the expense therefore shall be charged to the violator.

20.120.3.3 Such notice may require without limitation:

- (1) The performance of monitoring, analyses, and reporting;
- (2) The elimination of illicit connections or discharges;

- (3) The violating discharges, practices, or operations shall cease and desist;
- (4) The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property;
- (5) Payment of a fine to cover administrative and remediation costs; and
- (6) The implementation of source control or treatment BMPs.

#### **20.120.4 Compensatory Action**

In lieu of enforcement proceedings, penalties, and remedies authorized and impose upon a violator through this bylaw, the DPW Superintendent or his or her designee may grant an alternative compensatory actions by said violator, such as storm drain stenciling, attendance at compliance workshops, stream clean up, or the like as approved by the DPW Superintendent.

#### **20.120.5 Suspension of MS4 Access**

20.120.5.1 When the DPW Superintendent or his or her designee finds that any person has violated, or continues to violate, any provision of this bylaw, or any order issued hereunder, or that the person's past violations are likely to recur, and that the person's violation(s) has (have) caused or contributed to an actual or threatened discharge to the MS4 or waters of the United States which reasonably appears to present an imminent or substantial endangerment to the health or welfare of persons or to the environment, the DPW Superintendent or his or her designee may issue an order to the violator directing it immediately to cease and desist all such violations and directing the violator to:

- (1) Immediately comply with all bylaw requirements; and
- (2) Take such appropriate preventive action as may be needed to properly address a continuing or threatened violation, including immediately halting operations and/or terminating the discharge.

20.120.5.2 Any person notified of a warning or notification of violation is directed to under this subsection shall immediately comply and stop or eliminate its endangering discharge. In the event of a discharger's failure to immediately comply voluntarily with the Notice of Violation, the DPW Superintendent or his or her designee may or without obligation take such steps as deemed necessary to prevent or minimize harm to the MS4 or waters of the United States or the Commonwealth and/or endangerment to persons or to the environment, including immediate termination of a facility's water supply, sewer connection, or other municipal utility services. The DPW Superintendent or his or her designee may allow the person to recommence its discharge when it has demonstrated to the satisfaction of the DPW Superintendent or his or her designee that the period of endangerment has passed, unless further termination proceedings are initiated against the discharger under this bylaw. A person that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful discharge and the measures taken to prevent any future occurrence, to the DPW Superintendent within 30 days of receipt of the Notice of Violation. Issuance of an emergency cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the violator.

20.120.5.3 In cases of emergency situations, the DPW Superintendent or his or her designee may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or waters of the United States or the Commonwealth. If the violator fails to comply with a Notice of Violation issued in an emergency, the DPW Superintendent or his or her designee may take such steps as deemed necessary and without obligation to prevent or minimize damage to the MS4 or waters of the United States, or to minimize danger to persons.

20.120.5.4 Any person discharging to the MS4 in violation of this bylaw may have its MS4 access terminated if such termination would abate or reduce an illicit discharge. The DPW Superintendent will notify a violator of the proposed termination of its MS4 access. The violator may first petition the DPW Superintendent with a Notice of Appeal and secondly, to the Town Manager for a reconsideration and hearing with a Notice of Administrative Appeal.

20.120.5.5 A person commits an offence if the person reinstates a previously terminated MS4 access to premises pursuant to this section, without the prior approval of the DPW Superintendent.

#### **20.120.6 Civil Penalties, Criminal Prosecution, Appeals and Enforcement**

20.120.6.1 In the event the alleged violator fails to take the remedial measures set forth in the Notice of Violation or otherwise fails to resolve the violations described therein within 30 days, or such greater period as the DPW Superintendent shall deem appropriate, after the DPW Superintendent has taken one or more of the actions described above, the DPW Superintendent may impose a penalty not to exceed \$5000 (depending on the severity of the violation) per violation for each day the violation remains unremedied after the receipt of the Notice of Violation.

20.120.6.2 Any person that has violated or continues to violate this bylaw shall be liable to criminal prosecution to the fullest extent of the law, and shall be subject to a criminal penalty of \$5000 per violation per day. Each act of violation and each day upon which any violation shall occur shall constitute a separate offense.

20.120.6.3 Any person receiving a Notice of Violation may appeal the determination of the DPW Superintendent. The Notice of Appeal must be received within 14 days from the date of the Notice of Violation with all supplemental evidence of the violating party to be entered into record as the basis of the appeal. If the appeal is denied by the DPW Superintendent, the violating party may within five (5) days submit a Notice of Administrative Appeal to the Town Manager. No supplemental evidence will be allowed with this second appeal. Hearing on the appeal before the Town Manager or his or her designee shall take place within 30 days from the date of receipt of the Notice of Administrative Appeal. The decision of the Town Manager shall be final.

20.120.6.4 If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or, in the event of an appeal, within 30 days of the decision of the DPW Superintendent and/or the Town Manager upholding the Notice of Violation, then representatives of the DPW Superintendent or his or her designee may enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property to a safe condition, the cost of which will be the obligation and responsibility of the violating party. At the discretion of the DPW Superintendent, violations will be forwarded to the Massachusetts Department of Environmental Protection for corrective action. It shall be unlawful for any person in possession of any premises to refuse to allow the governmental agency or designated contractor to enter upon the premises for the purposes set forth above.

**20.130 Cost of Abatement of the Violation**

Within 30 days after cessation of the violation, the violator and the owner of the property, if different, will be notified of the cost of the abatement, including administrative costs. The violator or the property owner may file a written protest to the DPW Superintendent objecting to the amount of the assessment with 14 days.

**20.140 Violations deemed a Public Nuisance**

In addition to the enforcement process and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this bylaw that is deemed a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator’s expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken. State and/or federal regulation enforcement authorities may also be solicited to aid in enforcement actions.

**20.150 Severability**

The provisions of this bylaw are hereby declared to be severable. If any provisions, paragraph, sentence, or clause, of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

**20.160 Transitional Provisions**

Property owners shall have 30 days from the effective date of the bylaw to comply with its provisions.

Town Manager

Motion: Finance Committee recommended adoption  
Judith Fader motioned to amend Article 27  
Town Manager, Richard Montuori motioned to amend Article 27

Vote: Judith Fader’s motion to amend Article 27 did not prevail 8:33 PM 5/5/10  
Town Manager’s motion to amend Article 27 was Adopted 8:34 PM 5/5/10  
Article 27 was Adopted as amended 8:35 PM 5/5/10

**TOWN MANAGER AMENDMENT:**

20.100 Compliance Monitoring

20.100.1 – Add the following wording to the beginning of this section: **A fter notification to the property owner (Amended as written in Article above)**

**Executive Summary:** Passage of this article will allow the Town to monitor and enforce work that affects the Town’s stormwater system. This is a requirement under the Federal Clean Water Act as put forth through the Non-Point Discharge Elimination System general permit filed with the State DEP and Federal EPA.

**ARTICLE 28**

To see if the Town will vote to amend Section 8000 of the Zoning Bylaw, Interstate Overlay District, by amending Section 8402 therein to read as follows:

8402. Scope of Authority. The Interstate Overlay District is an overlay district that may be superimposed on all Heavy Industrial (HI) zoning districts. All uses permitted in the underlying Heavy Industrial (HI) District shall be allowed in the Interstate Overlay District as further described in Appendix A, Table of Use Regulations, subject to said existing by-right and special permit requirements. The following additional uses shall also be allowed in the Interstate Overlay District upon the issuance of a Special Permit from the Planning Board: (a) Automotive Refueling Station and accessory uses incidental thereto; (b) Car Wash; (c) Garaging and Towing of Motor Vehicles; and, (d) Motor Vehicle Rental or Leasing Agencies, as an accessory use only. (Changes Underlined)

Provided, further, in all other respects the remaining provisions of said Section 8000 shall remain unchanged and shall continue in effect.

Richard O'Neill and Others

Motion: Finance Committee deferred to the Planning Board  
 Planning Board recommended adoption after an amended by proponent  
 Rick O'Neill motioned to amend Article 28  
 Joe Gill motioned to move the question

Vote: The motion to move the question was Adopted 8:45 PM 5/5/10  
 The amendment was Adopted 8:45 PM 5/5/10  
 Article 28 was Adopted as Amended Yes 33/No 5 - (2/3 required = 25) 8:47 PM 5/5/10

**AMENDMENT:**

Move to amend proposed Article 28 by deleting therefrom in Section 8402 in the sixth line thereof the phrase "as a principal or accessory use" and by adding at the end thereof of Section 8402 the phrase "as an accessory use only". (**Amended as written in Article above**)

**Executive Summary:** The purpose of the Overlay District is to provide for the controlled development and utilization of those portions of land located within the Town of Tewksbury that are intersected by roadways that are part of the Federal Interstate Highway System. The Interstate Overlay District is located within two very narrowly defined areas: (1) that portion of the Town of Tewksbury (a) situated within a one half (1/2) mile radius of a circle, the radius point of which is the intersection of the Massachusetts Highway Department layout of Route Interstate Route 93 and Dascomb Road, in Andover, and (2) that portion of the Town of Tewksbury situated within a one quarter (1/4) mile radius of a circle, the radius point of which is the intersection of the Massachusetts Highway Department layout of Route 38 (Main Street) and Interstate Route 495.

The changes requested in this amendment in the last sentence of said Section 8402 seek to clarify the Planning Board's authority to grant Special Permits in this Overlay District for uses that are both principal and accessory, and to add as a further allowed use by Special Permit, Motor Vehicle Rental or Leasing.

**ARTICLE 29**

To see if the Town will vote to amend the Zoning By-Law in Appendix A, Table of Use Regulations, Section C, Commercial Uses, Subsections 12 and 13 thereof, to read as follows:

C. COMMERCIAL USES	R40	FA	LB	COM	TR	P	MN	MFD	MFD	CDD	HI	OR
								/55				
12. Motor vehicle, motorcycle, trailer, snowmobile, or boat sales and rental	N	N	N	N	N	N	N	N	N	N	ACC/PB	N
13. Motor vehicle light service; Motor vehicle general and body repair	N	N	N	N	N	N	N	N	N	N	ACC/PB	N

Provided, further, in all other respects the remaining provisions of said Appendix A, Table of Use Regulations, shall remain unchanged and shall continue in effect.

Richard O'Neill and Others

Motion: Finance Committee deferred to the Planning Board  
 Planning Board recommended adoption after an amended by proponent, Rick O'Neill  
 Rick O'Neill motioned to amend Article 29

Hanson Bechat motioned to amend Article 29  
Rick O'Neill motioned to move the question

Vote: The motion to move the question was Adopted 9:00 PM 5/5/10  
Rick O'Neill's amendment was Adopted 9:01 PM 5/5/10  
Hanson Bechat's amendment did not prevail 9:03 PM 5/5/10  
Article 29 was Adopted as Amended Yes 25 / No 1 - (2/3 required = 17) 9:04 PM 5/5/10

**AMENDMENT:**

Move to amend proposed Article 29 by adding thereto in Section C. (12) & (13) (HI) the symbol "ACC/PB" meaning and intending that the uses set forth in said Section C. (12) & (13) are to be allowed only as an accessory use and not as a principal use in the Heavy Industrial District only. **(Amended as written in Article above)**

**Executive Summary:** The two changes requested in this amendment would allow the uses set for in Subsection 12 and 13 to become permitted uses by Special Permit from the Planning Board only in the Heavy Industrial District. These uses will continue to not be allowed in all other Zoning Districts.

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**ARTICLE 30**

To Change the zoning classification of the rear portion of 1201 Main Street (Map 60 Lot 39) from Residential to Commercial.

R. Paul Morris and Others

Motion: Finance Committee deferred to the Planning Board

Planning Board presented a letter from the proponent of a Motion to Withdraw without prejudice

Vote: Article 30 was Withdrawn 9:05 PM 5/5/10

**Executive Summary:** The parcel consists of 156,272 sq. feet. The portion of the parcel on Main Street is Zoned Commercial and is currently operated as a professional doctors building. The owner wishes to build an additional professional office building on the rear portion which is approximately 75,177 sq. feet. This portion is currently Zoned Residential but it can not be developed because it is landlocked as it borders on wetland.

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**ARTICLE 31**

Water and sewer consumption measured by one recording meter serving two or more condominium housing units will be billed at the tier rate that is to be calculated by dividing total recorded consumption by the number of condominium housing units serviced by the recording meter. This supersedes any and all preceding By-Laws, regulations or policies.

Robert Stanley and Others

Motion: Finance Committee recommended Indefinite Postponement

Vote: Article 31 was Indefinite Postponed 9:06 PM 5/5/10

**Executive Summary:** Currently, one meter records water and sewer consumption for up to 18 residential condominium homes. This article will require recorded consumption for multi-units to be billed to the condominium association at the tier rate based upon the consumption of the individual units.

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Finance Committee Chairman, Kevin Donnelly motioned to Adjourn the 2010 Annual Town Meeting Sine Die, and this motion was Adopted. 9:06 PM 5/5/10

RESPECTFULLY SUBMITTED:  
MARY-ANN O. NICHOLS, TOWN CLERK

# Special Town Meeting

Tewksbury Memorial High School  
 320 Pleasant Street  
 Special Town Meeting  
 May 5, 2010

Moderator Warren Layne opened the May 5, 2010 Special Town Meeting at 7:00 PM, and called a 5 minute recess until all Board members were seated. He reconvened the Special Town Meeting at 7:05 pm.

Moderator Layne called upon Veteran's Agent Jim Williams to lead the assembly in The Pledge of Allegiance.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside front cover of the Warrant, he pointed out the emergency exits and reminded those who have cell phones to turn them off or to put them on vibrate.

On Wednesday, May 5, 2010 there were 69 registered voters and 10 visitors in attendance.

Finance Committee Chairman, Kevin Donnelly motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 7:07 PM 5/5/10

Finance Committee Chairman, Kevin Donnelly motioned to Adjourn the 2010 Special Town Meeting Sine Die, and this motion was Adopted. 7:35 PM 5/5/10

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on Wednesday, May 5, 2010.

## APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING MAY 5, 2010

<u>ARTICLE</u>	<u>FREE CASH</u>	<u>TRANSFER</u>	<u>CPA APPROP.</u>	<u>RAISE &amp; APPROPRIATE</u>
1. Certain sums of money to specific accounts		\$201,543		From Specific Accounts within the GF
2. Unpaid Bills	\$145.61	From GF Free Cash		
3. Roadway & drainage improvements - Phase 1				\$3,000,000
4. Town Records (Recover, Preserve & Protect)			\$375,000.00	From CPA Funds
5. Transfer to Affordable Housing Trust Fund			\$40,000.00	From CPA Funds
6. Fencing of Cemetery at Saunders Recreational Facility			\$27,000.00	From CPA Funds
<u>Total General Fund Free Cash</u>	<u>\$145.61</u>			
<u>Total Transfers</u>		<u>\$201,543.00</u>		
<u>CPA Fund - Appropriation</u>			<u>\$442,000.00</u>	
<u>Total Raise &amp; Appropriate</u>				<u>\$3,000,000.00</u>

ATTEST:  
 MARY-ANN O. NICHOLS, TOWN CLERK

**ARTICLE 1**

To see if the Town will vote to transfer the following sums or take any action related thereto:

<b>FROM:</b>		<b>TO:</b>	
Cable TV-Operating (Professional Services)	\$ 9,692	School-Salaries	\$ 9,692
Admin Services-Salaries	\$ 40,000	Reserve Fund	\$ 20,000
Town Manager-Salaries	\$ 12,000	Veterans-Operating (Aid)	\$ 26,000
Regional School District	\$ 20,535	BOS-Operating (Labor Counsel)	\$ 45,000
Library-Salaries	\$ 20,000	Fire-Operating (Grant Match)	\$ 32,651
Assessor-Salaries	\$ 5,000	Town Counsel (Professional Services)	\$ 60,000
Treasurer-Operating (Professional Services)	\$ 3,116	Town Clerk-Salaries	\$ 8,200
Short-term Interest	\$ 5,000		
Liability Insurance	\$ 10,000		
Rubbish (Disposal)	\$ 76,200		
<b>TOTAL</b>	<b>\$201,543</b>	<b>TOTAL</b>	<b>\$201,543</b>

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 1 was Adopted

7:09 PM 5/5/10

**Executive Summary:** This article is a regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with a projected deficit.

**ARTICLE 2**

To see if the Town will vote to approve the sum of \$145.61 to pay outstanding bills of a previous fiscal year and that to raise this appropriation the Town will vote to transfer \$145.61 from Council On Aging-Operating, or take any other related action.

Council On Aging-Operating

Office Supplies	Banc of America Leasing	\$145.61
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Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 2 was Adopted

7:10 PM 5/5/10

**Executive Summary:** According to Massachusetts General Law bills that are late must be approved by Town Meeting before payment. This article will authorize the bill to be paid and allow transfers to cover the amount.

**ARTICLE 3**

To see if the Town will vote to appropriate the sum of \$3,000,000 to be expended by the Town Manager for the cost of roadway and drainage improvements to various streets in the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

**Motion:** That the Town hereby appropriates the sum of \$3,000,000 for the cost of roadway and drainage improvements to various streets in the Town of Tewksbury, and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7(5) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: Finance Committee recommended adoption

Charlie Anzuoni motioned for Indefinite Postponement

Joe Gill motioned to move the question

Vote: Indefinite Postponement did not prevail  
Article 3 was Adopted Yes 64 /No 0 Unanimous - 2/3 needed

7:19 PM 5/5/10  
7:20 PM 5/5/10

**Executive Summary:** This article authorizes the Town to borrow funds to undertake roadway and drainage improvements to various streets in the Town of Tewksbury. The priority project will be River Road Phase 1 which is a section of River Road in poorest condition and in need of an upgrade to the drainage system. If funding is available after River Road Phase 1 improvements are complete the next area of Town for improvements will be from a prioritized list developed by the DPW Engineering Department.

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#### ARTICLE 4

To see if the Town will vote to appropriate up to \$375,000 from the Community Preservation Fund's Budgeted Reserve Account to recover, preserve and protect Town records and archives and other associated costs as proposed by the Town Clerk. This project is recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Finance Committee recommended adoption  
Nancy Reed, Chairman of Community Preservation amended Article 4, and recommended adoption as amended

Vote: Amendment was adopted  
Article 4 was Adopted as Amended

7:23 PM 5/5/10  
7:24 PM 5/5/10

#### AMENDMENT:

**To see if the Town will vote to appropriate \$375,000 from the Community Preservation Fund's balance to recover, preserve and protect Town records and archives and other associated costs as proposed by the Town Clerk. This project is recommended for adoption by the Community Preservation Committee.**

**Executive Summary:** This article would appropriate up to \$375,000 from existing funds in the Budgeted Reserve Account within the Community Preservation Fund for the preservation and protection of Town records and archives. The proposed project includes proactive document storage measures as recommended by the New England Document Center and the State Board of Library Commissioners. The preservation of town historical records and archives is a State mandate as well as a community need.

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#### ARTICLE 5

To see if the Town will vote to appropriate \$40,000 from the Community Preservation Fund's Community Housing FY10 Reserve Account to be transferred to a Tewksbury Planning Board affordable housing planning account, as proposed by the Planning Board and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Finance Committee recommended adoption  
Nancy Reed, Chair of Community Preservation Committee recommended adoption

Vote: Article 5 was Adopted

7:25 PM 5/5/10

**Executive Summary:** In accordance with our Master Plan, Chapter 5 Housing Element, the Tewksbury Planning Board seeks these CPA funds to address affordable community housing needs through a variety of professional resources to include; town or privately owned site feasibility assessment by the appropriate consultant, research of funding sources or grants to be added to Affordable Housing Trust Fund money, public outreach, implementation of State requirements for the development of defined affordable housing units and associated legal fees as determined by the Planning Board. This article is endorsed by the Tewksbury Local Housing Partnership.

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#### ARTICLE 6

To see if the Town will vote to appropriate \$27,000 from the Community Preservation Fund's Budgeted Reserve Account subject to the Tewksbury State Hospital and State Division of Asset Management transfer of land known as the Saunders Recreational Facility to the Town of Tewksbury. These funds will be utilized by the Town's Park's and Recreation Department to clean-up and fence-off an existing State Hospital Cemetery which is on a portion of the land to be transferred to the Town. This project provides additional funding for the fence, which is proposed to be a wrought iron style rather than the previously approved funding for a

chain link style fence. This project is proposed by the Recreation Director and is recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Finance Committee recommended adoption  
Nancy Reed, Chair of Community Preservation Committee recommended adoption

Vote: Article 6 was Adopted

7:25 PM 5/5/10

**Executive Summary:** This article would appropriate up to an additional \$27,000 from existing funds in the Budgeted Reserve Account within the Community Preservation Fund for the cleaning-up and fencing-off of an existing State Hospital Cemetery subject to the transfer of the Saunders Recreation Facility land from the State to the Town of Tewksbury. The previously approved CPA fund amount is \$15,000. The adoption of this article will bring the total proposed cost up to \$42,000. The State has requested this up-grade in the style of fence and that a plan for this remedial action be in place in consideration of the land transfer. The benefits of this project are to secure the transfer of the land to the Town for recreational use, and to preserve and protect the historic cemetery and surrounding open space.

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### ARTICLE 7

To see if the Town will vote to authorize the School Department to spend \$9,674.43 from the E-Rate Account for purposes of paying for School Department Technology Expenses.

School Committee

Motion: Finance Committee recommended adoption  
Michael Kelley, Chair of School Committee recommended adoption

Vote: Article 7 was Adopted

7:26 PM 5/5/10

**Executive Summary:** The School Department is requesting that the Town authorize the expenditure of the \$9,674.43, which is in the E-Rate Account for the purposes of paying for School Department technology expenses. These funds were generated from the implementation of the Telecommunications Act of 1996 and are the direct result of discounts for technology services that were provided to the School Department. These discounts were generated in the form of checks and deposited by the Town of Tewksbury. The intent of the Act was to offset the cost to the School Department of affordable access to modern telecommunications and information services.

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### ARTICLE 8

To see if the Town will vote to amend the following sections of the Zoning Bylaw relative to the Floodplain Overlay District:

1. By deleting the third paragraph of Section 2300 which reads:

The Flood Plain District is shown, defined and bounded on the map accompanying this By-Law entitled the Tewksbury Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) dated July 2, 1981 as Zone A, A1-30, B, & C, and the FEMA Flood Boundary & Floodway Map dated July 2, 1981 on file with the Town Clerk.

and replace it with the following:

The Flood Plain District includes all special flood hazard areas within the Town of Tewksbury designated as Zone A and AE, on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Tewksbury are panel numbers 25017C0142E, 25017C0144E, 25017C0163E, 25017C0164E, 25017C0256E, 25017C0257E, 25017C0259E, 25017C0276E, 25017C0277E, 25017C0278E, 25017C0279E, 25017C0281E and 25017C0283E dated June 4, 2010. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated June 4, 2010. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk.

2. By amending Section 8120 to read as follows:

#### **8120. Floodplain District Boundaries.**

The Floodplain District is herein established as an overlay district. The District includes all the special flood hazard areas within the Town of Tewksbury designated as Zone A and AE, on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the NFIP. The map panels of the Middlesex FIRM are wholly or partially within the Town of Tewksbury are panel numbers 25017C0142E, 25017C0144E, 25017C0163E, 25017C0164,

25017C0256E, 25017C0257E, 25017C0259E, 25017C0276E, 25017C0277E, 25017C0278E, 25017C0279E, 25017C0281E, and 25017C0283E dated June 4, 2010. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated June 4, 2010. The FIRM and FIS are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Commissioner, Conservation Commission and the Town Engineer. The above referenced maps and study booklet may be amended from time to time.

3. By amending Section 8152 to read as follows:

**8152. Other Use Regulations.**

**1.** In Zone AE, along watercourses that have a regulatory floodway within the Town of Tewksbury as designated on the Middlesex County Flood Insurance Rate Maps, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

Planning Board

Motion: Finance Committee deferred to the Planning Board  
Planning Board recommended adoption

Vote: Article 8 was Adopted Yes 40 /No 0 Unanimous - 2/3 needed 7:27 PM 5/5/10

**Executive Summary:** These changes reflect the new Flood Insurance Rate Maps and will maintain the Town's participation in the National Flood Insurance Program.

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**ARTICLE 9**

To see if the Town will vote to amend the Zoning Bylaw Section 5244 by changing the existing text from:

**5244.** One (1) identification sign not exceeding twelve (12) square feet in area at any public entrance to a subdivision or multi-family development may be erected upon the issuance of a special permit by the Board of Appeals; such special permit shall specify limits on the size of the sign and the length of time to be maintained.

To read:

**5244.** One (1) identification sign not exceeding twelve (12) square feet in area at any public entrance to a subdivision or multi-family development may be erected upon the issuance of a special permit by the Planning Board; such special permit shall specify limits on the size of the sign and the length of time to be maintained.

Planning Board

Motion: Finance Committee deferred to the Planning Board  
Planning Board recommended adoption

Vote: Article 9 was Adopted Yes 35 /No 0 Unanimous - 2/3 needed 7:29 PM 5/5/10

**Executive Summary:** In 2005 portions of Section 5200 Signs were approved for clarity. This amendment would make Section 5244 consistent with the actions of 2005.

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**ARTICLE 10**

To see if the Town will vote to amend the Zoning Bylaw by deleting footnotes 1 and 2 of Section 8604, Section 8624 and 8644.

Planning Board

Motion: Finance Committee deferred to the Planning Board  
Planning Board recommended adoption

Vote: Article 10 was Adopted Yes 40 /No 0 Unanimous - 2/3 needed 7:30 PM 5/5/10

**Executive Summary:** The footnote is not necessary for the Town Center Overlay District, Village Mixed Use Overlay District and Village Residential Overlay District the definitions that the footnotes refer to can be found in Section 10000 Definitions of the Zoning Bylaw.

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## ARTICLE 11

To see if the Town will vote to amend the Tewksbury Zoning Bylaw and the Zoning Map by adding the following Section 8660 to the Zoning Bylaw and adding the overlay map described below to the Town's Zoning Map:

### **8660. South Village Overlay District**

**8661. Purpose:** The purposes of the South Village Overlay District (SVOD) shall be the same purposes as described in the 8601, Town Center Overlay District, in its entirety.

**8662. Boundaries:** The boundaries of the SVOD shall be as shown on the Town of Tewksbury Overlay Map, on file at the office of the Town Clerk.

**8663. Relationship to existing Zoning:** The relationship to existing zoning shall be the same as described in the Town Center Overlay District, in its entirety.

**8664. Use Regulations and Definitions:** The following uses are allowed in the SVOD subject to the requirements outlined in these SVOD regulations, and provided that all necessary permits, orders, or approvals required by local, state, or federal law are also obtained:

1. Residential Uses (as a component of a mixed-use development):
  - a. Multifamily
  - b. Artist Lofts: All or a portion of a building that has been converted into an artist's workspace and living area.
  - c. Assisted living facilities
2. Government, Institutional and Public Service Uses:
  - a. Municipal
  - b. Educational
  - c. Religious
  - d. Public or Private Utility Facilities
  - e. Post Office
  - f. Recreation
3. Business Uses
  - a. Retail Store
  - b. Professional Offices
  - c. Financial Services/Bank
  - d. Restaurant
  - e. Hotel, Inn
  - f. Bed and Breakfast
  - g. Lodge or Club (Membership)
  - h. Personal Services
  - i. Artist or Craftsman Studio: Commercial space utilized to create, design, and fabricate sculptures, statues, furniture, structures and other art forms.
  - j. Day Care Facility
  - k. Museum: A depository for collecting and displaying objects having scientific, historical or artistic value for the purposes of education, study and enjoyment.
  - l. Art Gallery: A room or series of rooms where works of art are exhibited.
4. Mixed use development: A single building with the ground floor used primarily for retail, commercial, service or office and the upper floor(s) used for residential use.

#### Affordable Housing Requirement.

An application for an SVOD Special Permit as a Mixed use development may require that certain dwelling units, as determined by the Planning Board at the Concept Plan meeting, be established as Affordable Housing Units (7013.a) in perpetuity. Timing of establishment of affordable units to be determined by the Planning Board.

**8665. Prohibited Uses.** Any use not listed above is to be considered prohibited. Adult use establishments are not allowed for any use in the SVOD district.

**8666. Site Plan Special Permit.** All uses and structures in the SVOD are subject to a Special Permit and Site Plan Special Permit from the Planning Board in accordance with Sections 9300 and 9400 of the Zoning Bylaw. In addition to the requirements of these sections, all design criteria as described in the Village Residential Design Guidelines. The Planning Board shall be the Special Permit Granting Authority.

**8667. Concept Plan.** Prior to the application for approval of any special permit for a SVOD, a preliminary plan called for purposes of this Section 8600 a "Concept Plan", shall be filed for review with the Planning Board. The submitted Plan shall be consistent with the provisions of TCOD 8607 a. through e. To attain the goals of the SVOD, collaborative development proposals involving more than one property owner are encouraged where appropriate. In such cases, it is recommended that a Combined Concept Plan be submitted to the Planning Board with the initial project application, detailing the specific elements of the proposed project, outlining the impacts of the overall project, and identifying responsibilities of each property owner. The Combined Concept Plan should describe: the uses proposed, the layout and size of the project, potential impacts to the environment, access and transportation impacts, water and sewer needs, and economic impacts. The Planning Board encourages creative and collaborative efforts promoting the Purpose and the Design Guidelines of SVOD, such as, but not limited to: shared and off-site parking, pedestrian walkways, lighting and other such amenities.

**8668. Dimensional Requirements.**

Buildings within the SVOD shall conform to the following requirements:

Minimum Lot Area	10,000 square feet
Minimum Frontage	50 feet
Minimum Front Yard Setback	20 feet
Minimum Side Yard Setbacks	Combined- 10 feet
Minimum Side Yard Setback when abutting a residential district	50 feet
Minimum Rear Setback	15 feet
Minimum Rear Setback when abutting a residential district	50 feet
Maximum Building Height	2.5 stories or 35 feet

**8669. Special Provisions.** The following special provisions apply to all development within the SVOD:

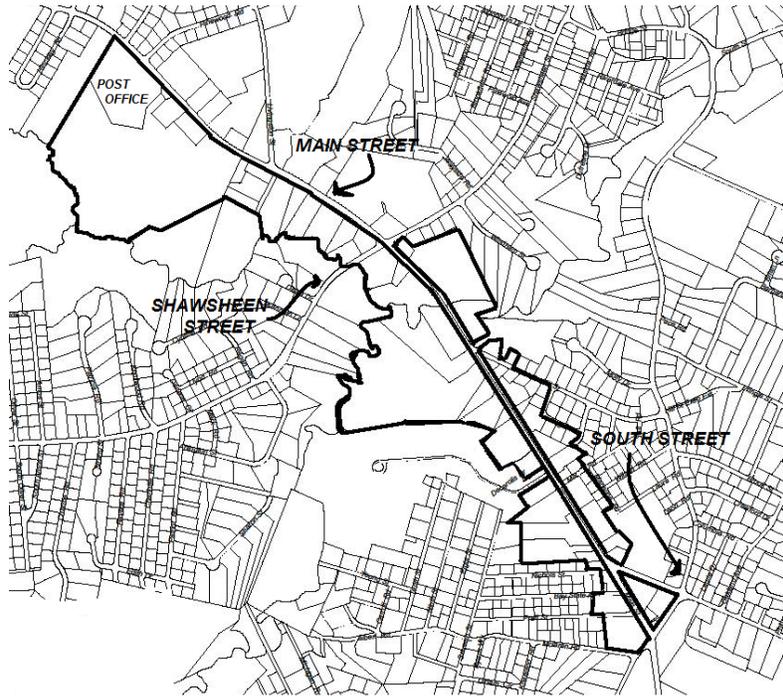
1. The minimum separation between two or more buildings on the same lot shall be 20 feet.
2. The Planning Board may modify all dimensional requirements outlined in Section 8668, and 8669.1. if, in its opinion, such modifications will result in improved design that is in keeping with Section 8661 above.
3. Frontage and Access – The Planning Board may, as part of the special permit, reduce lot frontage for a development that provides consolidated or shared access to site access, for two or more adjoining parcels, subject to a legally enforceable agreement or restriction in a form acceptable to the Planning Board and approved by Town Counsel.
4. The Zoning Board of Appeals shall not grant a variance of any use not allowed under Section 8665, nor grant a variance from any 8668 Dimensional Requirements or 8669 Special Provisions.

**8670. Parking Requirements.** The parking requirement for any use in the SVOD shall be the same as in the underlying zoning classification. The Planning Board may reduce the required number of parking spaces in the SVOD based on the following considerations:

- a. The availability of shared parking on another property. The Board may require a shared parking agreement to be submitted as part of the application for development.
- b. The availability of public transportation.

**8671. Criteria for Granting SVOD Special Permit.** In addition to the Criteria and considerations for actions by the Planning Board in Sections 9300 and 9400 of the Zoning Bylaw, the Planning Board shall determine that the site proposal and density of uses on the proposal shall promote the Purposes of this SVOD bylaw and shall take into consideration the same criteria as set forth in the Town Center Overlay District 8611.

**8672. Special Permit Conditions -** The Planning Board may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the Town including, but not limited to same conditions as set forth in the Town Center Overlay District 8612.



Planning Board

Motion: Finance Committee deferred to the Planning Board  
 Planning Board recommended adoption

Vote: Article 11 was Adopted Yes 40 /No 0 Unanimous - 2/3 needed

7:33 PM 5/5/10

**Executive Summary:** The adoption of this article will implement a new zoning overlay district moving south along Main Street from the Post Office area to the South Street area. This Overlay District recognizes the existing nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact. This action was a recommended implementation step of Town of Tewksbury Master Plan endorsed at the 2004 Annual Town Meeting. The overlay district bylaw and design guidelines emphasize the highest quality of architectural and site design in development, increase the economic incentive for new investment and redevelopment by providing mixed-use opportunities. Design guidelines and accompanying overlay map are available at the Town Clerk’s Office and Department of Community Development.

**ARTICLE 12**

To see if the Town will vote to amend the Zoning Map for three parcels of land on Andover Street, Assessor’s Map 53, Lots 4, 5, and 6, from Senior Village District to Office Research District.

Beginning at a point at the northeast corner of the premises, said point being on the southerly line of Andover Street, at the northwest corner of land of now of formerly Oly Realty One, LLC., thence; S 56° 12’ 09” W, by said Oly Realty One, LLC land, and land of now or formerly North Tewksbury Commons, LLC, a distance of 665.00 feet, more or less, to a point, thence; N 5° 55’ 42” W by land of now or formerly Stephen C. Pirello, a distance of 223.49 feet, more or less, to a point at land of now or formerly Derrick Lee, thence; S 88° 24’ 36” E by said Lee land, a distance of 1800 feet, more or less, to a point, thence; N 1° 35’ 24” E, by said Lee land, a distance of 151 feet, more or less to a point on the southerly line of said Andover Street, thence; S 88° 24’ 36” E, along said street, a distance of 18.61 feet, more or less to a point, thence; S 89° 51’ 39” E along said street, a distance of 534.94 feet, more or less to the point of beginning. Being lots 2A, 2B and land of Stagnone as shown on a plan entitled “Plan of Land in Tewksbury, MASS – Scale 1”=80’ – dated July 18, 1963 and recorded in Middlesex North District Registry of Deeds Plan Book 99 Plan 56.

Gerald Weitz and others

Motion: Finance Committee deferred to the Planning Board  
 Planning Board recommended withdrawal by the proponent

Vote: Article 12 was Withdrawn

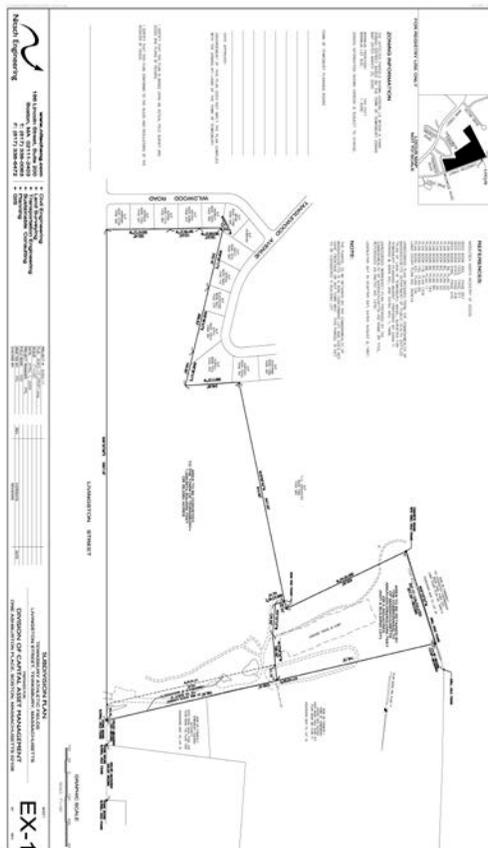
7:34 PM 5/5/10

**Executive Summary:** The proposed zoning article seeks to extend the existing Office Research zone line to include three adjacent parcels of land on Andover Street.

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### ARTICLE 13

To see if the Town will vote to authorize the Board of Selectmen to petition the state legislature for special legislation to authorize the Division of Capital Asset Management for the Commonwealth of Massachusetts to transfer land to the Town of Tewksbury for use as recreation fields on Livingston Street as identified in the attached plan totaling up to 33.556+- acres. Copy of said plan on file in the Office of the Town Manager. In addition, as consideration for the transfer of land, the Town of Tewksbury agrees to maintain (mowing, clearing debris, erecting a fence) the existing State Hospital Cemetery which is located on a portion of the land to be transferred to the Town, or take any action related thereto.



Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 13 was Adopted

7:35 PM 5/5/10

**Executive Summary:** This article will allow the Town and the Commonwealth to perfect a transfer of the land at the Livingston Street Recreation Fields that was authorized by a Special Act of the General Court, Chapter 497, 1967. Both Town Meeting and the General Court took the necessary legislative action for this transfer, but the deed was never recorded. The Division of Capital Asset Management has requested that this action take place for clear title to the recreation fields.

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### ARTICLE 14

To see if the Town will vote to authorize the Board of Selectmen to petition the State Legislature to exempt the Town from a reversionary clause in the deed of the Police Station at 935 Main Street and allow the Town to sell the property with a deed restriction that any new owner of the property shall grant the Tewksbury Housing Authority an easement to pass and repass by vehicular traffic, create and reserve twenty parking spaces at the rear of the parcel for residents of the Tewksbury Housing Authority Carnation Drive Housing site with an adequate vegetative buffer and parking area to be constructed and maintained by the Tewksbury Housing Authority. Proceeds from the sale of the property will be shared 50% with the Town of Tewksbury and 50% with the Commonwealth of Massachusetts, or take any other action related thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 14 was Adopted

7:35 PM 5/5/10

**Executive Summary:** In 1996 Town Meeting approved an article authorizing the Board of Selectmen to petition the State Legislature to exempt the Town from the Reversionary Clause in the deed sending the property back to the Commonwealth if the town had no public use for it. Over the years the Town has tried to negotiate this issue with various State Administrations and the State Legislature. Due to the passage of time, it has been recommended that this issue be addressed gain by Town Meeting so that there can be some clarity from the Town concerning this issue.

And you are directed to serve the within Warrant by posting up true and attested copies thereof upon the Town Hall and in each precinct, fourteen (14) days at least before the time of holding said meeting; also, leaving at least 500 copies at the Town Hall or at such convenient places as the Selectmen shall think proper in said Town of Tewksbury.

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Finance Committee Chairman, Kevin Donnelly motioned to Adjourn the 2010 Special Town Meeting Sine Die, and this motion was Adopted.

7:35 PM 5/5/10

RESPECTFULLY SUBMITTED:  
MARY-ANN O. NICHOLS, TOWN CLERK

# State Primary

September 14, 2010

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precinct 1, 1A, 3 and 3A; at the Library for Precinct 2, 2A, 4 & 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 3,650 ballots cast.

Precinct 1	Eleanor Beattie, Warden	Peg Keefe, Clerk
Precinct 1A	Mary A. Casazza, Warden	Anne Callahan, Clerk
Precinct 2	Kathy Brothers, Warden	Kay Maher, Clerk
Precinct 2A	Gail Pollard, Warden	Cheryle Laffey, Clerk
Precinct 3	Alice Golen, Warden	Judy Yarbrough, Clerk
Precinct 3A	Laurie Siano, Warden	Mae Pilcher, Clerk
Precinct 4	John Coviello, Warden	Rita O'Brien Dee, Clerk
Precinct 4A	Teresa Perrotta, Warden	Dorothy McGrath, Clerk

## PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Democrat	271	234	235	222	266	284	257	286	2,055
Republican	217	169	134	161	291	250	179	189	1,590
Libertarian	0	0	0	3	0	1	1	0	5
Total	488	403	369	386	557	535	437	475	3,650

## DEMOCRAT

### GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	94	78	102	77	77	107	80	96	711
Deval L. Patrick	163	132	126	130	174	158	164	177	1,224
Write Ins	14	24	7	15	15	19	13	13	120
Total	271	234	235	222	266	284	257	286	2,055

### LIEUTENANT GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	83	78	84	71	68	98	74	87	643
Timothy P. Murray	183	149	150	143	192	178	179	197	1,371
Write Ins	5	7	1	8	6	8	4	2	41
Total	271	234	235	222	266	284	257	286	2,055

### ATTORNEY GENERAL

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	72	65	75	52	55	89	60	73	541
Martha Coakley	196	159	159	164	200	186	193	208	1,465
Write Ins	3	10	1	6	11	9	4	5	49
Total	271	234	235	222	266	284	257	286	2,055

### SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	63	53	59	56	58	83	56	73	501
William Francis Galvin	205	178	176	162	204	193	199	213	1,530
Write Ins	3	3	0	4	4	8	2	0	24
Total	271	234	235	222	266	284	257	286	2,055

**TREASURER**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	36	39	36	31	39	38	35	42	296
Steven Grossman	126	108	102	107	129	136	109	121	938
Stephen J. Murphy	108	86	97	81	96	109	112	123	812
Write Ins	1	1	0	3	2	1	1	0	9
Total	271	234	235	222	266	284	257	286	2,055

**AUDITOR**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	34	38	43	31	36	36	38	36	292
Suzanne M. Bump	111	92	84	78	111	113	90	115	794
Guy William Glodis	60	66	64	63	74	68	71	78	544
Mike Lake	65	37	44	45	43	65	58	57	414
Write Ins	1	1	0	5	2	2	0	0	11
Total	271	234	235	222	266	284	257	286	2,055

**REPRESENTATIVE IN CONGRESS**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	77	66	74	55	57	95	60	78	562
Nicola S. Tsongas	191	162	159	161	198	180	194	207	1,452
Write Ins	3	6	2	6	11	9	3	1	41
Total	271	234	235	222	266	284	257	286	2,055

**COUNCILLOR**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	73	79	66	53	63	72	65	76	547
Mary-Ellen Manning	140	111	119	111	138	144	134	144	1,041
Jason A. Panos	57	43	49	54	63	66	58	66	456
Write Ins	1	1	1	4	2	2	0	0	11
Total	271	234	235	222	266	284	257	286	2,055

**SENATOR IN GENERAL COURT**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	7	13	22	15	5	9	15	14	100
Barry R. Finegold	96	97	65	89	119	132	106	110	814
John A. Kelly	23	19	21	15	18	28	23	21	168
Debbie Silberstain	73	46	50	30	63	37	55	71	425
John J. Wilson, Jr.	71	58	77	72	60	77	58	70	543
Write Ins	1	1	0	1	1	1	0	0	5
Total	271	234	235	222	266	284	257	286	2,055

**REPRESENTATIVE IN GENERAL COURT**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	42	33	37	33			43	43	231
James R. Miceli	228	194	195	183			212	240	1,252
Write Ins	1	7	3	6			2	3	22
Total	271	234	235	222			257	286	1,505

**REPRESENTATIVE IN GENERAL COURT**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks					47	56			103
Frank J. Bonet					60	73			133
Patricia A. Commene					154	154			308
Write Ins					5	1			6
Total					266	284			550

**DISTRICT ATTORNEY**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	76	63	62	55	69	104	59	79	567
Gerard T. Leone, Jr.	193	167	171	162	195	174	197	207	1,466
Write Ins	2	4	2	5	2	6	1	0	22
Total	271	234	235	222	266	284	257	286	2,055

**SHERIFF**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	72	62	70	52	74	105	66	83	584
James V. DiPaola	198	170	163	165	190	174	189	201	1,450
Write Ins	1	2	2	5	2	5	2	2	21
Total	271	234	235	222	266	284	257	286	2,055

**REPUBLICAN****GOVERNOR**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	11	13	4	8	18	21	9	11	95
Charles D. Baker	201	155	129	150	269	226	167	177	1,474
Write Ins	5	1	1	3	4	3	3	1	21
Total	217	169	134	161	291	250	179	189	1,590

**LIEUTENANT GOVERNOR**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	29	19	15	22	37	41	25	34	222
Richard R. Tisei	186	149	119	138	250	208	152	154	1,356
Write Ins	2	1	0	1	4	1	2	1	12
Total	217	169	134	161	291	250	179	189	1,590

**ATTORNEY GENERAL**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	150	129	107	128	228	180	125	137	1,184
Write Ins	17	15	14	14	19	17	16	18	130
Write In - Guy A. Carbone	18	6	1	5	15	20	16	9	90
Write Ins	32	19	12	14	29	33	22	25	186
Total	217	169	134	161	291	250	179	189	1,590

**SECRETARY OF STATE**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	43	37	21	46	64	59	36	49	355
William C. Campbell	169	132	113	115	225	190	142	139	1,225
Write Ins	5	0	0	0	2	1	1	1	10
Total	217	169	134	161	291	250	179	189	1,590

**TREASURER**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	44	39	28	42	65	60	33	46	357
Karen E. Polito	170	130	106	119	226	189	145	143	1,228
Write Ins	3	0	0	0	0	1	1	0	5
Total	217	169	134	161	291	250	179	189	1,590

**AUDITOR**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	21	20	12	25	34	37	18	23	190
Mary Z. Connaughton	153	102	91	105	193	155	122	125	1,046
Kamal Jain	43	47	30	31	63	58	38	39	349
Write Ins	0	0	1	0	1	0	1	2	5
Total	217	169	134	161	291	250	179	189	1,590

**REPRESENTATIVE IN CONGRESS**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	8	11	5	19	12	7	16	17	95
Jonathan A. Golnik	70	64	52	54	85	76	49	46	496
Sam S. Meas	47	33	15	29	64	57	29	28	302
Robert L. Shapiro	44	30	35	34	93	76	48	44	404
Thomas J.M. Weaver	47	30	24	24	36	32	37	53	283
Write Ins	1	1	3	1	1	2	0	1	10
Total	217	169	134	161	291	250	179	189	1,590

**COUNCILLOR**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	204	158	119	151	277	226	170	174	1,479
Write Ins	13	11	15	10	14	24	9	15	111
Total	217	169	134	161	291	250	179	189	1,590

**SENATOR IN GENERAL COURT**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	21	13	6	16	23	23	12	13	127
Patrick J. Rahilly	146	113	110	117	200	157	117	129	1,089
Jamison Tomasek	49	42	18	28	68	69	50	47	371
Write Ins	1	1	0	0	0	1	0	0	3
Total	217	169	134	161	291	250	179	189	1,590

**REPRESENTATIVE IN GENERAL COURT**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	39	37	30	41			37	38	222
Mario S. Marchese	175	130	102	118			142	149	816
Write Ins	3	2	2	2			0	2	11
Total	217	169	134	161			179	189	1 049

**REPRESENTATIVE IN GENERAL COURT**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks					15	27			42
Paul Adams					191	152			343
Salim (Sal) R. Tabit					85	70			155
Write Ins					0	1			1
Total					291	250			541

**DISTRICT ATTORNEY**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	206	161	118	152	274	231	169	179	1,490
Write Ins	11	8	16	9	17	19	10	10	100
Total	217	169	134	161	291	250	179	189	1,590

**SHERIFF**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	209	162	119	151	274	232	170	181	1,498
Write Ins	8	7	15	10	17	18	9	8	92
Total	217	169	134	161	291	250	179	189	1,590

**LIBERTARIAN****GOVERNOR**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	0	0	0	0	0	0	1	0	1
Write Ins	0	0	0	3	0	1	0	0	4
Total	0	0	0	3	0	1	1	0	5

**LIEUTENANT GOVERNOR**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	0	0	0	1	0	0	1	0	2
Write Ins	0	0	0	2	0	1	0	0	3
Total	0	0	0	3	0	1	1	0	5

**ATTORNEY GENERAL**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	0	0	0	1	0	0	1	0	2
Write Ins	0	0	0	2	0	1	0	0	3
Total	0	0	0	3	0	1	1	0	5

**SECRETARY OF STATE**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	0	0	0	0	0	0	1	0	1
Write Ins	0	0	0	3	0	1	0	0	4
Total	0	0	0	3	0	1	1	0	5

**TREASURER**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	0	0	0	1	0	0	1	0	2
Write Ins	0	0	0	2	0	1	0	0	3
Total	0	0	0	3	0	1	1	0	5

**AUDITOR**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	0	0	0	1	0	0	1	0	2
Write Ins	0	0	0	2	0	1	0	0	3
Total	0	0	0	3	0	1	1	0	5

**REPRESENTATIVE IN CONGRESS**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	1	0	0	1	0	2
Write Ins	0	0	0	2	0	1	0	0	3
Total	0	0	0	3	0	1	1	0	5

**COUNCILLOR**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	1	0	1	1	0	3
Write Ins	0	0	0	2	0	0	0	0	2
Total	0	0	0	3	0	1	1	0	5

**SENATOR IN GENERAL COURT**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	1	0	0	1	0	2
Write Ins	0	0	0	2	0	1	0	0	3
Total	0	0	0	3	0	1	1	0	5

**REPRESENTATIVE IN GENERAL COURT**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	2			1	0	3
Write Ins	0	0	0	1			0	0	1
Total	0	0	0	3			1	0	4

**REPRESENTATIVE IN GENERAL COURT**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks					0	0			0
Write Ins					0	1			1
Total					0	1			1

**DISTRICT ATTORNEY**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	1	0	1	1	0	3
Write Ins	0	0	0	2	0	0	0	0	2
Total	0	0	0	3	0	1	1	0	5

**SHERIFF**

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	1	0	1	1	0	3
Write Ins	0	0	0	2	0	0	0	0	2
Total	0	0	0	3	0	1	1	0	5

Total Registered Voters	20,321
Total Votes	3,650
Percent	18%

# Special Town Meeting

**October 5, 2010**

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on Tuesday, October 5, 2010.

## APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING - OCTOBER 5, 2010

ARTICLE	SEWER FREE CASH	TRANSFER	FY11 BUDGET	CPA APPROP.	BORROWING (CPA FUNDS)
1. Certain sums of money to specific accounts	\$87,032.50	\$6,136.53			From Specific Accounts within the GF
2. Reduce School Dept Salaries			(\$239,678)		
3. Town Hall Renovation				\$1,503,303	\$4,600,000
<u>Total Sewer Free Cash</u>	<u>\$87,032.50</u>				
<u>Total Transfers</u>		<u>\$6,136.53</u>			
<u>Reduce FY11 Budget</u>			<u>(\$239,678)</u>		
<u>CPA Fund - Appropriation</u>				<u>\$1,503,303</u>	
<u>Total Borrowing (CPA Funds)</u>					<u>\$4,600,000</u>

Tewksbury Memorial High School  
320 Pleasant Street  
October 5, 2010

## SPECIAL TOWN MEETING – OCTOBER 5, 2010

Moderator Warren Layne opened the October 5, 2010 Special Town Meeting at 7:00 PM.

The Pledge of Allegiance was lead by Veteran’s Agent James Williams.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside front cover of the Warrant, he pointed out the emergency exits and reminded those who have cell phones to turn them off or to put them on vibrate.

There were 117 registered voters and 23 visitors in attendance.

Finance Committee Chairman, Kevin Donnelly, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 10/5/10 7:02 PM

Finance Committee Chairman, Kevin Donnelly, motioned to Adjourn the October 5, 2010 Special Town Meeting, Sine Die, and this motion was Adopted. 10/5/10 8:10 PM

### ARTICLE 1

To see if the Town will vote to appropriate the sum of \$93,169.03 to pay outstanding bills of a previous fiscal year and that to raise this appropriation the Town will vote to transfer \$402.45 from Town Counsel-Operating to Town Counsel - Unpaid Bills, transfer \$72.72 from Assessor – Operating to Assessor – Unpaid Bills, transfer \$176.70 from Recreation-Operating to Recreation-Unpaid Bills, transfer \$128.70 from School-Operating to School Unpaid Bills, transfer \$87,032.50 from Sewer Enterprise Fund Free Cash to Sewer-Unpaid Bills and transfer \$5,355.96 from Sewer – Operating to Sewer Unpaid Bills or take any related action.

Town Counsel – Operating	Charles J Zaroulis	\$ 402.45
Assessor – Operating	Ricoh	\$ 72.72
Recreation-Operating	Donna’s Donuts	\$ 176.70
School-Operating	Avaya	\$ 128.70
Sewer – Free Cash/Operating	City of Lowell	<u>\$92,388.46</u>
Total		<u>\$93,169.03</u>

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 1 was Adopted No 0 / Yes 40 - Unanimous (9/10 needed)

10/5/10 7:04 PM

**Executive Summary:** According to Massachusetts General Laws bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid and allows a transfer from the FY11 budget and from Sewer Enterprise Fund Free Cash to cover the amounts.

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## ARTICLE 2

To see if the Town will vote to amend Article 4 of the May 3, 2010 Annual Town Meeting for the purpose of reducing the following FY11 budget appropriation, or take any action relative thereto:

School Department – Salaries \$239,678

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 2 was Adopted

10/5/10 7:04 PM

**Executive Summary:** This articles reduces the FY11 School Department Salary budget as voted at the May 3, 2010 Annual Town Meeting from \$24,516,972 to \$24,277,294 a reduction of \$239,678. This reduction is required as \$239,678 was originally budgeted to be spent from the general fund when it has now been determined that the \$239,678 will be paid from a special revenue fund.

When the FY11 budget was developed it was unclear how much of the funding would be raised through taxation and how much would be funded through SFSF Federal grant funds. The final Cherry Sheet figures received from the State specified that the exact amount to be funded by a Federal SFSF grant will be \$239,678 and therefore the general fund budget must be reduced by that amount or the budget will not balance and the tax rate cannot be certified.

The School Department will still have the same amount of funds to spend in FY11, however it will come from different sources than originally anticipated. No vote is required to spend the Federal grant funds.

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## ARTICLE 3

To see if the Town of Tewksbury will vote to appropriate, transfer from available Tewksbury Community Preservation Funds or borrow in accordance with the Community Preservation Act the sum of **\$6,103,303** to rehabilitate the historic Tewksbury Town Hall and Town Common, 1009 Main Street; including allowed costs incidental and related thereto; said rehabilitation expenses as necessary for Town Hall and Common to continue to serve as an historic municipal services facility and community meeting place, as required by Massachusetts General Law Chapter 44B, The Community Preservation Act and the Secretary of the Interior's Standards for Rehabilitation.

To fund such rehabilitation:

- a. \$1,503,303.00 shall be transferred from the Tewksbury Community Preservation Fund Balance,
- b. and the Treasurer, with the approval of the Selectmen, shall be authorized to issue debt in the amount of \$ 4,600,000.00 under the Community Preservation Program for the rehabilitation of historic resources,
- c. or take any action relative thereto.

Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee and the Town Manager or to take any other action thereon.

**MOTION:** That the Town hereby appropriates \$6,103,303 to pay the costs of rehabilitation the historic Tewksbury Town Hall and the Town Common, 1009 Main St, including all allowed costs incidental and related thereto: and that to meet this appropriation the Town Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow \$4,600,000 under and pursuant to Chapter 44B and Chapter 44 (7) (3A) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Community Preservation Committee

Motion: Finance Committee recommended adoption

Community Preservation Chairman, Nancy Reed recommended adoption

**Executive Summary:** The Tewksbury Town Hall and Common are the center of town government and historic landmarks. The Town Hall, built in 1917, was dedicated as a “Memorial of civic pride and public spirit of the people of Tewksbury,” provides a wide variety of municipal services continuously to this day. This project honors the historic architectural significance of the structure and its surroundings, while serving future residents in a manner consistent with its original intended use.

Our Town Hall is in need of a significant rehabilitation. Town Meeting has approved CPA funds in FY08, FY09, and FY10 for plan and specification preparations. This proposal seeks funding for rehabilitation costs for this historic property in accordance with the allowed uses of Community Preservation Funds and the Committee’s Criteria.

The Community Preservation Committee has dedicated 1.5 million dollars of Tewksbury’s existing CPA fund balance as a commitment to the success of this Historic Rehabilitation proposal. The bonded amount of \$4,600,000 will be paid back with CPA funds, requiring no increase to our existing CPA surcharge.

**ARTICLE 4**

To see if the Town will vote to amend the Tewksbury Zoning Bylaw and the Zoning Map by adding the following Section 8680 to the Zoning Bylaw and adding the overlay map described below to the Town’s Zoning Map:

**8680. Community Village Overlay District**

**8681. Purpose:** The purposes of the Community Village Overlay District (CVOD) shall be the same purposes as described in the Section 8601, Town Center Overlay District, in its entirety.

**8682. Boundaries:** The boundaries of the CVOD shall be as shown on the Town of Tewksbury Overlay Map, on file at the office of the Town Clerk.

**8683. Relationship to existing Zoning:** The relationship to existing zoning shall be the same as described in the Town Center Overlay District, in its entirety.

**8684. Use Regulations and Definitions:** The following uses are allowed in the CVOD subject to the requirements outlined in these CVOD regulations, and provided that all necessary permits, orders, or approvals required by local, state, or federal law are also obtained:

- 5. Residential Uses (as a component of a mixed-use development):
  - a. Multifamily
  - b. Artist Lofts: All or a portion of a building that has been converted into an artist’s workspace and living area.
  - c. Assisted living facilities
  
- 6. Government, Institutional and Public Service Uses:
  - a. Municipal
  - b. Educational
  - c. Religious
  - d. Public or Private Utility Facilities
  - e. Post Office
  - f. Recreation
  
- 7. Business Uses
  - m. Retail Store
  - n. Professional Offices
  - o. Financial Services/Bank
  - p. Restaurant
  - q. Hotel, Inn
  - r. Bed and Breakfast
  - s. Lodge or Club (Membership)
  - t. Personal Services
  - u. Artist or Craftsman Studio: Commercial space utilized to create, design, and fabricate sculptures, statues, furniture, structures and other art forms.
  - v. Day Care Facility
  - w. Museum: A depository for collecting and displaying objects having scientific, historical or artistic value for the purposes of education, study and enjoyment.
  - x. Art Gallery: A room or series of rooms where works of art are exhibited.
  - y. Commercial Indoor and Outdoor Recreation

8. Mixed use development: Buildings used for retail, commercial, service or office use and for residential use. Affordable Housing Requirement.

An application for a CVOD Special Permit as a Mixed use development may require that certain dwelling units, as determined by the Planning Board at the Concept Plan meeting, be established as Affordable Housing Units (Section 7013.a.) in perpetuity.

Waivers for construction of said affordable units on site including Fee-in-lieu of units (Section 7014. b.) and construction of off -site units shall be at the discretion of the Planning Board.

Timing and schedule of construction of off -site affordable units shall be determined by the Planning Board. The requirements of Section 7010 that apply to on-site provision of affordable units, shall apply to provision of off-site affordable units. In addition, the location of the off-site units to be provided shall be approved by the SPGA as an integral element of this Special Permit review and approval process.

Security deemed necessary to ensure completion for construction of off-site affordable units is to be determined and established as a condition by the Planning Board at the time of this Special Permit approval process.

**8685. Prohibited Uses.** Any use not listed above is to be considered expressly prohibited. Adult use establishments are not allowed for any use in the CVOD district.

**8686. Site Plan Special Permit.** All uses and structures in the CVOD are subject to a Special Permit and Site Plan Special Permit from the Planning Board in accordance with Sections 9300 and 9400 of the Zoning Bylaw. In addition to the requirements of these sections, all design criteria as described in the Village Residential Design Guidelines. The Planning Board shall be the Special Permit Granting Authority.

**8687. Concept Plan.** Prior to the application for approval of any special permit for a CVOD, a preliminary plan called for purposes of this Section 8600 a "Concept Plan", shall be filed for review with the Planning Board. The submitted Plan shall be consistent with the provisions of TCOD Section 8607 a. through e.

To attain the goals of the CVOD, collaborative development proposals involving more than one property owner are encouraged where appropriate. In such cases, it is recommended that a Combined Concept Plan be submitted to the Planning Board with the initial project application, detailing the specific elements of the proposed project, outlining the impacts of the overall project, and identifying responsibilities of each property owner. The Combined Concept Plan shall describe: the uses proposed, the layout and size of the project, potential impacts to the environment, access and transportation impacts, water and sewer needs, and economic impacts. The Planning Board encourages creative and collaborative efforts promoting the Purpose and the Design Guidelines of CVOD, such as, but not limited to: shared and off-site parking, pedestrian walkways, lighting and other such amenities.

**8688. Dimensional Requirements.**

Buildings within the CVOD shall conform to the following requirements:

Minimum Lot Area	10,000 square feet
Minimum Frontage	50 feet
Minimum Front Yard Setback	20 feet
Minimum Side Yard Setbacks	Combined- 10 feet
Minimum Side Yard Setback when abutting a residential district	50 feet
Minimum Rear Setback	15 feet
Minimum Rear Setback when abutting a residential district	50 feet
Maximum Building Height	2.5 stories or 35 feet

**8689. Special Provisions.** The following special provisions apply to all development within the CVOD:

5. The minimum separation between two or more buildings on the same lot shall be 20 feet.
6. The Planning Board may modify all dimensional requirements outlined in Section 8688, and Section 8689.1. if, in its opinion, such modifications will result in improved design that is in keeping with Section 8681 above.
7. Frontage and Access – The Planning Board may, as part of the special permit, reduce lot frontage for a development that provides consolidated or shared access to site access, for two or more adjoining parcels, subject to a legally enforceable agreement or restriction in a form acceptable to the Planning Board and approved by Town Counsel prior to the final decision of the Planning Board.

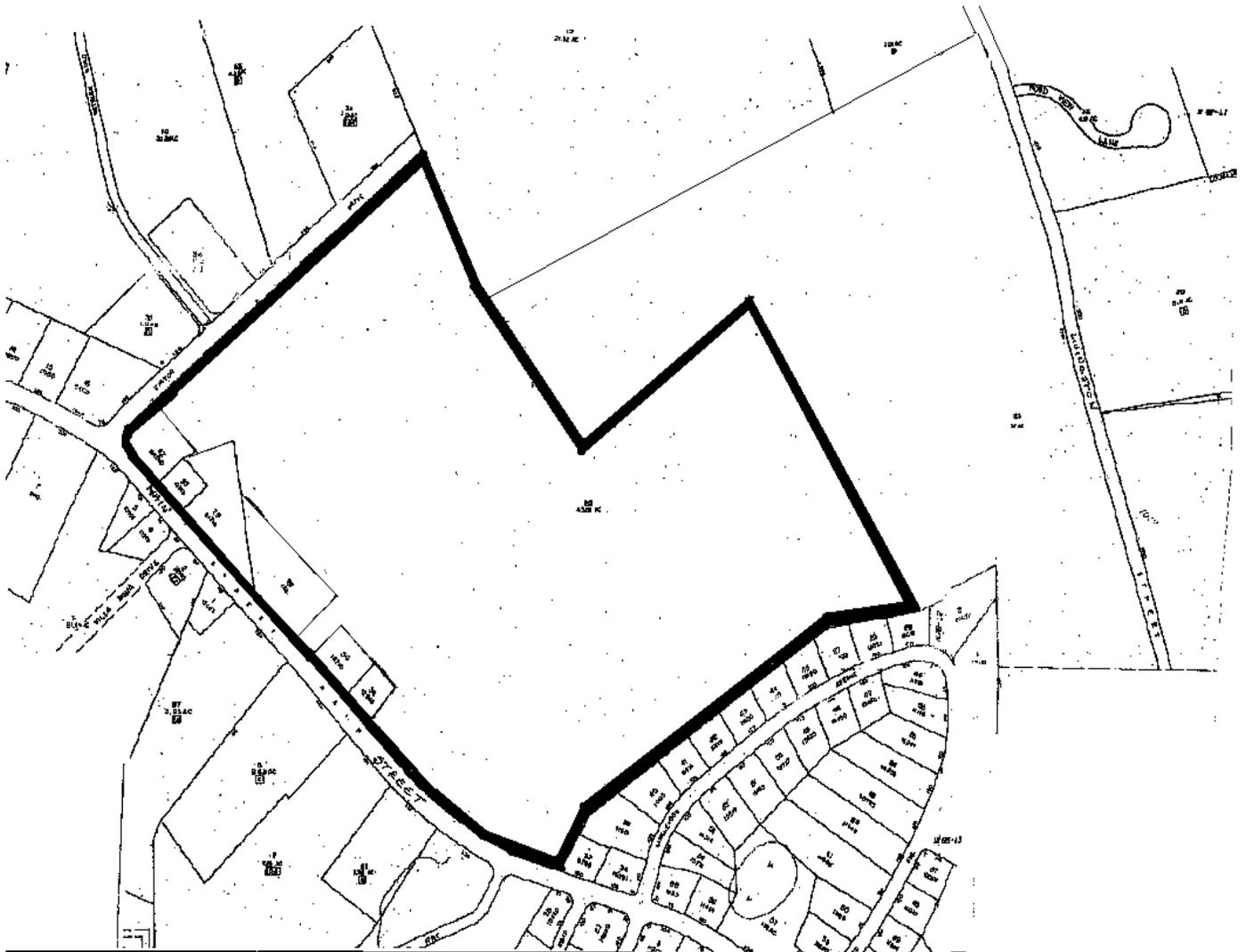
8. The Zoning Board of Appeals shall not grant a variance of any use not allowed under Section 8685, nor grant a variance from any Section 8688 Dimensional Requirements or Section 8669 Special Provisions.

**8690. Parking Requirements.** The parking requirement for any use in the CVOD shall be the same as in the underlying zoning classification. The Planning Board may reduce the required number of parking spaces in the CVOD based on the following considerations:

- c. The availability of shared parking on another property. The Board may require a shared parking agreement to be submitted as part of the application for development.
- d. The availability of public transportation.

**8691. Criteria for Granting CVOD Special Permit.** In addition to the Criteria and considerations for actions by the Planning Board in Sections 9300 and 9400 of the Zoning Bylaw, the Planning Board shall determine that the site proposal and density of uses on the proposal shall promote the Purposes of this CVOD bylaw and shall take into consideration the same criteria as set forth in the Town Center Overlay District Section 8611.

**8692. Special Permit Conditions -** The Planning Board may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the Town including, but not limited to same conditions as set forth in the Town Center Overlay District Section 8612.



Planning Board

Motion: Finance Committee deferred to the Planning Board  
Planning Board recommended adoption

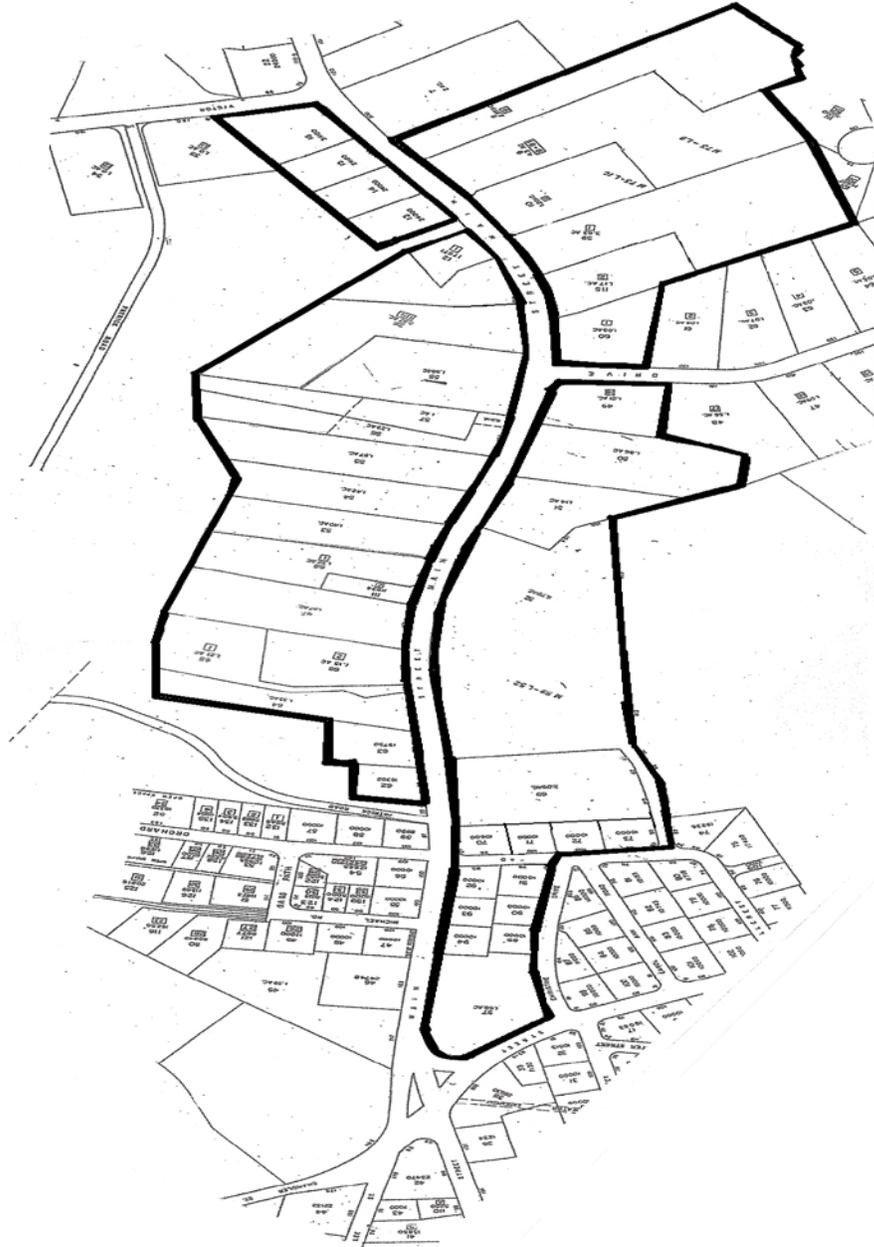
Vote: Article 4 was Adopted No 0 / Yes 45 Unanimous (2/3 needed)

10/5/10 7:08 PM

**Executive Summary:** The adoption of this article will implement a new zoning overlay district along Main Street in the area of Victor Drive. This Overlay District recognizes the existing nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact. This action was a recommended implementation step of Town of Tewksbury Master Plan endorsed at the 2004 Annual Town Meeting. The overlay district bylaw and design guidelines emphasize the highest quality of architectural and site design in development, increase the economic incentive for new investment and redevelopment by providing mixed-use opportunities. Design guidelines and accompanying overlay map are available at the Town Clerk's Office and Department of Community Development.

**ARTICLE 5**

To see if the Town of Tewksbury will vote to amend the Tewksbury Zoning Overlay Map by adding a Village Mixed-Use Overlay District, Section 8640 to the land area described in the map below:



Planning Board

Motion: Finance Committee deferred to the Planning Board  
Planning Board recommended adoption

Vote: Article 5 was Adopted No 0 / Yes 40 Unanimous (2/3 needed)

10/5/10 7:09 PM

**Executive Summary:** The adoption of this article will implement a new zoning overlay district along Main Street in the area of Victor Drive to Chandler St. and Patrick Road. This Overlay District recognizes the existing nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact. This action was a recommended implementation step of Town of Tewksbury Master Plan endorsed at the 2004 Annual Town Meeting. The overlay district bylaw and design guidelines emphasize the highest quality of architectural and site design in development, increase the economic incentive for new investment and redevelopment by providing mixed-use opportunities. Design guidelines and accompanying overlay map are available at the Town Clerk's Office and Department of Community Development.

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## ARTICLE 6

To see if the Town will vote to enact Title 15, Chapter 15.16 of the Town of Tewksbury General By-Laws, entitled "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 120 AA of the Massachusetts Building Code, 780 CMR, the "Stretch Energy Code", including amendments or modifications thereto, which by-law shall read as follows:

### Chapter 15.16 – STRETCH ENERGY CODE

Sections:

- 15.16.010 – Definitions
- 15.16.020 – Purpose
- 15.16.040 – Applicability
- 15.16.060 – Authority
- 15.16.080 – Stretch Code

#### 15.010 – Definitions

International Energy Conservation Code (IECC) 2009 – The International Energy Conservation Code (IECC) is a building code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency. Commencing July 1, 2010, the baseline energy conservation requirements of the MA State Building Code will default to IECC 2009 and MA amendments.

Stretch Energy Code – Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 120 AA, the Stretch Energy Code is the International Energy Conservation Code (IECC) 2009 with amendments contained herein.

#### 15.16.020 – Purpose

The purpose of 780 CMR 120 AA is to provide a more energy-efficient alternative to the base energy code applicable to the relevant sections of the building code for both new construction and existing buildings.

#### 15.16.040 – Applicability

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 61 or 93, as applicable.

#### 15.16.060 – Authority

A municipality seeking to ensure that construction within its boundaries is designed and built above the energy efficiency requirements of 780 CMR may mandate adherence to this appendix.

780 CMR 120 AA may be adopted or rescinded by any municipality in the Commonwealth in the manner prescribed by law.

#### 15.16.080 – Stretch Code

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 120 AA, including amendments or modifications, is herein incorporated by reference into the Town of Tewksbury General Bylaws, Chapter 15.16.

The Stretch Code is enforceable by the Building Commissioner.

And further, that non-substantive changes to this by-law be permitted in order that it be in compliance with the numbering format of the Tewksbury General By-Laws, or take any other action related thereto.

Tewksbury Green Committee

Motion: Finance Committee recommended adoption  
Patricia Meuse motioned to move the question

Vote: The motion to move the question was adopted  
A voice count was taken, and the vote was challenged

10/5/10 7:45 PM  
10/5/10 7:45 PM

**Executive Summary:** Approval of the Stretch Energy Code is one of five criteria that will allow Tewksbury to apply for Green Community Designation which provides access to grant funds for energy reduction and conservation projects on municipal facilities. Municipalities are authorized to adopt the Stretch Energy Code as an alternative to certain provisions of the base building code. The Stretch Energy Code requires approximately 20% greater building energy efficiency than base energy efficiency requirements. Most new residential and commercial construction, including additions and substantial renovations, would be covered, but new commercial buildings under 5000 square feet and specialty buildings under 40,000 square feet with unique energy requirements, such as supermarkets, laboratories and warehouses, are exempt from stretch code requirements.

**ARTICLE 7**

To see if the Town will vote to accept the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective January 1, 2011, to account for revenues and expenditures relating to the operation of the stormwater and drainage system in the Town of Tewksbury. The fund shall be credited with amounts received and related to stormwater management. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$50,000, or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption  
Joe Gill motioned to move the question

Vote: The motion to move the question was adopted 10/5/10 8:01 PM  
Article 7 was Adopted 10/5/10 8:01 PM

**Executive Summary:** This article authorizes the Town to establish a self sufficient revolving fund to account for the revenues and expenditures of maintaining the stormwater and drainage system program in the Town of Tewksbury.

**ARTICLE 8**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of access and utility easements by order of the Board of Selectmen as follows:

**ACCESS & UTILITY EASEMENT**

Description of a 1.11 acre parcel of land located in Tewksbury, Massachusetts, Middlesex County, shown as "Proposed Access And Utility Easement", on a plan entitled "Proposed Easement Plan Of Land", prepared for The Hanover Company, prepared by Tetra Tech Rizzo, dated April 20, 2010, Scale 1" = 40'

Said 1.11 acre parcel being more fully described as follows: Beginning at a point, located at the northeast corner of said parcel, said point being 67.09' feet at a course of S 21°17'38" W from an angle point in Ames Pond Drive; thence, S 33°39'58" E, 54.42 feet to a point; thence, N 11°43'01" W, 50.04 feet to a point; thence, N 42°26'11" E, 38.05 feet to a point; thence, S 11°12'54" E, 96.56 feet to a point; thence, S 3°22'55" E, 146.47 feet to a point; thence, S 29°36'11" E, 113.05 feet to a point; thence, S 35°41'22" E, 237.51 feet to a point; thence, S 54°18'38" W, 70.00 feet to a point; thence, N 35°41'22" W, 15.00 feet to a point; thence by a curve to the left having a radius of 15.00 feet and a length of 23.66 feet to a point; thence, S 53°55'32" W, 32.56 feet to a point; thence by a curve to the left having a radius of 101.00 feet and a length of 28.28 feet to a point; thence, S 37°52'51" W, 47.84 feet to a point; thence, N 52°07'09" W, 14.00 feet to a point; thence, N 35°12'54" W, 83.83 feet to a point; thence, N 54°47'06" E, 61.93 feet to a point; thence, S 35°12'54" E, 24.44 feet to a point; thence, N 54°47'06" E, 62.98 feet to a point; thence, N 35°41'22" W, 198.00 feet to a point; thence by a curve to the right having a radius of 196.50 feet and a length of 142.02 feet to a point; thence, N 5°43'17" E, 46.02 feet to a point; thence by a curve to the LEFT having a radius of 63.50 feet and a length of 43.65 feet to a point; thence, N 33°39'58" W, 45.35 feet to a point; thence, N 21°17'38" E, 56.79 feet to the point of beginning. Containing: 48,469 square feet or 1.11 acres of land, more or less.

A copy of said plan is on file at the Office of the Town Clerk and the Department of Community Development.

Town Manager  
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 8 was Adopted 10/5/10 8:01 PM

**Executive Summary:** The purpose of this article is to accept The Hanover Company proposed access and utility easement.

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**ARTICLE 9**

To see if the Town will vote to accept conveyance of the water booster pump station from The Hanover Company located on a parcel of land located in Tewksbury, Massachusetts, Middlesex County, shown as "Water Booster Station", on a plan entitled "Proposed Easement Plan Of Land", prepared for The Hanover Company, prepared by Tetra Tech Rizzo, dated April 20, 2010, or take any action relative thereto.

A copy of said plan is on file at the Office of the Town Clerk and the Department of Community Development.

Town Manager  
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 9 was Adopted 10/5/10 8:01 PM

**Executive Summary:** The purpose of this article is to accept conveyance of the water booster pump station that was constructed by The Hanover Company and services both units at the development of One Ames Pond Drive and residents of Catamount Road.

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**ARTICLE 10**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY  
BY ORDER OF THE BOARD OF SELECTMEN  
ROADWAY LAYOUT  
SHAWSHEEN AVENUE, TEWKSBURY, MA

Said parcel shown as Shawsheen Avenue on a plan of land entitled, Acceptance Plan of Land, Tewksbury, MA for Town of Tewksbury, Scale: 1"=20', Date: August 5, 2010, Troy, Mede & Associates, 1445 Main Street, Tewksbury, MA, to be recorded herewith in the Middlesex North Registry of Deeds and described as follows:

Beginning at a stone bound on the Southwesterly side of Shawsheen Avenue at the Southeasterly side of Meade Street, thence; North 13-39'49" East, by Meade Street, a distance of fifty five and 34/100 feet (55.34') to a stone bound, thence; along a curve to the left having a radius of twenty and 00/100 feet (20.00') and a length a thirty three and 99/100 (33.99') to a railroad spike, thence; along a curve to the left having a radius of one hundred seventy and 00/100 feet (170.00') and a length of one hundred eleven and 17/100 feet (111.17') to a railroad spike, thence; North 31-29'11" East, a distance of one hundred fifty six and 32/100 feet (156.32') to a stone bound, thence; South 58-30'49" East, a distance of fifteen and 00/100 feet (15.00') to a railroad spike, thence; South 31-29'11" West, a distance of one hundred fifty six and 32/100 feet (156.32') to a stone bound, thence; along a curve to the right, having a radius of one hundred eighty five and 00/100 feet (185.00') and a length of one hundred twenty seven and 39/100 feet (127.39') to a stone bound, thence; along a curve to the left having a radius of twenty and 00/10 feet (20.00') and a length of twenty nine and 53/100 feet (29.53') to a stone bound at Meade Street at the point of beginning.

The layout plan is filed at the Office of the Town Clerk and Community Development; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or take any other action relative thereto.

Town Manager  
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 10 was Adopted 10/5/10 8:07 PM

**Executive Summary:** The purpose of this article is to accept Shawsheen Avenue as a public way (town street).

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**ARTICLE 11**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways and easements by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY  
BY ORDER OF THE BOARD OF SELECTMEN  
ROADWAY LAYOUT  
**BIRCHWOOD ROAD EXTENSION, TEWKSBURY, MA**

Beginning at a stone bound located at the northerly end of existing Birchwood Road, said point being the northwest corner of Lot 6 on Tewksbury Assessor's Map 86, thence; S 69°49'23" W along the northerly Right of Way of Birchwood Road a distance of 38.00 feet more or less to a point, thence; S 69°05'23" W a distance of 2.00 feet more or less to a point, thence: S 62°24'08" W a distance of 10.08 feet more or less to a point that marks the beginning of the extension of Birchwood Road, thence; N 20°32'37" W along the westerly sideline of Birchwood Road a distance of 1.01 feet more or less to a stone bound, thence; Northerly by a curve to the right having a radius of 350.00 feet more or less, a length of 176.92 feet more or less to a nail located in a driveway, said nail being northerly by said curve having a 350.00 foot radius, a length of 26.76 feet more or less from a stone bound which marks the corner of Lots 42 & 43, thence; Northerly by a curve to the left having a radius of 154.87 feet more or less, a length of 136.08 feet more or less to a stone bound, thence; Northwesterly by a curve to the left having a radius of 30.00 feet more or less, a length of 49.26 feet more or less to a stone bound, thence; Northwesterly and Northeasterly by a curve to the right having a radius of 60.00 feet more or less, a length of 261.65 feet more or less to a stone bound, thence; S 66°09'05" E a distance of 33.25 feet more or less to a nail in a driveway, said nail located Northerly by a curve to the right having a radius of 204.87 feet more or less, a length of 113.07 feet more or less from a stone bound which marks the corner of Lots 45 & 46, thence; Southerly by a curve to the right having a radius of 204.87 feet more or less, a length of 266.64 feet more or less to a stone bound, thence; Southerly by a curve to the left having a radius of 300.00 feet more or less, a length of 151.65 feet more or less to a stone bound at the point of beginning.

Meaning and intending to describe the 50.00 foot Right of Way of Birchwood Road as shown on Middlesex County North District Registry of Deeds Plan Book 203 Plan 131 containing 30, 886 square feet more or less (0.709 acres).

Easement 1

12' WIDE UTILITY EASEMENT

Beginning at a stone bound located on the easterly sideline of Birchwood Road at the southwest corner of Map 86 Lot 4, thence; N 69°49'23" E along the southerly line of said Lot 4, a distance of 12.00 feet more or less to a point, thence; Northerly by a curve to the right having a radius of 288.00 feet more or less, a length of 42.75 feet more or less to a point, thence; S 77°20'55" W, a distance of 12.00 feet more or less to a point located on the easterly sideline of said Birchwood Road, thence; Southerly by a curve to the left having a radius of 300.00 feet more or less, a length of 44.32 feet more or less to said stone bound and point of beginning. Meaning and intending to describe a 12 foot wide utility easement located on Lot 4 (Parcel 6) as shown on plan recorded in Middlesex North District Registry of Deeds Plan Book 203 Plan 131.

Easement 2

DRAINAGE EASEMENT

Beginning at a rebar located on the easterly sideline of Birchwood Road, said point being the southeast corner of Lot 42 on Tewksbury Assessor's Map 86, thence; N 20° 32'37" W along the westerly sideline of Birchwood Road Extension, a distance of 1.01 feet more or less to a stone bound, thence; Northerly by said road, by a curve to the right having a radius of 350.00 feet more or less, a length of 23.00 feet more or less to a rebar, thence; S 64°08'29" W a distance of 256.98 feet more or less to a point which is located on the westerly line of Lot 42, thence; S 25°52'54" E along said westerly line of Lot 42, a distance of 30.00 feet more or less to a point which marks the southwest corner of said Lot 42, thence; N 63°50'57" E along the southerly line of said Lot 42, a distance of 59.90 feet more or less to a point, thence; N 62°24'08" W along the southerly line of said Lot 42, a distance of 194.18 feet more or less to the point of beginning.

Easement 3

DRAINAGE EASEMENT LOT 47 (Parcel 7)

Beginning at a point located at the southwest corner of Map 86 Lot 42, thence; S 63°50'57" W, a distance of 46.01 feet more or less to a point which marks the southwest corner of herein described parcel, thence; N 25°52'54" W, a distance of 503.52 feet more or less to a point which marks the northwest corner of herein described parcel, thence; N 75°25'04" E along the northerly line of said Lot 42 a distance of 46.92 feet more or less to a point which marks the northeast corner of herein described parcel, thence; S 25°52'54" E along Lots 44,43 and 42, a distance of 494.11 feet more or less to the point of beginning. Meaning and intending to describe drainage easement over entire Lot 47 (Parcel 7) as shown on Middlesex North District Registry of Deeds Plan Book 203 Plan 131 containing 22,949 square feet more or less (0.572 acres).

Easement 4

30' WIDE SEWER EASEMENT

Beginning at a rebar located at the northerly sideline of Birchwood Road Extension, thence; N 29°10'42" W, passing through Lot 44 a distance of 8.26 feet more or less to a point located on the southerly lot line of Lot 35, thence; N 29°10'42" W, a distance of 267.87 feet more or less to a point, thence; N 31°38'14" W, a distance of 263.57 feet more or less to a point, thence; N 25°29'13" W, a distance of 175.02 feet more or less to a point located on the southerly line of an existing 20 foot wide sewer easement, thence; N 72°45'17" E along said existing 20 foot wide sewer easement a distance of 30.31 feet more or less to a point, thence; S 25°29'13" E a distance of 169.07 feet more or less to a point, thence; S 31°38'14" E, a distance of 283.57 feet more or less to a point, thence; S 29°10'42" E a distance of 255.43 feet more or less to a rebar located at the northerly sideline of said Birchwood Road Extension, thence; Northwestery by a curve to the left having a radius of 60.00 feet more or less, a length of 31.58 feet more or less to a rebar and the point of beginning. Meaning and intending to describe 30 foot wide sewer easement that crosses land of Map 86 Lot 25 and Map 85 Lot 45 (Map 87 Parcel 2).

Easement 5

#### DRAINAGE EASEMENT LOT #2

Beginning at a point located on the westerly line of an existing drainage easement and being Lot 47 (Parcel 7) , said point being S 25°52'54" E a distance of 169.28 feet more or less from the northwest corner of said Lot 47 (Parcel 7) drainage easement, thence; S 70°43'10" W, a distance of 191.08 feet more or less to a point, thence; S 19°16'50" E, a distance of 30.00 feet more or less to a point, thence; N 70°43'10" E, a distance of 194.55 feet more or less to a point which is located on the westerly line of Lot 47 (Parcel 7), thence; N 25°52'54" W, along said westerly line of Lot 47 (Parcel 7), a distance of 30.20 feet more or less to the point of beginning.

Meaning and intending to describe drainage easement #2 over Lot 45 (Parcel 45) as shown on Middlesex North District Registry of Deeds Plan Book 203 Plan 131.containing 5,785 square feet more or less (0.1333 acres).

The layout plan is filed at the Office of the Town Clerk and Community Development; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or take any other action relative thereto.

Town Manager  
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 11 was Adopted 10/5/10 8:07 PM

**Executive Summary:** The purpose of this article is to accept Birchwood Road as a public way (town street) and easements.

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#### ARTICLE 12

To see if the Town will vote to amend the action taken under Article 18 of the May 4, 2009 Annual Town Meeting to change the purpose for which a portion of the funds authorized under the article (\$94,891) can be used, or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption as amended by the Town Manager

Vote: Amendment was Adopted 10/5/10 8:09 PM  
Article 12 was Adopted as Amended 10/5/10 8:09 PM

#### ARTICLE AS AMENDED

To see if the Town will vote to amend the action taken under Article 18 of the May 4, 2009 Annual Town Meeting to change the purpose for which a portion of the funds authorized under the article (\$94,891) can be used, **and to further authorize the remaining funds be used for water treatment and system improvements to include, a new mixing system at the Astle Street water Tank, video cameras for the Town's water tanks and treatment facilities and improvements to the water treatment plant's control system** or take any action relative thereto.

**Executive Summary:** The original vote authorized funds to be borrowed and spent by the Town Manager for the repair and maintenance of two water storage tanks on Ames Hill. This amendment will allow \$94,891 (which is no longer needed for the Ames Hill water storage tanks) to be spent on the Astle Street water storage tank. Massachusetts General Law Chapter 44 Section 20 allows for the re-authorization of funds if the original project is complete and the new project meets the requirements to be borrowed for an equal or longer period of time than that for which the original loan was issued.

The Astle Street storage tank (blue elevated tank on the Lowell line) is exposed to elements of the weather that will cause ice formation within the storage tank. This ice can cause damage to the interior lining and could puncture the tank itself during a sudden draining event. MADEP has urged the Town to install equipment to reduce or eliminate ice formation. New mixing

systems are now available that will mix the tank by extremely efficient means preventing ice formation even during extended low temperatures.

In addition, water quality factors such as disinfection by-product formation can be greatly improved through mixing the tank and exchanging about 10 % of the tanks volume each day. Installation of this simple equipment will help maintain the interior tanks surfaces and help improve the water quality. The estimated budgeted cost for the mixer installed is \$50,000.

Lastly, to maintain security at remote stations the Water Department wishes to add additional security cameras to the CCTV system. These new cameras will be digital and will improve the monitoring of the major infrastructure such as the water storage tanks and treatment facilities. This monitoring system will add an additional layer of security as an aid in preventing and/or prosecuting vandals and was an action item within the Vulnerability plan submitted to DEP. The estimated budgeted cost for the cameras installed is \$25,000.00.

The entire water system is operated through various computer and digital systems that monitor, control and warn if a process or water quality parameter is not within acceptable limits. The present control system located in the water plant is a combination of equipment that is now approaching 22 years of continuous use. The balance of money remaining shall be used to replace aging control systems that are now obsolete and cannot be repaired.

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### **ARTICLE 13**

To see if the Town will vote to amend its action taken at the May 4, 2009 Annual Town Meeting under Article 16 relating to the borrowing for the repair and/or replacement of the water main on a large portion of River Road, to include the design and construction for the replacement of the 6” inch asbestos concrete water main on Carter Street from East Street to Lumber Lane or other locations as determined by the Superintendent of Public Works.

Town Manager

Motion: Finance Committee deferred to the Town Manager, Richard Montouri  
Town Manager motioned to withdraw the article

Vote: Article 13 was Withdrawn

10/5/10 8:09 PM

**Executive Summary:** This article would include the replacement of the water main on Carter St which has experienced numerous water breaks over the last few years. The MassDOT has included the water main work scheduled for River Rd under their contract. However design, construction engineering services and contingencies would be the Town’s responsibility. The balance of funding would be used for design and replacement of the existing 6” inch asbestos concrete water main with a 8” inch ductile iron pipe and renew service to the curb-stop.

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### **ARTICLE 14**

To see whether the Town will vote to accept Massachusetts General Laws, Chapter 41, Section 110A, which provides that a town office may remain closed on any or all Saturdays, as may be determined from time to time by vote of a town meeting, and the provisions of Massachusetts General Laws, Chapter 4, Section 9, shall apply in the case of closing of any such office on any Saturday to the same extent as if such Saturday were a legal holiday, or take any action relative thereto.

Mary-Ann Nichols  
Town Clerk

Motion: Finance Committee recommended adoption

Vote: Article 14 was Adopted

10/5/10 8:09 PM

**Executive Summary:** Massachusetts General Laws, Chapter 4, Section 9, provides when the day or the last day for performance of any act required by statute or contract falls on Sunday or legal holiday, the act, unless it is specifically authorized or required to be performed on Sunday or on a legal holiday, may be performed on the next succeeding business day.

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Finance Committee Chairman, Kevin Donnelly motioned to adjourn the October 5, 2010 Special Town Meeting sine die, and this motion was Adopted.

10/5/10 8:10 PM

RESPECTFULLY SUBMITTED:  
MARY-ANN O. NICHOLS

# State Election

**November 2, 2010**

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precinct 1, 1A, 3 and 3A; at the Library for Precinct 2, 2A, 4 & 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 11,660 ballots cast.

Precinct 1	Eleanor Beattie, Warden	Peg Keefe, Clerk
Precinct 1A	Mary A. Casazza, Warden	Anne Callahan, Clerk
Precinct 2	Kathy Brothers, Warden	Kay Maher, Clerk
Precinct 2A	Gail Pollard, Warden	Cheryle Laffey, Clerk
Precinct 3	Judy Colman, Warden	Judy Yarbrough, Clerk
Precinct 3A	Mae Pilcher, Warden	Ruth Gibbs, Clerk
Precinct 4	John Coviello, Warden	Rita O'Brien Dee, Clerk
Precinct 4A	Teresa Perrotta, Warden	Dorothy McGrath, Clerk

## PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

## GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	14	7	12	10	9	11	12	13	88
Patrick & Murray	483	412	402	403	549	500	425	527	3,701
Baker & Tisei	878	695	724	741	1,029	926	696	786	6,475
Cahill & Loscocco	145	164	171	146	1,39	152	154	178	1,249
Stein & Purcell	16	18	18	16	12	20	19	20	139
Write-Ins	1	1	1	2	0	1	1	1	8
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

## ATTORNEY GENERAL

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	23	26	23	22	26	23	22	31	196
Martha Coakley	787	695	735	730	876	818	787	858	6,286
James P. McKenna	726	575	569	564	835	767	497	632	5,165
Write-Ins	1	1	1	2	1	2	1	4	13
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

## SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	57	58	46	46	64	63	61	71	466
William Francis Galvin	799	687	722	712	858	792	774	873	6,217
William C. Campbell	647	516	518	520	775	711	441	538	4,666
James D. Henderson	33	34	41	38	39	42	30	41	298
Write-Ins	1	2	1	2	2	2	1	2	13
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

**TREASURER**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	69	49	55	55	56	62	73	76	495
Steven Grossman	584	571	554	514	662	586	572	663	4,706
Karyn E. Polito	882	674	717	747	1018	958	659	783	6,438
Write-Ins	2	3	2	2	2	4	3	3	21
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

**AUDITOR**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	124	106	96	116	105	112	127	111	897
Suzanne M. Bump	521	486	487	455	582	528	508	616	4,183
Mary Z. Connaughton	830	650	667	697	993	914	621	740	6,112
Nathanael Alexander Fortune	60	53	77	49	57	54	49	51	450
Write-Ins	2	2	1	1	1	2	2	7	18
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

**REPRESENTATIVE IN CONGRESS**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	34	36	35	27	23	36	47	44	282
Nicola S. Tsongas	709	617	680	636	782	726	684	766	5,600
Jonathan A. Golnick	749	600	568	610	889	807	543	670	5,436
Dale E. Brown	34	30	33	35	37	32	24	31	256
Robert M. Clark	10	12	12	10	6	9	9	12	80
Write-Ins	1	2	0	0	1	0	0	2	6
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

**COUNCILLOR**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	601	445	423	462	691	651	455	508	4,236
Mary-Ellen Manning	901	828	880	833	1014	928	838	988	7,210
Write-Ins	35	24	25	23	33	31	14	29	214
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

**SENATOR IN GENERAL COURT**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	84	66	61	76	63	72	89	83	594
Barry R. Finegold	615	608	589	559	771	657	586	747	5,132
Jamison Tomasek	742	526	580	582	817	790	540	605	5,182
Jodi B. Oberto	95	95	96	101	85	88	91	87	738
Write-Ins	1	2	2	0	2	3	1	3	14
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

**REPRESENTATIVE IN GENERAL COURT**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	48	34	33	35			55	47	252
James R. Miceli	816	816	816	800			807	980	5,035
Mario S. Marchese	673	445	477	480			441	494	3,010
Write-Ins	0	2	2	3			4	4	15
Total	1,537	1,297	1,328	1,318			1,307	1,525	8,312

**REPRESENTATIVE IN GENERAL COURT**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks					99	112			211
Paul Adams					990	921			1,911
Patricia A. Commene					644	573			1,217
Write-Ins					5	4			9
Total					1,738	1,610			3,348

**DISTRICT ATTORNEY**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	550	410	375	430	634	617	412	479	3,907
Gerard T. Leone, Jr.	962	864	935	871	1076	962	876	1028	7,574
Write-Ins	25	23	18	17	28	31	19	18	179
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

**SHERIFF**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	256	185	162	192	301	250	200	210	1,756
James V. DiPaola	873	767	798	758	960	899	811	914	6,780
Michael S. Tranchita, Sr.	403	342	365	364	467	456	291	396	3,084
Write-Ins	5	3	3	4	10	5	5	5	40
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

**QUESTION 1**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	42	31	20	33	27	28	32	31	244
Yes	1021	854	920	842	1145	1058	834	970	7,644
No	474	412	388	443	566	524	441	524	3,772
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

**QUESTION 2**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	68	54	55	68	89	72	75	73	554
Yes	812	676	681	654	952	901	613	715	6,004
No	657	567	592	596	697	637	619	737	5,102
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

**QUESTION 3**

<b>Precinct</b>	<b>1</b>	<b>1A</b>	<b>2</b>	<b>2A</b>	<b>3</b>	<b>3A</b>	<b>4</b>	<b>4A</b>	<b>Total</b>
Blanks	21	18	13	28	25	25	39	20	189
Yes	867	714	746	696	969	902	660	799	6,353
No	649	565	569	594	744	683	608	706	5,118
Total	1,537	1,297	1,328	1,318	1,738	1,610	1,307	1,525	11,660

Total Registered Voters	20,476
Total Votes	11,660
Percent	56.94%

# ADMINISTRATION

*Board of Selectmen  
Administrative Services  
Parking Clerk*

*Town Manager  
Board of Registrars  
Town Clerk  
Department of Public Works*

*Town Counsel  
Housing Authority  
Veteran's Services*

## Board of Selectmen

During 2010, the Board of Selectmen held regular meetings twice a month except for July and August when they met once a month. The Board addressed many issues such as the budget, recycling, water and sewer rate issues, independent audit and affordable housing issues, bonding for the town. The Board met with the State Delegation, Representative James Miceli, Representative Barry Finegold, and Senator Susan Tucker, on various issues important to the town. The Board also met with department heads, representatives from National Grid, Verizon and held hearings on liquor licenses, Class auto licenses, street acceptance.

Board members continue to serve on other sub-committees such as the High School Building Committee, Economic Development Committee, Town Hall Renovation Committee, Green Committee, to name a few.

The Board of Selectmen wishes to extend their appreciation and thanks to all department heads, support staff and town employees for their commitment to serve the residents. The Board would like to take this opportunity to thank the men and women who serve the town as members of numerous appointed and elected boards and committees for their time and effort serving in these positions in town government.

For your convenience, the Selectmen's meeting and other board and committee meetings are televised on Channel 10 and 33.

### BOARD OF SELECTMEN

Todd R. Johnson, Esq., Chairman  
Douglas W. Sears, Esq., Vice Chairman  
David H. Gay, Clerk  
Anne Marie Stronach  
Scott Wilson

# Town Manager

I respectfully submit my first annual report to the Town of Tewksbury as Town Manager.

This past year has been a busy but exciting year learning about the Community, implementing new ideas and addressing critical issues facing the Town.

Like many municipalities around the Commonwealth finances were the most pressing issue. Over the past year a new budget format and process was developed to better understand the Town revenues and expenses and to provide more information to the residents. Although the new format and process did not improve finances it allowed for more informed and a better decision making.

Balancing the Town 2011 Budget was challenging. Town Departments did not increase services or undertake new initiatives. Reduction in State Aid was the most significant impact to the Town finances and will continue to be an issue in the future. The Town's reliance on "one time" sources of revenue to balance its budget are also a major concerns since this revenue will not be available in the future either new revenue sources must be available to reductions must be made.

These same concerns and challenges are also evident in the Water and Sewer Enterprise Funds. Both funds had deficits at the end of Fiscal year 2010 and required significant increases in rates in Fiscal Year 2011. Paying for the large costing Capital Improvements and reduction in revenue and surplus funds caused rates to increase.

This past year the Town was successful in securing \$6 million to reconstruct River Road. Trough drainage, curbing, sidewalks and roadway from the Andover line to Trull Brook. Also, through the help of Community Preservation Act funding Town Meeting approved the renovation of the Town Hall. Renovations include increase space for offices, upgrades to building code issues and ADA compliance. An additional 2,500 sq. ft. will be added to the building to allow for an elevator to access all three floors and create additional office space.

As the next year begins I look forward to addressing the issues central to the residents and businesses of the community. I will continue to hold neighborhood meetings to listen to the Community's concerns and funding ways to address them. Although there are many challenges I am confident with the commitment of the public officials and employees of the Town we will achieve our goals.

Respectfully,  
Richard A. Montuori  
Town Manager

# Town Counsel

## CHARLES J. ZAROULIS, ATTORNEY AT LAW

In 2010, Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Appeals Court, Middlesex Superior Court, the Land Court, Lowell District Court, and the Appellate Tax Board.

Town Counsel's litigation schedule included forty-three (43) cases in the Superior Court, six (6) cases in the Land Court, three (3) bid protest hearings before the Attorney General's Office, one (1) case in the District Court, one (1) case in the Appeals Court, and one (1) case before the Appellate Tax Board.

In addition to court and administrative hearings, Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, leases, construction specifications, easements, court pleadings, legal memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and has reviewed and drafted Town Meeting Articles; he has made eminent domain land takings for utility improvements and acted as hearing officer on administrative appeals.

Town Counsel will continue his program of providing municipal law memoranda and training sessions, which address important and current issues of law and the interpretation of laws, for the various Boards, Committees, Commissions, and Departments.

Town Counsel thanks the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments, and their officers and employees for the excellent co-operation again provided to him during the past year.

Charles J. Zaroulis,  
Town Counsel

# Administrative Services

OFFICE HOURS ARE MONDAY THROUGH THURSDAY  
9:15 A.M. TO 3:15 P.M.

Department Staff: William Rose, Administrative Assistant and Michele Rivera, Administrative Assistant

Staff concentrates on human resources issues such as Employee Benefits, Retiree Benefits, Occupational Injury, Personnel Records, Job Postings, Employee Orientation, Family Medical Leave, Medical Cost Analysis, Worker's Compensation.

## **Employee Services:**

- Maintaining all employees records including medical and separate employee records.
- Maintaining central data base for all town and school employees with all their benefits including health, dental and life insurance plans.
- All town employee's vacation, sick time and personal days are tracked.
- Job postings for all town employment opportunities.
- Background reference checks and CORI checks are accomplished on all new employees.
- New Employee Orientation.
- All new employees are entered in the Munis Financial Program.
- Track and maintain all new Medicare Part D computer program.
- Track and maintain all retiree pension deductions
- Maintaining occupational health records, coordinating and performing utilization review as needed.
- Maintaining all Family Medical Records.
- Maintaining all HIPPA records.
- Maintaining all records related to the Massachusetts Health Care Bill.

Respectfully,  
Richard A. Montuori  
Town Manager

# Board of Registrars

Mary-Ann O. Nichols, Town Clerk  
 Edward Creamer, Chairman  
 Ruth Teague  
 Frank Teague

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Thursday, from 8:30 A.M. to 4:30 P.M.

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State. Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable TV.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

In 1994, the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

## **RE-LOCATION OF PRECINCTS**

Effective November 3, 2009, the Board of Selectmen voted to re-locate Precincts 1, 1A, 3 and 3A to the Senior Center at 175 Chandler Street, and Precincts 2, 2A, to the Library at 300 Chandler Street with 4 and 4A.

<u>Precincts</u>	<u>Enrollment</u>	<u>Location</u>	<u>Address</u>
Precinct 1	2,754	Senior Center	175 Chandler St.
Precinct 1A	2,435	Senior Center	175 Chandler St.
Precinct 3	2,417	Senior Center	175 Chandler St.
Precinct 3A	2,410	Senior Center	175 Chandler St.
Precinct 2	2,971	Library	300 Chandler St.
Precinct 2A	2,615	Library	300 Chandler St.
Precinct 4	2,266	Library	300 Chandler St.
Precinct 4A	2,608	Library	300 Chandler St.

Precinct	Conservative Party	Democratic	Reform	Green Rainbow	Libertarian	American Independent	Republican	Interdependent 3rd Party	Unenrolled	Grand Total
1	1	789	1		13	1	362		1,587	2,754
1A		747		1	7	1	278	1	1,400	2,435
2		713	1		10		267	2	1,424	2,417
2A		695		3	10		283	1	1,418	2,410
3		849			10	3	426	1	1,682	2,971
3A		723		1	10		316	1	1,564	2,615
4		747		1	2		224		1,292	2,266
4A		872	1	1	5	1	227	1	1,500	2,608
<b>Grand Totals</b>	<b>1</b>	<b>6,135</b>	<b>3</b>	<b>7</b>	<b>67</b>	<b>6</b>	<b>2,383</b>	<b>7</b>	<b>1,1867</b>	<b>20,476</b>

Respectfully submitted,  
 Mary-Ann O. Nichols  
 Town Clerk

# Housing Authority

In March, the Authority replaced sliding doors and installed lever handle security locks in 50 units at our Robert Flucker Heights Federal Elderly/Disabled Housing Development with funding received from a HUD ARRA grant in the amount of \$85,025.00.

This year the Authority executed four (4) Monitoring Agreements with various developers of 40B Projects. The Authority reports annually to communities where the projects are located on compliance with the affordable component of the projects.

We are always striving to increase our affordable housing stock. Although our 202 project was not funded this year, we hope to receive news next year that our 2010 application for a 36 unit Elderly Supportive Housing Development obtains funding from HUD.

At the close of year 2010, the Authority's waiting list has increased by 375 applications for our Elderly, Disabled and Family Public Housing Programs. The vacancy turnovers for the elderly and disabled units were 27, and there were 3 turnovers for the family units.

Applications for our developments can be obtained at our main office located in our Saunders Circle Elderly Housing Development's Community Building. Office hours are from 8:00 A.M. to 4:30 P.M. Monday to Thursday and from 8:00 A.M. to 12:00 Noon on Fridays.

In closing, I wish to afford thanks to our Executive Director, Corinne Delaney, and our office and maintenance staff along with my fellow Commissioners Linda R. Brabant, Marc DiFruscia, John Deputat, and Matthew McLaughlin for all their hard work throughout the year to ensure that our community maintains its decent, safe and affordable housing.

Louise A. Gearty  
Chairman

# Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

Year 2010 Fines collected and deposited with the Town Treasurer - \$ 11,940.40

## Parking Ban (Overnight-Inclement Weather)

Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$25.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$25.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of \$100.00 and parking in a fire lane will carry a violation fine of \$100.00.

Effective November 2006: Parking fines, Code # 1-12 increased to \$25.00 from \$10.00 and Code #13-19 increased to \$25.00 from \$15.00.

## **TEMPORARY HANDICAPPED PARKING PLACARD/PERMIT. (Town By-Law 8.24.020)**

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated "Handicapped Parking Space". The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,  
Mary-Ann O. Nichols  
Town Clerk - Parking Clerk

# Town Clerk

Mary-Ann O'Brien Nichols, Town Clerk (Elected April 2008)

Jamie Doherty, Denise Graffeo, Elena Power, Michele Sullivan,

**The Town Clerk holds office hours Monday through Thursday from 8:30 A.M. to 4:30 P.M.**

## Mission Statement

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the Town and the State by providing efficient, innovative, and quality services in a fair and impartial manner to all.

## TOWN STATISTICS

	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
Population	32,516	33,067	32,774	32,383
Dogs Licenses	2,134	2,205	1,673	1,756
Sporting Licenses	238	296	227	290

## FINANCIAL

	<u>1/1/10-12/31/10</u>	<u>1/1/09-12/31/09</u>	<u>1/1/08-12/31/08</u>
Fees to Town Treasurer	34,107.50	39,467.90	33,744.36
Dog Fees to Treasurer	37,250.00	44,416.00	18,918.00
Sporting Licenses to State	5,619.65	7,096.25	6,779.85
Marijuana Fines	600.00	2,300.00	0
Records Preservation (Revolving 7/1-12/31)	9,185.00	4,565.00	0
Parking Fines to Town Treasurer	11,940.40	8,304.80	11,629.80
Passport Fees	5,175.00	7,300.00	6,990.00
<b>TOTAL</b>	<b>\$104,177.55</b>	<b>\$ 113,449.95</b>	<b>\$ 78,360.51</b>

## VITAL STATISTICS

	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
Birth	253	273	275	226	245	278
Marriages	94	113	130	123	112	116
Deaths	269	302	255	222	259	244

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefore.

## E911 DISABILITY NOTIFICATION FORM

This notification will provide additional information to the Public Safety Officials so they will be better prepared to serve you.

## ALERTING PUBLIC SAFETY OFFICIALS: POLICE, FIRE & AMBULANCE SERVICE

You or any individual residing at your address who communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport, may request an E911 Disability Notification Form from the Police Department by calling 978-640-4381, Monday-Friday, 8:30 AM to 4:30 PM.

## PASSPORT ACCEPTANCE AGENCY – TOWN CLERK OFFICE

Town Clerk Mary-Ann Nichols, and Assistant Town Clerk Denise Graffeo are qualified as Passport Acceptance Agents by the U.S. Department of State Passport Acceptance Program.

The Town Clerk's Office offering the Passport Service Monday through Thursday, 9:00 AM to 4:00 PM at the Town Hall, 1009 Main Street

**Year 2010 – 207 Passport Applications Processed - \$5,175.00 in execution fees (\$25 per passport) Collected and Deposited with Treasurer.**

# Veterans' Services

**OFFICE HOURS ARE MONDAY THROUGH FRIDAY  
8:00AM - 4:30PM**

The Veterans' Services Department has again been active in helping the Town's Veterans. We have provided financial support to those Veterans needing assistance, including administrative support, interpreting and filling out the sometimes complex federal and state forms. In 2011, the Federal Government (VA) expanded veteran's benefits and medical services including; a wider range of prescription benefits. This greatly increased the number of Veterans applying for State and VA Hospital services.

I have represented the Town of Tewksbury at several functions including Memorial Day and Veterans' Day celebrations. On the state level, as a member of the MVSOA, I have worked hard to, get the Welcome Home Bill passed, expanded the definition of a Veteran and secured additional benefits for Veterans. As the Veterans' Service Officer, I attend monthly meetings of the American Legion, Disabled American Veterans and Veterans of Foreign Wars. This office has provided, to our Veterans, a book by the Secretary of the Commonwealth William F. Galvin, detailing Veterans' laws and benefits. The latest benefit is the bonus for the Afghanistan and Iraq War Veterans. All returning Town Veterans have been notified regarding this benefit and we have begun the process to attain this bonus for them.

The Department of Veterans Services continues to offer to the Veterans, dependents, or the widows, services in a wide range of categories; such as:

VA Pension & Compensation	Grave Markers
Hospitalization (in and out patient)	Social Security Assistance
Burial Allowance	Disability Assistance
Drug & Alcohol Treatment	Medicare Part D assistance
Educational & Vocational Training	Retirement Matters
Copies of Discharges	Military Records

The Department of Veterans' Services does not stand alone in serving the Town's Veterans, but works with the other Veterans' and Fraternal Organizations within the Town. I would like to thank each organization and their members for all the time, effort and contributions they have given to the Town's Veterans. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a Town where the Veteran is well served.

I have worked with the Tewksbury Veterans' Council comprised of the American Legion, Disabled American Veterans, the Veterans of Foreign Wars as well as the Ladies Auxiliary on several occasions to ship "CARE Packages" overseas to our men and women serving our country.

Respectfully submitted,  
James F. Williams  
Director, Veterans' Services

# Department of Public Works

The mission of the Tewksbury Department of Public Works is to support and enhance the quality of life for residents, businesses and visitors by providing services to manage and upgrade the Town's infrastructure in the most efficient manner, and provide design, construction and maintenance solutions for roads, traffic and drainage systems, trees, sanitary sewers, water production and distribution in order to maximize benefits and convenience to the public.

## **Administration**

The Administrative Division is comprised of the Superintendent of Public Works and one (1) Administrative Secretary. Assistance has been provided by clerical staff from the Community Development Department. The administration division oversees the daily operations of the Department of Public Works and is responsible for all long range planning. The administrative staff coordinated the department's daily activities, developed and managed the annual operating, capital improvement and capital equipment budgets for each division, prepared personnel and payroll records of the department's personnel, processed vendor invoices for payment, worked with the Community Development Department administering the issuance of driveway and utility road opening permits. This division also assisted in reviewing plans for proposed subdivisions to insure compliance with town by-laws, regulations and compliance with DPW standards. In addition, the Administration Division prepared specifications and bid documents for the procurement of goods and services, equipment and construction contracts for all divisions, assisted in the hiring of new staff, addressing labor negotiations and managing labor agreement issues, developed, implemented and enforced departmental policies, coordinated the administrative support for all divisions of the department and handled all public inquiries.

## **Town Engineer's Office**

The Engineering Division is staffed by the Town Engineer and two engineering Project Managers. As a team, the engineers provide analytical analyses and design, develop plans and specifications, while providing estimates, management, coordination and construction support for the Department of Public Works. This includes design for roadway and utilities such as water, sewer, drainage and stormwater. The engineering division works closely with other Town departments to assist with planning, conservation and traffic management review. Other services provided include inspections for driveway installations, water, sewer and gas services, all Geographic Information System (GIS) map updates, and technical support to Town Counsel for miscellaneous legalities.

The division's accomplishments for year 2010 were as follows;

- The completion of the town wide Sewer Expansion Project including final paving.
- Roadway reconstruction with upgrades to drainage and sidewalks on East Street between Main Street (Route 38) and Lee Street. In addition, a portion of River Road that had been closed due to spring rains was temporarily paved and reopened.
- Drainage improvements on Overlook Drive, Roper Lane, Whipple Road and Sesame Street.
- The replacement of a failed culvert on East Street between Royal Crest Circle and Karen Lee Lane.
- Drainage structures and asphalt berm were installed or replaced throughout various locations in Town.
- Design preparations have been implemented for the roadway improvements on Livingston Street in the vicinity of the park and recreational fields.
- Signalization designs are in process for the intersection locations at East Street and Livingston Street and East Street and Shawsheen Street.
- Approximately 8,600 residential and 480 commercial meters have been replaced to date by the Water Meter Change out Program. As part of the infrastructure for the meter project, a new gateway was installed at the Regina S. Drive Sewer Pump Station. This helps receive transmissions on meter readings in surrounding areas where the signals were sporadic.
- Project management and construction oversight was required for the preliminary drainage improvements at the Tewksbury Memorial High School in preparation for the construction of the new High School building.
- Emergency engineering and construction management was needed at multiple locations around Town after the heavy storms from February and March. The most affected area was at the location of River Road between Hood Road and Trull Brook. This section of roadway had completely washed out and needed to be rebuilt and paved.
- Financial support was obtained for roadway reconstruction and drainage improvements on River Road. This project was eligible under the American Recovery and Reinvestment Act (ARRA). The project construction is being managed by Massachusetts Department of Transportation and was bid this past fall. It was recently awarded with preliminary construction activities began in December 2010.

In addition, the Engineering Division has been fortunate to have summer interns help incorporate our stormwater outfalls into GIS which is a requirement for every Town through the Environmental Protection Agency. All their efforts and hard work were greatly appreciated.

This was a positive year for the Engineering Division and we look forward to the coming year's challenges. Please visit our web site at [http://www.tewksbury-ma.gov/Pages/TewksburyMA\\_Engineering/index](http://www.tewksbury-ma.gov/Pages/TewksburyMA_Engineering/index) for updated information throughout the year.

## **Highway/Forestry Division**

The division was very active in 2010 assisting the Engineering Division with roadway reclamation and paving projects; repairing local roads, backfilling of the roadside shoulders, repairing potholes, paving driveway aprons, and installing asphalt berm. Other related street maintenance activities included street sweeping; street and traffic sign installations (198), traffic pavement markings including school and pedestrian crosswalks, periodic jetting of drain lines and the cleaning of culverts and drainage ditches. The division also constructed storm water leaching basins to alleviate some of the street flooding where no drainage system exists. When inclement and emergency-related weather events dictate, the Division assumes more challenging duties. The 2010 spring rains and subsequent flood throughout the town challenged the limited crew within the Highway/Forestry to address damage to both public and private property. In addition, the skill and dedication of the DPW staff, while operating heavy duty trucks and other specialized equipment, are unique to the overall winter work operations when pre-treating roads with de-icing chemicals and plowing of streets, schools, sidewalks and municipal parking lots to insure that all motorists and pedestrian traffic are safe and secure while commuting in and around the Town of Tewksbury. Lastly, over the past two years catch basin cleaning has been removed from the Division's budget. However, catch basin cleaning was conducted on a case-by-case basis. More attention needs to be focused in this area where more than 3,000 basins exist in the system and Federal and State regulation mandate on-going maintenance in this area.

Forestry related activities included the removal of hazardous tree conditions threatening public and private properties resulting in (112) trees removed and the cutting of (44) miles of roadside brush along the Town's right-of-ways to improve vehicular safety. Tree trimming was carried out on Chandler, Livingston, East and Pine Street(s). In addition, through charitable donations from the community, the staff replaced all and added numerous bulbs to the holiday lighting display, which will reduce energy and annual labor costs to maintain. The recycling of (398) Christmas trees add to the town compost operation.

## **Water and Sewer Division**

The Water and Sewer Division, staffed by nine (9) full time employees, is responsible for ensuring the integrity of the Water Distribution and Sewer Collection systems. These systems include approximately 160 miles of water mains, 10,000 water services, 1,600 fire hydrants and thousands of water main valves throughout the distribution system; and approximately 180 miles of gravity and forced sewer mains. As of November 2009, the Town maintains forty six (46) active sewerage pumping stations directing sewerage to the Lowell Waste Water Treatment Plant.

The year 2010, was a very active year for the Water/Sewer Division employees who put in long hours repairing water main breaks, water service leaks, sewer breaks, and sewer backups along with their normally assigned responsibilities. Since the end of the town-wide sewer construction project, the division is getting back to performing normal maintenance programs that had been postponed. Some of these duties consist of addressing numerous calls for service repairs and breaks, low pressure and dirty water calls, fire hydrant repairs and replacements, repairing and replacing water meters, hot topping streets after water service and water main breaks, checking, cleaning and maintaining the forty six (46) sewerage pumping stations on a daily basis, checking and at times flushing the sewer lines all over town, repairing sewer manholes, responding to and clearing sewerage backups, and numerous other jobs performed by the employees as the system(s) demand.

All water meters are read twice a year in the spring and fall by division staff. Starting in 2008, new Badger water meters and Meter Transmission Units (MTU) are now being installed throughout Town, in all residential and commercial properties. These new water meters are able to send signals via airwaves to collectors and repeaters situated throughout the Town. The signal is then be transmitted to the Town Hall Annex water billing office, eliminating the need to manually read. The new water meter replacement project will take approx. three (3) years ending in 2011. The Division assisted the private meter installers with water service shutoffs if the meter valve does not shutoff properly and addressed signal related problems. Meters were installed by town staff where second meters for irrigation systems were requested.

In the years of 2007/2008, the Town and the engineering firm of Wright/Pierce developed requirements and specifications for the upgrading of seven (7) of the Town's oldest sewer pumping stations. In late 2008, the Town signed an agreement with Methuen Construction to start the construction process in 2009. Most of the seven pumping stations have been pumping continuously for the past 26 years and were in need of electrical, mechanical and Scada technology upgrades. The seven (7) sewer pumping stations included in the project were located at East Street, Andover Street, Florence Avenue, Westland Drive, New Jersey Road, Dunvegan Road, and Robinson Avenue. Construction for this project started in September of 2009 and concluded April of 2010.

The Division staff continued to upgrade certain sections of water mains around Town to remove old piping where numerous water main breaks have occurred. In addition, (27) older fire hydrants were replaced. Staff repaired a total of 40 water main breaks and water service leaks in 2010. In all instances these breaks require staff to prep and repave the damage they had caused.

The Water/Sewer Division also puts in long hours assisting the Highway/Tree Division with sanding and salting operations and snow removal during the winter months, flooding, downed trees and other projects requiring assistance in winter, spring, summer, and fall. The employees of this division once again have done an exceptional job in serving the community throughout the year, day or night.

## Water Treatment

The Tewksbury Water Treatment Plant is located on the southern banks of the Merrimack River just as the Andover/Tewksbury Town line intersects with the river. The facility is able to filter up to 7 million gallons of water per day and is staffed (24) hours a day, (7) days a week by licensed operators. Quality control is maintained by the operators and Town's Chemist. The physical plant is also maintained by one maintenance mechanic.

In 2010, the plant produced 950 million gallons of water or about 2.9% less than the average year. Our facility was challenged by very low flows in the Merrimack River which contributed to highly variable water quality which required constant changes in chemical dosage and careful monitoring. In response to the changes in water quality more instrumentation was added to allow early warning of these changes and to also aid in meeting additional requirements for water quality reporting to MADEP. Once the first rain arrived in the early fall the river resumed its typical flows and the fluctuations in raw water quality stopped.

During the hottest point in the 2010 summer, while other water systems were instituting water restrictions, Tewksbury's water plant was operating at 5.3 MGD (75 % capacity) due to the availability of water stored in the Colonial Drive storage tank and the new Old Main Street control valve which allows greater access to water stored in the Astle Street storage tank.

During the spring of 2010, work was completed on the Ames Hill storage tanks. Both 500,000 gallons tanks were cleaned, cracks repaired, new entry ways were installed and security added. The tanks are now monitored by way of CCTV and a new telemetry system allows for greater control on the tank levels.

In the spring of 2010, a new Powered Activated Carbon filter system was installed and operation commenced. The Powered Activated Carbon (PAC) filter is used to absorb organic compounds that are responsible for disinfection by-products and help control taste and odor problems. The PAC also helps the plant process work better when very clean water from snow melt occurs. The powered carbon and whatever is trapped in the filter is then removed along with the sludge and is dried using our novel vacuum filtration process.

Lastly, the plant received two grants for equipment. The first grant was from the Massachusetts Department of Oral Health for new Fluoridation equipment in the amount of \$14,000.00. The second grant was from National Grid that helped pay for the cost of installing a new variable speed drive for one of our pumps. The grant was for \$12,500.00.

For additional information for all Public Works Divisions, please visit the Town's web-site at:  
[http://www.tewksbury.info/Pages/TewksburyMA\\_DPW](http://www.tewksbury.info/Pages/TewksburyMA_DPW)

Respectfully submitted,  
Brian Gilbert, Superintendent of Public Works  
Michele Stein, P.E., Town Engineer  
William Chandler, Highway/Forestry Division Supervisor  
George W. DeRoche, Water/Sewer Division Supervisor  
Lew Zediana, Chief Water Treatment Plant Operator

# COMMUNITY ACTIVITIES

*Library Trustees*

*Council on Aging  
Historical Commission*

*Recycling Committee*

## Library Trustees



### **Board of Library Trustees, 2010-2011**

Joseph Frank, Chairman	Patrick Joyce
Paul Fortunato	Patricia Pino
Robert Homeyer	Eugene Walsh

2010 began with two library vacancies. Jen Hinderer, Library Director, resigned early in the year and Erin Matlin, Technical Services Librarian, resigned shortly thereafter. Noelle Boc (Couture) served as Acting Director until July 26<sup>th</sup> when Diane Giarrusso began her term as Library Director. Robert Hayes was promoted from Clerical Assistant to Technical Services Librarian after he obtained his Master's Degree in Library and Information Science. The year ended with one resignation and one retirement. Cheryl Faherty resigned her position as Clerical Assistant in December. Judy Bangs announced her retirement effective January 31, 2011. Both positions are slated for replacement. Although there were many staffing changes, the entire library staff worked well together through a year of difficult staffing.

Due to continued economic hardship, the library applied for its fourth consecutive waiver from the MA Board of Library Commissioners in October. The library will be notified of its waiver status in February 2011. Fortunately, the library spent the required amount on materials. The only factor reducing this year's State Aid to Public Libraries award by 25% is not being open for as many hours as required.

Mission and Vision of the Tewksbury Public Library:

*The public library of Tewksbury seeks to provide the Town's residents with a wide variety of materials, resources and services. Our vision is to empower Tewksbury's residents by developing, promoting, and delivering lifelong learning opportunities and to culturally enrich the entire community. We endeavor to combine traditional roles of providing a quality book collection and customer service oriented atmosphere, with current technological advances in the retrieval of information.*

Library staff members, Trustees and Friends of the Library continue to work toward meeting the library goals spelled out in its Long Range Plan. While not all of the goals will be achieved, progress has been made on many, including: serving low vision patrons better with more large print books and audio books; website improvements; the addition of adult classes and events, and the expansion of children's classes and events. Computer classes continue to be offered and the library continues to collect online information as is useful to the community. The library has been able to do this during the economic downturn due to careful consideration and staff implementation of services that are important to library customers. Future goals include:

- Steady progress toward a fully funded library budget that does not require a waiver request and the attendant threat of loss of certification.
- Apply for and implement a grant to sponsor a One Town One Book program, where everyone in town is encouraged to read and discuss the same book.
- Continue to improve customer service in every department.
- Continue to inform Tewksbury residents about the library program, services, and activities through the wide use of traditional media, social media and other sources as they become available.

The upcoming year looks to be even more economically challenging than last year. Library staff members, Trustees and Friends of the Library are committed to providing the best library service possible to Tewksbury residents.

The Trustees thank the library staff for their excellent service:

<b>Director:</b>	Diane Giarrusso	
<b>Executive Secretary:</b>	Mary Toombs	
<b>Librarians:</b>	Noelle Boc, Children's Robert Hayes, Technical Services Freyja Sanger, Reference	
<b>Specialists:</b>	Amy Martin, Children's Joyce Salvato, Technology	
<b>Clerical Assistants:</b>	Judy Bangs Jennifer Burke Jill Connolly Joanne Toppin	Cheryl Faherty Gail Holland Helen Mooney
<b>Maintenance:</b>	Michael Deshler	

**Library Hours for 2010-2011:**

Monday – Wednesday 10 a.m. to 8 p.m.  
 Thursday – Friday 10 a.m. to 5 p.m.  
 Saturday 9 a.m. to 5 p.m.  
 Closed Saturdays in June, July and August.  
 Closed Sundays

**Important FY2010 Statistics:**

Size of Collection:	89,293 items	Number of Items Borrowed:	247,799
Classes/Events Offered:	330	Attendance at Classes/Events:	9,753
Number of Online Databases Purchased:	15	Staff Size in FTE's:	15

**Value of Library Services:**

Here's a new way to look at library activity, based on the return on the Town's investment to the Tewksbury Public Library. For every tax dollar residents allocated to the library in FY2010, they received over \$5 in library service in return.

<b>Input Your Quantity of Use</b>	<b>Library Services FY10 Tewksbury Public Library</b>	<b>Retail Value (average)</b>	<b>Value of Services</b>
157,228	Books Borrowed	\$14.50	\$2,279,806
5,397	Magazines Borrowed	\$5.00	\$26,985
4,160	Newspapers browsed (minimum)	\$9.50	\$39,520
60,629	Videos Borrowed (e.g., Blockbuster)	\$4.00	\$242,516
22,597	Audio Borrowed (books on CD & music CDs)	\$9.95	\$224,840
1,258	Museum Passes Borrowed	\$30.00	\$37,740
51,555	Interlibrary Loan (borrowed & loaned)	\$25.00	\$1,288,875
1,600	Meeting Room Use per Hour	\$25.00	\$40,000
687	Auditorium Use per Hour	\$250.00	\$171,750
339	Adult Programs Attended	\$15.00	\$5,085
9,414	Children's Programs Attended	\$7.00	\$65,898
28,132	Hours of Computer Use, e.g., Internet and MS Word	\$12.00	\$337,584
9,385	Online Magazine or Newspaper Article	\$2.00	\$18,770
10,803	Reference Questions Asked	\$7.00	\$75,621
	<b>Total Value</b>		<b>\$4,854,990</b>

**Total Appropriation, FY10** **\$918,132**

**Return on Investment/dollar appropriated** **\$5.29**

©MA Library Association, 2008

Information acquired from FY10 Annual Report Information Survey provided to the MA Board of Library Commissioners, DG 8/2010.

Respectfully Submitted,  
 Joseph Frank, Chairperson  
 Diane Giarrusso, Library Director

# Council On Aging

The Council on Aging (COA) mission is to enhance the lives of our Senior Citizens by identifying their needs and developing programs, activities, community involvement and resources to provide them with an independent and enriched quality of life.

This mission statement is reflected in the words of David P. Stevens, Executive Director of the Massachusetts Councils on Aging: "A successful Senior Center should be a 'Welcoming Place for All' where every citizen feels welcome to participate in all that the community has to offer, a positive attitude of aging is embraced, and each older adult is empowered to develop their own path to Healthy Aging."

The Tewksbury Senior Center is a referral source for the community. Elders and many times the families of our elders are guided to the proper sources for help. Some may need home delivered meals, day care, social interaction, connections to the proper agencies that deal with physical and mental issues such as dementia and depression. There are often calls from people looking to relocate and/or seeking information as to what is available to the elder population in our community. Our staff and volunteers make every effort to meet these needs.

Health and wellness is a major component of the work at the Senior Center. Seniors may take advantage of the twenty classes scheduled to help them maintain good health through exercise.

The Senior Center offers five (5) Yoga classes: Therapeutic Yoga; Gentle Yoga, Experienced Yoga and two Men's Yoga classes. It offers six (6) aerobic classes: Forever Fit; Mov'n & Grov'n; Body Works; Tap Dance; Traditional Line Dance and Country Line Dance. For balance there is a Tai Chi class and two sessions of Wii exercises. Each morning a group walks for an hour and twice a week a Bone Builders class meets. This last class is instructed by trained and certified Community Teamwork Volunteers. Most all other classes are conducted by professional personnel paid by the COA; and, funded by participants and a State COA Formula Grant.

Through the efforts of the Tewksbury Board of Health and the Lowell VNA Association and a Podiatrist, blood pressure, flu and pneumonia and podiatry clinics are held. During the year other professional agencies provide seminars on healthy living, exercise and nutrition. This past year a bereavement series was held as was a caregiver's series.

The Senior Center is a host agency for the Merrimack Valley Nutrition Program (MVNP). Through this program there are approximately 70 Meals on Wheels that are delivered to elders in the community Monday through Friday. In addition, the MVNP provides congregate meals on site to elders Monday through Thursday. Such meals are considered a main meal consisting of 800 calories and nutritionally sound. The suggested donation for meals is \$2.

The Senior Center offers educational programs through seminars on health, insurance matters, safety, emergency preparedness, safe driving as well as lectures on chronic diseases. Other educational classes offered are: Computer Training; Japanese Bunka and Traditional Embroidery; Wood Carving; Independent Painting; Oil and Watercolor Painting; Quilting; Arts and Crafts; Stained and Fused Glass; and occasional one time classes such as "cooking for one or two people", home decorating and other such topics.

"Volunteers" are the heart and soul of the Senior Center. It is our volunteers that support and assist in the operations of the Senior Center and assist the one administrative town employee. Without our volunteers the Center would not be what it is today. Each class/activity is supervised by a volunteer who helps with attendance, collection of class fees and many times our Volunteers are in charge of running the activity. Through the Friends of the Elderly, our Volunteers are active in community fundraising efforts such as public meals, breakfast benefits, golf tournaments, auctions, yard sales, Sunday Teas, Art Shows, monthly dance socials and Harvest Fairs. Our Seniors have contributed to the Food Pantry, Toys for Local Tots as well as School Scholarships and other community programs. Volunteers also supervise the social, cultural and recreational trips provided through the Senior Center. The 18 piece band, The Silvertones, hold monthly dances and practice every other Monday at the Senior Center. Volunteers run and produce the monthly Senior Center Newsletter, "Senior Moments" which has been a big hit and a sought after piece of literature. In addition, the COA offers placements for Student Volunteerisms.

The Senior Center is the host site (under the supervise of the COA Director) for: the AARP Tax Assistance Program offered free of charge to our elders; the Elder Services of the Merrimack Valley SHINE Program and its Counselor who helps advice elders on medical insurance coverage available; Community Teamwork, Inc. (CTI) Senior Companion Program which provides volunteer companions to homebound elders. The Director also conducts CTI Fuel Assistance intakes for Tewksbury elderly. The Center is the host site for the Red Hat Carnation Belles Chapter; the Tewksbury Garden Club; the Golden Age Club; and the Piecemakers Quilting Club. It provides a meeting place for several Girl Scout troops and various youth sports organization as well as the Historical Society and various town committees. At present the Town Manager holds his staff and project meetings at the Senior Center. It has also been the location for the BOH Health Fairs and Flu Clinics, the Police & Fire "The Night Out Against Crime", MEMA meetings and other such community meetings and events. The BOH Nurse also has an office at the Senior Center.

Two years ago the Senior Center initiated two Town shops located at the Senior Center: The Snooti Patooti Gift Boutique and the Upscale Consignment Shop both manned by Volunteers...small businesses in and of themselves that are now part of the

department's business. Proceeds from these shops benefit the COA Revolving Account and contribute to the Center's programs and activities.

This past year the COA became involved in providing programs in art entertainment through the efforts of ACTORS, inc.; and, two wonderful professional shows were held: Anything Goes and Nunsense. Both realized income to the Revolving Account for the use of the Center and provided a wonderful venue to the Community.

Far from being last on this report is the fact that the Senior Center is an Emergency Shelter Site and a Poling Site for Elections whereby servicing the community as a whole. The Senior Center is a "home away from home" and the nucleus of activity for our elderly and their fellow residents...a job well done by our Volunteers and much appreciated by the Council on Aging Members and its Director. In closing keep in mind the word "Aging"...for everyone is doing it...and in a few short years older adults will comprise between 15-25% of the population of each town.

Respectfully submitted:  
Linda Ricardo-Brabant

Council on Aging Members  
Rose McKenna, Chairperson  
Lorene Patch, Vice Chairperson  
Marie Durgan, Treasurer  
Joan Unger, Clerk  
Ellen "Peg" Keefe  
Dvoralyn "Dee" Kerr  
Dr. Joanne Aldrich  
Joel Deputat  
Warren Layne  
Mark Wood  
Paul McNaught

Alternate Member:  
Viginia Desmond

Council on Aging Staff  
Linda Ricardo-Brabant, Director  
Robert Noel, Building Maintenance Person  
Tel: 978-640-4480  
Fax: 978-640-4483  
E-mail: lbrabant@tewksbury-ma.gov

Senior Center Hours: Vary with seasons  
Monday 8:00 AM to 9:00 PM  
Tuesday 8:00 AM to 6:00 PM  
Wednesday 8:00 AM to 4:00 PM  
Thursday 8:00 to 3:30 PM

The Senior Center is closed on Fridays.

**Elder Services of the Merrimack Valley, Inc.**

*Choices for a life-long journey*

**Annual Report of Services Provided  
Tewksbury**

For the State Fiscal Year 2010  
July 1, 2009 – June 30, 2010

<b>Program</b>	<b># of Elders Served</b>	<b>Cost of Services</b>
<b>SHINE</b> – Provide health insurance benefits information, counseling and assistance to Medicare beneficiaries of all ages.	96	\$ 5,645
<b>Elder Care Fund</b> – A fund to help older people when no other financial resources are available.	5	\$ 1,626
<b>Brown Bag Program</b> – Income eligible elders receive a free bag of groceries once a month.	2	“In Kind”
<b>Money Management Program/Rep Payee</b> – Assist elders with paying bills, balancing checkbooks and developing a budget.	3	\$ 2,614
<b>Home Care Program</b> – Homemaker, Personal Care, Chore, Transportation, Meals on Wheels, Social Day Care, Adult Day Health, Companionship, Health Services, Assisted Living, Life Line.	183	\$ 516,451
<b>Title III Programs</b> – Programs made available to older individuals through federal grants awarded by ESMV.	782	\$ 42,226
<b>CIU</b> – Crisis Intervention Unit	67	\$ 62,515
<b>Caregiver Program</b>	0	0
<b>Total # of Elders Served</b> (Please note that this total may have some duplication.)	<b>1138</b>	<b>\$ 631,077</b>

**Total Cost of Services provided to Elders in Tewksbury: \$ 631,077**

# Tewksbury Recycling Committee (TRC)

The Recycling Committee continues to explore new ways to continue to Educate and inform the public of ways to Reduce, Reuse & Recycle here in Tewksbury.

The change-over to the one-barrel trash system has helped greatly to increase Recycling by the Townspeople. We have moved from 12% prior to the introduction of the July 2009 system, to between 18% - 20% currently. We applaud those that have increased their efforts to recycle in the Town.

## **Zero Waste Day 2010**

This event was held on 9/18/10 at the Wynn Middle School. The public responded greatly to this opportunity to donate used but still valued items to various charities. **Many tons** of potential waste was diverted from our waste stream and put to good use with this event.

Zero Waste Day 2011 will be held on Saturday, September 24<sup>th</sup> at the Wynn Middle School and encourage all to participate !

## **Scholarship Awards**

Two \$ 750.00 scholarships were awarded to Katelyn Larson and Eric Paquette as graduating seniors, in the name of the Tewksbury Recycling Committee and Allied Waste. All Tewksbury seniors are eligible for our yearly scholarship, regardless of where they attend high school. Applications can be found in the High School Guidance Department and at: [www.tewksbury.info](http://www.tewksbury.info). Deadline for applications is April 30, 2011.

## **Recycling in Schools**

The *Paper Retriever* continues to thrive in both our school system and the Town itself. All schools participate and generate modest income from this program.

In 2010 a total of **179** tons of paper was collected in our town! The benefit to the Town is the reduction of tipping fees that would correspond to the tonnage collected in these bins ( approx.. \$ 11,993.00). We encourage all residents to drop off all newspapers, magazines, junk mail and any paper products for recycling at any of the schools in town.

## **Got Books Bins:**

There are Got Books in four locations in Tewksbury: The Wynn Middle School, the Dewing School, Town Hall and Pete's Variety store. For the 2010 Calendar year these containers collected over 94,000 lbs., or 47 tons of books. Once again, this is a way to recycle and reuse items while also reducing the tonnage/expense associated with the collected materials. (approx.. \$ 3,150.00)

## **Ryan School Green Team**

The Green Team is a hands-on recycling program at the Ryan School. Team Leaders educate and involve the 5<sup>th</sup> and 6<sup>th</sup> graders in all levels of recycling. The TRC supports their endeavors in a variety of ways including paying for prizes for their environmental T-shirt contest and paying for the T-shirts too.

## **Library Information Center/TRC Website**

The TRC website and information center continues to provide updated information and improved methods of dissemination of information. Our thanks to TRC member Sean Czarniecki for keeping our website current.

## **Nike Re-use a Shoe Program: December 11<sup>th</sup>, 2010**

This event was held at the Public Library. 200 pairs of USED sneakers were collected and sent to Nike to be ground-up and reused in playground areas, to re-surface running tracks and basketball courts. The approx. weight of the sneakers that would have been put into the waste stream was 200 lbs. Due to the positive response to this program, we will re-apply to hold this event again in 2011.

Residents who participated were given a TRC tote bag for their day-to-day use

TRC members Kristin Smith and Loretta Ryan held the event, with help from TMHS Freshman Mackenzie Ryan.

## **Newspaper Articles and The Patch on-line news**

The Committee periodically submits articles to local newspapers and on-line news sites to let the residents know what is going on concerning recycling and what is being done to promote it. We hope these articles have been informative.

## **Budgetary Allowances**

The Committee purchased or supported:

- (1) Donated funds to the Wynn Middle School Earth Day Fair
- (2) Attendance at various workshops and seminars
- (3) Recycle tote bags to be used at various TRC events
- (4) Purchase of 1000 recycling stickers
- (5) Prizes for the Ryan Green Team T-shirt contest

- (6) T-shirts for the Green Team and administration at the Ryan School

### **Additional On-going Recycling in Town:**

#### **Mercury Drop-off Program:**

Residents are able to drop off their old mercury thermometers and Thermostats to the Board of Health and the DPW Monday through Thursday 8:30 a.m. to 4:30 p.m. to keep them out of the Waste Stream. Fluorescent light bulbs can be dropped off for recycling at Aubuchon Hardware during regular business hours.

#### **Rechargeable/Recyclable Batteries**

Rechargeable batteries and button cell batteries can be dropped off at multiple locations throughout Tewksbury, including both town hall and the library. All other batteries can be discarded in trash. Batteries are turned in for recycling and thus kept out of the waste stream.

#### **Aluminum Tab Collection**

The TRC is collecting pull-tabs from aluminum cans. They can be turned in at the TRC station at the library. These items are then donated to the Shriners.

#### **Festival of Trees**

Once again the TRC participated in the Festival of Trees held at the Public Library. The tree was adorned with recycling messages and natural ornaments. Our thanks to TRC member Pam Meroski for finding the time to set-up, take-down and decorate our tree.

### **Current Projects under Construction:**

- (1) Research educational programs to support recycling in schools
- (2) Continual updating of both the TRC website and informaon center
- (3) Planning and involvement in Zero Waste Day 2011
- (4) Q & A video session with Selectmen
- (5) Potential Styrofoam collection day

On behalf of the Recycling Committee, I would like to take this opportunity to thank the members of the Recycling Committee for their dedication and hard work and the Committee would like to thank the residents of Tewksbury who take the time to recycle and urge other residents to participate in this worthwhile program.

Loretta Ryan

Chairperson: Tewksbury Recycling Committee

# Historical Commission

The Tewksbury Historical Commission is established by Massachusetts General Laws as accepted by Town Meeting. Its duties are directed toward the purpose of "preservation, protection, and development of the historical or archeological assets" of the town of Tewksbury. Since the Commission's last reporting, it has been engaged in several directed toward safeguarding and promoting appreciation of Tewksbury's heritage. During the past year, the Commission fulfilled its responsibilities under the town's Demolition Delay By-Law, reviewing 12 applications in 2009.

The Commission continued to work with TTL Architects, the Preservation consultant funded by a Commission Community Preservation Grant which was awarded to conduct a professional survey of architectural and historic resources in the town. As of this writing, the survey is essentially complete and undergoing final review before acceptance. It will be available on the Town Web Site. One hundred and seventy five (175) buildings and sites have been covered and subject to Form B reports. The survey is generating significant information and discoveries and will be a potential gateway for future grants and other funding. It would also be the foundation for future preservation planning. In a sense, the survey will never be "complete". It is intended for supplementation with new additional information. The commission looks forward to tapping in to some of the knowledge we know is out there and reviewing suggestions for corrections and additions.

A major focus of the Commission's preservation interest was the 1906 General Adelbert Ames Castle at the top of Catamount Street. The owner was a Civil War hero who later became a prominent industrialist. The building are in a good state of original preservation, the Commission voted to support a pending Local Initiative Plan which preserve the buildings significant historic features.

The Commission is continuing efforts to designate historic buildings with identifying markers. The program's goal is to increase awareness of Tewksbury historic building and sites by making a standard design sign available. Signs are currently available at a cost of \$70.00. More than twenty signs obtained through the Historical Commission have been placed on historic buildings in Tewksbury. Inquiries about obtaining signs and sign applications may be directed to the Commission Chairman or any member. The sign application will also be available on the Commission Web site which is found with the Town's web sites.

## TEWKSBURY HISTORICAL SOCIETY SUPPLEMENT

The Commission coordinates activities with the Tewksbury Historical Society, a non-profit corporation which has grown to more than one hundred and twenty five members. The following supplement was submitted by the Society:

*"The Tewksbury Historical Society has regular membership meetings which are always open to members of the public. Regular exhibits are held through out the year in the Local History Room of the Tewksbury Library to display Tewksbury history. The Tewksbury Historical Society is the official repository for Tewksbury artifacts and photographs in Tewksbury. The public may view these photographs of Tewksbury's past at the Local History Room every Tuesday from 3:30 to 5:30pm. We can help you solve history questions about Tewksbury history.*

*Visitors and members are encouraged to donate items of Tewksbury history for preservation. These will be used to exhibit Tewksbury history. The Society is a non-profit (501C3) organization. Donations made to the Society are tax deductible. You may reach us by mail at: Tewksbury Historical Society, P.O.Box 522, Tewksbury MA 01876 or by emailing us at [tewksburyhistoricalsociety@msn.com](mailto:tewksburyhistoricalsociety@msn.com). Our websites are [www.tewksburyhistoricalsociety.org](http://www.tewksburyhistoricalsociety.org) or [www.tewksburyhistoricalsociety.com](http://www.tewksburyhistoricalsociety.com)". Phone contacts are call Sandra Mouser at 978 851 4966 or Dave Marcus at 978 388 7262.*

*The Society is in alliance with the Pow-wow Oak Protectors to help preserve that beautiful symbol of Tewksbury history. Our business members include RTN Credit Union, M/A Com Credit Union, and Blair House. The Society has been using grants from the Tewksbury Cultural Arts and the Massachusetts Cultural Arts to present a number of theatrical-historical performances. The Society has plans for a show by Linda Myer on "Schmoozing with Sophie" in May 2011 and in Aug 2011, a local story on Livingston Street that has been put into a play, "Scot's Heather Follies of 1861". Teaching local history through theatrical performances makes people proud of their history. The Society will also use traditional events such as our Cemetery Tour in October 2010 or the "Wamesit Health Farm" on March 2011 to educate people of Tewksbury's wonderful history!"*

The Historical Commission would also appreciate being contacted about preservation issues including any Historical or Archeological asset which may be threatened or unknown to us. The Commission can be reached by calling Chairman James J. Gaffney III at 978 640 0200 or contacting one of the other members.

Respectfully Submitted,  
THE TEWKSBURY HISTORICAL COMMISSION

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# SAFETY

*Fire Department*

*Police Department*

## Fire Department

There have been some changes to the Tewksbury Fire Department in the past year. Acting Deputy Michael Hazel was appointed permanent Deputy Fire Chief on November 10, 2010.

The Tewksbury Fire Department received a grant for \$185,862 from the Assistance to Firefighters Grant Program. The funds will be used to purchase all new radios to comply with the FCC Narrow Banding Mandate due to take effect on January 1, 2013.

The Tewksbury Fire Department received a grant for \$16,200 from the Assistance to Firefighters Grant Program. The funds will be used to purchase software that will integrate the computer aided dispatch at the Police Station with the Zetron fire station alerting system. This system will increase the effectiveness of dispatch operations and accountability of fire apparatus and ambulances.

In July the department received a new 2010 Seagraves Marauder II pumper. This new engine will be stationed in the center station.

The Town's Microwave Communication System reliability has been increased with the completion of two communication links which will provide redundancy in the system.

The Tewksbury Fire Department received a grant from the Commonwealth of Massachusetts for \$5,415 to continue our Student Awareness of Fire Education Program (SAFE) in our schools. Tewksbury Firefighters participated in many fire prevention activities during Fire Prevention Week in October. Firefighters visited the elementary schools and instructed the children in fire safety. Also during this week, the Fire Department had an Open House attended by many residents. The District 6 Fire Safety House was available for children to participate in fire education activities. The children learned about fire safety under the direction of Public Education Officer Christina Merrill and the many Tewksbury Firefighters who participated in this program.

The Tewksbury Fire Department continues to promote the purchase of hydrant markers for its Adopt a Hydrant Program. Information may be obtained at Tewksbury Fire Stations or the Tewksbury Fire Department web site ([www.tewksbury.info](http://www.tewksbury.info) and then select town departments).

The Tewksbury Firefighters, Local 1647, continues to sponsor a File of Life Program. This program will provide Tewksbury residents who have significant medical history the opportunity to compile this information on paper work to be stored in a magnetized envelope that can be kept on a refrigerator and accessed in an emergency. Details will be provided at the fire stations or call 978 640 4410.

Respectfully submitted,  
Richard Mackey, Fire Chief

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**FIRE DEPARTMENT ROSTER-2009**

<b>FIRE CHIEF:</b>	*Richard Mackey	1979		*John Fowler	2004
				*James A. Giasullo	1988
<b>DEPUTY CHIEF:</b>	*Michael Hazel	1988		*Joseph Gillis	1997
				*William Gosse	1998
<b>CAPTAINS:</b>	*James Bruce	1995		* Russell Gourley	1971
	*Michael Callahan	1989		*Richard Hamm	1987
	*Michael Sitar Jr.	1982		*Timothy Holden	1994
	*Albert Vasas	1989		*Brian Hurley	1989
				*David Karlberg	2001
<b>LIEUTENANTS:</b>	*William Brothers	1997		*Joseph Kearns	1995
	*David Carney	1995		*Dale Lawrie	2000
	*Robert Calistro	1988		*David Levy Jr.	1997
	*Jeffrey Giasullo	1995		Robert Little	1984
	*Donald Greer	1986		*Brian Mackey	2009
	*Paul Guttadauro	1994		*Christina Merrill	2003
	*Brian Hurley	1989		*Michael Merrill	2004
	*Scott Keddie	1987		*Thomas Murphy	2004
	*Gary Kerr	1988		*Stephen Powers	1982
	*Russell McGlaufflin	1989		*Alan Rosemond	1989
	*Timothy Niven	1985		*Kenneth Sandberg	2003
	*Jon Viscione	1985		*Daniel Sawicki	2004
				*Daniel J. Sitar	1987
<b>FIREFIGHTERS:</b>	*Scott Austin	2003		*Daniel Small	1988
	*Patrick Brothers	1995		*Steven Spencer	2002
	*William Brothers	1995		*Vance Vonkahle	1987
	*Joseph Dogherty	1986		*Daniel Yost	2004
	*Patrick Doherty	1997	<b>*EMT</b>		
	*Todd Elliott	2006			
	*Oscar Forero	1985	<b>SECRETARY:</b>	Susan Perry	2002
	*Joseph C. Fortunato	2001			

**Incident Analysis/ Permits and Inspections**

<b>Incident Analysis</b>	<b>2,010</b>
Ambulance Calls	2,723
Responses To Fires	105
Rescue/Assist Ambulance	2,288
Hazardous Condition	121
Service Calls	669
Good Intent Calls	108
False Alarm	345
Other Type of Incident	33
Carbon Monoxide	62
<b>Emergency Responses</b>	<b>6,454</b>
<b>Permits/Inspections</b>	<b>1,903</b>

Emergency Responses	Total
1980	2,161
1990	3,160
2008	5,998
2009	6,115
2010	6,454

# Police Department

## Police Department Roster

<b>Chief of Police:</b>	Timothy Sheehan	1987		Jennie Welch	2003
				Karen Capuano	2003
<b>Deputy Chief of Police:</b>	John Voto	1996		John Casey	2003
				Robert Bjorkgren	2003
<b>Administrative Director:</b>	Matthew Small	1997		Dennis Peterson Jr.	2004
				Alysia Russo	2008
<b>Lieutenants:</b>	James McKenna	1980		Michael Donovan	2008
	Robert Stephens	1996		Paul Nicosia	2008
	Ryan Columbus	2000		Alex Paltrineri	2008
	Scott Gaynor	1996		James Ryser	2008
	James Williams	1996		George Lozado	2009
	Thomas Casey	1999		David Miano	2010
				Michael Newcomb	2010
<b>Detective Lieutenant:</b>	Ryan Columbus	2000		Christopher Lefebvre	2010
				Patrick Connor	2010
<b>Sergeants:</b>	Robert Field	1996		Christopher Cote	2010
	Timothy Kelly	1995		Claudio Camacho	2010
	Mark Perry	1988		Ariel Montas	2010
	Chris Coviello	1989			
	Steven Torres	2000	<b>School Resource Officer:</b>	Kathryn McLeod	1996
	Thomas Cooke	2002			
	Brian Warren	1988	<b>Safety Officer:</b>	Jennie Welch	2003
	Joseph Kelley	2004			
	Walter Jop III	2000	<b>Dispatch Supervisor:</b>	Edward Sullivan	1994
	Patrick Harrington	2003			
<b>Court Prosecutor:</b>	Brian Warren	1988	<b>Dispatchers:</b>	Garin Worth	1997
				Karen Poisson	1997
<b>K-9 Officer:</b>	Timothy Kelly	1995		Kimberly Griffin	2001
				Lauren Mackey	2005
<b>Detectives:</b>	Michael Sheehan	1988		Jason McNamara	2008
	Andre Gonzales	1995		Matt Carapellucci	2008
	Jessica Mulvey	1996		Joseph Newton	2010
	Keren Reese	1996		Christine Cicero	2010
	Peter Regan	2003	<b>Reserve Dispatchers:</b>	TJ Cooper	2004
	Douglas Pratt	2004		Robert Joyce	2010
	Brian Farnum	2004		William Tarpey	2010
	Brian O'Neill	2005		Colin Trelegan	2010
				Erica Vozzella	2010
<b>Evidence Officer:</b>	Andre Gonzalez	1995	<b>Executive Assistant:</b>	Alice Kennedy	1996
<b>Detective/Juvenile:</b>	Michael Sheehan	1988	<b>Secretaries:</b>	Eileen Newton	1987
				Patricia Stotik	1995
<b>Patrol Officers:</b>	Kevin Reese	1989	<b>(Part-time)</b>	Sonia Newton	1999
	James Hollis	1995			
	Daniel Kerber	1995	<b>Facility Maintenance:</b>	Jack Crowe	2006
	Kathryn McLeod	1996			
	Markus McMahan	2001			
	Albert Piccolo	2002			
	Kimberly Riccardi	2002			
	Arthur Piccolo	2002			
	Eric Hanley	2002			
	Chris Scott	2002			

**Reserve Police Officers:**

Kosta Agganis	Deborah Kenney
Paul Allen	Dave Levy Sr.
Matt Carapellucci	John Lingiewicz
TJ Cooper	Rich Lumsden
Joseph Delucia	Edward Martin
Cindy Dicalogero	Jason McNamara
Pat Doherty	Beverly Mosher
John Donoghue	Joseph Newton
Alfred Donovan	Sonia Newton
Mark Donovan	James O'Hare
Deb Evans	Francis Pappas
Jack Farrell	Steve Pelrine
Brian Fernald	Henry Perry
Joseph Fortunado	Dennis Peterson
Bob Fowler	Karen Poisson
Lee Gath	John Powers
Phil Gath	Steve Powers
Jason Gatto	Paul Ringwood
Bert Hadley	William Schwalb
George Hazel	Daniel Sitar
Victor Hidish	Roger Tanguay
Mark Hildebrand	Travis Tremblay
Rick Hopkinson	James Wackrow
Phil Hyde	Mark Wentzell
John Jarek	Robert Westaway
Steve Kandrotas	Jack Whitehouse
Scott Keddie	William Wilkinson
Alice Kennedy	Mark Wood

**Crime Statistics 2010**

Forcible Rape	10
Robbery	19
Assault Aggravated	84
Assault Simple	190
Assault Intimidation	95
Burglary/Breaking and Entering	143
Shoplifting	76
Theft from building	85
Theft from m/v	194
Theft of m/v parts	3
Thefts all others	306
Theft of motor vehicle	33
Counterfeiting/Forgery	95
False Pretense/Swindle/Confidence Game	82
Credit Card/Automatic Teller Fraud	29
Embezzlement	6
Destruction/Damage/Vandalism of Property	278
Drug/Narcotic Violations	118
Statutory Rape	8
Bad Checks	19
Disorderly Conduct	25
Driving under the influence	40
Drunkenness	98
Trespassing	8
Liquor Law Violations	17
All Other Offenses	453
Arrests	623
Citations	4,367
Alarms	1,146
Reports	2,611
Building Checks	11,691
Accidents	874
Call Volume	35,990

# EDUCATION

*Superintendent of Schools*

*Scholarship & Education Fund*

*General Information*

*Enrollment by Schools*

*Committees  
School Roster*

*Shawsheen Valley Regional  
Vocational / Technical School  
District*

## Superintendent of Schools

### Introduction

The 2009-2010 school year can best be defined as “a year of change” in the Tewksbury Public Schools. This Annual Report highlights some of these changes and identifies many of the wonderful things happening in our schools.

The current down-turn in the national economy presented significant financial challenges for states across America. The rapidly growing deficit, military conflict abroad, and rising inflation impacted the Federal Government’s ability to support public education. Although the “Massachusetts Miracle” lessened the impact of declining revenues, school districts across the Commonwealth struggled to provide adequate services and maintain staff. The dependence on the American Recovery Reinvestment Act (ARRA) grant funds greatly assisted school districts in maintaining programs and services.

The 5% loss in salary and corresponding reduction in work schedules for teachers and administrators did have a significant impact on the school district. After-school support services and meeting times were curtailed or, in some instances, eliminated. Following a thorough analysis of their actions, the Tewksbury School Committee re-established a full work schedule for all teaching and administrative personnel for the 2010-2011 school year. The faculty, staff, and administrators have endeavored to overcome the after effects of those decisions and are taking the steps necessary to re-establish the public’s trust and confidence in our schools.

### Personnel

Perhaps the most significant change in the school district occurred when Dr. Christine McGrath stepped down as the leader of the Tewksbury Public Schools. Dr. McGrath’s 19 years of exceptional leadership proved to be extraordinary by any measure. Over the years, Dr. McGrath presided over the infusion of technology into the schools, championed the alignment of curriculum, hired and nurtured hundreds of teachers, staff, and administrators, and celebrated victories in the classroom and on the athletic fields with students, colleagues, and friends. There is no doubt Dr. McGrath’s crowning achievement was the community’s show of support, in April 2010, when a record turn-out of Tewksbury citizens voted overwhelmingly in favor of building a new high school. Dr. McGrath’s “fingerprints” are all over the planning and development of this monumental project. Dr. McGrath’s service and her personal and intimate involvement in all things associated with the Tewksbury schools will be forever remembered. To her friends and colleagues, “Christine” was a true champion of children and friend of Tewksbury.

### Faculty

The following faculty members retired at the conclusion of the 2009-2010 school year:

- Mary DiCiaccio – English as Second Language Teacher after 24 years
- Eileen Gardner – Elementary Teacher at the John F. Ryan Elementary School after 36 years
- Maureen Jackman – Elementary Teacher at the Louise Davy Trahan School after 38 years
- Mary Laffery – Elementary Health Teacher after 37 years
- Rosamond Malatesta – Math Teacher at the John W. Wynn Middle School after 24 years
- Sharon Milenavich – Social Studies Teacher at Tewksbury Memorial High School after 34 years
- Ann O’Hara – Elementary Teacher at the Louise Davy Trahan School after 38 years
- James Sharkey – Maintenance Director after 12 years

### Staff

- Mary Maguire – Secretary to the Tewksbury School Committee and Superintendent’s Administrative Assistant after 33 years
- Maria Skoropowski – Certified Aide at the Tewksbury Memorial High School after 14 years
- Barry Sullivan – Head Custodian at the John F. Ryan School after 11 years

We offer our thanks and appreciation to all of our retirees. Their work has impacted countless children and has had a profound impact on the Tewksbury Public Schools. We wish them the best in their retirement.

## **Curriculum and Assessment**

The district's curriculum serves as a guide, to help teachers plan their day-to-day instruction. The curriculum provides a clear description of how each area of study is organized and how it connects with what is taught in other subject areas and classes. It also provides direction on what is most important for students to learn.

Each subject area is reviewed on a regular, rotating basis to help ensure the district's curriculum remains current and effective, and that the intended curriculum is the curriculum which is embedded in the classroom. The two phases of the process are known as Program Design and Implementation & Monitor and Adjust. Both processes are described below:

***Program Design and Implementation*** – There are several steps to complete in this phase of the curriculum-review process.

- An internal Subject Area Review Committee (SARC) collects and evaluates data to be used when the curriculum area enters the review process.
- A curriculum committee comprised of district teachers, administrators, and the assistant superintendent solicits input from staff and the public. The Committee gathers research material, analyzes the subject area, and develops recommendations. Residents are given an opportunity to comment on the newly proposed curriculum. The Tewksbury School Committee also has an opportunity to provide input early in the process.
- The recommendations of the curriculum committee are presented to the superintendent.
- The recommendations of the superintendent are sent to the School Committee for review and approval.
- After Committee approval, curriculum guidelines are developed that identify the content and skills students should learn for each grade level. The Massachusetts Common Core Standards are integrated into the guidelines.
- Teachers are trained to effectively implement the new curriculum in their classrooms.

***Monitor and Adjust*** – As teachers use the curriculum in this next phase of the process, they collect data about student performance to make sure the curriculum guidelines are having a positive impact on student achievement. If not, the guidelines are adjusted. This information forms the foundation for the internal review teams when the curriculum begins the next review cycle.

This ongoing process ensures the curriculum stays relevant and effective. This year, under the leadership of Loreen Bradley, Assistant Superintendent for Curriculum and Instruction, the district has been engaged in a year long review of the K-5 math curriculum. Voluntary pilot teachers, in all of the elementary schools, are piloting new materials to support the revision of the math curriculum.

## **Massachusetts Comprehensive Assessment System (MCAS)**

This Spring, the Massachusetts Comprehensive Assessment System (MCAS) results revealed some encouraging data for our district; e.g., grade 3 mathematics scores, in the advanced category, increased by 25% points when compared to 2009 scores! However, the majority of the Tewksbury data remained relatively flat. In an effort to address some of the concerns gleaned from the data, budgetary requests focused on the replacement of outdated textbooks, a new K – 5 mathematics series, and the implementation of a district-wide Response to Intervention initiative. Curriculum teams, at every grade level, will begin to tackle the daunting task of aligning our present curriculum with the newly adopted Common Core State Standards in English Language Arts and Mathematics. Since the Common Core Standards will soon be assessed through the MCAS, we have targeted this as a top priority for our district.

## **School Department Budget**

The proposed 2011 school year budget, \$43,748,358, represents a decrease of \$293,969 or 0.66% over the approved 2010 school year budget of \$44,042,327. This represents the second year in a row when our approved general funds have decreased from the previous year.

The district has maintained quality academic programs despite the challenging economic climate. Working with school-based and district-wide administrators over a three month period, the overriding principle of the budget developmental process is that *all resources of the school district support student learning and growth*. Recognizing the unique needs of the district and the financial limitation of the Town, the administrative staff and School Committee worked closely with Town Manager Montuori, the Selectmen, and the Finance Committee to develop a fiscally sound and responsive 2010 budget.

In an effort to save teaching positions and balance the budget, the Tewksbury School Committee voted, in April 2010, to reconfigure the four elementary schools from neighborhood K-4 schools to two grades K-2 schools and two grades 3-4 schools. This necessitated the reassignment of teachers and staff, and more significantly, children and families. This courageous decision by the Tewksbury School Committee to realign the elementary schools proved to be fiscally prudent. When realignment generated cost savings, teaching positions were maintained.

However, the true test of difficulty was realized when faculty and staff, many of whom had been colleagues in the same school for years, were reassigned to a different school.

Working closely with representatives of the Tewksbury Teacher's Association, the administrators spent three months preparing for the task of relocating teachers, equipment, materials, and technology to new locations. The school district is appreciative of the work conducted by our teachers to pack and unpack instructional materials, books, and kits. The administrators devised a complex moving schedule that was set in motion during a short window of opportunity. The custodial and maintenance staff contributed to the successful move in countless ways. The collective work of the dedicated staff ensured the School Committee's directive was fully executed in a competent, professional manner.

### **John and Abigail Adams Scholarship**

The John and Abigail Adams Scholarship provides a tuition waiver for undergraduate education at the University of Massachusetts, the state colleges or community colleges. Students qualify for the scholarship when scoring in the Advanced category in either the Mathematics or the English Language Arts section of the grade 10 MCAS test: by scoring in the Proficient or Advanced category in the second subject (Math or English Language Arts); and have a combined MCAS score on their assessments that ranks in the top 25% in their school district. Congratulations to the Tewksbury Memorial High School award winners:

Michael Altavesta	Kathryn Anzuoni	Angelique Asikis
Joseph Borges	Emily Boudreau	Ashley Camilo
Delaney Carr	Megan Chan	Jeanelle Cheetham
Hilliary Comeau	Stacy Connolly	Alexander Cronis
Evan Cutelis	Joseph Denehy	Lauren Dicedrico
Nicole Erwin	Alexandra Farmer	Phyllis Francis
Gehane Gajjaoui	Carolyn Goodwin	Elaine Hartigan
Jacob Haversat	Jocelyn Haversat	Ashley Hebert
Rachel Hepler	Brittany Hoefler	Devan Horahan
Kayla Hurley	Jenelle Indelicato	Caitlyn Jones
Karie Judge	George Kafkas	Priya Kanjia
Shannon Keohane	Andrew Lafortune	Katelyn Larson
Andrew Lee	Leah Lewin	Emily Locke
Joseph Loschiavo	Michael Ludka	Michelle Maffeo
James McDermott	Michelle Mistretta	Alexander Moose
Erin Murphy	Jeffrey Oberg	Brittany Pandolph
Eric Paquette	Kelsey Parker	Nicholas Pimentel
Rebecca Quigley	Alana Regan	Bonnie Regan
Kaitlyn Richardson	Trace Salvato	Brett Scott
Meghan Sheehan	Keegan Sheehy	Kerri Stuart
Tracy Tecce	Erin Tibbetts	Brittany Tosto
Stephanie Walker	Michael Walsh	Daniel Weeks
Samuel Weitz	Whitney Hillary	Rachel Wilk

### **School Committee Recognition**

After years of dedicated service to the Tewksbury Public Schools, Mr. Dennis Peterson and Mr. Richard O'Neil, Esq. stepped down from their School Committee positions. The school district values and appreciates the service of these two distinguished citizens of Tewksbury. Their leadership and unwavering support of the school district will forever be remembered.

Their departure created an opportunity for Mr. Joseph Russell to rejoin the Committee and for Mrs. Kristen Polimeno to serve on the Committee. Mr. Russell brings a wealth of experience and an understanding of the educational process to the committee, having served previously for six (6) years. Ms. Polimeno brings an avid desire to capitalize and build on the overall effectiveness of the school district.

### **Special Education**

The Special Education staff continues to focus on providing quality special education services in our district schools. There is a major focus to identify the root cause of our underperforming special education students, particularly on the Massachusetts Comprehensive Assessment System (MCAS). Staffs, in the respective schools, are reviewing available data and will make adjustments in curriculum and instruction.

The Tewksbury School Committee engaged the service of Gagliardi Consulting Associates to conduct an evaluation of Special Educational Services. The goal of the audit was to examine compliance issues and parental concerns. An audit report was issued on May 1, 2010 and presented to the Tewksbury School Committee. The audit cited overall strong support for Special Education services in our district. However, there were specific recommendations for change and improvement which centered on the Individualized Education Plan (IEP) process, communication, the role of parents in the IEP process, and organizational clarity.

To assist the Tewksbury School Committee and school staff in developing a better understanding of the factors that drive parent satisfaction with the special education process, the Tewksbury Special Education Parent Advisory Committee (TSEPAC) conducted a detailed parent survey and presented their findings to the School Committee in September, 2010. Although more

focused and with greater detail, the report highlighted similar findings and conclusions cited in the Gagliardi Report. A note of recognition and appreciation goes to the members of TSEPAC for their courageous and timely response to sensitive parental concerns.

In August, the Special Education Coordinator formed a working group comprised of administration and parents to closely examine both reports. Recommendations for action were issued and a comprehensive plan to address both reports is in the process of being developed.

### **Strategic Planning**

A system review of the Five-Year Strategic Plan resulted in a revision to the plan that narrowed its focus. The Five-Year Plan was developed to include four central areas of work: curriculum and instruction, program improvement and accountability, school resources, and social responsibility. Now in the fourth year of implementation, the original plan identified 19 comprehensive goals. Going forward, the plan now identifies three goals which will serve as our focus over the next twelve months.

A significant number of goals have been realized. Areas of success include the implementation of the K-6 Storytown reading series, the implementation of two new Advanced Placement courses (Chemistry and Economics) at Tewksbury Memorial High School, a new Personal Care course in partnership with Tewksbury Hospital, fundraising efforts in all schools which support educational programming, and the continuing review of policy to ensure compliance with local, state, and federal regulations.

### **Virtual High School (VHS)**

Seizing an opportunity to expand course offerings at Tewksbury Memorial High School, the School Committee, in March, directed the administrative staff to implement a Virtual High School program. This cost-effective program has students engaged in advanced physics, writing, and language acquisition classes. With the move to a technology-rich environment at the new Tewksbury Memorial High School, the potential for meeting the intellectual and academic needs of our students is unlimited!

### **Tewksbury Memorial High School and Building Committee**

The work of the High School Building Committee can only be described as extraordinarily productive. Presenting the required documents to the Massachusetts School Building Authority (MSBA), the committee received a favorable review in January, 2010. On March 1<sup>st</sup> the Board of Selectmen approved the recommendation of the MSBA and called for a Special Town Election. Voters overwhelmingly approved "to appropriate, borrow or transfer from available funds, the sum of \$80,986,069.00." Working in close cooperation with the architectural firm of Symmes, Maini, & McKee Associates (SMMA) the committee engaged the services of Heery International to serve as project manager.

Working as a single entity, the Building Committee, architect, and project manager has met all deadlines and has developed a strong working relationship with the Town Manager, Town Boards and Commissions.

A total of four bids were received and reviewed by the Building Committee and on October 15, 2010, Town Manager Richard Montuori, on behalf of the Town of Tewksbury, awarded the bid of \$51,600.00 to CTA Ventures of Boston, Massachusetts.

The down-turn in the economy, coupled with a regional decline in the construction industry, greatly impacted the final price tag for this project. The hundreds of hours of work and commitment by the individual members of the Building Committee, have had a profound impact on the building project.

This was displayed on October 27, 2010, as the Ground Breaking Ceremony heralded the start of construction for the new Tewksbury Memorial High School.

### **Summary**

I am honored to associate with the Tewksbury Public Schools, its students, teachers, administrators, staff, and parents. I am committed to making a difference in our schools. Working in partnership with the entire Tewksbury community, I am convinced we can truly create excellent schools for each and every child.

I am indebted to the wonderful people of Tewksbury who wished me well and promised to support my efforts to build on the works of my predecessor and to ensure that Tewksbury Public Schools provides for the needs of every child in a safe, robust academic environment.

Our teaching staff and administrators are rightfully proud of the work they do everyday on behalf of our children. In classrooms, on playing fields, on stage, and in counseling and health rooms, our staff creates opportunities for our children to learn, grow, and flourish. They do so despite the declining revenue, increased class sizes, and the most challenging economy in decades. This is a testament to their skills, energy, and passion.

I am honored to work for a School Committee that is tirelessly working to benefit every student entrusted to their care. I am impressed with their commitment to every child in the district. I am appreciative of the support the Tewksbury Public Schools receives from the Town Manager and his staff.

I, along with Assistant Superintendent for Curriculum and Instruction, Loreen Bradley, and Business Manager, John Quinn, look forward to the challenges that lay ahead of us.

Again, I am honored to be your Superintendent of Schools.

John E. O'Connor, Ed.D.  
Superintendent of Schools

# Class of 2010 Community Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, and the sports organizations, who participated in Tewksbury's 2009 Community Scholarship Program.

The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

**Thank you** to each of the Scholarship Award Donors and **Congratulations** to the Scholarship Recipients.

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## BUSINESS DONORS:

### **Honey Dew Associates Scholarship Awards:**

Emily Locke                \$250.00

### **Holt & Bugbee Foundation Scholarship Awards:**

George Kafkas            \$2,500                      Priya Kanjia                \$2,500  
Eric Paquette             \$2,500                      Rebecca Quiqley         \$2,500

### **Lowell Five Cent Savings Bank Scholarship Award:**

Katelyn Larson            \$1,000

### **Schlott Tire Academic Scholarship Award:**

Keegan Sheehy            \$500.00

### **Stoneham Savings Bank Scholarship Award:**

Geoffrey Ducharme      \$700.00

### **Tewksbury Business Association Scholarship Awards:**

Evan Cutelis                \$500.00                      Priya Kanjia                \$500.00

## COMMUNITY DONORS:

### **Elks Scholarship Awards:**

#### **Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:**

Israel Lefebvre            \$1,000

#### **Massachusetts Elks Scholarship, Inc. Major Project**

Jessica Romano            \$500.00

### **Tewksbury Community of Artists Scholarship Awards:**

Phyllis Francis            \$200                          Priya Kanjia                \$100  
Jenelle Indelicato        \$50

### **Tewksbury Golden Age Club Scholarship Awards:**

Andrew Lafortune        \$500.00

### **Tewksbury Lions Club Scholarship Awards:**

Mike Altavesta            \$1,000                      Phyllis Francis            \$1,000  
Nick Rose                    \$1,000

### **Tewksbury Recycling Committee Scholarship Award:**

Katelyn Larson            \$750.00                      Eric Paquette                \$750.00

**Tewksbury Rotary Club Scholarship Awards:**

Mike Altavesta	\$1,500	Eric Paquette	\$1,500
Rebecca Quigley	\$1,500	Meghan Sheehan	\$1,500

**Tewksbury Scholarship Fund Awards:**

Emily Boudreau	\$250.00	Meghan Chan	\$250.00
Jocelyn Haversat	\$250.00	Emily Locke	\$250.00
Eric Paquette	\$250.00	Rebecca Quigley	\$250.00
Erin Tibbetts	\$250.00		

**PERSONAL DONORS:**

**Aldred: The Derek Aldred Memorial Scholarship Award:**

Nick Rose	\$1,000
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**Byers: Willie Byers Memorial Scholarship Awards:**

Kiley Donoghue	\$1,500	Stephanie McKenna	\$1,500
Meghan Sheehan	\$1,500		

**Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Awards:**

Kim Carroll	\$1,000	Michelle Maffeo	\$1,000
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**Hood: The Detective Sergeant James C. Hood Scholarship Award:**

Meghan Sheehan	\$1,500	Alana Regan	\$1,500
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**Anthony Corsino Sr. Scholarship:**

Eric Paquette	\$500	Rebecca Quigley	\$1,000
Emily Locke	\$500	Kiley Donohue	\$500

**Robert V. Horgan Memorial Scholarship:**

Lindsey Vieira	\$1,000
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**Miceli: The Honorable James Miceli Scholarship Award:**

George Kafkas	\$300.00
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**Meghan Mary McCarthy Memorial Scholarship**

Jessica Sullivan	\$1,500
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**Murphy: The Jerry Murphy Memorial Scholarship Awards:**

Emily Locke	\$1,000	Kelsey Parker	\$1,000
Dylan Robichaud	\$1,000	Nicholas Rose	\$1,000

**O'Brien: The Kevin J. O'Brien Memorial Scholarship Awards:**

George Lehner	\$1,000	Jessica Sullivan	\$1,000
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**Olson: The Ronald C. Olson, Jr. TMHS Baseball Scholarship Award:**

Manuel Cabral	\$500.00
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**Peters: The Linda Peters Memorial Scholarship Award:**

Evan Dunlevy	\$1,200	Michelle Logan	\$1,200
Dan Rose	\$1,200		

**Scott: The David W. Scott Memorial Scholarship Awards:**

Kerry Stuart	\$1,000
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**Tino: The Kevin Joseph Tino Memorial Scholarship Awards:**

Jeff Oberg	\$500.00	Kevin Maciel	\$500.00
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**Meghan McCarthy Road Race:**

Kyla Higgins \$750.00

**Friends of Special Ed Kidz:**

Danielle DePierro \$250.00 Erin Tibbetts \$250.00

**Zawacki: The Joshua Zawacki Memorial Scholarship Awards:**

Eric Paquette \$1,500 Jocelyn Haversat \$1,500

**Excellence in Achievement Scholarship Award:**

Eric Paquette \$500.00

**Robert V. Horgan Memorial Scholarship**

Lindsey Vieira \$1,000

**The Self Defense Institute**

Geoffrey Ducharme \$2,500

**SCHOOL ORGANIZATIONS DONORS:**

**Dewing: The Loella F. Dewing School P.A.C. Scholarship Awards:**

Emily Boudreau \$500.00

**Heath Brook: The Heath Brook School P.A.C. Scholarship Award:**

Kerri Stuart \$500.00

**Heath Brook: PAC Scholarship Award in Memory of Angela Munro:**

Tracy Teece \$500.00

**Middle School: The J.W. Wynn Middle School P.A.C. Scholarship Award:**

Priya Kanjia \$500.00 Danielle DePierro \$500.00

**North Street: The North Street School P.A.C. Scholarship Awards:**

Charlotte Brace \$250.00 Kathryn Anzuoni \$250.00

**Ryan School: The John F. Ryan PAC Scholarship Awards:**

Alana Regan \$500.00 Kiley Donoghue \$500.00

**Trahan School: The Louise Davy Trahan PAC – George Paul Scholarship Award:**

Keegan Sheehy \$500.00 Lauren Scheipers \$500.00

**TMHS: TMA Music Major Scholarships:**

Keegan Sheehy \$1,000

**TMHS: TMA Music Loyalty Scholarships:**

Robert Grant \$500.00 Jacob Haversat \$500.00  
Jocelyn Haversat \$500.00 Matthew Lima \$500.00

**TMHS: TMHS P.A.C. Scholarship Awards:**

Katie Diamond \$500.00 Evan Dunlevy \$500.00  
Nicole Erwin \$500.00 Leah Lewin \$500.00  
Alexander Moose \$500.00 Erin Murphy \$500.00

**TMHS: Meghan McCarthy P.A.C. Scholarship Award:**

Megan Chan \$500.00

**TMHS: The TMHS National Honor Society Scholarship Awards:**

Emily Boudreau	\$250.00	Jocelyn Haversat	\$150.00
Rachel Hepler	\$200.00	Kayla Hurley	\$200.00
George Kafkas	\$250.00	Katelyn Larson	\$150.00
Eric Paquette	\$200.00	Rebecca Quigley	\$150.00
Erin Tibbetts	\$150.00		

**The Tewksbury Teachers Association Scholarship Awards:**

Kayla Hurley	\$500.00	Desire Soares	\$500.00
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**SPORTS ORGANIZATIONS DONORS:**

**Dennis McGadden Track and Cross Country Scholarship Awards:**

Ashley Hebert	\$200.00	Rachel Hepler	\$225.00
Devan Horahan	\$175.00	Karie Judge	\$100.00
Jeff Oberg	\$200.00	Kelsey Parker	\$250.00
Rebecca Quiqley	\$150.00	Chris Santos	\$100.00
Lauren Scheipers	\$100.00	Erin Tibbetts	\$100.00

**TMHS Cheerleading Scholarship Awards:**

Ashley Camillo	\$300.00
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**TMHS Dance Team Scholarship Awards:**

Hailee Bartrum	\$300.00	Ashley Camillo	\$300
Kiley Donoghue	\$300.00	Katelyn Lamoureux	\$300
Emily Locke	\$300.00	Stephanie McKenna	\$300
Kelly Miliano	\$300.00	Lindsey Vieira	\$300

**TMHS Field Hockey Boosters Scholarship Awards:**

Sarah D'agostino	\$150.00	Lauren DiCredico	\$300.00
Lauren Mirisola	\$300.00	Meghan Sheehan	\$150.00
Melody Smith	\$300.00		

**Tewksbury Redmen Baseball Boosters Scholarship Awards:**

Tyler Bulger	\$200.00	Manuel Cabral	\$200.00
Jesse Guilino	\$200.00	Andrew Lee	\$200.00
George Lehner	\$200.00		

**Tewksbury Redmen Basketball Booster Club Scholarship Awards:**

James McDermott	\$500.00	Trace Salvato	\$500.00
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**Tewksbury Boys Basketball League Redmen Booster Club**

Trace Salvato	\$200.00
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**Merrimack Valley Vipers AAU Basketball Scholarship**

Trace Salvato	\$250.00
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**James Sullivan, Sr. Basketball Coaches Scholarship Award:**

Trace Salvato	\$300.00
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**Tewksbury Redmen Football Club Scholarship Awards:**

**The Coach Bob Aylward Redmen Football Scholarship Award:**

Mike Altavesta	\$2,000
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**The James E. Brooks Redmen Football Scholarship Awards:**

Tyler Brice	\$2,000
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**Redmen Football Club Benefactors Scholarship Award:**

Sam Weitz \$2,000

**Redmen Football Club Ed Dick Scholarship Award:**

Mike Fiorentino \$2,000

**Redmen Football Club Phil French Scholarship Award:**

Mike Fabiano \$2,000

**Redmen Hockey Booster Club Scholarship Awards:**

James Berkley	\$250.00	Dave Conley	\$250.00
Evan Cutelis	\$250.00	Jeremy Gleaton	\$250.00
George Lehner	\$250.00	Cody Legro	\$250.00
Daniel Rose	\$250.00	Nicholas Rose	\$250.00
Kerri Stuart	\$250.00	Brad Tosto	\$250.00

**Redmen Wrestling Club Scholarship Awards:**

**Paul Ganong Memorial Scholarship Award:**

Mike Altavesta \$1,000

**Redmen Wrestling Club Scholarship Award:**

Mike Fiorentino \$500

**Tewksbury Girls Basketball Booster Scholarship Awards:**

Danielle DePierro	\$300.00	Allison Frazier	\$300.00
Karie Judge	\$300.00	Brittany Pandolph	\$300.00
Jessica Sullivan	\$300.00	Erin Tibbetts	\$300.00

**Tewksbury High School Soccer Booster:**

Janelle Theisen	\$325.00	George Kafkas	\$325.00
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**Tewksbury Redmen Hockey Club:**

**George "Timmy" Ernest Memorial Scholarship Awards:**

Evan Cutelis	\$500.00	Jeremy Gleaton	\$500.00
Cody Legro	\$500.00	Dan Rose III	\$500.00
Nicholas Rose	\$500.00		

**Tewksbury Redmen Softball Boosters Club Scholarship Awards:**

Lauren DiCredico	\$300.00	Danielle DePierro	\$300.00
Casey Doherty	\$300.00	Allison Frazier	\$300.00
Nicole Harrison	\$300.00	Katelynn Moore	\$300.00
Jessica Sullivan	\$300.00	Brittany Tosto	\$300.00

**Tewksbury Boy's Youth Basketball Scholarship Awards:**

Rob Bradley \$250.00

**James G. Mendonca Memorial Scholarship**

Jeff Oberg \$500.00

**Tewksbury Girls Basketball League Scholarship Awards:**

Danielle DePierro	\$250.00	Allison Frazier	\$250.00
Karie Judge	\$200.00	Brittany Pandolph	\$200.00
Erin Tibbetts	\$400.00		

**Tewksbury Girls Softball League Scholarship Awards:**

Allison Frazier	\$	Nicole Harrison	\$
Rachel Wilks	\$		

TOTAL: 1,500

**Tewksbury Youth Baseball Scholarship Awards:**

Jeff Oberg	\$350.00
Rob Bradley	\$350.00
Dan Rose	\$350.00

**Tewksbury Youth Football Scholarship Awards:**

Emily J. Locke	\$250.00	Dan Rose	\$250.00
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**Tewksbury Youth Football Memorial Scholarship Award:**

Ashley Camillo	\$500.00
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**Tewksbury Youth Football Billy Bird Memorial Scholarship Award:**

Mike Altavesta	\$500.00
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**Tewksbury Youth Lacrosse Scholarship Awards:**

Denise O'Hare	\$250.00	Daniel Rose	\$250.00
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**Tewksbury Youth Skating Association:**

**Alfred Carpenito Memorial Scholarship Award:**

Kerri Stuart	\$1,000
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**Tewksbury Youth Skating Association Scholarship Awards:**

Evan Cutelis	\$500	Dan Rose	\$1,000
Nick Rose	\$500	Mike Walsh	\$500

**Tewksbury Youth Soccer League Scholarship Awards:**

Eric Paquette	\$500	Kerri Stuart	\$250
Erin Tibbetts	\$250		

**Tewksbury Youth Soccer League Scholarship Awards:**

**TYSL Meghan McCarthy Memorial Scholarship:**

Emily Boudreau	\$1,000
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**TYSL Lia DiFronzo Memorial Scholarship:**

James McDermott	\$1,000
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<b>TOTAL:</b>	<b>\$124,650.00</b>
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# Scholarship & Education Fund Committees

Keith Rauseo, Chairman

Thomas Churchill

Dr. John O'Connor (beginning 7/1/2010)

Dr. Christine McGrath (through 6/30/2010)

The Tewksbury Scholarship and Education Funds came into being when the October 2003 Special Town Meeting voted to accept Mass. General Law Chapter 60, Section 3C. In early 2004, the Selectmen created the Scholarship and Education Fund Committees, which determine the criteria and distribution of awards from the funds. School Superintendent Dr. John O'Connor is a member of the Committees per state law, and the Selectmen have appointed the other members.

The Committees met periodically in 2010. In May 2010, donation forms were included in property owners' tax bills. At the end of 2010, the balances in the funds were:

Scholarship Fund: \$1,977.23

Education Fund: \$2,102.94

Thank you to all the donors who have contributed to these funds even in this difficult economy. Thanks especially to Homeyer Consulting Services, Inc., which made a \$750 contribution to the Scholarship Fund. The Scholarship Fund Committee had planned a Team Trivia Night as a separate fundraiser, but unfortunately, it had to cancel that event. The Committee will continue to investigate other fundraising opportunities beyond the forms included with property tax bills.

The Scholarship Fund Committee awarded seven \$250 scholarships at the end of the 2009-2010 school year – its highest number of awards since the fund's inception. The Committee received 45 applications for these awards, and after a thorough review chose seven worthy recipients. Because the awards exist through the generosity of the community, the Committee considered community service activities of foremost importance when making its selections, along with strong academic achievement. The 2010 winners were all honors students with exemplary participation in extracurricular activities.

The 2010 Tewksbury Scholarship Fund recipients were:

- o Emily Boudreau, 55 Jefferson Road, TMHS Class of 2010, studying International Relations at the University of Massachusetts Amherst
- o Megan Chan, 8 Sharon Street, TMHS Class of 2010, studying Medicine at Assumption College
- o Jocelyn Haversat, 1100 Livingston Street, TMHS Class of 2010, studying Animal Science at the University of Massachusetts Amherst
- o Emily Locke, 51 Debra Drive, TMHS Class of 2010, studying Finance and Accounting at Bentley University
- o Eric Paquette, 31 Windsor Drive, TMHS Class of 2010, studying Civil Engineering at the University of Maryland
- o Rebecca Quigley, 11 Breckinridge Road, TMHS Class of 2010, studying Visual and Performing Arts at Roger Williams College
- o Lyndsay Robinson, 147 Catamount Road, Shawsheen Tech Class of 2010, studying International Law and Politics at St. Anselm College
- o Erin Tibbetts, 177 Pike Street, TMHS Class of 2010, studying Pharmaceutical Research at the University of Rhode Island

In honor of former Superintendent of Schools John W. Wynn, a charter member of the Scholarship and Education Fund Committees who passed away in September 2007, the Scholarship Fund Committee created a special award designation in 2008 – the John W. Wynn Memorial Leadership Award. The Committee will attach this designation to one of its scholarship award recipients each year, in recognition of that student's achievements in the area of school leadership in academics, school life, and extracurricular activities. For 2010, the Committee named Eric Paquette the recipient of the Wynn Memorial Leadership Award.

In honor of former Superintendent of Schools Dr. Christine L. McGrath, a charter member of the Scholarship and Education Fund Committees who retired from the Tewksbury Public Schools after the 2009-2010 school year, the Scholarship Fund Committee created a special award designation in 2010 – the Dr. Christine L. McGrath Service Award. The Committee will attach this designation to one of its scholarship award recipients each year, in recognition of that student's achievements in the areas of school and community service. For 2010, the Committee named Emily Locke the recipient of the McGrath Service Award.

In 2011, the Committee will make scholarship applications available on-line and at various locations throughout town. Any resident attending an accredited institution beyond the high school level is eligible to apply.

The Committee members would like to acknowledge and extend their gratitude to Finance Director Donna Walsh, Treasurer Janet Smith, Collector Dorothy Lightfoot, and Assistant to the Town Manager Sandra Barbeau for their assistance during the year.

Finally, the Committee members are hopeful that our residents and business owners will continue to donate to the funds so we will be able to help our students with scholarships and help our educational system with program grants. Look for those donation forms in the May 2011 tax bills!

Respectfully submitted,  
Keith Rauseo, Chairman

# School Department General Information

## REGISTRATION FOR SCHOOL IN SEPTEMBER 2010

Kindergarten: A Child must be five years old as of August 31<sup>st</sup> of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31<sup>st</sup> of the year entering the First Grade.

### NO SCHOOL ANNOUNCEMENTS

School will be closed **only** in the case of severe inclement weather.

Announcements relative to closing schools for inclement weather will be carried by area radio stations and TV stations and through "One Call Now".

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcement.

Parents and students are requested not to call the Police Station, Fire Station, Bus Contractors, School Principals or the Superintendent of Schools for "no school" information. Information will not be available from these sources.

The Extended Day Program will be cancelled on those days when school is not in session.

# Enrollment by Schools

## Tewksbury Public Schools

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	Totals
CENTER	112															112
NORTH STREET		63	58	59	71	79										330
TRAHAN	16	67	67	75	61	59										345
DEWING		120	102	115	127	123										587
HEATH BROOK		67	69	74	82	95										387
RYAN							349	359							20	728
WYNN MIDDLE									377	362					9	748
MEMORIAL HIGH											226	259	235	258		978
<b>TOTALS</b>	<b>128</b>	<b>317</b>	<b>296</b>	<b>323</b>	<b>341</b>	<b>356</b>	<b>349</b>	<b>359</b>	<b>377</b>	<b>362</b>	<b>226</b>	<b>259</b>	<b>235</b>	<b>258</b>	<b>29</b>	<b>4,215</b>
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	

# School Roster

## TEWKSBURY PUBLIC SCHOOLS

### 2010 - 2011 ROSTER

#### School Committee

Dennis J. Peterson	2010
Richard O'Neill	2010
Michael P. Kelley	2011
Jayne W. Miller	2012
Dennis G. Francis	2012

#### Administration

Christine L. McGrath, Ph.D. - Superintendent of Schools

Loreen R. Bradley - Assistant Supt. Curriculum & Instruction

Mr. John F. Quinn - Business Manager

Cheryl Porcaro - Special Needs Coordinator - K-12 Services

Jan Fuller - Special Needs Coordinator – Private, Preschool, Summer

David Libby –Director of Transportation, Facilities & Data Processing

Karen Chanaki - Director of Food Services

John Lyons – Director of Extended & Community Education Services

**MEMORIAL HIGH SCHOOL**  
**Dr. Patricia Lally, Principal**  
**Jason Stamp, Assistant Principal**  
**M. Eileen Taylor Osborne, Assistant Principal**

<b>DEPARTMENT HEAD, HUMANITIES – <i>Ginamarie Talford</i></b>	
<p><b><u>ENGLISH</u></b></p> <p>Andrew Bellistri            John Byrnes            Bryan Desjardins            Cynthia Peloguin            Brian Gouthro            Lynne Hardacre            Christine Mulligan            Catherine Stack            Ginamarie Talford</p>	<p><b><u>SOCIAL STUDIES</u></b></p> <p>Brian Aylward            Donna Boudreau-Hill            Marc Demers            Robert Doolan            Sharon Milenavich            Peter Molloy            Dustine Puma            Thomas Ryan            Nadine Sutliff</p>

<b>DEPT. HEAD, MATHEMATIC, COMPUTER PROGRAMMING, BUSINESS, &amp; ART – <i>Shelli-An Ryan</i></b>	
<p><b><u>MATHEMATICS</u></b></p> <p>Kelly Kruger Barrio            Robert Brigida            Thomas Carpenito            Ethel Chace            Debra Glass            Vikki Ireland            Mary Jo Kelleher            Marybeth McGinn            Kevin Muise            Anne L. Rand            Janice E. H. Reich            Shelli-An Ryan</p>	<p><b><u>COMPUTER PROGRAMMING</u></b></p> <p>Frances DeLucia</p> <p><b><u>ART</u></b></p> <p>Jennifer Arnold            Nicole LaPierre            David Moffat</p> <p><b><u>BUSINESS</u></b></p> <p>James Sullivan</p>

<b>DEPT. HEAD, SCIENCE, TECHNOLOGY, FAMILY &amp; CONSUMER SCIENCE, AND MUSIC – <i>Susan Barnett</i></b>	
<p><b><u>SCIENCE</u></b></p> <p>Susan Barnett            Edward Cremins            Eamon Edgerton            Janet Gordon            Edward Kopesky            William Neacy            James Pringle            Nicole Saad            Elaine Senechal            Stanley White</p>	<p><b><u>TECHNOLOGY</u></b></p> <p>Sandra Bettencourt            Susan Sullivan</p> <p><b><u>FAMILY &amp; CONSUMER SCIENCE</u></b></p> <p>Nicole Smallidge</p> <p><b><u>MUSIC</u></b></p> <p>Roger Whittlesey</p>

**LEAD TEACHER, FOREIGN LANGUAGE –**

**FOREIGN LANGUAGES**

Paul Early  
Joanne Meziane  
Patricia Mondello  
Viterbo Rijo  
Kristen Roy  
Florence Souza

**DEPARTMENT HEAD GUIDANCE – *KAREN BAKER O'BRIEN***

**GUIDANCE**

Brian Hickey  
Cecily Ann Markham  
Karen Baker O'Brien  
Kristina Sheahan

**ATHLETIC DIRECTOR AND DEPARTMENT HEAD WELLNESS – *BRIAN HICKEY***

**PHYSICAL EDUCATION**

Steven Levine  
Patricia Ryser

**HEALTH**

Karen Ferreira  
Denise Saindon

**LIBRARIAN**

Mary Eldringhoff

**SECURITY MONITORS**

Leo DiRocco  
Leslie Duplessis

**JOHN W. WYNN MIDDLE SCHOOL**  
**John Weir, Principal**  
**Adam Colantuoni, Assistant Principal**

<p><b><u>TEAM 7A</u></b> – <i>Joanna Krainski, T.L.</i></p> <p><b><u>ENGLISH</u></b> Sara Cowan</p> <p><b><u>SOCIAL STUDIES</u></b> Erin Sarsfield</p> <p><b><u>MATH</u></b> Joanna Krainski*</p> <p><b><u>SCIENCE</u></b> Cindy Abate-Upson</p>	<p><b><u>TEAM 7B</u></b> - <i>Cathleen Bilodeau, T.L.</i></p> <p><b><u>ENGLISH</u></b> Jaclyn Murphy</p> <p><b><u>SOCIAL STUDIES</u></b> Dorothy Graaskamp</p> <p><b><u>MATH</u></b> Cathleen Bilodeau*</p> <p><b><u>SCIENCE</u></b> Kathleen Connell</p>
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<p><b><u>TEAM 7C</u></b> – <i>Geraldine Cummings, T.L.</i></p> <p><b><u>ENGLISH</u></b> Kimberly Johnston</p> <p><b><u>SOCIAL STUDIES</u></b> Roseann Kolack</p> <p><b><u>MATH</u></b> Geraldine Cummings*</p> <p><b><u>SCIENCE</u></b> Francesca Rouff</p>	<p><b><u>TEAM 7D</u></b> – <i>Kimberly Dikeman, T.L.</i></p> <p><b><u>ENGLISH/SOCIAL STUDIES</u></b> Anthony Santos</p> <p><b><u>MATH/SCIENCE</u></b> Kimberly Dikeman*</p>
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<p><b><u>TEAM 8A</u></b> – <i>Carol Navetta, T.L.</i></p> <p><b><u>ENGLISH</u></b> Kate Provenzano</p> <p><b><u>SOCIAL STUDIES</u></b> Patricia Krol</p> <p><b><u>MATH</u></b> Joanne Hession</p> <p><b><u>SCIENCE</u></b> Carol Navetta*</p>	<p><b><u>TEAM 8B</u></b> – <i>Kristina Rogers, T.L.</i></p> <p><b><u>ENGLISH</u></b> Joanna Peterson</p> <p><b><u>SOCIAL STUDIES</u></b> Christopher Gagnon</p> <p><b><u>MATH</u></b> Dannie Shao</p> <p><b><u>SCIENCE</u></b> Kristina Rogers*</p>
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**TEAM 8C – Rosamond Malatesta, T.L.**

**ENGLISH**

Elaine Speros

**SOCIAL STUDIES**

Cheryl Witham

**MATH**

Rosamond Malatesta\*

**SCIENCE**

Katherine Deveau

**ART**

Gail Hamilton

**MUSIC**

Catherine Himmel

**INSTRUMENTAL MUSIC**

Meghan Davis (Shared with Ryan School)

**HEALTH**

Robert McGrath

Maura Dearing

**WORLD LANGUAGES**

**FRENCH**

Susan Gagnon

**SPED – Elaine Cheng Sinclair, T.L.**

Shared with Ryan School (one half)

**LIBRARY RESEARCH**

Keith Williams

**INDUSTRIAL TECHNOLOGY**

Joseph Frank

**EXPLORATORY**

Team Leader – Susan Scofield

**COMPUTERS/PHYSICAL EDUCATION**

**COMPUTERS**

Lisa Bailey

Bonita Hansberry

**PHYSICAL EDUCATION**

Thomas Morrill

Susan Scofield

**LIBRARIAN**

**GUIDANCE**

Erin MacCurtain

Jaime Noberini

**JOHN F. RYAN ELEMENTARY SCHOOL**  
**Kevin McIntyre, Principal**  
**Brenda Theriault Regan, Assistant Principal**

<p><b><u>TEAM 6A</u></b> – <i>Jennifer Mrozowski, T.L.</i></p> <p><b><u>ENGLISH</u></b>  Judi Foley McInnes</p> <p><b><u>SOCIAL STUDIES</u></b>  Kate Deislinger</p> <p><b><u>MATH</u></b>  Kim Hynes</p> <p><b><u>SCIENCE</u></b>  Jennifer Mrozowski*</p>	<p><b><u>TEAM 6B</u></b> – <i>Kathleen Anderson, T.L.</i></p> <p><b><u>ENGLISH</u></b>  Eileen Gardner</p> <p><b><u>SOCIAL STUDIES</u></b>  Kathleen Anderson*</p> <p><b><u>MATH</u></b>  Charlaine Melly</p> <p><b><u>SCIENCE</u></b>  Robin Reading</p>
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<p><b><u>TEAM 6C</u></b> – <i>Barbara Gillette Manna</i></p> <p><b><u>ENGLISH</u></b>  Pamela McDade</p> <p><b><u>SOCIAL STUDIES</u></b>  Jean Chan</p> <p><b><u>MATH</u></b>  Barbara Gillette Manna</p> <p><b><u>SCIENCE</u></b>  Kimberly MacElhaney</p>	<p><b><u>TEAM 6D</u></b> – <i>Susan E. Hogan</i></p> <p><b><u>ENGLISH/SOCIAL STUDIES</u></b>  Andrée Johnson</p> <p><b><u>MATH/SCIENCE</u></b>  Susan E. Hogan</p>
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<p><b><u>TEAM 5A</u></b></p> <p><b><u>ENGLISH/SOCIAL STUDIES</u></b>  Nicole Zwirek</p> <p><b><u>MATH/SCIENCE</u></b>  Gretchen Martel</p>	<p><b><u>TEAM 5B</u></b></p> <p><b><u>ENGLISH/SOCIAL STUDIES</u></b>  Jayne Farnham</p> <p><b><u>MATH/SCIENCE</u></b>  Pamela Shirkoff</p>
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<p><b><u>TEAM 5C</u></b></p> <p><b><u>ENGLISH/SOCIAL STUDIES</u></b>  Joanne O'Brien</p> <p><b><u>MATH/SCIENCE</u></b>  Christine Cremin</p>	<p><b><u>TEAM 5D</u></b></p> <p><b><u>ENGLISH/SOCIAL STUDIES</u></b>  Gus Jardin</p> <p><b><u>MATH/SCIENCE</u></b>  Robert Shirkoff</p>
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<p><b><u>TEAM 5E</u></b></p> <p><b><u>ENGLISH/SOCIAL STUDIES</u></b></p> <p>Kristin Dillon</p> <p><b><u>MATH/SCIENCE</u></b></p> <p>Robert Rogers</p>	<p><b><u>TEAM 5F</u></b></p> <p><b><u>ENGLISH/SOCIAL STUDIES</u></b></p> <p>Kim Hillson</p> <p><b><u>MATH/SCIENCE</u></b></p> <p>Eileen Lindsey</p>
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<p><b><u>ART</u></b></p> <p>Diane Slezak</p> <p><b><u>MUSIC</u></b></p> <p>Marguerite Weidknecht</p> <p><b><u>INSTRUMENTAL MUSIC</u></b></p> <p>Meghan Davis</p> <p><b><u>HEALTH</u></b></p> <p>Kristi Sarcione</p> <p><b><u>COMPUTERS</u></b></p> <p>Barbara Jagla Kelly Pacor</p>	<p><b><u>PHYSICAL EDUCATION</u></b></p> <p>Ronald Drouin James Manley</p> <p><b><u>LITERATURE</u></b></p> <p>Rose Curley Andrea MacMullin</p> <p><b><u>READING</u></b></p> <p>Kimberly Stone Lisa Zullo</p> <p><b><u>LIBRARY/MEDIA SPECIALIST</u></b></p>
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- CASE MANAGER** - *Grade 6 - Elaine Cheng Sinclair, T.L.\* (One Half – Shared with Middle School)*  
- *Grade 5 - Mercy Duffill, (Shared with Heath Brook, Trahan Schools)*

**HEATH BROOK SCHOOL**  
**Rosamond Dorrance, Principal**  
**Carole Gallo, Head Teacher**

<p><b><u>Kindergarten</u></b></p> <p>Brandi DeCarolis          Kathleen Ford          Ashley Crooker - SPED</p> <p><b><u>Grade 1</u></b></p> <p>Helen Matysczak          Joanne Morrissey          Jennifer Price          Carole Gallo - SPED</p> <p><b><u>Grade 2</u></b></p> <p>Donna Bowden          Diane Davos          Brenda McWilliams          Karen Bancroft - SPED</p>	<p><b><u>Grade 3</u></b></p> <p>Lori Hyland          Jaime Lane          Sheri Mulloy          Sheila Sadler          Janet Reyes - SPED (Gr. 3 &amp; 4)          Mary Beth Aiello – SPED (Gr. 3)</p> <p><b><u>Grade 4</u></b></p> <p>Janet Davis          Marcia Kalarites          Jennifer Levy          Mary Loosen          Jennifer Taylor – SPED (Gr. 4 Inclusion)</p>
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**LOELLA F. DEWING SCHOOL**  
**Robert P. LaRoche, Principal**  
**Lisa Cournoyer, Head Teacher**  
**Elizabeth Robinson Head Teacher**

<p><b><u>Kindergarten</u></b></p> <p>Sarah Gillotte          Jennifer Marcella          Kristi Rodgers          Kim LaFland - SPED</p> <p><b><u>Grade 1</u></b></p> <p>Lisa Cournoyer          Maryellen Hirtle          Mary Lazzara          Patricia Stratis          Patricia Fabrizio - SPED</p> <p><b><u>Grade 2</u></b></p> <p>Shelley DeGrechie          Kathleen MacLeod          Shannon Miranda          Sarah Yore          Courtney Kaloyanides – SPED</p>	<p><b><u>Grade 3</u></b></p> <p>Nancy Boyle          Loren Carlino          Lisa Desrochers          Michelle McGrath          Kelly M. Scialdone          Donna Cloney - SPED</p> <p><b><u>Grade 4</u></b></p> <p>Karen Cintolo          Kathleen Conrad          Lynn Francisco Marsh          Kimberly Siepka Russo          Jeanne Selissen          Lisa Chasan - SPED</p>
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**LOUISE DAVY TRAHAN SCHOOL**  
**Dr. Edward J. Foster, Principal**  
**Ann O'Hara, Head Teacher**

<p><b><u>Kindergarten</u></b>          Patricia Keddie          Kathy McDermott – ½ time</p> <p><b><u>Grade 1</u></b>          Heather Bradley          Maureen Jackman          Ann O'Hara</p> <p><b><u>Grade 2</u></b>          Sandra Frost          Judith Middleton          Donna Mooney</p>	<p><b><u>Grade 3</u></b>          Judy Allard          Kathy Carleton          Susan Mulno</p> <p><b><u>Grade 4</u></b>          Shannon Demos          Catherine Gagne          Susan Raneri</p>
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**NORTH STREET SCHOOL**  
**Angela D. Kimble Principal**  
**Teresa Enos, Head Teacher**

<p><b><u>Kindergarten</u></b>          Allison Cameron          Brandi DeCarolis</p> <p><b><u>Grade 1</u></b>          Teresa Enos          Catherine Ventura          Ann Whynot</p> <p><b><u>Grade 2</u></b>          Deborah Brewin          Elizabeth Krzesinski          Denise Morandi</p>	<p><b><u>Grade 3</u></b>          Mary Lou Adams          Theresa Follett          Sheri Mulloy</p> <p><b><u>Grade 4</u></b>          Debbie Buehler          Heidi Meharg          Kim Gagnon</p>
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**ELEMENTARY SPECIALISTS**

**Reading Specialists**

Chloe Callahan – Heath Brook  
Gloria Graves – Trahan School  
Nancy Kalajian – North Street School  
Elizabeth Robinson – Dewing School

**Elementary Art**

Kristen Kosiba – Dewing/North Street Schools  
Linda Malone – Heath Brook/Trahan Schools

**Elementary Music**

Marie Maranville – Dewing/North Street Schools  
Steve Nahlik - Trahan/Heath Brook School

**Elementary Physical Education**

Jodi Higgins - Dewing/North Street School  
Daniel Merry - Heath Brook/Trahan Schools

**Health Educator**

Mary Laffey

**Attendance Officer**

Dennis J. Peterson

**Gifted and Talented**

**K-4 Technology Curriculum Specialist**

Kathy Santilli

**SPECIAL EDUCATION DEPARTMENT**

**School Adjustment Counselors  
and School Psychologists**

Susan Clark – Trahan School  
Alexandra Comer Meeker– Ryan School  
Melissa Gilgun – Middle School  
William Jones – High School  
Colleen Leary – Dewing School also Case Mgr.  
Mariellen Nastasi – Heath Brook School  
Karen Ruccio - North Street/Dewing Schools

**Speech Therapists**

Courtney Campbell – Trahan School  
Rosemary Coughlan – Heath Brook  
Carolyn Dooley – Dewing School  
Tiffany Emerson – North Street/Middle Schools  
Amy Matson – Center School  
Katherine Thew – Trahan School  
Tiffany Trant – Ryan/High Schools

**Early Childhood Specialist**

Tara Michelle Lonergan – Integrated Preschool  
Donna Greene – Integrated Preschool  
Lisa Tramonte - Integrated Preschool

**P.D.D.**

Audria Johnson – North Street School  
Patricia Martel – Trahan School  
Sarah Tsakalakos – Trahan School

**Physical Therapist**

Jennifer Merrill – Systemwide

**Occupational Therapist**

Gail Bliss – Systemwide  
Pamela Pinard – COTA – last day 10/30/09

**English as a Second Language Tutor**

Mary DiCiaccio - Systemwide

**Behavior Specialist**

Kristen Podolsky – Trahan School

**Moderate Special Needs Specialists**

Mary Beth Aiello - Heath Brook School  
Karen Bancroft – Heath Brook School  
Marco Basiliere - High School  
Richard Camire, Middle School  
Lisa Chasan – Dewing School  
Donna Cloney – Dewing School  
Ashley Crooker – Heath Brook School  
Mercy Duffill, Heath Brook/Ryan/Trahan Schools  
Case Manager  
Patricia Fabrizio – Dewing School  
June Fagan – Ryan School  
Anne McGregor Fay – High School  
Nancy Farrey-Forsyth – Middle School  
Sandra Ferrara – Ryan School  
William Fuller – High School  
Patrick Galligan - High School  
Carole Ann Gallo – Heath Brook School  
Kevin Gibson – Ryan School  
Jennifer Gillespie – Ryan School  
Martha Glynn – Ryan School  
Donna Graham – Middle School  
Robyn Hakala – Dewing School  
Susan J. Hogan – Ryan School  
Michele Hughes – Trahan School  
Courtney Kaloyanides – Dewing School  
Mary Kennedy – High School  
Kimberly LaFland – Spec. Needs K Dewing  
Renee Langlais – Heath Brook School  
Joan Lynch, Case Manager – North Street School  
Kathleen A. Maloney – Ryan School  
Patrick McAndrews – High School  
Joel McKenna – Middle School  
Kara Murray – Middle School  
James Otis – Middle School  
Stephanie Pagiavlas – Middle School  
Beryl Puddester-McKenna – Ryan School  
Cindy Ramaska – Middle School  
Janet Reyes – Heath Brook School  
Elaine Cheng Sinclair, Case Manager,  
Middle/Ryan Schools  
Jennifer Taylor – Heath Brook School  
Charles Zucco, Case Manager, High School

## EDUCATIONAL SUPPORT STAFF

### Certified Aides

Mary Abbott – Heath Brook School  
Nicholas Amato – Ryan School  
Laurie Angelo – Middle School  
Erika Ansley – Kind. Dewing School  
Kristine E. Benning – Ryan School  
JoAnn Brace – Ryan School  
Anne Brennan – Heath Brook School  
Elaine Ciccolella - Center School  
Christine Cote – Middle School  
Christa Covino – Dewing School  
Paula Curtin – Dewing School  
Mary Ann Deshler – SPED – Middle School  
Michelle M. Dick – SPED - High School  
Ann M. Doucette – Dewing School  
Joanne Elwell – Spec Needs, Heath Brook School  
Kyle Ganley – Middle School  
Mary Kapust – Center School  
Pamela Lussier – Center School  
William Meuse – High School  
Lois Murphy – Spec Needs – H.B. Inclusion  
Teresa Oberg – Dewing School  
Elena Pineau – High School  
Ellen Dale Robichaud – Ryan School  
Michael Rocco – High School  
Cheryl Ann Silva – Dewing School  
Maria Skoropowski - Spec Needs - High School  
Kathy Starling – North Street School  
Mary Beth Tierney – Dewing School  
Melanie Tirabassi – Learning Center - H. S.  
Denise Trevor – Heath Brook/No. Street Schools  
Kim E. Viens – Ryan School  
James Walker – High School  
Dennis Winn – High School

### Title I Academic Coaches

Mary Petrie – North Street School  
Jennifer Fabiano - Heath Brook School

### Non-Certified Aides

Karen Agostinelli – Kind. Trahan School  
Linda Alukonis – Kind. North Street School  
Debbie Bennett– Spec. Needs - Ryan School  
Mary Ellen Chase-Anderson – Middle School  
Donna DePierro – Life Skills – Heath Brook School  
Laurie Doherty – Kind. Dewing School  
Gale Durkin - A.V. Aide – High/Middle Schools  
Patricia Gale – Kind. – Trahan School  
Sally Gariepy – PDD Aide - Trahan School  
Karen Gillotte – Kind. Heath Brook School  
Beth Ann McDermott – Kind. Dewing School  
Kathleen Penney – Kind. Heath Brook/North St.  
Mark Ronan – Middle School  
Pamela Temmallo – Ryan School  
Ann Mary Theisen – PPD Trahan School  
Rebecca Walsh – Spec. Needs – Middle School  
Eileen Weiss – Kind. Dewing School

### Data Processing, Transportation & Facilities

David Libby – Center School

### Network Manager

Keith Young – Center School

### Technology Service Technician

Kevin Carey – Center School

**School Nurses**

Judith Hopkins – Middle School  
Linda House – High School  
Debra Kraytenberg – Trahan School  
Monica McBrine – North Street School  
Sandra Miller – Assoc. Nurse – Systemwide  
Carol Moriarty – Dewing School  
Marcia Osterman – Ryan School  
Elaine Walsh – Heath Brook School

**Medical Aide**

Ms. Jennifer R. Higgins, LPN – High School

**Library Aides**

Ann Donnelly – Heath Brook/No. Street School  
Judith Dziadosz – Heath Brook/No.St./Ryan Schls.  
Patricia Fothergill – Dewing School/Trahan School  
Evelyn McCabe – Trahan School/Dewing Schools

**School Secretaries**

Kathleen Casey – High School  
Maria Doherty – Trahan School  
Anne Duncan – Business Office  
June Fowler – Ryan School  
Joanne Kearns – Middle School  
Patricia Kearns – Medicaid – Special Ed. Office  
Louise Kelley – Heath Brook School  
Janice LaRocque – Superintendent’s Office  
Mary Maguire – Superintendent’s Office  
Eileen Mahoney – Dewing School  
Lisa Marget – Business Office  
Annmarie McCormick – High School  
Maria McLaughlin – Ryan School  
Donna McKenna – Special Education -Center  
Kelly Mercier – Community Service  
Patricia Meuse – Business Office  
Patricia Napoli – Middle School  
Nancy O’Hare – High School  
Sarah Robson – Data Processing – Center School  
Nancy Torname – Heath Brook/Dewing Schools  
Patricia Welch – Special Education - Center  
Sharon Zarembo – North Street School

**Food Service Workers**

Robin Adams – North Street School  
Maureen Bedard – Middle School  
Elaine Bennett – High School  
Eileen Callanan – High School  
Linda Carter - Heath Brook School  
Linda Castiglione – Middle School  
Maureen Contaloni – Ryan School  
Barbara Curtin – Middle School  
Allison DeFelice - Heath Brook School  
Gladys DiBisceglia – Middle School  
Robin Foran – High School  
Anna Gaudet – Dewing School  
Goldie Gizzi - High School  
Jane Grant – Ryan School  
Kim Kane – Ryan School  
Nancy Kelleher – Middle School  
Carol Lennon – High School  
Christine Lopolito – Ryan School  
Carol McCarthy – Dewing School  
Denise Miano – North Street School  
DebraLee Mugford – Center School  
Marie Murphy – High School  
Diane Nickerson – Middle School  
Michelle Nowak – Trahan School  
Susan O’Hearn – Dewing School  
Patricia Reale – High School  
Kimberly Sheehan – Dewing School  
Kathy Sholl – Ryan School  
Laura Sullivan – Ryan School  
Holly Tellier – High School  
Roberta Waldrip – Trahan School  
Janice Woodman – Middle School

**Maintenance and Custodial Workers**

James Sharkey, Maintenance Foreman  
Joseph Burke – Heath Brook School  
Michael Carey - Heath Brook School  
William Catherwood – Middle School  
Charles Coughlin – Ryan School  
Henry Dewing – Middle School  
Travis Dobbin – High School  
Lynne Dykeman – High School  
Richard Fallon – Ryan School  
Thomas Gilbride – Maintenance  
David Harrington – High School  
Bruce MacDonald – High School  
Jon Marchand – Maintenance  
Daniel Martin – Maintenance  
Joseph McCann – North Street School  
Robert McCarthy – Dewing School  
Terrance Neal – Middle School  
Roy Osterberg – Middle School  
Donald Page – Heath Brook School  
Ronald Page – North Street School  
Roland Patterson – High School  
Sandra Ryan – Dewing School  
Joseph Rice – Trahan School  
James Shimkus – High School  
Richard Stronach – Dewing School  
Barry J. Sullivan – Ryan School  
Barry T. Sullivan – Ryan School  
Peter Thuillier – Trahan School

**Matron**

# Shawsheen Valley Regional Vocational / Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVRVTS) is pleased to submit its 2010 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 40th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro, Chairman, and Donald Drouin, Secretary, from Bedford; Kenneth L. Buffum and Bernard F. Hoar from Billerica; Paul V. Gedick, Vice-Chairman and Robert Gallagher from Burlington; J. Peter Downing and Patricia W. Meuse, Treasurer, from Tewksbury; and James M. Gillis and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand three hundred forty-one (1,341) high-school students were enrolled in SVTHS's day school programs in October of 2010 and more than 400 adults participated in the school's various adult and continuing education courses.

In June of 2010, SVTHS graduated 290 seniors. Over 67% of the graduates planned to attend college or other post secondary schooling in the fall. Slightly less than 20% of the students intended to continue working in their trade with another 6% working in another field after graduation. In addition, 1.5% entered the military forces.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 135 full-time teachers as well as 18 paraprofessionals. Of those full-time teachers, there are 11 department chairs and 15 lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

## **Academic Programs**

*MCAS Performance:* In the Spring of 2010, the 321 sophomores comprising SVTHS' Class of 2012 distinguished themselves among all other vocational-technical high-school students, among all sophomores within the five-town district and, most impressively, among all sophomores throughout the Commonwealth—earning a special commendation from the Department of Elementary and Secondary Education (DESE) in the latter analysis.

With only one exception, SVTHS sophomores outperformed all other vocational-technical sophomores on all MCAS performance measures (English Language Arts, Mathematics, and Science/Technology/Engineering) during the 2010 test period. Blackstone Valley Technical High School outperformed Shawsheen (only) on the Mathematics test.

The District analysis paralleled the vocational analysis. With the exception of Wilmington (Mathematics only), SVTHS sophomores outscored or equaled all of their District peers on the three performance measures.

	Bedford	Billerica	Burlington	Tewksbury	Shawsheen	Wilmington
English	86	78	84	84	93	91
Mathematics	86	84	85	82	86	90
Science/Tech/Eng	80	72	76	72	86	81

Although remarkable, both the vocational-technical and District analyses pale statistically to SVTHS' pre-eminent performance throughout the Commonwealth with respect to a rank ordering of Median Student Growth Percentiles (MSGP). The MSGP is a statistical measure of student growth between grades eight and ten. In the Spring of 2010, SVTHS ranked fourth among the 287 school districts for whom the DESE reported tenth-grade MCAS scores. This extraordinary achievement earned SVTHS a special commendation from the DESE for a second, consecutive year. (In the Spring of 2009, SVTHS ranked sixth in the same analysis.)

*Curriculum Revision:* Throughout the school year, members of the Social Studies continued their redesign of SVRVTS' Honors, College-Preparatory, and Support-Services U.S. History offerings. The restructured courses will be offered in grade 10 (Colonization to the Civil War) and grade 11 (Reconstruction to the present). The two-year format will allow students to explore topics in greater depth and breadth while providing instructional time for written-response training—a critical element of MCAS preparation. Curriculum planners believe that the expanded format will enhance the test performance of SVTHS students, as did the prior and parallel change in the Biology curriculum.

In response to the increasing demand for College-Preparatory electives, members of the Science Department continued to design a College-Preparatory Physical Science course, which joins the science curriculum alongside Honors and College-Preparatory Chemistry, Honors and College-Preparatory Physics, and Honors and College-Preparatory Biology. In a parallel effort to expand College-Preparatory offerings in mathematics, members of that department continued to design a College-Preparatory Statistics course, which joins rigorous upper-class offerings in Honors and College-Preparatory Trigonometry and Honors and College-Preparatory Calculus.

*New Staff:* In the fall, Mrs. Debra Dew joined the Mathematics Department to fill the vacancy created by the retirement of Ms. Mary Brooks. Mrs. Katia Arida joined the Social Studies Department to facilitate the expansion of the U.S. History program, and Mrs. Celeste Joudrey joined the Science Department to fill the vacancy created by the retirement of Mr. Duane Cleak.

*Summer School:* In the summer of 2010, the SVTHS Summer Program enrolled approximately 116 students from ten surrounding school systems, who had failed an aggregate 139 academic courses. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Director of Academic Programs, at 978-671-3640 or Mr. Kevin Bloom, Summer Coordinator, at 978-671-3631.

*Infrastructure Renovations:* The extensive summer renovations to the school's infrastructure included, in part, the ongoing installation of ceiling-mounted LED projectors and white boards in many academic classrooms, the refurbishing of the school library, and the expansion of one PC lab.

### **Clubs and Organizations**

*Classes:* A yearlong series of successful twelfth-grade social events and fundraisers, coordinated by senior-class advisors Sheila Fitzpatrick and Bethany Keane, was highlighted by an elegant senior prom at the Granite Rose in Hampstead, New Hampshire. Under the direction of junior class advisor Angela Caira, the junior class held a gala prom at the Burlington Marriott. The freshman class, advised by Marygrace Ferrari, and the sophomore class, advised by Stacey LaBella, collaborated on the annual Spring Fling semiformal, which was held at the school.

The Eleventh Annual Shawsheen Turkey Bowl—the much anticipated flag-football game between the junior and senior girls—was once again a successful holiday event, which raised approximately \$120 and thirty-eight cases of food for the Billerica Food Pantry.

*Literary Magazine:* For the third consecutive year, Shawsheen's literary magazine, *Ramblings*, received an award for excellence by a major educational organization. In 2007-2008, New England Scholastic Press Association (NESPA) Executive Director Helen Smith of Boston University's College of Communication awarded Shawsheen's literary magazine, *Ramblings*, NESPA's Highest Achievement Journalism Award in Scholastic Editing and Publishing. In 2008-2009, the National Council of Teachers of English named *Ramblings* a superior publication in its statewide Excellence in Literary Magazines competition. Most recently, the magazine earned a gold medal for overall quality and All-Columbia Honors for content from Columbia University Scholastic Press Association. These distinguished awards recognize the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Mrs. Leah Marquis of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

*School Newspaper:* In a model school-wide collaborative effort, Mrs. Leah Marquis of the English Department, Mr. Doug Michaud of the Technical Illustration shop, and Messrs. Tim Broadrick and Tom Struthers of the Graphics Art shop again produced quarterly editions of the *Rampage* that presented the school year's major events in artistic design and thoughtful narrative.

*National Honor Society:* Under the advisorship of Mrs. Gail Poulten of the English Department, the SVTHS chapter of the National Honor Society inducted 25 eleventh graders and 10 twelfth graders in March of 2010. Mr. Brian Hart—a Bedford resident, a gold-star father, and founder of Black-I Robotics—spoke of his initiative to improve armor technology for U.S. combat troops at the induction ceremony. Throughout the year, the NHS travelled to New York City to view the King Tut exhibit and to Newport, R.I. and Salem, MA to visit cultural and historic sites.

*Student Council:* The Student Council, under the direction of faculty advisor Ms. Ellen Mountain, continued its energetic paper-recycling program throughout the year. In 2009, Ms. Mountain expanded the program to include the recycling of plastic, toner cartridges, cell phones, and sneakers.

*The Traveling Rams:* On their third annual global trek, members of Shawsheen's international-travel club visited Barcelona and Italy in the spring of 2009 under the direction of their indefatigable faculty advisor, Ms. Kristin Sciacca, and five chaperones. Interested world travelers should contact Ms. Sciacca at 978-667-2111x577 or [ksciacca@shawsheen.tec.ma.us](mailto:ksciacca@shawsheen.tec.ma.us).

*Oratory Club:* Coached by faculty advisor, Mrs. Leah Marquis of the English Department, Lyndsay Robinson, a twelfth-grade Business student from Tewksbury, placed first at the district level in the Voice of Democracy Speech Contest sponsored by VFW Post 2597 of Pinehurst. In the Youth Speak contest sponsored by the Lions Club, Lyndsay prevailed at five levels of competition—hosted successively at Tewksbury, Billerica, Woburn, and Springfield—to eventually earn a gold medal in that

statewide contest. Anne Whitehouse, an eleventh-grade Internet Technology student from Tewksbury, garnered a silver medal in SkillsUSA Prepared Speech competition.

*Performing Arts Club:* Boldly departing from its 2007 dramatic production of *Frankenstein* and its 2008 musical production of *Grease*, members of the Performing Arts Club staged two sold-out performances of improvisational theater last year in the school auditorium under the direction of Ms. Angela Caira of the Guidance Department.

*Parent Advisory Council:* Once again, graduation day culminated in a well-attended all-night party sponsored and organized by the SVTHS Parent Advisory Council under the direction of its faculty advisor, Mr. Ronald Fusco, and its chair and SVTHS alumna, Mrs. Robin Sgrosso.

*Alumni Association:* Under the direction of its Planning Committee and faculty advisor, Mrs. Gail Poulten, the Alumni Association organized and held an inaugural roast at the Tewksbury Country Club during which the ever-affable Mr. Duane Cleak of the Science Department was served (medium rare). Any SVTHS alumni interested in working with Mrs. Poulten on future fundraising events should contact her at gpoulten@shawsheen.tec.ma.us or 978-667-2111x584.

### **Support Services**

The SVTHS Support Services Department services the second largest population of students with special needs in Vocational Education within Massachusetts. Our school has the highest graduation rate in the state for schools with nearly one hundred special education students in each grade. The graduation average for students on Individual Educational Plans (IEPs) at SVTHS is over 90 percent as compared to the state average of 64 percent. The Support Services Department continues to implement various forms of technology that allow for equal access to the curriculum for all learners. Shawsheen's success on the MCAS has continued as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our Special Education population. With over 24 percent of our students being diagnosed with special needs, our passing rates as a school were over 90 percent on English Language Arts, Mathematics, and Biology. In addition to their work on MCAS, the Support Services staff has continued with extensive training to support the IEP process and the identification of specific learning disabilities for our special needs population based on new federal and state guidelines. Shawsheen is now using *eSped* software to write Individualized Educational Plans (IEPs). Following training, the staff transferred all IEP's into this system and has fully integrated this technology into all facets of the IEP process. Increased attention to training in the assessment process was provided with additional professional development for staff. The Support Services Department took part in a Coordinated Program Review that was completed by the DESE in the Fall of 2009. Renovations to existing office space were completed resulting in a well-equipped conference room enabling the school to provide a dedicated space for the many meetings that are held as part of the special education process.

### **Athletics**

The year 2010 was a memorable year for Shawsheen Athletics with over 450 Shawsheen students participating in interscholastic athletics. Winning Dual Meet titles was our Boys and Girls Cross Country teams. Winning league titles were the following teams: Boys Hockey, Wrestling, Softball, Boys Lacrosse, Golf, Boys Cross Country, Girls Soccer and Football. The following were State Vocational title winners: Girls Swimming, Boys Hockey, Wrestling, Golf and Girls Soccer.

Earning special honors was our Division One Wrestling program which won the Division 1 North Sectional Title. Also, our Football team finished off a record breaking 11-1 season with the School's first Super Bowl title.

The overall winning percentage of the varsity teams, 13 of whom qualified for post-season play, ranked among the highest in school history. Dozens of students were honored with All Star recognition by the Commonwealth Athletic Conference and the Lowell Sun. Wrestlers Alex Najjar and Andrew Companeschi were named to the All Scholastic Wrestling team by both the Boston Globe and Boston Herald. Mark Donovan (Wrestling), Doug Michaud (Girls Soccer) and Al Costabile (Football) were honored as "Coach of the Year" in their respective sports by the Lowell Sun. All three were also honored as Divisional Coaches of the Year by the Boston Globe.

For an unprecedented seventh time in nine years, SVTHS has earned the Markham Award from the Boston Globe for the most outstanding vocational technical high school program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

### **Community Services**

*Adult Evening School:* The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and winter semesters, with enrollment exceeding five hundred adult learners during the past year. Interested residents should contact Mrs. Carissa Karakaedos, Director of Community Services, at (978) 671-3607 for information and/or a brochure.

*School of Practical Nursing:* The 2009-2010 year graduated 33 Licensed Practical Nurses (LPN). Since its inception, a total of 531 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam

is also included. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

*Project Explore:* Nearly 450 middle-school students from the District participated in after-school career awareness activities during the 2010 winter semester. Students explored a variety of career path options. This program is coordinated in conjunction with area middle school guidance counselors. The program is free of charge. Busing is provided by SVTHS. For registration materials or general information, please contact Mrs. Carissa Karakaedos at 978-671-3607.

*Swim Program:* SVTHS continued a strong following with water aerobics, lap swim, parent-and-me swim class and swim lessons during the 2009-2010 year in its Olympic-sized swimming pool. The Shawsheen pool also continues to serve as the home site for interscholastic high-school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

*Billerica House of Correction:* The Billerica House of Correction's (BHOC) Education Director leads all prison education initiatives beyond the already established culinary arts program. The most recent addition to the BHOC and SVTHS partnership is a 10-Hour General Industry OSHA course. SVTHS continues to collaborate through Director of Community Services, Carissa Karakaedos, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

*Middlesex Community College:* SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at Shawsheen Tech as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment was strong in 2010 and the program received exemplary student evaluations. Discussions to expand technical course offerings are currently being explored by the MCC Hospitality Dean and SVTHS Director of Community Services, Mrs. Carissa Karakaedos.

*Non-Traditional by Gender Advisory Committee:* The SVTHS Non-Traditional by Gender Advisory Committee continued its pursuit to support initiatives for students enrolled in occupational areas that are non-traditional for their gender. The committee is led by a coordinator, overseeing five SVTHS staff members. The committee had another successful non-traditional-by-gender night and continues to plan activities and events throughout the year.

### **Computer Services**

During the 2010 year, Computer Services completed all DESE data collection requirements. These reports included SIMS (Student Information Management System) data, EPIMS (Education Personnel Information Management System) data, SCS (Student Course Schedule) data, SSDR (School Safety and Discipline Report) data, the Technology Report data and the VTCTS (Vocational Technical Competency Tracking System) data.

Computer Services had a new module installed for teachers to utilize within the Student Information System. The new iPass rankbook allows teachers to keep a grade book and share their student's progress with the parents through Parent Access Manager.

In the fall, Computer Services added the latest ninth grade (class of 2014) to Parent Access Manager System bringing parent participation to approximately 80 percent. The Parent Access Manager allows parents to view up-to-date information on their children in the areas of attendance, grades, rankbook, schedules and discipline information.

The computer labs for Business Technology, Drafting, Internet Technology, Graphic Arts and Design & Visual Communications received upgrades during 2010. Each area had its computers replaced with the latest model.

Computer Services has continued to migrate additional physically hosted servers to the virtualized solution that was installed in the previous year. Computer Services established a more energy efficient infrastructure as part of the long term plan to add virtualized server equipment in place of older servers.

Office 2007 has been installed on all computers that are capable of receiving the upgrade. Office 2010 licenses have been purchased in preparation for the next upgrade.

### **Guidance**

*Admissions:* Applications once again exceeded 600 for 335 seats in the class of 2014. This year, presentations occurred in all the Billerica, Wilmington, Tewksbury, Bedford and Burlington middle schools. Students, parents and community members were invited to events on site including the Community Open House in November and the 8th Grade Career Night in January.

*9th Grade Orientation:* A new program was offered this year to incoming freshman. The 9th grade orientation program, Fresh Start, gave new students an opportunity to meet each other and become familiar with the school, our programs and staff through an interactive and fun day of events. Since the new 9th grade transition guidance piece was implemented in 2006 through support of the superintendent and school committee, attendance has continued to improve and transfers out decreased substantially. A mentoring program to help with transition was implemented using the same student leaders who helped deliver the orientation day.

*College and Career Planning:* Shawsheen students continue to expand their options and opportunities after graduation. Studies conducted this year show a growing trend for SVTHS students to attend and retain at 4 year colleges and universities. In addition, SVTHS met Federal benchmarks this year for graduates in all of our programs. This included positive placement in employment, college and military careers. SVTHS offered preparatory programs for both Accuplacer and SAT college exams. Over 75% of the senior class participated in one or the other. SVTHS continues to offer a foreign language to students pursuing college programs that have this requirement. The course is offered after school and evenings. The college fair this year included over 70 colleges and universities and a special workshop was offered to students with special education needs to understand their options for post secondary learning. Over 500 students and parents participated in the event making it our largest to date.

*Scholarships and Awards:* Despite the tough economy, SVTHS students were awarded over \$80,000 in scholarship funds. A graduate was also the recipient of the Massachusetts Vocational Association scholarship award.

*Cooperative Education Program:* Cooperative education hit the ground running this fall with many of the vocational/technical programs increasing cooperative education placement by 50% or more. The trend continues as we go to over 120 students out.

*Student Health:* This past year, SVTHS participated in the state wide effort to prevent the spread of H1N1. We offered students and staff the opportunity to get vaccinated and delivered public service messages and flu prevention information out to all members of the SVTHS community.

### **School Council**

An important agency of school governance, the 2010-2011 SVTHS School Council is made up of three parents, co-chair Patricia White from Tewksbury, JoAnn Brace from Tewksbury, and Susan Berry from Wilmington; three community members, Bob Lazott of Billerica Jean Perry of Burlington, and Cosmo Ciccariello of Burlington; two SVTHS faculty members, Robert Roach and Jason Tildsley; and co-chair Dr. Robert Cunningham, Assistant Superintendent-Director/Principal.

The three primary functions of the school council are to meet with the Superintendent-Director when he presents the school budget, make additions and revisions to the SVTHS Student Handbook, and develop the annual School Improvement Plan.

### **Technical Programs**

*Skills USA:* Skills USA is a national non-profit organization preparing students for careers in trade, technology and skilled service occupations. SVTHS earned seventy-five medals at the 2010 District level competition and twenty-five medals at the State competition. Eleven Shawsheen students went on to the National competition in Kansas City, MO. with all the students placing in the top twenty. HVAC&R finished first earning a Gold Medal, Health placed fourth, and the Graphic students finished seventh.

*Business Professionals of America:* Business Professionals of America (BPA) is a National career and technical student organization composed of state associations and local chapters serving members, pursuing careers in business and information technology occupations. BPA provides opportunities for students to develop leadership skills, and to grow personally and professionally while utilizing career related competencies. Involvement in BPA enhances social awareness, civic responsibility, and business communication skills. SVTHS students earned eleven medals at the State level and sent seven students to the Nationals; where a student was elected as the National Treasurer, and two other students finished in the top ten.

*National Accreditation:* SVTHS has nineteen vocational programs, nine of which are nationally accredited by their respective industries. The programs include: Automotive Technology, Autobody, Diesel, Machine Technology, Metal Fabrication, Culinary Arts, Graphic Communication, Drafting, Technology, Heating, Ventilation, Air Conditioning and Refrigeration.

### **Transportation Cluster**

*Automotive Technology:* The senior students from the Diesel program were merged into the Automotive program. Mr. Flynn, from Diesel, joined the Automotive program, replacing Mr. Lavoie. The program embarked on several post secondary career days and industry field trips, exposing their students to career opportunities and new technologies in the field. A \$2,100 Tool box cash award was donated from Lowes for being 100% participants in SkillsUSA. Through the capital budget process the Automotive program acquired a new, technologically advanced Hunter high speed wheel balancer GSP9700.

*Autobody:* The Autobody program welcomed two new instructors - Mr. Dennis Reppucci and Mr. Daniel Simard - and a full time aide, Mr. Matthew Day. A new paint mixing room was approved through the capital budget process, as well a newly designed ramp for the paint spray booth (built by Metal Fabrication program). The program continues to do an outstanding job repairing cars in need of body work for people throughout the district.

### **Service Cluster**

*Health Service and Technology:* The Health Services & Technology Program is preparing for a new location and an expansive expansion into three chapter 74 programs: Medical & Laboratory Assisting, Health Assisting, and Dental Assisting. These three programs will move into a new Life Science wing in the autumn of 2011. The program also continues to expand their clinical affiliates adding Woodbriar of Wilmington and Sunny Acres Nursing & Rehabilitation of Chelmsford. A strong partnership with Saints Medical Center led to another successful community blood drive at the school, collecting more than 40 units of blood. All

twenty-six students successfully passed the Massachusetts Department of Health Nurse Assisting Exams, having a direct impact on positive job placements.

*Culinary Arts:* An articulation agreement with Johnson and Wales University has provided opportunities for senior Culinary Art's students to attend classes full-time through their FAST (Freshman Advanced Study Track) option. This is the second consecutive year in which Shawsheen has a senior as a FAST participant. The program visited Lincoln Institute in Hartford, Connecticut and has another trip planned in April to the prestigious Culinary Institute of America in Hyde Park, New York. Through the capital budget process and at the recommendation of their craft advisory board, the Culinary Arts program purchased a new rotary oven for the bakery, as well as a six-door, reach-in refrigerator. Both purchases added to another successful year of providing meals and bakery goods to the public.

*Cosmetology:* A new floor and major renovations to the reception area has given the program a bright and welcoming appearance. Renovations include a mannequin hair drying cabinet with hood dryers. Offering services to the community continues to be a large part of the Cosmetology program, as hundreds of local clients are served in the shop each year. Students also traveled off campus providing community service at Senior Centers, and assisted living communities. In addition to community service, students visited the Catherine Hinds Institute of Esthetics educational experience and learn about pursuing additional licenses in related fields. All fourteen of the seniors acquired their Cosmetology License from the Massachusetts State Board of Cosmetology, and are currently working in local salons.

### **Construction Cluster**

*Carpentry, Plumbing, Electrical, Heating Ventilation & Refrigeration and Masonry:* All five construction programs continued to provide a strong work-based curriculum by completing projects throughout the district's five towns. Some of the projects this year include: a single family dwelling in Bedford for Habitat for Humanity of Greater Lowell, the renovation of the Grandview Farm building for the Town of Burlington, the construction of masonry stairs for the Veterans of Foreign Wars in Billerica and the construction of storage cabinets for Wilmington High School's music department. At SVTHS the construction programs also provide their exceptional skills in various in-house projects which include: a new related classroom in Machine Shop, piping soffit in Commercial Art, installation of 31 storage cabinets within the school, bean bag toss games for homecoming fundraiser, new desk assembly in the Library, repair of water heater and refrigerator in the Field House, new electrical outlets in Cosmetology, 25 computer boxes in Drafting and a new concrete block wall in automotive just to name a few.

### **Arts and Communication Services Cluster**

*Business Technology:* The 2nd phase of up-grading the computer labs was completed this year, with the addition of electrical renovations. Students continue to thrive in the Business Professionals of America, medaling at both the state and National levels. Field trips to Framingham State College for the 3rd annual career day, and the American Institute of Certified Public Accountants (AICPA) conference at Bentley College were just two of many career opportunities presented to the students.

*Informational Support Services & Networking:* This year a new technology plan was implemented with additional curriculum and courses. Lab C received an upgrade of twenty new Dell PC Computers and a PC Computer management program. All three computer labs are now energy efficient with a new Comcast high-speed network to simulate Security/Remote based services for our Security curriculum and new firewall to protect and enforce our security policy. IT has attained Microsoft Academy status with future goals to train and certify students as Microsoft Certified Professional in Windows7.

*Design & Visual Communications:* The department took on a major school initiative this year on redesigning and launching the new Shawsheen Valley Technical High School Web Site. With the advent of the Web Site the program will continue to grow and expand its digital media curriculum. Work-based learning culminates through the many in-house and community projects. This valuable component of the curriculum is where students learned skills in video production / DVDs and photography. Through the capital budget process a technology plan was completed in Lab A, updating 25 Mac computers.

*Graphic Communications:* The Graphics program enjoyed a year of great success in the pressroom and in its community partnerships. Graphics produced a record-number of live jobs for schools, town governments and nonprofit organizations. Through these endeavors, students had an excellent opportunity to experience the real-world pressures and rewards of working in a printing company. The program received a National literary magazine award for their publication of *Ramblings*. Some of the other highlights include implementing a new system for tracking and estimating production jobs, new furniture and new silk screen equipment.

### **Electro/Mechanical Cluster**

*Computer Aided Design & Drafting:* Over the past year we have worked on numerous drafting projects that supported the construction cluster. These major projects included the Marion Tavern, Field House, Dugout, Library Drop Box, as well as updating various shop layouts and a plethora of small projects. Currently the senior class is working on the design of an electric motor powered go-cart.

Capital improvements provided two more computer work-stations in each grade level, expanding the capacity to forty computer work-stations. There were 18 computers that were replaced by the IT department over the summer and they re-imaged the entire shop with the latest cad software.

*Electronics:* New instructor, Carl Buskey has joined the Electronics program bringing over thirty years of experience with him. The Electronics program benefited greatly with the addition of the after school Robotics Club, finding success at the First Tech Challenge (FTC) competitions at Pathfinder Vocational High School and Kingswood-Oxford School in West Hartford, CT. Through the capital budget process a new Denford Printed Circuit Board (PCB) router was purchased, allowing students to learn valuable skills for employment. A group of electronic students won the New England Trebuchet competition in Windham NH for the second year in a row.

*Machine Technology:* For the second year in a row the Machine shop has benefited from a large donation of metal stock from MITRE Corporation. A donation of an injection molding machine from Sabre Machine Co. has also provided additional resources for the program. The program has also given back to the community, helping design and build wheel frames for a special wheelchair, modifying electrodes for Comcast, and countless other small project requests. The upperclassmen had the chance to work on a windmill project with engineering students from UMass Lowell gaining valuable skills and career opportunities. Through the capital budget process the program was able to install an LCD projector in the related room and rebuild the CNC milling machine

*Metal Fabrication and Welding:* New instructor Christopher Wittmier has been hired, replacing “Teacher of the Year” Mr. John Fusco. Metal Fabrication has worked on numerous welding and sheet metal projects that supported multiple school clusters and the community at large. Work includes: ductwork for new related room, Library Drop Box project, new Autobody ramps, stool repair for M.C.I. Billerica, and the Go-Cart project. For the second consecutive year SVTHS has hosted the annual open house for the Boston Chapter of American Welding Society (AWS). Two new swing-arm ventilation hoods were approved through the capital budget process.

### **Conclusion and Acknowledgement**

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2010. Those retirees are: Gary Baker, Placement Coordinator; Paula Blanchette, Special Education; Mary Brooks, Mathematics; Duane Cleak, Science; John Fusco, Metal Fabrication; John Havens, Diesel; and Jack Landers, Electrical.

Lastly, the district recognized the significant contribution of School Committee member John P. “Jack” Miller who served for over thirty-one (31) years representing the Town of Burlington with distinction. The School Committee meeting room was named in Mr. Miller’s honor in recognitions of his distinguished service.

# COMMUNITY DEVELOPMENT DEPARTMENT

*Community Development  
Building*

*Zoning Board of Appeals  
Conservation Commission  
Community Preservation  
Committee*

*Board of Health  
Planning Board*

## Community Development

The Town of Tewksbury's Department of Community Development strives to manage and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by administering and enforcing applicable statutes, codes, bylaws and regulations; protecting the environment through conservation and wetland protection measures; and supporting other Departments in enhancing the community's quality of life.

The Department of Community Development consists of the following divisions; the Building Department, Board of Health Office, and the Planning and Conservation Office. Staff support is provided to four statutory boards: the Planning Board, Conservation Commission, Zoning Board of Appeals and the Community Preservation Committee. Administrative support is also provided to the Planning Board's Zoning Bylaw Subcommittee, the Local Housing Partnership, the Economic Development Committee, and the Green Committee.

Full time staff within Community Development include: Linda DiPrimio, Executive Secretary, Walter Polchlopek, Conservation Administrator, and Steve Sadwick, Director/ Town Planner. Dawn Cathcart continued to provide Recording Secretarial duties for the Planning Board, the Board of Health, and the Zoning Bylaw Subcommittee. Melissa Johnson joined the team in 2010 and serves as Recording Secretary for the Conservation Commission, Local Housing Partnership, Community Preservation Committee, Economic Development Committee, Green Committee and the Zoning Board of Appeals.

### ***Master Plan***

The Town of Tewksbury's Master Plan was adopted by the Planning Board on September 15, 2003 and endorsed by the 2004 Annual Town Meeting. The Master Plan serves as the Town policy guidance document for future land use decisions.

In 2010, the following implementation items from the Master Plan were addressed:

Priority A.2 - Replace the existing Commercial District with a series of zoning districts appropriate to various sections of Route 38. The Planning Board and Community Development's work continued with additional overlay districts on Main Street. In 2010, Town Meeting approved the South Village Overlay District and the Community Village Overlay District which complement the previously approved Town Center Overlay District, the Village Mixed Use and Village Residential Overlay Districts.

Priority A.3 - "Develop consensus plan to resolve land use conflict in areas designed as "Neighborhood Compatibility Areas". The Planning Board and the Department are represented on the Tri-Town Task Force for the Lowell Junction area. The Director serves on the I-93 Interchange Working Group. The Towns (Tewksbury, Wilmington and Andover) have a consultant that is developing a form-based zoning code for land use in the area. In October 2010, the Town received notification from the US Secretary of Transportation that the "ring road" concept would be acceptable as a means of building out a new interchange. This would allow for a "ring road" off of I-93 that would not access existing local roads in south Tewksbury.

Priority A.2 - Reorganize zoning along Route 38. 2 overlay districts were approved in 2010.

Priority A.6 - Maximize benefits of open space cluster design (OSRD). In 2010, the first OSRD subdivision was approved by the Planning Board for Long Pond Village, a 14 lot subdivision. The subdivision is currently under construction.

Priority B.7 - Identify priority sites for economic development. The Economic Development Committee and the Department submitted a joint application with Andover for a Regional Economic Target Area. The application was approved in the Fall of 2010 and identified sites for economic development.

Priority C.2 - Develop and improve public amenities at Tewksbury Ponds. Long Pond has been submitted for a 319 grant to improve the water conditions of the pond.

Priority C.11 - Actively pursue inclusion of East Street improvements in the regional Transportation Improvement Plan (TIP). DPW and Community Development have been working on the intersections of East & Shawsheen and East & Livingston relative to the TIP as well as DPW hiring a consultant to recommend improvements to the corridor.

Priority D.2 - Review the Town's roadway maintenance and management practices to minimize non-point source pollution and encourage infiltration. The Town continued its Stormwater Management Plan while awaiting new federal guidelines.

Priority D.3 - Make water resource protection a community-wide endeavor. Part of the Town's Stormwater Management Plan.

### ***Local Housing Partnership***

The Town's current MGL Chapter 40B affordable housing inventory is at 9.55%. Until the Town achieves 10% it will be susceptible to Comprehensive Permits that over ride local regulations including zoning.

The Partnership currently includes Corinne Delaney, Steve Deackoff, Greg Peters, Jay Axson, Raymond White, Laura Kaplan and Ronald Roy and advisory members Nancy Reed and David Gay.

The Department assisted the Board of Selectmen, Local Housing Partnership and the Zoning Board of Appeals with 9 comprehensive permits in various stages of development. The most significant project is the Lodge at Ames Pond, which at the end of 2010 was closing out construction and provides 364 rental units.

The Housing Partnership established a subcommittee to continue to pursue HUD 202 funds for senior housing at land owned by the Tewksbury Housing Authority.

The Partnership continues to investigate how to provide affordable housing utilizing tools provided by the State and local resources such as the Affordable Housing Trust Fund and Community Preservation Funds.

### ***Economic Development Committee***

The Economic Development Committee consists of the following members; David Plunkett- Chairman, Todd Johnson, Nancy Reed, David Gay, Kevin Donnelly, Tracy Clement, Richard Montuori, Steve Deackoff, and James Wentworth.

The Tewksbury Economic Development Committee's mission is to promote Tewksbury's identity in the Merrimack Valley and Greater Boston area. With access to two Interstate Highways, I-93 and I-495, and its infrastructure capacities, Tewksbury is a desirable and convenient location for new and existing businesses. We acknowledge the contribution of the business community to our town and region's overall economic sustainability.

In 2010, the Committee met on 5 occasions to discuss events for local businesses, redevelopment opportunities and the submittal of a joint Economic Target Area application with the Town of Andover. The Committee also discussed Corridor Studies that will be conducted by the Northern Middlesex Council of Governments. The Corridor Studies include the East/ Shawsheen Street area, the International Place/ Rt. 133 area as well as the Rt. 38 corridor. The Committee held 2 networking events for the local business community.

At the September 28, 2010 meeting of the State's Economic Assistance Coordinating Council, the Town of Tewksbury's Regional Technology Center Economic Target Area application was approved. This is a significant economic development tool that the Town will now be able to provide to relocating or expanding businesses, making Tewksbury more economically competitive.

### ***Green Committee***

The Tewksbury Green Committee spent most of 2010 preparing for a Green Community Designation from the Commonwealth. This designation would allow the community to be eligible for energy efficiency and conservation grants. The Committee received a technical assistance from the State for planning services to achieve the designation. Five criteria were necessary for the designation. The Committee and the Community Development Department worked with Town Counsel to achieve 2 of the criteria. The Committee and staff worked with an intern to establish the Town's energy baseline on a State created database that would allow the Town to monitor and manage its energy consumption. This would allow the Town to commit to a 5 year reduction in consumption over relative to the baseline. The Board of Selectmen committed to replacing non-exempt vehicles with energy efficient vehicles. At the close of 2010, the Committee still needed a commitment from the School Committee to abide by the vehicle policy and Town Meeting needed to adopt a local Stretch Energy Code. To date, 53 communities are designated Green Communities in the Commonwealth.

The Tewksbury Green Committee consists of Anne-Marie Stronach, Robert Fowler, Krissy Polimeno, Tom Cooke, James Duffy, Marc Ginsburg and Joseph Cary.

**Other Initiatives**

The Department continues to work with the Planning Board’s Zoning Bylaw Subcommittee in reviewing the Zoning Bylaw. In 2010, six zoning bylaw amendments were submitted and approved by Town Meeting. Members of the Planning Board’s Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed, David Plunkett, and Stephen Johnson.

The Director of Community Development serves on the Tri-Town Task Force along with Planning Board Member, Robert Fowler.

The Director of Community Development continues to serve on the Zoning Reform Working Group which is working to update the State statutes in both zoning and subdivision control. The Director also serves on the Regional Comprehensive Economic Development Strategies Committee.

The Department of Community Development had a successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2011, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:  
Steven J. Sadwick, AICP  
Director of Community Development

**Zoning Board of Appeals**

The following is a breakdown of the activity on which the Tewksbury Board of Appeals acted during the year 2010:

14	Variances	12	Approved	1	Denied	1	Withdrawn
5	Special Permits	5	Approved				
6	Combination Variance/Special Permit	6	Approved				
4	Modification of Existing Comprehensive Permit	4	Approved				
3	Party Aggrieved Decision of Building Commissioner			3	Denied		
1	Non-Substantial Determination	1	Approved				

I would like to thank the public for their interest in the Board’s activity. I also wish to thank my fellow Board members and the Community Development Department for their time and efforts on behalf of the Board.

Respectfully submitted,  
Robert Dugan, Chairman  
Zoning Board of Appeals

# Board of Health

The Board of Health (Board) is pleased to submit the 2010 annual report. The Board is comprised of the following five (5) elected officials: Ralph McHatton, Chairman; Philip French, Vice Chairman; Christine Kinnon, Clerk, Edward Sheehan and Mary Ellen Fernald, members.

The Board of Health is charged with the protection of the public health. It is the Board's responsibility to develop, implement, and ensure the enforcement of health regulations and policies.

**The Board of Health's Mission is** "To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws."

This year the Board adopted Administrative and Organizational Regulation and Piggery Regulations.

The Health Department's team members are dedicated to the community, knowledgeable of public health and animal control laws and the department's procedures. It is truly an honor to be the team leader of such a professional team; I look forward to working closely with each member. I am very confident that this team will continue to protect and grow with the community. Thank you.

Team Members:	Lou-Ann C. Clement, C.H.O.	Director of Public Health
	Barbara Westaway	Operations Assistant
	Dean Trearchis	Sanitarian
	Brian Fernald	Animal Control Office
	Virginia Desmond, PNA	Public Health Nurse
	Pamela Gorrasi	Animal Inspector
	Dawn Cathcart	Recording Secretary

In August, the Board experienced a transition, after 21 years of dedicated service to the Town of Tewksbury Mrs. Barbara Westaway, Operations Assistant retired. Myself and on behalf of the Board; we thank her for her many years of service. Additionally, we congratulate and wish her happiness in her retirement. During this transition, the Board's team, Building Department and Community Development have assisted in keeping the Board of Health's office running. On behalf of the Board, thank you for a job well done.

The Health Department continues to be actively working with the surrounding communities of Billerica, Chelmsford, Dracut, Lowell, Tyngsboro, and Westford in a regional coalition (Upper Merrimack Valley Public Health Coalition (UMVPHC)) for response to public health threats within the area. The coalition meets regularly preparing for a regional public health emergency response. Regional emergency responses are completed and we are actively testing them. To complement the UMVPHC, we are a member of the Upper Merrimack Valley Medical Reserve Corps (MRC) and the Board's Chair Ralph McHatton is Tewksbury's representative.

The "Third Annual Health Fair" occurred with approximately 50 various health exhibitors including nutrition and exercise planners, massage therapists, pharmacies, funeral directors and much more. The general public enjoyed the event and we look forward to continuing this educational event next year.

Since the funding for Tewksbury's Tobacco control program (Metro West Tobacco Control Program) was depleted last year; "Healthy Communities Tobacco Coalition" of Andover invited our community to join in a pilot program to educate our tobacco licensed establishments in education regarding regulations and new tobacco products. This program started making site visits in November and we look forward to continue this new collaboration in the upcoming year.

The Health Department and the Water Plant worked closely with students from the University of MASS, Lowell campus with a video project; the students, produced an educational video on Trihalomethanes (TTHM). Not only do the students learn what public health is about; these students collaborate to educate the general public on various public health topics. We thank UMASS Lowell students and Professors in providing this opportunity to our community.

## Public Health Nursing Services

Virginia (Ginny) Desmond, Public Health Nurse continues to educate the public. She works closely with other departments and team members; such as the Sanitarian and school department in the investigations of communicable diseases, food borne illnesses and immunizations. She and the Director attend and participate in Upper Merrimack Valley Public Health Coalition (UMVPHC) with emergency preparedness. The public health nurse also provides limited care and referral services to the public.

She offers various clinics such as Flu, Pneumonia, Blood Sugars, and Blood Pressure Clinics. She works closely with individuals regarding the general public's private medical topics. She pays close attention to up and coming public health topics by attending necessary informational meetings, seminars and trainings.

### Environmental Activities

Dean Trearchis, Sanitarian and Lou-Ann Clement, Director attended miscellaneous seminars regarding emergency preparedness and response, water response, food sanitation, housing, nuisance animals, Title V, etc. Mr. Trearchis received a grant to attend an intensive training on emergency preparedness presented by the U.S. Department of Homeland Security training. Ms. Clement and Mr. Trearchis are active members in Massachusetts Health Officers Association (MHOA). Ms. Clement serves on various committees as well as being a participant in organizing the annual educational conference.

Beyond the activities of investigating complaints, inspecting various businesses and establishments; the Environmental section performs continuous monitoring of the numerous beaver dams throughout the town. Monitoring is performed on a regular basis to observe beaver activity.

### Animal Activities

Animal Control Officer (ACO) Brian Fernald is responsible for various animal issues, including dog licensing enforcement, investigating and resolving animal complaints, removing dead animals from roadways, and responding to other animal-related calls. ACO and Animal Inspector are responsible for investigating animal bites and quarantining animals as necessary.

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## TEWKSBURY BOARD OF HEALTH 2010 ACTIVITY REPORT

Revenues received in 2010 totaled \$32,481.61

### INSPECTIONS CONDUCTED

Septic System Inspections	007	Pump Truck Inspections	002
Septic System Abandonment	003	Re-inspections and Follow-up	172
Housing Inspections	021	Complaints	414
Swimming Pool Inspections	002	Animal Complaints	228
Office of Children Inspections	007	Court Appearances	011
Hotel Inspections	007	Animal Inspections (Farm)	023
School Café Inspections	014	Environmental Site Visits	017
Food Service Inspections	133	Dumpster Inspections	017
Sewer Tie-in Inspections	001	Construction Site Visits	009
Tobacco Investigations	001	Perc test, Soil Evaluation, and Test Holes	010
Tanning Booth Inspections	003	Recreational Camp	001
State Hospital Inspections	009		

### PERMITS ISSUED

Septic Systems Repairs	003	Abandon	136
Installer License	001	Funeral Directors	003
Offal/Rubbish Hauler	003	Trailer Parks	001
Pools	007	Animal	002
Pumper	006	Retail Tobacco Sales	033
Food Service	012	Installer	001
Mobile Food	001	Recreational Camp	001
Frozen Desserts	011		

### NURSING ACTIVITIES

Blood Pressure	427	Hep A	002
Vaccinations	106	Hep B	002
Latent TB	008	Hep C	012
Pertussis	003	Influenza	001
Lyme disease Investigations	017	Group B Strep	002
Salmonella	008	Measles	001
Giardia	002	Strep Pneumonia	004
Blood Sugars	312	Campylobacter	002
Consultations	037	Toxoplasmosis	001
Clinics	022	Health Education	148
Shiga Toxins	003	First Aid	022
Home Visits	204	Ambulances	004

### ANIMAL CONTROL ACTIVITIES

Loose dogs complaints	72	<i>Citations Issued:</i>	
Live Animal Recovery	26	Leash Law	16
Captured dogs to Wignall	06	Failure to License	14
Farm Inspections	21	Written Warnings	47
Quarantines	67	Verbal Warnings	62
Decreased Animal Removal	248	Barking Dog Complaints	96

I would like to take this opportunity and thank the Board of Health members Ralph McHatton, Philip French, Edward Sheehan, Christine Kinnon; and Mary Ellen Fernald, the Health Department team members, Operations Assistant Barbara Westaway, Sanitarian Dean Trearchis, Animal Control Officer Brian Fernald, Public Health Nurse Virginia Desmond, Animal Inspector Pamela Gorrasi, and Recording Secretary Dawn Cathcart for their dedication and service to the community.

Respectfully submitted:  
 Lou-Ann C. Clement, C.H.O.  
 Director of Public Health

# Building

Edward P. Johnson is the Building Commissioner. He was appointed to that position in June 2009 and prior to his appointment, Edward had been Assistant Building Commissioner for 12 years. He is fully responsible for all permits, inspections and zoning investigation. This is in addition to his duties as Sealer of Weights and Measures. Dawn Cathcart and Nancy O'Keefe both Nationally Certified Permit Technicians who track all these permits, provide staff support and have both demonstrated the expertise in maintaining an excellent office environment and quality customer service.

In 2010, this department suffered a tremendous loss. David Sargent, the Plumbing and Gas Inspector for over 35 years passed away just before Thanksgiving. Dave was a constant presence in the Building Department and in the Town and he will be missed by his friends in the Building Department and all who knew him.

Due to budget cuts and staff consolidation, the Building Department Permit Technicians now handles all DPW permits including trench, street opening and driveway permits. This department now handles all DPW phone calls and resident questions. For 2010, the following DPW permits were issued:

Type of Permits	# of Permits	Fees Collected
Trench Permits	373	\$16,840
Street Opening Permits	89	\$19,420
Physical Alterations (Driveway) Permits	84	\$10,050

In 2010, there were 830 building permits issued with a value of work of \$28,179,832. This generated \$323,917 in building permit fees. The number of associated permits (i.e., electrical, plumbing, gas) remained consistent with previous years.

Present activity includes these major housing subdivisions:

	Nolan Court Livingston Street	Catamount Road Extension	Andover Estates	Jill's Way
Total # of units:	16	21	20	58
Permitted to date:	16	16	14	58
Occupied to date:	7	12	0	49

Commercial projects included:

Various Tenant Fit-ups for Restaurants, Office and retail space.  
 21,055 SF Addition to Wal-Mart  
 9,120 SF Addition to 600 Woburn Street  
 Hanover Crossing–Ames Hill–364 Apartment Development – **PROJECT COMPLETE**  
 9,000 SF New Retail Building at 2131 Main Street  
 225,000 SF New Tewksbury Memorial High School

Additionally, the department issued 597 wiring permits, 996 plumbing/gas permits, 297 sewer entry permits, 37 sewer connection permits, and 152 water permits. Certificates of Inspection were issued to 68 establishments such as restaurants, function rooms, churches and schools or any place of assembly. The Inspectors for the Building Department performed over 2,500 inspections.

ON THE HORIZON: (proposed projects to start during 2011)

Andover Rd. – Robertson Estates – 26 Single Family Homes. Roadway constructed  
 Sughrue Commons – Commercial Strip Mall  
 East Street – Industrial Building  
 Carter Commons – 80 Multi-Family Dwelling Units  
 Wells Estates – 11 Single Family Homes  
 Long Pond Village – 14 Single Family Homes  
 Town Hall Renovation

In the Weights and Measures Division, there were 372 devices tested and sealed and 20 investigations of short measure were completed. Fees collected were \$7,195.

Following is a breakdown of permits issued during 2010.

Respectfully submitted,  
 Edward P. Johnson  
 Building Commissioner

**BUILDING PERMITS by CATEGORY TOTALS**

Permits Issued: 1/1/10 thru 12/31/10

	<u>NUMBER of PERMITS</u>	<u>VALUE</u>	<u>FEES</u>
Com ADDITION	4	\$6,420,692	\$64,810
Com CERT of INSP	68	\$0	\$5,541
Com DEMO	4	\$176,300	\$654
Com FOUNDATION	3	\$0	\$200
Com MISC	4	\$1,118,220	\$11,444
Com NEW BLDG	1	\$161,000	\$1,760
Com RENOVATION	26	\$2,463,295	\$27,880
Com ROOF	4	\$779,466	\$8,029
Com TEN FIT-UP	30	\$924,060	\$12,855
Mun MISC	1	\$0	\$0
Res ADDITION	45	\$3,171,866	\$34,060
Res CHIM/FP	2	\$10,500	\$125
Res DECK	49	\$473,549	\$6,345
Res DEMO	14	\$492,700	\$1,750
Res FAMILY SUITE	4	\$230,001	\$3,385
Res FOUNDATION	52	\$125	\$1,325
Res MFD	20	\$2,664,080	\$27,680
Res MISC	6	\$0	\$400
Res NEW SFD	23	\$4,616,000	\$47,405
Res POOL	36	\$396,600	\$5,050
Res RECORDING	2	\$0	\$1,000
Res REINSPECTION	1	\$0	\$25
Res RENOVATION	215	\$2,339,196	\$30,994
Res ROOFING	83	\$549,715	\$8,165
Res SHED	30	\$113,557	\$1,595
Res SIDING	50	\$930,030	\$9,850
Res WOOD STOVE	16	\$17,580	\$850
SIGNS	31	\$70,050	\$9,835
TEMP TRAILER	6	\$61,250	\$905
<b>TOTALS:</b>	<b>830</b>	<b>\$28,179,832</b>	<b>\$323,917</b>
Plumbing	621		\$38,620
Gas Permits	375		\$10,615
P&G Reinspections	12		\$400
Electrical Permits	597		\$40,153
SEWER & Water			
Sewer App	297		\$14,820
Sewer Plumbing	233		\$9,320
Sewer Connections	37		\$106,600
Water Permits	152		\$88,613

# Conservation Commission

The Conservation Commission consists of five members, all of whom are appointed by the Board of Selectmen. The Conservation Commission Officers for 2010 are Chairman Stanley Folta, Jr., Vice Chairman Anthony Ippolito, Clerk Laurence Bairstow and Stephen Deackoff are members. The Commission would like to thank Craig Stimmel for his years of service as member on the Conservation Commission.

The Conservation Commission is responsible for administering the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (M.G.L. Chapter 131, Section 40). The Commission's goal is to protect wetland resource areas, buffer zones, riverfront areas, related water resources areas, water quality as well as issuing permits, certificates of compliance, enforcement actions and the management of land for Open Space in the Town of Tewksbury.

During 2010, the Conservation Commission reviewed many Notice of Intent, ANRAD and Request for Determination of Applicability applications for work within the 100 foot wetland buffer zone and in some cases within the 200 foot riverfront area.

All applications submitted for action by the Conservation Commission requires a public hearing to be held at which time all abutters are given an opportunity to express their views. When all the information for an application is submitted, the Conservation Commission votes to either approve or deny the permit. If approved by the Commission, an Order of Conditions or Determination of Applicability is issued which will provide the mitigation to protect the impact on wetland resource areas as well as related water resource areas. If a permit is denied, the applicant can appeal the decision to the Massachusetts Department of Environmental Protection and the Massachusetts Superior Court.

In 2010, the Conservation Commission issued permits and Certificates of Compliance for many projects. Each of these projects had several hearings with concerns from residents which resulted in the Conservation Commission spending much time in preparing the Order of Conditions, Determination of Applicability and Certificate of Compliance. These projects included large multiple housing units, commercial buildings, the sewer improvement work and the drainage and maintenance program by the Tewksbury DPW.

The Conservation Commission has worked diligently in 2010 to protect the natural resources in Tewksbury as many parcels of land are under the management of the Conservation Commission for use as Open Space. All proponents of certain activities within 100 feet of a wetland resource area and within 200 feet of a perennial stream are advised that permits from the Conservation Commission are required to comply with local and state regulations as well as federal regulations. The Tewksbury Wetland Protection Bylaw stipulates a 25 foot no disturb zone and a 50 foot no build zone adjacent to the wetland resource area as well as regulated activity within 200 feet of a vernal pool.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and held in the Town Hall Auditorium beginning at 7:00 P.M. and are televised on the local cable channel.

The Conservation Office which is part of the Department of Community Development is located in the Sughrue DPW Building located at 999 Whipple Road and is open to the public from 8:00 A.M. to 4:00 P.M. Monday through Thursday and Friday 8:00 A.M. to noon.

Respectfully submitted  
Walter S. Polchlopek  
Conservation Administrator

# Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are David Plunkett, Chair, Robert Fowler, Vice Chair, and Nancy Reed, Clerk. Other members of the Board include Vincent Spada and newly elected Stephen Johnson.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with the Building Commissioner and the Community Development Director, is responsible for ensuring that new developments comply with land use regulations. The Planning Board strives to strike a balance between a landowner's right to develop and the interests of neighbors and the Town as a whole.

The Planning Board issued twenty three special permits for various projects. One project was denied and one was withdrawn. Significant projects that were approved by the Planning Board included the construction of a 21,055 sf addition to Walmart on Main Street, a 9,120 sf addition to Pepde Corporation on Woburn Street and the construction of a 9,000 sf retail/restaurant building on Main Street. The Board also approved a special permit for the new Tewksbury Memorial High School, the construction of a fourteen lot subdivision on Pond Street and approved four cellular co-locations.

The Planning Board endorsed three plans that were found not to require subdivision approval. The Planning Board also approved eight non-substantial determinations, two extensions of special permits and recommended two streets for public layout.

In addition to fulfilling its statutory duties as a special permit grant authority and subdivision control authority, the Planning Board continued to support additional initiatives. Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed and David Plunkett. The Subcommittee proposed ten articles for Town Meeting action. The most significant Zoning Bylaw changes were the development of a Community Village Overlay District and South Village Overlay District.

Board members are very active serving as representatives to the NMCOG-David Plunkett, Local Housing Partnership-Nancy Reed, Community Preservation Committee-Nancy Reed, I-93 Interchange Tri-Town Task Force-Robert Fowler, Economic Development Committee- David Plunkett and Nancy Reed, and the Tewksbury Green Committee- Robert Fowler and Vincent Spada is serving on the Town Charter Review Committee and the High School Building Committee.

The Planning Board is committed to a long term effort to implement the Master Plan's vision, goals and recommendations to enhance future growth and land use and improve the quality of life for Tewksbury residents. The Board is currently working on furthering design standards and an overlay zoning district for the southern section of Main Street as recommended in the Master Plan.

Respectfully submitted,  
David Plunkett, Chair  
Planning Board

# Community Preservation Committee

The Community Preservation Committee (“CPC”) includes representatives from town boards and committees and one at large citizen member. The CPC Officers are, Nancy Reed, Chair, Donna Pelczar, Vice Chair, Larry Birstow, Clerk, along with Tom Churchill, Corinne Delaney, David Gay and Richard Montuori.

The Community Preservation Act (“CPA”, MGL Chapter 44B) is statewide enabling legislation allowing cities and towns in the Commonwealth of Massachusetts to adopt a property tax surcharge with revenues from this surcharge (plus state matching funds) to be used for open space preservation, creation of community housing, preservation of historic buildings and landscapes, and creation of recreation opportunities.

The CPC requires that all proposed projects be eligible for CPA funding according to the requirements described in the legislation. At least 10% of the funds received in any fiscal year must be spent or set aside for each of the first three of those areas (open space, historic preservation and community housing). The remaining 70% of each year’s funds can be spent or reserved in any of the four areas. In addition, up to 5% of the annual Community Preservation revenues can be spent on administrative and operating expenses of the CPC.

All CPA funding requests require the recommendation of the project by the CPC to Town Meeting, and a majority vote of Town Meeting.

The CPC is currently working on the following projects that were awarded by previous Annual Town Meetings (ATM) and Special Town of Meetings:

- Historic Survey - Awarded STM, May 9, 2007, Article 3 - \$28,000. Create a database containing detailed information about the historic properties, site and objects in Tewksbury, using the forms prescribed by the Mass Historical Commission. This is useful for citizens’ research, and is required for the Tewksbury Historical Commission to pursue preservation efforts, like historic districts, and grant opportunities. The contract for this project was awarded in 2009 and should be completed in 2010. As of this writing, the Survey is complete and we are awaiting State Certification.
- Livingston Parks/Recreation, Drainage - Awarded STM, May 9, 2007 - \$150,000. Recreation sought funds to keep the park’s land areas from further harm by providing proper drainage to the Recreation areas that are threatened due to improper drainage. Costs also include Survey and Engineering. This project is currently pending land transfer from the State of Massachusetts. The State has agreed to transfer this land, as of this writing, the Town and the CPC await final deed transfer to move ahead with this project.
- Town Hall Rehabilitation Project - Awarded STM Oct. 5, 2010. The Town of Tewksbury sought funds to rehabilitate our historic Town Hall. CPA funds were approved at town meeting totaling \$6,103,303. This project honors the historic architectural significance of the structure and its surroundings, while serving future residents in a manner consistent with its original intended use. Continued design will proceed and construction is anticipated to begin in 2011.
- Long Pond Remedial Action Section 319 Grant Application Matching Funds - Awarded STM October 2009, \$120,000 from the Community Preservation Fund’s Open Space Reserve Account to be expended subject to a successful Clean Water Act, Section 319 Grant Award of up to \$225,000 for implementation of approximately 25 of the 164 restorative and protective action locations (BMPs) as described in the 2008 Long Pond Study. The Grant requires a 40% match and the set aside of these CPA funds will allow the Town to apply for the Grant. State approval of the grant award has been received and as of this writing, the CPC awaits final approval from the EPA.
- Livingston Street State Cemetery Preservation, Clean-up and Fence - Awarded STM October 2009, \$15,000 to clean-up and fence-off an existing State Hospital Cemetery which is on a portion of the land to be transferred to the Town, subject to the Tewksbury State Hospital and State Division of Asset Management transfer of land known as the Saunders Recreational Facility to the Town of Tewksbury. May Town Meeting 2010 approved an additional \$27,000 for additional funding for the fence, which is proposed to be a wrought iron style rather than the previously approved funding for a chain link style fence. The State has agreed to transfer this land, as of this writing, the Town and the CPC await final deed transfer to move ahead with this project.
- Town Hall Records Preservation - Awarded STM October 2009, \$50,000 from the Community Preservation Fund’s Historic Preservation Reserve Account to be expended by the Town Clerk to recover, preserve and protect Town records and archives. Part of this project is to fund recovery of 225.5 cubic feet of damaged documents due to water damage and high humidity in the Town Hall at an estimated cost of \$19,165.00. The proposed project also includes proactive document storage measures as recommended by the New England Document Center and the State Board of Library Commissioners. The preservation of town historical records and archives is a State mandate as well as a community need.

This effort will be coordinated with the renovation and preservation of the Town Hall. Also awarded are \$375,000 CPA funds at May Town Meeting 2010 to complete this project.

In 2010, the Tewksbury CPC supported Senate Bill 90 legislation at the Statehouse. An amendment to the Community Preservation Act, this bill would increase the annual minimum CPA trust fund match to 75%. The trust fund derives its revenue from fees collected at the Registries of Deeds statewide. Secondly, this bill would allow communities to combine a traditional 1% CPA property tax surcharge with up to 2% of other municipal revenue in order to fund their local Community Preservation account. Thirdly, this bill would clarify the allowable uses for CPA funds so that communities can rehabilitate existing outdoor parks and other recreational resources. Currently, rehabilitation projects are restricted to recreational resources that were acquired or created with CPA funds. We look forward to the passage of this well-received legislation in 2011.

The Community Preservation Committee welcomes project proposals that may contribute to preservation in Tewksbury.

Respectfully submitted,  
Nancy Reed, Chair  
Community Preservation Committee

# FINANCE DEPARTMENT

*Accounting Reports*  
*Tax Collector*

*Board of Assessors*  
*Computer Services*

*Treasurer's Cash*

## Accounting Reports

### GENERAL FUND BALANCE SHEET

June 30, 2010

#### ASSETS

General Cash		7,910,325.45
Collector	300.00	
Appeals	200.00	
Schools	50.00	550.00
Uncollected Taxes:		
Personal Property:		
FY99	53.04	
FY00	54.32	
FY01	121.44	
FY02	169.52	
FY03	821.86	
FY04	1,921.14	
FY05	12,687.58	
FY06	5,379.53	
FY07	6,904.89	
FY08	17,782.54	
FY09	44,275.75	
FY10	115,186.48	205,358.09
Real Estate:		
FY06	(1,537.13)	
FY07	(2,274.54)	
FY08	(16,959.26)	
FY09	(96,893.89)	
FY10	823,854.31	706,189.49
Motor Vehicle Excise:		
Prior FY	-	
FY06	16,876.72	
FY07	19,802.61	
FY08	25,777.79	
FY09	49,501.33	
FY10	181,954.70	293,913.15
Boat Excise:		
FY05	169.00	
FY06	985.00	
FY07	1,333.00	
FY08	1,682.07	4,169.07

Other Receivables:		
Tax Liens/Titles/Possessions	2,135,594.06	
Taxes in Litigation	-	
Deferred Taxes	128,210.46	
38D-		
Ambulance Services	538,146.19	
Trash Carts	4,928.00	
Veterans Services	148,334.09	
Due From State	-	
Due From Employees	7,255.00	2,962,467.80
<b>TOTAL ASSETS</b>		<b>12,082,973.05</b>

**LIABILITIES/RESERVES**

Warrants Payable		1,497,320.47
Accrued Payroll		500,033.63
School Accrued Payroll		1,719,463.93
Payroll Withholdings Payable:		69.85
Allowance for Abatements:		
FY04	4,000.00	
FY05	-	
FY06	-	
FY07	57,287.70	
FY08	122,634.86	
FY09	430,067.17	
FY10	928,676.82	1,542,666.55
Unclaimed Property:		
Abandoned	4,520.28	
Tax Refunds	19,622.91	24,143.19
Taxes Paid in Advance	28,008.26	28,008.26
Deferred Revenue:		
Taxes in Litigation	-	
Real/Personal Taxes	(654,166.08)	
Supplemental RE Taxes	23,047.11	
Tax Titles/Possessions	2,135,594.06	
Deferred Taxes	128,210.46	
Motor Vehicle Excise	293,913.15	
Boat Excise	4,169.07	
38D-		
Ambulance Service	538,146.19	
Trash Carts	4,928.00	
Veterans Benefits	148,334.09	2,622,176.05
<b>TOTAL LIABILITIES</b>		<b>7,933,881.93</b>

Fund Balances:		
Encumbrance Reserve	528,079.54	
Reserved for Expenditures	1,100,000.00	
Teachers Pay Deferral	(1,159,000.00)	
Petty Cash	550.00	
Unreserved/Undesignated	3,460,186.15	
Reserved for Future Year Debt	91,568.67	

Overlay surplus	775,000.00	
Overlay Deficit	-	
Reserved for Court Judgments	-	
Snow/Ice Deficit	(647,293.24)	
<b>TOTAL FUND BALANCES</b>		<b>4,149,091.12</b>
<b>Total Liabilities/Fund Balances</b>		<b>12,082,973.05</b>

**SPECIAL FUNDS**

**Town Revolving/Grant Accounts**

Insurance <20K Town	3,562
Insurance <20K Police	-
Insurance <20K Fire	-
Insurance <20k DPW	18,552
Arts Lottery	8,227
Planning Engineering	697
Planning Sidewalks	28,400
Recreation Programs	23,268
Planning Consult-Existing	4,830
Conservation Consult-Existing	483
Planning Consult-New Projects	48,705
Conservation Consult-New Projects	20,110
ZBA Comprehensive	18,662
SASO Deposits	31,745
Park Fees	(1,608)
Stormwater	1,500
Street/Traffic Signs	2,750
Insurance <20K Parks	-
Community Preservation Fund	2,564,942
COA Revolving	16,877
BOH Emergency Kits Revolving	-
GIS Revolving	10,333
Town Clerk Revolving	9,245
State Election/Primary	30,235
Community Policing	5,782
Drug Control	-
Selective OT	(1,231)
EOPS	-
BT Response	-
Local Preparedness Grant	-
Ambulance Task Force	-
COA Grant	18,527
Library LSTA	-
Library Aid State Grant	32,739
DARE Grant	45
SAFE Grant	2,829
Walmart Economic Development	3,450
Municipal Recycling Incentive	1,126
MHOA Grt	-
Road Improvement/Neswc	325
Bulletproof Vests	11,748
Gates Foundation	-
Fire Safety Equipment Grant	-
Hazard Mitigation Grant	(21,777)
Police Safety Equip	102,296
BT Response	4,129
Assistance to Firefighters Grant	0
Library Public Funds Grant	2,682
Fire CIRRRIP Grant	-

SETB Training Grant	1,225
Priority Dev. Site Chap 43D	38,334
911 PSAP/RECC Grant	-
EMPG Grant	-
State 911 Training Grant	(3,866)
PHER Grant	15,856
Clean Energy Grant	4,225
Foluoridation Equipment Grant	(10,153)
Rte 133 Improvements	27,367
Cable TV Gift	27,518
DARE Gift	491
Fire Gifts	1,223
Thermal Camera Gift	351
Dog Pound Gift	500
Vicor Sewer	6,324
Sidewalk Gift	-
Patriotic Activities Gift	3,347
Homecoming Gifts	2,060
Library Gifts	261
Hydrant Gift	481
Recreation Gift	1,881
Recycling Committee	3,476
PAL School Custodians	-
Shawsheen & East St Improvements	50,000
Police Gifts	4,136
DPW Gift	250
Tax Assistance	4,592
COA Gift	1,181
Trull Family	-
Town Manager Gifts	1,546
Hanover	616,881
Library Scholarship	274
July 4th Gifts	-
Camp Polelo Gifts	-
Praxair/Library Gift	1,639
Dog Gifts	83
Tewksbury Economic Development	47
Hanover PRV Installation	331
Planning Brd Gifts	7,000
Foster School Sale	-
Weights/Measures Fines	1,252
Recreation Insurance >20K	-
Drug Forfeitures	3,847
COA Stipends	1,415
Conservation Engineering	2,540
Wetlands Protection Fund	44,085
Police Special Detail	(4,449)
Fire Special Detail	3,247
DPW Special Detail	-
Water Connection Materials	59,771
Sewer Engineering Review	575
School Gas Reimbursement	2,393
St. Claire Sewer Escrow	40,200
School Custodians	-
Youth Football Phone	342
Dog Fund	64,413
Sporting Fees	812
Fire Hazmat	3,886
Recycling/Composting Bins	2,304
ZBA Consulting	763

Woburn Street Improvements	25,000
Drainage Deposits	10,000
Bond Revocation	30,000
Disaster Relief	1,433
Compensation Funds	3,181
Oakdale Plaza	48,000
Firesetters Intervention Program	563
MAPC Fire Training	-
MAPC Police Training	1,736
Mitigation Escrow	-
Code Enforcement	1,000
Revaluation	16,991
Total Town Revolving/Grant Accounts	<u>4,174,782</u>

**School Revolving/Grant Accounts**

School Lunch	302,202
Athletics	65,077
Textbooks	1,335
Adult Education	57,581
School Facilities Rental	(1,864)
Extended Day	118,381
Heathbrook Insurance <20K	2,188
High School Insurance <20K	32
Ryan School Insurance <20K	2,541
Trahan Insurance <20K	14
School Administration Insurance <20K	-
Heathbrook Rental	5,684
Pre School	42,056
Full Day Kindergarten	80,484
Special Ed Circuit Breaker Reimb	298,545
H S Parking Fees	10,957
H S Clubs	39,933
H S Athletic Fees	46,712
Wynn Sch Athletics	12,733
Wynn Sch Clubs	7,149
Ryan Sch Clubs	2,355
AIC HS Rental	1,805
PSAT	2,463
P.A.L. Custodians	826
Recreation Custodians	1,159
Team Chair	141,190
Literacy Project	-
Academic Support	2,781
Project Charlie	3,797
Remedial Reading	39,997
Early Childhood	(1,566)
Math/Science	11,918
Sped Improvement	-
Enhanced Health	720
Enhanced Education	2,089
Improving Educator Quality	14,046
Early Childhood Training	-
Physical Fitness/Sports	3,798
Summer Support 625B	-
Big Yellow School Bus	200
ARRA IDEA Allocation	176,038
K12 Literacy Partnership	8,265
Crisis Intervention	2,866
High School Partnerships	1,656

Early Childhood Special Education	1,246
Titl 1 School Support	3,972
HB Verizon Award	4,264
Verizon FIOS Campaign	1,475
High School Gift	-
Digital Gift	2,287
School Technology Gift	205
Walmart Gift	1,625
DARE	442
Trees	4
School Gifts	2,880
Scholarship Gifts	1,000
Space Day	2,608
Middle School Gifts	1
Lan Gift	250
Scholarship Fund	815
Education Fund	1,700
Tewksbury Rocks	293
Tewksbury Pride	-
E-Rate	9,216
Center School Rental	6
Long Range School Space Planning	3,034
NCS Pearson	50
Total School Revolving/Grant Accounts	<u>1,545,513</u>

**Capital Projects**

Police Station	490
Water Plant Expansion	8,000
Water Contract #20	12,819
School Improvements	1,376
Merrimac River Trail	(10,000)
South Street Water	3,103
Wynn School Construction	1,161
Town Hall Remodeling	1,742
Astle Street Water Tank	10,450
Sidewalks ATM 10/01	395
Water Phase 6	67
Michael St Improvments	(7,726)
Wash Bay/Windows	40,643
Center Fire Improv	10,000
High School Feasibility	264,124
River Road Improv STM 10/09	26,000
DPW Building Improv ATM 5/09	200,000
TMHS Construction STM 3/10	5,706,729
Total Capital Projects	<u>6,269,374</u>

**Sewers**

Phase IV	33,874
Fire Station/Trahan	1,473
Total Sewers	<u>35,347</u>

**Mass Highway Grants**

Chapter 90 East/Livingston Traffic Lights	(198)
Chapter 90 Merrimac Drive	(14,321)
Chapter 90 River Rd Emerg Repairs	(123,950)
Chapter 90 Summer Intern	(960)
Chapter 90 Livingston St Resurfacing	(51,559)
Chapter 90 River Rd Assessments	(10,150)
Chapter 90 East / Jill's Way	(8,640)

Chapter 90 Cobbett St	(50,447)
Sidewalk Grant	111
Chapter 90 Foster Rd Culvert Construction	(5,987)
Chapter 90 Community Presentation	-
Chapter 90 River Rd Design	-
Chapter 90 Bridge St	(160)
Chapter 90 Various St Repairs	(7,600)
Chapter 90 Pinnacle St Engineering	(2,915)
Chapter 90 Trull Rd	-
Chapter 90 Pinnacle Drainage Improv	74,299
Chapter 90 Foster Sidewalk	(559)
Chapter 90 Strongwater Brk	(137,369)
Chapter 90 Pinnacle Resurfacing	(135,430)
Chapter 90 East ST Engineering	12,500
<b>Total Mass Highway Grants</b>	<b>(202,477)</b>

**Trusts**

Conservation	132,806
Foster	24,276
Pierce	1,603
Cemetery	22,582
Stabilization	511,140
Fairgrieve	215,656
Mahoney	1,484
Friend's of Library Endowment	24,394
Affordable Housing	1,335,087
Fire Equipment Stabiliaztion	75,166
Fire Gear Stabilization	10,738
OPEB	345,675
<b>Total Trusts</b>	<b>2,700,606</b>

**Bank Books/Bonds in Treasurer's Custody**

Planning Projects	393,100
Conservation Commission	272,830
Sewer Installers Bonds	310,000
<b>Total Bank Books in Treasurer's Custody</b>	<b>975,930</b>

**Agency Funds**

Deputy Collector	3,956
Criminal History Board	-
Parks Security Deposit	1,300
Teen Center Snack Bar Deposit	288
Special Details	5,639
Real Estate Deposits	-
Student Activities	98,543
ZBA Deposits	67,604
Action Ambulance	1,583
<b>Total Agency Funds</b>	<b>178,913</b>

**Debt Outstanding**

Library	1,125,000
Police Station	980,000
Fire Station	682,150
Roof Repairs	115,900
Ryan School	1,095,000
High School Track	-
School Tank/Asbestos	70,000
DPW Tank Removal	70,000
Town Hall Annex	135,000

Sewer Main St	10,000
Sewer Phase 4 Town	1,230,599
Sewer Phase 5 Town	187,850
Sewer Phase 4 Trust	786,783
Sewer Phase 5 Trust	1,101,212
MWPAT 1 10/04	-
MWPAT 2 10/04	6,297,271
Town Offices	69,120
Water Tower Repairs	30,125
Sewer Trahan/Fire Station	30,125
Center/Dewing Schools Improvements	25,000
South Street Water	24,000
Fire Station	16,000
Livingston Park	10,000
Town Hall Remodeling	9,750
Water Mains 5/91	205,000
WTP Sludge	30,200
Water Mains 5/96	240,000
WTP Expansion	1,456,856
Water Mains 10/98	120,000
Middle School	3,124,000
Greenmeadow Sewer	208,000
WTP Expansion 3	1,894,000
Water Anthony Rd	209,000
Seneca Road Sewer	241,000
Rogers Street Water	172,000
Water System 10/03	745,000
Brentwood/Kendall Water	130,000
Water System 5/03	163,000
Sidewalks	105,000
Improvement TMHS 5/06 #1	259,000
Town Wide Sewer	91,408,000
Sidewalks 5/06	37,000
Water System PH8 10/04	606,000
Water Meters 5/06 #11	385,000
Fire Hydrants 5/06 #10	84,000
Water Tank	282,000
Water Shawsheen St 5/06 #9	42,000
Wash Bay & Windows	40,000
Water System Improv 5/06 #8	630,000
Central Fire Station 10/05 #18	12,000
Sutton Brook Rem 10/05 #2	70,000
Senior Center Const	3,340,000
Fire Hydrants 5/05 #12	84,000
Water Sys Improv 5/05 #10	315,000
Water Meters 5/05	388,000
Water Interconnect 5/05 #3	51,000
Repair Sewer Pumps 5/05 #15	1,920,000
Water System Improv 5/07 #9	187,000
Fire Hydrants 5/07 #10	105,000
Water Meters 5/07 #11	500,000
Water Storage Expan 5/08 #12	350,000
Fire Hydrants 5/08 #11	40,000
Water Meters 5/08 #12	700,000
Water Meters 5/09 #10	800,000
Fire Hydrants 5/09 #9	40,000
DPW Building 5/09 #15	200,000
Ames Hill Tank 5/09 #18	475,000
Water River Rd 5/06 #16	-
MRS Early Retirement 5/09 #17	-

TMHS Construction 3/10 #1	-
Total Maturing Debt	<u>126,493,941</u>

**Loans Authorized/Unissued**

Sewer Pumps 5/05 #15	400,000
TMHS Study 5/08 #2	1,390,000
DPW Building 5/09 #15	100,000
Water River Rd 5/09 #16	520,000
MRS Early Retirement 5/09 #17	5,000,000
Ames Hill Tank 5/18 #18	25,000
Annex Roof 10/09 #7	100,000
Annex solar Panel 10/09 #8	85,000
TMHS Construction 3/10 #1	80,986,069
Road Drainage Improvements 5/10 #2	3,000,000
Water Meters 5/10 #9	500,000
Water System Improvement 5/05 #10	445
Town Wide Sewer 5/08 #1	400,000
Bike Path 10/97 #9	30,000
Senior Center Exp 5/01 #8/23	350,000
Michael St	61,000
Total Loans Unissued	<u>92,947,514</u>

**DEBT ACTIVITY**

Water Mains	509,334
Treatment Plant	419,145
Water Tower Repairs	36,500
Water Meters	171,000
Water Storage Tank	54,000
MWPAT	486,056
School: Construction	372,000
Center/Dewing Improvements	25,000
Asbestos/Tank Removal	10,000
TMHS Improvements	130,000
Town Offices	32,680
Tank Removal	10,000
Sewers	2,503,957
Library	165,000
Police Station	255,000
South Fire Station	68,750
South Fire Station	16,000
Central Fire Station	12,000
Livingston St Park	10,000
Building Roofs	11,650
Senior Center: Plans	
Construction	285,000
Sidewalks	44,000
Windows/Truck Bay	10,000
Fire Hydrants	39,000
Sutton Brook Remediation	10,000
Total Principal Paid	<u>5,686,072</u>
Total Interest Paid	<u>4,401,697</u>

<b>REVENUE REPORT</b>
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**Taxes/Interest/Penalties:**

Personal Property	3,224,654.55	
Real Estate	49,698,584.50	
Supplemental Taxes	29,765.25	
Deferred Taxes Redeemed	16,619.55	
Tax Liens Redeemed	753,209.95	
Foreclosure Vacated	-	
Tax Possession Sold	6,005.30	
Gain on Sale of Town Land	-	
Motor Vehicle Excise	3,306,953.84	
Boat Excise	3,199.79	
Penalties/Interest/Legal:		
Tax Titles	114,162.24	
Real/Pers/MVX	160,780.65	
Payments in Lieu of Taxes	-	
Assessor 38D	-	
Proforma Taxes	5,993.98	57,319,929.60

**Charges/Fees:**

Ambulance Charges	829,699.48	
Municipal Lien Certificates	45,975.00	
Collector Demands	96,822.49	
RMV Releases	21,220.00	
Trailer Park Fees	22,176.00	
Constable Fees	582.00	
Sundry Rentals	-	
Tower Rentals	666,874.00	
Miscellaneous	50,270.79	1,733,619.76

**From the Commonwealth:**

Abatements:		
Surviving Spouses/Veterans/Blind	22,590.00	
Schools:		
Chap. 70 Aid	12,877,110.00	
Transportation	19,233.00	
Charter Schools	406,463.00	
Police Incentive	34,350.00	
Veterans Benefits	82,223.00	
MEMA Reimbursement	10,167.00	
Lottery	2,452,240.00	
State Election Reimbursement	24,979.00	
State-Owned Land	142,672.00	
Medicaid Reimbursement	198,323.46	16,270,350.46

**Other Revenue Sources:**

Hotel Tax	464,372.00	
Investment Earnings	55,750.76	
Medicare D Reimbursement	146,633.81	
DPW Damage Recovery	-	
Veterans Reimbursement	-	
Medicare Reimbursement	3,776.16	
Sale of Fixed Assets	-	
Misc Reimbursements	-	
Transfers from Special Funds	-	670,532.73

**Departmental Fees:**

Manager/Selectmen	953.46	
Cable Franchise	338,378.97	
Assessors	3,925.50	
Treasurer/Collector	14,772.17	
Clerk	42,506.40	
Conservation	-	
Planning	22,152.96	
Appeals	3,450.00	
Police	4,521.45	
Towing Fees	7,380.00	
Special Detail Adm. - Police	37,862.16	
"    "    "    - Fire	177.60	
Fire Inspections	6,744.00	
Building	35,497.00	
Wiring	44,367.50	
Plumbing	75,560.00	
Weights/Measures	5,020.00	
Trash Carts	49,956.16	
CRT Collections	856.00	
Hazardous Waste	-	
Health Miscellaneous	1,672.40	
Dog Fees	60.00	695,813.73

**Licenses/Permits:**

Alcoholic Beverages	78,750.00	
Selectmen	10,130.00	
Police	3,112.50	
Fire	10,510.00	
Building	298,939.90	
Public Works	8,870.00	
Street & Sidewalk Openings	17,090.00	
Trench Safety	16,920.00	
Health	40,870.00	485,192.40

**Fines:**

State/Local Courts	69,900.33	
False Alarms	3,175.00	
Library	22,715.01	
Parking	16,550.40	
Marijuana	1,800.00	
Weights & Measures	-	
Zoning	-	114,140.74

**Total General Fund Revenue****77,289,579.42**

**FY2010 APPROPRIATION RECAP**

	<b>APPROPRIATED</b>	<b>EXPENDED</b>	<b>BALANCE</b>
<b>MODERATOR</b>			
Salary	450.00	450.00	0.00
Operating	75.00	0.00	75.00
<b>SELECTMEN</b>			
Salaries	25,732.96	25,257.71	475.25
Operating	184,196.56	183,196.56	1,000.00
<b>MANAGER</b>			
Salaries	279,472.53	277,308.93	2,163.60
Operating	8,704.88	6,358.86	2,346.02
<b>FINANCE COMMITTEE</b>			
Salaries	2,515.00	2,431.79	83.21
Operating	810.00	794.12	15.88
Reserve Fund	100,000.00	46,086.00	53,914.00
<b>ACCOUNTING</b>			
Salaries	212,445.00	212,444.66	0.34
Operating	6,901.00	6,635.35	265.65
Outlay	0.00	0.00	0.00
<b>COMPUTER SERVICES</b>			
Salaries	150,679.48	150,581.76	97.72
Operating	137,649.52	136,747.88	901.64
Outlay	0.00	0.00	0.00
<b>ASSESSORS</b>			
Salaries	204,595.00	202,464.13	2,130.87
Operating	31,491.78	25,161.32	6,330.46
<b>TREASURER/COLLECTOR</b>			
Salaries	241,992.00	241,276.35	715.65
Operating	134,100.00	113,447.87	20,652.13
<b>TOWN COUNSEL</b>			
	231,609.14	201,857.08	29,752.06
<b>PERSONNEL REVIEW BOARD</b>			
	0.00	0.00	0.00
<b>ADMIN. SERVICES</b>			
Salaries	24,310.70	23,178.28	1,132.42
Operating	20,647.30	15,336.24	5,311.06
<b>CLERK</b>			
Salaries	182,438.00	175,758.25	6,679.75
Operating	13,789.00	11,364.31	2,424.69
Outlay	0.00	0.00	0.00
<b>ELECTIONS</b>			
Salaries	45,212.00	38,189.94	7,022.06
Operating	16,864.00	15,431.68	1,432.32

	<b>APPROPRIATED</b>	<b>EXPENDED</b>	<b>BALANCE</b>
<b>REGISTRARS</b>			
Salaries	2,850.00	2,613.01	236.99
Operating	1,440.00	985.44	454.56
<b>PLANNING</b>			
Salaries	206,103.00	205,302.99	800.01
Operating	16,518.45	11,755.08	4,763.37
Outlay	0.00	0.00	0.00
<b>CABLE TV</b>			
Salaries	2,808.04	2,808.04	0.00
Operating	955.00	872.58	82.42
<b>TOWN HALL</b>			
Salaries	17,795.52	17,788.42	7.10
Operating	55,867.00	42,476.52	13,390.48
<b>AUXILIARY BLDG. UTILITIES</b>			
	44,241.00	30,577.31	13,663.69
<b>POLICE</b>			
Salaries	4,772,794.55	4,743,398.24	29,396.31
Operating	652,095.35	588,328.65	63,766.70
Outlay	144,657.00	144,657.00	0.00
<b>FIRE</b>			
Salaries	3,796,999.58	3,782,609.05	14,390.53
Operating	329,545.71	328,384.80	1,160.91
Outlay	108,785.00	105,393.70	3,391.30
<b>BUILDING</b>			
Salaries	149,246.00	147,015.82	2,230.18
Operating	5,286.00	5,104.82	181.18
Outlay	0.00	0.00	0.00
<b>EMERGENCY MANAGEMENT</b>			
Salaries	4,747.00	4,747.00	0.00
Operating	20,759.45	20,758.79	0.66
Outlay	28,770.50	28,770.41	0.09
<b>PARKING CLERK</b>			
Salaries	4,000.00	4,000.00	0.00
Operating	1,800.00	1,112.60	687.40
<b>SCHOOLS</b>			
Salaries	22,313,380.44	22,356,580.13	(43,199.69)
Operating	20,480,531.88	20,422,619.34	57,912.54
Outlay	23,633.80	23,633.80	0.00
<b>REGIONAL VOCATIONAL SCH.</b>			
	4,735,773.00	4,735,773.00	0.00
<b>DPW ADMINISTRATION</b>			
Salaries	114,676.00	112,064.21	2,611.79
Operating	65,038.82	42,507.97	22,530.85
Outlay	0.00	0.00	0.00
<b>DPW ENGINEERING</b>			
Salaries	39,477.76	39,477.76	0.00
Operating	2,517.00	966.55	1,550.45

	<b>APPROPRIATED</b>	<b>EXPENDED</b>	<b>BALANCE</b>
<b>DPW HIGHWAY</b>			
Salaries	565,209.92	564,007.63	1,202.29
Operating	153,498.06	146,546.20	6,951.86
Outlay	126,914.00	126,765.84	148.16
<b>DPW FORESTRY</b>			
Operating	53,360.00	48,051.54	5,308.46
Outlay	60,137.00	60,133.17	3.83
<b>DPW FLEET</b>			
Salaries	122,473.32	121,232.30	1,241.02
Operating	115,564.52	101,771.16	13,793.36
Outlay	17,306.10	17,306.10	0.00
<b>DPW ELECTRIC</b>			
Operating	5,250.00	4,715.50	534.50
Outlay	11,236.90	10,663.74	573.16
<b>SNOW / ICE</b>			
Salaries	75,500.00	141,172.65	(65,672.65)
Operating	126,000.00	497,393.81	(371,393.81)
<b>STREET LIGHTING</b>	176,187.02	169,611.78	6,575.24
<b>RUBBISH</b>			
Rubbish Collection	1,358,442.00	1,358,441.80	0.20
Rubbish Disposal	769,004.00	733,286.90	35,717.10
Condo Trash Collection	31,619.29	20,347.62	11,271.67
Legal Services	22,105.48	16,516.76	5,588.72
Sutton Brk Remediation	0.00	0.00	0.00
Recycling Programs	3,167.00	1,323.94	1,843.06
Rubbish Stabilization	75,000.00	75,000.00	0.00
<b>HEALTH</b>			
Salaries	251,268.32	250,249.50	1,018.82
Operating	14,504.00	10,454.29	4,049.71
<b>ELDERLY</b>			
Salaries	126,359.52	126,359.52	0.00
Operating	80,173.48	66,747.88	13,425.60
Outlay	0.00	0.00	0.00
<b>VETERANS SERVICES</b>			
Salaries	47,741.00	47,740.02	0.98
Aid	167,448.49	161,492.33	5,956.16
<b>EXCEPTIONAL CHILDREN</b>			
Salaries	17,261.40	16,393.60	867.80
Operating	14,603.60	14,242.92	360.68
<b>PATRIOTIC ACTIVITIES</b>	1,351.51	1,322.75	28.76
<b>LIBRARY</b>			
Salaries	640,231.29	628,575.90	11,655.39
Operating	261,623.00	229,884.14	31,738.86

	<b>APPROPRIATED</b>	<b>EXPENDED</b>	<b>BALANCE</b>
<b>RECREATION</b>			
Salaries	136,382.00	136,273.92	108.08
Operating	92,343.85	84,659.01	7,684.84
Outlay	30,560.00	30,560.00	0.00
<b>DEBT/INTEREST</b>			
Principal	930,080.00	930,080.00	0.00
Interest/Debt	296,699.53	296,699.53	0.00
Interest/Temp. Loans	1,999.47	0.00	1,999.47
<b>EMPLOYEE BENEFITS</b>			
Retirement	3,359,081.00	3,569,307.78	(210,226.78)
Teachers E.R.I.	0.00	0.00	0.00
Occup.Injury Reserve	80,795.00	80,795.00	0.00
Unemployment Comp.	47,184.62	47,184.23	0.39
Group Insurance	3,358,696.00	3,358,696.00	0.00
Medicare	173,974.55	154,525.55	19,449.00
<b>FIRE /LIABILITY INSURANCE</b>	249,426.00	249,426.00	0.00

<b>SEWER ENTERPRISE FUND BALANCE SHEET</b>
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**June 30, 2010**

**ASSETS**

Cash		1,743,335.17
Sewer Connections		
FY06	825,145.67	
FY07	827,263.64	
FY08	1,340,260.88	
FY09	2,683,985.11	
FY10	1,980,778.31	7,657,433.61
Sewer Rates		
FY09	52.18	
FY10	623,703.67	623,755.85
Sewer Liens		
FY09	-	
FY10	55,873.71	55,873.71
Sewer Connection Liens		
FY09	1,611.64	
FY10	50,929.76	52,541.40
<b>TOTAL ASSETS</b>		<b>10,132,939.74</b>

**LIABILITIES/RESERVES**

Warrants Payable		14,526.21
Accrued Payroll		6,594.07
Bans Payable		-
Special Detail Payable		-
Deferred Revenues		
Connection Liens	7,657,433.61	
Rates	623,755.85	
Liens	108,415.11	8,389,604.57
<b>TOTAL LIABILITIES</b>		<b>8,410,724.85</b>
FUND BALANCES:		
Encumbrance Reserve	177,435.69	
Reserved Expenditures	1,457,746.70	
Unreserved/Undesignated	87,032.50	
<b>TOTAL FUND BALANCES</b>		<b>1,722,214.89</b>
<b>Total Liabilities/Fund Balances</b>		<b>10,132,939.74</b>

<b>SEWER ENTERPRISE FUND REVENUE REPORT</b>
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**Sewer Enterprise Fund**

Bond Premiums	12,995.60
Interest	33,676.61
Demand Fees	7.93
Connection Fees	2,157,352.80
Sewer Rates	3,936,206.90
Sewer Liens	937,747.12
Drainlayer Renewal Fees	6,300.00
Application Fee	17,640.00
Miscellaneous Revenue	15,052.64
State Aid	-
Investment Earnings	41,523.24
Transfer From G/F	302,898.00

**Total Sewer Enterprise Fund Revenue**

**7,461,400.84**

**FY2010 SEWER OPERATING RECAP**

	<b>APPROPRIATED</b>	<b>EXPENDED</b>	<b>BALANCE</b>
<b>SELECTMEN</b>			
Salaries	396.00	396.00	0.00
Operating	1,576.00	1,576.00	0.00
<b>MANAGER</b>			
Salaries	16,566.00	16,566.00	0.00
Operating	212.00	212.00	0.00
<b>RESERVE FUND</b>	50,000.00	22,000.00	28,000.00
<b>ACCOUNTING</b>			
Salaries	5,598.00	5,598.00	0.00
Operating	161.00	161.00	0.00
<b>COMPUTER SERVICES</b>			
Salaries	2,420.00	2,420.00	0.00
Operating	287.00	287.00	0.00
Outlay	0.00	0.00	0.00
<b>ASSESSORS</b>			
Salaries	12,327.00	12,327.00	0.00
Operating	267.00	267.00	0.00
<b>TREASURER/COLLECTOR</b>			
Salaries	38,827.00	38,827.00	0.00
Operating	17,572.00	17,572.00	0.00
<b>TOWN COUNSEL</b>	9,188.00	9,188.00	0.00
<b>ADMIN. SERVICES</b>			
Salaries	1,568.00	1,568.00	0.00
Operating	203.00	203.00	0.00
<b>CLERK</b>			
Salaries	2,694.00	2,694.00	0.00
Operating	213.00	213.00	0.00
Outlay	0.00	0.00	0.00
<b>PLANNING</b>			
Salaries	2,869.00	2,869.00	0.00
Operating	268.00	268.00	0.00
Outlay	0.00	0.00	0.00
<b>TOWN HALL</b>			
Salaries	442.00	442.00	0.00
Operating	1,517.00	1,517.00	0.00
<b>AUXILIARY BLDG. UTILITIES</b>	1,067.00	1,067.00	0.00
<b>BUILDING</b>			
Salaries	37,821.00	37,821.00	0.00
Operating	82.00	82.00	0.00

	APPROPRIATED	EXPENDED	BALANCE
<b>DPW</b>			
Salaries	155,238.00	155,238.00	0.00
Operating	385,684.00	385,684.00	0.00
Outlay	11,739.00	11,739.00	0.00
<b>DPW SEWER</b>			
Salaries	244,934.00	242,045.48	2,888.52
Operating	1,209,355.79	1,178,383.40	30,972.39
Outlay	51,850.00	49,486.76	2,363.24
<b>HEALTH</b>			
Salaries	6,610.00	6,610.00	0.00
Operating	382.00	382.00	0.00
<b>DEBT/INTEREST</b>			
Principal	2,682,088.00	2,682,087.82	0.18
Interest/Debt	3,375,514.00	3,375,513.63	0.37
Interest/Temp. Loans	430,000.00	424,109.00	5,891.00
<b>EMPLOYEE BENEFITS</b>			
Retirement	157,419.00	157,419.00	0.00
Group Insurance	146,111.00	146,111.00	0.00
Medicare	6,570.00	6,570.00	0.00

<b>FY2010 SEWER CAPITAL EXPENDITURES</b>
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	EXPENDED	
Road Resurfacing	8,295.84	
Engineering Services	1,076,361.44	
Legal Services	92,744.42	
Paving Oversight	-	
Bond Issue Cost	53,093.17	
Easements	32,909.51	
Easement Settlements	32,424.91	
Transportation	-	
Supervisor Details	1,408.00	
Other Expenses	41,342.08	
Special Detail	74,309.50	
Construction	8,161,790.82	
Generator	-	
<b>Total Capital Expenditures</b>		<b>9,574,679.69</b>

<b>WATER ENTERPRISE FUND BALANCE SHEET</b>
--

**June 30, 2010**

**ASSETS**

Cash		(589,810.02)
Cross Connection		1,469.81
Refuse Access		10,359.22
Water Connections	-	-
Water Rates		
FY07	(0.61)	
FY08	247.19	
FY09	769.19	
FY10	703,675.09	704,690.86
Water Liens		
FY07	-	
FY08	-	
FY09	-	
FY10	71,614.97	71,614.97
Commercial Water Meters		1,374.00
<b>TOTAL ASSETS</b>		<b>199,698.84</b>

**LIABILITIES/RESERVES**

Warrants Payable		36,385.83
Accrued Payroll		38,482.32
Bans Payable		-
Due From State		-
Deferred Revenues		
Connections	1,469.81	-
Rates	704,690.86	
Refuse Access	10,359.22	
Liens	71,614.97	
Meter Replacement	1,374.00	789,508.86
<b>TOTAL LIABILITIES</b>		<b>864,377.01</b>
FUND BALANCES:		
Encumbrance Reserve	53,076.07	
Reserved Expenditures	-	
Unreserved/Undesignated	(717,754.24)	
<b>TOTAL FUND BALANCES</b>		<b>(664,678.17)</b>
<b>Total Liabilities/Fund Balances</b>		<b>199,698.84</b>

<b>WATER ENTERPRISE FUND REVENUE REPORT</b>
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**Water Enterprise Fund**

Bond Premiums	-
Interest	30,000.12
Demand Fees	13,825.44
Misc Water Service	12,305.11
Connection Fees	41,675.00
Water Rates	4,075,684.11
Water Liens	409,552.70
Application Fee	10,619.20
Water Meters	13,377.16
MTBE Settlement	44,370.89
Misc Revenue	443.41
Investment Earnings	4,353.08
Transfer From G/F	0.00

**Total Water Enterprise Fund Revenue**

**4,656,206.22**

<b>FY2010 WATER OPERATING RECAP</b>
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	<b>APPROPRIATED</b>	<b>EXPENDED</b>	<b>BALANCE</b>
<b>SELECTMEN</b>			
Salaries	396.00	396.00	0.00
Operating	1,576.00	1,576.00	0.00
<b>MANAGER</b>			
Salaries	16,566.00	16,566.00	0.00
Operating	212.00	212.00	0.00
<b>RESERVE FUND</b>	25,000.00	15,000.00	10,000.00
<b>ACCOUNTING</b>			
Salaries	5,598.00	5,598.00	0.00
Operating	161.00	161.00	0.00
<b>COMPUTER SERVICES</b>			
Salaries	2,420.00	2,420.00	0.00
Operating	14,662.00	10,949.50	3,712.50
Outlay	0.00	0.00	0.00
<b>ASSESSORS</b>			
Salaries	12,327.00	12,327.00	0.00
Operating	267.00	267.00	0.00
<b>TREASURER/COLLECTOR</b>			
Salaries	54,592.00	54,592.00	0.00
Operating	17,572.00	17,572.00	0.00
<b>TOWN COUNSEL</b>	9,188.00	9,188.00	0.00
<b>ADMIN. SERVICES</b>			
Salaries	1,568.00	1,568.00	0.00
Operating	203.00	203.00	0.00
<b>CLERK</b>			
Salaries	2,694.00	2,694.00	0.00
Operating	213.00	213.00	0.00
Outlay	0.00	0.00	0.00
<b>PLANNING</b>			
Salaries	2,869.00	2,869.00	0.00
Operating	268.00	268.00	0.00
<b>TOWN HALL</b>			
Salaries	442.00	442.00	0.00
Operating	1,517.00	1,517.00	0.00
<b>AUXILIARY BLDG. UTILITIES</b>	1,067.00	1,067.00	0.00
<b>FIRE</b>			
Salaries	70,000.00	70,000.00	0.00
<b>BUILDING</b>			
Salaries	29,150.00	29,150.00	0.00
Operating	82.00	82.00	0.00

	<b>APPROPRIATED</b>	<b>EXPENDED</b>	<b>BALANCE</b>
<b>DPW</b>			
Salaries	163,119.00	163,119.00	0.00
Operating	83,884.00	83,884.00	0.00
Outlay	11,739.00	11,739.00	0.00
<b>WATER DISTRIBUTION</b>			
Salaries	488,258.74	483,224.46	5,034.28
Operating	140,222.77	116,900.45	23,322.32
Outlay	48,671.01	44,168.78	4,502.23
<b>WATER TREATMENT</b>			
Salaries	712,384.78	712,154.72	230.06
Operating	1,099,799.36	960,093.98	139,705.38
Outlay	17,621.99	17,621.99	0.00
<b>HEALTH</b>			
Salaries	6,610.00	6,610.00	0.00
Operating	382.00	382.00	0.00
<b>DEBT/INTEREST</b>			
Principal	1,536,904.00	1,536,904.00	0.00
Interest/Debt	514,435.00	514,434.84	0.16
Interest/Temp. Loans	22,175.00	21,066.00	1,109.00
<b>EMPLOYEE BENEFITS</b>			
Retirement	333,767.00	333,767.00	0.00
Group Insurance	317,386.99	317,386.99	0.00
Medicare	12,879.00	12,879.00	0.00
	<b>5,780,849.64</b>	<b>5,593,233.71</b>	<b>187,615.93</b>

<b>FY2010 WATER CAPITAL EXPENDITURES</b>
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	<b>EXPENDED</b>	
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**Phase 8**

Engineering Services	0.00
Easements	0.00
Hydrants	1,285.00
Other Expenses	0.00
Construction	35,030.04

**Phase 9**

Road Resurfacing	0.00
Engineering Services	0.00
Easement Settlement	9,000.00
Hydrant Purchases	3,000.00
Construction	7,116.95

**Hydrant Replacement**

Engineering Services	0.00
Hydrant Replacements	1,116.76
Hydrant Purchases	29,690.00
Construction	0.00

**Water Meters**

Overtime	7,260.43
Other Equipment	346,426.47
Other Expenses	2,003.11
Meters and Software	543,877.59
Microwave Network	0.00
Meter Purchases	0.00

**Phase 7**

Road Resurfacing	0.00
Engineering Services	0.00
Hydrant Purchase	0.00
Other Expenses	0.00
Construction	10,094.16

**Phase 10**

Engineering Services	0.00
Hydrants	4,605.00
Construction	206,394.75

**Water Interconnect**

Engineering Services	0.00
Other Expenses	18,033.24
Construction	0.00

**Phase 11**

Engineering Services	14,820.00
Other Expenses	0.00
Construction	128,115.98

**Ames Hill Water Tank**

Equipment & Maintenance	18,923.65
Engineering Services	21,480.00
Other Expenses	9,804.02
Construction	258,398.00

# Board of Assessors

John J Kelley, Jr, MAA, Chairman  
 Barbara A Flanagan  
 Susan Moore, MAA

Phone: (978) 640-4330  
 Fax: (978) 851-4849  
 email: assessor@tewksbury-ma.gov

		<u>FY2010</u>	<u>FY2011</u>
Total Taxable Value of Real Property		\$3,726,235,700	\$3,572,860,000
Total Taxable Value of Personal Property		\$167,651,763	\$169,542,730
Total Taxable Value of Real + Personal Property		\$3,893,887,463	\$3,742,402,730
Total Value of Exempt Property		\$247,459,100	\$204,499,100
Tax Rates, /\$1000	Residential/Open Space	\$12.55	\$13.45
	Commercial/Industrial/Personal	\$19.77	\$21.28
	Combined	\$13.96	\$14.99
	Motor Vehicle Excise	\$25.00	\$25.00
Appropriations	Town Meeting(incl. enterprise funds)	\$91,573,296	\$95,286,050
	State & County	\$887,110	\$1,155,290
	Overlay of Current Year	\$1,157,856	\$983,083
	Other Amounts To Be raised	\$2,131,247	\$2,633,221
	Gross Amount To Be Raised	\$95,749,509	\$100,057,644
	Other Receipts(incl. enterprise receipts)	\$41,959,701	\$43,984,791
	Net Amount To Be Raised By Taxation	\$53,738,125	\$56,072,852

The Assessors' Office is open Monday through Thursday from 8:30am to 4:30pm.

# Treasurer's Cash

CASH ON HAND JUNE 30, 2009 .....	\$39,278,335.19
RECEIPTS TO JUNE 30, 2010 .....	130,269,263.58
	<b>\$169,547,598.77</b>

PAID ON WARRANTS TO JUNE 30, 2010 .....	(\$138,371,133.77)
BALANCE JUNE 30, 2010 .....	<b>\$31,176,465.00</b>

**DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT**

WATER PROJECT-GENERAL LAWS, CHAPTER 44 .....	17,780,452.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44 .....	\$91,972,976.81
	<b>\$109,753,428.81</b>

**STATEMENT OF TOWN DEBT  
FISCAL YEAR BASIS**

2011	6,381,746.91
2012	6,229,904.68
2013	6,080,279.11
2014	5,960,801.89
2015	5,761,866.20
2016	5,813,118.63
2017	5,859,703.77
2018	6,125,431.00
2019	6,602,731.00
2020	6,791,103.00
2021	7,353,701.00
2022	7,566,453.00
2023	7,479,361.00
2024	7,707,429.00
2025	7,600,660.00
2026	7,249,056.00
2027	7,367,623.00
2028	5,025,000.00
2029	3,235,000.00
2030	1,890,000.00
2031	380,000.00
2032	375,000.00
2033	375,000.00
2034	375,000.00
2035	375,000.00
TOTAL:	125,960,969.19

**STATEMENT OF INTEREST  
FISCAL YEAR BASIS**

2011	5,030,801.63
2012	4,745,508.90
2013	4,541,193.44
2014	4,335,433.46
2015	4,134,051.13
2016	3,917,287.90
2017	3,698,521.71
2018	3,492,483.85
2019	3,246,961.91
2020	2,970,392.96
2021	2,667,799.91
2022	2,362,304.62
2023	2,061,840.23
2024	1,761,577.33
2025	1,449,610.18
2026	1,134,874.28
2027	832,632.49
2028	527,556.26
2029	303,237.50
2030	162,100.00
2031	84,600.00
2032	67,500.00
2033	50,625.00
2034	33,750.00
2035	16,875.00
TOTAL:	53,629,519.69

**CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2010**

CONSERVATION	\$132,806.34
FOSTER SCHOOL FUND	\$24,276.28
PIERCE ESSAY FUND	\$1,602.79
CEMETERY PERPETUAL CARE FUND	\$22,581.85
STABILIZATION FUND	\$511,140.07
FAIRGRIEVE MEMORIAL FUND	\$215,655.88
MAHONEY FAMILY REWARD FUND	\$1,483.72
LIBRARY ENDOWMENT FUND	\$24,393.64
COMMUNITY PRESERVATION ACT	\$2,559,890.15
AFFORDABLE HOUSING	\$1,335,086.86
FIRE EQUIPMENT	\$75,166.22
FIRE PROTECTION GEAR	\$10,738.06
OTHER POST EMPLOYMENT BENEFITS	\$345,674.78
TOTAL	<b>\$5,260,496.64</b>

# Tax Collector

<u>REAL ESTATE</u>	<u>F/Y2011</u>	<u>F/Y2010</u>	<u>F/Y2009</u>	<u>F/Y2008</u>	<u>F/Y2007</u>	<u>F/Y2006</u>
COMMITMENTS	26,117,576.35	25,481,704.90	29,226.77			
O/S 7/1/09		25,115,129.81	929,717.55	(1,022.93)	(1,077.62)	
COLLECTIONS	27,982.88	49,258,348.45	701,105.97	8,252.21	1,361.91	
ABATEMENTS		279,833.05	49,268.81			
REFUNDS		150,032.64	85,246.97	3,120.30	164.67	
ADDED TO TAX TITLE		221,149.55	390,640.26	10,804.43		
DEFERRED TAXES		30,361.40				
TAX POSSESSION			324.61			
MISC ADJ		133,320.59	254.47	0.01	0.32	
<b>BALANCE 6/30/10</b>	<b>26,089,593.47</b>	<b>823,854.31</b>	<b>(96,893.89)</b>	<b>(16,959.26)</b>	<b>(2,274.54)</b>	<b>0.00</b>

<u>WATER/SEWER/SEWER CONN LIENS</u>	<u>F/Y 2011</u>	<u>F/Y2010</u>	<u>F/Y2009</u>	<u>F/Y2008</u>	<u>F/Y2007</u>	<u>F/Y2006</u>
COMMITMENTS		1,496,666.87				
O/S 7/1/09			146,007.73	441.41	(1,564.33)	
COLLECTIONS		1,274,752.66	74,002.62	174.30	(27.20)	
ABATEMENTS		1,327.69	4,217.19			
REFUNDS		628.08	1,265.93			
TAX POSSESSION						
ADDED TO TT		40,486.38	68,707.88	267.11		
DEFERRED		2,309.78				
MISC ADJ			1,265.67			
<b>BALANCE 6/30/10</b>	<b>0.00</b>	<b>178,418.44</b>	<b>1,611.64</b>	<b>0.00</b>	<b>(1,537.13)</b>	<b>0.00</b>

<u>PERSONAL PROPERTY</u>	<u>F/Y2011</u>	<u>F/Y2010</u>	<u>F/Y2009</u>	<u>F/Y2008</u>	<u>F/Y2007</u>	<u>F/Y2006</u>	<u>Prior Years</u>
COMMITMENTS	1,708,976.06	1,815,665.55					
O/S 7/1/09		1,566,006.80	67,737.66	23,766.02	10,447.39	5,379.53	16,042.82
COLLECTIONS	25.38	3,198,496.16	19,211.69	4,626.30	2,342.59		213.92
ABATEMENTS		68,225.82	4,241.45	1,357.18	1,199.91		
REFUNDS		236.11					
MISC ADJ			(8.77)				
<b>BALANCE 6/30/10</b>	<b>1,708,950.68</b>	<b>115,186.48</b>	<b>44,275.75</b>	<b>17,782.54</b>	<b>6,904.89</b>	<b>5,379.53</b>	<b>15,828.90</b>

<u>MOTOR VEHICLE EXCISE</u>	<u>F/Y2011</u>	<u>F/Y2010</u>	<u>F/Y2009</u>	<u>F/Y2008</u>	<u>F/Y2007</u>	<u>F/Y2006</u>	<u>Prior Years</u>
COMMITMENTS		3,032,273.93					
ADDL COMMITMENTS			444,406.00	5,188.58	680.83	347.50	
O/S 7/1/09			131,285.42	50,361.78	29,332.35	20,127.08	(278.66)
COLLECTIONS		2,808,876.34	524,320.10	29,781.53	10,213.86	3,524.11	3,059.28
ABATEMENTS		60,758.95	48,691.12	5,315.28	1,720.62	127.50	
REFUNDS		19,500.53	46,837.81	5,322.60	1,724.57	53.75	309.46
RESCINDED ABATEMENTS							3,028.75
MISC ADJ		(187.65)	(16.16)	1.64	(0.63)		(0.27)
<b>BALANCE 6/30/10</b>	<b>0.00</b>	<b>181,951.52</b>	<b>49,501.85</b>	<b>25,777.79</b>	<b>19,802.64</b>	<b>16,876.72</b>	<b>(0.00)</b>

<u>BOAT EXCISE</u>	<u>F/Y2011</u>	<u>F/Y2010</u>	<u>F/Y2009</u>	<u>F/Y2008</u>	<u>F/Y2007</u>	<u>F/Y2006</u>	<u>F/Y2005</u>
COMMITMENTS				5,537.00			
ADDL COMMITMENTS							
O/S 7/1/09					1,413.18	1,010.00	169.00
COLLECTIONS				3,129.79	45.00	25.00	
ABATEMENTS				725.00	35.00		
REFUNDS							
RESCINDED ABATEMENTS							
MISC ADJ				(0.14)	(0.18)		
<b>BALANCE 6/30/10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,682.07</b>	<b>1,333.00</b>	<b>985.00</b>	<b>169.00</b>

# Computer Services

2010 continues another challenging year for the Computer Services Department. Beside the normal support issues and activities, more new application and technical research projects were started and some were completed. The fiscal nature of the State continues to have a major impact on the department; staff retirements, new hires, training, new requests, and department reorganizations. The demand to computerize Town functions has increased and continues to exceed the IT staff capabilities. At this time, I want to thank my staff for their dedication and professionalism in these extremely trying times: Lisa Hanson, Systems Administrator (full-time).

With the hire of a new Town Manager, Richard Montuori, Computer Services now embarks on a new era of information exchange and communication. As Town Manager is brought up to speed on the current state of the department, the types of activities being performed, and the responsibilities being assigned, the department continues to evolve into the service driven entity that the Town user community needs as we go forward into the future for IT needs.

This year saw a major IT initiative from the Town Manager to purchase new units using department funding. 34 new HP Desktop PC's and 5 new HP laptops were procured, staged and deployed to the user community. These units were setup with Windows XP but licensed to be upgraded to Windows 7 at our discretion. In addition, Office 2007 was procured and deployed on the 39 units. Again the software is licensed to be upgraded to Office 2010 at our discretion.

With the above initiative, Town Manager approved the hiring of a contractor to assist staff in setting up and deploying the new PC's & laptops thus escalating the deployment schedule. Due to the success of the initial contracting effort, the contractor was brought back to assist in other projects such as; research, setup & deployment of SOPHOS (anti-virus), research & setup of Track-IT (Help Desk), quicker response to Engineering IT needs, assist in the network DHCP switch-over to VLAN1, and response to other support request. This help enabled staff members to focus on more intense and critical IT tasks.

The next major initiative from the Town Manager was the procurement of a limited number of seats on MEC's hosted Exchange server for designated Staff members and a standardization of cell phone purchases. The Exchange accounts provided enhanced web mail service to these key personnel and allowed for calendar sharing. The cell phones were then programmed to sync Contact lists & Calendars from office units and receive e-mails. This provided the user with the opportunity for faster response and information sharing. Computer Service procured the Exchange accounts from MEC, installed and setup Outlook for Exchange accounts on the user Desktop or laptop, transferred data from the other e-mail service and setup the cell phones. All other users remain on the MEC Courier Web-based Portal service.

The final major initiative was the purchase of MUNIS ASP, web-based access with hosted server. For 10 years, the Town ran MUNIS on an in-house server which Computer Service supported. With the assistance of the Computer Study Committee and presentations to the Finance Committee and Board of Selectmen, funding was put into the budget. Testing was done and the switch-over was performed in the Fall timeframe.

## **SOFTWARE APPLICATIONS:**

**Tyler/Munis** (Town Financial Application). These activities are the still the major focus of the Department:

- Continued to perform MUNIS administration tasks: Backups, maintenance of menu assignment and permissions, maintenance of ID and passwords, and MUNIS application updates and Linux updates.
- Removed MUNIS Messenger/Workflow communication to user. Using e-mail option instead.
- Participated in project with Auditor's Office to move selected users to PO Workflow process to control expenditures by putting in an approval scheme prior to ordering inventory.
- Responded to many requests for new/modified Crystal reports which have increased as key financial and DPW personnel require new detailed information in a format different from the canned MUNIS reports in making decisions. In addition, run requested reports for use. Some types of reports are as follows:
  - "Water Consumption for Sewer Customers Only".
  - "Employee History by Organization".
  - "Pay History by Organization".
  - "Street List with Parcel Numbers".
  - "Who had sewer installed and being charged".
  - "Water Consumption based on Period not Fiscal Year".
  - "Past 3 Years of UB Water Consumption".
  - "Notice of Advertising" and then generate letters.
  - "Sewer and Water 8100 & 8200 Accounts Budgeted & Expended".
  - "Boston Mutual Life".

- “Lists Non-Badger Accounts in Cycle 1 & 2”.
- Assisted in creation of Word documents, mail merge from MUNIS lists and/or print envelopes.
  - “Personal Property Tax Bill – Error”. Print letters and envelopes.
  - “Clarification Letter” for users who did not receive Water bills. Print letters and envelopes.
- Continued active support of Finance departments in creation and submission of W2 and 1099 files to Federal and State agencies, REAP report to State, CAMA process to transfer data from VISION and RRC to MUNIS, Tax Bill creation and printing, Motor Vehicle processing, and Boat Excise processing.
- Continued to work with TOKAY (backflow application for Water Treatment Plant) to extract data from MUNIS to feed into their system for use.
- Continued to attend certain MUNIS classes and seminars and the Annual User Conference. All are extremely useful and helpful in maintaining our level of expertise and as a contributor to new upgrades.
- Worked with MUNIS ASP to setup MUNIS router to connect to hosted server and then to backup of data from in-house server to hosted server in Falmouth, ME. Staff no longer needs to perform manual tape backup process internally.
- Worked closely with MUNIS ASP prior to actual switch-over by providing information to test conversion of data, setup ID’s and passwords on the MUNIS Portal security layer, and define actual steps for switch-over.
- Installed new MUNIS ASP software and icons on user Desktops & laptops for training and testing purposes. After switch-over, old icons removed and update Crystal software on selected user units.
- Worked closely with MUNIS ASP during switch-over activities to communicate issues and expedite correction. Activities continued over a couple of weeks to address all issues. All Crystal reports needed to be updated for MUNIS ASP.
- Continued administration of Business Objects: delivery of reports and adding new ones. Application is hosted at MUNIS.
- Setup venue to view several webinars on Version 8.1 and 8.2 Enhancement (Financial, Payroll/HR, Revenues, System Admin).
- Researched blocked EDI Notification e-mails from Eastern Bank to Town Treasurer. Vendor using multiple IP addresses and were blocked. Working with MEC, white-listed selected IP addresses.

**Tyler/MUNIS - School Department:**

- Per request, Crystal Reports installed on selected user units and permissions provided to allow them to create reports by themselves.
- Responded to all inquiries by employees related to Direct Deposit e-mails.
- Participated in conference calls with MUNIS Project leader and School Department.
- Reviewed 403B process in MUNIS with School staff.
- Assisted School IT staff to troubleshoot printing issues in MUNIS.
- Per request, created new/modified School-related Crystal reports:
  - “School Annual Salary “.
  - “Direct Deposit” added Balloon Payments.
  - “Annual Salary Statements for Teachers”.

**Water Meter Change-out Program/Badger (Wireless Meter Reading):**

- Attended monthly project status meetings, planning meetings, individual task meetings, and training sessions.
- Maintained software levels on the server and all user PC’s.
- Imported all Badger Meter Inventory files received for new meter and MTU shipments into MUNIS to automatically create new items for use in UB rather than manually enter.
- Participated with DPW Project manager in conference calls with York, ME Water District and Kennebunk Water and site visit by Portsmouth, RI Water. These water entities were interested in our experience with Badger, the GalaxyNet and later Read Center applications and interaction with MUNIS.
- Participated in replacement of GalaxyNet application with new Badger Read Center application on server and client PC’s. Setup training session for users. Badger did remote installation on Server. Worked with Badger to verify conversion of data. Unable to import history due to low memory.

- Procured 16mb of memory for server in order to restore history under Read Center.
- Procured and installed Windows Server 2008 R2 in order to see the new 16mb of memory.
- Work with DPW Project Manager troubleshooting meter connection issues, installation of new Gateway at Regina S Drive, and troubleshoot gateway connection issues.
- Created many requested Crystal reports in MUNIS.

**IMC** (Police & Fire Dispatch application) activities are focused on the Fire Server portion only:

- Continued to support the Fire Department when requested by Deputy Chief.
- Worked with Police IT staff when upgrades are available and schedule time for server and client PC work.

**VISION & RRC** (Assessor applications) activities continued:

- Staff functions in more of a consulting role to Town Assessor.

**LaserFiche** (Document Imaging system) activities on hold:

- Continued to provide support to Accounting Office for document scanning into the system.
- Replaced Fujitsu Scanner (not working) with new Panasonic Scanner. Installed on LaserFiche PC.
- Due to budget cuts, project is on hold with no planning or research being done.

**Civil3D/AutoCAD** (Engineering Design & Drawing application) activities continued:

- Staff functions in more of a consulting role to users in DPW and Engineering.
- Setup database on a network server with 2 floating seats for access by users.

**ESRI** (Engineering Mapping application / GIS) activities continued:

- Staff functions in more of a consulting role to users in DPW/Engineering.
- Installed new concurrent licenses(2 floating seats) on network server.
- Per request, procured updated ArcEditor with Publisher for GIS Administrator and new ArcView for other editing users.

**H20MAP/Water** (Networked Water Simulation application) activities continued:

- Staff functions in more of a consulting role to DPW/Engineering.
- Setup database on a network server with 2 floating seats for access by users.

**H20MAP/Sewer** (Local Sewer Simulation application) activities continued:

- Staff functions in more of a consulting role to DPW/Engineering.
- Updated local setup of application on Project Manager's PC.

**MEC** (Merrimack Education Center - ISP providing Town E-mail & Internet access):

- Provided support to unblock needed web sites by request and after evaluation of need. Current policy is to block all non-business related sites per current MEC block lists.
- Installed new JoeBox (version 3 – 3.1.1) for use as Firewall to Town services. New version allows for additional monitoring and blocking capabilities.
- Procured a new Verizon FIOS line to replace current T1 line at a reduction in cost. In addition, a low-end COMCAST line was procured as a backup to the Verizon line. With MEC's help, both lines were configured on the new JoeBox and setup to seamlessly switch service if primary line drops.
- Staff attended training sessions at MEC and User Group meetings.

**Town E-mail** (Web Exchange Server and Web Portal Application):

- Continued to maintain e-mail accounts by performing the following administrative tasks on request: create new accounts, edit accounts, and delete accounts upon termination of employee ( also coordinate termination message bounce backs, redirection of user e-mails to another account and saving / deletion of current e-mails in the InBox).
- Provided support to research when e-mails are being blocked during sending and/or receiving.

- Per request, initiated retrieval of past e-mails from Archives. Contracted with MEC for E-mail archiving.

**SERVTracker** (Senior Center Application):

- Procured web-based version instead of in-house server version. Still having network issues.

**Town Web Site** (Outsourced to Virtual Town Hall):

- The FrontPage application was removed from all user PC's in departments at the Town Hall Annex, departments at the DPW, Recreation Department, departments at the Town Hall, and Water Treatment Plant.
- Virtual Town Hall application "First Class installed on selected user Desktops and laptops.

**Sophos** (Anti-Virus and Anti-SPAM Application):

- Researched replacement application for McAfee. Determined SOPHOS was best fit for Town needs in the future.
- Procured application, installed on the new network server and started to perform internal testing prior to deployment into user community.

**Track-IT** (Help Desk Application to receive and track support calls):

- Procured application, installed on a standalone PC and started to perform internal testing prior to availability into user community.

**Other Software Projects:**

- Installed GPS unit on DPW/Project Manager's PC and is used by several departments.
- Installed Google Earth on several PC's at the DPW and Captain's PC at Center Fire Station.
- Per request, creation of a number of new shared folders on a server for multiple user access.

**HARDWARE PROJECTS:**

The Department continues to provide primary support to the Town User community except Police and Library (consult):

**Ricoh Copiers:**

- Worked with RICOH to enable new digital copier/scanner in Town Manager's Office to be a networked & MUNIS printer with double-sided printing.

**Microwave Network:**

- Setup quarterly technical Microwave meetings with all technical users and implementers.
- Continued to install HP ProCurve switches in Town facilities as funds are available. Plan is to have a device in all facilities to monitor activity and connectivity remotely.
- Coordinated with Police Department to change all devices from VLAN2 to VLAN1 and a new IP scheme. Project entails changing IP addressing on all desktops and laptops from static to dynamic (DHCP). At this time, all Town facilities have been switched over and only the servers have not been completed. Police department awaiting State approval for new IP scheme so Safety Department have not been switched over.
- Because of lack of staff knowledge and experience, a network consultant has been hired to assist in the maintenance and implementation of networking features as the Town Network grows. Also contacted when Town Network crashes and staff cannot resolve problem.
- Started to learn how to troubleshoot network problems but progress very slow due to limited staff time availability.

**Other Hardware Projects:**

- Procured new HP server as replacement for current Network server which is over 8 years old. Unit can be used in the future Virtualization server setup being planned with the Computer Study Committee as new architecture of services provided. Server setup was out-sourced to Advizex due to lack of knowledge and resources.
- Assisted Media Director & Valley Communications in installation of new PC-based video studio editor for message board on COMCAST and VERIZON Town channels. Provided monitor and keyboard for unit.
- Per request, installed new bar code scanners on user desktops in the Treasurer/Collector's Office to expedite bill processing. Worked with Kelley & Ryan to setup and test scanners with enhanced bills with bar codes added. Work with MUNIS to confirm interaction with new bar code scanners.

## **PUBLICATIONS:**

- The department continues to support the following:
  - create Annual Town Report,
  - produce departmental business cards on request,
  - scan forms and produce Word templates or documents,
  - provide service to transpose paper documents to Word or Excel format.

## **OTHER TASKS:**

- Remain active member of the Computer Study Committee in proposing and presenting needed IT initiatives to increase chances of funding. Committee presented the MUNIS ASP initiative to the Finance Committee and Board of Selectmen and was accepted and funded. Committee also created a survey for departments heads to rate service provided by Computer Service. Project on hold due to minimal response.
- Staff attended various meetings, demos and seminars such as: MGISA professional organizations bi-monthly meetings; FINCOM for questions on budget, transfers and department requests; Advizex seminars (“Virtual Data Center Strategies”); EMC sales meet & greet; Full Circle demo on Web based/online Permitting; PPSI on printer support; SkillPath “The Women’s Conference”; Vault Logix “Off-Site Data Storage”; Webinar on “Windows 7 Migration”.

Computer Services continues to directly or indirectly provide support to several other town application systems; provide additional individual user training on PC application use; maintain and procure additional computer equipment; provide Help Desk support; provide consulting support on a variety of computer related issues and projects; attend free seminars and training classes to maintain and increase our knowledge level; evaluate new hardware and software; and attend User Group and professional meetings.

Respectively submitted,  
Stephen M. Hattori  
MIS Director

# EMPLOYEE EARNINGS

## TOWN EMPLOYEE EARNINGS

Name	Net Pay	Details	Total OT	Gross Pay	Name	Net Pay	Details	Total OT	Gross Pay
<b>Administrative Services</b>					<b>Administrative Services</b>				
RIVERA, MICHELE L.	8,185.48	0.00	0.00	8,185.48	BEATTIE, MARY.	592.00	0.00	0.00	592.00
ROSE, WILLIAM A.	53,170.00	0.00	0.00	53,170.00	BRADLEY, RUTH.	468.00	0.00	0.00	468.00
<b>Assessor</b>					<b>Assessor</b>				
FLANAGAN, BARBARA A.	1,200.00	0.00	0.00	1,200.00	BRADY, JEAN E.	484.00	0.00	0.00	484.00
FOLEY, JOANNE P.	34,700.28	0.00	52.00	34,752.28	BRENDEN, VIRGINIA F.	124.00	0.00	0.00	124.00
KELLEY, JOHN J.	86,942.09	0.00	0.00	86,942.09	BROTHERS, ARTHUR T.	584.00	0.00	0.00	584.00
MOORE, SUSAN E.	1,200.00	0.00	0.00	1,200.00	BROTHERS, KATHLEEN M.	1,074.00	0.00	0.00	1,074.00
SINGLETON, CHRISTINE.	47,389.50	0.00	1,021.57	48,411.07	BULLEN, SUSAN M.	576.00	0.00	0.00	576.00
TRAUB, LINDA M.	53,923.60	0.00	0.00	53,923.60	CALLAHAN, ANNE M.	475.00	0.00	0.00	475.00
<b>Auditors</b>					<b>Auditors</b>				
BREKALIS, KAREN E.	37,038.69	0.00	168.32	37,207.01	CANNISTRARO, SANDRA A.	460.00	0.00	0.00	460.00
GILL, DONNA J.	86,356.50	0.00	0.00	86,356.50	CAREY, ELIZABETH A.	342.00	0.00	0.00	342.00
WALSH, DONNA M.	100,485.36	0.00	0.00	100,485.36	CARROLL, ALICE A.	403.00	0.00	0.00	403.00
<b>Board of Selectmen</b>					<b>Board of Selectmen</b>				
GAY, DAVID H.	4,500.00	0.00	0.00	4,500.00	CASAZZA, MARY A.	1,116.00	0.00	0.00	1,116.00
JOHNSON, TODD R.	5,400.00	0.00	0.00	5,400.00	CASEYMS, ELINOR M.	120.00	0.00	0.00	120.00
SEARS, DOUGLAS W.	4,500.00	0.00	0.00	4,500.00	CHANDLER, BARBARA L.	624.00	0.00	0.00	624.00
STRONACH, ANNE MARIE.	4,500.00	0.00	0.00	4,500.00	COLMAN, JUDITH A.	210.00	0.00	0.00	210.00
WILSON, SCOTT D.	4,500.00	0.00	0.00	4,500.00	COVIELLO, ANNE B.	112.00	0.00	0.00	112.00
<b>Building Department</b>					<b>Building Department</b>				
BAGNI, RICHARD J.	757.76	0.00	0.00	757.76	COVIELLO, JOHN.	978.00	0.00	0.00	978.00
CATHCART, DAWN E.	53,684.02	0.00	349.22	54,033.24	D'AMICO, BERTHA M.	40.00	0.00	0.00	40.00
DELANEY, JEREMIAH.	9,377.28	0.00	0.00	9,377.28	DIBELLA, MARY P.	480.00	0.00	0.00	480.00
JOHNSON, EDWARD P.	73,839.54	0.00	0.00	73,839.54	FLANAGAN, JANET A.	96.00	0.00	0.00	96.00
NONNI, PAUL J.	615.00	0.00	0.00	615.00	FRASER, EVELYN.	416.00	0.00	0.00	416.00
O'KEEFE, NANCY A.	50,040.85	0.00	0.00	50,040.85	FRENCH JR, WARREN J.	352.00	0.00	0.00	352.00
SARGENT, DAVID.	13,515.80	0.00	0.00	13,515.80	FRONGILLO, KATHERINE L.	436.00	0.00	0.00	436.00
SULLIVAN, HAROLD J.	9,566.72	0.00	0.00	9,566.72	GEARTY, LOUISE A.	692.00	0.00	0.00	692.00
WILD, PAUL A.	6,440.96	0.00	0.00	6,440.96	GIBBS, RUTH A.	495.00	0.00	0.00	495.00
<b>Cable TV</b>					<b>Cable TV</b>				
DUNLEVY, EVAN W.	708.00	0.00	0.00	708.00	GOLEN, ALICE.	832.00	0.00	0.00	832.00
KERR, PAUL R.	1,626.50	0.00	0.00	1,626.50	HAINES, DONNA G.	412.00	0.00	0.00	412.00
RICCIARDI, CHRISTOPHER R.	640.00	0.00	0.00	640.00	HANSFORD, JOAN P.	592.00	0.00	0.00	592.00
<b>Computer Services</b>					<b>Computer Services</b>				
HANSON, LISA A.	54,166.49	0.00	0.00	54,166.49	HANSON, SUSAN A.	368.00	0.00	0.00	368.00
HATTORI, STEPHEN M.	100,983.52	0.00	0.00	100,983.52	HILL, CLAIRE B.	136.00	0.00	0.00	136.00
<b>Council On Aging</b>					<b>Council On Aging</b>				
BRABANT, LINDA R.	83,034.05	0.00	0.00	83,034.05	HOOD, JUDITH R.	160.00	0.00	0.00	160.00
NOEL, ROBERT S.	39,234.60	0.00	2,417.25	41,651.85	HURTON, PRISCILLA.	104.00	0.00	0.00	104.00
<b>Department of Public Works</b>					<b>Department of Public Works</b>				
BELIDA, ROBERT A.	70,121.72	0.00	22,654.09	92,775.81	IPPOLITO, JEANNETTE C.	180.00	0.00	0.00	180.00
BROTHERS, MICHAEL S.	57,994.94	0.00	986.49	58,981.43	KEEFE, ELLEN M.	875.00	0.00	0.00	875.00
CAREY, PATRICK R.	50,902.62	0.00	17,217.93	68,120.55	KOBELSKI, CAROL M.	596.00	0.00	0.00	596.00
CHANDLER, KENNETH.	58,024.72	0.00	20,211.06	78,235.78	LAFFEY, CHERYLE A.	620.00	0.00	0.00	620.00
CHANDLER JR, WILLIAM.	74,603.29	0.00	18,370.46	92,973.75	LAROSA, PEARL.	348.00	0.00	0.00	348.00
CHENG, DEBBIE.	4,176.00	0.00	54.00	4,230.00	LINSOTT, JANE A.	588.00	0.00	0.00	588.00
CONLON, KEVIN M.	66,653.15	0.00	15,970.36	82,623.51	LYNCH, BERNICE L.	472.00	0.00	0.00	472.00
DEROCHE, GEORGE W.	74,092.57	0.00	23,984.80	98,077.37	MAC INNIS, ROBERT B.	508.00	0.00	0.00	508.00
DONOVAN, MICHAEL B.	63,904.86	0.00	12,508.06	76,412.92	MAHER, KATHERINE M.	850.00	0.00	0.00	850.00
GATH, BRIAN R.	64,876.49	0.00	12,252.93	77,129.42	MALONEY, MARIE E.	64.00	0.00	0.00	64.00
GIANNETTI, FRANK P.	64,534.15	0.00	1,247.48	65,781.63	MCGRATH, DOROTHY E.	865.00	0.00	0.00	865.00
GILBERT, BRIAN M.	102,142.16	0.00	0.00	102,142.16	MCKENNA, ROSE M.	464.00	0.00	0.00	464.00
GILBERT, LAWRENCE J.	65,709.94	0.00	5,825.12	71,535.06	MCNAMARA, PATRICIA M.	520.00	0.00	0.00	520.00
GITSCHIER, ERIK R.	64,594.09	0.00	6,806.45	71,400.54	MCNAUGHT, PAUL L.	584.00	0.00	0.00	584.00
HIRTLE, MATHEW T.	61,732.31	0.00	1,736.21	63,468.52	MCNAUGHT, RUBY N.	464.00	0.00	0.00	464.00
JAQUEZ, CARLOS L.	47,589.93	0.00	0.00	47,589.93	MEGENS, ANSJE.	248.00	0.00	0.00	248.00
KANE, LAWRENCE G.	53,586.26	0.00	3,495.78	57,082.04	METCALF, JEAN P.	60.00	0.00	0.00	60.00
LADDERBUSH, MARLENE M.	64,511.72	0.00	5,303.63	69,815.35	MORRISSEY, DENISE M.	384.00	0.00	0.00	384.00
LAYNE, KENNETH W.	57,519.66	0.00	6,119.12	63,638.78	MURPHY, JANET E.	527.00	0.00	0.00	527.00
LIGHTFOOT, JAMES M.	87,174.51	0.00	10,758.35	97,932.86	NICHOLS, ADAM P.	436.00	0.00	0.00	436.00
MARION, BERNARD H.	59,689.57	0.00	6,140.91	65,830.48	NICHOLS, ALEX D.	252.00	0.00	0.00	252.00
MARION II, LOUIS E.	57,526.60	0.00	5,496.81	63,023.41	NICKERSON, DIANE V.	200.00	0.00	0.00	200.00
MCCARTHY, WILLIAM J.	56,078.75	0.00	11,203.86	67,282.61	NILES, MILDRED A.	348.00	0.00	0.00	348.00
MINER JR, ROBERT H.	63,397.34	0.00	13,126.73	76,524.07	NIVEN, MAUREEN P.	76.00	0.00	0.00	76.00
NAZARIAN, NINA.	55,721.64	0.00	0.00	55,721.64	O'BRIEN DEE, RITA.	901.00	0.00	0.00	901.00
PAGLIA, REGINA M.	64.37	0.00	0.00	64.37	PEPIN, MARY.	383.00	0.00	0.00	383.00
PATTERSON, SUSAN M.	48,705.37	0.00	0.00	48,705.37	PERROTTA, TERESA M.	1,080.00	0.00	0.00	1,080.00
PETERS, MICHAEL D.	65,504.84	0.00	12,467.05	77,971.89	PILCHER, MARY.	1,009.00	0.00	0.00	1,009.00
PRATT, JOHN S.	55,774.52	0.00	12,708.51	68,483.03	POLLARD, GAIL A.	954.00	0.00	0.00	954.00
RIDEOUT, REID L.	1,995.97	0.00	0.00	1,995.97	PORTER, JEAN C.	364.00	0.00	0.00	364.00
RUIZ, MICHAEL D.	6,375.00	0.00	0.00	6,375.00	POWER, DANIEL E.	96.00	0.00	0.00	96.00
SALERNO, JOHN M.	65,628.22	0.00	10,441.62	76,069.84	QUAGLIA, P. JERRY.	475.00	0.00	0.00	475.00
STEIN, MICHELE J.	73,561.05	0.00	0.00	73,561.05	RAVAGNI, ADELE R.	624.00	0.00	0.00	624.00
TODDARD, RICHARD E.	67,403.10	0.00	31,003.41	98,406.51	ROBBIO, HELEN H.	116.00	0.00	0.00	116.00
STRONACH, TIMOTHY.	63,555.55	0.00	18,927.03	82,482.58	ROBBIO, STEPHEN F.	252.00	0.00	0.00	252.00
VIEWEG JR, EDWARD L.	68,444.82	0.00	5,690.58	74,135.40	SANBORN, ELDA P.	676.00	0.00	0.00	676.00
WARD, JACK W.	65,460.40	0.00	15,951.76	81,412.16	SARGENT, CHARLOTTE M.	156.00	0.00	0.00	156.00
WESTAWAY, RICHARD L.	70,494.23	0.00	14,871.91	85,366.14	SARTORI, ANITA.	124.00	0.00	0.00	124.00
ZEDIANA, LEWIS W.	90,503.44	0.00	0.00	90,503.44	SHEEHAN, LINDA D.	152.00	0.00	0.00	152.00
<b>Election Officers</b>					<b>Election Officers</b>				
ANDERSON, CAROLYN M.	352.00	0.00	0.00	352.00	SIANO, LAURIE A.	666.00	0.00	0.00	666.00
ARCAND, NOREEN.	232.00	0.00	0.00	232.00	STANTON, HELEN F.	352.00	0.00	0.00	352.00
BAIRSTOW, LAURENCE B.	354.00	0.00	0.00	354.00	SURRAN, DENISE G.	72.00	0.00	0.00	72.00
BASTARDO, DOROTHY A.	336.00	0.00	0.00	336.00	TURCOTTE, SANDRA E.	54.00	0.00	0.00	54.00
BEATTIE, ELEANOR M.	1,110.00	0.00	0.00	1,110.00	WOLFF, CECILIA T.	120.00	0.00	0.00	120.00
<b>Fire Department</b>					<b>Fire Department</b>				
					YARBROUGH, JUDITH A. 786.00 0.00 0.00 786.00				
					<b>Exceptional Children</b>				
					BREKALIS, KRISTIN L. 2,018.50 0.00 0.00 2,018.50				
					CELLA, ALLISON M. 1,958.00 0.00 0.00 1,958.00				
					DOHERTY, KEVIN M. 3,008.00 0.00 0.00 3,008.00				
					DUFFY, JAMES J. 1,958.00 0.00 0.00 1,958.00				
					FLYNN, CHESTER H. 4,032.46 0.00 0.00 4,032.46				
					HENDRIGAN, TYLER J. 1,236.00 0.00 0.00 1,236.00				
					VOTO, JOSHUA P. 1,424.00 0.00 0.00 1,424.00				

Name	Net Pay	Details	Total OT	Gross Pay	Name	Net Pay	Details	Total OT	Gross Pay
AUSTIN, SCOTT D.	61,451.90	640.00	12,360.41	74,452.31	AGGANIS, KOSTA A.	0.00	156.00	0.00	156.00
BROTHERS, PATRICK M.	56,878.38	0.00	9,376.72	66,255.10	BARBATO, BRIAN E.	0.00	156.00	0.00	156.00
BROTHERS, WILLIAM P.	68,107.19	0.00	7,284.55	75,391.74	BJORCKGREN, ROBERT M.	67,726.84	12,741.76	12,365.54	92,834.14
BRUCE, JAMES W.	70,309.10	0.00	11,176.87	81,485.97	BRUNER, ROBERT J.	1,575.90	0.00	0.00	1,575.90
CALISTRO, ROBERT B.	73,560.67	0.00	6,657.86	80,218.53	CAMACHO, CLAUDIO E.	5,211.27	0.00	34.89	5,246.16
CALLAHAN, MICHAEL P.	77,792.95	704.00	19,898.12	98,395.07	CAPUANO, KAREN M.	52,823.40	0.00	1,799.63	54,623.03
CARNEY, DAVID A.	68,078.04	310.00	11,781.67	80,169.71	CARAPPELLUCCI, MATTHEW J.	38,533.23	2,565.92	8,735.98	49,835.13
DOGHERTY, JOSEPH S.	61,224.55	0.00	11,583.26	72,807.81	CASEY, JOHN M.	54,577.51	12,713.60	11,786.20	79,077.31
DOHERTY, PATRICK S.	60,464.63	2,101.17	12,623.76	75,189.56	CASEY, THOMAS M.	73,177.26	11,719.60	10,571.52	95,468.38
ELLIOTT, TODD E.	50,603.86	640.00	8,841.70	60,085.56	CHANHABOUN, SONIA M.	8,235.46	0.00	0.00	8,235.46
FORERO, OSCAR O.	63,801.98	440.00	12,509.37	76,751.35	CICERO, CHRISTINE M.	21,500.23	0.00	2,850.34	24,350.57
FORTUNATO, JOSEPH C.	61,752.88	640.00	15,409.03	77,801.91	COLUMBUS, RYAN M.	88,432.55	0.00	17,576.79	106,009.34
FOWLER, JOHN R.	56,948.85	1,120.00	8,492.75	66,561.60	CONLEY, ROBERT C.	23,590.84	1,153.28	2,779.27	27,523.39
GIASULLO, JEFFREY .	63,717.31	1,120.00	14,371.22	79,208.53	CONNOR, PATRICK M.	21,910.36	0.00	255.57	22,165.93
GIASULLO JR, JAMES A.	61,222.33	0.00	10,617.99	71,840.32	COOKE, THOMAS M.	63,738.59	5,103.92	3,856.15	72,698.66
GILLIS, JOSEPH S.	56,579.60	0.00	1,861.48	58,441.08	COOPER, THERESE J.	3,190.70	0.00	0.00	3,190.70
GOSSE, WILLIAM R.	57,099.39	480.00	10,214.46	67,793.85	COPPI, THOMAS J.	7,905.94	0.00	0.00	7,905.94
GOURLEY JR, RUSSELL W.	68,990.83	0.00	6,196.63	75,187.46	COTE, CHRISTOPHER C.	6,514.08	0.00	563.92	7,078.00
GREER JR, DONALD .	71,509.33	480.00	15,846.13	87,835.46	COVIELLO, CHRISTOPHER J.	88,162.25	10,756.00	14,301.12	113,219.37
GUTTADAURO, PAUL F.	68,275.33	0.00	10,591.77	78,867.10	CROWE, JOHN J.	48,460.43	0.00	3,229.68	51,690.11
HAMM, RICHARD E.	62,338.67	320.00	11,829.48	74,488.15	DELUCIA JR, JOSEPH F.	0.00	5,590.00	0.00	5,590.00
HAZEL, MICHAEL A.	102,917.03	0.00	0.00	102,917.03	DICALOGERO, CYNTHIA J.	0.00	7,396.00	0.00	7,396.00
HOLDEN, TIMOTHY J.	60,466.76	960.00	13,056.16	74,482.92	DONOGHUE, JOHN.	0.00	12,910.56	0.00	12,910.56
HURLEY, BRIAN J.	64,241.80	0.00	7,487.08	71,728.88	DONOVAN, ALFRED P.	2,793.38	0.00	0.00	2,793.38
KARLBERG, DAVID R.	63,825.09	0.00	10,960.71	74,785.80	DONOVAN, ALFRED P.	0.00	3,249.17	0.00	3,249.17
KEARNS, JOSEPH W.	62,286.17	0.00	13,470.98	75,757.15	DONOVAN, MICHAEL A.	62,521.07	4,251.76	6,395.76	73,168.59
KEDDIE, SCOTT A.	75,909.56	2,218.00	25,865.05	103,992.61	EVANS, DEBORA E.	0.00	4,044.00	0.00	4,044.00
KERR, GARY O.	73,563.10	960.00	12,660.02	87,183.12	FARNUM, BRIAN J.	58,308.69	1,526.08	11,857.11	71,691.88
LAWRIE, DALE M.	61,241.47	0.00	2,245.99	63,487.46	FARRELL, JOHN B.	0.00	18,121.99	0.00	18,121.99
LEVY JR, DAVID W.	57,097.43	320.00	11,466.83	68,884.26	FIELD, ROBERT D.	78,710.58	20,955.88	6,951.16	106,617.62
LITTLE, ROBERT .	59,655.70	0.00	11,022.93	70,678.63	GATH, LEE A.	0.00	1,174.49	0.00	1,174.49
MACKAY, BRIAN R.	51,659.34	0.00	9,407.27	61,066.61	GATH, PHILIP M.	46.91	803.37	0.00	850.28
MACKAY, RICHARD .	153,066.50	0.00	0.00	153,066.50	GATTO, JASON D.	0.00	312.00	0.00	312.00
MCGLAUFLIN, RUSSELL J.	68,634.04	0.00	13,646.19	82,280.23	GAYNOR, SCOTT P.	94,818.73	5,420.00	12,234.18	112,472.91
MERRILL, MICHAEL B.	55,524.52	320.00	11,331.85	67,176.37	GONZALEZ, ANDRE .	64,605.05	0.00	17,085.01	81,690.06
MERRILL MORGADO, CHRISTINA M.	56,573.53	0.00	8,799.61	65,373.14	GRIFFIN, KIMBERLY A.	47,281.89	0.00	6,056.64	53,338.53
MURPHY IV, THOMAS J.	56,573.53	320.00	13,774.57	70,668.10	HADLEY, HERBERT Y.	0.00	4,552.32	0.00	4,552.32
NIVEN, TIMOTHY .	75,132.07	0.00	15,464.24	90,596.31	HANLEY, ERIC E.	58,001.60	9,521.68	5,708.63	73,231.91
PERRY, SUSAN M.	50,941.27	0.00	0.00	50,941.27	HARRINGTON, PATRICK J.	71,403.97	5,504.80	2,451.13	79,359.90
POWERS, STEPHEN M.	69,092.72	2,386.00	11,768.45	83,247.17	HAZEL, GEORGE W.	0.00	10,355.75	0.00	10,355.75
ROSEMOND, ALAN L.	60,776.49	320.00	13,864.56	74,961.05	HENEHAN, KEVIN T.	0.00	2,925.75	0.00	2,925.75
RYAN, JAMES P.	28,237.41	0.00	0.00	28,237.41	HIDISH, VICTOR A.	0.00	440.00	0.00	440.00
SANDBERG, KENNETH J.	59,165.29	640.00	12,389.36	72,194.65	HILDEBRAND, MARK .	0.00	312.00	0.00	312.00
SAWICKI, DANIEL D.	56,573.53	0.00	13,270.48	69,844.01	HOLLIS, JAMES H.	68,881.03	13,267.40	21,948.93	104,097.36
SITAR, DANIEL J.	62,418.05	1,166.00	14,790.58	78,374.63	HOPKINSON, RICHARD A.	0.00	3,566.00	0.00	3,566.00
SITAR JR, MICHAEL W.	94,148.13	0.00	26,658.13	120,806.26	HYDE, PHILIP C.	0.00	2,795.96	0.00	2,795.96
SMALL, DANIEL T.	61,222.29	0.00	11,667.20	72,889.49	JAREK, JOHN .	0.00	15,845.73	0.00	15,845.73
SPENCER, STEVEN M.	58,127.39	480.00	12,431.11	71,038.50	JAREK, MATTHEW J.	0.00	156.00	0.00	156.00
VASAS, ALBERT J.	78,677.90	0.00	31,771.81	110,449.71	JOP III, WALTER J.	72,618.67	14,746.16	6,181.12	93,545.95
VISCIONE, JON .	73,587.95	480.00	10,995.56	85,063.51	JOYCE, ROBERT F.	6,003.48	0.00	0.00	6,003.48
VONKAHLE, VANCE .	69,975.98	0.00	1,625.58	71,601.56	KANDROTAS, STEPHEN .	0.00	6,511.04	0.00	6,511.04
YOST, DANIEL W.	56,573.53	800.00	10,353.20	67,726.73	KELLEY, JOSEPH C.	68,182.94	19,618.80	5,885.56	93,687.30
<b>Health Department</b>					KELLY, TIMOTHY W.	78,158.51	9,980.08	12,420.64	100,559.23
CLEMENT, LOU-ANN C.	80,251.14	0.00	313.25	80,564.39	KENNEDY, ALICE M.	55,486.60	0.00	401.92	55,888.52
DESMOND, VIRGINIA F.	23,339.38	0.00	263.33	23,602.71	KERBER, DANIEL P.	66,976.81	29,173.20	15,648.75	111,798.76
FERNALD, BRIAN G.	24,393.53	281.47	0.00	24,675.00	LEFEBVRE, CHRISTOPHER A.	21,894.38	0.00	0.00	21,894.38
FERNALD, MARY E.	315.00	0.00	0.00	315.00	LEVY, DAVID W.	0.00	7,715.27	0.00	7,715.27
FRENCH, PHILLIP L.	315.00	0.00	0.00	315.00	LOZADO, GEORGE M.	54,277.49	6,702.88	12,199.45	73,179.82
GORRASI, PAMELA J.	3,687.00	0.00	0.00	3,687.00	LUMSDEN, RICHARD S.	0.00	568.00	0.00	568.00
KINNON, CHRISTINE E.	315.00	0.00	0.00	315.00	MACKAY, LAUREN E.	46,417.76	0.00	3,663.32	50,081.08
MCHATTON, RALPH M.	405.00	0.00	0.00	405.00	MANLEY, MARY T.	13,429.52	0.00	0.00	13,429.52
SHEEHAN, EDWARD J.	315.00	0.00	0.00	315.00	MARTIN, EDWARD L.	0.00	25,877.24	0.00	25,877.24
TREARCHIS, DEAN .	65,923.33	0.00	0.00	65,923.33	MCCARTHY, BRIAN P.	0.00	2,486.00	0.00	2,486.00
WESTAWAY, BARBARA .	48,547.98	0.00	0.00	48,547.98	MCCLAFFERTY, SHARON J.	0.00	3,276.00	0.00	3,276.00
<b>Library</b>					MCKENNA, JAMES .	106,408.14	156.00	13,834.50	120,398.64
BANGS, JUDY A.	39,907.40	0.00	1,181.86	41,089.26	MCLEOD, KATHRYN Q.	66,288.78	0.00	0.00	66,288.78
BOC, NOELLE E.	61,763.52	0.00	105.75	61,869.27	MCMAHON, MARKUS E.	66,502.78	18,179.72	3,504.09	88,186.59
BURKE, JENNIFER L.	37,775.64	0.00	1,510.15	39,285.79	MCMAHON, SEAN M.	0.00	730.00	0.00	730.00
CONNOLLY, JILL M.	11,428.56	0.00	103.90	11,532.46	MCNAMARA, JASON R.	40,678.25	970.96	11,899.02	53,548.23
DESHLER JR, MICHAEL T.	43,202.63	0.00	1,930.16	45,132.79	MIANO, DAVID M.	49,935.55	0.00	3,904.19	53,839.74
FAHERTY, CHERYL A.	37,595.49	0.00	0.00	37,595.49	MONTAS, ARIEL A.	5,180.12	0.00	496.57	5,676.69
GIARRUSSO, DIANE M.	28,575.59	0.00	0.00	28,575.59	MOSHER, BEVERLY B.	0.00	8,892.00	0.00	8,892.00
HAYES, ROBERT L.	38,275.48	0.00	428.15	38,703.63	MULVEY, JESSICA L.	66,886.33	0.00	5,568.34	72,454.67
HINDERER, JENNIFER E.	5,574.54	0.00	0.00	5,574.54	NEWCOMB, MICHAEL S.	21,894.38	0.00	29.33	21,923.71
HOLLAND, GAIL M.	39,089.45	0.00	571.32	39,660.77	NEWTON, EILEEN .	44,304.46	0.00	0.00	44,304.46
MARTIN, AMY M.	33,760.17	0.00	569.26	34,329.43	NEWTON, JOSEPH A.	28,089.82	415.09	4,668.18	33,173.09
MATLIN, ERIN A.	8,538.37	0.00	145.37	8,683.74	NICOSIA, PAUL J.	52,717.87	6,707.04	7,143.59	66,568.50
MOONEY, HELEN D.	38,175.10	0.00	100.56	38,275.66	OLIVEIRA, CHRISTOPHER D.	3,543.23	1,196.00	157.66	4,896.89
SALVATO, JOYCE .	35,654.66	0.00	0.00	35,654.66	O'NEILL, BRIAN R.	64,869.02	0.00	16,047.51	80,916.53
SANGER, LISBET F.	46,054.99	0.00	1,001.48	47,056.47	PALTRINERI, ALEX W.	51,974.99	7,732.00	5,906.78	65,613.77
TOOMBS, MARY E.	55,486.60	0.00	0.00	55,486.60	PAVAO, MICHAEL A.	34,663.83	7,606.08	3,964.67	46,254.58
TOPPIN, JOANNE R.	39,707.01	0.00	1,298.54	41,005.55	PELRINE, STEPHEN .	225.04	16,938.36	0.00	17,163.40
<b>Moderator</b>					PERRY, MARK .	82,565.39	6,193.52	6,218.92	94,977.83
LAYNE, WARREN R.	450.00	0.00	0.00	450.00	PETERSON, DENNIS .	0.00	391.76	0.00	391.76
<b>Planning Board</b>					PETERSON JR, DENNIS J.	65,278.78	12,987.00	16,183.61	94,449.39
DIPRIMO, LINDA A.	55,486.60	0.00	0.00	55,486.60	PHILLIPS, PETER J.	0.00	312.00	0.00	312.00
FOWLER, ROBERT .	573.75	10,254.34	0.00	10,828.09	PICCOLO, ARTHUR M.	56,624.04	673.76	4,053.48	61,351.28
JOHNSON, MELISSA A.	6,008.53	0.00	0.00	6,008.53	PICCOLO JR, ALBERT A.	60,088.36	15,747.68	10,934.26	86,770.30
JOHNSON, STEPHEN G.	573.25	0.00	0.00	573.25	POISSON, KAREN A.	47,808.84	0.00	13,145.84	60,954.68
PLUNKETT, DAVID J.	1,080.00	0.00	0.00	1,080.00	PORTER, KIM M.	18,160.96	0.00	0.00	18,160.96
POLCHLOPEK, WALTER S.	62,308.76	0.00	0.00	62,308.76	POWERS, JOHN R.	0.00	21,941.90	0.00	21,941.90
REED, NANCY L.	765.00	0.00	0.00	765.00	PRATT JR, DOUGLAS E.	54,663.60	720.00	13,682.55	69,066.15
ROMANO, CHERYL A.	438.44	0.00	0.00	438.44	REESE, KEREN J.	64,296.51	0.00	3,215.10	67,511.61
SADWICK, STEVEN J.	102,989.27	0.00	102,989.27	205,978.54	REESE, KEVIN .	72,102.56	6,563.04	9,267.62	87,933.22
SPADA, VINCENT W.	765.00	0.00	0.00	765.00	REGAN, PETER L.	56,624.03	240.00	3,705.43	60,569.46
TORNAME, SALVATORE M.	127.50	0.00	0.00	127.50	RICCARDI, KIMBERLY A.	60,088.35	160.00	4,534.22	64,782.57
<b>Police Department</b>					RINGWOOD, PAUL .	0.00	7,910.00	0.00	7,910.00
					RUSSO, ALYSIA M.	62,521.04	2,403.00	7,972.21	72,896.25

Name	Net Pay	Details	Total OT	Gross Pay	Name	Net Pay	Details	Total OT	Gross Pay
RYSER , JAMES T.	61,436.30	632.00	3,746.68	65,814.98	MORGAN , ASHLEY A.	2,271.50	0.00	0.00	2,271.50
SCHWALB JR , WILLIAM L.	23,545.36	10,539.20	269.45	34,354.01	NOLAN , ROBERT J.	66,819.10	0.00	8,163.53	74,982.63
SCOTT , CHRISTOPHER M.	60,088.36	13,813.12	7,029.16	80,930.64	PATTERSON , ROY E.	81,600.05	0.00	0.00	81,600.05
SHEEHAN , MICHAEL P.	58,539.04	0.00	0.00	58,539.04	SEMENZA , CRAIG M.	1,504.00	0.00	0.00	1,504.00
SHEEHAN , TIMOTHY B.	139,285.86	0.00	0.00	139,285.86	SIMAS , STEVEN J.	1,488.00	0.00	0.00	1,488.00
SMALL , MATTHEW L.	53,524.13	0.00	1,891.37	55,415.50	TABER , ERIK C.	3,525.50	0.00	0.00	3,525.50
SOUZA , JONATHAN J.	34,192.84	1,556.00	3,706.36	39,455.20	WELCH , BRIANNA D.	3,278.00	0.00	0.00	3,278.00
STEPHENS , ROBERT A.	88,877.30	12,370.00	9,056.79	110,304.09	WELCH , TYLER J.	21,930.75	0.00	330.36	22,261.11
STOTIK , PATRICIA J.	51,075.26	0.00	5,163.67	56,238.93	<b>Registrars</b>				
SULLIVAN , EDWARD M.	57,812.80	0.00	2,408.59	60,221.39	CREAMER , EDWARD D.	750.00	0.00	0.00	750.00
TARPEY , WILLIAM B.	6,821.46	0.00	0.00	6,821.46	TEAGUE , FRANCIS A.	847.26	0.00	0.00	847.26
TORRES , STEVEN M.	81,251.13	4,296.96	4,975.42	90,523.51	TEAGUE , RUTH A.	915.75	0.00	0.00	915.75
TRELEGAN , COLIN L.	4,960.35	0.00	0.00	4,960.35	<b>School Building Committee</b>				
TREMBLAY , TRAVIS N.	0.00	2,939.17	0.00	2,939.17	MCLAUGHLIN , MARIA L.	1,736.06	0.00	0.00	1,736.06
VOTO , JOHN S.	105,248.39	0.00	0.00	105,248.39	<b>Town Clerk</b>				
VOZZELLA , ERICA G.	4,322.47	0.00	0.00	4,322.47	DOHERTY , JAMIE M.	13,098.70	0.00	0.00	13,098.70
WACKROW , JAMES F.	0.00	1,737.17	0.00	1,737.17	GRAFFEO , DENISE .	53,330.38	0.00	2,346.25	55,676.63
WARREN , BRIAN .	80,450.72	790.00	4,024.35	85,265.07	NICHOLS , MARY-ANN O.	75,204.81	0.00	0.00	75,204.81
WELCH , JENNIE A.	57,578.67	0.00	4,007.21	61,585.88	POWER , ELENA .	13,526.41	0.00	0.00	13,526.41
WESTAWAY , ROBERT L.	0.00	5,059.52	0.00	5,059.52	SULLIVAN , MICHELE B.	30,005.63	0.00	660.38	30,666.01
WHITEHOUSE , JACK L.	0.00	4,739.04	0.00	4,739.04	<b>Town Hall</b>				
WILKINSON JR , WILLIAM J.	0.00	6,942.49	0.00	6,942.49	RAY , SANDRA M.	27,485.01	0.00	139.06	27,624.07
WILLIAMS JR , JAMES F.	85,936.01	7,016.00	9,889.96	102,841.97	<b>Town Manager</b>				
WOOD , MARK P.	0.00	5,685.17	0.00	5,685.17	BARBEAU , SANDRA A.	95,098.70	0.00	0.00	95,098.70
WORTH , GARIN F.	49,129.52	0.00	5,199.63	54,329.15	CHAMBERS , HELEN M.	64,290.72	0.00	0.00	64,290.72
YOST , GEORGE E.	1,250.00	0.00	0.00	1,250.00	MARCHANT , ANNETTE M.	3,152.66	0.00	0.00	3,152.66
<b>Recreation Department</b>					MONTUORI , RICHARD A.	144,677.26	0.00	0.00	144,677.26
AMATO , NICHOLAS C.	4,582.50	0.00	0.00	4,582.50	TAMBOLI , JEANINE M.	30,454.41	0.00	0.00	30,454.41
BIBO , GERALDINE P.	2,178.00	0.00	0.00	2,178.00	<b>Treasurer/Collector</b>				
BIBO , LAUREN N.	30,747.68	0.00	0.00	30,747.68	BLAKENEY JR , WILLIAM L.	65,010.40	0.00	4,388.25	69,398.65
CALLAHAN , KEEGAN E.	1,716.00	0.00	0.00	1,716.00	EWING , LUCILLE M.	50,713.12	0.00	1,484.18	52,197.30
CANADA , DANIEL L.	2,255.00	0.00	0.00	2,255.00	GATH , DEBRA .	48,906.54	0.00	0.00	48,906.54
COPPI , MATTHEW J.	26,694.48	0.00	1,501.89	28,196.37	GILBERT , SUSAN D.	35,371.39	0.00	39.82	35,411.21
DIRUSSO , ERIC G.	3,822.18	0.00	178.24	4,000.42	LANGLOIS , LORRAINE M.	58,443.55	0.00	0.00	58,443.55
DIRUSSO , IAN J.	3,856.83	0.00	178.24	4,035.07	LIGHTFOOT , DOROTHY A.	2,462.96	0.00	0.00	2,462.96
HAMM , MARIA C.	6,272.50	0.00	0.00	6,272.50	SMITH , JANET K.	73,820.91	0.00	0.00	73,820.91
HAMM , THEODORE R.	5,351.50	0.00	0.00	5,351.50	<b>Veterans</b>				
MCCARTHY , KEITH T.	3,498.00	0.00	0.00	3,498.00	WILLIAMS , JAMES F.	47,557.11	0.00	0.00	47,557.11

**SCHOOL EMPLOYEE EARNINGS**

<u>Name</u>	<u>Salary</u>	<u>Other Earnings</u>	<u>Gross Pay</u>
ABATE-UPSON, CYNTHIA	69,562.38	626.46	70,188.84
ABBOTT, MARY	21,957.81	10,505.05	32,462.86
ACHILLA, ANN M	7,966.88	0.00	7,966.88
ADAMS, MARY LOUISE B	61,321.67	1,366.12	62,687.79
ADAMS, ROBIN J	13,146.12	0.00	13,146.12
ADELMAN, SHARON B	1,997.01	0.00	1,997.01
AFOUXENIDES, ELENI	8,735.39	0.00	8,735.39
AGOSTINELLI, KAREN	15,874.46	345.77	16,220.23
AIELLO, MARY BETH J	58,553.49	390.57	58,944.06
ALLARD, JUDITH M	65,559.10	1,819.63	67,378.73
ALUKONIS, LINDA	16,231.97	436.33	16,668.30
AMATO, NICHOLAS C	29,754.32	5,860.57	35,614.89
AMPONSAH, JUDITH	934.92	0.00	934.92
ANDERSON, KATHLEEN	63,980.72	781.76	64,762.48
ANGELO, LAURIE	22,059.92	12,063.12	34,123.04
ANKOMAH, PHILOMINA G	6,948.46	1,841.59	8,790.05
ANSLEY, ERIKA M	12,803.55	120.38	12,923.93
ARAUJO, HENRIETTA L	113.21	0.00	113.21
AREY, DEBORAH A	2,925.06	0.00	2,925.06
ARNOLD, JENNIFER R	67,968.82	301.90	68,270.72
AUGUSTUS, ALLISON M	731.09	0.00	731.09
AYLWARD, BRIAN	67,588.49	14,554.14	82,142.63
AYLWARD, ROBERT	4,634.00	0.00	4,634.00
BAILEY, LISA J	62,834.42	489.08	63,323.50
BAKER O'BRIEN, KAREN M	74,577.74	3,673.95	78,251.69
BANCROFT, KAREN J	60,132.35	2,292.16	62,424.51
BARBOZA, ANNA I	6,642.18	0.00	6,642.18
BARLETTA, ANNE M	200.00	0.00	200.00
BARNES, MARYANN M	3,342.20	0.00	3,342.20
BARNETT, SUSAN K	74,518.98	14,075.83	88,594.81
BARRIO, KELLY A	50,998.88	10,825.54	61,824.42
BASILIERE, MARCO P	58,520.40	392.47	58,912.87
BASTERI, CYNTHIA A	31,250.00	0.00	31,250.00
BASTERI, LAWRENCE J	11,804.33	0.00	11,804.33
BATTAGLIA, TERESA	18.98	0.00	18.98
BEDARD, MAUREEN	13,554.33	0.00	13,554.33
BELL, DONNA M	365.01	0.00	365.01
BELLISTRI, ANDREW F	54,820.13	6,017.03	60,837.16
BELLO, TERRIOAN	2,010.37	0.00	2,010.37
BENNETT, DEBORAH E	16,231.97	1,596.46	17,828.43
BENNETT, ELAINE M	16,532.67	3,940.00	20,472.67
BENNING, KRISTINE	21,289.79	3,421.33	24,711.12
BENVENUTO, KATHLEEN M	12,647.30	0.00	12,647.30
BERGLUND, KAREN	2,393.24	0.00	2,393.24
BERNSTEIN, DAVID C	14,363.83	452.85	14,816.68
BETTENCOURT, SANDRA C	76,476.14	0.00	76,476.14
BEVILAQUA, LISA	4,613.44	0.00	4,613.44
BILODEAU, CATHLEEN	73,915.74	1,835.84	75,751.58
BLAIR, CANDACE M	27,411.18	3,471.85	30,883.03
BLISS, GAIL	68,752.76	1,377.00	70,129.76
BONUGLI, NANCY E	3,225.00	0.00	3,225.00
BORGES, JOANNE C	6,650.40	0.00	6,650.40
BOUCHER, AMANDA L	3,183.06	0.00	3,183.06
BOUDREAU, MARILYN C	6,729.97	860.14	7,590.11
BOUDREAU-HILL, DONNA M	78,194.72	2,574.54	80,769.26
BOURGEOIS, CHRISTINE C	6,183.59	107.21	6,290.80
BOURGEOIS, MARIE R	17,512.51	0.00	17,512.51
BOWDEN, DONNA M	64,699.63	256.62	64,956.25
BOYLE, NANCY M	60,466.28	12,417.28	72,883.56
BRACE, JOANN	21,939.79	2,721.57	24,661.36
BRADLEY, HEATHER L	41,950.73	7,651.64	49,602.37
BRADLEY, LOREEN R	131,123.18	0.00	131,123.18
BRADLEY, MARK A	8,630.00	0.00	8,630.00
BRADLEY, THOMAS M	4,634.00	0.00	4,634.00
BRENNAN, ANNE R	21,469.74	1,685.02	23,154.76
BREWIN, DEBORAH A	66,209.71	487.59	66,697.30
BRIGIDA, ROBERT M	59,511.37	3,597.42	63,108.79
BRIMER, CATHERINE	5,000.00	1,266.66	6,266.66
BROTHERS, MICHAEL A	1,530.00	0.00	1,530.00
BROWN, DEBORAH M	6,819.36	0.00	6,819.36
BROWNE, JULIE A	18,061.47	30.19	18,091.66
BRUFF, KIMBERLY M	47,464.81	405.77	47,870.58
BUCKLEY, LINDA J	360.75	0.00	360.75
BUCKLEY, WILLIAM Q	4,419.75	0.00	4,419.75
BUEHLER, DEBORAH J	55,750.48	196.24	55,946.72
BURGOYNE, CATHERINE A	6,156.27	0.00	6,156.27
BURKE, DARLENE	4,754.51	0.00	4,754.51
BURKE, JOSEPH E	39,155.97	1,469.58	40,625.55
BUSH, TAMMY A	19,907.29	392.47	20,299.76
BYRNES, ANTOINETTE	10,390.24	0.00	10,390.24
BYRNES, JOHN	65,382.61	18,719.88	84,102.49
CAFARELLI, CHRISTINE M	1,671.63	0.00	1,671.63
CALLAHAN, CHLOE A	63,515.81	150.00	63,665.81
CALLANAN, EILEEN F	12,449.70	9,370.00	21,819.70
CALLANAN, ERIN E	828.13	0.00	828.13
CALLANAN, SCOTT B	2,996.00	0.00	2,996.00
CAMERON, ALLISON E	26,344.18	392.48	26,736.66
CAMIRE, RICHARD	67,968.82	7,998.47	75,967.29
CAMPBELL, COURTNEY E	49,803.51	190.00	49,993.51
CANTWELL, JASON W	592.18	0.00	592.18
CAPONE, BARBARA M	817.51	0.00	817.51
CAPPIELLO, NANCY A	2,526.38	0.00	2,526.38
CAREW, LISA	280.78	0.00	280.78

<u>Name</u>	<u>Salary</u>	<u>Other Earnings</u>	<u>Gross Pay</u>
CAREY, GERTRUDE M	5,000.00	1,300.00	6,300.00
CAREY, KEVIN R	45,234.41	0.00	45,234.41
CAREY, MICHAEL P	43,230.29	8,009.25	51,239.54
CARLETON, KATHRYN H	59,991.31	940.45	60,931.76
CARLINO, LOREN M	64,503.80	309.45	64,813.25
CARPENITO, THOMAS A	62,990.80	6,217.61	69,208.41
CARRILLO, MARY J	5,977.42	0.00	5,977.42
CARROLL, PATRICIA A	6,704.90	0.00	6,704.90
CARTER, CHRISTINE M	1,232.32	0.00	1,232.32
CARTER, LINDA	13,969.17	160.00	14,129.17
CARY, CAROL A	483.94	0.00	483.94
CASEY, CATHERINE A	563.34	0.00	563.34
CASEY, KATHLEEN	31,511.21	6,342.36	37,853.57
CASPARIUS, BARBARA J	1,776.00	0.00	1,776.00
CASTIGLIONE, LINDA	5,914.80	0.00	5,914.80
CATHERWOOD, WILLIAM	39,724.61	6,889.75	46,614.36
CECERE, GRETCHEN L	6,257.96	0.00	6,257.96
CERULLO, TERESA M	2,683.48	0.00	2,683.48
CHACE, ETHEL M	75,710.03	181.14	75,891.17
CHAN, MARJORIE J	63,180.84	0.00	63,180.84
CHANAKI, KAREN G	55,722.57	0.00	55,722.57
CHASAN, LISA	69,485.46	5,205.45	74,690.91
CHASE-ANDERSON, MARY ELLEN	15,347.03	11,261.16	26,608.19
CHEMALY, JEFFREY S	2,343.75	0.00	2,343.75
CHOUDHURY, SHWETA P	19,616.14	158.50	19,774.64
CIAMPA, KELLEY A	454.02	0.00	454.02
CICCOLELLA, ELAINE P	22,147.51	285.00	22,432.51
CINTOLO, KAREN	67,588.49	927.42	68,515.91
CLARK, SUSAN M	46,680.10	2,320.20	49,000.30
CLAYTON, ROBIN J	935.18	0.00	935.18
CLONEY, CHARLENE D	32,606.00	271.71	32,877.71
COAKLEY, TARA M	300.00	0.00	300.00
COHAN, JOANNE	6,501.25	0.00	6,501.25
COLANTUONI, ADAM C	37,094.60	0.00	37,094.60
COLMAN, JUDITH A	37.47	0.00	37.47
CONNELY, BARBARA A	654.11	0.00	654.11
CONNELL, KATHLEEN J	74,162.69	845.34	75,008.03
CONNERTY, EDWARD T	13,703.13	120.76	13,823.89
CONRAD, KATHLEEN E	47,464.81	875.51	48,340.32
CONTALONIS, MAUREEN	5,327.41	0.00	5,327.41
CONWAY, KARLA	1,500.00	0.00	1,500.00
COPPOLA, PAULA B	637.01	0.00	637.01
COTE, CHRISTINE	21,939.79	78.30	22,018.09
COUGHLAN, ROSEMARY A	67,529.82	3,905.00	71,434.82
COUGHLIN, CHARLES E	40,101.06	7,920.58	48,021.64
COUGHLIN, MARIANNE D	6,959.30	1,234.66	8,193.96
COURNOYER, LISA T	73,809.47	2,015.23	75,824.70
COVEL, CAROLYN A	3,709.26	0.00	3,709.26
COVINO, CHRISTA M	13,097.64	60.00	13,157.64
COWAN, SARA B	42,011.83	2,152.62	44,164.45
CRAFT, LESLEY A	6,870.02	656.25	7,526.27
CREMIN, CHRISTINE M	67,968.82	140.39	68,109.21
CREMINS, EDWARD D	69,476.91	241.52	69,718.43
CUMMINGS, GERALDINE M	85,801.38	1,741.18	87,542.56
CURLEY, JESSICA L	23,047.34	120.76	23,168.10
CURLEY, PENNY	160.00	0.00	160.00
CURLEY, ROSE	45,855.23	0.00	45,855.23
CURTIN, BARBARA A	14,011.26	200.00	14,211.26
CURTIN, PAULA M	22,147.51	19,490.19	41,637.70
DARRIGO, LISA A	13,113.76	0.00	13,113.76
DAVIS, JANET	52,494.88	1,026.27	53,521.15
DAVOS, DIANE	60,188.11	90.57	60,278.68
DEANGELIS, LORI E	7,493.61	2,203.87	9,697.48
DEARING, MAURA A	69,358.66	48.30	69,406.96
DECAROLIS, BRANDI M	55,895.14	276.24	56,171.38
DEGRECHIE, SHELLEY A	66,577.39	792.51	67,369.90
DEISLINGER, KATHRYN M	52,494.88	0.00	52,494.88
DELUCIA, FRANCES	59,511.37	0.00	59,511.37
DEMATTIA, DEBRA A	7,892.36	602.45	8,494.81
DEMERS, MARC A	59,991.31	7,129.16	67,120.47
DEMOS, SHANNON	59,511.37	7,951.43	67,462.80
DEPIERRO, DONNA M	16,052.24	1,096.91	17,149.15
DERMODY, JOSEPH J	60,014.56	3,600.85	63,615.41
DESHLER, MARYANN J	21,939.79	108.30	22,048.09
DESJARDINS, BRYAN	58,700.84	5,497.07	64,197.91
DESROCHERS, LISA E	68,979.91	309.45	69,289.36
DEVEAU, KATHERINE M	52,494.88	416.64	52,911.52
DEVINCENTIS, NICOLETTA	33,706.67	1,403.84	35,110.51
DEWING, HENRY	37,697.29	115.31	37,812.60
DIBISEGLIA, GLADYS	4,413.79	0.00	4,413.79
DICIACCIO, MARY	9,872.22	0.00	9,872.22
DICK, BRIAN H	2,997.00	0.00	2,997.00
DICK, MICHELLE M	12,665.65	1,915.61	14,611.26
DICREDICO, BRITTANY L	430.34	0.00	430.34
DICREDICO, KIMBERLY A	430.34	0.00	430.34
DIFELICE, ALLISON	13,244.70	180.00	13,424.70
DIKEMAN, KIMBERLY J	45,668.68	264.17	45,932.85
DIRK, MELISSA C	10,845.21	0.00	10,845.21
DIROCCO, LEO	23,350.90	6,124.00	29,474.90
DOBBIN, TRAVIS M	39,499.25	2,552.50	42,051.75
DOHERTY, DEREK	5,334.00	0.00	5,334.00
DOHERTY, LAURIE A	16,231.97	526.34	16,758.31
DOHERTY, MARIA M	29,417.32	1,253.49	30,670.81

<u>Name</u>	<u>Salary</u>	<u>Other Earnings</u>	<u>Gross Pay</u>
DONAHUE, LISA M	6,138.85	0.00	6,138.85
DONNELLY, ANN M	12,682.80	0.00	12,682.80
DOUGHUE, JOHN	9,570.21	0.00	9,570.21
DOOLAN, ROBERT D	66,628.45	4,178.86	70,807.31
DOOLEY, CAROLYN E	66,577.39	0.00	66,577.39
DORRANCE, ROSAMOND J	93,853.18	1,516.73	95,369.91
DOUCETTE, ANNE M	21,469.74	765.00	22,234.74
DROUIN, RONALD	66,577.39	7,027.00	73,604.39
DOUFFILL, MERCY E	71,119.13	377.38	71,496.51
DUNCAN, ANNE	68,685.46	6,831.24	75,516.70
DUPLESSIS, LESLIE A	23,246.28	0.00	23,246.28
DVORAK, CAROLYN A	6,465.10	0.00	6,465.10
DYKEMAN, LYNN E	39,241.14	4,735.52	43,976.66
DZIADOSZ, JUDITH ANN	5,869.36	0.00	5,869.36
EARLY, PAUL D	72,206.48	1,622.82	73,829.30
EDGERTON, EAMON M	61,557.36	966.08	62,523.44
ELDRINGHOFF, MARY S	76,689.22	128.32	76,817.54
ELWELL, JOANNE M	22,147.51	6,791.14	28,938.65
EMERSON, TIFFANY J	66,209.71	571.71	66,781.42
ENOS, TERESA A	60,340.18	271.71	60,611.89
EVANGELISTA, GERALDINE	3,049.98	0.00	3,049.98
EVANGELISTA, JOANNA N	805.56	0.00	805.56
FABIANO, JENNIFER J	20,780.60	11,365.50	32,146.10
FABRIZIO, PATRICIA B	42,495.72	0.01	42,495.73
FAGAN, JUNE E	49,803.51	675.57	50,479.08
FAIRWEATHER, PAULA R	6,715.80	30.00	6,745.80
FALLON, RICHARD F	40,424.68	10,232.54	50,657.22
FARNHAM, JAYNE	75,710.03	37.74	75,747.77
FARREY FORSYTH, NANCY	79,816.66	1,491.67	81,308.33
FAULKNER, LINDSAY A	850.00	0.00	850.00
FAVREAU, LAURIE J	1,322.75	0.00	1,322.75
FECTEAU, WILLIAM A	3,344.00	0.00	3,344.00
FERRARA, SANDRA M	65,599.25	1,000.00	66,599.25
FERREIRA, KAREN A	69,069.90	362.28	69,432.18
FINN, BRENDA M	300.96	0.00	300.96
FITZGERALD, JUDITH I	5,796.00	0.00	5,796.00
FLEMING, JANE E	480.00	0.00	480.00
FLYNN, DARLENE	2,422.98	0.00	2,422.98
FOLLETT, THERESA	67,968.82	656.64	68,625.46
FORAN, ROBIN M	12,948.96	350.00	13,298.96
FORD, KATHLEEN	67,588.49	598.16	68,186.65
FORTI, MELANIE C	891.87	0.00	891.87
FORTIER, JENNIFER	8,468.46	0.00	8,468.46
FORTUNATO, PETER F	6,039.72	1,889.00	7,928.72
FOSTER, EDWARD J	89,669.45	0.00	89,669.45
FOTHERGILL, PATRICIA M	9,005.47	0.00	9,005.47
FOWLER, ANNE M	494.50	0.00	494.50
FOWLER, JUNE	40,234.93	0.00	40,234.93
FRANCIS, DENNIS G	2,374.98	0.00	2,374.98
FRANCISCO-MARSH, LYNN M	69,771.43	1,479.32	71,250.75
FRANK, JOSEPH C	58,455.14	615.87	59,071.01
FRASCO, ALBA N	166.50	0.00	166.50
FRIEDMAN, CAROLE	861.00	0.00	861.00
FROIO, CHERYL	2,026.69	0.00	2,026.69
FROST, SANDRA J	59,667.46	558.52	60,225.98
FULLER, JAN H	106,079.11	0.00	106,079.11
FULLER, PENNE K	6,650.40	449.02	7,099.42
FULLER, WILLIAM F	49,533.81	10,070.58	59,604.39
FULLERTON, JUNE	981.09	0.00	981.09
GAGNE, CATHERINE M	67,593.45	1,321.49	68,914.94
GAGNON, CHRISTOPHER J	64,155.36	1,498.00	65,653.36
GAGNON, KIM M	67,593.45	15.10	67,608.55
GAGNON, SUSAN	71,380.87	96.60	71,477.47
GALE, PATRICIA A	16,231.97	17,712.89	33,944.86
GALLIFORD, CAROL A	2,107.08	0.00	2,107.08
GALLIGAN, PATRICK J	66,577.39	603.80	67,181.19
GALLO, CAROLE A	81,938.76	571.71	82,510.47
GANLEY, KYLE F	13,843.68	2,642.14	16,485.82
GARDNER, EILEEN T	44,503.49	3,066.75	47,570.24
GARIEPY, SALLY B	16,052.25	1,811.88	17,864.13
GAUDETTE, ANNA P	13,934.17	14,005.00	27,939.17
GEORGOPOULOS, SANDRA J	6,650.40	0.00	6,650.40
GHANNAD, ASHLEY	13,825.32	0.00	13,825.32
GIARDINA, MICHAEL	120.00	0.00	120.00
GIBSON, KEVIN J	66,209.71	150.00	66,359.71
GILBRIDE, THOMAS M	47,905.21	6,805.79	54,711.00
GILGUN, MELISSA	72,120.43	6,539.39	78,659.82
GILLESPIE, JENNIFER L	67,060.67	2,883.67	69,944.34
GILLESPIE, MICHAEL W	21,006.72	196.24	21,202.96
GILLETTE MANNA, BARBARA J	75,674.01	135.86	75,809.87
GILLOTTE, KAREN M	16,231.97	26,689.57	42,921.54
GILLOTTE, KEVIN M	9,607.30	3,345.00	12,952.30
GILLOTTE, SARAH	52,494.88	6,622.27	59,117.15
GINSBURG, MATTHEW P	3,345.00	0.00	3,345.00
GLASS, DEBRA J	61,910.61	181.14	62,091.75
GLYNN, MARTHA	59,991.31	722.66	60,713.97
GOMES, ASHLEY E	13,818.31	347.10	14,165.41
GOODWIN, MARY T	7,029.51	341.25	7,370.76
GORDON, JANET P	62,834.42	181.14	63,015.56
GOUTHRO, BRIAN M	66,577.39	10,966.36	77,543.75
GRAASKAMP, DOROTHY A	78,504.10	930.14	79,434.24
GRAHAM, DONNA	76,250.61	7,868.07	84,118.68
GRANT, JANE	12,831.30	0.00	12,831.30
GRAVES, GLORIA J	72,710.40	1,311.37	74,021.77
GREENE, TIMOTHY M	6,663.28	0.00	6,663.28
GREER, KATHRYN D	765.75	0.00	765.75
GUIDA, MARIE L	6,999.20	3,406.90	10,406.10

<u>Name</u>	<u>Salary</u>	<u>Other Earnings</u>	<u>Gross Pay</u>
GUSTIN, JOANNE M	1,151.63	0.00	1,151.63
HAKALA, ROBYN D	59,511.37	1,343.47	60,854.84
HALL, JENNIFER M	4,882.10	0.00	4,882.10
HAMILTON, GAIL M	72,501.91	27,367.92	99,869.83
HAMILYN, JOYCE G	40.00	0.00	40.00
HANIFIN, ASHLEY E	6,998.46	0.00	6,998.46
HANNA DURKIN, GALE F	16,439.69	0.00	16,439.69
HANSBERRY, BONITA	84,141.98	1,767.92	85,909.90
HARDACRE, LYNN E	70,855.74	301.90	71,157.64
HARRINGTON, DAVID F	41,048.64	4,336.79	45,385.43
HAY, ANDREA	381.50	0.00	381.50
HENNEMUTH, TRUDI	5,000.00	700.00	5,700.00
HESSION, JOANNE B	61,283.68	114.72	61,398.40
HICKEY, BRIAN J	93,886.38	211.33	94,097.71
HIGGINS, JENNIFER	24,707.02	0.00	24,707.02
HIGGINS, JODI L	66,577.39	271.71	66,849.10
HILLSON, KIMBERLY H	64,155.36	37.74	64,193.10
HIMMEL, CATHERINE M	68,564.49	469.05	69,033.54
HINES, MARIE E	8,090.00	0.00	8,090.00
HIRTLE, MARYELLEN	58,553.49	90.57	58,644.06
HODGSON, KAREN M	8,160.36	0.00	8,160.36
HOGAN, SUSAN E	66,315.57	445.32	66,760.89
HOGAN, SUSAN J	67,060.67	45.29	67,105.96
HOPKINS, JUDITH A	42,495.24	226.43	42,721.67
HOPKINSON, CARLA A	7,075.33	1,096.88	8,172.21
HOUSE, LINDA	52,855.11	181.14	53,036.25
HUGHES, MICHELE A	66,209.71	150.00	66,359.71
HULME, LAURA J	1,340.27	0.00	1,340.27
HYDE, SANDRA M	6,650.40	332.09	6,982.49
HYLAND, LORI	68,583.02	2,412.21	70,995.23
HYNES, KIM	66,577.39	23,931.48	90,508.87
HYNES, NICOLE B	13,932.00	0.00	13,932.00
HYNES, SCOTT A	3,565.64	0.00	3,565.64
IANNACCI, LYNN	16,433.50	0.00	16,433.50
IRELAND, VIKKI M	67,937.59	324.54	68,262.13
IRONS, FREDERICK E	5,537.67	0.00	5,537.67
JACKMAN, EDWARD	8,558.08	3,449.38	12,007.46
JACKMAN, MAUREEN	43,139.36	7,784.48	50,923.84
JACOBSEN, BREE D	14,057.23	150.95	14,208.18
JAGLA, BARBARA J	68,706.00	467.96	69,173.96
JARDIN, AUGUST P	71,507.93	0.00	71,507.93
JELLEY, MICHELLE	7,809.49	219.38	8,028.87
JOHNSON, ANDREE T	70,254.70	910.00	71,164.70
JOHNSON, AUDRIA D	38,276.96	2,660.00	40,936.96
JOHNSON, DEANNA	2,961.32	0.00	2,961.32
JOHNSON, GAIL E	13,865.53	2,078.74	15,944.27
JOHNSTON, KIMBERLY T	73,495.35	7,486.87	80,982.22
JONES, WILLIAM R	31,609.29	0.00	31,609.29
JOYCE, BARBARA C	44,949.51	3,450.19	48,399.70
JOYCE, CHRISTINE E	359.81	0.00	359.81
JOYCE, KATHRYN R	7,544.93	725.00	8,269.93
KAKLEAS, KATHY A	7,674.15	442.81	8,116.96
KALAJIAN, NANCY M	76,000.80	883.06	76,883.86
KALARITES, MARCIA A	74,288.69	950.99	75,239.68
KALTENBACH, HANNAH M	3,296.00	0.00	3,296.00
KANE, KIM	6,056.57	0.00	6,056.57
KAPUST, MARY E	21,939.79	150.00	22,089.79
KAUSHAL, JYOTI A	6,704.90	0.00	6,704.90
KAWALSKI, PATRICIA	5,634.27	0.00	5,634.27
KEARNS, JOANNE	40,234.96	0.00	40,234.96
KEARNS, PATRICIA J	15,100.93	0.00	15,100.93
KEDDIE, PATRICIA A	67,974.25	407.58	68,381.83
KEELEY, BONNIE	3,701.88	0.00	3,701.88
KELLEHER, MARY J	68,349.31	1,884.36	70,233.67
KELLEHER, NANCY L	1,316.90	0.00	1,316.90
KELLEY, CYNTHIA J	517.40	0.00	517.40
KELLEY, LOUISE E	31,776.09	60.26	31,836.35
KELLY, KERRI A	131.60	0.00	131.60
KENNEDY, MARY P	70,725.14	120.76	70,845.90
KENNEY, JOANNE	1,376.93	0.00	1,376.93
KIMBLE, ANGELA D	85,187.40	0.00	85,187.40
KING, PAULINE J	1,175.00	0.00	1,175.00
KIRWIN, WILLIAM	5,000.00	1,100.00	6,100.00
KNOX, VERONICA L	275.67	0.00	275.67
KOLACK, ROSEANNE	79,250.03	181.14	79,431.17
KOPESKY, EDWARD T	9,305.44	142.50	9,447.94
KOSIBA, KRISTEN D	69,625.17	0.00	69,625.17
KRAINSKI, JOANNA D	85,675.92	621.91	86,297.83
KRAYTENBERG, DEBRA J	49,930.92	306.52	50,237.44
KROL, PATRICIA A	76,785.88	0.00	76,785.88
KRZESINSKI, ELIZABETH A	66,209.71	412.12	66,621.83
KUCROIX, KYLE A	56.25	0.00	56.25
LAFFEY, MARY	42,749.79	543.42	43,293.21
LAFLAND, KIMBERLY A	66,465.33	241.52	66,706.85
LAKEMAN, MARY E	370.60	0.00	370.60
LALLY, PATRICIA A	106,163.46	0.00	106,163.46
LANE, CHRISTOPHER J	575.28	0.00	575.28
LANE, JAIME E	69,854.02	815.13	70,669.15
LANGLAIS, RENEE M	58,165.38	2,360.45	60,525.83
LANGONE, DEBRA	11,651.60	0.00	11,651.60
LAPIERRE, NICOLE G	69,771.43	241.52	70,012.95
LAROCHE, ROBERT P	85,187.40	0.00	85,187.40
LAROCQUE, JANICE L	50,092.51	833.86	50,926.37
LAZZARA, MARY E	52,494.88	14,670.07	67,164.95
LEARY, COLLEEN S	69,316.51	0.00	69,316.51
LEGVOLD, CHARITY	10,905.06	1,138.76	12,043.82
LENNON, CAROL A	14,117.30	5,520.00	19,637.30

<u>Name</u>	<u>Salary</u>	<u>Other Earnings</u>	<u>Gross Pay</u>
LEVINE, STEVEN	65,792.61	19,614.82	85,407.43
LEVY, JENNIFER M	66,990.15	1,050.99	68,041.14
LIBBY, DAVID A	95,846.73	1,512.50	97,359.23
LINDSEY, EILEEN M	66,990.15	3,659.58	70,649.73
LINSKEY, JOANNE L	10,670.00		10,670.00
LINSKEY, MEGAN R	8,892.86		8,892.86
LIVINGSTONE, MEGAN K	520.71	0.00	520.71
LUKAN, LISA M	18,511.54	3,559.38	22,070.92
LONGERAN, TARA M	25,284.41	345.38	25,629.79
LOOSEN, MARY	66,577.39	1,222.72	67,800.11
LOPOLITO, CHRISTINE	6,941.94	0.00	6,941.94
LOVETT, THOMAS	6,688.77	0.00	6,688.77
LUSSIER, PAMELA	23,939.71	788.85	24,728.56
LYNCH, JOAN	79,820.01	2,001.56	81,821.57
LYONS, JOHN L	89,642.15	0.00	89,642.15
MACCURTAIN, ERIN K	48,811.35	4,841.86	53,653.21
MACDONALD, BRUCE A	41,098.79	2,963.87	44,062.66
MACDONALD, KATHERINE	749.00		749.00
MACDONALD, MARY R	3,296.00		3,296.00
MACFADDEN, MEGHAN C	35,719.40	142.00	35,861.40
MACLELLAN, ALEXANDER D	3,345.00		3,345.00
MACLEOD, KATHLEEN	59,511.37	362.29	59,873.66
MACMULLIN, ANDREA M	48,528.01	0.00	48,528.01
MACNEIL, LAUREEN	1,741.10	0.00	1,741.10
MAGUIRE, MARY	53,303.68	56,641.14	109,944.82
MAHONEY, EILEEN	32,139.90	1,214.81	33,354.71
MAHONEY, EILEEN M	3,001.11	0.00	3,001.11
MAIA, PATRICIA G	9,422.00	4,981.35	14,403.35
MALATESTA, ROSAMOND	48,328.20	3,859.40	52,187.60
MALLENFANT, CHRISTINE D	525.82	0.00	525.82
MALONE, LINDA	72,007.41	271.71	72,279.12
MALONEY, KATHLEEN A	65,599.25	17,658.00	83,257.25
MANGAN, JOHNNA P	6,103.11	0.00	6,103.11
MANLEY, JAMES	62,317.48	0.00	62,317.48
MANTEUFFEL, JARED D	581.97	0.00	581.97
MARANVILLE, MARIE L	66,621.28	120.76	66,742.04
MARAZZI, MICHELE M	6,279.00	3,688.50	9,967.50
MARCELLA, JENNIFER K	66,209.71	407.57	66,617.28
MARCHAND, JON A	52,853.87	17,560.87	70,414.74
MARCUS, DAVID	5,000.00	1,333.33	6,333.33
MARGET, LISA G	34,156.02	1,695.37	35,851.39
MARKHAM, CECILY A	69,151.74	692.28	69,844.02
MARSH, ELSA A	5,000.00	1,133.33	6,133.33
MARTEL, GRETCHEN A	67,968.82	0.00	67,968.82
MARTEL, KATHERINE O	1,060.00		1,060.00
MARTEL, PATRICIA M	59,857.00	14,481.32	74,338.32
MARTIN, DANIEL N	47,930.88	26,932.58	74,863.46
MATRANGA, ERICA	3,345.00		3,345.00
MATSON, AMY	67,927.88	2,980.76	70,908.64
MATYSZCZAK, HELEN	69,485.46	181.16	69,666.62
MAXFIELD, ROGER N	16,887.46	90.57	16,978.03
MAZZAPICA, MARY M	7,389.65	0.00	7,389.65
MCANDREWS, PATRICK F	66,577.39	407.00	66,984.39
MCARDLE MILENAVICH, SHARON	62,518.55	5,316.39	67,834.94
MCARDLE, KEVIN P	1,900.00	0.00	1,900.00
MCBRINE, MONICA	52,750.10	433.32	53,183.42
MCCABE, EVELYN D	13,584.45	39.03	13,623.48
MCCABE, ROBERT F	9,443.90	0.00	9,443.90
MCCANN, JOSEPH F	43,913.19	23,340.56	67,253.75
MCCARTHY, CAROL F	445.77	0.00	445.77
MCCARTHY, ROBERT	40,518.30	1,246.66	41,764.96
MCCLELLAN, NANCY	2,813.60	0.00	2,813.60
MCCORMICK, ANNMARIE	39,711.04	20,642.26	60,353.30
MCDADE, PAMELA	74,102.11	0.00	74,102.11
MCDERMOTT, BETH A	16,231.97	1,023.35	17,255.32
MCDERMOTT, KATHY	45,970.84	10,697.51	56,668.35
MCDONNELL, PATRICIA R	5,000.00	1,200.00	6,200.00
MCGINN, MARYBETH	71,630.64	618.90	72,249.54
MCGRATH, CHRISTINE L	106,127.73	15,178.40	121,306.13
MCGRATH, MICHELLE L	67,968.82	309.45	68,278.27
MCGRATH, ROBERT M	4,660.22	158.00	4,818.22
MCGREGOR FAY, ANNE B	56,374.88	483.04	56,857.92
MCINNES, JUDI K	76,193.31	61.89	76,255.20
MCINTYRE, KEVIN R	95,606.94	0.00	95,606.94
MCKENNA, DONNA M	38,735.02	19.86	38,754.88
MCKENNA, JOEL B	45,607.34	8,540.00	54,147.34
MCLAUGHLIN, MARIA L	24,636.84	1,167.31	25,804.15
MCNEIL, SUSAN M	2,865.92	0.00	2,865.92
MCKILLIAMS, BRENDA	74,288.69	301.90	74,590.59
MEEKER, ALEXANDRA E	69,389.18	362.28	69,751.46
MEHARG, HEIDI E	47,447.20	671.75	48,118.95
MELLO, ANNA	610.51	0.00	610.51
MELLY, CHARLAINE L	58,348.54	99.63	58,448.17
MEMMOLO, GAIL J	1,184.37	0.00	1,184.37
MERCIER, CAREY E	1,462.50	0.00	1,462.50
MERCIER, KELLY E	38,935.00	1,577.59	40,512.59
MEREDITH, JOHN J	592.18	0.00	592.18
MERRILL, JENNIFER A	59,224.22	4,290.00	63,514.22
MERRY, DANIEL J	56,344.68	181.14	56,525.82
MEUSE, LAURIE J	432.08	0.00	432.08
MEUSE, PATRICIA M	47,842.86	500.00	48,342.86
MEUSE, SUSAN A	981.65	0.00	981.65
MEUSE, WILLIAM W	19,422.56	12,967.25	32,389.81
MEZIANE, JOANNE L	62,725.52	190.00	62,915.52
MIANO, DENISE	6,560.99	0.00	6,560.99
MIDDLETON, JUDITH A	66,577.39	271.71	66,849.10
MILLER, JAYNE W	2,374.98	0.00	2,374.98

<u>Name</u>	<u>Salary</u>	<u>Other Earnings</u>	<u>Gross Pay</u>
MILLER, SANDRA H	46,218.01	124.22	46,342.23
MILNE, KAREN M	18.80	0.00	18.80
MIRANDA, SHANNON M	64,196.86	920.81	65,117.67
MIRISOLA, JESSICA L	4,295.00	0.00	4,295.00
MITCHELL, DENNIS J	324.30	0.00	324.30
MITCHELL, KELLIE A	42.30	0.00	42.30
MOFFAT, DAVID S	63,086.37	362.28	63,448.65
MOLEA, TERESA C	7,235.40	219.38	7,454.78
MOLLOY, PETER M	59,549.53	17,755.34	77,304.87
MONDELLO, PATRICIA F	70,729.53	0.00	70,729.53
MONICO, JANINE M	6,249.63	2,083.11	8,332.74
MOONEY, DONNA B	74,482.23	14,047.74	88,529.97
MORANDI, DENISE	60,188.11	211.34	60,399.45
MORIARTY, CAROL G	49,930.92	466.43	50,397.35
MORRILL, BRIAN J	2,360.00	0.00	2,360.00
MORRILL, THOMAS A	66,908.77	26,288.95	93,197.72
MORRISSEY, JOANNE M	74,542.50	120.76	74,663.26
MORRISSEY, KEVIN M	5,699.58	0.00	5,699.58
MROZ, SHAINA J	14,057.23	90.57	14,147.80
MROZOWSKI, JENNIFER	75,058.37	158.51	75,216.88
MUGFORD, DEBRALEE	28,271.38	90.00	28,361.38
MUISE, KEVIN J	59,411.27	3,301.90	62,713.17
MULLIGAN, CHRISTINE	53,549.23	241.52	53,790.75
MULLOY, SHERI F	51,971.50	211.33	52,182.83
MULNO, SUSAN	61,143.51	264.18	61,407.69
MURPHY, EILEEN M	3,296.00		3,296.00
MURPHY, JACLYN A	51,371.85	1,328.36	52,700.21
MURPHY, LOIS E	23,439.73	1,444.94	24,884.67
MURPHY, MARIE T	7,122.63	0.00	7,122.63
MURRAY, KARA M	62,073.47	2,417.00	64,490.47
NAHLIK, STEVEN G	46,348.91	371.14	46,720.05
NAPOLI, PATRICIA A	32,639.88	601.00	33,240.88
NASTASI, MARIELLEN A	73,927.17	0.00	73,927.17
NAUGHTON, CATHY M	7,300.80	219.38	7,520.18
NAVETTA, CAROL M	76,098.88	1,952.94	78,051.82
NEACY, WILLIAM P	34,298.18	0.00	34,298.18
NEAL, TERRANCE F	43,205.14	7,991.97	51,197.11
NEWHALL, ELIZABETH	240.00	0.00	240.00
NICKERSON, DIANE	5,021.33	0.00	5,021.33
NOBERINI, JAIME L	54,929.26	48.30	54,977.56
NORDSTROM, KAREN M	2,476.65	0.00	2,476.65
NORTON, PAUL E	4,634.01		4,634.01
NOWAK, MICHELE	6,803.82	70.00	6,873.82
OBBERG, TERESA M	21,878.77	2,282.64	24,161.41
OBRIEN, JOANNE	73,250.18	37.74	73,287.92
OBRIEN, MARILYN	7,995.90	3,667.92	11,663.82
OCONNOR, JOHN E	86,907.66	0.00	86,907.66
OHARA, ANN	50,868.41	7,451.63	58,320.04
OHARE, NANCY J	29,417.32	3,257.38	32,674.70
OHEARN, SUSAN M	18.80	0.00	18.80
OKEFFE, STEPHEN J	3,296.00		3,296.00
OLEARY, SHANNON M	20.14	0.00	20.14
OLEVSKY, TIMOTHY M	921.52	0.00	921.52
ONEILL, RICHARD	900.00	0.00	900.00
OSBORNE, M EILEEN T	97,360.29	2,749.97	100,110.26
OSBORNE, MARY H	694.00	0.00	694.00
OSTERBERG, ROY	41,174.67	0.00	41,174.67
OSTERMAN, MARCIA	55,894.87	286.81	56,181.68
OTIS, JAMES A	41,128.66	2,722.14	43,850.80
PACHECO JR, JOHN P	2,025.00	0.00	2,025.00
PACOR, KELLY Q	30,622.54	633.99	31,256.53
PAGE, DONALD C	40,724.68	416.09	41,140.77
PAGE, RONALD G	39,029.91	11,095.56	50,125.47
PAGIAVLAS, STEPHANIE	82,334.14	867.57	83,201.71
PALMER, JARYD	6,915.15	8,951.92	15,867.07
PAQUIN, PAMELA J	3,269.79	0.00	3,269.79
PARADIS, STACEY A	14,359.37	639.37	14,998.74
PATTERSON, ROLAND T	42,905.29	13,273.89	56,179.18
PAUL, GEORGE S	10,200.00	0.00	10,200.00
PAULA, EMILY C	6,788.95	0.00	6,788.95
PAYNE, YVETTE	1,026.75	0.00	1,026.75
PELOQUIN, CYNTHIA S	64,699.63	301.90	65,001.53
PENNEY, KATHLEEN	17,731.91	4,996.14	22,728.05
PERAULT, ROBIN	410.51	0.00	410.51
PERROTTI JR, RALPH J	1,497.00		1,497.00
PETERSON, DENNIS J	750.00	0.00	750.00
PETERSON, JOANNA H	47,464.81	1,503.17	48,967.98
PETIPAS, MARIE A	194.25	0.00	194.25
PETRIE, MARY	19,422.56	947.87	20,370.43
PHELAN, MELISSA R	6,335.00	0.00	6,335.00
PHILLIPS, KAREN	488.80	0.00	488.80
PICCOLO, MICHELLE	813.42	0.00	813.42
PINEAU, ELENA M	21,939.79	4,992.53	26,932.32
PINK, ASHLEY A	45,868.56	150.95	46,019.51
PINO, SHARON A	80.71	0.00	80.71
PINZONE, ROBIN E	2,248.00		2,248.00
PODOLSKY, KRISTEN M	68,326.68	3,381.28	71,707.96
POIRIER, GRACE N	1,054.37	0.00	1,054.37
POLICELLI, ANN M	3,072.24	0.00	3,072.24
POLIGNONE, JULIE L	22,211.64	90.57	22,302.21
POLIMENO, KRISTEN M	1,624.98	0.00	1,624.98
PORCARO, CHERYL	103,510.07	0.00	103,510.07
PRICE, JENNIFER G	61,337.60	5,820.46	67,158.06
PRINGLE, JAMES R	66,518.99	0.00	66,518.99
PRIVETERA, LISA M	1,458.39	0.00	1,458.39
PROVENZANO, KATHRYN M	40,265.17	1,414.92	41,680.09
PUDESTER-MCKENNA, BERYL	59,688.93	400.00	60,088.93

<u>Name</u>	<u>Salary</u>	<u>Other Earnings</u>	<u>Gross Pay</u>
PUMA, DUSTINE R	69,096.10	513.23	69,609.33
QUINN, JOHN F	122,262.92	0.00	122,262.92
QUINTILLIANI, JEANNE M	2,441.61	0.00	2,441.61
QUIRK, BRIAN T	592.18	0.00	592.18
RAFFQUE, FAUZIA	6,168.15	0.00	6,168.15
RAMASKA, CINDY D	58,724.85	1,503.83	60,228.68
RAND, ANNE L	69,934.51	181.14	70,115.65
RANERI, SUSAN M	55,403.84	754.75	56,158.59
RAUSEO, MAURA A	17,401.73	0.00	17,401.73
RAY, JAMES L	5,494.00	0.00	5,494.00
READING, ROBIN	67,968.82	158.51	68,127.33
REALE, PATRICIA A	6,570.45	0.00	6,570.45
REBELO, CARLOS	13,635.78	0.00	13,635.78
REICH, JANICE E	59,182.71	491.52	59,674.23
REKKBIE, LINDA	8,156.82	0.00	8,156.82
REPPUCCI, DIANE E	5,824.91	0.00	5,824.91
REYES, JANET E	66,205.14	226.43	66,431.57
REZENDES, KIMBERLY A	23,527.61	30.19	23,557.80
RICE, JOSEPH F	39,225.33	1,947.62	41,172.95
RJO, VITERBO	37,050.82	0.00	37,050.82
ROANE, ELLEN J	316.80	0.00	316.80
ROBICHAUD, ELLEN-DALE	22,078.27	0.00	22,078.27
ROBINSON, ELIZABETH C	79,311.83	2,270.87	81,582.70
ROBINSON, MEGAN R	16,887.46	1,207.60	18,095.06
ROBSON, SARAH M	39,111.41	6,506.55	45,617.96
ROCCO, MICHAEL A	18,773.36	3,701.67	22,475.03
RODGERS, KRISTI	66,577.39	422.66	67,000.05
ROGACKI, DANIEL	5,000.00	1,133.33	6,133.33
ROGERS, KRISTINA	71,005.38	4,803.54	75,808.92
ROGERS, ROBERT G	64,527.33	0.00	64,527.33
ROLLKA, PATRICIA J	7,330.80	1,203.18	8,533.98
ROMANO, KRISTIN C	62,834.42	0.00	62,834.42
ROMANSKI, MARYANN	15,210.90	2,176.54	17,387.44
RONAN, MARK J	13,973.43	989.00	14,962.43
ROUFF, FRANCESCA	75,710.03	914.77	76,624.80
ROY, CONNIE A	2,539.97	0.00	2,539.97
ROY, KRISTEN A	63,803.84	310.76	64,114.60
RUCCIO, KAREN F	47,755.50	237.50	47,993.00
RUSSELL, JOSEPH	1,624.98	0.00	1,624.98
RUSSELL, PAULINE	504.00	0.00	504.00
RUSSO, KIMBERLY A	64,811.07	1,049.12	65,860.19
RYAN, SANDRA	39,584.82	1,422.60	41,007.42
RYAN, SHELLI-AN	71,849.80	3,705.90	75,555.70
RYAN, THOMAS F	65,599.25	11,760.59	77,359.84
RYSER, PATRICIA A	59,938.51	7,171.42	67,109.93
SAAD, NICOLE L	52,877.50	479.02	53,356.52
SACRAMONE-GREENE, DONNA M	62,028.38	150.95	62,179.33
SADLER, SHEILA	62,834.42	452.87	63,287.29
SAINDON, DENISE M	62,294.58	3,805.72	66,100.30
SANTILLI, KATHLEEN A	64,155.36	4,142.32	68,297.68
SANTOS, ARTHUR J	29,142.59	320.53	29,463.12
SARCIONE, KRISTI L	67,968.82	13,560.50	81,529.32
SARSFIELD, DAN	3,457.19	0.00	3,457.19
SARSFIELD, ERIN M	53,053.38	5,681.96	58,735.34
SARTORI, ANITA	3,327.09	0.00	3,327.09
SAUNDERS, WILLIAM J	306.30	0.00	306.30
SCHUMAKER, SUSAN E	7,338.85	1,117.04	8,455.89
SCIALDONE, KELLY M	62,834.42	271.71	63,106.13
SCOFIELD, SUSAN	75,485.69	0.00	75,485.69
SCOTT, GINGER L	6,454.17	0.00	6,454.17
SELISSEN, JEANNE K	66,623.26	150.95	66,774.21
SELTZER, JASON H	775.96	0.00	775.96
SENECHAL-BROWN, ELAINE M	66,577.39	181.14	66,758.53
SHROL, JULIE T	24,030.39	150.95	24,181.34
SHAO, DAN	47,412.17	526.52	47,938.69
SHARKEY, JAMES F	62,304.62	14,049.12	76,353.74
SHEAHAN, KRISTINA A	52,981.84	916.33	53,898.17
SHEEHAN, ANN B	5,928.25	0.00	5,928.25
SHEEHAN, ASHLEY M	36,318.10	215.75	36,533.85
SHEEHAN, KIMBERLY A	17,658.56	0.00	17,658.56
SHEPPARD, LORI	6,712.68	0.00	6,712.68
SHIMKUS, JAMES P	39,246.88	3,863.14	43,110.02
SHIRKOFF, PAMELA A	75,710.03	11,665.34	87,375.37
SHIRKOFF, ROBERT	63,173.26	1,434.04	64,607.30
SHOLL, KATHLEEN T	13,518.19	0.00	13,518.19
SILVA, BARBARA J	6,704.90	656.25	7,361.15
SILVA, CHERYL A	21,469.74	2,513.09	23,982.83
SIMMONS, MAUREEN A	4,845.00	0.00	4,845.00
SINCLAIR, ELAINE C	82,803.19	450.95	83,254.14
SKOROWSKI, MARIA	12,697.39	0.00	12,697.39
SLEZAK, DIANE N	73,369.16	749.00	74,118.16
SMALLIDGE, NICOLE	68,380.02	1,901.97	70,281.99
SMITH, MARGARET	15,521.89	0.00	15,521.89
SORDILLO, DENISE A	525.56	0.00	525.56
SOUZA, FLORENCE F	68,979.91	211.33	69,191.24
SPEZOS, ELAINE F	74,542.50	0.00	74,542.50
SPEZZANO, LORI A	6,716.46	0.00	6,716.46
SPOLLEN, SUSAN A	24,081.67	286.81	24,368.48
STACK, CATHERINE F	65,852.23	0.00	65,852.23
STAMP, JASON R	88,159.24	2,100.00	90,259.24

<u>Name</u>	<u>Salary</u>	<u>Other Earnings</u>	<u>Gross Pay</u>
STARLING, KATHLEEN A	21,546.93	853.50	22,400.43
STASKYWICZ, KIMBERLY	2,110.00	0.00	2,110.00
STOCKI, PENNY L	6,281.55	760.00	7,041.55
STONE, KIMBERLY M	70,749.58	337.74	71,087.32
STRATIS, PATRICIA	77,067.21	1,906.54	78,973.75
STRICKLER, CHRISTINE	6,715.80	30.00	6,745.80
STRONACH, RICHARD J	42,720.71	17,040.91	59,761.62
SULLIVAN, BARRY J	32,697.04	8,859.34	41,556.38
SULLIVAN, BARRY T	39,224.80	0.00	39,224.80
SULLIVAN, CHARLENE A	4,005.26	0.00	4,005.26
SULLIVAN, JAMES T	69,934.51	10,519.16	80,453.67
SULLIVAN, LAURA L	17,009.98	0.00	17,009.98
SULLIVAN, MARGARET E	612.55	0.00	612.55
SULLIVAN, SUSAN M	69,557.74	143.41	69,701.15
SULLIVAN, YVETTE R	221.54	0.00	221.54
SUTLIFF, NADINE B	81,500.36	392.47	81,892.83
TAGGART, JULIA M	17,175.25	0.00	17,175.25
TAKIS, JOHSUA H	14,057.23	150.95	14,208.18
TALFORD, GINAMARIE	84,742.95	120.76	84,863.71
TAMBERINO, MELANIE M	61.26	0.00	61.26
TAYLOR, DONNA M	1,221.00	0.00	1,221.00
TAYLOR, JENNIFER S	61,572.63	4,496.54	66,069.17
TELLIER, HOLLY	9,105.36	14,525.00	23,630.36
TEMMALLO, PAMELA	13,722.33	109.27	13,831.60
TETRAULT, LAURA P	1,775.39	0.00	1,775.39
THEISEN, ANNE M	15,639.12	1,913.64	17,552.76
THERIAULT-REGAN, BRENDA M	88,659.22	300.00	88,959.22
THEW, KATHERINE A	67,980.94	362.28	68,343.22
THUILLIER, PETER G	43,605.27	15,896.05	59,501.32
TIERNEY, MARYBETH	21,469.74	855.00	22,324.74
TIRABASSI, MELANIE A	21,939.79	8,261.68	30,201.47
TONER, ALYSSA N	773.54	0.00	773.54
TORNAME, JOSEPH	327.00	0.00	327.00
TORNAME, JUSTIN	357.19	0.00	357.19
TORNAME, NANCY	31,317.85	694.18	32,012.03
TORRE, JOANNE K	653.16	0.00	653.16
TOUPIN, STEPHANIE L	4,212.60	0.00	4,212.60
TOVEY, JEANNETTE E	1,232.83	0.00	1,232.83
TRAMONTE, LISA M	56,344.68	403.55	56,748.23
TRANT, TIFFANY L	68,005.44	710.38	68,715.82
TREVOR, DENISE A	22,078.27	5,260.93	27,339.20
TRICKETT, DONNA M	3,249.05	0.00	3,249.05
TSAKALAKOS, SARAH A	62,834.42	181.14	63,015.56
TUCKER, ELAINE M	784.80	0.00	784.80
TURCOTTE, MARY E	140.76	0.00	140.76
VENTURA, CATHERINE F	71,407.68	8,273.39	79,681.07
VIBBER, STEPHANIE M	351.59	0.00	351.59
VIEIRA, BARBARA	15,274.50	0.00	15,274.50
VIENS, KIM E	20,091.19	870.00	20,961.19
VONKAHLE, HEIDI	3,296.00	0.00	3,296.00
WAHL, KRISTIN	6,780.73	0.00	6,780.73
WAITE, BRENDA	4,058.49	0.00	4,058.49
WALDRIP, ROBERTA	13,139.76	140.00	13,279.76
WALKER, JAMES E	45,809.87	0.00	45,809.87
WALKER, PEGGY J	1,935.88	0.00	1,935.88
WALLACE, JOY C	5,091.28	0.00	5,091.28
WALLACE, KATHRYN E	2,994.94	0.00	2,994.94
WALSH, ANDREW J	11,508.79	1,654.85	13,163.64
WALSH, ELAINE	52,750.10	4,483.32	57,233.42
WALSH, REBECCA J	15,874.46	853.13	16,727.59
WAREHAM, WILLIAM A	10,310.54	0.00	10,310.54
WEIDKNECHT, MARGUERITE K	70,856.66	1,498.00	72,354.66
WEIR, JOHN S	97,940.05	0.00	97,940.05
WEISS, EILEEN F	16,245.48	571.14	16,816.62
WELCH, DANIELLE M	7,488.45	0.00	7,488.45
WELCH, PATRICIA	37,577.01	222.97	37,799.98
WENZ, LAURANCE	2,997.00	0.00	2,997.00
WHITE, STANLEY D	66,577.39	301.90	66,879.29
WHITEHOUSE, PATRICIA A	13,380.75	166.29	13,547.04
WHITTLESEY, ROGER	14,892.09	0.00	14,892.09
WHYNOT, ANN M	70,303.94	437.77	70,741.71
WILLEY, MICHAEL	6,243.58	0.00	6,243.58
WILLIAMS, CARRIE-ANN	2,512.39	0.00	2,512.39
WILLIAMS, JEANANN	925.07	0.00	925.07
WILLIAMS, KEITH G	42,011.83	491.79	42,503.62
WILSON, ELIZABETH M	30,640.95	0.00	30,640.95
WINN, DENNIS M	21,939.79	0.00	21,939.79
WITHAM, CHERYL	60,522.47	543.42	61,065.89
WITMYER, RENEE A	210.98	0.00	210.98
WOJTKIEWICZ, MAUREEN T	337.90	0.00	337.90
WOLOTSCHAJ, LORI A	7,665.61	511.88	8,177.49
WOODMAN, JANICE M	15,887.85	0.00	15,887.85
YORE, SARAH E	63,996.47	1,501.99	65,498.46
YOUNG, KEITH E	74,410.57	0.00	74,410.57
ZAREMBA, SHARON C	30,847.68	514.36	31,362.04
ZIER, MARY ELLEN	14,004.61	84.00	14,088.61
ZIER, MATTHEW D	2,632.50	0.00	2,632.50
ZULLO, ERNEST	73,393.52	6,885.54	80,279.06
ZULLO, LISA M	60,466.28	0.00	60,466.28
ZWIREF, NICOLE M	67,593.45	37.74	67,631.19

# At Your Service

(AREA CODE 978)

**GENERAL INFORMATION**..... 640-4300

**AMBULANCE**..... 911

Administrative Services, [Town Hall]..... 640-4488  
Assessors, [11 Town Hall Ave]..... 640-4330  
Auditor, [11 Town Hall Ave]..... 640-4320  
Board of Registrars (Voter Information)..... 640-4355  
Building Commissioner, [DPW Building]..... 640-4430  
Community Development, [DPW Building] ..... 640-4370  
Computer Services, [11 Town Hall Ave]..... 640-4351  
Conservation Commission, [DPW Building]..... 640-4370

**FIRE DEPARTMENT, [21 Town Hall Ave]**

To Report a Fire..... 911  
Other Fire Information..... 640-4410

Health Board, [DPW Building]..... 640-4470  
Housing Authority, [Saunders Circle]..... 851-7392  
Library, [300 Chandler St.]..... 640-4490  
Parking Clerk, [Town Hall]..... 640-4356  
Planning Board, [DPW Building]..... 640-4370  
Plumbing/Electrical Inspector, [DPW Building]... 640-4435

**POLICE DEPARTMENT, [918 Main Street]**

EMERGENCY..... 911  
Administrative-Non Emergency..... 640-4381  
Detectives..... 640-4380  
Dog Officer..... 640-4395  
Records..... 640-4385

**PUBLIC WORKS, [DPW Building, 999 Whipple Rd.]**

Superintendent/Administration Office..... 640-4440  
Engineering Division..... 640-4440  
Highway Division..... 640-4440  
Park Division, [Livingston St.]..... 640-3502/640-4462  
Sewer Division..... 640-4440  
Snow & Ice Emergency..... 640-4443  
Tree Division ..... 640-4440  
Water Division  
[Emergencies-Phone Police Dept]..... 640-4448  
Water Treatment Plant..... 858-0345  
Water Billing Division , [11 Town Hall Ave]..... 640-4350  
Recreation Dept., [Livingston St.]..... 640-4460  
Road Runner Transportation..... 459-0152  
Rubbish Disposal..... 1-800-442-9006

**SCHOOL DEPARTMENT**

Athletic Director..... 640-7834  
Loella Dewing School, [1469 Andover St]..... 640-7858  
Heath Brook School, [165 Shawsheen St]..... 640-7865  
Memorial High School, [320 Pleasant St]..... 640-7825  
North Street School, [133 North St]..... 640-7875  
Louise Trahan School, [12 Salem Rd]..... 640-7870  
John Ryan Elem School, [135 Pleasant St]..... 640-7880  
John Wynn Middle School, [1 Griffin Way]..... 640-7846  
Superintendent of Schools [139 Pleasant St]..... 640-7801  
Business Administ. Office [139 Pleasant St]..... 640-7805

Shawsheen Tech. Region. H.S., [Billerica]..... 667-2111

Sealer of Weights & Measurers..... 640-4430  
Selectmen, [Town Hall]..... 640-4300  
Senior Center, [175 Chandler St.]..... 640-4480  
Cable TV: Channel 10..... 640-4300  
Channel 22..... 640-7825  
Town Clerk, [Town Hall]..... 640-4355  
Town Manager, [Town Hall]..... 640-4310  
Treasurer/Tax Collector, [11 Town Hall Ave]..... 640-4340  
Veterans Agent, [Town Hall]..... 640-4485  
Voter Information, [Town Hall]..... 640-4355  
Welfare Department..... 446-2400

Historical Society ..... 978-863-9989

[Web Site – [www.tewkhissoc.org](http://www.tewkhissoc.org)]

Tewksbury Cemetery, [172 East St.]..... 978-851-4165

Tewksbury Community Pantry ..... 978-858-2273

**CITIZENS INFORMATION SERVICE**

Office of the Secretary of State..... 1-800-392-6090

[Web Site – [www.wheredoivotema.com](http://www.wheredoivotema.com)]

Senator Scott Brown [Boston]..... 1-617-565-3170

Senator John Kerry [Boston]..... 1-617-565-8519

Congresswoman Niki Tsongas [Lowell]..... 978-459-0101

State Senator Susan Tucker..... 1-617-722-1612

State Representative James Miceli..... 1-617-722-2582

State Representative Barry Finegold ..... 1-617-722-2676

Northern Middlesex Registry of Deeds ..... 978-458-8474

**Town Web Site:**

[www.tewksbury-ma.gov](http://www.tewksbury-ma.gov)