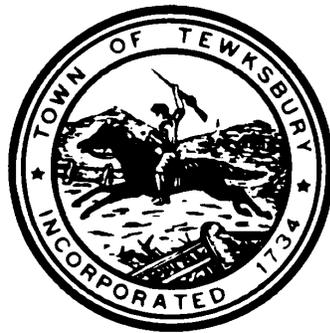


Annual Report

Town of Tewksbury Massachusetts



2007

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2007 IN MEMORIAM

PERSON'S NAME	POSITION HELD
Joanne D. Belmonte	School Teacher
Patricia A. Boucher	School Secretary at the Memorial High School, Heath Brook School and Dewing School
Gerard Christoffels	Senior Citizen Activist
Dorothy F. Doherty	School Secretary
Dorothy Edwards	Election Staff
Louise Janet Fay	Patriotic Committee Election Tabulator
Michael R. Firreno	Construction Superintendent/Clerk of the Works John Ryan and John Wynn Schools
Elinor T. Haines	Library Aide Election Staff
Marjorie B. Haskell	Junior High School Cafeteria Worker
Warren F. Hupper	Owner of the former TewMac Airport Founded the Deep Rock Water Company Council On Aging Member
William J. Hurton	Selectman 1988-1991 Finance Committee 1963-1978 Town Moderator 1983-1988 Deduct Water Committee
Albert R. Kinnon, III	School Committee
Aurore G. Maxwell	Election Staff
William McMenimen	Former Tewksbury Health Director
Richard P. Morris	Retired Tewksbury Firefighter, 1959-1974 Board of Selectmen 1979-1985 Tewksbury Hospital Trustee since 1981 Grand Marshall of the Memorial Day parade Member of the Friends of the Tewksbury Library Municipal Building Committee, Recreation Committee Board of Appeals, Cable Committee, Homecoming Committee, and the Town Common Committee
George T. Nawn	Building Inspector – 1967 Building Commissioner from 1986-1991
Richard H. Newton	School Custodian
Neil Niven, Jr.	Board of Selectmen from 1973-1976 Road Commissioner
John W. Wynn	Tewksbury Superintendent of Schools 1965-1991 Member of the John F. Ryan School Building Committee, the John W. Wynn School Building Renovation Committee, and the Finance Committee.

PERSON'S NAME	POSITION HELD
Paul H. Sullivan	Tewksbury Selectman 1982-1985 Lowell Sun columnist Boston Radio & Television personality Professor of Journalism & Communication, Middlesex Community College Host of WLLH Morning Magazine Show
Anna P. Joyce	Election Staff
Paul A. Mahoney	Retired Tewksbury Firefighter 1947-1993
Joan A. Brothers	Election Warden, Precinct 4A

GENERAL GOVERNMENT

*Biograph
Annual and Special Elections*

*Town Officers
Town Meeting Warrants*

*Town Committees
Elections*

Biograph

1. Town:

Tewksbury, Massachusetts
Incorporated in 1734

2. County:

Middlesex, ss.

3. Location:

At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.

4. Population:

2000 - 30,315
2005 - 30,730
2006 - 30,762
2007 - 32,382

5. Land Areas:

20.70 square miles
10,789.5 acres

6. Density:

Person per square mile:
2000 - 1,464
2006 - 1,486
2007 - 1,564

7. Climate:

Mean annual precipitation - 43.40 inches.
Mean Temperature - January - 26.6 degrees
July - 73.7 degrees.

8. Elevation:

Highest Point: Ames Hill, 363 feet;
North section: 200 feet;
West section: 150 feet;
Center: 120 feet;
South section: 150 feet
(above mean sea level)

9. Topography:

Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.

10. Established:

Inhabitants separated from Billerica in 1733.
First Town Meeting held January 14, 1734.
Duly incorporated December 23, 1734.

11. Form of Government:

Open Town Meeting
Five Member Elected Board of Selectmen
Appointed Town Manager

Elected Officers

SELECTMEN

Edward K. Dick	2008
David H. Gay	2009
Jerome E. Selissen, Chairman	2009
Todd R. Johnson	2010
Anne Marie Stronach	2010

BOARD OF HEALTH

Christine Kinnon	2010
Ralph M. McHatton	2008
Edward J. Sheehan, Jr.	2009
Robert C. Briggs, Sr.	2009
Phillip L. French	2010

TOWN CLERK

Elizabeth A. Carey	2008
--------------------	------

MODERATOR

James P. Coakley	2008
------------------	------

PLANNING BOARD

David J. Plunkett, Chairman	2010
Sal Torname	2008
Nancy L. Reed	2012
Robert A. Fowler	2008
Vincent W. Spada	2009

SCHOOL COMMITTEE

Joseph E. Russell	2008
Scott J. Consaul	2009
Michael Sitar, III	2009
Dennis J. Peterson	2010
Keith E. Rauseo, Chairman	2010

REGIONAL VOKE SCHOOL COMMITTEE

John Peter Downing	2009
Patricia M. W. Meuse	2010

TRUSTEES PUBLIC LIBRARY

Brenda M. Orio	2008
Paul D. Manning	2008
Paul F. Fortunato	2009
Mary R. MacDonald	2009
Joseph C. Frank	2010
Eugene F. Walsh	2010

HOUSING AUTHORITY

Linda A. Ricardo-Brabant	2010
Matthew McLaughlin (Governor's Appointee)	2011
Mark A. DiFruscia	2011
Shawn E. Dillon	2008
Louise A. Gearty, Chairman	2009

Appointive Officers

Town Manager	David G. Cressman
Asst. to the Town Manager	Sandra A. Barbeau
Town Counsel	Charles J. Zaroulis, Esq.
Animal Control Officer	Brian Fernald
Animal Inspector	Pam Gorrasi
Appraisers	Board of Selectmen
Assessor (Chief)	John J. Kelley
Assessor	Barbara Flanagan
Assessor	Susan E. Moore
Attendance Officer	George Hazel
Accountant	Donna Gill
Building Commissioner	Richard A. Colantuoni
Asst. Building Commissioner	Edward Johnson
Community Dev. Director	Steven Sadwick
D. P. W. Superintendent	Toma Duhani
Emergency Management Dir.	Michael Sitar
Finance Director	Donna Walsh
Fire Chief	Richard Mackey
Director Public Health	Lou Ann Clement
Health Sanitarian/Deputy Animal Inspector	Dean Trearchis
Northern Middlesex Area Commission Rep.	Charles E. Coldwell
Police Chief	John R. Mackey
Recreation Director	Alfred Donovan
Sealer of Weights & Measures	Roy Patterson
Superintendent of Schools	Edward Johnson
Tax Collector	Christine L. McGrath, Ph.D.
Town Historian	Dorothy Lightfoot
Treasurer	Warren Carey
Veterans Agent	Janet Smith
Veterans Burial Indigent	James Williams
	Farmer & Dee, Inc.
	Tewksbury Funeral Home
Veterans Grave Officer	
Wire Inspector	Jeremiah Delaney

Appointed Boards- Committees-Commissions

APPEALS BOARD

Robert Stephens	2009
Marc DiFruscia	2008
Kenneth Collins	2010

APPEALS BOARD-ASSOCIATE MEMBERS

Lee Denis	2008
Robert Dugan	2008

BOARD OF REGISTRARS

Beverly Bennett	2009
Edward Creamer	2010
Donald Ordway	2008
Elizabeth A. Carey, Ex Officio	

ASSISTANT REGISTRARS

Mary-Ann Nichols
Sandra E. Turcotte
Denise Graffeo
Theresa Deshler

CABLE ADVISORY COMMITTEE

Donna Gacek	2009
Joseph Dermody	2008
Peter Orio	2008
Sal Torname	2008

CONSERVATION COMMISSION

Sal Torname (res. Elected to Planning Board)	2009
Tony Ippolito	2009
Stanley Folta, Jr., Chairman	2010
Laurence Bairstow	2008
Michael Kelley	2008

CONSERVATION COMMISSION – ASSOCIATE MEMBERS

Marc Wallace (res.)	2008
Anthony Ippolito (became Reg. Member)	2008
Patricia Powers	2008
Stephen Deackoff	2008

CONSTABLE – TERM TO EXPIRE – 2008

Sandra Barbeau
Dana Berkeley
Richard Carter
Edward F. Clark, Jr.
Gregory Danas
Peter Danas
John Flaherty
Edwina Hudson
Cheryl Laffey
Wilfred Lambert
James J. Mazza
Harold Morang

David Muscovitz
George H. Rost, Jr.
Anthony Saia
Darlene Michalewicz
Gail P. Perdicaro

COUNCIL ON AGING

Selectmen Appointees

Mark Wood	2008
Bernice Sprague	2008
Ellen Keefe	2009
Carolyn French	2010
Rose McKenna	2010

Council on Aging Chairman Appointees

Joel Deputat, Chairman	2009
Warren Layne, Vice Chairman	2009
Joanne Aldrich	2009
Marie Durgan, Treasurer	2008
Lorene Patch	2010

Alternates

Muriel Gifford (deceased)	2008
Virginia Desmond	2008
Dvoralyn Kerr	2008
Paul McNaught	2008

FINANCE COMMITTEE

Todd Johnson, Chairman (resigned)	2009
Ronald Hall, Chairman	2009
Damin Sutherby	2009
Kevin Donnelly	2007
Thomas Cook	2007
John Dunfey	2007
Raymond Bowden	2008
George Donovan	2008
John Wynn (deceased)	2008
Michael Flynn	2008
Michael P. Kelley	2009

FINANCIAL PLAN TASK FORCE

Norman Boudreau
Ray Bowden
Thomas Cooke
James Cutelis
Kevin Donnelly
John J. Kelley, Jr., Chairman
Keith E. Rauseo
Ray Shaw, Alternate
Anne Marie Stronach
Donna Walsh

HISTORICAL COMMISSION

Douglas W. Sears	2008
Keith Rauseo	2009
Beverly Bennett	2008
M. Eileen McDonagh	2008
James J. Gaffney	2008
Warren R. Carey	2008

LOCAL HOUSING PARTNERSHIP

Stephen Deackoff, Chairman 2008
 Greg Peters 2008
 Jay Axson 2008
 Raymond White 2008
 David Fisher 2008
 Laura Caplan 2009
 Ron Roy 2009

Advisory Members

Steven Sadwick (Community Dev. Director)
 Scott Consaul (School Comm. Member)
 Edward Sheehan (Board Health Member)
 Nancy Reed (Planning Board Member)
 John Mackey (Selectman res.)
 Corinne Delaney (Housing Authority Director)

MASS. CULTURAL COUNCIL

Marylou Christoffels 2010
 Maria Galante 2010
 Gina Hickford 2008
 M. Eileen McDonagh 2009
 Patricia Powers 2008
 Diane Testa 2008
 Cynthia Trudeau 2008

MEMORIAL COMMITTEE – 2007

Charles Coldwell
 Richard Morris (deceased)
 Kenneth Holden
 Warren R. Carey (Town Historian)

PATRIOTIC ACTIVITIES COMMITTEE

Thomas P. Bartolone, Jr.
 Cheryl Burke
 Roy Patterson (Recreation Director)
 Charles Coldwell
 Stephen Walsh

PERSONNEL RELATIONS REVIEW BOARD

William Phalan 2008
 Sandra A. Barbeau (Asst. to Town Manager) 2008
 Roy Patterson (Recreation Director) 2008
 Alfred Donovan (Police Chief) 2008
 Frances Spinale 2009

RECYCLING COMMITTEE 2008

Joseph P. Gill (Selectman Rep.)
 Jae Gray
 Kristina M. Rogers, Chairman
 Sean Czarniecki
 Sandra A. Barbeau (Asst. to the Town Manager)
 Marcie Rizzo
 Loretta Ryan
 Cathy Peirce
 Hanson Bechat
 Kristin Smith

SIDEWALK COMMITTEE

Franco Lucchesi, Chairman
 Mike Mucci

Elaine Quinlan (res.)
 Eric Braciska
 Ron Hall (Finance Committee Member)
 John MacKinnon

TRUST FUND COMMISSION

Warren Carey 2010
 Janet Smith 2008
 Dorothy Lightfoot 2008

SEWER ADVISORY COMMITTEE

Raymond Adams
 Wilfred Lambert
 Michael Mucci

SEWER & WATER RATE STUDY COMMITTEE

Kenneth Collins
 Marko Duffy
 Jack Dunfey
 Anthony Ippolito
 Raymond Shaw
 David Aznavoorian

LONG RANGE SCHOOL SPACE COMMITTEE

James Cutelis
 Dennis Francis
 Joseph Russell (School Committee Member)
 Ray Shaw, Chairman
 Lauri Soprano (res.)

Representatives:

Charles Coldwell (Selectman)
 David Cressman (Town Manager)
 Joseph Gill (Selectman)
 John Wynn (Finance Committee Member)

SENIOR CENTER BUILDING COMMITTEE

David Cressman (Town Manager)
 Linda Ricardo-Brabant (Director, Senior Center)
 Thomas Cooke (Finance Committee Member)
 Joel Deputat
 Matt Hakala
 Robert Scarano
 Carolyn French
 William Wareham
 Charles Coldwell (Selectman)

TAXATION FUND COMMITTEE

Laurence Bairstow
 Walter Maciel
 Linda Ricardo-Brabant (Director, Senior Center)
 Janet K. Smith (Treasurer)
 John J. Kelley, Jr. (Chief Assessor)

FIRE DEPT. LONG RANGE PLANNING COMMITTEE

Richard Colantuoni (Building Commissioner)
 David Cressman (Town Manager)
 George Donovan (Finance Committee Member)
 Joan Dunlevy
 Robert Fowler (Planning Board Member)
 Rick Hamm (Firefighter)

Bunky Holden (Retired Firefighter)
Rick Mackey (Fire Chief)
John Ryan (Selectman)
Mike Sitar (Fire Captain)
George Yost (Retired Deputy Fire Chief)

E911 STREET NAME CHANGE COMMITTEE

Joan Dunlevy, Chairman
Liz Carey (Town Clerk)
Gerald Cullen
Louise Gearty (Housing Auth. Member)
Edward Kearns (Retired Fire Captain)
Rita O'Brien-Dee
Rick Mackey (Fire Chief)
Ted Sullivan (Chief Dispatcher)

TOWN MEETING REVIEW COMMITTEE

John Ryan, Chairman (Selectman res.)
Sandra A. Barbeau (Asst. to the Town Manager)
Liz Carey (Town Clerk)
David Cressman (Town Manager)
James Coakley (Moderator)
Ron Hall (Finance Committee Member)
Steve Sadwick (Community Dev. Director)
Ray Shaw
Will Lambert
Dennis Francis
Jerome E. Selissen (Selectman)

SCHOLARSHIP AND EDUCATIONAL FUND COMMITTEE

Keith Rauseo
Christine McGrath, PhD. (Supt. Of Schools)
Donna Walsh, Finance Director
Alfred Donovan
Gail Tressler
Melanie Sitar (res.)
John Wynn (deceased)

COMMUNITY PRESERVATION COMMITTEE

(June 2006)

Nancy Reed (Planning Board Rep.)
Warren R. Carey (Historic Comm. Rep.)
Donna Pelczar
Laurence Bairstow (Conservation Rep.)
David G. Cressman (Town Manager)
Corinne Delaney (Housing Authority Rep.)
John F. Ryan (Selectman Rep.)

275TH ANNIVERSARY COMMITTEE

Nancy L. Reed
Anne Marie Stronach
Heather Tecce

Special Governmental Districts

SENATORS IN CONGRESS

HONORABLE EDWARD M. KENNEDY (D)
Senate Office Building, Washington, DC, 20510

HONORABLE JOHN F. KERRY (D)
Senate Office Building, Washington DC, 20510

CONGRESSIONAL DISTRICT: 5TH

NIKI TSONGAS (D)
House of Representatives, Washington, DC, 20515

STATE GOVERNMENT

SUSAN TUCKER (D)
2ND Essex & Middlesex Senatorial District
Senate Offices: State House, Boston, MA, 02133

JAMES R. MICELI (D)
19TH Middlesex District of General Court
House of Representatives, State House, Boston, MA,
02133

BARRY R. FINEGOLD (D)
17TH Essex District of General Court
House of Representatives, State House, Boston, MA
02133

Special Town Meeting

MARCH 13, 2007

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on March 13, 2007.

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING –MARCH 13, 2007

ARTICLE	RAISE & APPROPRIATE	TRANSFER FROM	SEWER ENTERPRISE FUND	WATER ENTERPRISE FUND
1 Fire Salaries Implement labor agreement Firefighters Local 1647		4,500.00	Free Cash	
2. Police Salaries Implement labor agreement Patrolmans Association NEPBA, Local 3		2,000.00	Free Cash	
3. Police Salaries Implement labor agreement Superior Officers		2,000.00	Free Cash	
<u>Total Raise & Appropriate</u>	<u>.00</u>			
<u>Total Transfers Free Cash</u>		<u>\$8,500.00</u>		
<u>Stabilization Fund</u>	<u>.00</u>			
<u>CPA Surcharge</u>	<u>.00</u>			
<u>Sewer Enterprise Fund Free Cash</u>	<u>.00</u>			
<u>Water Enterprise Fund Free Cash</u>	<u>.00</u>			
<u>Total Borrow</u>	<u>.00</u>			

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC,
TOWN CLERK

Tewksbury Memorial High School
320 Pleasant Street
Tuesday, March 13, 2007, at 7:00 P.M.

Moderator James Coakley opened the March 13, 2007, Special Town Meeting at 7:00 PM.

There were 73 voters and 6 visitors in attendance.

The Moderator offered a Moment of Silence for the following deceased elected officials and town employees:

Albert Kinnon, III, former member of the School Committee;

Richard Morris, former Tewksbury Firefighter, former member of the Board of Selectmen and Tewksbury Hospital Trustee;

Neil Niven, Jr., former member of the Board of Selectmen;

Aurora "Ora" Maxwell, election staff member;

Elinor Haines, election staff member and former Library employee.

Board of Selectman Chairman, Charles Coldwell, informed the Assembly on behalf of the Board of Health, that information is being provided by Board of Health member, Ralph McHatton, in the High School lobby, about the Upper Merrimack Valley Medical Reserve Corps (UMV MRC), a volunteer organization that assists others in the event of public health emergencies, mass-casualty incidents and or community service needs.

Finance Committee Chairman, Todd Johnson, motioned to Waive the Reading of the Warrant Articles, and this motion was Adopted. 7:03 PM 3-13-07

ARTICLE 1

To see if the Town will vote to appropriate and transfer from free cash the sum of \$4,500.00 to Fire Salaries to implement the labor agreement recently signed with The International Association of Firefighters, AFL-CIO Tewksbury Firefighters Local 1647.

TOWN MANAGER

Executive Summary: The purpose of this article is to fund and labor agreement with the International Association of Firefighters, Local 1647. The funds appropriated are to cover wage increases for FY07. The funding source is FY06 certified free cash.

Motion: Finance Committee Chairman, Todd Johnson, motioned to Adopt Article 1 and Transfer \$4,500.00 from Free Cash, for the purpose of Article 1.

Voted: Article 1 was Adopted, per the Finance Committee's Recommendation. 7:04 PM 3-13-07

ARTICLE 2

To see if the Town will vote to appropriate and transfer from free cash the sum of \$2,000.00 to Police Salaries to implement the labor agreement recently signed with Tewksbury Massachusetts Police Patrolman's Association NEPBA, Local 3.

TOWN MANAGER

Executive Summary: The purpose of this article is to fund the labor agreement with the Tewksbury Massachusetts Police Patrolman's Association NEPBA, Local 3. The funds appropriated are to cover wage increases for FY07. The funding source is FY06 certified free cash.

Motion: Finance Committee Chairman, Todd Johnson, motioned to Adopt Article 2 and Transfer \$2,000.00 from Free Cash, for the purpose of Article 2.

Voted: Article 2 was Adopted, per the Finance Committee's Recommendation. 7:04 PM 3-13-07

ARTICLE 3

To see if the Town will vote to appropriate and transfer from free cash the sum of \$2,000.00 to Police Salaries to implement the labor agreement recently signed with the Tewksbury Police Department Superior Officers.

TOWN MANAGER

Executive Summary: The purpose of this article is to fund the labor agreement with the Tewksbury Police Department Superior Officers. The funds appropriated are to cover wage increases for FY07. The funding source is FY06 certified free cash.

Motion: Finance Committee Chairman, Todd Johnson, motioned to Adopt Article 3 and Transfer \$2,000.00 from Free Cash, for the purpose of Article 3.

Voted: Article 3 was Adopted, per the Finance Committee's Recommendation. 7:04 PM 3-13-07

ARTICLE 4

To see if the Town will vote to authorize the Board of Selectmen to submit a petition to the General Court of the Commonwealth of Massachusetts to enact a special law to authorize the Town to **convey by** lease for a term of fifty years the land conveyed to the Town for cemetery purposes under Chapter 251 of the Special Acts of 2002.

BOARD OF SELECTMEN

Executive Summary: The purpose of this article is to authorize the Board of Selectmen to submit a petition to the General Court of the Commonwealth of Massachusetts to enact a special law to authorize the Town of Tewksbury to convey by lease for a term of fifty years the land conveyed to the Town for cemetery purposes, identified as Assessor's Map 62 Lot 19 approximately 10.0 acres, under Chapter 251 of the Special Acts of 2002.

Motion: The Finance Committee motioned to Amend Article 4, and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted.	7:05 PM	3-13-07
Article 4 was Adopted, as Amended.	7:05 PM	3-13-07

AMENDMENT: delete the words "**convey by**" in the third line.

ARTICLE 5

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by;

a) adding a new Section 6400 to read as follows:

6400. WIRELESS COMMUNICATIONS FACILITIES SPECIAL PERMIT

6401. Purpose. The purpose of this Section 6400 is to provide for a special permitting process for the siting of wireless communications facilities while minimizing adverse visual impacts on adjacent properties, residential neighborhoods, and areas of high scenic and artistic value; to limit the overall number and height of such facilities to what is essential to serve the public convenience and necessity; and to promote shared use of facilities to reduce the need for new facilities.

6402. Applicability. Towers and structures for Wireless Communication Facilities including a base station for a Distributed Antenna System (DAS) may be allowed only in:

- a. Municipal Districts, and additional Municipal land only as shown on the Wireless Communications Facilities Overlay District Map,
- b. Land within 200 feet of Federal Highways Routes 93 and 495 in Heavy Industrial Districts, and the Office Research District, as shown on the Wireless Communications Facilities Overlay District Map,
- c. Electric power transmission line easements and/or, lands where there are electric transmission lines on existing structures or poles with a height of at least 50 feet in Heavy Industrial Districts and the Office Research District, only as shown on the Wireless Communications Facilities Overlay District Map,
- d. Churches, temples, synagogues and like buildings as determined by the Planning Board in their sole and absolute discretion.
- e. Golf Courses, only as shown on the Wireless Communications Facilities Overlay District Map.

Further, utility-pole-mounted DAS antennas are permissible on public and private ways according to the criteria in this bylaw.

Wireless Communication Facilities, including a DAS installation, shall be subject to the grant of a WIRELESS COMMUNICATIONS FACILITIES SPECIAL PERMIT by the Planning Board. Nothing in this Section shall be construed to regulate or prohibit amateur radio Towers used solely by a federally licensed amateur radio operator or wireless communications structures and devices used expressly and exclusively for television reception. Nothing in this Section 6400 shall be construed to regulate or prohibit a wireless communication facility on the basis of environmental effects of radio frequency radiation (RFR) emissions.

6403. A Distributed Antenna System (DAS) is the preferred type of wireless communication facility. No new Towers shall be permitted unless the applicant fully evaluates the implementation of a DAS for the area in which it has an interest in improving service and demonstrates to the reasonable satisfaction of the Planning Board that installation of the Tower is a more beneficial and compatible system for the Town than a Tower DAS.

6404. Severability. If any section or subsection of this Section 6400 is ruled invalid, such ruling will not affect the validity of the remainder of the Section.

6405. Special Permit Granting Authority. The special permit granting authority under this Section 6400 shall be the Planning Board.

6410. Priority Location of Wireless Communication Facilities

6411. Wireless communications facilities. Towers may be allowed provided that they comply with the priority requirements for the location of Towers as set forth below.

- a. The first priority shall be given to Distributed Antenna Systems
- b. The second priority shall be given to the Municipal District and additional Municipal land only as shown on the Wireless Communications Facilities Overlay District Map.
- c. The third priority shall be given to the concealment of antennas within Churches, and like buildings, such as in spires, steeples, belfries and the like.
- d. The fourth priority shall be given to remaining areas of allowed use as stated in Section 6402.

Wireless Communications Facilities that do not have wireless communications antennas on site (with the exception of small antennas for GPS and geo-location services not exceeding 18 inches in height), such as DAS base station facilities, may be installed on any parcel within the permissible areas designated in section 6402, without regard for the priority hierarchy in this section. Such facilities remain subject to all other pertinent criteria under this bylaw and the other Zoning Bylaws.

6412. Applicant must provide documentation to the satisfaction of the Planning Board that alternatives in the higher priority locations are not feasible, if a lower priority location is proposed.

6420. Definitions. The following definitions are exclusive to this Section 6400.

Antenna means the device that transmits and/or receives radio frequency emissions in free space. Antenna can be modified by the addition of a clarifying term, such as GPS Antenna, or Personal Wireless Service Antenna, that delineates the specific type or purpose of the Antenna.

Antenna Support Structure means any structure whose purpose is primarily to support an Antenna, which includes such structures as Towers, masts, posts, poles, and the like.

Base Station means the equipment for one or more personal wireless services installed at a site to transmit and receive wireless communications. Typically, a Base Station is connected to a set of wireless antennas at the site of the Base Station, except in the case of the Base Station for a Distributed Antenna System, which is housed remotely from the antennas.

Base Station Facility means the place within which one or more wireless services install Base Stations that support the operation of a Distributed Antenna System without relying on wireless antennas at the site of the Base Station Facility.

Distance means measured on a horizontal plane.

Distributed Antenna System (“DAS”) means a geographically diversified Wireless Communications Facility with which the Base Station equipment is located remotely from the facility’s antennas. Typically, the Base Station is contained in a Base Station Facility at one location, and the antennas are placed on utility poles at other locations; the antennas are driven by Radio Access Nodes (“RAN”), which are electronics cabinets mounted on the utility poles, and are interconnected to the Base Station Facility by cables, usually fiber optic.

Dwelling means a building or portion thereof, designed exclusively for residential occupancy, including single family, two family or multiple family dwelling (apartment), but not including hotels and motels.

FAA means the Federal Aviation Administration.

FCC means the Federal Communications Commission.

Height means distance measured from the mean finished ground level at the base to the highest point on the structure.

Nonresidential Structure means a building, water Tower or other similar structure, but not a Dwelling.

Personal Wireless Services means the same as it is given in 47 U.S.C. 332(c)(7)(B)(i), “commercial mobile services, unlicensed wireless services, and common carrier wireless exchange access services.”

Stealth Treatment means any construction that is compatible with its surroundings that conceals or camouflages Antennas, wireless communications buildings, devices, facilities and/or Towers, such as, but not limited to: monopoles, trees, light poles, flag poles.

Tower means an Antenna Support Structure and that measures twelve feet (12’) or more in height and is used by a Personal Wireless Service Provider to provide Personal Wireless Services.

Wireless Communications Building means a building or structure built or occupied for the primary purpose of providing Personal Wireless Services.

Wireless Communications Device means any antenna, dish, appurtenance, wiring or equipment used by a Personal Wireless Service provider to provide Personal Wireless Services. This term does not include Towers or other structures intended to house or support Wireless Communications Devices. It also does not include Personal Wireless Service components placed within a building to serve the occupants of the building, as well as personal, portable, and mobile Personal Wireless Service devices.

Wireless Communications Facility means the installation consisting of any of the following at a site that is intended to provide Personal Wireless Services: any and all materials, equipment, buildings, Towers, Wireless Communications Devices and structures.

6430. Siting and Height Requirements.

Wireless Communications Devices are allowed only on or in nonresidential structures.

- a. Wherever feasible, Wireless Communications Devices shall be located on existing Towers, on existing nonresidential structures and be subjected to Stealth Treatment, as determined by the Planning Board.
- b. Wireless communications facilities may be located on the same lot as other structures or uses lawfully in existence, subject to the provisions of Sections 6400.
- c. The minimum distance from the base of a Tower, including Towers with Stealth Treatment to any property line, road, right-of-way, power line easement or railroad right-of-way shall be at least equal to the height of the Tower. The Planning Board may waive this requirement up to the district set-back upon findings that the waiver will result in a design more compatible with the surrounding area.
- d. A Tower shall be setback a minimum distance of 400 feet from abutting Residential and Multifamily Districts, except that this distance may be reduced for Towers if the Planning Board finds that reduction in the setback distance would produce a better result (visually and aesthetically) to the neighborhood than alternative proposals, but in no event shall the setback minimum distance be less than 100 feet, from Residential and Multifamily Districts. This Requirement shall supersede 6430.c, above, where applicable.
- e. It is presumed that the maximum allowed height of a Tower is one hundred (100) feet unless the applicant demonstrates that a greater height is required to allow for provision of the wireless communications services. It is solely at the discretion of the Planning Board upon findings that collocation on said Tower is both practical and preferable, but in no event shall the height be greater than one-hundred thirty five feet (135’).
- f. No new Towers shall be permitted unless the applicant demonstrates to the reasonable satisfaction of the Planning Board that no existing nonresidential structure or Tower or DAS can accommodate the applicant’s proposed wireless communications device.

6440. Design Requirements.

- a. Wherever feasible and appropriate, wireless communications facilities, including their constituent Devices and Towers shall be subjected to Stealth Treatment appropriate for the context of the facility.
- b. All building mounted wireless communications devices shall be designed and located so as to appear to be an integral part of the existing architecture of the building and shall be of colors that are compatible with those of the building or landscape.
- c. The wireless communications facility may be fenced to control access, as determined by the Planning Board. Fencing shall be compatible with and of similar materials and character of surrounding buildings, structures and neighborhood.
- d. There shall be no signs or advertisements at any wireless communications facility, except for no trespassing signs and a required sign giving a phone number where the responsible party can be reached on a 24-hour basis.
- e. If a building is needed for the mechanical equipment associated with the use of the device, said building shall be of similar style and materials as the other buildings on the site, or nearby site, as determined by the Planning Board.

6450. Application Process. Applications for a special permit for siting wireless communications facilities shall be filed in accordance with Section 9300 Special Permits, and shall further include the following:

- a. Location of the Wireless Communications Facility, and its components, such as Base Station Equipment, Antennas, Tower or other Antenna Support Structure, cables, and the like.
- b. Plans for anchoring, attaching and supporting the structure and devices, including specifications of hardware and all other building material.
- c. Plans for accessory buildings.
- d. Layout and details or surfacing for access road and parking.
- e. Amenities such as lighting, fencing and landscaping.
- f. Three (3) view lines from most visible locations within in a one mile radius of the site, plus additional view lines from any historic, scenic or other prominent areas of Town determined by the Planning Board. View lines shall, to the extent feasible, be taken from existing vantage points commonly used by the public, such as public ways, buildings or facilities. The submittal shall include unaltered photographs taken from eye level, five feet (5’) above grade, which show the existing condition of these view lines, as well as accurate scale perspective elevation drawings, computer-altered photographs or other accurate representations showing view lines with the facility in place. Photographic simulations shall be rendered from locations as recommended by the Planning Board. The Visibility Analysis of the facility shall include a Visibility Map prepared by a qualified professional that indicates geographically where the facility, and particularly the Antenna Support Structure and/or Antennas will be visible year-round and seasonally.

- g. A map showing the existing coverage of the Personal Wireless Service in the area surrounding the proposed facility; and a map showing existing plus proposed coverage from the proposed facility. The maps should be accompanied by a scale, a legend, and a detailed explanation of what the maps show as well as why the particular coverage thresholds were selected.
- h. A locus map at a suitable scale to clearly indicate the proposed Tower site, and shall include street, building structures, and landscape features within a 300 foot radius of the Tower site.
- i. A narrative report written by the carrier and qualified engineer which shall:
 1. Describe the justification and need of proposed site demonstrating a significant gap in coverage.
 2. Describe the capacity of the structure, including the number and type of additional facilities and antennas it can accommodate.
 3. Describe special design features to minimize the visual impact of the proposed wireless communications facility.
 4. State whether a stealth treatment appropriate to the context of the facility is proposed and if not, the reason why such treatment is not feasible or appropriate.
 5. Information including: manufacturer's product literature or photos of existing Towers that illustrate the characteristics of equipment, cabling or antennas that would be exposed to public view.
- j. List of all other approvals and all other necessary permits needed for construction and operation.
- k. As determined by the Planning Board, the applicant shall arrange to fly a balloon of at least 4 feet in diameter at the site of a proposed wireless Antenna Support structure at the maximum height of the proposed installation.

6451. To site a wireless communications facility at an existing Tower or nonresidential structure, the applicant shall be required to comply with Sections 6450 herein above, except that the Planning Board may waive some of said requirements if it finds that they are unnecessary or not applicable.

6452. The above information shall be submitted in accordance to Section 9300, and additionally to the Board of Selectmen and the Town Manager.

6460. Approval.

6461. The Planning Board may grant a special permit for a wireless communications facility only upon making the findings required by M.G.L. c. 40A, s. 9 and the following:

- a. That the applicant has demonstrated to the satisfaction of the Planning Board that the requirements of this Section 6400 have been met.
- b. That the size and height of the structure are the minimum necessary.
- c. That adverse impact on adjacent properties, residential neighborhoods, historic and artistic structures or scenic views is minimized to the extent possible.
- d. That there will be no nuisance or serious hazard associated with the use.
- e. That there are no feasible and preferable alternatives to the location.

6462. When suitable and appropriate as determined by the Planning Board, collocation is encouraged. As a condition of the special permit for a wireless communication facility, the Planning Board may require that the structure and/or facility be designed and built so that it is able to accommodate future wireless communications devices operated by another carrier with little or no modification, provided that such collocation does not materially interfere with the transmission or reception of communications signals to or from the existing facility, and provided that there are no structural or other physical limitations that make it impractical to accommodate the proposed additional wireless communications device. At the request of Town officials, the Planning Board may require the applicant to provide reasonable access to the facility for municipal communications.

6463. Any expansion or extension of wireless communications facilities or construction of new or replacement Towers or facilities shall require an amendment to the special permit. An increase in the number of antennas or the size of the antennas beyond that applied for and approved in the special permit, if such antennas are visible or if it changes the character of the stealth treatment, also requires amendment to the special permit.

6464. Any special permit granted under this section shall automatically lapse within one (1) year of the date of the grant, not including the time required to pursue or await the termination of an appeal, if construction is not complete and substantial use has not commenced, except if the applicant applies to the Planning Board and it determines good cause to grant an extension.

6470. Conditions of Use.

6471. The applicant shall be required to maintain and keep in good repair all facilities, devices and Towers.

6472. Based on the nature of the facility, the Planning Board may require the applicant to post a bond for construction and a separate bond for the removal of wireless communication Towers in the event of non-operation (see Section 6473b herein below).

The amount of the surety shall be established by a consultant for the Town, such as an engineer, architect or other qualified professional registered to practice in the Commonwealth of Massachusetts as provided for in Section 6480.

6473. Removal and Repair.

- a. An applicant must execute a covenant with the Planning Board agreeing to remove within ninety (90) days of notice from the Planning Board, the wireless communications facility not in operation for a period of six (6) months, unless the reason for non-operation is the result of major damage, in which case the Planning Board shall determine the appropriate timeframe for removal.
- b. If any bonded facility is not removed within the appropriate timeframe determined by the Planning Board, the Town will remove the facility at the owner’s expense. The bond required in accordance with Section 6472 shall cover the cost of the removal and may be used for this purpose. In the event the amount of surety is insufficient to cover the costs of removal, the Town may place a lien upon the property to cover the difference in cost.
- c. In the event of major damage, repair must begin within six (6) months of damage. Major damage shall mean damage to the facility caused by no fault of the owner or operator.

6480. Fees for Outside Consultants. In addition to the special permit filing fees, the applicant shall pay reasonable fees and costs of retaining outside professional consultant services, including but not limited to professional review of the applicant’s proposal by a professional or radio frequency engineer, attorney or other qualified professional, if such services are deemed necessary by the Planning Board, in accordance with M.G. L. c. 44, §53G.

b) Deleting Section 3514;

3514. Commercial Mobile Radio Service/Mobile Telecommunications providers may be permitted as accessory uses, on land zoned Municipal, and may also be permitted to be contained within religious churches, temples, synagogues and like buildings of worship upon the issuance of a use and site plan special permit by the Planning Board after a noticed public hearing that the use is reasonably necessary for the convenience or welfare of the public and will not result in a substantial detriment to the neighborhood.

and

c) Amending Appendix A- Table of Use Regulations Section C. 27 to read “Wireless Communication Facilities” and across all districts to read “See Section 6400 for all districts”.

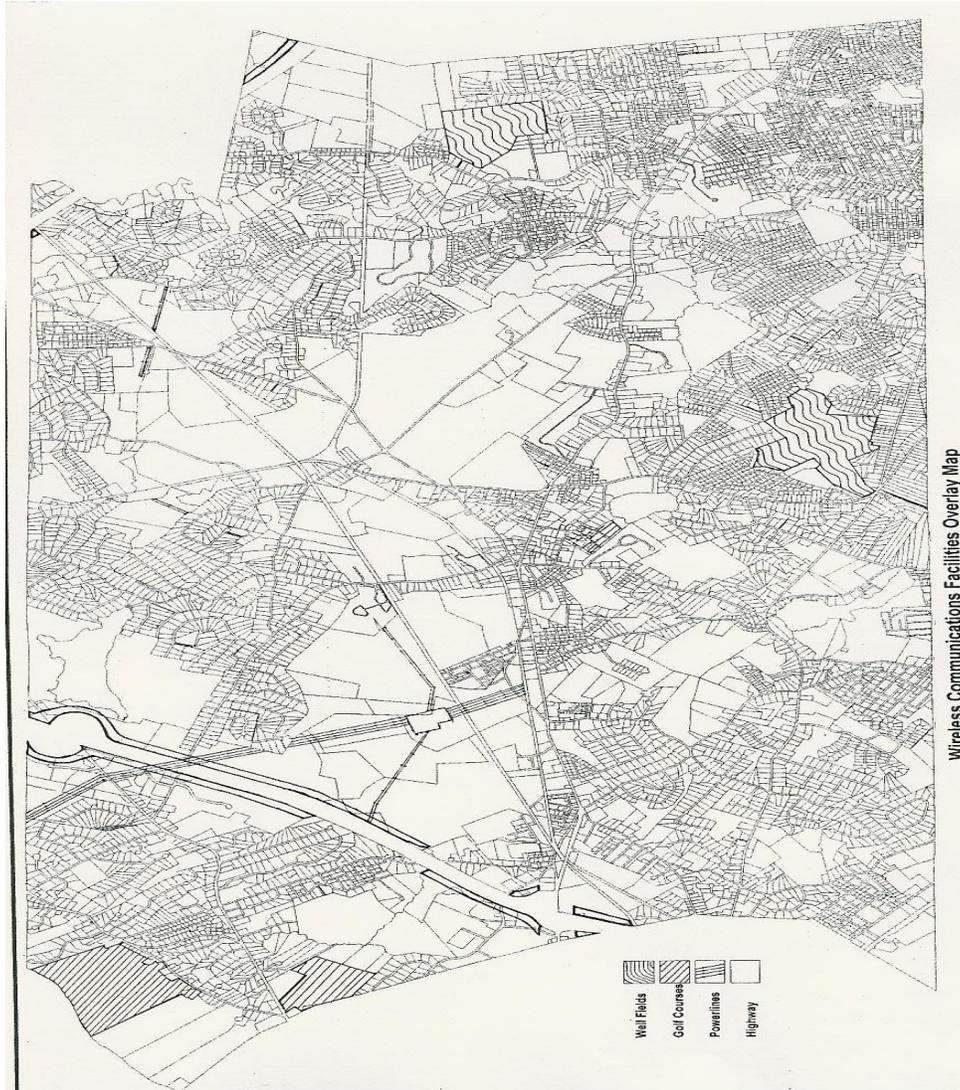
PLANNING BOARD

Executive Summary: The purpose of this article is to provide a comprehensive regulation for Wireless Communication Facilities as defined under the Federal 1996 Telecommunication Act. Map located at Office of the Town Clerk and Community Development. Detailed copies of the plan are on file at the Offices of the Town Clerk and Community Development.

Motion: Planning Board Chairman, Nancy Reed, motioned to Withdraw Article 5 and this motion was Adopted.
Article 5 was Withdrawn. 7:06 PM 3-13-07

Finance Committee Chairman, Todd Johnson, motioned to Adjourn the March 13, 2007, Special Town Meeting, Sine Die, and this motion was Adopted. 7:06 PM 3-13-07

ATTEST:
ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK



Wireless Communications Facilities Overlay Map

Annual Town Election

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 4,184 ballots cast. Precinct 1 – 531, Precinct 1A – 569, Precinct 2 – 468, Precinct 2A – 478, Precinct 3 – 529, Precinct 3A – 607, Precinct 4 – 377, and Precinct 4A – 625.

Precinct 1	Alice Golen, Warden	Peg Keefe, Clerk	Alice Carroll, Clerk
Precinct 1A	Mary A. Casazza, Warden	Anne Callahan, Clerk	
Precinct 2	Bernice Sprague, Warden	Marie T. Magro, Clerk	Cecilia T. Wolff, Clerk
Precinct 2A	Warren Layne, Warden	Bertha D’Amico, Clerk	
Precinct 3	Laurence Bairstow, Warden	Suzanne Bairstow, Clerk	
Precinct 3A	Rita Coyle, Warden	Mary Pilcher, Clerk	
Precinct 4	John Coviello, Warden	Rita O’Brien Dee, Clerk	
Precinct 4A	Dorothy E. McGrath, Warden	Linda Sheehan, Clerk	

ANNUAL TOWN ELECTION April 14, 2007

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	531	569	468	478	529	607	377	625	4184

BOARD OF SELECTMEN (VOTE FOR TWO) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	126	131	110	101	122	134	66	113	903
Charles E. Coldwell	125	152	113	98	140	129	114	179	1050
Edward J. Doherty	206	174	169	181	182	216	99	240	1467
Todd R. Johnson	254	298	191	207	262	296	186	303	1997
Annemarie Stronach	253	274	219	223	238	281	174	285	1947
Sean T. Sullivan	95	106	134	144	111	151	114	129	984
Others	3	3	0	2	3	7	1	1	20
Total	1062	1138	936	956	1058	1214	754	1250	8368

BOARD OF HEALTH (VOTE FOR TWO) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	302	281	285	261	276	374	197	321	2297
Phillip L. French	390	452	334	351	405	436	282	480	3130
Christine E. Kinnon	364	401	316	338	376	399	274	445	2913
Others	6	4	1	6	1	5	1	4	28
Total	1062	1138	936	956	1058	1214	754	1250	8368

PLANNING BOARD (VOTE FOR ONE) 5 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	67	74	42	53	51	76	39	73	475
Nancy L. Reed	294	309	266	252	328	334	203	332	2318
Thomas S. Churchill	169	186	160	173	147	196	135	217	1383
Others	1	0	0	0	3	1	0	3	8
Total	531	569	468	478	529	607	377	625	4184

SCHOOL COMMITTEE (VOTE FOR TWO) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	172	173	164	167	182	219	129	185	1391
Dennis J. Peterson	309	336	272	273	315	351	207	360	2423
Keith E. Rauseo	311	359	277	296	337	377	243	386	2586
Jonathan T. Ciampa	264	267	220	217	222	263	175	313	1941
Others	6	3	3	3	2	4	0	6	27
Total	1062	1138	936	956	1058	1214	754	1250	8368

REGIONAL VOKE SCHOOL COMMITTEE (VOTE FOR ONE) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	63	54	31	33	66	60	39	52	398
Patricia M.W. Meuse	305	348	296	326	299	364	240	376	2554
William J. Deignan, Jr.	163	167	140	119	163	183	98	195	1228
Others	0	0	1	0	1	0	0	2	4
Total	531	569	468	478	529	607	377	625	4184

LIBRARY TRUSTEE (VOTE FOR TWO) 3 YEAR TERM

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	262	301	242	241	322	338	199	277	2182
Joseph C. Frank	273	301	248	269	274	300	188	329	2182
John J. Crowe	220	230	207	189	203	281	175	305	1810
Eugene F. Walsh	304	304	239	255	257	288	191	337	2175
Others	3	2	0	2	2	7	1	2	19
Total	1062	1138	936	956	1058	1214	754	1250	8368

Total Registered Voters	18,640
Total Votes	4184
Percent	22%

Annual Town Meeting

MAY 7 & 9 AND JUNE 28, 2007

Tewksbury Memorial High School
320 Pleasant Street
2007 Annual Town Meeting
May 7 & May 9, 2007 and June 28, 2007

Moderator James Coakley opened the 2007 Annual Town Meeting at 8:00 P.M.

Rev. Jonathan Goodell, Pastor of the Tewksbury Congregational Church, offered the Opening Prayer.

Moderator Coakley called for a Moment of Silence for the Town Officials and the Town Employees who passed away during the year 2006 and who are listed on page 3 of the 2006 Annual Town Report and also for former Selectman Neil Niven, Jr., former School Committeeman Albert Kinnon, III, former Selectman and Tewksbury Hospital Trustee Richard P. Morris, and former Selectman, Finance Committee member and Moderator William J. Hurton.

The Pledge of Allegiance was presented by the Boy Scout Troop 247, whose members included, Chris Heintz, Michael Stewart, Robert Marquis, Robert Stewart, Justin Stewart, Shawn Houde and Tyler Puleo, Their scout meetings are held at the Tewksbury Congregational Church.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside front cover of the Warrant, he pointed out the emergency exits and reminded those who have cell phones to turn them off or to put them on vibrate.

Board of Selectman Chairman, Jerome Selissen, made the following announcements:

Household Hazardous Waste Day, Saturday, May 19, 9:00 AM to 1:00 PM at the DPW, 999 Whipple Road. Rain or Shine.

The U.S. Postal Service is collecting non-perishable food items on Saturday, May 12, 2007. Leave by your mail box. Items will benefit the Tewksbury Community Food Pantry.

Police Chief Al Donovan submitted the Tewksbury Town Employee Pension Committee Report and requested that it be entered into the 2007 Annual Town Meeting Record.

On Monday, May 7, 2007, there were 345 registered voters and 16 visitors in attendance.

Kevin Donnelly, the Finance Committee Vice Chairman, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 5/7/07 8:09 pm

The Finance Committee motioned to Adjourn the Monday session of the 2007 Annual Town Meeting to Wednesday, May 9, at 8:00 PM and this motion was Adopted. 5/7/07 10:24 pm

Moderator Coakley re-opened the 2007 Annual Town Meeting on Wednesday, May 9, 2007 at 8:00 pm.

There were 176 registered voters and 10 visitors in attendance.

The Finance Committee motioned to Recess the 2007 Annual Town Meeting until Thursday, June 28, 2007 at 7:00 pm to act on the Tabled Articles 4, 5, 6 and 40.

Moderator James Coakley opened the Adjourned May 7, 2007, Annual Town Meeting on June 28, 2007 at 7:00 P.M.

The Moderator informed the Assembly that he is taking a 5 minute Recess to allow those voters waiting in line to check in.

The Moderator informed the Assembly that Comcast is having technical difficulties in Lowell and there is no live broadcast. Mr. Joseph Dermody, Media Specialist, is taping the meeting for broadcasting on Channel 10 at a later date.

The Moderator designated the visitors section, read the Town Meeting Guidelines, indicated the emergency exits and requested that all cell phones be turned off or put on vibrate..

There were 578 registered voters and 26 visitors in attendance.

The Moderator re-opened the June 28, 2007, Adjourned 2007 Annual Town Meeting at 7:10 P.M.

Finance Committee Chairman, Ronald Hall, motioned to Remove from the Table Articles 4, 5, 6, and 40 and this motion was Adopted. 7:13 P.M. 6/28/07

State Representative James Miceli gave an update on the Town’s petition to the General Court for the Teacher’s Deferred Salary and informed the Assembly that it looks positive and the General Court should be voting on it within the next few weeks.

Selectman Todd Johnson, Chairman of the Town-Wide Budget Committee, gave an Overview of the Town’s budget.

School Committee member Scott Consaul informed the Assembly that the School Committee voted by majority vote to support the Finance Committee Recommendations and he stated he is also a member of the Town Wide Budget Committee and they voted unanimously to support the Finance Committee Recommendations.

SECTION 1

ARTICLE 1

To choose all necessary Town Officers, by ballot, Two (2) members of the Board of Selectmen for three years; Two (2) members of the Board of Health for three years; One (1) member of the Planning Board for five years. Two (2) members of the School Committee for three years; One (1) member of the Regional Voke School Committee for three years; and Two (2) Library Trustees for three years.

Accomplished at the April 14, 2007 Annual Town Election.

SECTION 2

- Article 2 Elected Officials Salaries
 - Article 3 Consent Calendar
 - Article 4 Budget
 - Article 5 Budget Related Sewer Enterprise Fund
 - Article 6 Budget Related Water Enterprise Fund
 - Article 7 Budget Related Reduce the Tax Levy
 - Article 8 Budget Related Balance the FY08 Sewer Enterprise Fund
 - Article 9 Budget Related Improvement to Town Water System
 - Article 10 Budget Related New Fire Hydrants
 - Article 11 Budget Related New Residential Water Meters
 - Article 12 Budget Related Design and Construction of Sidewalks
 - Article 13 Budget Related Stabilization Fund Fire Equipment
 - Article 14 Budget Related Stabilization Fund Fire Protective Gear
 - Article 15 Budget Related Sewer Pump Stations Maintenance
 - Article 16 Budget Related Accept Easements – Catamount Road
 - Article 17 Budget Related Catamount Road Easements
 - Article 18 Budget Related Community Housing Consulting Services
 - Article 19 Budget Related Community Housing Buydown Program
 - Article 20 Budget Related Community Preservation Revenues
 - Article 21 Budget Related Community Preservation
Administrative and Operating Expenses
 - Article 22 Budget Related Community Housing Construction (Pondview)
 - Article 23 Budget Related Affordable Housing Trust Fund Allocation Plan
 - Article 24 Personnel By-Law Amend Personnel By-Law Wage Deferral Program
 - Article 25 Personnel By-Law Amend Personnel By-Law Terminal Leave
 - Article 26 Personnel By-Law Amend Personnel By-Law Municipal Hearing Officer
 - Article 27 Personnel By-Law Amend Personnel By-Law Activities/Volunteer Coordinator
-

ARTICLE 2

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2008.

	<u>FY 07</u> <u>Present</u>	<u>FY08</u> <u>Requested</u>
<u>BOARD OF HEALTH</u>		
Chairman	450	450
Members (4)	350	350
<u>MODERATOR</u>		
	500	500
<u>PLANNING BOARD</u>		
Chairman	1200	1200
Members (4)	850	850
<u>SCHOOL COMMITTEE</u>		
Chairman	3000	3000
Members (4)	2500	2500
<u>SELECTMEN</u>		
Chairman	6000	6000
Members (4)	5000	5000

Motion: The Finance Committee motioned to Adopt Article 2.

Voted: Article 2 was Adopted.

5/7/07 8:09 p.m.

Executive Summary: The purpose of the article is to fix the salaries of certain elected Town officials.

ARTICLE 3

Consent Calendar

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she should say the word "HOLD" when the number is called. The Article is then removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

Article 3-28	Accept the Annual Report
Article 3-29	Lease/Purchase Agreement
Article 3-30	Authorize Chapter 90 Funds
Article 3-31	Establish Recreation Department Revolving Fund
Article 3-32	Re-authorizes Continuance of Street/Traffic Sign Revolving Fund
Article 3-33	Authorize Sale of Town Owned Land

Motion: Finance Committee Vice Chairman, Kevin Donnelly, motioned to Adopt the Consent Calendar.

The Moderator informed the Assembly that he will call out the Consent Calendar individual article number. If a voter objects to any particular article he/she should call out Debate when that article number is called and he will remove that article from the Consent Calendar to its original position in the Warrant to be acted upon and voted in the usual manner. After calling of the individual articles in the Consent Calendar, the Moderator shall ask the voters to pass all the remaining items not debated as a unit.

There were no items called for Debate.

Voted: All the Consent Calendar Articles 3-28, 3-29, 3-30, 3-31, 3-32 and 3-33 were Adopted.

5/7/07 8:10 pm

ARTICLE 3-28

To hear and act upon reports of the various town officers; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3-28.

Voted: Article 3-28 was Adopted. 5/7/07 8:10 pm

Executive Summary: The purpose of the article is to accept the report of various town officers; which were printed in the 2006 Town Report.

ARTICLE 3-29

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations or take any related action.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3-29.

Voted: Article 3-29 was Adopted. 5/7/07 8:10 pm

Executive Summary: This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

ARTICLE 3-30

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s) to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation shall be raised by transfer from available funds or by borrowing; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3-30.

Voted: Article 3-30 was Adopted. 5/7/07 8:10 pm

Executive Summary: Each year the state indicates the amount it will allot to cities and towns for roadwork under Chapter 90. This article authorizes the town to spend these funds.

ARTICLE 3-31

To see if the Town will vote to accept the provisions of Chapter 44, Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, effective July 1, 2007, to account for revenues and expenditures of the Town of Tewksbury Recreation Dept relating to the summer program and other recreation related programs. The fund shall be credited with all amounts received from individuals participating in these programs. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$225,000, or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3-31.

Voted: Article 3-31 was Adopted. 5/7/07 8:10 pm

Executive Summary: This article authorizes the Town to establish a self sufficient revolving fund to account for revenues and expenditures of running the summer program and other recreation related programs in the Town of Tewksbury.

ARTICLE 3-32

To see if the Town will vote to authorize under the provisions of Chapter 44, Section 53E½ of the Massachusetts General Laws, establishing a self sufficient revolving fund to account for revenues and expenditures relating to the purchase and/or manufacture and installation of street and traffic regulatory signage, including pavement markings in the Town of Tewksbury. The fund shall be credited with all amounts received from individuals requesting that the Town install street signage. Expenditures of the fund shall be authorized by the Town Manager or his/her designee. The total amount which may be expended from the fund in any given fiscal year shall be limited to \$10,000.00; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3-32.

Voted: Article 3-32 was Adopted. 5/7/07 8:10 pm

Executive Summary: This article reauthorizes the Town to continue a self sufficient revolving fund to account for the revenues and expenditures of purchasing, manufacturing, and installing street and traffic regulatory signage, including pavement markings, in the Town of Tewksbury.

ARTICLE 3-33

To see if the Town will vote to authorize the Town Manager/Board of Selectmen to sell at auction a parcel of Town property described as Assessor’s Map 81 Lot 43 under the provisions of the Town By-Laws. Said property was taken by tax foreclosure procedures. Or take any other action relative thereto.

William and Linda Wareham and Others

Motion: The Finance Committee motioned to Adopt Article 3-33.

Voted: Article 3-33 was Adopted. 5/7/07 8:10 pm

Executive Summary: The Town acquired this property by tax foreclosure on or about May 31, 2006. By allowing the town to sell this property it can be returned to the tax rolls.

ARTICLE 4

BUDGET

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2007 or take any related action.

FY08 GENERAL FUND BUDGET

	<u>FY06 Actual</u>	<u>FY07 Adopted</u>	<u>FY08 Dept Requests</u>	<u>FY08 Mgr Recommend</u>	<u>FINCOM REC</u>	<u>VOTED 6/28/07</u>
General Fund Budget Classification						
General Government						
Moderator						
Salaries	500	500	500	500	500	500
Operating	-	75	75	75	75	75
Total	500	575	575	575	575	575
Selectmen						
Salaries	18,382	28,500	28,500	28,500	28,500	28,500
Operating	153,246	133,896	137,710	137,710	126,710	126,710
Sewer Enterprise Fund Allocation	(2,483)	(2,436)	(2,494)	(2,494)	(2,494)	(2,494)
Water Enterprise Fund Allocation	(2,469)	(2,436)	(2,494)	(2,494)	(2,494)	(2,494)
Total	166,676	157,524	161,222	161,222	150,222	150,222
Town Manager						
Salaries	345,278	305,086	316,501	316,501	316,501	316,501
Operating	4,024	6,760	7,000	6,000	4,824	4,824
Sewer Enterprise Fund Allocation	(16,731)	(15,492)	(16,175)	(16,175)	(16,175)	(16,175)
Water Enterprise Fund Allocation	(16,731)	(15,492)	(16,175)	(16,175)	(16,175)	(16,175)

	<u>FY06 Actual</u>	<u>FY07 Adopted</u>	<u>FY08 Dept Requests</u>	<u>FY08 Mgr Recommend</u>	<u>FINCOM REC</u>	<u>VOTED 6/28/07</u>
Total	315,840	280,862	291,151	290,151	288,975	288,975
Finance Committee						
Salaries	2,052	2,105	2,570	2,570	2,570	2,570
Operating	<u>1,320</u>	<u>1,160</u>	<u>1,455</u>	<u>1,255</u>	<u>755</u>	<u>755</u>
Total	3,372	3,265	4,025	3,825	3,325	3,325
Town Counsel						
Operating	176,178	165,000	169,950	169,950	169,950	169,950
Sewer Enterprise Fund Allocation	(4,125)	(4,125)	(4,249)	(4,249)	(4,249)	(4,249)
Water Enterprise Fund Allocation	<u>(4,125)</u>	<u>(4,125)</u>	<u>(4,249)</u>	<u>(4,249)</u>	<u>(4,249)</u>	<u>(4,249)</u>
Total	167,928	156,750	161,452	161,452	161,452	161,452
Personnel Relations Review Board						
Salaries (Escrow for Wage Increase)	-	-	278,450	230,400	230,400	230,400
Operating	=	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Total	-	200	278,650	230,600	230,600	230,600
Administrative Services						
Salaries	92,890	94,670	94,878	94,878	94,878	94,878
Operating	18,631	19,000	18,500	18,500	18,500	18,500
Health Trust Allocation						
	-	-	-	-	(27,610)	(27,610)
Sewer Enterprise Fund Allocation	(1,686)	(1,705)	(1,701)	(1,701)	(1,701)	(1,701)
Water Enterprise Fund Allocation	<u>(1,686)</u>	<u>(1,705)</u>	<u>(1,701)</u>	<u>(1,701)</u>	<u>(1,701)</u>	<u>(1,701)</u>
Total	108,149	110,260	109,976	109,976	82,366	82,366
Town Clerk						
Salaries	223,831	215,232	217,780	217,780	217,280	217,280
Operating	10,432	13,565	13,640	13,640	13,090	13,090
Sewer Enterprise Fund Allocation	(3,640)	(3,439)	(3,472)	(3,472)	(3,472)	(3,472)
Water Enterprise Fund Allocation	<u>(3,640)</u>	<u>(3,439)</u>	<u>(3,472)</u>	<u>(3,472)</u>	<u>(3,472)</u>	<u>(3,472)</u>
Total	226,983	221,919	224,476	224,476	223,426	223,426
Election						
Salaries	17,372	49,909	20,300	20,300	20,300	20,300
Operating	<u>6,640</u>	<u>11,350</u>	<u>7,100</u>	<u>7,100</u>	<u>7,100</u>	<u>7,100</u>
Total	24,012	61,259	27,400	27,400	27,400	27,400
Board of Registrars						
Salaries	2,850	2,850	2,850	2,850	2,850	2,850
Operating	<u>1,595</u>	<u>1,600</u>	<u>1,600</u>	<u>1,600</u>	<u>1,440</u>	<u>1,440</u>
Total	4,445	4,450	4,450	4,450	4,290	4,290
Unclassified-Group Insurance Allocation						
Retirement	-	194,134	186,052	186,052	186,052	186,052
Medicare	-	118,107	127,027	127,027	127,027	127,027
	=	<u>8,604</u>	<u>8,366</u>	<u>8,366</u>	<u>8,366</u>	<u>8,366</u>
Total	-	320,845	321,445	321,445	321,445	321,445
Total General Government	1,017,905	1,317,909	1,584,822	1,535,572	1,494,076	1,494,076
Finance Department						
Accounting						
Salaries	188,507	191,678	194,400	194,400	194,400	194,400
Operating	7,986	8,612	8,637	8,137	8,137	8,137
Sewer Enterprise Fund Allocation	(4,593)	(5,007)	(5,076)	(5,076)	(5,076)	(5,076)
Water Enterprise Fund Allocation	<u>(4,593)</u>	<u>(5,007)</u>	<u>(5,076)</u>	<u>(5,076)</u>	<u>(5,076)</u>	<u>(5,076)</u>
Total	187,307	190,276	192,885	192,385	192,385	192,385
Computer Services						
Salaries	148,727	151,162	152,662	152,662	152,662	152,662
Operating	108,983	110,289	117,450	117,450	116,700	116,700
Outlay	36,642	18,000	36,000	26,000	9,400	9,400
Sewer Enterprise Fund Allocation	(4,913)	(4,662)	(3,992)	(3,992)	(3,992)	(3,992)
Water Enterprise Fund Allocation	<u>(6,247)</u>	<u>(5,777)</u>	<u>(4,707)</u>	<u>(4,707)</u>	<u>(4,707)</u>	<u>(4,707)</u>
Total	283,192	269,012	297,413	287,413	270,063	270,063
Assessor						
Salaries	222,641	227,494	238,141	238,141	224,924	224,924
Operating	21,729	31,863	26,200	25,200	25,200	25,200
Sewer Enterprise Fund Allocation	(11,726)	(11,927)	(12,300)	(12,300)	(12,300)	(12,300)

	FY06 Actual	FY07 Adopted	FY08 Dept Requests	FY08 Mgr Recommend	FINCOM REC	VOTED 6/28/07
Water Enterprise Fund Allocation	<u>(11,726)</u>	<u>(11,927)</u>	<u>(12,300)</u>	<u>(12,300)</u>	<u>(12,300)</u>	<u>(12,300)</u>
Total	220,918	235,503	239,741	238,741	225,524	225,524
Treasurer/Collector						
Salaries	-	358,591	357,965	357,965	357,965	357,965
Operating	346,655	183,546	215,873	215,873	185,673	185,673
Outlay	185,352	-	-	-	-	-
Sewer Enterprise Fund Allocation	<u>(56,056)</u>	<u>(58,195)</u>	<u>(61,186)</u>	<u>(61,186)</u>	<u>(61,186)</u>	<u>(61,186)</u>
Water Enterprise Fund Allocation	<u>(70,855)</u>	<u>(73,753)</u>	<u>(76,677)</u>	<u>(76,677)</u>	<u>(76,677)</u>	<u>(76,677)</u>
Total	405,096	410,189	435,975	435,975	405,775	405,775
Unclassified-Group Insurance Allocation	-	213,514	183,160	183,160	183,160	183,160
Retirement	-	155,453	157,299	157,299	157,299	157,299
Medicare	-	<u>12,093</u>	<u>11,009</u>	<u>11,009</u>	<u>11,009</u>	<u>11,009</u>
Total	-	381,060	351,469	351,469	351,469	351,469
Total Finance Department	1,096,513	1,486,040	1,517,483	1,505,983	1,445,216	1,445,216
Community Services						
Cable Television						
Salaries	1,797	2,234	2,301	2,301	2,301	2,301
Operating	<u>1,257</u>	<u>10,726</u>	<u>11,000</u>	<u>11,000</u>	<u>10,335</u>	<u>10,335</u>
Total	3,054	12,960	13,301	13,301	12,636	12,636
Veteran's Services						
Salaries	38,003	39,547	39,547	39,547	39,547	39,547
Operating	<u>86,718</u>	<u>112,100</u>	<u>112,150</u>	<u>112,150</u>	<u>103,350</u>	<u>103,350</u>
Total	124,721	151,647	151,697	151,697	142,897	142,897
Exceptional Children						
Salaries	20,914	22,928	26,040	24,390	12,195	12,195
Operating	<u>14,842</u>	<u>17,422</u>	<u>22,250</u>	<u>17,850</u>	<u>7,925</u>	<u>7,925</u>
Total	35,756	40,350	48,290	42,240	20,120	20,120
Patriotic Committee						
Operating	30,837	12,340	13,090	12,590	1,500	1,500
Historical Commission						
Operating	-	500	500	500	100	100
Parks and Recreation						
Salaries	262,046	286,412	289,329	289,329	214,162	214,162
Operating	93,734	114,872	129,517	124,517	92,247	92,247
Outlay	=	<u>39,701</u>	<u>44,893</u>	<u>44,893</u>	<u>54,081</u>	<u>54,081</u>
Total	355,780	440,985	463,739	458,739	360,490	360,490
Unclassified-Group Insurance Allocation	-	49,121	44,828	44,828	44,828	44,828
Retirement	-	45,994	63,838	63,838	63,838	63,838
Medicare	-	<u>3,578</u>	<u>4,468</u>	<u>4,468</u>	<u>4,468</u>	<u>4,468</u>
Total	-	98,693	113,134	113,134	113,134	113,134
Total Community Services	550,148	757,475	803,751	792,201	650,877	650,877
Council on Aging						
Salaries	164,475	168,405	171,304	170,304	126,097	126,097
Operating	61,876	63,114	124,464	120,464	92,071	92,071
Outlay	=	=	=	=	=	=
Total	226,351	231,519	295,768	290,768	218,168	218,168
Unclassified-Group Insurance Allocation	-	40,626	37,063	37,063	37,063	37,063
Retirement	-	29,011	32,475	32,475	32,475	32,475
Medicare	-	<u>2,257</u>	<u>2,273</u>	<u>2,273</u>	<u>2,273</u>	<u>2,273</u>
Total	-	71,894	71,811	71,811	71,811	71,811
Total Council on Aging	226,351	303,413	367,579	362,579	289,979	289,979

	<u>FY06 Actual</u>	<u>FY07 Adopted</u>	<u>FY08 Dept Requests</u>	<u>FY08 Mgr Recommend</u>	<u>FINCOM REC</u>	<u>VOTED 6/28/07</u>
Facilities						
Town Hall						
Salaries	14,778	17,790	20,168	20,168	20,168	20,168
Operating	52,480	57,320	60,651	60,651	56,812	56,812
Sewer Enterprise Fund Allocation	(1,268)	(2,106)	(2,020)	(2,020)	(2,020)	(2,020)
Water Enterprise Fund Allocation	<u>(1,268)</u>	<u>(2,106)</u>	<u>(2,020)</u>	<u>(2,020)</u>	<u>(2,020)</u>	<u>(2,020)</u>
Total	64,722	70,898	76,779	76,779	72,940	72,940
Auxiliary Buildings						
Operating	35,089	36,175	39,145	39,145	38,895	38,895
Sewer Enterprise Fund Allocation	(844)	(904)	(979)	(979)	(979)	(979)
Water Enterprise Fund Allocation	<u>(844)</u>	<u>(904)</u>	<u>(979)</u>	<u>(979)</u>	<u>(979)</u>	<u>(979)</u>
Total	33,401	34,367	37,187	37,187	36,937	36,937
Cemeteries						
Operating	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>2,500</u>	<u>2,500</u>
Total Facilities	101,123	108,265	116,966	116,966	112,377	112,377
Library						
Library						
Salaries	754,399	837,299	838,646	825,146	763,155*	763,155*
Operating	344,143	347,601	363,700	361,000	344,143*	344,143*
Capital Outlay	=	=	=	=	=	=
Total	1,098,542	1,184,900	1,202,346	1,186,146	1,107,298	1,107,298
Unclassified-Group Insurance Allocation	-	239,509	230,144	230,144	230,144	230,144
Retirement	-	130,151	144,055	144,055	144,055	144,055
Medicare	=	<u>10,125</u>	<u>10,083</u>	<u>10,083</u>	<u>10,083</u>	<u>10,083</u>
Total	-	379,785	384,282	384,282	384,282	384,282
Total Library	1,098,542	1,564,685	1,586,628	1,570,428	1,491,580	1,491,580
*-Transfer \$34,000 from Library State Aid (\$15,000 -Salaries, \$19,000-Operating)						
Planning and Development						
Planning (Community Development)						
Salaries	321,300	338,256	336,823	336,823	323,840	323,840
Operating	31,614	24,660	35,305	33,305	27,830	27,830
Capital Outlay	-	-	-	-	-	-
Wetlands Protection Offset	-	-	-	(10,000)	(16,345)	(16,345)
Sewer Enterprise Fund Allocation	(63,926)	(69,164)	(70,657)	(70,657)	(70,657)	(70,657)
Water Enterprise Fund Allocation	<u>(18,321)</u>	<u>(19,834)</u>	<u>(20,295)</u>	<u>(20,295)</u>	<u>(20,295)</u>	<u>(20,295)</u>
Total	270,667	273,918	281,176	269,176	244,373	244,373
Building						
Salaries	266,877	273,273	278,650	278,650	278,650	278,650
Operating	5,644	5,450	5,450	5,450	5,450	5,450
Capital Outlay					-	-
Sewer Enterprise Fund Allocation	(34,266)	(46,433)	(41,870)	(41,870)	(41,870)	(41,870)
Water Enterprise Fund Allocation	<u>(34,266)</u>	<u>(23,783)</u>	<u>(30,820)</u>	<u>(30,820)</u>	<u>(30,820)</u>	<u>(30,820)</u>
Total	203,989	208,507	211,410	211,410	211,410	211,410
Board of Health						
Salaries	245,430	270,277	272,433	271,893	270,693	270,693
Operating	29,095	39,508	39,272	39,662	18,362	18,362
Sewer Enterprise Fund Allocation	(7,936)	(7,745)	(7,793)	(7,793)	(7,793)	(7,793)
Water Enterprise Fund Allocation	<u>(7,936)</u>	<u>(7,745)</u>	<u>(7,793)</u>	<u>(7,793)</u>	<u>(7,793)</u>	<u>(7,793)</u>
Total	258,653	294,295	296,119	295,969	273,469	273,469
Unclassified-Group Insurance Allocation	-	194,931	197,958	197,958	197,958	197,958
Retirement	-	132,513	148,858	148,858	148,858	148,858
Medicare	=	<u>10,309</u>	<u>10,419</u>	<u>10,419</u>	<u>10,419</u>	<u>10,419</u>
Total	-	337,753	357,234	357,234	357,234	357,234

	FY06 Actual	FY07 Adopted	FY08 Dept Requests	FY08 Mgr Recommend	FINCOM REC	VOTED 6/28/07
Total Planning and Development	733,309	1,114,473	1,145,939	1,133,789	1,086,486	1,086,486
Public Safety						
Police						
Salaries	4,846,433	4,977,395	5,358,469	5,219,726	5,249,206	5,249,206
Operating	402,276	515,233	546,780	538,180	480,830	480,830
Outlay	129,819	135,667	135,900	135,900	97,900	97,900
Total	5,378,528	5,628,295	6,041,149	5,893,806	5,827,936	5,827,936
Auxiliary Police						
Operating	1,800	1,800	1,800	1,800	1,800	1,800
Fire						
Salaries	3,843,712	3,896,772	4,050,403	4,040,403	3,999,937	3,999,937
Operating	241,718	287,760	282,350	275,850	275,850	275,850
Outlay	174,679	199,400	129,677	129,677	129,677	129,677
Total	4,260,109	4,383,932	4,462,430	4,445,930	4,405,464	4,405,464
Emergency Management						
Salaries	4,589	4,594	4,592	4,592	4,592	4,592
Operating	15,288	14,485	16,600	14,400	14,400	14,400
Capital Outlay	=	1,504	18,479	18,479	18,479	18,479
Total	19,877	20,583	39,671	37,471	37,471	37,471
Parking Clerk						
Salaries	4,000	4,000	4,000	4,000	4,000	4,000
Operating	2,648	2,000	2,000	2,000	1,800	1,800
Total	6,648	6,000	6,000	6,000	5,800	5,800
Unclassified-Group Insurance Allocation	-	2,285,789	2,064,941	2,064,941	2,064,941	2,064,941
Retirement	-	1,312,016	1,556,326	1,556,326	1,556,326	1,556,326
Medicare	=	102,065	108,928	108,928	108,928	108,928
Total	-	3,699,870	3,730,196	3,730,196	3,730,196	3,730,196
Total Public Safety	9,666,962	13,740,480	14,281,246	14,115,203	14,008,667	14,008,667
School Department						
Salaries	23,165,066	23,639,343	25,474,732	25,474,732	24,874,732	24,874,732
Less: Salary Offsets	=	=	(163,500)	(163,500)	(163,500)	(163,500)
Total Salaries	23,165,066		25,311,232	25,311,232	24,711,232	24,711,232
Operating	6,801,127	7,519,858	10,163,514	9,627,869	9,307,869	9,027,869
Less: Operating Offsets	=	=	(1,293,351)	(1,293,351)	(1,293,351)	(1,013,351)
Total Operating	6,801,127		8,870,163	8,334,518	8,014,518	8,014,518
Outlay	-	-	-	-	-	-
Unclassified						
Retirement	1,642,414	1,854,480	2,139,067	2,139,067	2,139,067	2,139,067
Group Insurance	5,067,528	5,394,236	6,625,986	6,625,986	6,625,986	6,625,986
Debt Service	2,614,309	2,147,460	2,160,853	2,160,853	2,160,853	2,160,853
Other	424,836	432,104	478,282	478,282	478,282	478,282
Sub-Total	39,715,280	40,987,481	45,585,583	45,049,938	44,129,938	44,129,938
Regional Vocational School	3,827,375	3,727,375	4,189,879	4,090,425	4,108,278	4,108,278
Total School Department	43,542,655	44,714,856	49,775,462	49,140,363	48,238,216	48,238,216
Public Works						
Department of Public Works						
Salaries	2,210,521	1,259,707	1,320,840	1,279,313	1,232,268	1,232,268
Operating	1,443,075	493,150	640,100	574,350	528,805	528,805
Outlay	252,521	254,199	222,522	218,362	275,322	275,322
Sewer Enterprise Fund Allocation	(267,110)	(158,636)	(191,442)	(191,442)	(191,442)	(191,442)
Water Enterprise Fund Allocation	(1,944,698)	(210,569)	(243,375)	(243,375)	(243,375)	(243,375)
Total	1,694,309	1,637,851	1,748,645	1,637,208	1,601,578	1,601,578
Snow and Ice						
Salaries	103,074	75,500	150,500	75,500	75,500	75,500
Operating	437,005	124,511	430,000	126,000	126,000	126,000
Total	540,079	200,011	580,500	201,500	201,500	201,500

	<u>FY06 Actual</u>	<u>FY07 Adopted</u>	<u>FY08 Dept Requests</u>	<u>FY08 Mgr Recommend</u>	<u>FINCOM REC</u>	<u>VOTED 6/28/07</u>
Street Lighting Operating	144,021	149,000	163,900	163,900	157,550	157,550
Solid Waste Disposal Operating	1,952,521	2,329,202	2,389,551	2,389,551	2,384,551	800,000
Unclassified-Group Insurance Allocation	-	598,035	565,725	565,725	565,725	565,725
Retirement	-	161,710	196,719	196,719	196,719	196,719
Medicare	=	<u>12,580</u>	<u>13,769</u>	<u>13,769</u>	<u>13,769</u>	<u>13,769</u>
Total	-	772,325	776,213	776,213	776,213	776,213
Total Public Works	4,330,930	5,088,389	5,658,809	5,168,372	5,121,392	3,536,841
Unclassified						
Reserve Fund	-	100,000	100,000	100,000	100,000	100,000
Maturing Debt	1,867,644	820,070	903,070	903,070	903,070	903,070
Interest-Maturing Debt	713,026	384,512	427,978	427,978	427,978	427,978
Interest-Temporary Loans	158,060	74,044	10,000	10,000	10,000	10,000
Retirement	2,156,717	2,444,896	2,772,795	2,772,795	2,772,795	2,772,795
Occupational Injury Reserve	56,129	65,000	71,500	71,500	71,500	71,500
Unemployment Compensation	26,091	15,975	16,454	16,454	55,591	55,591
Group Insurance	3,584,216	3,815,659	3,914,894	3,914,894	3,886,784	3,886,784
Medicare Tax	176,456	178,000	187,000	187,000	182,809	182,809
Fire/Liability Insurance	349,166	392,544	404,320	404,320	379,320	379,320
Court Judgments	-	-	-	-	-	-
Town Health Insurance Allocation	-	(3,815,659)	(3,509,871)	(3,509,871)	(3,509,871)	(3,509,871)
Town Retirement Allocation	-	(2,084,955)	(2,426,597)	(2,426,597)	(2,426,597)	(2,426,597)
Town Medicare Allocation	-	(161,611)	(169,315)	(169,315)	(169,315)	(169,315)
Sewer Enterprise Fund Allocation	(400,301)	(285,007)	(272,607)	(272,607)	(272,607)	(272,607)
Water Enterprise Fund Allocation	<u>(2,102,579)</u>	<u>(516,453)</u>	<u>(503,800)</u>	<u>(503,800)</u>	<u>(503,800)</u>	<u>(503,800)</u>
Total Unclassified	6,584,625	1,427,015	1,925,821	1,925,821	1,907,657	1,907,657
Total Budget Before Transfers	68,949,063	71,623,000	78,764,505	77,367,276	75,846,521	74,261,970
Transfers						
To Special Revenue	85,400	20,000			-	-
To Trust Funds	-	35,000		80,000	80,000	80,000
To Sewer Enterprise	<u>352,647</u>	<u>344,769</u>	<u>337,317</u>	<u>337,317</u>	<u>337,317</u>	<u>337,317</u>
Total Transfers	438,047	399,769	337,317	417,317	417,317	417,317
ATM Total General Fund Budget	<u>69,387,110</u>	<u>72,022,769</u>	<u>79,101,822</u>	<u>77,784,593</u>	<u>76,263,838</u>	<u>74,679,287</u>

Motion: Finance Committee Vice Chairman, Kevin Donnelly, motioned to Adopt Article 4, as Amended in the Finance Committee Recommendations.

School Committee Chairman, Keith Rauseo, motioned to Table Article 4 until June 28, 2007 at 7:00 pm.

Board of Selectman Chairman, Jerome Selissen, informed the Assembly that the Board of Selectmen voted 4-0 to vote on the budget this evening.

The Moderator motioned to Moved the Question and this motion was Adopted. 5/7/07 8:35 pm

Voted: The motion to Table Article 4 until June 28, 2007 at 7:00 pm was Adopted. 5/7/07 8:39 pm

162 YES 136 NO

Motion: The Finance Committee motioned to Remove Article 4 from the Table and this motion was Adopted. 7:13 pm 6/28/07

The Moderator informed the Assembly at the call of the Budget he will call out the heading of each Budget Classification and if any voter wishes to speak on any budget listed under the Budget Classification, he/she should call out "Debate".

General Government, Finance Department, Planning and Development, School Department and Public works were marked for Debate.

Voted: All departments **not marked** for Debate were Adopted, per the Finance Committee's Recommendations. 7:34 pm. 6/28/07

Motion: Mr. Keith Rauseo motioned to Withdraw his Debate of General Government, Finance Department and Planning and Development and this motion was Adopted. 7:38 pm 6/28/07

Motion: inance Committee Chairman, Ronald Hall, motioned to Amend Article 4:

School Department

Change School Operating from \$9,307,869 to \$9,027,869 – (Reduction \$280,000)

Change School Operating Offsets from (\$1,293,351) to (\$1,013,351) (Reduction of \$280,000)

Public Works

Change Solid Waste Disposal from \$2,384,551 to \$800,000–(Reduction of \$1,584,551)

Change Total Public Works from \$5,121,392 to \$3,536,841-(Reduction of \$1,584,551)

Total Budget Transfers

Change Total Budget Before Transfers from \$75,846,521 to \$74,261,970–(Reduction of \$1,584,551)

ATM Total General Fund Budget

Change ATM Total General Fund Budget from \$76,263,838 to \$74,679,287–(Reduction of \$1,584,551)

Motion: The Finance Committee motioned to Adopt the Total School Department budget of \$48,238,216 and this motion was Adopted. 7:42 pm 6/28/07

Motion: The Finance Committee motioned to Adopt the Solid Waste Disposal Operating budget of \$800,000 and this motion was Adopted. 7:44 pm 6/28/07

Motion: The Finance Committee motioned to Adopt the Total Public Works budget of \$3,536,841 and this motion was Adopted. 7:44 pm 6/28/07

Motion: The Finance Committee motioned to Adopt the Total Budget Before Transfers of \$74,261,970 and this motion was Adopted. 7:45 pm 6/28/07

Motion: To Adopt the General Government, Finance Department and Planning and Development budgets as Recommended by the Finance Committee and this motion was Adopted. 7:47 pm 6/28/07

Motion: The Finance Committee motioned to Adopt the ATM Total General Fund Budget of \$74,679,287 and this motion was Adopted. 7:48 pm 6/28/07

Chief Assessor, Finance Director, Treasurer, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant on May 7, 2007.

APPROPRIATION CERTIFICATE – 2007 ANNUAL TOWN MEETING - MAY 7 & 9 and JUNE 28, 2007

ARTICLE	RAISE & APPROP	TRANS-FER	WATER ENTER. FUND	SEWER ENTER. FUND	CPA APPROP.	CPA RESER	BORROW
4. GENERAL FUND BUDGET	74,261,970	34,000	From Library State Aid				
5. SEWER ENTERPRISE FUND (Established July 1, 2003)							
Department Receipts				4,744,410			
Transfer from General Fund				337,317			
FREE CASH				1,580,895			
6. WATER ENTERPRISE FUND (Established July 1, 2005)							
Department Receipt			4,983,397				
7. Reduce the Current Tax Levy	2,404,015		From E&D				
8 Fund Sewer Enterprise Fund Appropriation FY08				1,300,000	Certified Sewer Enterprise Fund – Free Cash		
9. Improve Town’s Water System							187,000
10. Purchase & Install New Fire Hydrants							120,000
11. Purchase & Install New Residential Water Meters							500,000
13. Fire Equipment Stabilization Fund	70,000						
14. Fire Department Protective Gear Stabilization Fund	10,000						
15. Repairs & Long Term Maintenance Sewer Pump Stations							2,400,000

APPROPRIATION CERTIFICATE – 2007 ANNUAL TOWN MEETING - MAY 7 & 9 and JUNE 28, 2007

ARTICLE	RAISE & APPROP	TRANS- FER	WATER ENTER. FUND	SEWER ENTER. FUND	CPA APPROP.	CPA RESER	BORROW
17. Survey & Legal Costs (2) Easements	120						
18. Community Preservation FY08 Reserve						740,400	
19. Town’s Affordable Housing Trust Fund					80,000		
20. Town’s Local Housing Partnership					20,000		
21. Local Housing Partnership (LPH)					150,000		
22. Community Preservation Committee Administration & Operating Expenses					53,400		
<hr/>							
RAISE & APPROPRIATE: ...	74,342,090						
TRANSFER FROM LIBRARY STATE AID		34,000					
TRANSFER FROM E & D:		<u>2,404,015</u>					
TOTAL TRANSFERS.....		2,438,015					
SEWER FUND - DEPARTMENT RECEIPTS:				4,744,410			
SEWER FUND - TRANSFER FROM GENERAL FUND:				337,317			
SEWER FUND – TRANSFER FROM FREE CASH:				1,580,895			
SEWER FUND – TRANSFER FROM CERTIFIED SEWER ENTERPRISE FUND FREE CASH:				1,300,000			
TOTAL SEWER FUND				<u>7,962,622</u>			
WATER FUND – DEPARTMENT RECEIPTS:.....			4,983,397				
CPA FUND – APPROPRIATION:.....					303,400		
CPA FUND – RESERVE:						740,400	
TOTAL BORROW:.....							3,207,000
<hr/>							

**2007 ANNUAL TOWN MEETING
MAY 7 & 9, AND JUNE 28, 2007**

**APPROPRIATION CERTIFICATE – FISCAL 2008
RECAPITULATION**

TAX LEVY (Raise & Appropriate)	\$ 74,342,090
REDUCE TAX LEVY (Article 7, Transfer from E&D)	<u>\$ 2,404,015</u>
NET TAX LEVY	\$ 71,938,075
TRANSFER FROM E&D	\$ 2,404,015
TRANSFER FROM GENERAL FUND	\$ 337,317
TRANSFER FROM FREE CASH	\$ 1,580,895
TRANSFER FROM LIBRARY STATE AID	<u>\$ 34,000</u>
TOTAL TRANSFERS	\$ 4,356,227
RAISE FROM SPECIFIC DEPARTMENT RECEIPTS:	
SEWER	\$ 4,744,410
WATER	<u>\$ 4,983,397</u>
TOTAL	\$ 9,727,807
TOTAL APPROPRIATION	\$ 86,022,109

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

ARTICLE 5

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund or take any other action relative thereto.

**TOWN OF TEWKSBURY
SEWER ENTERPRISE FUND
FISCAL YEAR 2008 PROPOSED BUDGET**

<u>Budget Presentation:</u>	
REVENUES	
User Fees	2,914,410
Sewer Liens	75,000
Connection Fees	1,330,000
Application Fees	15,000
Interest/Demands	10,000
Investment Income	400,000
Use of PY Surplus	1,580,895
Transfer from GF	<u>337,317</u>
Total	6,662,622
EXPENSES	
<u>Direct</u>	
Salaries	203,256
Operating Expenses	310,240
Lowell Sewer	550,000
Reserve Fund	50,000
Capital Outlay	67,114
Debt	
Principal - Maturing Debt	1,838,465
Interest - Maturing Debt	2,014,641
Interest - Temporary	<u>930,895</u>
Total	5,964,611
 <u>Indirect</u>	
Board of Selectmen	2,493
Town Manager	16,175
Accounting	5,076
Computer Services	3,992
Assessor	12,300
Treasurer/Collector	61,187
Town Counsel	4,249
Administrative Services	1,701
Town Clerk	3,471
Community Development	70,656
Town Hall	2,020
Auxiliary Buildings	979
Building Dept	41,870
Dept of Public Works	191,442
Health Dept	7,793
Group Insurance	146,138
Retirement	121,418
Medicare	<u>5,051</u>
Total Indirect Expenses	698,011
Total Expenses	<u>6,662,622</u>
Surplus/Deficit	<u>(0)</u>

<u>Budget Recommendation:</u>	
Recommend that the following sums be appropriated to operate the sewer enterprise fund	
Salaries	203,256
Expenses	310,240
Capital Outlay	67,114
Lowell Sewer	550,000
Reserve Fund	50,000
Debt	<u>4,784,001</u>
Subtotal	5,964,611
Board of Selectmen	2,493
Town Manager	16,175
Accounting	5,076
Computer Services	3,992
Assessor	12,300
Treasurer/Collector	61,187
Town Counsel	4,249
Administrative Services	1,701
Town Clerk	3,471
Community Development	70,656
Town Hall	2,020
Auxiliary Buildings	979
Building Dept	41,870
Dept of Public Works	191,442
Health Dept	7,793
Group Insurance	146,138
Retirement	121,418
Medicare	<u>5,051</u>
Subtotal	698,011
Total	<u>\$ 6,662,622</u>
\$4,744,410 to come from sewer enterprise revenues, \$337,317 to be transferred from the general fund to fund exempt sewer debt raised through taxes and \$1,580,895 to come from Free Cash	
<p align="center">NOTE: FY08 BUDGET ASSUMES SEWER BY-LAW CLARIFICATION - \$600 SEWER CONNECTION FEE PAID EACH YEAR</p>	

Budget Article:

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund or take any other action thereon.

Voted:

That the following sums be appropriated for the sewer enterprise fund.

Direct Expenses	
Salaries	203,256
Expenses	910,240
Capital Outlay	67,114
Debt	<u>4,784,001</u>
Subtotal	5,964,611
Indirect Expenses	<u>698,011</u>
Total	<u>\$ 6,662,622</u>

And that \$6,662,622 be raised as follows:

Department receipts	\$ 4,744,410
Transfer from GF	\$ 337,317
Free Cash	\$1,580,895

Motion: The Finance Committee motioned to Adopt Article 5.

The School Committee motioned to Table Article 5 until June 28, 2007 at 7:00 pm.

Voted: Article 5 was Tabled until June 28, 2007 at 7:00 pm. 5/7/07 8:44 pm

Motion: The Finance Committee motioned to Remove Article 5 from the Table and this motion was Adopted. 7:13 pm 6/28/07

Motion: The Finance Committee motioned to Adopt Article 5 and Raise & Appropriate \$6,662,622 and this motion was Adopted. 7:52 pm 6/28/07

Executive Summary: The purpose of this article is to fund the Sewer Enterprise Fund for FY 2008

ARTICLE 6

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action relative thereto.

**TOWN OF TEWKSBURY
WATER ENTERPRISE FUND
FISCAL YEAR 2008 PROPOSED BUDGET**

Budget Presentation:

REVENUES

User Fees	4,724,397
Water Liens	175,000
Connection Fees	15,000
Investment Income	50,000
Other Income	<u>19,000</u>
Total	4,983,397

EXPENSES

Direct

Salaries	1,039,033
Operating Expenses	1,094,911
Capital Outlay	53,270
Reserve Fund	50,000
Debt	
Principal - Maturing Debt	1,234,985
Interest - Maturing Debt	552,944
Interest - Temporary	<u>22,322</u>
Total	4,047,465

Indirect

Board of Selectmen	2,493
Town Manager	16,175
Accounting	5,076
Computer Services	4,707
Assessor	12,300
Treasurer/Collector	76,678
Town Counsel	4,249
Administrative Services	1,701
Town Clerk	3,471
Community Development	20,295
Town Hall	2,020
Auxiliary Buildings	979
Building Dept	30,820
Dept of Public Works	243,375
Health Dept	7,793
Group Insurance	258,885
Retirement	232,280
Medicare	<u>12,635</u>
Total Indirect Expenses	935,932

Total Expenses 4,983,397

Surplus/Deficit

Budget Recommendation:

Recommend that the following sums be appropriated to operate the water enterprise fund

Salaries	1,039,033
Operating Expenses	1,094,911
Capital Outlay	53,270
Reserve Fund	50,000
Debt	<u>1,810,251</u>
Subtotal	4,047,465

Board of Selectmen	2,493
Town Manager	16,175
Accounting	5,076
Computer Services	4,707
Assessor	12,300
Treasurer/Collector	76,678
Town Counsel	4,249
Administrative Services	1,701
Town Clerk	3,471
Community Development	20,295
Town Hall	2,020
Auxiliary Buildings	979
Building Dept	30,820
Dept of Public Works	243,375
Health Dept	7,793
Group Insurance	258,885
Retirement	232,280
Medicare	<u>12,635</u>
Subtotal	935,932

Total \$ 4,983,397

\$4,983,397 to come from water enterprise revenues.

Budget Article:

Motion: The Finance Committee motioned to Adopt Article 6.
The School Committee motioned to Table Article 6 until
June 28, 2007 at 7:00 pm.

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund or take any other action thereon.

Voted:

That the following sums be appropriated for the water enterprise fund.

Direct Expenses	
Salaries	1,039,033
Operating Expenses	1,094,911
Capital Outlay	53,270
Reserve Fund	50,000
Debt	<u>1,810,251</u>
Subtotal	4,047,465
Indirect Expenses	<u>935,932</u>
Total	<u>\$4,983,397</u>

And that \$4,983,397 be raised as follows:

Department receipts	\$4,983,397
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ARTICLE 7

To see if the Town will vote to transfer from the E & D account the total sum of \$1,300,000 to be used by the Assessors to reduce the current tax levy, or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Amend Article 7 and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted.

5/7/07 8:44 pm

Article 7 was Adopted, as Amended.

5/7/07 8:44 pm

AMENDMENT: Change the figure from \$1,300,000 to \$2,404,015 and Transfer from E & D.

Executive Summary: This article allows the Town to utilize funds that were considered available as of June 30, 2006, to balance the FY08 general fund budget.

ARTICLE 8

To see if the Town will vote to transfer from the certified sewer enterprise fund free cash the sum of \$1,300,000 to be used to fund the sewer enterprise fund appropriations in FY08, or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 8.

Voted: Article 8 was Adopted.

5/7/07 8:46 pm

Executive Summary: This article allows the Town to utilize funds that were considered available as of June 30, 2006, to balance the FY08 sewer enterprise budget.

ARTICLE 9

To see if the Town will vote to appropriate the sum of \$187,000 to be expended by the Town Manager, for the purpose of making improvements to the Town's water system, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or to take any action relative thereto.

Town Manager

Motion: That the Town hereby appropriates the sum of \$187,000 to pay the costs of making improvements to the Town's water system and for the payment of all other costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Sections 7 and 8 of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Motion: The Finance Committee motioned to Adopt Article 9 and Borrow \$187,000.

Voted: Article 9 was Adopted. 65 Yes, 2 No (2/3's vote = 45) 5/7/07 8:47 pm

Executive Summary: This article will allow the Town to borrow funds for the replacement and upgrade of water mains throughout the Town of Tewksbury in conjunction with Phase 11 of the Master Sewer Construction program.

ARTICLE 10

To see if the Town will vote to appropriate the sum of \$120,000 to be expended by the Town Manager for the cost of purchasing and installing new fire hydrants in the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

Motion: That the Town hereby appropriates the sum of \$120,000 to pay the costs of purchasing and installing new fire hydrants for residential customers of the Town of Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(7C) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 10 and Borrow \$120,000.

Voted: Article 10 was Adopted. 35 Yes, 1 No (2/3's vote = 24) 5/7/07 8:50 pm

Executive Summary: This article authorizes the Town to borrow funds to purchase and install new fire hydrants in the Town of Tewksbury. Many of the Town's current hydrants are past their useful lives and in need of replacement. It is anticipated that this program will be implemented over ten years and that an annual town meeting appropriation will be submitted each year to continue the program. This request is to fund the third year of the replacement program.

ARTICLE 11

To see if the Town will vote to appropriate the sum of \$500,000 to be expended by the Town Manager for the cost of purchasing and installing new water meters for residential customers of the Town of Tewksbury, including the payment of all costs incidental and related thereto and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action relative thereto.

Town Manager

Motion: That the Town hereby appropriates the sum of \$500,000 to pay the costs of purchasing and installing new water meters for residential customers of the Town of Tewksbury and for the payment of all costs incidental and related thereto, and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 8(7C) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Motion: The Finance committee motioned to Adopt Article 11 and Borrow \$500,000.

Voted: Article 11 was Adopted. 81 Yes, 25 No (2/3's = 71) 5/7/07 8:58 pm

Executive Summary: This article authorizes the Town to borrow funds to purchase and install new water meters for residential customers of the Town of Tewksbury. Many of the Town's current meters are past their useful lives and, as such, the periodic

readings may not be entirely accurate. It is anticipated that this program will be implemented over six years and that an annual town meeting appropriation will be submitted each year to continue the program. This request is to fund the third year of the replacement program.

ARTICLE 12

To see if the Town will vote to appropriate a total of \$75,000 for the design and construction of sidewalks on various streets in the Town. The Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift or otherwise, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow an additional \$75,000 under and pursuant to Chapter 44 Section 7(5), of the Massachusetts General Laws, , or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Town Manager be authorized to apply for, accept and expend any federal, state or other grants that may be available for the projects, or take any other action relative thereto.

Sidewalk Committee

Motion: That the Town hereby appropriates the sum of \$75,000 to pay the costs for the design and construction of sidewalks and for all other costs incidental and related thereto, the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift or otherwise, and that to meet this appropriation the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said funds under and pursuant to Chapter 44 Section 7(5) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds and notes of the Town therefore.

Motion: The Finance Committee motioned for the Indefinite Postponement of Article 12.

Voted: Article 12 was Indefinitely Postponed. 5/7/07 8:59 pm

Executive Summary: The purpose of this article is to authorize the second of five borrowing installments so that the sidewalk improvements can continue to be implemented in compliance with the long range Town-wide Sidewalk Improvement Plan developed by the Sidewalk Committee.

ARTICLE 13

To see if the Town will vote to establish a new Stabilization Fund titled "Fire Equipment" and vote to appropriate and transfer \$70,000 to the Fire Equipment Stabilization Fund or take any action related thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt and to Raise & Appropriate \$70,000 for the purpose of the Article.

A motion was made to Table Article 13 until June 28, 2007 at 7:00 pm.

Voted: The motion to Table Article 13, Failed on a voice vote. 5/7/07 9:07 pm

Five voters requested a Standing Count.

The motion to Table Article 13, Failed. 77 Yes, 135 No 5/7/07 9:10 pm

The Finance Committee's motion to Adopt and Raise & Appropriate \$70,000 for the purpose of the Article was Adopted. 5/7/07 9:10 pm

Article 13 was Adopted.

Executive Summary: This new Stabilization Fund will be used to accumulate funds to purchase or make lease payments on equipment needed by the Tewksbury Fire Dept. Since equipment requirements and costs can vary significantly from one fiscal year to the next this fund will be used to accumulate funds to stabilize the impact on future Fire Dept capital outlay budgets. Expenditures from this fund require a 2/3 town meeting vote.

ARTICLE 14

To see if the Town will vote to establish a new Stabilization Fund titled "Fire Department Protective Gear " and vote to appropriate and transfer \$10,000 to the Fire Protective Gear Stabilization Fund or take any action related thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 14 and Raise & Appropriate \$10,000 for the purpose of the Article.

Voted: Article 14 was Adopted.

5/7/07 9:11 pm

Executive Summary: This new Stabilization Fund will be used to accumulate funds to purchase protective gear for the Tewksbury Fire Dept. Currently the Town appropriates funds in the annual budget and a portion of the gear is purchased each year. The establishment of the Fire Dept Protective Gear Stabilization fund will allow the department to accumulate funds so that all of the gear can be purchased at the same time thereby ensuring that all of the gear is standardized. Expenditures from this fund require a 2/3 town meeting vote.

ARTICLE 15

To see if the Town will vote to appropriate the sum of \$2,400,000 to be expended by the Town Manager for the cost of making repairs and performing long-term maintenance to the Town's sewer pump stations, including the payment of all costs incidental and related thereto, that the Town Manager is authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by the Town for such purposes and to determine whether such amount should be raised by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any action relative thereto.

Town Manager

Motion: That the Town hereby appropriates the sum of \$2,400,000 to be expended by the Town Manager to pay the costs of making repairs and performing long-term maintenance to the Town's sewer pump stations and for the payment of all costs incidental, that the Town Manager is authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by the Town for such purposes and that to meet this appropriation the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44 Section 7(1) of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

Motion: The Finance Committee motioned to Adopt Article 15 and Borrow \$2,400,000.

Town Manager, David Cressmen, motioned to Amend Article 15.

Voted: Mr. Cressmen's Amendment was Adopted.

5/7/07 9:19 pm

Article 15 was Adopted, as Amended. 50 Yes, 2 No (2/3's vote= 35) 5/7/07 9:20 pm

AMENDMENT: At the end of the Motion: add the words,

and said debt service shall be paid from the Sewer Enterprise Fund.

Executive Summary: This article authorizes the Town to borrow funds to make repairs to various sewer pump stations in the Town of Tewksbury. Many of the Town's current sewer pump stations are aging and in need of repairs and/or maintenance. The future debt service will be paid from the Sewer Enterprise Fund.

ARTICLE 16

To see if the Town (Inhabitants of the Town of Tewksbury) will vote to authorize the Board of Selectmen to accept an easement for the purpose of providing a subsurface electrical conduit [to a Town wireless communications facility located on Town property off Catamount Road in the Town of Tewksbury]. Such easement location is shown on a plan entitled, "Map 65, Lots 32, 79, and 80, Easement Plan, Public Safety Antenna, Catamount Road, Tewksbury, MA," prepared by Cuoco & Cormier Engineering Associates, Inc., for Tewksbury Fire Department, November 29, 2006, or take any action relative thereto. A copy of the plan may be viewed at the Town Clerk's Office, Town Hall, 1009 Main Street, and at the Central Fire Station, 21 Town Hall Avenue.

Town Manager

Motion: Town Manager, David Cressman, motioned to Withdraw Article 16.

Voted: Article 16 was Withdrawn.

5/7/07 9:21 pm

Executive Summary: The purpose of this article is to accept easements from two property owners to facilitate the installation of electric service to the Town's Microwave facility being constructed on Catamount Road.

ARTICLE 17

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase or take by eminent domain easements of land for Fire Department wireless communications purposes, namely, the installation of subsurface electrical conduit facilities connected therewith, in accordance with Chapter 40, Section 14, and Chapter 79 of the General Laws as amended, of a certain parcel of land situated on the southerly side of, but not adjoining, Catamount Road and belonging to John E. Hurley and Donna C. Hurley, 124 Catamount Road, situated on Assessors Map 65, Lot 79, containing 151 square feet of land, and a certain parcel of land situated on the southerly side of, but not adjoining, Catamount Road and belonging to Ronald K. Magee and Robin L. Magee, 130 Catamount Road, Assessors Map 65, Lot 80, containing 204 square feet of land, as shown on a plan of Land entitled, "Easement Plan, Public Safety Antenna, Catamount Road, Tewksbury, Massachusetts," prepared by Cuoco & Cormier Engineering Associates, Inc., for the Tewksbury Fire Department, dated November 29, 2006, a copy of which is on file at the Office of the Town Clerk.

And to raise and appropriate or transfer from available funds the sum of \$120.00 for the purposes of said Article, including surveys and legal costs, or to take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 17 and Raise & Appropriate \$120.00 for the purpose of the Article.

The Moderator motioned to Move the Question and this motion Failed. 5/7/07 9:35 pm

Mr. Ronald McGee motioned to Amend Article 17.

Mr. Larry Bairstow motioned to Indefinitely Postpone Article 17.

Voted: Mr. Bairstow's motion for Indefinite Postponement Failed. 5/7/07 9:39 pm

Mr. McGee's Amendment was Adopted. 5/7/07 9:39 pm

Article 17 was Adopted, as Amended.

153 Yes, 16 No (2/3's vote = 113) 5/7/07 9:43 pm

AMENDMENT: The Town agrees to provide plantings along the right of way after installation of the electric line is complete to provide adequate screening of the antenna base and utility building.

Executive Summary: The purpose of this article is to acquire easements from two property owners to facilitate the installation of electric service to the Town's Microwave facility being constructed on Catamount Road.

ARTICLE 18

To see if the Town will vote to appropriate or reserve from the Community Preservation FY08 estimated revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2008, with each item to be considered a separate appropriation:

Reserves:

Open Space	\$106,800
Community Housing	\$ 26,800
Historic Preservation	\$106,800
FY 2008 Budgeted Reserve	\$500,000
Total Reserves	\$740,400

Appropriations:

Community Housing - Affordable Housing Buydown Program	\$ 80,000
Community Housing - Consulting Services	\$ 20,000
Community Housing - Affordable Housing Construction	\$150,000
Administrative Costs	\$ <u>53,400</u>
Total Appropriations:	\$303,400
Total Reservations and Appropriations:	\$1,043,800

Or take any other action related thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt Article 18 and Reserve \$1,043,800.00, for the purpose of the Article.

Nancy Reed, CPA Committee Chairman, concurred.

Voted: Article 18 was Adopted by a unanimous vote.

5/7/09 9:44 pm

Executive Summary: Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing.

The recommended reserves for open space, historic preservation meet the 10% minimum, while community housing exceeds the minimum 10% (\$106,800) with \$26,800 recommended as a reserve and \$250,000 being appropriated from the Community Preservation FY08 Estimated Revenues. The total CPA Estimated FY08 revenue is \$1,068,000.

ARTICLE 19

To see if the Town will vote to appropriate \$80,000 from the Community Preservation FY08 estimated revenues for Community Housing by transferring to the Town's Affordable Housing Trust Fund to be expended by the Local Housing Partnership with the Board of Selectmen's approval for the purpose of buying down expiring uses on MGL Chapter 40B units or assisting in purchasing of units that will be added to the Town's Subsidized Housing Inventory as proposed by the Tewksbury Local Housing Partnership and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Nancy Reed, CPA Committee Chairman, on behalf of the Community Preservation Committee, motioned to Adopt Article 19.

Voted: Article 19 was Adopted by a unanimous vote.

5/7/09 9:44 p.m.

Executive Summary: Community Housing Buydown Program \$ 80,000 (FY 08). The Tewksbury Local Housing Partnership seeks funds for its Affordable Housing Buydown Program. This program allows for the Partnership to act quickly in preserving affordable units on the State's Subsidized Housing Inventory (SHI). The units of housing on the SHI counts toward the MGL Chapter 40B 10% threshold for affordable housing. By transferring the requested amount to the Town's Affordable Housing Trust Fund, the Partnership and Board of Selectmen can move quickly to keep or add units on the SHI when available, thereby continuing to move forward the 10% goal.

ARTICLE 20

To see if the Town will vote to appropriate \$20,000 from the Community Preservation FY08 estimated revenues for Community Housing to be expended by the Local Housing Partnership with the Board of Selectmen's approval by transferring to the Affordable Housing Trust Fund and to be utilized for community housing consulting services in assisting the preparation of grant applications as proposed by the Tewksbury Local Housing Partnership and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Nancy Reed, CPA Committee Chairman, on behalf of the Community Preservation Committee, motioned to Adopt Article 20.

The Finance Committee motioned to Adopt Article 20 and Appropriate \$20,000.00 for the purpose of the Article.

Voted: Article 20 was Adopted.

5/7/09 9:45 p.m.

Executive Summary: Community Housing Consulting Services \$20,000 (FY 08). This appropriation would allow for housing consulting services, such as in the preparation of grant applications. The services would provide expertise and leverage grant opportunities.

ARTICLE 21

To see if the Town will vote to appropriate \$150,000 from the Community Preservation FY08 estimated revenues to be expended by the Local Housing Partnership (LHP) with the Board of Selectmen's approval for Community Housing purposes towards constructing six affordable special needs housing units at the Tewksbury Housing Authority's property on Pondview Lane as proposed by the Tewksbury Local Housing Partnership subject to a successful grant application and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: CPA Committee Chairman, Nancy Reed, on behalf of the Community Preservation Committee, motioned to Adopt Article 21.

The Finance Committee motioned to Adopt Article 21 and Appropriate \$150,000.00 for the purpose of the Article.

Voted: Article 21 was Adopted.

5/7/07 9:45 pm

Executive Summary: Community Housing Special Needs Construction at Pondview \$150,000 (FY 08) This proposal will produce six units for the Town's subsidized housing inventory. The Tewksbury Housing Authority and the Local Housing Partnership are currently in the process of applying for a \$500,000 grant from the State. The \$150,000 would demonstrate the Town's willingness to support the project and meet construction expenses as it is anticipated that the total cost will exceed the \$500,000 cap from the grant. The LHP would be using these funds to pay an average of \$25,000 per unit of affordable housing. This project would utilize a current town (Housing Authority) asset. Spending of these CPA funds is subject to a successful grant application. If the grant is not awarded, the CPA funds will not be disbursed.

ARTICLE 22

To see if the Town will vote to appropriate \$53,400 from the Community Preservation FY08 estimated revenues for Administration and Operating Expenses as proposed and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: CPA Committee Chairman, Nancy Reed, on behalf of the Community Preservation Committee, motioned to Adopt Article 22.

Voted: Article 22 was Adopted.

5/7/07 9:45 pm

Executive Summary: Administrative and Operating Expenses \$53,400 (FY 08). The requested appropriation is 5% of the FY 2008 estimated revenues in the community preservation fund as provided in the M.G.L. Ch. 44B, S. 6 (local surcharge and State trust fund receipt) for administrative and legal support services for the Community Preservation Committee and Program.

ARTICLE 23

To see if the Town will vote to approve the FY 2008 Affordable Housing Trust Fund Allocation Plan as follows:

ALLOCATION PLAN

for FY 2008

Starting Balance:	\$80,780	
Anticipated Revenue from FY07:	\$137,830	Additional payment at Preservation Lane
	\$6,892	Administrative fee for Preservation Lane
	\$6,892	Administrative fee for Preservation Lane
Shawsheen Woods Contribution	\$24,000	
Anticipated Revenue from FY08:		
CPA- Buydown Program	\$80,000	
CPA- Housing Services Grant		
Writing	\$20,000	
Total Anticipated Funds Available FY08	\$356,394	
Expenses		
Audit of 2 Local Initiative Projects (\$15,000 per project)	\$30,000	
Creation of New Units/ Buydown of of Existing units	\$306,394	
Housing Services Grant Writing	\$20,000	
Total Projected Expenses	\$356,394	

Town Manager
Local Housing Partnership

Motion: The Finance Committee motioned to Adopt Article 23.

Housing Partnership Chairman, Stephen Deackoff, concurred.

Voted: Article 23 was Adopted.

5/7/07 9:46 pm

Executive Summary: According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2008 allocation plan meets the expenditure requirements of the Special Act.

ARTICLE 24

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) Salaries and Wages by adding the following paragraph k, Wage Deferral Program to be effective July 1, 2006 as follows:

ADD:

(k) Wage Deferral Program: Each full or permanent part time employee employed as of 7/1/06 shall have 3.5% added to their base pay effective 36 months prior to the effective date of their separation from service excluding involuntary termination with just cause. This 3.5% raise is in addition to any wage increase(s). If any member is unable to provide 36 months notice of intent to separate from service due to extenuating circumstances, the town shall provide 3.5% wage increase retroactively to 36 months prior to the effective date of such member's separation from service excluding involuntary termination with just cause. It is understood that all members will seek to provide the town with 36 months notice of their expected separation from service excluding involuntary termination with just cause. In no event shall members be entitled to the 3.5% increase for any period of time prior to July 1st, 2006.

This 3.5% wage increase is not intended as a retirement bonus. It is to provide members with a reasonable wage increase for fiscal year 2007. The members have agreed that due to the town's financial issues it shall postpone the implementation of the 3.5% increase until 36 months prior to separation from service excluding involuntary termination with just cause of each full or permanent part time employee employed as of July 1st, 2006.

Wages: For Groups A, B and C of the Addendum A, Library of Job Titles.

Group A Job Titles will remain as a merit system.

June 30 th , 2007	1% increase
July 1 st , 2007	2.25% increase
July 1 st 2008	2.25% increase
January 1 st , 2009	2% increase

Or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 24.

Mr. Keith Rauseo motioned to Indefinitely Postpone Article 24.

The Moderator motioned to Move the Question and this motion was Adopted. 5/7/07 9:59 p.m.

Voted: Mr. Rauseo's motion for the Indefinite Postponement of Article 24 Failed. 5/7/07 10:00 p.m.

Article 24 was Adopted. 5/7/07 10:00 p.m.

Executive Summary: The proposed warrant article would give non union employees comparable benefits to other union employees.

ARTICLE 25

To see if the Town will vote to amend the Personnel By-Laws, Section IV – Fringe Benefits paragraph (j) Terminal Leave: paragraph 2 by changing the language as follows: Effective July 1, 2006.

DELETE:

Employees hired after January 1, 1989 shall have their terminal leave capped at 135 days of accumulated sick leave.

ADD:

Sick Leave Incentive Program: Any employee hired after January 1, 1989 that reaches the 165 day maximum sick cap and uses four (4) days or less sick time between July 1st and June 30th of the preceding year, may convert the excess accumulated sick days over the 165 day sick cap as follows:

Sick Leave Used during fiscal year		Sick Leave to be converted to Vacation Time
0	up to	5 days
1	up to	4 days
2	up to	3 days
3	up to	2 days
4		1 day

These converted sick days will reduce the available sick time. The converted vacation days will be treated as normal vacation time and must be used by June 30th of the following year or they will be lost. The employee must request in writing to the Department Head his/her intent to use excess sick days prior to the start of the next fiscal year (July 1).

Or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 25.

The Moderator was unsure of the voice vote and he called for a Standing Count.

Voted: Article 25 was Adopted. 77 Yes, 47 No

5/7/07 10:10 p.m.

Executive Summary: This article would provide an incentive for employees not to use their sick time, which may be converted into vacation time and also increases the terminal leave cap.

ARTICLE 26

To see if the Town will vote to amend the Personnel By Laws, Section III (e) Salaries and Wages by adding the following new position and annual salary to Group D of Addendum A library of job titles to be effective July 1, 2006:

Municipal Hearing Officer

Under MGL Chapter 148A Section 5 the stipend shall be not less than \$2,500 a year.

Or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 26.

Voted: Article 26 was Adopted.

5/7/07 10:10 p.m.

Executive Summary: This position will allow the Town's to hold hearings without conflict of interest. The Town of Billerica and Town of Tewksbury split the stipend of \$2,500.

ARTICLE 27

To see if the Town will vote to change the hourly rate of the temporary part-time Activities/Volunteer Coordinator under the Personnel By Law wage schedule as follows:

From: Activities/Volunteer Coordinator - \$12.00 per hour

To: Activities/Volunteer Coordinator - \$12.50 per hour

Council on Aging

Motion: The Finance Committee motioned to Adopt Article 27.

Voted: Article 27 was Adopted as required by a Secret Ballot vote. (Town By-Law 2.04.200)

102 Yes, 24 No

5/7/07 10:24 p.m.

Executive Summary: This temporary part-time position was established by the Council on Aging; and, has always been funded by State COA Formula Grant Funds. Filling this position is contingent on the award of these funds. When said funds are depleted the position is terminated. The hourly rate for this position has not been increased for over ten years.

AMENDMENT: 4TH LINE

To insert after the word shall: grant the Tewksbury Housing Authority an easement to pass and repass by vehicular traffic,

ARTICLE 35 WITH THE AMENDMENT INCORPORATED WITHIN:

To see if the Town will authorize the Board of Selectmen to petition the State Legislature to exempt the Town from a reversionary clause in the deed of the Police Station at 935 Main Street and allow the Town to sell the property with a deed restriction that any new owner of the property shall grant the Tewksbury Housing Authority an easement to pass and repass by vehicular traffic, create and reserve twenty parking spaces at the rear of the parcel for residents of the Tewksbury Housing Authority Carnation Drive Housing site with an adequate buffer and said parking area shall be maintained by the Tewksbury Housing Authority.

Executive Summary: In 1996 Town Meeting approved an article authorizing the Board of Selectmen to petition the State Legislature to exempt the Town from the Reversionary Clause in the deed sending the property back to the Commonwealth if the Town had no public use for it. Over the years the Town has tried to negotiate this issue with various State Administrations and the State legislature. Due to the passage of time, it has been recommended that this issue be addressed again by Town Meeting so that there can be some clarity from the Town concerning this issue.

ARTICLE 36

To see if the town will vote to amend the Town By-Laws, Section 12.04.420, Fee Connection Payments, by deleting therefrom Paragraph 2, Lump Sum Payment, in its entirety and Paragraph 3, Apportionment of Connection Fee, in its entirety and inserting, in lieu, the following new section:

- 2. Payment of Connection Fee
 - 2.1. Within sixty (60) days of date of billing by the town, property owners shall pay a sewer connection fee either by electing to make payment;
 - 2.1.1. in one lump sum; or,
 - 2.1.2. over a (5) year period in five (5) equal installments.
 - 2.2. If electing to pay in five (5) equal installments, the initial installment shall be due within sixty (60) days of date of billing by the town. All subsequent installments will be due on or before the first day of September of each subsequent fiscal year.
 - 2.3. If the installment payment option is selected by the property owner, interest shall not be due and payable, provided however, if any installment payment is received after the due date, the annual installment shall be due and payable and shall be committed to the real estate tax bill for said property with interest also due from the due date until committal to the real estate tax bill at a rate proscribed by the town; and further provided, in the event the property is conveyed to a third party, the entire balance shall become due and payable.
 - 2.4. Property owners who have sewer available after January 1, 2003 but prior to July 1, 2007 and have not yet paid the connection fee in full, shall henceforth pay an installment each year equal to one-fifth of the total connection fee, commencing with the next installment due on or before the first day of September 2007. Upon the fifth (5th) anniversary date of each property owner's initial sewer billing date, the property owner shall pay the entire outstanding balance due.

In no instance shall a property owner have more than five (5) years from initial sewer billing to pay the entire connection fee.

Board of Selectmen
Town Manager

Motion: The Finance Committee motioned to Adopt Article 36.

Mrs. Patricia Meuse motioned to Indefinitely Postpone Article 36.

Voted: Mrs. Meuse's motion for Indefinite Postponement Failed. 5/9/07 8:14 pm

The Moderator was in doubt by the voice vote and he conducted a standing count.

The Finance Committee's motion was Adopted. 71 Yes, 8 No 5/9/07 8:16 pm

Article 36 was Adopted.

Executive Summary: The current By-Law was intended to assess a connection fee and give property owners the option to pay in one sum at the onset of sewer availability or in five equal annual payments. It was interpreted to allow deferral of the lump sum

until the fifth anniversary date. This proposed clarification requires either lump sum payment or the initiation of five equal annual payments upon the first notice from the town. Interest shall not be charged to property owners making timely installments, but interest will be accrued based upon late installments.

ARTICLE 37

To see if the Town will vote to amend the Town By-Law, Dogs 6.04.110, PUBLIC NUISANCES, to add the following new paragraph and insert after the first paragraph.

Every Owner or keeper of said dog, who allows a dog in their control or possession to continuously bark for more than ten (10) consecutive minutes shall be deemed a PUBLIC NUISANCE. Or take any other action relative thereto.

Lou-Ann C. Clement
Director of Public Health

Motion: The Finance Committee motioned to Adopt Article 37.

Christine Kinnon, Board of Health member, informed the Assembly that the Board of Health concurred.

Voted: Article 37 was Adopted.

5/9/07 8:17 pm

Executive Summary: The addition of this paragraph identifies another description and clarification to the Town by-Law, Dogs 6.04.110 Public Nuisances.

ARTICLE 38

To see if the Town will vote to amend the Town By-Laws of the Town of Tewksbury by deleting the current Chapter 2.08.010, and by adding a new Chapter 2.08.010 to modify the weights and measures fee schedule as follows:

2.08.010 Weighing and Measures Fee Schedule.

Weighing and Measuring Devices		
	<i>Current</i>	<i>Proposed</i>
Scales		
Over 10,000 lbs	\$100.00	\$150.00
5,000 to 10,000 lbs	\$50.00	\$60.00
1,000 to 5,000 lbs	\$30.00	\$40.00
100 to 1,000 lbs	\$20.00	\$25.00
10 to 100 lbs	\$10.00	\$15.00
Less than 10 lbs	\$5.00	\$7.00
Apothecary	\$5.00	\$12.00
Gasoline Stations – Liquid Measuring Meters ½” – 1” each	\$12.00	\$20.00
Adjusting Charges – Liquid Measuring Meter (Per Meter)		\$15
Fuel Oil Vehicle Tank Pump	\$40.00	\$50.00
Adjusting Charges – Fuel Oil Vehicle Tank Pump (Per Vehicle)		\$25
Fuel Bulk Storage	\$30.00	\$40.00
Taxi Meters	\$15.00	\$20.00
Fabric Measuring	\$7.00	\$10.00
Wire – Rope and Cordage	\$7.00	\$10.00
Yardsticks/Tapes	\$2.00	\$5.00
Re-inspection (Per Device)		\$15.00
Scanner Systems		*Note: These fees are the State Minimum.
1 to 3 Devices	\$75	
4 to 11 Devices	\$150	
12 or More Devices	\$250	
**Scanner checks done once every two years		

Town Manager

Building Commissioner

Motion: The Finance Committee motioned to Adopt Article 38.

Voted: Article 38 was Adopted.

5/9/07 8:18 pm

Executive Summary: The weights and measures fees have not been updated since 1998 and this adjustment will make the fees compatible with other municipalities throughout the Commonwealth.

ARTICLE 39

To see if the Town will vote to amend the Town By-Laws, Section 8.04.090 Fines and cancellation service, subsection 9.2: by deleting the current 9.2:

If an automatic protection device is activated with the exception of the above 9.1, the owner shall be allowed up to four (4) false alarms per year. After the four false alarms, the owner will be charged \$15.00 for each additional alarm until a yearly total of nine (9) at which time his alarm may be disconnected from the Town Board upon notification of the chief of the department. If a defective alarm is received by special trunk line, the owner will be required to disconnect such device until it has been satisfactorily repaired.

and adding the following new 9.2:

If an automatic protection device is activated with the exception of the above 9.1, the owner shall be allowed up to five false alarms per year. After the five false alarms, the owner will be charged \$25.00 for each alarm up to and including the tenth false alarm, a fine of \$50.00 will be charged to the owner for the 11th false alarm and each additional false alarm up to and including the 15th false alarm. A fine of \$100.00 will be charged to the owner for each and every additional false alarm above the 15th false alarm.

Town Manager
Chief of Police

Motion: The Finance Committee motioned to Adopt Article 39.

Voted: Article 39 was Adopted.

5/9/07 8:18 pm

Executive Summary: The by-law amendment changes the amount of false alarms per year; changes the fine amount and deletes the defective alarm/disconnect statement.

ARTICLE 40

To see if the Town will vote to accept Old Stagecoach Road as a Town Way as recommended by the Planning Board and laid out by the Board of Selectmen under the provisions of M.G.L. Chapter 82, as amended, relating to the laying out, alterations, relocations, and discontinuance for public ways and specific repairs thereon, which layout plan is filed in the Office of the Town Clerk; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, and further to raise and appropriate or transfer from available funds a sum of money for the purpose thereof, or take any other action relative thereto.

Said plans and description are on file in the office of the Town Clerk and in the DPW Building.

Town Manager

Motion: That the Town hereby initiate the process for the taking of land and for all other costs incidental and related thereto, the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift or otherwise.

Motion: Town Manager, David Cressman, motioned to Table Article 40 until June 28, 2007, at 7:00 pm, at the High School, and this motion was Adopted.

5/9/07 8:19 pm

Motion: The Finance Committee motioned to Remove Article 40 from the Table and this motion was Adopted.

7:13 pm 6/28/07

Motion: Town Manager, David Cressman, motioned to Withdraw Article 40 and this motion was Adopted.

Voted: Article 40 was Withdrawn.

7:53 pm 6/28/07

Executive Summary: This article allows the Town to acquire a strip of land along existing Old Stage Coach Road, in order to pave the existing dirt road that is aligned outside of the existing Right of Way. Funds to pay the costs for the taking of land and for all other costs incidental and related thereto, will come from the Town's Master Sewer Project.

ARTICLE 41

To see if the Town will vote to grant to Roger F. LaFreniere of Tewksbury, County of Middlesex, Massachusetts ("Grantee"), the perpetual, non-exclusive right and easement to pass and repass by vehicular traffic or otherwise within the land area more particularly described in Exhibit A, attached hereto and incorporated herein, which may be incidental to any use of said land of the Grantee in said Tewksbury. The land to which the foregoing right and easement is appurtenant is the land owned of record by the Grantee and shown marked "Parcel A and Map 61, Parcel 115" on a plan entitled "Subdivision Plan of Land in Tewksbury, Mass. For Commonwealth of Massachusetts, dated July 12, 2006, prepared by Troy, Mede & Associates, 1455 Main Street, Tewksbury, Mass.", recorded with Middlesex North District Registry of Deeds in Plan Book 222, Page 117.

The land area in which the aforesaid right an easement is granted is shown as "Driveway Easement" containing 859 square feet in area on plan entitled "Easement Plan of Land, Tewksbury, Mass., For Robert LaFreniere, Scale: 1"=40' ", Dated December 27, 2006, Prepared by Troy, Mede & Associates, 1455 Main Street, Tewksbury, MA, said plan to be recorded at the Middlesex North Registry of Deeds, and is conveyed subject to the right hereby expressly reserved by the Town as Grantor to continue to enjoy the use of said land area for all purposes not adverse to the rights herein granted to the Grantee.

If and when the Grantee ceases to utilize the Driveway Easement for access purposes for a period for two of more years, this easement shall extinguish without further action by any party.

Pursuant to this Article, the Town, acting by and through the Town Manager, is further authorized to take all necessary measures to finalize the granting of said access easement with said Grantee, including, but not limited to, the signing of said access easement on behalf of the Town and the recording of same at the Middlesex North Registry of Deeds.

EXHIBIT A

The Driveway Easement in Tewksbury, Middlesex County, Massachusetts, being shown as "Driveway Easement" on a plan entitled, Easement Plan of Land, Tewksbury, Mass., Robert LaFreniere, Scale: 1" = 40', Date: December 27 2006, Troy, Mede & Associates, Tewksbury, MA, to be recorded at the Middlesex North Registry of Deeds.

Beginning at a point at a Stone Bound at the Northeast corner of land of Robert LaFreniere and the Commonwealth Of Massachusetts and the Town of Tewksbury as shown on said plan.

THENCE: South 48°36'30" East, by land of the Town of Tewksbury, a distance of four and 00/100 feet (4.00') to a point.

THENCE: By land of the Town of Tewksbury, on a curve to the left, having a radius of fifty four and 53/100 feet (54.53') a distance of seventy seven and 73/100 feet (77.73') to a point.

THENCE: South 40°16'43" East, by land of the Town of Tewksbury, a distance of four and 28/100 feet (4.28') to a point.

THENCE: South 49°43'17" west, by land of the Town of Tewksbury, a distance of four and 00/100 feet (4.00') to a point at land of Robert LaFreniere.

THENCE: North 40°16'43" West, by land of Robert LaFreniere, a distance of fifty four and 86/100 feet (54.86') to a point.

THENCE: North 41°23'30" East, by land of Robert LaFreniere, a distance of fifty and 58/100 feet (50.58') to the point of beginning.

Said easement containing 859 square feet.

Robert LaFreniere and Others

Motion: The Finance Committee motioned to Indefinitely Postpone Article 41.

Attorney Richard O'Neill motioned to Table Article 41, and to act upon Article 42. If Article 42 is Adopted, he will then motion to remove Article 41 from the Table and then he will motion to Withdraw Article 41.

Voted: Article 41 was Tabled, to act upon Article 42. 5/9/07 8:20 pm

Motion: Attorney Richard O'Neill motioned to Remove Article 41 from the Table and this motion was Adopted.
5/9/07 8:22 pm

Attorney Richard O'Neill motioned to Withdraw Article 41 and this motion was Adopted.

Article 41 was Withdrawn 5/9/07 8:22 pm

Executive Summary: The purpose of this Article is to enlarge by 859 square feet a presently existing driveway access easement previously granted by abutting landowners. The enlarged access easement will give to Mr. LaFreniere improved access to his existing driveway located on land formerly owned by the Commonwealth of Massachusetts and recently transferred to Mr. LaFreniere.

ARTICLE 42

To see if the Town will vote to grant to Roger F. LaFreniere of Tewksbury, County of Middlesex, Massachusetts (“Grantee”), the perpetual, non-exclusive right and easement to pass and repass by vehicular traffic or otherwise within the land area more particularly described in Exhibit A, attached hereto and incorporated herein, which may be incidental to any use of said land of the Grantee in said Tewksbury. The land to which the foregoing right and easement is appurtenant is the land owned of record by the Grantee and shown marked “Parcel A and Map 61, Parcel 115” on a plan entitled “Subdivision Plan of Land in Tewksbury, Mass. For Commonwealth of Massachusetts, dated July 12, 2006, prepared by Troy, Mede & Associates, 1455 Main Street, Tewksbury, Mass.”, recorded with Middlesex North District Registry of Deeds in Plan Book 222, Page 117.

The land area in which the aforesaid right an easement is granted is shown as “Driveway Easement” containing 859 square feet in area on plan entitled “Easement Plan of Land, Tewksbury, Mass., For Robert LaFreniere, Scale: 1”=40’ ”, Dated December 27, 2006, Prepared by Troy, Mede & Associates, 1455 Main Street, Tewksbury, MA, said plan to be recorded at the Middlesex North Registry of Deeds, and is conveyed subject to the right hereby expressly reserved by the Town as Grantor to continue to enjoy the use of said land area for all purposes not adverse to the rights herein granted to the Grantee.

If and when the Grantee ceases to utilize the Driveway Easement for access purposes for a period for two of more years, this easement shall extinguish without further action by any party.

Pursuant to this Article, the Town, acting by and through the Town Manager, is further authorized to take all necessary measures to finalize the granting of said access easement with said Grantee, including, but not limited to, the signing of said access easement on behalf of the Town and the recording of same at the Middlesex North Registry of Deeds.

Any such grant of easement is nevertheless with the conditions that Roger F. LaFreniere shall petition the legislature for a special act amending Chapter 840 of the Acts of 1977, permitting the grant of such an easement for non-senior citizens educational drop-in center purposes; and further provided, Roger F. LaFreniere shall pay as consideration the fair market value of said easement as determined by the Town in its sole and absolute discretion; and, further provided, the grantee shall agree to and the easement shall provide, for the protection of the Town, a hold harmless, defend and indemnification agreement as determined by the Town in its sole and absolute discretion.

EXHIBIT A

The Driveway Easement in Tewksbury, Middlesex County, Massachusetts, being shown as “Driveway Easement” on a plan entitled, Easement Plan of Land, Tewksbury, Mass., Robert LaFreniere, Scale: 1” = 40’, Date: December 27 2006, Troy, Mede & Associates, Tewksbury, MA, to be recorded at the Middlesex North Registry of Deeds.

Beginning at a point at a Stone Bound at the Northeast corner of land of Robert LaFreniere and the Commonwealth Of Massachusetts and the Town of Tewksbury as shown on said plan.

THENCE: South 48°36’30” East, by land of the Town of Tewksbury, a distance of four and 00/100 feet (4.00’) to a point.

THENCE: By land of the Town of Tewksbury, on a curve to the left, having a radius of fifty four and 53/100 feet (54.53’) a distance of seventy seven and 73/100 feet (77.73’) to a point.

THENCE: South 40°16’43” East, by land of the Town of Tewksbury, a distance of four and 28/100 feet (4,28’) to a point.

THENCE: South 49°43’17” west, by land of the Town of Tewksbury, a distance of four and 00/100 feet (4.00’) to a point at land of Robert LaFreniere.

THENCE: North 40°16’43” West, by land of Robert LaFreniere, a distance of fifty four and 86/100 feet (54.86’) to a point.

THENCE: North 41°23’30” East, by land of Robert LaFreniere, a distance of fifty and 58/100 feet (50.58’) to the point of beginning.

Said easement containing 859 square feet.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 42.

Voted: Article 42 was Adopted.

5/9/07 8:22 pm

Executive Summary: The purpose of this Article is to enlarge by 859 square feet a presently existing driveway access easement previously granted by abutting landowners. The enlarged access easement will give to Mr. LaFreniere improved access to his existing driveway located on land formerly owned by the Commonwealth of Massachusetts and recently transferred to Mr. LaFreniere.

The Finance Committee motioned to Recess the 2007 Annual Town Meeting until Thursday, June 28, 2007 at 7:00 pm to act on the Tabled Articles; Article 4, Article 5, Article 6 and Article 40.

Finance Committee Chairman, Ronald Hall, informed the Assembly that Finance Committee members John Wynn and Tom Cooke are hospitalized and he asked the Assembly to keep them in their thoughts.

The Finance Committee motioned to Adjourn the 2007 Annual Town Meeting, Sine Die, and this motion was Adopted.

7:54 pm 6/28/07

Respectfully submitted:
ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

Special Town Meeting

MAY 9, 2007

Tewksbury Memorial High School
320 Pleasant Street

Moderator James Coakley opened the May 9, 2007, Special Town Meeting at 7:00 P.M.

There were 176 registered voters and 10 visitors in attendance.

Kevin Donnelly, Finance Committee Vice Chairman, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 5/9/07 7:00 pm

ARTICLE 1

To see if the Town will vote: (1) to appropriate a sum of money to implement the reimbursable Commonwealth's 319 Grant Program; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project, to authorize the Board of Selectmen to apply for, accept and expend any federal state and/ or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 1.

Town Manager, David Cressman, motioned to Amend Article 1.

Voted: The Town Manager's Amendment was Adopted. 5/9/07 7:04 pm

Article 1 was Adopted, as Amended. 5/9/07 7:04 pm

AMENDMENT: At the end of Article 1, delete item (4).

Executive Summary: The Town of Tewksbury will be applying to the Commonwealth's Department of Conservation and Recreation for the 319 Grant Program. This program will allow for the restoration of Manley Brook, between East Street and Shawsheen Street. The estimated total cost of the project is \$150,000. The State will reimburse 60% of the project cost and the Town's share will be provided by in-kind services from both the Town and private property owners.

ARTICLE 2

To see if the Town will vote to appropriate and transfer from free cash the sum of \$1,000 to Water Enterprise Fund – Water Treatment Plant Salaries and \$200 for Library Salaries to implement the labor agreement recently signed with the American Federation of State, County and Municipal Employees, AFL-CIO, Tewksbury Municipal Employees Local 833 or take any related action.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 2 and Transfer from free cash \$1,000.00 and \$200.00 for the purpose of the Article.

Voted: Article 2 was Adopted, per the Finance Committee's Recommendation. 5/9/07 7:05 pm

Executive Summary: The purpose of this article is to fund the labor agreement with the American Federation of State, County and Municipal Employees, AFL-CIO, Tewksbury Municipal Employees Local 833. The funds appropriated are to cover wage increases for FY07. The funding source is FY06 certified free cash in the amount of \$1,000 for Water Enterprise and \$200 for the General Fund (Library).

ARTICLE 3

To see if the Town will vote to appropriate \$28,000 from the Community Preservation Fund's Historic Reserve for an Historic Property Survey to be expended by the Historic Commission as proposed by the Historic Commission and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt Article 3.

Nancy Reed, CPA Committee Chairman, concurred.

Voted: Article 3 was Adopted.

5/9/07 7:05 pm

Executive Summary: Tewksbury Historical Property Survey \$28,000 (FY 07). The Tewksbury Historical Commission will conduct an Historical Survey, by an approved consultant, of properties in the Town of Tewksbury. Upon completion of this survey the Commission will be in the position of recommending properties for inclusion on the National and State Historic Registers. It will also allow the Commission to undertake action in the future preserving the historical assets in the Town of Tewksbury.

ARTICLE 4

To see if the Town will vote to appropriate \$150,000 from the Community Preservation Fund Budgeted Reserve to be expended by the Town Manager for the preservation of Livingston Park recreation fields by addressing the drainage problems that are threatening and deteriorating the fields as proposed by the Town Manager, acting as the Parks Commission, and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Nancy Reed, CPA Committee Chairman, motioned to Adopt Article 4.

Voted: Article 4 was Adopted.

5/9/07 7:05 pm

Executive Summary: Livingston Park Recreation Fields Preservation \$150,000 (FY 07). The Town's recreational fields and equipment at Livingston Park are currently threatened and deteriorating due to improper drainage. This proposed project would preserve and improve the existing Town recreational fields, adequately draining the fields and increasing the availability of the fields to the residents.

The concept of this project is to survey and engineer drainage solutions to the existing system at the Park. The project would also provide for the necessary construction of the drainage system including perimeter drains and inlet upgrades.

ARTICLE 5

To see if the Town will vote to appropriate \$25,000 from the Community Preservation Fund's Budgeted Reserve for an update of the 2001 plans for a Town Hall renovation to be expended by the Town Hall Space Committee as proposed by the Town Manager, supported by the Board of Selectmen and recommended for adoption by the Community Preservation Committee.

Community Preservation Committee

Motion: Nancy Reed, CPA Committee Chairman, motioned to Adopt Article 5.

Voted: Article 5 was Adopted.

5/9/07 7:06 pm

Executive Summary: Town Hall Restoration Updating Plans \$25,000 (FY 07). The architect will revise the existing plans; provide new cost estimates and look to separate CPA eligible and non-eligible costs, to assist in future determination as to how to preserve Town Hall.

ARTICLE 6

To see if the Town will vote to authorize the Board of Selectmen to sell a parcel of Town property, Lot 4 on Assessor's Map 69 and further described as approximately 3 acres and located in the vicinity of Hemlock Road/Cherry Road. Said property was acquired by the Town by tax title on or about September 29, 1975 and shall be sold in accordance with the Town By-Laws. Or take any other action relative thereto.

George Nikoras and Others

Motion: The Finance Committee made no Recommendation.

Town Manager, David Cressman, recommended the Adoption of Article 6.

A non-resident, the Attorney for the Petitioner, asked the Moderator permission to address the Assembly.

The Moderator informed the Assembly their permission was required for the non-resident to address the Assembly. Not one voter objected.

5/9/07 7:11 pm

Attorney Stephen Nelson provided information to the Assembly and asked the Assembly to vote in favor of this Article.

Voted: Article 6 was Adopted.

5/9/07 7:13 pm

Executive Summary: The town acquired this property by tax title on or about September 29, 1975. By selling this property, the Town can return it to the tax rolls.

ARTICLE 7

To see if the Town will accept General Laws Chapter 39, section 23D which would permit local board members who miss a single session of an adjudicatory hearing before their board to be able to vote on the matter provided they review the evidence submitted at the missed hearing and file a certificate to said effect and provisions to be applicable for adjudicatory hearings held by the Board of Selectmen, Zoning Boards of Appeals, Planning Board, Conservation Commission, Board of Health and Board of Assessors, or take any action related thereof.

Board of Selectmen
Planning Board
Town Manager

Motion: The Finance Committee motioned to Adopt Article 7, as written in the Article.

Voted: Article 7 was Adopted.

5/9/07 7:14 pm

Executive Summary: A member of any board, committee or commission when holding an adjudicatory hearing shall not be disqualified from voting on the matter solely due to that member's absence from no more than a single session of the hearing at which testimony or other evidence is received. Before any such vote, the member shall certify in writing that he has examined all evidence received at the missed session, which evidence shall include an audio or video recording of the missed session or a transcript thereof. The written certification shall be part of the record of the hearing.

ARTICLE 8

To see if the Town will vote to appropriate and raise by borrowing the sum of \$350,000 to be added to the sum of Article 3 of the October, 2004 Special Town Meeting for the costs of remodeling, reconstructing and making additions to and making extraordinary repairs to the Senior Center, including costs of equipping and furnishing the senior center and including the payment of any costs incidental and related thereto and that to meet this additional appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow \$350,000 under and pursuant to Chapter 44 Section 7 (3a) of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefore and that the Town Manager is authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by the Town for such purposes.

This additional borrowing would be excluded from the limitations of Proposition 2 ½ based on the affirmative ballot vote taken on October 16, 2004.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 8.

Mr. Joel Deputat, Chairman of the Senior Center Building Committee, concurred.

Mr. Chris O'Neill motioned to Indefinitely Postpone Article 8.

The Moderator motioned to Move the Question and this motion was Adopted. 5/9/07 7:39 pm

Voted: Mr. O'Neill's motion for Indefinite Postponement Failed. 5/9/07 7:40 pm

The Finance Committee's motion to Adopt Article 8 was Adopted.

105 Yes, 40 No (2/3's vote = 97) 5/9/07 7:44 pm

Motion: That the Town hereby appropriates the additional sum of \$350,000 to be expended by the Town Manager and the Senior Center Building Committee for the costs of remodeling, reconstruction and making additions to and making extraordinary repairs to the Senior Center, including costs of equipping and furnishing the Senior Center, which funds shall be in addition to all other funds appropriated by the Town for this purpose, including the payment of all costs incidental and related thereto, and to meet the appropriation, the Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said sum under and pursuant to Chapter 44 sections 7 and 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore that are exempt for the limitations of Proposition 2 1/2 based on the affirmative ballot vote taken on October 16, 2004 and that the Town Manager is hereby authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by Town Meeting for such purposes and to take any other action necessary for the completion of the project.

Executive Summary: The article would allow the Town to borrow additional funds (\$350,000) to enlarge and improve the current Senior Center. The Town anticipates using this article as a bridge funding until two other sources of funds become available to cover this amount. These other sources of funds are not expected to become available until closer to substantial completion of the project. If the additional funds do not become available and the Town has to borrow the funds, said funds would be exempt from the limits of Proposition 2 1/2. The major reason for the additional funds is that the State did not award the Town a CDBG grant for \$800,000. While part of this loss was covered by a State grant sponsored by the Town's legislative delegation the Town now needs most of the remainder of the funds that were budgeted to come from the grant.

ARTICLE 9

To see if the Town will vote to transfer the following sums or take any action related thereto:

FROM:		TO:	
Cable TV-Operating	\$ 9,134	School-Salaries	\$ 9,134
Fire & Liability	\$15,000	DPW-Highway-Salaries	\$ 7,000
		DPW Forestry-Salaries	\$ 3,000
		DPW Fleet-Salaries	\$ 6,500
Veterans Aid	\$15,000	DPW-Fleet-Operating	\$30,000
		DPW Electrician-Salaries	\$ 2,320
Police-Salaries-Encumbrances	\$38,914	DPW-Admin-Operating	\$ 8,800
Library-Salaries	\$60,400	BOS-Operating (Legal)	\$20,000
Police-Operating	\$17,200	Police-Salaries	\$38,914
		Town Counsel	\$15,000
		Occupational	\$15,000
Total	\$155,648	Total	\$155,648

Town Manager

Motion: The Finance Committee motioned to Adopt Article 9 and Transfer \$155,648.00 for the purpose of the Article.

Voted: Article 9 was Adopted. 5/9/07 7:45 pm

Executive Summary: This article is a regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with a projected deficit.

PLEASE NOTE:

An inaccuracy in Warrant Article 9, May 9, 2007 Special Town Meeting.
In the TO: column, the sums of money add to a total of \$155,668 and not \$155,648.

The Town Clerk, Appropriation Certificate, under Article 9, "Certain Sums of Money to Specific Accounts", the total is \$155,648, as voted.

Elizabeth A. Carey, Town Clerk

ARTICLE 10

To see if the Town will vote to approve the sum of \$28,909.44 to pay outstanding bills of a previous fiscal year and that to raise this appropriation the Town will vote to transfer \$70.76 from General Fund free cash, \$1,490.29 from Fire Dept Salaries – Overtime, \$15,674.24 from Sewer Enterprise Fund free cash and \$11,674.15 from Water Enterprise Fund free cash or take any other related action.

Town Manager-Operating		
Office Supplies	Power Graphics	\$70.76
Fire-Operating		
Ambulance Billing	Action Ambulance	\$1,490.29
Sewer-Operating		
Lowell Sewer	City of Lowell	\$15,674.24
Water-Operating		
Water Purchase	City of Lowell	<u>\$11,674.15</u>
Total		<u>\$28,909.44</u>

Town Manager

Motion: The Finance Committee motioned to Adopt Article 10.

The Moderator informed the Assembly that Article 10 would require a 9/10's vote because the Lowell water and sewer charges go back to FY 2000.

Voted: Article 10 was Adopted, per the Finance Committee's motion.

72 Yes, -0- No Unanimous Vote.

5/9/07 7:47 pm

Executive Summary: According to Massachusetts General Law bills that are late must be approved by Town Meeting before payment. This article will authorize the bill to be paid and allow transfers to cover the amount.

ARTICLE 11

To see if the Town will vote to transfer from the Water Enterprise Fund free cash the sum of \$21,164.52 to increase the FY07 appropriation voted in Article 7 of the May, 2006 Annual Town Meeting and to transfer from the Sewer Enterprise Fund free cash the sum of \$4,345.72 to increase the FY07 appropriation voted in Article 6 of the May, 2006 Annual Town Meeting or take any related action.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 11.

Town Manager, David Cressman, motioned to Amend Article 11

Voted: Mr. Cressman's Amendment was Adopted.

5/9/07 7:53 pm

Article 11 was Adopted, as Amended.

5/9/07 7:53 pm

AMENDMENT:

To see if the Town will vote to transfer from Water Enterprise Fund free cash the sum of \$21,164.52 to increase the FY07 appropriation voted in Article 7 of the May, 2006 Annual Town Meeting and to transfer from Sewer Enterprise Fund free cash the sum of \$11,506.88 to increase the FY07 appropriation voted in Article 6 of the May, 2006 Annual Town Meeting or take any related action.

Executive Summary: This article allows the Town to increase the Water Enterprise Fund appropriation voted at a previous Town Meeting by \$21,164.52 to cover a short-term interest payment for funds borrowed from the Massachusetts Water Pollution Abatement Trust. This payment was not anticipated until FY08 but was billed in December, 2006. The source of the funds is Water Enterprise Fund free cash certified as of July 1, 2006. This article will also allow the Town to increase the Sewer Enterprise Fund appropriation voted at a previous Town Meeting by \$11,506.88 to cover the costs of making repairs to the sewer

pump station to abate a public health nuisance. The source of the funds is Sewer Enterprise Fund free cash certified as of July 1, 2006.

ARTICLE 12

To see if the Town will vote to transfer the sum of \$5,000 from the Selectmen's Salary Account to the Town Manager's Gift Account to be expended by the Town Manager for the purchase of supplies, materials, equipment, and services for the 9/11 Memorial at the Tewksbury Public Library or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 12.

Town Manager, David Cressman, motioned to Amend Article 12.

Voted: Mr. Cressman's Amendment was Adopted.

5/9/07 7:53 pm

Article 12 was Adopted, as Amended.

5/9/07 7:53 pm

AMENDMENT: Change \$5,000.00 to \$4,038.46.

Executive Summary: Selectmen John Ryan has requested that his annual salary be donated to the Town Manager's Gift Account for the purpose of purchasing supplies, materials, equipment and services for the 9/11 Memorial located at the Tewksbury Public Library.

ARTICLE 13

To see if the Town will vote to transfer the sum of \$5,000 from the Selectmen's Salary Account to the Town Manager's Gift Account to be expended by the Town Manager and donated to the following: \$2,000.00 for the Town Wide Drug Committee; \$1,000.00 for the Senior Center; \$1,000.00 for the Tewksbury Food Pantry; and \$1,000.00 for the 9/11 Memorial Committee or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 13.

The Moderator was informed of a scrivener's error as noted by Board of Selectman Chairman, Jerry Selissen.

Voted: Article 13 was Adopted, as Corrected.

SCRIVENER'S ERROR: Change Tewksbury Food Pantry to Tewksbury Community Pantry.

Executive Summary: Selectman John Mackey has requested that his annual salary be donated to the Town Manager's Gift Account for the purpose set forth in the article.

ARTICLE 14

To see if the Town will vote to amend the Tewksbury Zoning Bylaw, Section 5500 as follows:

5500. STORMWATER MANAGEMENT, EARTH MOVING AND CLEARING OF PROPERTY

5510. General. The Regulated Activity shall mean earth moving and/or clearing and grubbing. The Regulated Activity shall be performed only in accordance with Sections 5520 through 5534, except that the following shall be exempted from these provisions:

5511. Earth moving of less than five hundred (500) cubic yards of material or clearing activity which disturbs an area less than 20,000 square feet within any twelve (12) month period.

5512. The Regulated Activity on a parcel for which removal was authorized pursuant to a permit duly issued by the Town of Tewksbury prior to adoption of Section 5500 may continue until the expiration date of said permit, or for eighteen (18) months, whichever is the greater, provided that all bylaws, permits and conditions applicable prior to the adoption of this Section shall be complied with. Subsequent to such date, full compliance with all the requirements of Section 5500 must be met.

5513. Clearing on property that has received an approved Forest Cutting Plan developed by a certified forester and approved by the Massachusetts Department of Environmental Management.

5520. Applicability

5521. Earth moving of five hundred (500) cubic yards or more of material or clearing activity which disturbs an area of 20,000 square feet or more and less than one (1) acre within any twelve (12) month period, shall be allowed only under a Land Disturbance Permit issued by the Department of Public Works Superintendent or designee.

5522. The following activities will require a special permit from the Planning Board:

- a. Earth moving of more than one thousand (1,000) cubic yards of material or clearing activity which disturbs an area of one (1) acre or more within any twelve (12) month period, shall be allowed either separately through a Special Permit issued by the Planning Board for such purpose or by approval of the Planning Board of a site plan special permit or a definitive subdivision, a copy of which shall be forwarded forthwith to the Conservation Commission and Town Engineer.
- b. Development or redevelopment involving multiple separate activities in discontinuous locations or on different schedules if the activities are part of a larger common plan of development that all together disturbs 40,000 square feet or more of land,
- c. Paving or other change in surface material over an area of 20,000 square feet or more causing a significant reduction of permeability or increase in runoff, which was not previously permitted under a special permit or subdivision,
- d. Construction of a new drainage system or alteration of an existing drainage system or conveyance serving a drainage area of more than 40,000 square feet,
- e. Any other activity altering the surface of an area exceeding 20,000 square feet that will, or may, result in increased stormwater runoff flowing from the property into a public way or the municipal storm drain system, OR
- f. Land disturbance where there is a 15% or greater slope and where the land disturbance is greater than or equal to 200 square feet within the sloped area.

5523. Exempt Activities: The following activities are exempt from the requirements of this Bylaw:

- a. Normal maintenance and improvement of Town owned public ways and appurtenances.
- b. Normal maintenance and improvement of land in agricultural use.
- c. Repair of septic systems when required by the Board of Health for the protection of public health.
- d. Normal maintenance of currently existing landscaping, gardens or lawn areas associated with a single-family dwelling.
- e. The construction of fencing that will not alter existing terrain or drainage patterns.
- f. Construction of utilities other than drainage (gas, water, electric, telephone, etc.) that will not alter terrain or drainage patterns.
- g. Maintenance of existing town drainage system, including, but not limited to removal of trees, debris, sediment and trash from swales, brooks, culverts, and any other impediment to the flow of the town's drainage system.

5524. Activities Allowed to Request Exemption. Areas of land that have had a Stormwater Management review either through the Conservation Commission or Planning Board using the Design Criteria as defined in this bylaw and Regulations may request an exemption from the requirements of this bylaw. Requests must include a plan of the area of land reviewed and approved by either the Planning Board or Conservation Commission accompanied by a sign-off from the issuing authority.

5525. The Regulated Activity shall be granted only upon demonstration that adequate provisions have been made to protect against erosion, soil instability, uncontrolled surface water runoff, or other environmental degradation. All such slopes exceeding 15% which result from site grading or construction activities shall either be covered with topsoil to a depth of at least four (4) inches and planted with vegetative cover sufficient to prevent erosion or be retained by a wall constructed of masonry, reinforced concrete or treated pile or timber. Applications and plans for such special permits shall forward forthwith to the Conservation Commission and Town Engineer.

5526. The application shall be accompanied by a plan showing all natural and man-made features, including wetlands, water courses, 100 year flood plain, property lines, names and addresses of all abutters, including those across any street or way, topography at two (2) foot contour interval of the site and all land within on hundred (100) feet of the area of the Regulated Activity together with any grades below or above which finish surface will now lie, and the proposed cover vegetation and trees. The application shall include a description of earth moving, clearing or construction activities, in sequence, which specifies the expected date of soil stabilization, vegetation and completion. If involving more than one

(1) acre of clearing, the plan shall be prepared by a Registered Landscape Architect. If involving more than five hundred (500) cubic yards of materials to be moved, the plan shall be prepared by a Registered Engineer.

5527. The Permitting Authority, either the DPW or the Planning Board may require the permittee to post before the start of land disturbance activity, a surety bond, or other acceptable security. The form of the bond shall be approved by the Permitting Authority, which may consult with town counsel when necessary, and be in an amount deemed sufficient by the Permitting Authority to insure that the work will be completed in accordance with the permit. If the project is phased, partial release is acceptable if it is completed in compliance with the permit. The bond may not be fully released until a certificate of completion has been issued.

5528. Before granting a permit, the Planning Board shall give due consideration to the location of the proposed Regulated Activity, to the general character of the neighborhood surrounding such location, to the protection of water supply, to the general safety of the public on the public ways in the vicinity, and to the recommendations of the Conservation Commission and Town Engineer.

5529. Inspection and Compliance. In order to ensure compliance with a Special Permit or approval granted under this regulation, the Planning Board will require the applicant to perform periodic inspections and submit written reports. The interval and content of such inspection and reporting shall be determined during review of the application. Upon satisfactory completion of the Regulated Activity, the applicant shall provide an as-built plan signed by a Registered Landscape Architect or Registered Engineer as required by Section 5524. The Planning Board shall perform an inspection prior to releasing the performance bond or other security.

5530. Performance Standards for Regulated Activities

5531. Erosion control structures will be located no closer than 15 feet from an abutting property line and will be designed so as not to create point discharges onto abutting properties.

5532. Dust from all earthmoving activities shall be controlled.

5533. Earth materials shall not be deposited onto any roadways.

5534. Vegetative stabilization measures shall be employed during the Regulated Activity and construction activity as required by the approving authority. All perimeter dikes and slopes, basin or trap embankments shall be stabilized with sod, seed, anchored mulch

within seven (7) days of disturbance. All other disturbed areas shall be stabilized with sod, seed and anchored mulch within fourteen (14) days after disturbing activities are ceased.

Topsoil shall be stripped from disturbed areas and stockpiled in an approved area and stabilized with a temporary vegetative cover if left more than fifteen (15) calendar days. Perimeter sediment controls shall be installed around stockpiled topsoil.

During cold weather months, when seeding and sodding may be impractical, anchored mulch shall be applied as approved.

5540. The Planning Board in consultation may adopt and periodically amend Stormwater Regulations relating to Land Disturbance Permits, exemption or waiver applications; permit terms or conditions, Design Criteria, additional definitions, enforcement, fees (including application, inspection, and/or consultant fees), or other procedures and administration of this Bylaw after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation, at least seven (7) days before the hearing date. After public notice and hearing, the Planning Board may promulgate rules and regulations to effectuate the purposes of this Bylaw. Failure by the Planning Board to promulgate such rules and regulations shall not have the effect of suspending or invalidating this Bylaw.

Planning Board
Town Manager

Motion: Planning Board Chairman, Robert Fowler, motioned to Withdraw Article 14.

Voted: Article 14 was Withdrawn.

5/9/07 7:55 pm.

Executive Summary: The amendment will allow the Town to comply with the Clean Water Act in enforcing the Town's stormwater management plan.

ARTICLE 15

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by;

a) adding a new Section 6400 to read as follows:

6400 WIRELESS COMMUNICATIONS FACILITIES SPECIAL PERMIT

6401. Purpose. The purpose of this Section 6400 is to provide for a special permitting process for the siting of wireless communications facilities while minimizing adverse visual impacts on adjacent properties, residential neighborhoods, and areas of high scenic and artistic value; to limit the overall number and height of such facilities to what is essential to serve the public convenience and necessity; and to promote shared use of facilities to reduce the need for new facilities.

6402 Applicability. Towers and structures for Wireless Communication Facilities including a base station for a Distributed Antenna System (DAS) may be allowed only in:

- a. Municipal Districts, and additional Municipal land only as shown on the Wireless Communications Facilities Overlay District Map,
- b. Land within 200 feet of Federal Highways Routes 93 and 495 in Heavy Industrial Districts, and the Office Research District, as shown on the Wireless Communications Facilities Overlay District Map,
- c. Electric power transmission line easements and/ or, lands where there are electric transmission lines on existing structures or poles with a height of at least 50 feet in Heavy Industrial Districts and the Office Research District, only as shown on the Wireless Communications Facilities Overlay District Map,
- d. Churches, temples, synagogues and like buildings as determined by the Planning Board.
- e. Golf Courses, only as shown on the Wireless Communications Facilities Overlay District Map.
- f. Further, utility-pole-mounted DAS antennas are permissible on public and private ways according to the criteria in this bylaw.

Wireless Communication Facilities, including a DAS installation, shall be subject to the grant of a WIRELESS COMMUNICATIONS FACILITIES SPECIAL PERMIT by the Planning Board. Nothing in this Section shall be construed to regulate or prohibit amateur radio Towers used solely by a federally licensed amateur radio operator or wireless communications structures and devices used expressly and exclusively for television reception. Nothing in this Section 6400 shall be construed to regulate or prohibit a wireless communication facility on the basis of environmental effects of radio frequency radiation (RFR) emissions.

6403 Special Permit Waiver of Applicability by the Planning Board. To encourage wireless communications providers to deliver their services in an unobtrusive manner and produce the best coverage solution for the areas of the town, sitings of wireless communication facilities may be allowed in areas other than those listed in 6402, only by a grant of a Waiver by the Planning Board. This Waiver shall be subject to all other sections of 6400 and shall only be granted upon findings that the benefit of said waiver provides a substantially better solution in aesthetics and coverage than could be achieved in the available areas listed in 6402. Such Waiver shall include the use of those wireless facility options as are available, such as but not limited to, towers, stealth designs, rooftops, water tanks, existing structures and DAS facilities. The Planning Board encourages applicants for this Special Permit Waiver of Applicability to have a preliminary discussion with the Board prior to a formal application submittal.

6404. Special Permit Granting Authority. The special permit granting authority under this Section 6400 shall be the Planning Board.

6410. Priority Location of Wireless Communication Facilities

6411. Wireless communications facilities. Towers may be allowed provided that they comply with the priority requirements for the location of Towers as set forth below.

- a. The first priority shall be given to the Municipal District and additional Municipal land only as shown on the Wireless Communications Facilities Overlay District Map.
- b. The second priority shall be given to the concealment of antennas within Churches, and like buildings, such as in spires, steeples, belfries and the like.
- c. The third priority shall be given to remaining areas of allowed use as stated in Section 6402.

Wireless Communications Facilities that do not have wireless communications antennas on site (with the exception of small antennas for GPS and geo-location services not exceeding 18 inches in height), such as DAS base station facilities, may be installed on any parcel without regard for the priority hierarchy in this section. Such facilities remain subject to all other pertinent criteria under this bylaw and the other Zoning Bylaws.

6412. Applicant must provide documentation to the satisfaction of the Planning Board that alternatives in the higher priority locations are not feasible, if a lower priority location is proposed.

6420. Definitions. The following definitions are exclusive to this Section 6400.

Antenna means the device that transmits and/or receives radio frequency emissions in free space. Antenna can be modified by the addition of a clarifying term, such as GPS Antenna, or Personal Wireless Service Antenna, that delineates the specific type or purpose of the Antenna.

Antenna Support Structure means any structure whose purpose is primarily to support an Antenna, which includes such structures as Towers, masts, posts, poles, and the like.

Base Station means the equipment for one or more personal wireless services installed at a site to transmit and receive wireless communications. Typically, a Base Station is connected to a set of wireless antennas at the site of the Base Station, except in the case of the Base Station for a Distributed Antenna System, which is housed remotely from the antennas.

Base Station Facility means the place within which one or more wireless services install Base Stations that support the operation of a Distributed Antenna System without relying on wireless antennas at the site of the Base Station Facility.

Distance means measured on a horizontal plane.

Distributed Antenna System (“DAS”) means a geographically diversified Wireless Communications Facility with which the Base Station equipment is located remotely from the facility’s antennas. Typically, the Base Station is contained in a Base Station Facility at one location, and the antennas are placed on utility poles at other locations; the antennas are driven by Radio Access Nodes (“RAN”), which are electronics cabinets mounted on the utility poles, and are interconnected to the Base Station Facility by cables, usually fiber optic.

Dwelling means a building or portion thereof, designed exclusively for residential occupancy, including single family, two family or multiple family dwelling (apartment), but not including hotels and motels.

FAA means the Federal Aviation Administration.

FCC means the Federal Communications Commission.

Height means distance measured from the mean finished ground level at the base to the highest point on the structure.

Nonresidential Structure means a building, water Tower or other similar structure, but not a Dwelling.

Personal Wireless Services means the same as in 47 U.S.C. 332(c)(7)(C)(i), “commercial mobile services, unlicensed wireless services, and common carrier wireless exchange access services.”

Stealth Treatment means any construction that is compatible with its surroundings that conceals or camouflages Antennas, wireless communications buildings, devices, facilities and/or Towers, such as, but not limited to: monopoles, trees, light poles, flag poles.

Tower means an Antenna Support Structure that measures twelve feet (12’) or more in height and is used by a Personal Wireless Service Provider to provide Personal Wireless Services.

Wireless Communications Building means a building or structure built or occupied for the primary purpose of providing Personal Wireless Services.

Wireless Communications Device means any antenna, dish, appurtenance, wiring or equipment used by a Personal Wireless Service provider to provide Personal Wireless Services. This term does not include Towers or other structures intended to house or support Wireless Communications Devices. It also does not include Personal Wireless Service components placed within a building to serve the occupants of the building, as well as personal, portable, and mobile Personal Wireless Service devices.

Wireless Communications Facility means the installation consisting of any of the following at a site that is intended to provide Personal Wireless Services: any and all materials, equipment, buildings, Towers, Wireless Communications Devices and structures.

6430. Siting and Height Requirements.

a Wherever feasible, Wireless Communications Devices shall be located on existing Towers, or other existing structures and be subjected to Stealth Treatment appropriate for the context of the facility.

b. Wireless communications facilities may be located on the same lot as other structures or uses lawfully in existence, subject to the provisions of Sections 6400.

c. The minimum distance from the base of a Tower, including Towers with Stealth Treatment to any property line, road, right-of-way, power line easement or railroad right-of-way shall be at least equal to the height of the Tower. The Planning Board may waive this requirement up to the district set-back upon findings that the waiver will result in a design more compatible with the surrounding area.

d. A Tower shall be setback a minimum distance of 400 feet from abutting Residential and Multifamily Districts, except that this distance may be reduced for Towers if the Planning Board finds that reduction in the setback distance would produce a better result (aesthetically) to the neighborhood than alternative proposals, but in no event shall the setback minimum distance be less than 100 feet, from Residential and Multifamily Districts. This Requirement shall supersede 6430.c, above, where applicable. This requirement may be waived subject to a grant of the Special Permit Waiver in 6403.

e. The maximum allowed height of a Tower shall not exceed one hundred (100) feet unless the applicant demonstrates that a greater height is required to allow for provision of the wireless communications services and the Planning Board finds that a height over 100 feet is desirable based on a balanced review of aesthetics and wireless coverage for the area.

6440. Design Requirements.

a. Wherever feasible and appropriate, wireless communications facilities, including their constituent Devices and Towers shall be subjected to Stealth Treatment appropriate for the context of the facility.

b. All building mounted wireless communications devices that are visible from the ground or another property shall be designed and located so as to appear to be an integral part of the existing architecture of the building and shall be of colors that are compatible with those of the building or landscape.

c. The wireless communications facility may be fenced to control access, as determined by the Planning Board. Fencing shall be compatible with and of similar materials and character of surrounding buildings, structures and neighborhood.

d. There shall be no signs or advertisements at any wireless communications facility, except for no trespassing signs and a required sign giving a phone number where the responsible party can be reached on a 24-hour basis.

e. If a building is needed for the equipment associated with the use of the device, said building shall be of similar style and materials as the other buildings on the site, or nearby site, as determined by the Planning Board.

6450. Application Process. The Planning Board encourages applicants for this Special Permit to have a preliminary discussion with the Board prior to a formal application submittal. Applications for a special permit for siting wireless communications facilities shall be filed in accordance with Section 9300 Special Permits, and shall further include the following:

a. Location of the Wireless Communications Facility, and its components, such as Base Station Equipment, Antennas, Tower or other Antenna Support Structure, cables, and the like.

b. Plans for anchoring, attaching and supporting the structure and devices, including specifications of hardware and all other building material.

c. Plans for accessory buildings.

d. Layout and details of surfacing for access road and parking.

e. Amenities such as lighting, fencing and landscaping.

f. Three (3) view lines from most visible locations within in a one mile radius of the site, plus additional view lines from any historic, scenic or other prominent areas of Town determined by the Planning Board. View lines shall, to the extent feasible, be taken from existing vantage points commonly used by the public, such as public ways, buildings or facilities. The submittal shall include unaltered photographs taken from eye level, five feet (5') above grade, which show the existing condition of these view lines, as well as accurate scale perspective elevation drawings, computer-altered photographs or other accurate representations showing view lines with the facility in place. Photographic simulations shall be rendered from locations as recommended by the Planning Board. The Visibility Analysis of the facility shall include a Visibility Map prepared by a qualified professional that indicates geographically where the Antenna Support Structure and/or Antennas will be visible year-round and seasonally.

g. A map showing the existing coverage of the Personal Wireless Service in the area surrounding the proposed facility; and a map showing existing plus proposed coverage from the proposed facility. The maps should be accompanied by a scale, a legend, and a detailed explanation of what the maps show as well as why the particular coverage thresholds were selected.

h. A locus map at a suitable scale to clearly indicate the proposed Tower site, and shall include street, building structures, and landscape features within a 300 foot radius of the Tower site.

i. A narrative report written by the carrier and qualified engineering or other professionals, acceptable to the Planning Board, which shall:

1. Describe the justification and need of proposed site demonstrating a significant gap in coverage.

2. Describe the capacity of the structure, including the number and type of additional facilities and antennas it can accommodate.

3. Describe special design features to minimize the visual impact of the proposed wireless communications facility.
4. State whether a stealth treatment appropriate to the context of the facility is proposed and if not, the reason why such treatment is not feasible or appropriate.
5. Information including: manufacturer's product literature or photos of existing Towers that illustrate the characteristics of equipment, cabling or antennas that would be exposed to public view.

j. List of all other approvals and all other necessary permits needed for construction and operation.

k. As determined by the Planning Board, the applicant shall arrange to fly a balloon of at least 4 feet in diameter at the site of a proposed wireless Antenna Support structure at the maximum height of the proposed installation.

6451. To site a wireless communications facility at an existing Tower or nonresidential structure, the applicant shall be required to comply with Sections 6450 herein above, except that the Planning Board may waive some of said requirements if it finds that they are not applicable or not reasonably necessary to evaluating the proposal. It is encouraged that applicants for collocation have a preliminary discussion with the Planning Board.

6452. The above information shall be submitted in accordance with Section 9300, and additionally to the Board of Selectmen and the Town Manager.

6460. Approval.

6461. The Planning Board may grant a special permit for a wireless communications facility only upon making the findings required by M.G.L. c. 40A, s. 9 and the following:

- a. That the applicant has demonstrated to the satisfaction of the Planning Board that the requirements of this Section 6400 have been met.
- b. That the size and height of the structure are the minimum necessary, taking into account the applicant's objectives and any proposed collocation.
- c. That adverse impact on adjacent properties, residential neighborhoods, historic and artistic structures or scenic views is minimized to the extent practical.
- d. That there will be no nuisance or serious hazard associated with the use.
- e. That any reasonable alternatives identified in the pre-application meeting have been determined not to be preferable or feasible.

6462. When suitable and appropriate as determined by the Planning Board, collocation is encouraged. As a condition of the special permit for a wireless communication facility, the Planning Board may require that the structure and/ or facility be designed and built so that it is able to accommodate future wireless communications devices operated by another carrier with little or no modification, provided that such collocation does not materially interfere with the transmission or reception of communications signals to or from the existing facility, and provided that there are no structural or other physical limitations that make it impractical to accommodate the proposed additional wireless communications device. At the request of Town officials, the Planning Board may require the applicant to provide reasonable access to the facility for municipal communications.

6463. Any expansion or extension of wireless communications facilities or construction of new or replacement Towers or facilities shall require an amendment to the special permit. An increase in the number of antennas or the size of the antennas beyond that applied for and approved in the special permit, if such antennas are visible or if it changes the character of the stealth treatment, also requires amendment to the special permit.

6464. Any special permit granted under this section shall automatically lapse within one (1) year of the date of the grant, not including the time required to pursue or await the termination of an appeal, if construction has not commenced, except if the applicant applies to the Planning Board and it determines good cause to grant an extension.

6470. Conditions of Use.

6471. The applicant shall be required to maintain and keep in good repair all facilities, devices and Towers.

6472. Based on the nature of the facility, the Planning Board may require the applicant to post a bond for the removal of wireless communication Antenna Support Structures in the event of non-operation. The amount of the surety shall be established by a consultant for the Town, such as an engineer, architect or other qualified professional registered to practice in the Commonwealth of Massachusetts as provided for in Section 6480.

6480. Fees for Outside Consultants. In addition to the special permit filing fees, the applicant shall pay reasonable fees and costs of retaining outside professional consultant services, including but not limited to professional review of the applicant's proposal

by a professional or radio frequency engineer or other qualified professional, if such services are deemed necessary by the Planning Board, in accordance with M.G. L. c. 44, §53G.

6490. Severability. If any section or subsection of this Section 6400 is ruled invalid, such ruling will not affect the validity of the remainder of the Section.

b) Deleting Section 3514;

3514. Commercial Mobile Radio Service/Mobile Telecommunications providers may be permitted as accessory uses, on land zoned Municipal, and may also be permitted to be contained within religious churches, temples, synagogues and like buildings of worship upon the issuance of a use and site plan special permit by the Planning Board after a noticed public hearing that the use is reasonably necessary for the convenience or welfare of the public and will not result in a substantial detriment to the neighborhood.

and

c) Amending Appendix A- Table of Use Regulations Section C. 27 to read “Wireless Communication Facilities” and across all districts to read “See Section 6400 for all districts”.

and

d) Adopting the Wireless Communication Facilities Overlay District Map

Planning Board

Motion: Planning Board Chairman, Robert Fowler, motioned to Adopt Article 15.

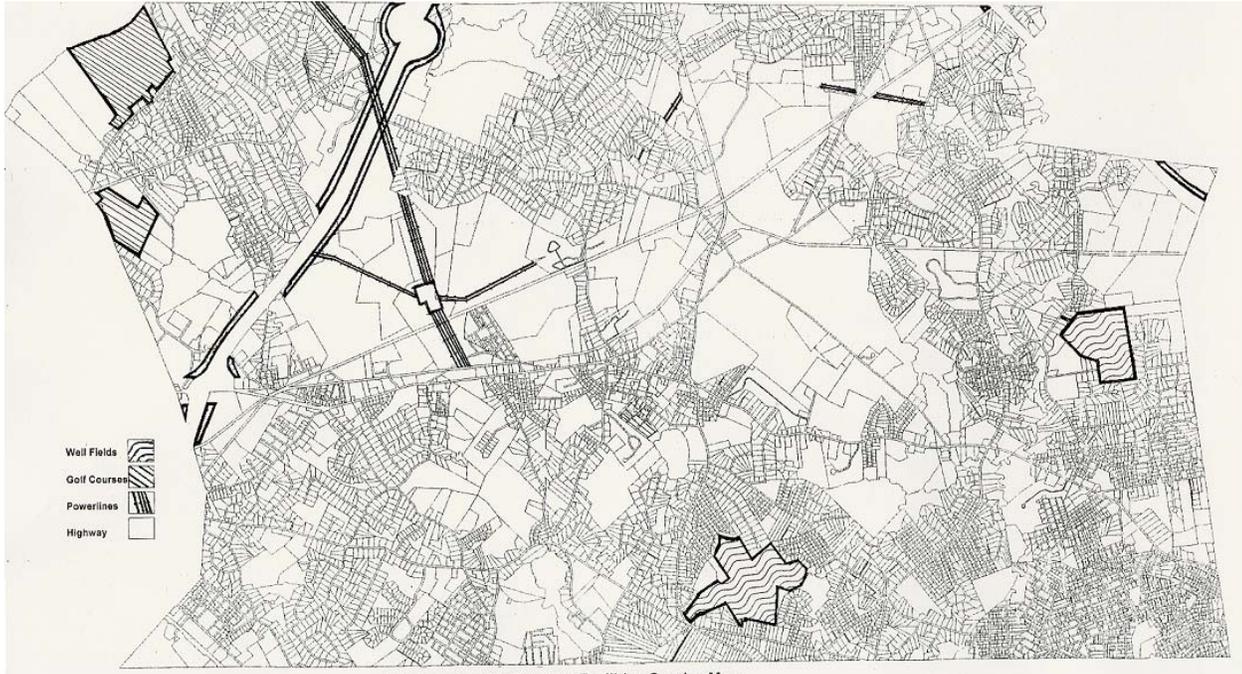
The Moderator informed the Assembly, since we are involved in the last Article of the Special Town Meeting and we are nearing completion of Article 15, he will complete Article 15 and then open the 2007 Annual Town Meeting.

Voted: Article 15 was Adopted. 34 Yes, 1 No (2/3’s vote required = 24) 5/9/07 8:01 pm

Executive Summary: The purpose of this article is to provide a comprehensive regulation for Wireless Communication Facilities as defined under the Federal 1996 Telecommunication Act.

Kevin Donnelly, Finance Committee Vice Chairman, motioned to Adjourn the May 9, 2007 Special Town Meeting, sine die, and this motion was Adopted. 5/9/07 8:02 pm

Respectfully submitted: Elizabeth A. Carey, CMC, CMMC
Town Clerk



Wireless Communications Facilities Overlay Map

Special Town Meeting

MAY 29, 2007

Town Hall Auditorium
1009 Main Street
Special Town Meeting
Tuesday, May 29, 2007, at 7:00

Moderator James Coakley opened the May 29, 2007, Special Town Meeting at 7:00 PM.

There were 195 registered voters and 12 visitors in attendance.

Moderator Coakley read Warrant Article 1.

ARTICLE 1

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact special legislation to authorize the Town to defer the funding of certain teacher' salaries concerning summer pay in fiscal year 2008, or take any action relative thereto.

BOARD OF SELECTMEN

Finance Committee Chairman, Ronald Hall, deferred to Chief Assessor, John Kelley.

Motion: Chief Assessor Kelley motioned to Delete Article 1, as written in the Warrant, and substitute with an Amendment to Article 1, and Adopt Article 1, as Amended.

Finance Committee Chairman, Ronald Hall, informed the Assembly that the Finance Committee support Mr. Kelley's Amendment of Article 1.

School Committee Chairman, Keith Rauseo, informed the Assembly that the School Committee supported Article 1, as written in the Warrant, and now the members present support the Amendment to Article 1.

Board of Selectmen Chairman, Jerome Selissen, informed the Assembly that the Board of Selectmen support Article 1, as Amended.

Mr. Warren Carey motioned to Move the Question and this motion was Adopted. 5/29/07 7:16 PM

Voted: Chief Assessor Kelley's motion to Delete Article 1, as written in the Warrant, was Adopted. 5/29/07 7:18 PM
Chief Assessor Kelley's substitute Amendment to Article 1, was Adopted. 5/29/07 7:18 PM
Article 1 was Adopted, as Amended. 5/29/07 7:19 PM

AMENDMENT:

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact special legislation authorizing the Town to:

1. Defer certain teachers summer salaries beginning in FY2008
2. Calculate the maximum amount to be deferred from the Fy2008 budget as described in Massachusetts Department of Revenue Informational Guideline Releases (IGR) 91-103, 91-104, and 91-105
3. Amortize the deferred amount as defined in Ch336, Acts of 1991, Sec 1, paragraph 3, beginning in FY2009.

Subject to the provisions of Ch336, Acts of 1991, Sec 6, paragraph 1 and Ch223, Acts 1991, Sec 231, paragraph 2.

Or take any other action relative thereto

Executive Summary: The purpose of this article is to authorize the Board of Selectmen to petition the General Court to enact special legislation to authorize the Town to defer the funding of certain teachers' summer salaries beginning in fiscal year 2008.

Finance Committee Chairman, Ronald Hall, motioned to Adjourn the May 29, 2007, Special Town Meeting, Sine Die, and this motion was Adopted.
5/29/07 7:20 PM

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

Special State Primary

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM.

Precinct 1	Alice Golen, Warden	Peg Keefe, Clerk	Alice Carroll, Clerk
Precinct 1A	Mary A. Casazza, Warden	Anne Callahan, Clerk	
Precinct 2	Bernice Sprague, Warden	Marie T. Magro, Clerk	
Precinct 2A	Warren Layne, Warden	Bertha D'Amico, Clerk	
Precinct 3	Laurence Bairstow, Warden	Jeanette Pozerski, Clerk	Suzanne Bairstow, Clerk
Precinct 3A	Rita Coyle, Warden	Mary Pilcher, Clerk	
Precinct 4	John Coviello, Warden	Rita O'Brien Dee, Clerk	
Precinct 4A	Joan Brothers, Warden	Dorothy E. McGrath, Clerk	

SPECIAL STATE PRIMARY September 4, 2007

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Democrat	494	477	403	442	546	486	415	599	3862
Republican	128	131	68	107	128	130	78	95	865
Green-Rainbow	0	0	0	0	0	0	0	0	0
Working Families	0	0	0	0	0	0	0	2	2
Total	622	608	471	549	674	616	493	696	4729

DEMOCRAT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Eileen M. Donoghue	105	85	58	77	186	91	75	130	807
James B. Eldridge	7	9	4	8	8	3	6	8	53
Barry R. Finegold	42	39	26	27	63	56	28	54	335
James R. Miceli	211	232	242	242	168	235	190	288	1808
Nicola S. Tsongas	127	110	72	88	121	101	116	119	854
Write Ins	2	0	1	0	0	0	0	0	3
Blanks	0	2	0	0	1	0	0	0	3
Total	494	477	403	442	547	486	415	599	3863

REPUBLICAN

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Jim Ogonowski	110	111	51	91	116	111	67	75	732
Thomas P. Tierney	14	15	15	14	11	16	7	16	108
Write Ins	3	3	2	1	0	3	1	2	15
Blanks	1	2	0	1	0	0	3	2	9
Total	128	131	68	107	127	130	78	95	864

GREEN-RAINBOW

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

WORKING FAMILIES

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Write Ins	0	0	0	0	0	0	0	1	1
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	2	2

Total Registered Voters	18,820
Total Votes	4728
Percent	25%

Special Town Election

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 4,746 ballots cast. Precinct 1 – 625, Precinct 1A – 616, Precinct 2 – 474, Precinct 2A – 550, Precinct 3 – 679, Precinct 3A – 615, Precinct 4 – 489, and Precinct 4A – 698.

Precinct 1	Alice Golen, Warden	Peg Keefe, Clerk	Alice Carroll, Clerk
Precinct 1A	Mary A. Casazza, Warden	Anne Callahan, Clerk	
Precinct 2	Bernice Sprague, Warden	Marie T. Magro, Clerk	
Precinct 2A	Warren Layne, Warden	Bertha D’Amico, Clerk	
Precinct 3	Laurence Bairstow, Warden	Jeanette Pozerski, Clerk	Suzanne Bairstow, Clerk
Precinct 3A	Rita Coyle, Warden	Mary Pilcher, Clerk	
Precinct 4	John Coviello, Warden	Rita O’Brien Dee, Clerk	
Precinct 4A	Joan Brothers, Warden	Dorothy E. McGrath, Clerk	

SPECIAL TOWN ELECTION September 4, 2007

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	625	616	474	550	679	615	489	698	4746

BOARD OF SELECTMEN

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	9	6	1	3	9	10	9	6	53
Edward J. Doherty	215	195	130	168	237	198	150	227	1520
Dennis G. Francis	163	112	94	103	166	155	93	125	1011
David H. Gay	235	291	245	274	262	250	231	334	2122
Others	3	12	4	2	5	2	6	6	40
Total	625	616	474	550	679	615	489	698	4746

Total Registered Voters	18,820
Total Votes	4746
Percent	25%

Special Town Meeting

OCTOBER 2, 2007

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on October 2, 2007.

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING -OCTOBER 2, 2007

	RAISE & APPROPRIATE	TRANSFER FROM	SEWER ENTERPRISE FUND	BORROW
1. Pay Outstanding Bills of Previous Years		8,095.40 Free Cash 2,651.04 Various Dept's Budgets	13,298.88 Transfer From Free Cash	
4. Solid Waste Disposal	1,584,551.00			
6. Balance the FY08 Budget Voted Art. 4, 2007 ATM		100,000.00 Free Cash		
7. New Stabilization Fund "Other Post Employment Benefits"		172,720.00 Free Cash		
8. Special Revenue Terminal Leave Compensation Fund		73,168.40 Police Salaries-FY07 Encumbrance		
9. Increase the FY08 Appropriation Voted Art.5, 2007 ATM	25,000.00		305,895.00 Transfer From Free Cash	
10. Art. 13, May 2004, STM Trull Rd. & Andover St. Automatic Control Valve		15,000.00 Art. 3, May 2005 STM Improvements to Water System		
11. School Dept. Technology Expense		9,750.43 E-Rate Acct.		
12. Rescind Unused Borrowing				(Minus) 12,182,056
<hr/>				
Raise & Appropriate	\$1,609,551.00			
Total Transfer		\$ 100,569.87		
Total Free Cash		\$ 280,815.40		
Sewer Enterprise Fund Free Cash-Transfers			\$319,193.88	
Total Borrow				(Minus) \$ 12,182,056

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC, TOWN CLERK

Tewksbury Memorial High School
320 Pleasant Street
October 2, 2007

Moderator James Coakley opened the October 2, 2007, Special Town Meeting at 7:00 P.M. and called for a two minute Recess while waiting for the Finance Committee to complete their business.

Moderator James Coakley informed the Assembly that he would not be seeking re-election at the 2008 Annual Town Election and has enjoyed serving as Moderator for the past nineteen years. He explained this early notice may touch someone out there to think about seeking election to this position. The Assembly showed their appreciation by applauding Mr. Coakley's nineteen years of service as Moderator.

The Moderator re-opened the Special Town Meeting at 7:04 P.M.

Selectman Chairman, Jerry Selissen, made the following public announcements:

Household Hazardous Waste Day will not be held this year due to budget cuts. Information about what items will continue to be collected at the DPW, 999 Whipple Road, the 3rd Saturday of every month from 9 AM to 1 PM, are available at the Selectmen's Office in the Town Hall.

Recycling Committee fundraiser at Skewers, 1060 Main Street on Wednesday, October 10 from 5-9 PM.

Tewksbury Community Yard Sale (sponsored by the Recycling Committee), Saturday, October 20 at the Town Common, 9-3 PM. (rain date October 21st). For further information Jae Gray @ 978-657-7810.

Friend's of the Tewksbury Patriotic Activities Committee are selling "I Love A Parade" buttons for \$1.00 and tickets to the Veteran's Day Week-End Fundraiser Dance at the Tewksbury Country Club, Friday, November 9 @ 8PM. Tickets are \$25.00, to pay all the costs of the Memorial Day parade.

There were 102 registered voters and 9 visitors in attendance.

The Moderator welcomed and the Assembly gave a warm greeting to Representative James Miceli. Representative Miceli informed the Assembly that he was pleased the General Court over-rode Governor Patrick's veto of the Teachers salary deferral and he will continue to assist the Town of Tewksbury.

Finance Committee Chairman, Ron Hall, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.

7:06 PM 10/2/07

ARTICLE 1

To see if the Town will vote to approve the sum of \$24,045.32 to pay outstanding bills of a previous fiscal year and that to raise this appropriation the Town will vote to transfer \$8,095.40 from General Fund free cash, \$1.07 from Town Hall-Operating, \$524.00 from Administrative Services-Operating, \$23.72 from Assessors-Operating, \$169.95 from Board of Health Operating, \$1,497.16 from Fire Dept-Operating, \$239.03 from Parks & Recreation- Operating, \$196.11 from Town Clerk-Operating and \$13,298.88 from Sewer Enterprise Fund free cash or take any other related action.

Community Development-Operating		
Professional Services	Vanasse & Assoc	\$ 8,095.40 Gen.Fund Free Cash
Town Hall-Operating		
All Other	Tewksbury Paint and Hardware	\$ 1.07
Administrative Services-Operating		
Office Supplies	New England Office Supplies	\$ 524.00
Assessor-Operating		
Office Supplies	New England Office Supply	\$ 23.72
Board of Health-Operating		
Office Supplies	New England Office Supplies	\$ 169.95
Fire Dept-Operating		
Ambulance Supplies	ComStar	\$ 497.16
Fire-Operating		
Ambulance Supplies	NorthEast EMS	\$ 1,000.00
Parks & Recreation-Operating		
Youth Programs	Gopher	\$ 239.03
Town Clerk-Operating		
Communications	Ricoh	\$ 196.11
Sewer-Operating		
Lowell Sewer	City of Lowell	<u>\$13,298.88 Sewer Enter. Free Cash</u>
Total		<u>\$24,045.32</u>

Town Manager

Motion: The Finance Committee motioned to Adopt Article 1.

The Moderator informed the Assembly that Article 1 would require a 9/10's vote because some of the Departments had insufficient funds.

Voted: Article 1 was Adopted. 15 YES -0- NO 7:10 PM 10/2/07

Executive Summary: According to Massachusetts General Law bills that are late must be approved by Town Meeting before payment. This article will authorize the bills to be paid and allow transfers to cover the amount.

ARTICLE 2

To see if the Town will vote to amend the Town By-Law by adding the following section to Chapter 13.12:

Solid Waste Trash Fees for All Dwelling Units

13.12.030

Pursuant to M.G.L. c.44§ 28C (f), and M.G.L. c. 40 §§ 42A to 42F inclusive, and any other enabling act or authority, any unpaid fee shall become a lien on real estate. Since the Board of Selectmen and Town Manager have the authority to establish a Trash Fee any dwelling owner shall be entitled to exercise an option not to participate in the solid waste disposal program if said dwelling owner privately arranges for collection and disposal of solid waste and is in compliance with the rules or policies promulgated hereunder.

Town Manager

Motion: Town Manager, David Cressman, motioned to Withdraw Article 2

Voted: Article 2 was Withdraw. 7:10 PM 10/2/07

Executive Summary: This article will allow the Town to collect any unpaid trash fee as a lien on the real estate tax.

ARTICLE 3

To see if the Town will vote to accept the provisions of Chapter 44 Section 53F ½ of the Massachusetts General Laws, establishing Solid Waste Collection and Disposal as an enterprise fund effective October 1, 2007, or take any related action.

Town Manager

Motion: Town Manager, David Cressman, motioned to Withdraw Article 3.

Voted: Article 3 was Withdraw. 7:10 PM 10/2/07

Executive Summary: This article authorizes the establishment of an enterprise fund, beginning October 1, 2007, to account for the revenues and expenditures associated with the collection and disposal of residential and municipal trash in the Town of Tewksbury. These revenues and expenditures are segregated for accounting purposes and may only be used for purposes relating to the collection and disposal of residential and municipal trash.

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of \$484,551 in addition to the sum previously appropriated in Article 4 of the May, 2007 Annual Town Meeting and transfer that sum to the Solid Waste Collection and Disposal Enterprise Fund or take any related action.

Town Manager

Motion: The Finance Committee motioned to Amend Article 4 and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:15 PM 10/2/07

Article 4 was Adopted, as Amended. 7:15 PM 10/2/07

AMENDMENT:

"To see if the Town will vote to raise and appropriate the sum of \$1,584,551 in addition to the sum previously appropriated in Article 4 of the May, 2007 Annual Town Meeting for Solid Waste Disposal or take any related action."

Executive Summary: This article increases the total FY08 general fund appropriation by raising and appropriating an additional \$484,551 which will be transferred to the newly established Solid Waste Collection and Disposal Enterprise Fund as a general fund subsidy to cover the cost of collection and disposal of municipal waste and any unexpected shortfalls in the account.

ARTICLE 5

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Solid Waste Collection and Disposal Enterprise Fund or take any related action.

**Town of Tewksbury
Solid Waste Collection and Disposal Enterprise Fund
For the Period October 1, 2007 to June 30, 2008**

Budget Presentation

Revenues

User Fees	\$1,100,000
Transfer from General Fund	<u>\$ 484,551</u>
Total Revenues	\$1,584,551

Expenses

Solid Waste Collection And Disposal	<u>\$1,584,551</u>
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Surplus/(Deficit) -

Town Manager

Motion: Town Manager, David Cressman, motioned to withdraw Article 5.

Voted: Article 5 was Withdrawn. 7:15 PM 10/2/07

Executive Summary: The purpose of this article is to fund the Solid Waste Collection and Disposal Enterprise Fund for the period October 1, 2007 through June 30, 2008.

ARTICLE 6

To see if the Town will vote to transfer from General Fund free cash the sum of \$300,000 to balance the FY08 budget voted in Article 4 of the May, 2007 Annual Town Meeting or take any related action.

Town Manager

Motion: The Finance Committee motioned to Amend Article 6 and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:16 PM 10/2/07

Article 6 was Adopted, as Amended. 7:16 PM 10/2/07

AMENDMENT:

Change free cash from \$300,000 to \$100,000 and to adopt as amended.

Executive Summary: This article allows the Town to use FY07 certified general fund free cash to balance the FY08 general fund budget.

ARTICLE 7

To see if the Town will vote to establish a new Stabilization Fund titled "Other Post Employment Benefits" and vote to appropriate and transfer from free cash \$172,720 to the Fund or take any action related thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 7.

Voted: Article 7 was Adopted. 7:17 PM 10/2/07

Executive Summary: This new Stabilization Fund will be used to accumulate funds to be applied towards the Town's obligation for health care to retirees. Beginning in FY 2009 the Town will be required to calculate and report the actuarial liability relating to benefits for retirees. Having funds set aside for this purpose helps to reduce the liability. The \$172,720 represents funds received by the Town as a Federal subsidiary relating to Medicare Part D.

ARTICLE 8

To see if the Town will vote to transfer \$73,168.40 from Police Salaries-FY07 Encumbrance to the Special Revenue Terminal Leave Compensation Fund.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 8.

Voted: Article 8 was Adopted.

7:17 PM

10/2/07

Executive Summary: This article authorizes the Town to transfer FY07 encumbered funds to a terminal leave special revenue fund. These funds are expected to be used to pay out future terminal leave benefits for Town employees.

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of \$25,000 to increase the FY08 appropriation voted in Article 5 of the May, 2007 Annual Town Meeting and to see if the Town will vote to transfer from Sewer Enterprise Fund free cash the sum of \$305,895 to balance the FY08 budget voted in Article 5 of the May, 2007 Annual Town Meeting or take any related action.

Town Manager

Motion: The Finance Committee motioned to Adopt 9.

Voted: Article 9 was Adopted.

7:20 PM

10/2/07

Executive Summary: This article allows the Town to use FY07 certified sewer fund free cash to increase the FY08 sewer fund appropriation by \$25,000 (reserve fund increase) and to balance the FY08 sewer fund budget as previously voted in Article 5 of the May, 2007 Annual Town Meeting. The funds will be used to pay the City of Lowell sewer settlement and other operating costs.

ARTICLE 10

To see if the Town will vote to amend the action taken under Article 13 of the May, 2004 Special Town Meeting to change the purpose for which a portion of the funds authorized (\$15,000) can be used from the installation of an automatic control valve on Trull Rd or in the vicinity of Trull Rd and Andover Street to making improvements to the Town's water system as voted under Article 3 of the May, 2005 Special Town Meeting and to transfer \$15,000 to Article 3 of the May, 2005 Special Town Meeting or take any related action.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 10.

Voted: Article 10 was Adopted.

26 YES, 1 NO (2/3's vote required = 18)

7:21 PM

10/2/07

Executive Summary: This article requests that the language in Article 13 of the May, 2004 Special Town Meeting be revised to allow for funds to be used for making general improvements in the Town's water system. The language in the original article stated that the funds were to be used for the installation of an automatic control valve. \$15,000 of the funds remaining from the amount authorized to be borrowed will be transferred to Article 3 of the May, 2005 Special Town Meeting to facilitate the installation of a water interconnection with the Town of Andover.

ARTICLE 11

To see if the Town will vote to authorize the School Department to spend \$9,750.43 from the E-Rate Account for purposes of paying for School Department Technology Expenses.

School Committee

Motion: The Finance Committee motioned to Adopt Article 11.

Voted: Article 11 was Adopted.

7:21 PM

10/2/07

Executive Summary: The School Department is requesting that the Town authorize the expenditure of the \$9,750.43, which is in the E-Rate Account for the purposes of paying for School Department technology expenses. These funds were generated from the implementation of the Telecommunications Act of 1996 and are the direct result of discounts for technology services that were provided to the School Department. These discounts were generated in the form of checks and deposited by the Town of

Tewksbury. The intent of the Act was to offset the cost to the School Department of affordable access to modern telecommunications and information services.

ARTICLE 12

To see if the Town will vote to rescind the following unused borrowing authorizations:

1. \$971 Voted May, 2006 Annual Town Meeting Article 12 for Tewksbury High School Improvements
 2. \$160 Voted October, 2003 Special Town Meeting Article 4 for Water Improvements
 3. \$925 Voted May, 1999 Special Town Meeting Article 2 for Water Treatment Plant Expansion
 4. \$10,280,000 Voted May, 2000 Special Town Meeting Article 1 for Improvements to the John Wynn Middle School
 5. \$1,900,000 Voted October, 2001 Special Town Meeting for Improvements to the John Wynn Middle School
- or take any action related thereto.

Town Manager

Motion: Town Manager, David Cressman, motioned to Amend Article 12 with an Amendment presented by Finance Director, Donna Walsh, and Adopt Article 12, as Amended.

Voted: Mrs. Walsh's Amendment was Adopted. 7:24 PM 10/2/07
Article 12 was Adopted, as Amended. 20 YES, -0- NO Unanimous Vote 7:24 PM 10/2/07

AMENDMENT:

To see if the Town will vote to rescind the following unused borrowing authorizations:

1. High School Improvements (May 1, 2006 Annual Town Meeting – Article 12)
2. Water Improvements (Oct. 7, 2003 Special Town Meeting – Article 4)
3. Water Treatment Plant Expansion (May 5, 1999 Special Town Meeting-Article 2)
4. Middles School Improvements (May 23, 2000 Special Town Meeting-Article 1)
5. Middles School Improvements (Oct. 2, 2001 Special Town Meeting-Article 1)

Executive Summary: This article will allow the Town to remove the unused borrowing authorizations from its books to more accurately report the balance of borrowings authorized and un-issued. Items number 1-3 are small amounts that cannot be borrowed as borrowing are done in \$1,000 increments and items 4 and 5 are no longer required as funds were received from the MA School Building Authority and therefore the Town does not need to borrow.

Article 12, with the Amendment incorporated within

1. \$971 Voted May 1, 2006 Annual Town Meeting Article 12 for Tewksbury High School Improvements
 2. \$160 Voted October 7, 2003 Special Town Meeting Article 4 for Water Improvements
 3. \$925 Voted May 5, 1999 Special Town Meeting Article 2 for Water Treatment Plant Expansion
 4. \$10,280,000 Voted May 23, 2000 Special Town Meeting Article 1 for Improvements to the John Wynn Middle School
 5. \$1,900,000 Voted October 2, 2001 Special Town Meeting Article 1 for Improvements to the John Wynn Middle School
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ARTICLE 13

To see if the Town will vote to authorize the Town Manager to solicit lease agreements for the lease of a portion of lands known as the Astle Street Water Tank (Assessors Map 22, Lot 1) and the Wynn Middle School (Assessors Map 73, Lot 19) for the installation of wireless and cellular communications equipment, buildings, structures, and appurtenances for a period of up to ten years and that said solicitation shall follow the other requirements of Massachusetts General Laws, Chapter 30B or take any related action.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 13.

Voted: Article 13 was Adopted. 7:25 PM 10/2/07

Executive Summary: In order to lease a facility for more than three years, Massachusetts General Laws, Chapter 30B requires Town Meeting to approve this article. The Town has leased these sites for almost ten years and several of the current cell phone companies have expressed an interest in another ten year lease at these sites. Thus, Town Meeting must re-authorize this. There are no plans to enlarge or change the size of the buildings or the actual antennae arrays.

ARTICLE 14

To see if the Town will vote to amend the Town’s By-Laws by deleting 3.08.130 Annual Town Reports to be ready when and replace it with new language as follows:

3.08.130 Annual Town Reports

The Annual Town Report shall be placed on the Town’s website at least ten (10) days before the Annual Town Meeting and from the Town of Tewksbury’s website three copies shall be printed and be available to the public in the Town Clerk’s Office, Library, and Board of Selectmen’s Office.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 14.

Voted: Article 14 was Adopted. 7:25 PM 10/2/07

Executive Summary: Due to budgeting reductions, the Town has no funds to print and distribute the Annual Report so that the use of the Town’s website will serve to distribute this information.

ARTICLE 15

To see if the Town will vote to accept Old Stagecoach Road as a Town Way as recommended by the Tewksbury Department of Community Development and laid out by the Board of Selectmen under the provision of M.G.L. Chapter 82, as amended, related to the laying out alterations, relocations, and discontinuance for public ways and specific repairs thereon, which layout plan is filed in the Office of the Town Clerk; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, and further to raise and appropriate or transfer from available funds a sum of money for the purpose thereof, or take any other action relative thereto.

Said plans and description are on file in the office of the Town Clerk and at the Tewksbury Department of Community Development.

Town Manager
Community Development Director

Motion: Town Manager, David Cressman motioned to Amend Article 15 with 2 Amendments and Adopt, as Amended.

Voted: Mr. Cressman’s 1st Amendment was Adopted. 7:31 PM 10/2/07
Mr. Cressman’s 2nd Amendment was Adopted. 7:31 PM 10/2/07
Article 15 was Adopted, as Amended. 7:32 PM 10/2/07

Mr. Cressman’s 1st AMENDMENT:

“To see if the Town will vote to accept Old Stagecoach Road as a Town Way as recommended by the Tewksbury Department of Community Development and laid out by the Board of Selectmen under the provision of M.G.L. Chapter 82, as amended, related to the laying out alterations, relocations, and discontinuance for public ways and specific repairs thereon, which layout plan is filed in the Office of the Town Clerk; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or take any other action relative thereto.”

Mr. Cressman’s 2nd AMENDMENT:

To be inserted after the words “in fee”

provided that all necessary releases, easements, and other conveyances are obtained from the abutters and other, as required by the Board of Selectmen, prior to the recordation of the Order of Taking of the street acceptance layout.

Executive Summary: This article allows the Town to acquire strips of land along the existing Old Stagecoach Road right of way, in order to pave over the existing gravel road at its current location on the ground which is outside of the existing right of way.

All takings necessary as described on said plans will gifted to the Town and there will be no claims for damages thereafter. Paving costs are included in the Town's Master Sewer Project.

ARTICLE 16

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

**TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT**

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Melim Drive" on a plan entitled "Street Acceptance Plan, Melim Drive, Tewksbury, Massachusetts, (Middlesex County) prepared for the Town of Tewksbury Community Development Department, dated August 8, 2007 by Cuoco & Cormier Engineering Associates, Inc. and being more particularly bounded and described as follows:

Beginning at a stone bound on the Town line dividing the City of Lowell and the Town of Tewksbury, said point S 15° 46' 32" W, distance of 519.27 feet, more or less, measured along said Town line, from the southerly line of land of now or formerly the Boston and Main Railroad, said point being the northerly line of Melim Drive, thence; S 74° 13' 28" E a distance of 2.30 feet, more or less, to a point, thence; easterly, by a curved line to the left, having a radius of 125.00 feet, a curved distance of 125.00 feet, more or less, to a stone bound, thence; N 48° 28' 47" E a distance of 100.00 feet, more or less, to a stone bound at the beginning of a curve to the left, thence; northeasterly, by said curve, having a radius of 125.00 feet, a curved distance of 41.67 feet, more or less, to a drill hole in ledge, thence; N 29° 22' 52" E a distance of 143.09 feet, more or less, to a stone bound at the beginning of a curve to the left, thence; northerly, by said curve, having a radius of 25.00 feet, a curved distance of 26.86 feet, more or less, to a spike, at the beginning of a curve to the right, thence; northerly, easterly, southerly, and southwesterly, in a clockwise direction, by said curve, having a radius of 80.00 feet, a curved distance of 423.24 feet, more or less, to a spike at the beginning of a curve to the left, thence; westerly and southerly, by said curve, having a radius of 25.00 feet, a curved distance of 26.86 feet, more or less, to a stone bound, thence; S 29° 22' 52" W a distance of 143.09 feet, more or less, to a stone bound at the beginning of a curve to the right, thence; southerly, by said curve, having a radius of 175.00 feet, a curved distance of 58.33 feet, more or less, to a stone bound, thence; S 48° 28' 47" W a distance of 100.00 feet, more or less, to a stone bound at the beginning of a curve to the right, thence; westerly by said curve, having a radius of 175.00 feet, a curved distance of 175.00 feet, more or less, to a point, thence; N 74° 13' 28" W a distance of 2.30 feet, more or less, to a drill hole in ledge at said Town Line, thence; N 15° 46' 32" E a distance of 50.00 feet, more or less, measured along said Town line, to the point of beginning.

The layout plan is filed in the Office of the Town Clerk; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or take any other action relative thereto.

Town Manager
Community Development Director

Motion: Town Manager, David Cressman, motioned to Amend Article 16 and Adopt, as Amended.

Voted: The Town Manager's Amendment was Adopted. 7:35 PM 10/2/07

Article 16 was Adopted, as Amended. 7:35 PM 10/2/07

Town Manager's AMENDMENT:

To be inserted after the words "in fee"

provided that all necessary releases, easements, and other conveyances are obtained from the abutters and other, as required by the Board of Selectmen, prior to the recordation of the Order of Taking of the street acceptance layout.

Executive Summary: The purpose of this article is to accept Melim Drive as a public way (town street).

ARTICLE 17

To see if the Town will vote to accept Massachusetts General Law, Chapter 59, section 5L, a deferral of taxes due by member of the Massachusetts National Guard or reservist on active duty outside the Commonwealth, or take any other action relative thereto.

James Williams
Tewksbury Veterans Agent

Motion: The Finance Committee motioned to Adopt Article 17.

Tewksbury Veteran's Agent , James Williams, concurred.

Voted: Article 17 was Adopted.

7:35 PM

10/2/07

Executive Summary: This amends MGL Chapter 59 and adds a new section 5L which allows any taxes due under this chapter by a member of the Massachusetts National Guard or reservist or dependant of a member of the Massachusetts National Guard or reservist to be deferred while that member is on active service outside the Commonwealth and for the next 180 days after that service with no interest or penalties assessed for any period before the expiration of those 180 days.

ARTICLE 18

To see if the Town will vote to amend the Personnel By-Laws Section III Wages and Salaries as follows:

Delete:

Group C Recreation Leader

Add:

Group B Recreation Leader	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	33,524	36,522	38,638	40,890	43,257	45,762	47,593

Or take any other action relative thereto.

Motion: Finance Committee member, Ray Bowden, motioned to Amend Article 18 and Adopt, as Amended.

Mr. Warren Carey motioned to Indefinitely Postpone Article 18.

Mrs. Barbara Flanagan motioned to Move the Question and this motion was Adopted. 7:55 PM 10/2/07

Voted: Mr. Bowden's Amendment Failed. 7:55 PM 10/2/07

Mr. Carey's motion for Indefinite Postponement of Article 18 was Adopted. 7:55 PM 10/2/07

Article 18 was Indefinitely Postponed.

Executive Summary: Current position is filled by Team Leader (part-time) which is in Group D. By moving the position of Recreation Leader Group C to Group B this will provide permanent part-time or full-time support staff for the Recreation Department which is currently covered on a part-time basis.

ARTICLE 19

To see if the Town will vote to amend the Town By-Laws by deleting section 2.04.230, Town Clerk's Salary and replace it with the following new section 2.04.230 Town Clerk's Salary:

- A. The salary of the Town Clerk shall be determined by the Personnel Relations Review Board Wage Grid using the salary amounts in Group A-4 and applying the merit rating system used for these positions.
- B. If and when the minimum and maximum amounts in the Wage Grid Group A-4 are changed, the Town Clerk's salary shall be adjusted proportionately.
- C. The Town Clerk shall not receive overtime.
- D. The Town Clerk shall not receive Longevity.

Or take any other action relative thereto.

Elizabeth A. Carey
Town Clerk

Motion: The Finance Committee motioned to Adopt Article 19.

Voted: Article 19 was Adopted.

7:56 PM

10/2/07

Executive Summary: This wage proposal will provide for an equitable and fair salary for the Town Clerk in relationship and comparison to other department heads and administrators rather than the current by-laws reference to the Department of Public Work's employees.

ARTICLE 20

To see if the Town will vote to amend the Town By-Laws, by adding a new Chapter 19 Stormwater Management & Erosion Control as follows:

Chapter 19 Stormwater Management & Erosion Control

Sections:

19.010	Purpose
19.020	Definitions
19.030	Authority
19.040	Applicability
19.041	Regulated Activities
19.042	Exempt Activities
19.043	Activities Allowed to Request Exemption
19.050	Administration
19.060	Permits and Procedures
19.070	Fees
19.080	Surety
19.090	Waivers
19.100	Enforcement
19.110	Severability

19.010 Purpose

- A. Increased volumes of stormwater, contaminated stormwater runoff from impervious surfaces, and soil erosion and sedimentation are major causes of:
1. impairment of water quality and decreased flow in lakes, ponds, streams, rivers, wetlands and groundwater;
 2. decreased flow in lakes, ponds, streams, rivers, wetlands and groundwater;
 3. contamination of drinking water supplies;
 4. erosion of stream channels;
 5. alteration or destruction of aquatic and wildlife habitat;
 6. flooding; and,
 7. overloading or clogging of municipal catch basins and storm drainage systems.
 8. flooding and erosion on abutting properties.

The United States Environmental Protection Agency has identified sedimentation from land disturbance activities and polluted stormwater runoff from land development and redevelopment as major sources of water pollution, impacting drinking water supplies, natural habitats, and recreational resources. Regulation of activities that result in the disturbance of land and the creation of stormwater runoff is necessary for the protection of the Town of Tewksbury water bodies and groundwater resources, to safeguard the health, safety, and welfare of the general public and protect the natural resources of the Town.

B. The objectives of this Bylaw are to:

1. protect water resources;
2. require practices that eliminate soil erosion and sedimentation;
3. control the volume and rate of stormwater runoff resulting from land disturbance activities in order to minimize potential impacts of flooding;
4. require practices to manage and treat stormwater runoff generated from new development and redevelopment;
5. protect groundwater and surface water from degradation or depletion;
6. promote infiltration and the recharge of groundwater;
7. prevent pollutants from entering the municipal storm drain system;
8. prevent flooding and erosion to abutting properties.
9. ensure that soil erosion and sedimentation control measures and stormwater runoff management practices are incorporated into the site planning and design process and are implemented and maintained;
10. ensure adequate long-term operation and maintenance of stormwater best management practices;
11. require practices to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at construction sites that may cause adverse impacts to water quality;
12. comply with state and federal statutes and regulations relating to stormwater discharges; and
13. establish the Town of Tewksbury legal authority to ensure compliance with the provisions of this Bylaw through inspection, monitoring and enforcement.

19.020 Definitions

ABUTTER: The owner(s) of land abutting the land disturbance site.

AGRICULTURE: The normal maintenance or improvement of land in agricultural or aquacultural use, as defined by the Massachusetts Wetlands Protection Act (M.G.L. c. 131 § 40) and its implementing regulations (310 CMR 10.00).

ALTERATION OF DRAINAGE CHARACTERISTICS: Any activity on an area of land that changes the water quality, or the force, quantity, direction, timing or location of runoff flowing from the area. Such changes include: change from distributed runoff to confined, discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

APPLICANT: Shall be the owner of record of all of the land shown on any plan submitted for approval to the Planning Board in accordance with the Stormwater Management Bylaw and Regulations, any person or persons acting on behalf of the applicant for purposes of preparing and submitting plans and documents to the Planning Board, and may include engineers, surveyors, contractors or attorneys, and may also include any person or persons having an equitable interest in the land under an agreement or option to purchase the land. The owner shall certify in writing the identity of each applicant who is authorized to submit plans and/or documents and act on behalf of the owner. Without such certification an applicant shall not act on behalf of the owner. The applicant shall submit the title reference or references from the Middlesex County Registry of Deeds indicating the owner of record. All applications shall include original signatures of all owners.

AUTHORIZED ENFORCEMENT AGENCY: The Planning Board and its employees or agents who will be in charge of enforcing the requirements of this bylaw.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

CONSTRUCTION AND WASTE MATERIALS: Excess or discarded building or construction site materials that may adversely impact water quality, including but not limited to concrete truck washout, chemicals, litter and sanitary waste.

CLEARING: Any activity that removes the vegetative surface cover. Clearing activities generally include grubbing activity as defined below.

DEVELOPMENT: The modification of land to accommodate a new use or expansion of use, usually involving construction.

DISTURBANCE OF LAND: Any action, including clearing and grubbing, that causes a change in the position, location, or arrangement of soil, sand, rock, gravel, or similar earth material.

EROSION: The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

EROSION AND SEDIMENTATION CONTROL PLAN: A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a public land surveyor (PLS), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbance activities.

GRADING: Changing the level or shape of the ground surface.

GRUBBING: The act of clearing land surface by digging up roots and stumps.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious surface includes without limitation roads, paved parking lots, sidewalks, and roof tops. Impervious surface also includes soils, gravel driveways, and similar surfaces with a runoff coefficient (Rational Method) greater than 85.

LAND-DISTURBING ACTIVITY or LAND DISTURBANCE: Any activity, including clearing and grubbing, that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material.

LAND-DISTURBANCE PERMIT: A permit issued by the Planning Board.

LOT: An area or parcel of land or any part thereof, in common ownership, designated on a plan filed with the Town of Tewksbury by its owner or owners as a separate lot.

MASSACHUSETTS STORMWATER MANAGEMENT POLICY: The Policy issued by the Department of Environmental Protection, as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act MGL c. 131 s. 40 and the Massachusetts Clean Waters Act MGL c. 21, ss. 23-56. The Policy addresses stormwater impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity of runoff from a site.

MUNICIPAL STORM DRAIN SYSTEM or MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4): The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, swales, brooks, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Tewksbury.

OPERATION AND MAINTENANCE PLAN: A plan developed by a Massachusetts licensed professional engineer (PE) describing the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

OUTFALL: The point at which stormwater flows out from a discernible, confined point source or discrete conveyance into waters of the Commonwealth.

OWNER: Shall be the owner of record of all the land shown on any plan submitted. The owner shall submit the title reference or references from the Middlesex County Registry of Deeds indicating the owner of record.

PERMITTEE: The person who holds a land disturbance permit and therefore bears the responsibilities and enjoys the privileges conferred thereby.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POINT SOURCE: Any discernible, confined, and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, or container from which pollutants are or may be discharged.

PRE-CONSTRUCTION: All activity in preparation for construction.

PRIVATE STORM DRAIN SYSTEM or PRIVATE SEPARATE STORM SEWER SYSTEM: The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system that is not owned and maintained by the Town.

REDEVELOPMENT: Development, rehabilitation, expansion, demolition or phased projects that disturb the ground surface or increase the impervious area on previously developed sites.

RESPONSIBLE PARTIES: owner(s), persons with financial responsibility, and persons with operational responsibility.

RUNOFF: Rainfall, snowmelt, or irrigation water flowing over the ground surface.

SEDIMENT: Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

SEDIMENTATION: The process or act of deposition of sediment.

SITE: Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

SLOPE: The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

SOIL: Earth materials including duff, humic materials, sand, rock and gravel.

STABILIZATION: The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or retard erosion.

STORMWATER: Stormwater runoff, snow melt runoff, and surface water runoff and drainage.

STORMWATER MANAGEMENT PLAN: A document containing narrative, drawings and details prepared by a qualified professional engineer (PE) or a professional public land surveyor (PLS), which includes structural and non-structural best management practices to manage and treat stormwater runoff generated from regulated development activity. A stormwater management plan also includes an Operation and Maintenance Plan describing the maintenance requirements for structural best management practices.

STRIP: Any activity which removes the vegetative ground surface cover, including tree removal, clearing, grubbing, and storage or removal of topsoil.

TSS: Total Suspended Solids. Material, including but not limited to trash, debris, soils, sediment and sand suspended in stormwater runoff.

WATERCOURSE: A natural or man-made channel through which water flows, including a river, brook, or stream.

WETLAND RESOURCE AREA: Areas specified in the Massachusetts Wetlands Protection Act M.G.L. c. 131, s.40 and in the Town of Tewksbury Wetland Protection By-law.

19.030 Authority

This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34.

19.040 Applicability

Except as permitted below or as otherwise provided in this Bylaw, no person shall perform any activity that results in disturbance or clearing of land without a land disturbance permit.

19.041 Regulated Activities.

A. For minor land disturbance, defined as the disturbance of five hundred (500) cubic yards or more of material or clearing activity which disturbs an area of 20,000 square feet or more and less than 40,000 square feet within any twelve (12) month period, the activity shall be allowed only under a Land Disturbance Permit issued by the Planning Board. Said permit shall be considered an administrative action by the Planning Board and no public hearing shall be required. The Department of Community Development shall be the administrator of a minor land disturbance permit.

B. Regulated activities by the Planning Board shall include, but not be limited to:

1. Land disturbance of 40,000 square feet or more of land, associated with construction or reconstruction of structures,
2. Development or redevelopment involving multiple separate activities in discontinuous locations or on different schedules if the activities are part of a larger common plan of development that all together disturbs 40,000 square feet or more of land,
3. Paving or other change in surface material over an area of 40,000 square feet or more causing a significant reduction of permeability or increase in runoff,
4. Construction of a new drainage system or alteration of an existing drainage system or conveyance serving a drainage area of more than 40,000 square feet,
5. Any other activity altering the surface of an area exceeding 40,000 square feet that will, or may, result in increased stormwater runoff flowing from the property into a public way or the municipal storm drain system, OR
6. Land disturbance where there is a 15% or greater slope and where the land disturbance is greater than or equal to 200 square feet within the sloped area.

C. Minimum performance standards for regulated activities:

1. Erosion control structures will be located no closer than 15 feet from an abutting property line and will be designed so as not to create point discharges onto abutting properties.
2. Dust from all earthmoving activities shall be controlled.
3. Earth materials shall not be deposited onto any roadways.
4. Vegetative stabilization measures shall be employed during the Regulated Activity and construction activity as required by the approving authority. All perimeter dikes and slopes, basin or trap embankments shall be stabilized with sod, seed, anchored mulch within seven (7) days of disturbance. All other disturbed areas shall be stabilized with sod, seed and anchored mulch within fourteen (14) days after disturbing activities are ceased.
5. Topsoil shall be stripped from disturbed areas and stockpiled in an approved area and stabilized with a temporary vegetative cover if left more than fifteen (15) calendar days. Perimeter sediment controls shall be installed around stockpiled topsoil.
6. During cold weather months, when seeding and sodding may be impractical, anchored mulch shall be applied as approved.

19.042 Exempt Activities. The following activities are exempt from the requirements of this Bylaw:

1. Normal maintenance and improvement of Town owned public ways and appurtenances.
2. Normal maintenance and improvement of land in agricultural use.
3. Repair of septic systems when required by the Board of Health for the protection of public health.
4. Normal maintenance of currently existing landscaping, gardens or lawn areas associated with a single-family dwelling.
5. The construction of fencing that will not alter existing terrain or drainage patterns.
6. Construction of utilities other than drainage (gas, water, electric, telephone, etc.) that will not alter terrain or drainage patterns.
7. Maintenance of existing town drainage system, including, but not limited to removal of trees, debris, sediment and trash from swales, brooks, culverts, and any other impediment to the flow of the town's drainage system.

19.043 Activities Allowed to Request Exemption. Areas of land that have had a Stormwater Management review either through the Conservation Commission or Planning Board using the performance standards as defined in this bylaw and Regulations may request an exemption from the requirements of this bylaw. Requests must include a plan of the area of land

reviewed and approved by either the Planning Board or Conservation Commission accompanied by a sign-off from the issuing authority.

The Planning Board will review each request on an individual basis and issue a decision as to whether the exemption is granted or whether the applicant is required to file for a permit.

19.050 Administration

- A. The Planning Board shall administer this bylaw. The Town of Tewksbury's Community Development Department shall serve as the Planning Board's primary staff support for this bylaw. The Department may use the Director, Conservation Administrator, Town Engineer, or others to implement this bylaw.
- B. The Planning Board and its agents shall review all applications for a land disturbance permit, conduct inspections, issue a final permit and conduct any necessary enforcement action.
- C. The Planning Board may adopt and periodically amend Stormwater Regulations relating to Land Disturbance Permits, exemption or waiver applications; permit terms or conditions, Design Criteria, additional definitions, enforcement, fees (including application, inspection, and/or consultant fees), or other procedures and administration of this Bylaw after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation, at least seven (7) days before the hearing date. After public notice and hearing, the Planning Board may promulgate rules and regulations to effectuate the purposes of this Bylaw. Failure by the Planning Board to promulgate such rules and regulations shall not have the effect of suspending or invalidating this Bylaw.
- D. The Planning Board will refer to the policy, criteria and information including specifications and standards of the latest edition of the Massachusetts Stormwater Management Policy or with Design Criteria that may be developed or in Tewksbury's Subdivision Regulations, whichever is more stringent, in the protection of the town's environmental and infrastructure resources, for execution of the provisions of this Bylaw.
- E. All meetings of the Planning Board are subject to the Open Meeting Law. A notice in the local newspaper of a hearing on the Land Disturbance Application and that the Planning Board is accepting comments on the Land Disturbance Application shall be published at the applicant's expense. The Land Disturbance Application shall be available for inspection by the public during normal business hours at the Town offices. Comments may be submitted to the Planning Board during business hours at the Town offices.
- F. Filing an application for a land disturbance permit grants the Planning Board or its agent, permission to enter the site to verify the information in the application and to inspect for compliance with permit conditions.
- G. The Planning Board may:
 - i. Approve the Application and issue a permit if it finds that the proposed plan will protect water resources and meets the objectives and requirements of this Bylaw;
 - ii. Approve the Application and issue a permit with conditions, modifications, requirements for operation and maintenance requirements of permanent structural BMPs, designation of responsible party, or restrictions that the Planning Board determines are required to ensure that the project will protect water resources and will meet the objectives and requirements of this Bylaw; or
 - iii. Disapprove the application and deny a permit if it finds that the proposed plan fails to meet the objectives and requirements of this Bylaw and its Regulations. If the Planning Board finds that the applicant has submitted insufficient information to describe the site, the work, or the effect of the work on water quality and runoff volume, the Planning Board may disapprove the application, denying a permit.
- H. The Planning Board shall take final action on an Application within 30 days of receipt of a complete application. If in the Planning Board's opinion, additional time or information is required for review, the Planning Board by written agreement of the applicant may continue a consideration of the request to a date certain announced at the meeting.
- I. Failure to take action shall be deemed to be approval of said application. Upon certification by the Town Clerk that the allowed time has passed without the Planning Board's action, the Land Disturbance Permit shall be issued by the Planning Board.
- J. Appeals of Action by the Planning Board. A decision of the Planning Board shall be final. Further relief of a decision by the Planning Board made under this Bylaw shall be reviewable in the Superior Court or Land Court in accordance with the applicable law. The remedies listed in this Bylaw are not exclusive of any other remedies available under any applicable federal, state or local law. No work shall commence until the applicable appeal period has passed with no appeal or if an appeal has been filed, the appeal has been finally resolved by adjudication or otherwise.

- K. All activity permitted by the Land Disturbance Permit must be completed within one-year of permit issuance. Extensions of time can be granted by the Planning Board upon formal written request by the applicant. Should the one-year pass without an extension being granted the permit is then considered revoked.

19.060 Permits & Procedures

Permit Procedures and Requirements shall be defined and included as part of any rules and regulations promulgated as permitted under Section 19.050 of this Bylaw.

19.070 Fees

The Planning Board shall establish fees subject to cover expenses connected with application review and monitoring permit compliance. The fees shall be sufficient to cover Town secretarial staff and professional staff. The Planning Board is also authorized to charge the applicant fees to pay a Registered Professional Engineer or other professional consultant to advise the Planning Board on any or all aspects of the project. The applicant for a Land Disturbance Permit may be required to establish and maintain an escrow account to cover the costs of said consultants.

19.080 Surety

The Planning Board may require the permittee to post before the start of land disturbance activity, a surety bond, or other acceptable security. The form of the bond shall be approved by the Planning Board, which may consult with town counsel when necessary, and be in an amount deemed sufficient by the Planning Board to insure that the work will be completed in accordance with the permit. If the project is phased, the Planning Board may release part of the bond as each phase is completed in compliance with the permit but the bond may not be fully released until the Planning Board has issued a certificate of completion.

19.090 Waivers

- A. The Planning Board may waive strict compliance with any requirement of this by-law or the rules and regulations promulgated hereunder, where the activity:
1. is allowed by federal, state or local statutes and/or regulations, or
 2. is in the public interest, and is not inconsistent with the purpose and intent of this bylaw and its regulations.
- B. Any applicant may submit a written request to be granted such a waiver at the time of submission. Such a request shall be accompanied by an explanation or documentation supporting the waiver request and demonstrating that the activity is allowed by federal, state or local statutes and/or regulations or is in the public interest and is not inconsistent with the purpose and intent of this bylaw and its regulations.
- C. All waiver requests shall be discussed and a decision will be made at the time of final action by the Planning Board.
- D. If in the Planning Board's opinion, additional information is required for review of a waiver request, the Planning Board may continue a consideration of the waiver request to a date certain announced at the meeting. In the event the applicant fails to provide requested information, the waiver request shall be denied.

19.100 Enforcement

- A. The Planning Board or its authorized agent shall enforce this Bylaw, its regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.
- B. Orders. The Planning Board or its authorized agent may issue a written order to enforce the provisions of this Bylaw or the regulations thereunder, which may include:
1. a requirement to cease and desist from the land-disturbing activity until there is compliance with the Bylaw or provisions of the land-disturbance permit;
 2. maintenance, installation or performance of additional erosion and sediment control measures;
 3. monitoring, analyses, and reporting;
 4. remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity;
 5. compliance with the Operation and Maintenance Plan.
 6. If the enforcing person determines that abatement or remediation of erosion and sedimentation is required, the order shall set forth a deadline by which such abatement or remediation must be completed.
 7. Fines. Any person who violates any provision of this Bylaw, regulation, order or permit issued there under, shall be punished by a fine of not more than \$ 300.00. Each day or part thereunder that such violation occurs or continues shall constitute a separate offense.
 8. Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Planning Board may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, §21D, which has been adopted by the Town, in which case the Planning Board or authorized agent shall be the enforcing person. The penalty for each violation shall be \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

19.110 Severability

If any provision, paragraph, sentence, or clause of this Bylaw shall be held invalid for any reason, all other provisions shall continue in full force and effect.

Planning Board

Motion: Planning Board Chairman, Robert Fowler, motioned to Adopt Article 20, as written.

Voted: Article 20 was Adopted.

7:59 PM

10/2/07

Executive Summary: Passage of this article will allow the Town to monitor and enforce work that affects the Town's stormwater system. This is a requirement under the Federal Clean Water Act as put forth through the Non-Point Discharge Elimination System general permit filed with the State DEP and Federal EPA.

ARTICLE 21

To see if the Town will vote to delete section 5500 Earth Moving and Clearing of Property from the Town of Tewksbury Zoning Bylaw.

5500. EARTH MOVING AND CLEARING OF PROPERTY

5510. General. The Regulated Activity shall mean earth moving and/or clearing and grubbing. The Regulated Activity shall be performed only in accordance with Sections 5520 through 5534, except that the following shall be exempted from these provisions:

5511. Earth moving of less than five hundred (500) cubic yards of material or clearing activity which disturbs an area less than 20,000 square feet within any twelve (12) month period.

5512. The Regulated Activity on a parcel for which removal was authorized pursuant to a permit duly issued by the Town of Tewksbury prior to adoption of Section 5500 may continue until the expiration date of said permit, or for eighteen (18) months, whichever is the greater, provided that all bylaws, permits and conditions applicable prior to the adoption of this Section shall be complied with. Subsequent to such date, full compliance with all the requirements of Section 5500 must be met.

5513. Clearing on property that has received an approved Forest Cutting Plan developed by a certified forester and approved by the Massachusetts Department of Environmental Management.

5520. Special Permit or Approval.

5521. Earth moving of five hundred (500) cubic yards or more of material or clearing activity which disturbs an area of 20,000 square feet or more and less than one (1) acre within any twelve (12) month period, shall be allowed only under a Building Permit issued by the Building Commissioner.

5522. Earth moving of more than one thousand (1,000) cubic yards of material or clearing activity which disturbs an area of one (1) acre or more within any twelve (12) month period, shall be allowed only under a Special Permit issued by the Planning Board or by approval of the Planning Board in case of a subdivision, a copy of which shall be forwarded forthwith to the Conservation Commission and Town Engineer. The following shall be conditions for such issuance:

5523. The Regulated Activity shall be granted only upon demonstration that adequate provisions have been made to protect against erosion, soil instability, uncontrolled surface water runoff, or other environmental degradation. All such slopes exceeding 15% which result from site grading or construction activities shall either be covered with topsoil to a depth of at least four (4) inches and planted with vegetative cover sufficient to prevent erosion or be retained by a wall constructed of masonry, reinforced concrete or treated pile or timber. Applications and plans for such special permits shall forward forthwith to the Conservation Commission and Town Engineer.

5524. The application shall be accompanied by a plan showing all natural and man-made features, including wetlands, water courses, 100 year flood plain, property lines, names and addresses of all abutters, including those across any street or way, topography at two (2) foot contour interval of the site and all land within on hundred (100) feet of the area of the Regulated Activity together with any grades below or above which finish surface will now lie, and the proposed cover vegetation and trees. The application shall include a description of earth moving, clearing or construction activities, in sequence, which specifies the expected date of soil stabilization, vegetation and completion. If involving more than one (1) acre of clearing, the plan shall be prepared by a Registered Landscape Architect. If involving more than five hundred (500) cubic yards of materials to be moved, the plan shall be prepared by a Registered Engineer.

5525. A performance bond in the amount determined by the Planning Board shall be posted in the name of the Town assuring satisfactory performance in the fulfillment of the requirements of this Bylaw and such other conditions as the Planning Board may impose conditions to the issuance of its permit.

5526. Before granting a permit, the Planning Board shall give due consideration to the location of the proposed Regulated Activity, to the general character of the neighborhood surrounding such location, to the protection of water supply, to the general safety of the public on the public ways in the vicinity, and to the recommendations of the Conservation Commission and Town Engineer.

5527. Inspection and Compliance. In order to ensure compliance with a Special Permit or approval granted under this regulation, the Planning Board will require the applicant to perform periodic inspections and submit written reports. The interval and content of such inspection and reporting shall be determined during review of the application. Upon satisfactory completion of the Regulated Activity, the applicant shall provide an as-built plan signed by a Registered Landscape Architect or Registered Engineer as required by Section 5524. The Planning Board shall perform an inspection prior to releasing the performance bond or other security.

5530. Performance Standards for Regulated Activities

5531. Erosion control structures will be located no closer than 15 feet from an abutting property line and will be designed so as not to create point discharges onto abutting properties.

5532. Dust from all earthmoving activities shall be controlled.

5533. Earth materials shall not be deposited onto any roadways.

5534. Vegetative stabilization measures shall be employed during the Regulated Activity and construction activity as required by the approving authority. All perimeter dikes and slopes, basin or trap embankments shall be stabilized with sod, seed, anchored mulch within seven (7) days of disturbance. All other disturbed areas shall be stabilized with sod, seed and anchored mulch within fourteen (14) days after disturbing activities are ceased.

Topsoil shall be stripped from disturbed areas and stockpiled in an approved area and stabilized with a temporary vegetative cover if left more than fifteen (15) calendar days. Perimeter sediment controls shall be installed around stockpiled topsoil.

During cold weather months, when seeding and sodding may be impractical, anchored mulch shall be applied as approved.

Planning Board

Motion: Planning Board Chairman, Robert Fowler, motioned to Adopt Article 21.

Voted: Article 21 was Adopted. 21 YES -0- NO (2/3's vote required -Unanimous Vote) 8:00 PM 10/2/07

Executive Summary: With passage of Town Bylaw Chapter 19, Stormwater Management & Erosion Control, this section of the zoning bylaw is no longer necessary.

ARTICLE 22

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by adding a new section, 9415 to read as follows:

9415. The Planning Board in considering a project under a Site Plan Special Permit may allow for waivers of Section 5100, Parking and Loading Requirements, Section 5400 Landscaping, Screening, and Buffer Requirements. Waivers will also be considered for Appendix C: Table of Parking Requirements. The waiver request must be specific in nature and the Planning Board must make specific findings to waive any of these requirements. Consideration will be given as to the necessity to meet the realistic requirements of the proposed development and satisfy the objectives of the Zoning Bylaw. The Planning Board will base its findings on the stated requirements of those sections of the bylaw listed above as well as standards that are established by other professional organizations, such as, but not limited to, parking standards published by the Institute of Transportation Engineers, standards of the American Society of Highway and Transportation Officials, Commonwealth of Massachusetts agencies (DEP Stormwater Policy, for example) Urban Land Institute publications, and American Planners Association publications.

Provisions, as part of said Site Plan Special Permit process, under which the Planning Board may provide waivers under this section, 9415, from Section 5100 and 5400, shall not be subject to a grant of a variance by the Zoning Board of Appeals. The Planning Board retains sole discretion in said matters of Sections 5100 and 5400 as stated herein.

Planning Board

Motion: Planning Board Chairman, Robert Fowler, motioned to Adopt Article 22.

Voted: Article 22 was Adopted. 17 YES -0- NO (2/3's vote required -Unanimous Vote) 8:01 PM 10/2/07

Executive Summary: This article seeks to add flexibility and realistic requirements on projects submitted for a site plan special permit. Currently an applicant could be faced with a 2-step process where the action of one Board does not necessarily meet with best planning practices due to the nature of available relief.

Finance Committee Chairman, Ron Hall, motioned to Adjourn the October 2, 2007, Special Town Meeting, Sine Die, at 8:01 PM, and this motion was Adopted.

Respectfully submitted:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

Special State Election

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 5,661 ballots cast. Precinct 1 – 778, Precinct 1A – 731, Precinct 2 – 546, Precinct 2A – 683, Precinct 3 – 816, Precinct 3A – 719, Precinct 4 – 597, and Precinct 4A – 791.

Precinct 1	Alice Golen, Warden	Peg Keefe, Clerk	Alice Carroll, Clerk
Precinct 1A	Mary A. Casazza, Warden	Anne Callahan, Clerk	
Precinct 2	Bernice Sprague, Warden	Kathleen M. Brothers, Warden	Marie T. Magro, Clerk
Precinct 2A	Warren Layne, Warden	Bertha D’Amico, Clerk	
Precinct 3	Laurence Bairstow, Warden	Jeanette Pozerski, Clerk	Suzanne Bairstow, Clerk
Precinct 3A	Rita Coyle, Warden	Mary Pilcher, Clerk	
Precinct 4	John Coviello, Warden	Rita O’Brien Dee, Clerk	
Precinct 4A	Joan Brothers, Warden	Dorothy E. McGrath, Clerk	

SPECIAL STATE ELECTION October 16, 2007

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	778	731	546	683	816	719	597	791	5661

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	1	1	0	0	3	0	2	1	8
Jim Ogonowski	417	381	291	371	435	400	291	343	2929
Nicola S. Tsongas	321	318	227	290	350	285	280	415	2486
Kurt Hayes	10	7	5	2	7	8	6	6	51
Patrick O. Murphy	25	18	16	17	18	23	16	18	151
Kevin J. Thompson	1	5	5	2	1	1	1	5	21
Write Ins	3	1	2	1	2	2	1	3	15
Total	778	731	546	683	816	719	597	791	5661

Total Registered Voters	18,898
Total Votes	5661
Percent	30%

Special Town Election

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Town Hall for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 5,650 ballots cast. Precinct 1 – 778, Precinct 1A – 729, Precinct 2 – 543, Precinct 2A – 683, Precinct 3 – 811, Precinct 3A – 719, Precinct 4 – 597, and Precinct 4A – 790.

Precinct 1	Alice Golen, Warden	Peg Keefe, Clerk	Alice Carroll, Clerk
Precinct 1A	Mary A. Casazza, Warden	Anne Callahan, Clerk	
Precinct 2	Bernice Sprague, Warden	Kathleen M. Brothers, Warden	Marie T. Magro, Clerk
Precinct 2A	Warren Layne, Warden	Bertha D'Amico, Clerk	
Precinct 3	Laurence Bairstow, Warden	Jeanette Pozerski, Clerk	Suzanne Bairstow, Clerk
Precinct 3A	Rita Coyle, Warden	Mary Pilcher, Clerk	
Precinct 4	John Coviello, Warden	Rita O'Brien Dee, Clerk	
Precinct 4A	Joan Brothers, Warden	Dorothy E. McGrath, Clerk	

SPECIAL TOWN ELECTION October 16, 2007

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	778	729	543	683	811	719	597	790	5650

BOARD OF SELECTMEN

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	30	11	6	15	17	10	23	10	122
Edward K. Dick	370	306	191	179	457	278	231	311	2323
Ronald A. Hall	175	194	124	193	146	226	158	243	1459
Douglas W. Sears	196	210	217	289	188	197	185	219	1701
Others	7	8	5	7	3	8	0	7	45
Total	778	729	543	683	811	719	597	790	5650

Total Registered Voters	18,898
Total Votes	5650
Percent	30%

ADMINISTRATION

*Board of Selectmen
Administrative Services
Parking Clerk*

*Town Manager
Board of Registrars
Town Clerk
Department of Public Works*

*Town Counsel
Housing Authority
Veteran's Services*

Board of Selectmen

The Board of Selectmen held regular meetings twice a month during the months of September through May and met once a month during July and August in 2007. Additionally, Board members served on many subcommittees, such as the Community Preservation Committee, Long Range Fire Building Committee, Sewer Water Advisory Committee, Sewer and Water Rate Study Committee, Senior Center Building Committee, and Financial Plan Task Force just to name a few. During the year, the Board held hearings regarding liquor license applications for transfers, change of managers and violations. The Board also met with National Grid and Verizon a number of times to address requests to locate poles and conduit throughout the town. Residents willing to serve the town were appointed to openings on various committees.

The Board appreciates that our legislators Rep. James Miceli, Senator Susan Tucker and Rep. Barry Finegold are always available to meet with them to discuss any item that may impact the town and its residents including budget information or any pending or future legislation.

The Board of Selectmen wishes to extend their appreciation and thanks to all department heads, support staff, town employees for their commitment to serve the residents during 2007. The Board would also like to take this opportunity to thank those men and women who served this community as members of numerous appointed and elected boards and committees for time and effort expended by them in various positions in town government.

The Selectmen's Office, which is located in the Town Hall, is open Monday through Friday from 8:00 a. m. to 4:30 p. m. for the convenience of the residents. The Selectmen meet twice a month on Tuesday evenings at 7:30 p. m. All residents are welcome to attend these meetings. However, if you wish to be heard on an issue, or have the Board take action on a specific matter, it will be necessary to have a detailed written request presented at the Selectmen's Office prior to the noon closing of the agenda on the Wednesday preceding each meeting. This procedure enables the Selectmen to gather any pertinent information prior to the meeting and eliminates the necessity for delay in making decisions.

For your convenience, the Selectmen's meetings, as well as other Board and Committee meetings, continue to be televised live on Channel 10.

BOARD OF SELECTMEN

Jerome E. Selissen, Chairman
Todd R. Johnson, Vice Chairman
Anne Marie Stronach, Clerk
David H. Gay
Edward K. Dick

Town Manager

The major issue in 2007 was addressing the Town's FY2008 Budget. Early projections in October 2006 showed a \$3.5 million potential deficit and that number remained valid until the budget was adopted in late June with significant budget reductions in the School Department, Public Works Department, Library, Council on Aging, and Parks and Recreation Departments. Still there was a \$1.4 million problem which was resolved by special legislation allowing the Teacher Salary Deferral rather than a trash fee.

The Water Tank at Colonial Drive and Foster Road reached substantial completion in November. The Senior Center neared substantial completion by the end of year with the Town still addressing quality issues regarding some of the flooring which the Town determined was unacceptable.

The Microwave Project is nearing completion and part of it was already energized so that some of the School facilities could improve their transmissions of data and video. By early next year, the Town's Intranet should be transferred to this system plus there will be improvements in public safety radio communications as a result of this development.

Final sewer pipe installation was completed in Contracts 29 and 30 and there is only a small section of pipe to install in Contract 28 in the New Year. Work continued on sewer pipe construction in Contracts 31 and 32 and final design of Contract 33 was completed so that it can be bid in February, 2008.

In May, Lisa DeMeo resigned as Town Engineer and was replaced a few months later by Michelle Stein who was a Project Manager for the Town.

In September, Public Works Superintendent Duhani resigned and William Burriss returned as Interim Public Works Superintendent until I was able to appoint Brian Gilbert as the new Public Works Superintendent beginning in early January, 2008.

The contract to supply meters and the software to read them was awarded to Badger and bids were prepared for the labor installation of the water meters.

A contract was awarded to Wright Pierce to prepare the design and bid specifications to refurbish seven of the Town's sewer pump stations some of which have been in operation for 20 years.

I and Town staff worked with CDM and the Water Sewer Rate Committee on the sewer construction cost issue and prepared new rate proposals which had been delayed for one and a half years from when it was expected rates would need to be increased.

In March, Jen Hinderer assumed the duties of Library Director after the retirement of Elisabeth Desmarais who served Tewksbury for many years in that position. Ms. Desmarais legacy will be the Town's library building for which she spent many years on planning it, constructing it and then using it.

In closing, I appreciate the Town staff's efforts to work cooperatively in addressing the Town's fiscal issues along with their daily work and I look forward to the challenges ahead.

Sincerely,
David G. Cressman
Town Manager

Town Counsel

CHARLES J. ZAROULIS, ATTORNEY AT LAW

In 2007, Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Appeals Court, Middlesex Superior Court, the Land Court, and Lowell District Court.

The Town received favorable decisions and/or judgments in the following cases:

- Board of Health v. Bruce MacDonald - Superior Court.
- Cressman v. Zoning Board of Appeals and C&M, LLC - Superior Court.
- Elstob v. Tewksbury - Lowell District Court.
- Matthews D/B/A Frank's Towing v. Tewksbury - Lowell District Court.

The following cases against the Town were settled or dismissed:

- Germano v. Zoning Board of Appeals - Land Court.
- Sedleski, Trust v. Town of Tewksbury - Lowell District Court.

The following cases are pending:

- Barnes v. Zoning Board of Appeals - Land Court.
- Beauregard v. Tewksbury - Superior Court.
- Board of Health v. Scott and Tirone, Superior Court
- Board of Selectmen v. Alcoholic Beverages Control Commission and Inheritance, Inc. D/B/A The Bury - Superior Court.
- Bouchard v. Brothers Development, Inc., and Zoning Board of Appeals - Superior Court.
- Conservation Commission v. Scarano, Trustee - Superior Court.
- Cressman v. Germano and Zoning Board of Appeals - Superior Court.
- Cressman and Planning Board v. Brothers and Zoning Board of Appeals - Land Court.
- Curseaden v. Zoning Board of Appeals - Superior Court.
- DiStefano, Trustee, DiStefano Realty Trust v. Zoning Board of Appeals - Land Court.
- DiStefano, Trustee, DiStefano Realty Trust v. Planning Board - Land Court.
- The Dow Company v. Tewksbury - Superior Court.
- Giasullo v. Planning Board - Land Court.
- Heller & Smith Corporation v. Tewksbury and GTA Landscaping, Inc. - Superior Court.
- Inheritance, Inc. v. Board of Selectmen - Superior Court.
- Klock v. Zoning Board of Appeals - Superior Court and Appeals Court.
- Lantry v. Zoning Board of Appeals - Superior Court.
- Lefebvre, Jr. v. Zoning Board of Appeals - Land Court.
- Macaulay v. Board of Health - Superior Court.
- MJP Contracting, Inc. v. Zoning Board of Appeals - Land Court.
- O'Keefe v. Tewksbury - Superior Court.
- Omnipoint Communications, Inc. v. Zoning Board of Appeals - U.S. District Court.
- P & D Realty Trust v. Zoning Board of Appeals - Land Court.
- Perkins v. Tewksbury - Superior Court.
- R.J.R. Ventures, d/b/a Cornerstone Corp. v. Planning Board - Land Court.
- RREEF America Reit III Corp. Z1 v. Zoning Board of Appeals and The Hanover Company - Land Court.
- Santos v. Tewksbury - Superior Court.
- Scarano, Trustee, M.K. Realty Trust v. AFZAL and Zoning Board of Appeals - Land Court.
- Sheehan and DAV v. Flanagan and Tewksbury - Appeals Court.
- Szabo v. Tewksbury - Superior Court.
- Walsh v. Tewksbury - Superior Court.
- Waterline Industries Corporation v. Tewksbury - Superior Court.
- Whiteway Construction Company v. Tewksbury - Superior Court.

In addition to court and administrative hearings, Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, legal memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and has reviewed and drafted Town Meeting Articles; and he has made eminent domain land takings for sewer improvements and acted as a hearing officer on administrative appeals.

Town Counsel will continue his program of providing municipal law memoranda and training sessions which address important and current issues of law and the interpretation of laws for the various Boards, Committees, Commissions, and Departments.

Town Counsel thanks the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments, and their officers and employees for the excellent co-operation again provided to him during the past year.

Charles J. Zaroulis
Town Counsel

Administrative Services

**OFFICE HOURS ARE MONDAY THRU FRIDAY
8:00 A.M. - 4:30 P.M.**

Department Staff

- William Rose, Administrative Services Assistant, concentrating on Personnel Computer System, Job Postings, and New Employee Orientation, and Civil Service.
- Melanie Sitar, Administrative Services Assistant, concentrating on Employee and Retiree Benefits, Occupational Injury Compensation, and Medical Cost Analysis, COBRA and Family Medical Leave, Medicare Part D.

2007 was a busy year for the Administrative Services Department, which serves the town in the following areas:

Employee Services

- Maintaining all employee records, including medical and separate employment records.
- All town and school employees and retirees are now listed on the central database with their benefits including health, dental, and life insurance plans.
- All town employee's vacation, sick time, and personal days are tracked.
- Job Postings for all town side employment opportunities.
- Background Checks and CORI checks are accomplished on all new employees.
- New Employee Orientation

New employees are made aware of town benefits, the sexual harassment policy is distributed/explained, and payroll information is collected.

- New Health and Dental benefits were introduced, offering the employees two health plans.
- All new employees are entered in the Munis Financial Program.
- Administrative Services provides support for the Personnel Relations Review Board.
- Administrative Services reviews, corrects when needed and tracks all accrued time off for Town Employees.
- Administrative Services tracks and maintains the new Medicare Part D computer program.
- Maintaining occupational health records, coordinating and performing utilization review as needed.
- Maintaining all Civil Service Records.
- Maintaining all Family Medical Leave records.
- Maintaining all HIPPA records. Annual notification of employees regarding HIPPA regulations.

Respectfully,
Sandra Barbeau
Assistant to the Town Manager

Board of Registrars

Beverly A. Bennett
 Donald Ordway, Chairman
 Edward Creamer
 Elizabeth A. Carey, Town Clerk

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Friday, from 8:30 A.M. to 4:30 P.M. and Tuesday evenings from 7:00 P.M. to 8:30 P.M.

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable TV.

In 1994, the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

PRECINCT 3 AND PRECINCT 3A - TEMPORARY RE-LOCATION

Effective December 6, 2005, the Board of Selectmen voted to temporarily re-locate Precinct 3 and Precinct 3A from the Senior Center at 175 Chandler Street to the Town Hall at 1009 Main Street due to the renovations of the Senior Center.

PRECINCT ENROLLMENT:

Precinct 1	2422	Precinct 3	2553
Precinct 1A	2245	Precinct 3A	2338
Precinct 2	2168	Precinct 4	2099
Precinct 2A	2166	Precinct 4A	2353

PARTY ENROLLMENT: (as of 12/31/2007)

Precinct	Amer. Indep.	Democrat	Green-Rainbow	Interdep. 3 rd Party	Libertarian	Reform	Republican	Unenrolled	Working Families	Total
1	0	739	1	1	6	1	313	1,360	1	2,422
1A	1	736	1	3	5	1	253	1,242	3	2,245
2	0	731	0	2	8	1	234	1,190	2	2,168
2A	0	706	1	0	14	1	252	1,192	0	2,166
3	1	791	2	2	11	0	373	1,373	0	2,553
3A	0	708	1	1	8	0	295	1,325	0	2,338
4	0	739	2	2	1	0	200	1,153	2	2,099
4A	2	877	1	1	8	1	220	1,242	1	2,353
Total	4	6,027	9	12	61	5	2,140	10,077	9	18,344

Respectfully submitted,
 Elizabeth A. Carey, CMC, CMMC
 Town Clerk

Housing Authority

The Authority completed its Fire Alarm Upgrade and Site Improvement work at our Saunders Circle Development. We have also received a Capital Fund Grant in the amount of \$58,888.00 to be used to improve emergency egress from the second level units at our Federal Elderly Housing Development.

At the close of the year 2007, the Authority's waiting list has increased by 438 applications for our Elderly, Disabled and Family Public Housing Programs. The vacancy turnovers for the elderly and disabled units were 20, and there were 4 turnovers for the family units. Our Section 8 Housing Choice Voucher Program's waiting list has increased to 241 applicants.

The Authority has been named as Monitoring Agent for some of the Town's new 40B Projects and is also acting as the Monitoring Agent for re-sales for 40B HOP Projects and for the Town's Local Initiative Program's units.

I would like to take this opportunity to thank the members of the Authority Linda R. Brabant, Shaw Dillon, Marc DiFruscia and John Deputat, our State Appointee -- also our Executive Director, Corinne Delaney, our office staff and maintenance department in their efforts to provide and maintain decent, safe and affordable housing for our community.

Louise A. Gearty
Chairman

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY REVOLVING FUND
BALANCE SHEET
DECEMBER 31, 2007

ASSETS

*	111 CASH		
1112	ENTERPRISE A/C 270283	\$	<u>1,557.22</u>
	TOTAL * 111 CASH	\$	1,557.22
*	144 ACCTS RECEIVABLE		
1121	A/R MA 139-1 DEPT 1		17,058.44
1122	A/R SECT 8 VOUCHER DEPT 2		25,238.58
1123	A/R 400-01 DEPT 03		(8,043.70)
1125	A/R FED MOD DEPT 05		
1127	A/R 167-1 DEV DEPT 7		1,264.26
1130	A/R AFFORD HSING DEPT 10		12.11
1132	A/R 689-1 DEV DEPT 9		(331.15)
1133	A/R 689-2 DEV DEPT 11		<u>(9,219.91)</u>
	TOTAL * 144 ACCTS RECEIVABLE		25,978.63
*	174 OTHER ASSETS		
1290	UNDISTRIBUTED CHARGES		
1291	DEFERRED PAYROLL		
	TOTAL * 174 OTHER ASSETS		<u>0.00</u>
	TOTAL ASSETS	\$	<u>27,535.85</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY REVOLVING FUND
BALANCE SHEET
DECEMBER 31, 2007

LIABILITIES

	* 312 ACCOUNT PAYABLES		
2111	ACCOUNT PAYABLE OTHER	\$	316.00
2114	SECURITY DEP-PETS		
2135	ACCRUED PAYROLL		<u>10,203.38</u>
	TOTAL * 312 ACCOUNT PAYABLES	\$	10,519.38
	* 321 A/P W/H ACCTS		
2171	FEDERAL WITHHOLDING TAX		
2172	STATE WITHHOLDING TAXES		
2173	RETIREMENT WITHHELD		2,725.75
2174	GROUP INSURANCE		123.87
2179	FICA/MED TAX WITHHELD		
2180	DENTAL W/H		5.63
2181	LONG TERM DISABILITY		<u>0.54</u>
	TOTAL * 321 A/P W/H ACCTS		2,855.79
	* 342 DEFERRED CREDITS		
2290	UNDISTRIBUTED CREDITS		
2291	DEFERRED INTEREST INCOME		
2292	AFFORD HSG FEES		
	TOTAL * 342 DEFERRED CREDITS		<u>0.00</u>
	* 347 ADVANCES		
2401	ADVANCE MA 139-001		5,000.00
2402	ADVANCE SECTION 8		575.68
2403	ADVANCE 400-01		<u>8,585.00</u>
	TOTAL * 347 ADVANCES		<u>14,160.68</u>
	TOTAL LIABILITIES	\$	<u>27,535.85</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 2007

ASSETS

	* 111 CASH			
1112	ENTERPRISE #10226861	\$ 9,900.87		
1113	PET ENTERPRISE 10227844	1,122.81		
	TOTAL *111 CASH		\$ 11,023.68	
	ACCOUNT RECEIVABLE			
1122	126 A/R TENANTS	3,378.00		
112201	126.1 ALLOW DOUBT ACCTS	(1,590.00)		
1125	122 A/R HUD			
112901	144 A/R FEDERAL MOD			
	TOTAL ACCOUNT RECEIVABLE		1,788.00	
	ADVANCES			
1155	144 REVOLVING FUND	5,000.00		
	TOTAL ADVANCES		5,000.00	
	* 111 INVESTMENTS			
1162	ENTERPRISE BANK #10226874	429,567.79		
	TOTAL *111 INVESTMENTS		429,567.79	
	DEFERRED CHARGES			
1210	142 PREPAID INSURANCE	10,694.18		
1211	142 PREPAID RETIREMENT	5,643.08		
1212	142 INSURANCE DEPOSIT	463.00		
1290	174 DEFERRED CHARGES			
	TOTAL DEFERRED CHARGES		16,800.26	
	FIXED ASSETS			
1506	161 LAND	1.00		
1507	162 BUILDING	3,264,673.95		
1508	163 EQUIPMENT DWELLING			
1509	164 EQUIPMENT ADMIN	47,345.97		
1510	165 LEASEHOLD IMPROV			
1511	167 WORK IN PROCESS			
1515	166 ACCUM DEPRECIATION	(1,899,882.58)		
	TOTAL FIXED ASSETS		<u>1,412,138.34</u>	
	TOTAL ASSETS			\$ <u>1,876,318.07</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 2007

LIABILITIES & SURPLUS

	ACCOUNTS PAYABLE		
2111	312 A/P OTHER	\$ 700.00	
2114	341 A/P PET DEPOSITS	1,122.81	
2119	347 A/P REV FUND	17,058.44	
211901	347 A/P FEDERAL MOD		
	TOTAL ACCOUNTS PAYABLE		\$ 18,881.25
	ACCRUED LIABILITIES		
2134	346 ACCRUED UTILITIES	9,869.80	
2135	321 ACCRUED PAYROLL		
213501	322 ACCRUED COMP ABSENCES	3,617.46	
213502	354 L.T. COMP ABSENCES	11,532.25	
2137	333 ACCRUED PILOT	34,790.63	
	TOTAL ACCRUED LIABILITIES		59,810.14
	DEFERRED CREDITS		
2240	342 PREPAID RENTS	503.00	
2290	353 DEFERRED CREDITS		
	TOTAL DEFERRED CREDITS		503.00
	SURPLUS FROM OPERATIONS		
2802	508 INV C/A NET DEBT	1,412,138.34	
2806	512 UNRESTRICT NET ASSET	384,985.34	
2807	507 STATE CONTRIBUTION		
	TOTAL SURPLUS FROM OPERATIONS		1,797,123.68
	CURRENT YEAR OPERATIONS		
2940	RESIDUAL RCPTS, - DEFICIT		
	TOTAL CURRENT YEAR OPERATIONS		0.00
	TOTAL SURPLUS & LIAB		\$ <u>1,876,318.07</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 2007

ASSETS

	* 111 CASH			
1112	ENTERPRISE #270270	\$ 273,686.76		
1114	ENTERPRISE FSS ESCROW	<u>11,428.10</u>		
	TOTAL *111 CASH		\$	285,114.86
	ACCOUNT RECEIVABLES			
1122	128 A/R BACK RENTS	36,403.50		
112201	128.1 ALLOW DOUBT FRAUD	(36,403.50)		
1125	122 A/R HUD			
1129	125 A/R OTHER			
112999	125 A/R PORTABILITY	2,703.70		
1130	126.2 ALLOW DOUBT OTHER	<u> </u>		
	TOTAL ACCOUNT RECEIVABLES			2,703.70
	ADVANCES			
1155	144 REVOLVING FUND	<u>575.68</u>		
	TOTAL ADVANCES			575.68
	DEFERRED CHARGES			
1210	142 PREPAID INSURANCE	1,632.20		
1211	142 PREPAID RETIREMENT	2,767.94		
1212	142 INSURANCE DEPOSIT	787.00		
1290	174 DEFERRED CHARGES	<u> </u>		
	TOTAL DEFERRED CHARGES			5,187.14
	LAND STRUCTURES EQUIPMENT			
147501	164 EQUIPMENT OFFICE	7,012.46		
1515	166 ACCUM DEPRECIATION	<u>(1,396.46)</u>		
	TOTAL LAND STRUCTURES EQUIPMENT			<u>5,616.00</u>
	TOTAL ASSETS		\$	<u><u>299,197.38</u></u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 2007

LIABILITIES

	ACCOUNTS PAYABLE		
2111	312 A/P OTHER	\$	700.00
2114	345 A/P FSS ESCROW		11,428.10
2118	331 A/P HUD		
2119	347 A/P REV FUND		25,238.58
211998	347 A/P SECT 8 CERT		
211999	312 A/P MOB CLEAR A/C		1,037.00
2135	321 ACCRUED PAYROLL		
213501	322 ACCRUED COMP ABSENCES		2,629.41
213502	354 L.T. COMP ABSENCES		7,448.99
			7,448.99
	TOTAL ACCOUNTS PAYABLE	\$	(48,482.08)
	DEFERRED CREDITS		
2290	342 UNDISTRIBUTED CREDIT		
2690	342 DEFER CREDIT-BK RENT		
269001	312 CONTRA BACK RENT		
			0.00
	TOTAL DEFERRED CREDITS		0.00
	EQUITY REAC		
2802	508 INV C/A NET DEBT		5,616.00
2805	511 RESTRICTED NET ASSETS		193,856.59
2806	512.1 UNRESTRICT N/ASSET		51,242.71
			51,242.71
	TOTAL EQUITY REAC		(250,715.30)
	HUD SURPLUS MEMO ONLY		
2810	UNRESERVED SURPLUS		
2826	OPERATING RESERVE		
2827	PROJECT ACCOUNT UNFUNDED		
2840	CUMULATIVE HUD CONTRIB.		
			0.00
	TOTAL HUD SURPLUS MEMO ONLY		0.00
	CURRENT OPERATIONS		
2940	RESIDUAL RCPTS, - DEFICIT		
			0.00
	TOTAL CURRENT OPERATIONS		0.00
	TOTAL SURPLUS & LIAB.	\$	299,197.38

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2007

ASSETS

	* 111 CASH		
1111	ENTERPRISE #10226890	\$	3,487.84
1114	114 PET A/C #10226913		3,371.31
1117	111 PETTY CASH		<u>100.00</u>
	TOTAL * 111 CASH	\$	6,959.15
	ACCOUNT RECEIVABLES		
1122	126 A/R TENANTS 667-C		5,139.00
112201	126 A/R TENANTS 705-C		24,358.56
112250	126.1 ALLOW BED DEBT 667		(1,051.00)
112255	126.1 ALLOW BAD DEBT 705		<u>(19,565.56)</u>
	TOTAL ACCOUNT RECEIVABLES		8,881.00
	ADVANCES		
1155	144 REVOLVING FUND		<u>8,585.00</u>
	TOTAL ADVANCES		8,585.00
	INVESTMENTS		
116201	111 ENTERPRISE #10226887		350,799.72
116202	111 SPEC PURPOSE 10227831		<u>207,467.50</u>
	TOTAL INVESTMENTS		558,267.22
	DEFERRED CHARGES		
1210	142 PREPAID INSURANCE		17,609.96
1211	142 PREPAID RETIREMENT		16,357.52
1290	175 UNDISTRIBUTED CHARGES		<u></u>
	TOTAL DEFERRED CHARGES		33,967.48
	FIXED ASSETS		
1561	161 LAND		24,106.00
1562	162 BUILDING		5,303,435.56
1563	163 EQUIP DWELLING		
1564	164 EQUIP ADMIN		167,553.42
1565	165 LEASE HOLD IMPROV		
1566	166 ACCUM DEPRECIATION		(3,503,295.46)
1567	167 WORK IN PROCESS		<u></u>
	TOTAL FIXED ASSETS		1,991,799.52
	CONTRACT REGISTER		
1801	PHALEN/PAVING		2,250.00
1851	PHELAN/PAVING		<u>(2,250.00)</u>
	TOTAL CONTRACT REGISTER		<u>0.00</u>
	TOTAL ASSETS	\$	<u><u>2,608,459.37</u></u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2007

LIABILITY & SURPLUS

	ACCOUNT PAYABLES		
2111	312 A/P OTHER	\$ 168,662.50	
2112	RETENTION-PHELAN	8,800.00	
2114	341 TENANT SECURITY DEP	3,371.31	
2118	333 A/P DHCD	37,820.00	
2119	347 A/P REVOLVING FUND	<u>(8,043.70)</u>	
	TOTAL ACCOUNT PAYABLES		\$ 210,610.11
	ACCRUED LIABILITIES		
2134	346 ACCRUED UTILITIES	19,552.40	
213501	322 ACCRUED COMP ABSENCES	17,319.38	
213502	354 L.T. COMP ABSENCES	45,560.23	
2137	333 ACCRUED PILOT	<u>1,788.92</u>	
	TOTAL ACCRUED LIABILITIES		84,220.93
	DEFERRED CREDITS		
2240	342 PREPAID RENTS	1,776.00	
2290	342 DEFERRED CREDITS		
	TOTAL DEFERRED CREDITS		1,776.00
	SURPLUS		
2560	511 RESTRICT NET ASSET		
2590	512 UNRESTRICT NET ASSET		
2700	NET INCOME (DEFICIT)		
2802	508 INV C/A NET DEBT	1,991,799.52	
2805	511.1 RESTRICT N/ASSETS		
2806	512 UNRESTRICT N/ASSET	<u>320,052.81</u>	
	TOTAL SURPLUS		<u>2,311,852.33</u>
	TOTAL LIABILITY & SURPLUS		\$ <u><u>2,608,459.37</u></u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2007

ASSETS

	ACCOUNT RECEIVABLES		
1125	122 A/R HOD		
112901	144 A/R MA 139-1		
	TOTAL ACCOUNT RECEIVABLES	\$	0.00
	DEFERRED CHARGES		
1290	DEFERRED COST		
	TOTAL DEFERRED CHARGES		0.00
	CAPITAL FUND 501-02 2002		
140201	CAP FUND 501-02 \$67,760	\$ 67,760.00	
140298	CLOSE SOFT COST	(67,760.00)	
	TOTAL CAPITAL FUND 501-02 2002		0.00
	CAPITAL FD 501-03 \$55,752		
140301	CAP FD 501-03 \$55,752	55,752.00	
140398	CLOSE SOFT COST	(55,752.00)	
140399	CLOSE HARD COST		
	TOTAL CAPITAL FD 501-03 \$55,752		0.00
	CAPITAL FD 501-04 \$64,567		
140401	CAPITAL FD 501-04 \$64,567	64,567.00	
140498	CLOSE SOFT COST		
140499	CLOSE HARD COST	(64,567.00)	
	TOTAL CAPITAL FD 501-04 \$64,567		0.00
	CAPITAL FD 501-05 \$63,280		
140501	CAPITAL FD 501-05 \$63,280	63,280.00	
140598	CLOSE SOFT COST	(1,800.00)	
140599	CLOSE HARD COST	(61,480.00)	
	TOTAL CAPITAL FD 501-05 \$63,280		0.00
	CAPITAL FD 502-03 \$11,111		
143301	CAPITAL FD 502-03 \$11,111	11,111.00	
143398	CLOSE SOFT COSTS	(11,111.00)	
143399	CLOSE HARD COSTS		
	TOTAL CAPITAL FD 502-03 \$11,111		0.00
	FIXED ASSETS		
1506	161 LAND		
1507	162 BUILDING		
1509	164 EQUIPMENT ADMIN		
1515	166 ACCUM DEPRECIATION		
	TOTAL FIXED ASSETS		0.00
	CONTRACT REGISTER		
1801	A/E CONTRACT		
1802	1 ST CONTRACTOR		
1851	A/E CONTRACT		
1852	1ST CONTRACTOR		
	TOTAL CONTRACT REGISTER		0.00
	TOTAL ASSETS	\$	<u>0.00</u>

SEE ACCOUNTANT'S REPORT

**TEWKSBURY HOUSING AUTHORITY
TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2007**

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2111	312 A/P OTHER		
2112	312 RETENTIONS		
2118	331 A/P HUD		
2119	347 A/P REV FUND		
211901	347 A/P MA 139-1		
	TOTAL ACCOUNT PAYABLE	\$	0.00
	OTHER DEFERRED CREDITS		
2290	353 DEFERRED CREDITS		
	TOTAL OTHER DEFERRED CREDITS		0.00
	EQUITY		
2700	NET INCOME, - DEFICIT		
2802	504 HUD/PHA CONTRIBUTION		
2806	512 RETAINED EARNINGS		
	TOTAL EQUITY	0.00	
	TOTAL LIABILITY & SURPLUS	\$	0.00

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2007

	<u>Current</u>	<u>Balance</u>
140201 CAP FUND 501-02 \$67,760		
140206 1406 OPERATIONS	<u> </u>	\$ <u>67,760.00</u>
TOTAL	\$ <u> 0.00</u>	\$ <u>67,760.00</u>
140301 CAP FD 501-03 \$ 55,752		
140306 1406 OPERATIONS		\$ 55,752.00
140310 1410 ADMINISTRATION		
140330 1430 A/E FEES		
140350 1450 LANDSCAPE		
140360 1460 RETAINING WALLS	<u> </u>	<u> </u>
TOTAL	\$ <u> 0.00</u>	\$ <u>55,752.00</u>
140401 CAPITAL FD 501-04 \$64,567		
140406 1406 OPERATIONS		
140410 1410 ADMINISTRATION		
140430 1430 A/E FEES		
140450 1450 LANDSCAPE		
140460 1460 WATER MITIGATION	<u> </u>	\$ <u>64,567.00</u>
TOTAL	\$ <u> 0.00</u>	\$ <u>64,567.00</u>
140501 CAPITAL FD 501-05 \$63,280		
140510 1410 ADMINISTRATION		\$ 1,800.00
140560 1460 CONSTRUCTION	<u> </u>	<u>61,480.00</u>
TOTAL	\$ <u> 0.00</u>	\$ <u>63,280.00</u>
143301 CAPITAL FD 502-03 \$11,111		
143306 1406 OPERATIONS	<u> </u>	\$ <u>11,111.00</u>
TOTAL	\$ <u> 0.00</u>	\$ <u>11,111.00</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY 167-1 DMH DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2007

ASSETS

CASH			
1111	ENTERPRISE BANK #10226845	\$ <u>49,090.06</u>	
	TOTAL CASH		\$ 49,090.06
DEFERRED CHARGES			
1211	PREPAID RETIREMENT	<u>626.70</u>	
	TOTAL DEFERRED CHARGES		626.70
FIXED ASSETS			
1561	161 LAND	1.00	
1562	162 BUILDING	435,919.36	
1564	164 ADMIN EQUIPMENT	1,650.74	
1566	166 ACCUM DEPRECIATION	<u>(147,860.14)</u>	
	TOTAL FIXED ASSETS		<u>289,710.96</u>
	TOTAL ASSETS		\$ <u><u>339,427.72</u></u>

LIABILITY & SURPLUS

ACCOUNT PAYABLE			
2119	REVOLVING FUND	\$ <u>1,264.26</u>	
	TOTAL ACCOUNT PAYABLE		\$ 1,264.26
ACCRUED LIABILITIES			
213501	322 ACCRUED COMP ABSENCES	394.01	
213502	354 L.T. COMP ABSENCES	1,491.74	
2137	PAYMENT IN LIEU OF TAXES	<u>581.12</u>	
	TOTAL ACCRUED LIABILITIES		2,466.87
SURPLUS			
2590	512.1 UNRESTRICT N/ASSET		
2700	NET INCOME (DEFICIT)		
2802	508 INV C/A NET DEBT	289,710.96	
2806	512 UNRESTRICT N/ASSET	<u>45,985.63</u>	
	TOTAL SURPLUS		<u>335,696.59</u>
	TOTAL LIABILITY & SURPLUS		\$ <u><u>339,427.72</u></u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
AFFORDABLE HOUSING PROGRAM
BALANCE SHEET
DECEMBER 31, 2007

ASSETS

	CASH			
1113	ENTERPRISE # 10227857	\$	27,008.92	
1114	PET ENTERPRISE 10328536		<u>161.40</u>	
	TOTAL CASH	\$		27,170.32
	ACCOUNT RECEIVABLE			
1122	TENANTS A/R MAIN ST		<u>856.17</u>	
	TOTAL ACCOUNT RECEIVABLE			856.17
	DEFERRED CHARGES			
1211	PREPAID RETIREMENT		<u>838.36</u>	
	TOTAL DEFERRED CHARGES			838.36
	OFFSETTING INCOME			
1506	161 LAND			
1507	162 BUILDINGS		45,622.54	
1508	163 EQUIPMENT DWELLING			
1509	164 EQUIPMENT ADMIN		1,305.05	
1515	166 ACCUM DEPRECIATION		<u>(1,532.11)</u>	
	TOTAL OFFSETTING INCOME			<u>45,395.48</u>
	TOTAL ASSETS			\$ <u>74,260.33</u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE			
2114	TENANT SECURITY DEPOSITS	\$	161.40	
2119	REVOLVING FUND		<u>12.11</u>	
	TOTAL ACCOUNT PAYABLE	\$		173.51
	ACCRUED LIABILITIES			
2134	346 ACCRUED UTILITES		223.00	
213501	ACCRUED COMP ABSENCES		943.23	
213502	L.T. COMP ABSENCES		<u>3,420.17</u>	
	TOTAL ACCRUED LIABILITIES			4,586.40
	DEFERRED CREDITS			
2240	TENANT PREPAID RENTS		<u>24.00</u>	
	TOTAL DEFERRED CREDITS			24.00
	SURPLUS			
2700	NET INCOME (DEFICIT)			
2802	508 INV CAPITAL ASSETS		45,395.48	
2806	512 UNRESTRICT N/ASSET		<u>24,080.94</u>	
	TOTAL SURPLUS			<u>69,476.42</u>
	TOTAL LIABILITY & SURPLUS			\$ <u>74,260.33</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY 689-1 GERRY DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2007

ASSETS

CASH			
1111	ENTERPRISE BANK #10226829	\$ <u>93,304.65</u>	
	TOTAL CASH		\$ 93,304.65
DEFERRED CHARGES			
1211	PREPAID RETIREMENT	<u>626.70</u>	
	TOTAL DEFERRED CHARGES		626.70
FIXED ASSETS			
1561	161 LAND	1.00	
1562	162 BUILDINGS	543,062.44	
1563	163 DWELLING EQUIPMENT		
1564	164 ADMIN EQUIPMENT	1,713.04	
1565	165 LEASEHOLD IMPROVEMENT		
1566	166 ACCUM DEPRECIATION	<u>(190,871.42)</u>	
	TOTAL FIXED ASSETS		<u>353,905.06</u>
	TOTAL ASSETS		\$ <u>447,836.41</u>

LIABILITY & SURPLUS

ACCOUNT PAYABLE			
2119	REVOLVING FUND	\$ <u>(331.15)</u>	
	TOTAL ACCOUNT PAYABLE		\$ (331.15)
ACCRUED LIABILITIES			
213501	322 ACCRUED COMP ABSENCE	394.01	
213502	354 L.T. COMP ABSENCES	1,491.74	
2137	333 ACCRUED PILOT	<u>581.12</u>	
	TOTAL ACCRUED LIABILITIES		2,466.87
SURPLUS			
2802	508 INV A/C NET DEBT	353,905.06	
2806	512 UNRESTRICT N/ASSET	<u>91,795.63</u>	
	TOTAL SURPLUS		<u>445,700.69</u>
	TOTAL LIABILITY & SURPLUS		\$ <u>447,836.41</u>

SEE ACCOUNTANT'S REPORT

TEWKSBURY HOUSING AUTHORITY
TEWKSBURY 689-2 DMR DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2007

ASSETS

CASH			
1111	ENTERPRISE BANK #10226832	\$ 119,379.24	
	TOTAL CASH		\$ 119,379.24
DEFERRED CHARGES			
1211	PREPAID RETIREMENT	626.70	
	TOTAL DEFERRED CHARGES		626.70
FIXED ASSETS			
1561	161 LAND	1.00	
1562	162 BUILDINGS	534,894.02	
1563	163 DWELLING EQUIPMENT		
1564	164 ADMIN EQUIPMENT	1,650.74	
1565	165 LEASEHOLD IMPROV		
1566	166 ACCUM DEPRECIATION	(181,263.99)	
	TOTAL FIXED ASSETS		<u>355,281.77</u>
	TOTAL ASSETS		\$ <u>475,287.71</u>

LIABILITY & SURPLUS

ACCOUNT PAYABLE			
2119	347 A/P REVOLVING FUND	\$ (9,219.91)	
	TOTAL ACCOUNT PAYABLE		\$ (9,219.91)
ACCRUED LIABILITIES			
213501	322 ACCRUED COMP ABSENCE	394.01	
213502	354 L.T. COMP ABSENCES	1,491.74	
2137	333 ACCRUED PILOT	581.12	
	TOTAL ACCRUED LIABILITIES		2,466.87
SURPLUS			
2802	508 INV C/A NET DEBT	355,281.77	
2806	512 UNRESTRICT N/ASSET	126,758.98	
	TOTAL SURPLUS		<u>482,040.75</u>
	TOTAL LIABILITY & SURPLUS		\$ <u>475,287.71</u>

SEE ACCOUNTANT'S REPORT

Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

Year 2007 Fines collected and deposited with the Town Treasurer - \$ 13,169.40

Parking Ban (Overnight-Inclement Weather) Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$25.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$25.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of \$100.00 and parking in a fire lane will carry a violation fine of \$100.00.

Effective November 2006, parking fines, Code # 1-12 increased to \$25.00 from \$10.00 and Code #13-19 increased to \$25.00 from \$15.00.

TEMPORARY HANDICAPPED PARKING PLACARD/PERMIT. (Town By-Law 8.24.020)

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated Handicapped Parking Space. The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits, please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,
Elizabeth A. Carey, CMC, CMMC
Town Clerk - Parking Clerk

Town Clerk

Elizabeth A. Carey, CMC, CMMC, Town Clerk (Elected April 1981)
Mary-Ann O. Nichols, Assistant Town Clerk (Appointed January 2006)
Sandra Turcotte Denise Graffeo Teresa Deshler

**The Town Clerk holds office hours Monday through Friday from 8:30 A.M. to 4:30 P.M.,
and Tuesday evenings from 7:00 P.M. to 8:30 P.M.**

Mission Statement

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the Town and the State by providing efficient, innovative, and quality services in a fair and impartial manner to all.

TOWN STATISTICS

	<u>2007</u>	<u>2006</u>	<u>2005</u>
Population	32,383	30,762	30,730
Licenses -			
Dogs	1,756	1,863	1,681
Sporting	290	276	293

FINANCIAL

1/1/2007 - 12/31/2007

Fees to Town Treasurer	\$ 37,945.30
Dog Fees to Treasurer	19,174.00
Sporting Licenses to State	7,486.45
Parking Fines to Town Treasurer	13,169.40
Passport Fees	12,360.00
TOTAL	\$ 90,135.15

VITAL STATISTICS

	<u>2007</u>	<u>2006</u>	<u>2005</u>
Birth	226	245	278
Marriages	123	112	116
Deaths	222	259	244

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefore.

E911 DISABILITY NOTIFICATION FORM

This notification will provide additional information to the Public Safety Officials so they will be better prepared to serve you.

ALERTING PUBLIC SAFETY OFFICIALS: POLICE, FIRE & AMBULANCE SERVICE

You or any individual residing at your address who communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport, may request an E911 Disability Notification Form from the Police Department by calling 978-640-4381, Monday-Friday, 8:30 AM to 4:30 PM.

PASSPORT ACCEPTANCE AGENCY – TOWN CLERK OFFICE

Town Clerk Elizabeth Carey, Assistant Town Clerk Mary-Ann Nichols and Sandra Turcotte have successfully completed the requirements of the U.S. Department of State Passport Application Acceptance Program.

The Town Clerk's Office is offering the Passport Service Monday through Friday, 9:00 AM to 3:00 PM at the Town Hall, 1009 Main Street and Tuesday evenings by appointment from 7:30 pm to 8:30 pm.

Year 2007 – 412 Passport Applications Processed - \$12,360.00 execution Fees Collected and Deposited with Treasurer.

Veterans' Services

**OFFICE HOURS ARE MONDAY THROUGH FRIDAY
8:00AM - 4:30PM**

The Veterans' Services Department has again been active in helping the Town's Veterans. We have provided financial support to those Veterans needing assistance, including administrative support, interpreting and filling out the sometimes complex federal and state forms. In 2008, the Federal Government (VA) expanded veteran's benefits and medical services including; a wider range of prescription benefits. This greatly increased the number of Veterans applying for State and VA Hospital services.

I have represented the Town of Tewksbury at several functions including Memorial Day and Veterans' Day celebrations. On the state level, as a member of the MVSOA, I have worked hard to, get the Welcome Home Bill passed, expanded the definition of a Veteran and secured additional benefits for Veterans. As the Veterans' Service Officer, I attend monthly meetings of the American Legion, Disabled American Veterans and Veterans of Foreign Wars. This office has provided, to our Veterans, a book by the Secretary of the Commonwealth William F. Galvin, detailing Veterans' laws and benefits. The latest benefit is the bonus for the Afghanistan and Iraq War Veterans. All returning Town Veterans have been notified regarding this benefit and we have begun the process to attain this bonus for them.

The Department of Veterans Services continues to offer to the Veterans, dependents, or the widows, services in a wide range of categories; such as:

VA Pension & Compensation	Grave Markers
Hospitalization (in and out patient)	Social Security Assistance
Burial Allowance	Disability Assistance
Drug & Alcohol Treatment	Medicare Part D assistance
Educational & Vocational Training	Retirement Matters
Copies of Discharges (DD214)	Military Records

The Department of Veterans' Services does not stand alone in serving the Town's Veterans, but works with the other Veterans' and Fraternal Organizations within the Town. I would like to thank each organization and their members for all the time, effort and contributions they have given to the Town's Veterans. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a Town where the Veteran is well served.

I have worked with the Tewksbury Veterans' Council comprised of the American Legion, Disabled American Veterans, the Veterans of Foreign Wars as well as the Ladies Auxiliary on several occasions to ship "CARE Packages" overseas to our men and women serving our country.

Respectfully submitted,
James F. Williams
Director, Veterans' Services

Department of Public Works

The mission of the Tewksbury Department of Public Works is to provide outstanding public services for the residents of Tewksbury and our visitors while maintaining a superior infrastructure, providing a clean and safe environment, as well as sustaining a high quality of life.

ADMINISTRATION:

The Administration Division with a staff of four comprised of the Superintendent of Public Works, one (1) Executive Secretary and one (1) Head Account Clerk, oversees the daily operations of the Department of Public Works and is responsible for all long range planning. The administrative staff coordinates the department's daily activities, develops and manages the annual operating, capital improvement and capital equipment budgets for each division, prepares personnel and payroll records of the department's personnel, processes vendor invoices for payment, administers the issuance of driveway and utility road opening permits. This division also assists with the review of plans of proposed subdivisions to insure compliance with town by-laws, regulations and with DPW standards within areas that may be presented for acceptance and perpetual maintenance. Also, the Administration Division prepares specifications and bid documents for the procurement of goods and services, equipment and construction contracts for all of the divisions, assists with the hiring of new staff, assists with labor negotiations and manages labor agreement issues, develops, implements and enforces departmental policies, coordinates the administrative support for all divisions of the department and handles all public inquiries.

Major Projects:

Water Meter and Transmitting Unit Installation – Initiated a meter replacement project where Town residents will be receiving new water meter and transmitting unit beginning in the Spring of 2008 and will be on-going until the town is completed. Specifications were developed and the bidding process began.

Colonial Drive Water Storage Tank Project – The DPW was responsible for providing project management and administrative oversight during construction of the 5 million gallon water storage tank. The project started in the Spring of 2006 and was completed in October of 2007.

Foster Road Culvert Replacement – This project entailed the replacement of a corrugated 30" pipe with a 48" x 24" concrete box culvert which was completed this summer.

Fire Hydrant Replacement – The Administration Division provided project management and administrative oversight for the replacement of 66 fire hydrants throughout the town this year. This project will continue into 2008.

River Road Drainage and Roadway Improvements – The Administration Division provided administrative oversight for the on-going design work by the Town's consulting engineer, VHB that encompasses drainage and roadway improvements on River Road from the Andover town line to Trull Brook.

Physical Alteration Permits and Inspections (Driveway Permits)

The Administration Division is responsible for issuing and inspecting driveway permits to ensure compliance with town regulations.

A total of 75 driveway applications were processed and inspected for compliance and for enforcement of regulations governing this activity.

Street & Sidewalk Opening Permits

The Administration Division is also responsible for issuing and inspecting all road excavations related to utility installations for compliance with town regulations.

A total of 140 street & sidewalk applications were processed and inspected for compliance and enforcement of regulations governing this activity.

Recycling Bins

A total of 140 recycling bins were distributed.

Linda Monahan, Executive Secretary

HIGHWAY DIVISION:

The division was very active again with roadway reclamation and paving projects, localized road repairs, backfilling of the roadside shoulders, repairing potholes, paving driveway aprons, and installing asphalt berm, were an active part of this division's daily activities. Other related street maintenance activities included street sweeping; street and traffic sign installations, traffic

pavement markings for school and pedestrian crosswalks, cleaning and maintaining over 2,400 catch basins which included periodic jetting of drain lines and the cleaning of culverts and drainage ditches. In addition, the division constructed storm water collection systems to alleviate street flooding. The division also provides assistance to other departments through service requests requiring carpentry, masonry, painting and other specialized skills. Examples of these duties are the repairing or replacement and installation of doors, windows, and roofs on municipal buildings and other facilities. When inclement and emergency- related weather events dictate, the Division assumes, more challenging duties – it is the the skills and endurance of the DPW staff, (while operating heavy duty trucks and other specialized equipment), that are unique to the overall winter work operations when pre-treating roads with de-icing chemicals and plowing of streets, schools, sidewalks and municipal parking lots to insure that all motorists and pedestrian traffic are safe and secure while commuting in and around the Town of Tewksbury.

Reclamation and Overlay

In total 49 streets were reclaimed/paved or overlaid which included roadside shoulder backup, driveway aprons and berm installation in connection with the paved streets:

Old Stage Coach Rd, Tewksbury St., Valewood Circle, Brittany Lee Way, Brianna Lee Circle, Meade St, Ellis Ave, Breckenridge Rd, Lanaka Rd, Clever Ln, Serenity Dr, Bemis Circle, Riverdale Ave, Hillside Rd, Bridge St, Salem Rd, Cedar St, Pinedale Ave, Idlewild Rd, Valley Rd, Rebecca Ln, Waldo Rd, Vale St, Hill St Ext, Emily Rd, Morningside Dr, Level Lane, Polaris Lane, Compass Lane, Moonlight Dr, Sunset Circle, Whitegate Rd, Redgate Rd, Regina S Dr, Poplar St, Druid Hill Ave, Towanda Rd, Forest Rd, Windham Rd, Trinity Crt, Wayside Rd, Brook St, Nancy Ave, Janet Ave, Crawford Dr., Oakland Ave, Philips Rd, Lucille Dr, Brothers Way, Hickory Lane.

Storm Water Drainage Collection System Repairs

The following is a list of locations where drainage structures were installed or repaired:

Lee St, John St, Lancaster Dr, Mitchell Dr, Debra Dr, Clever Lane, William G. Dr, Henry J & Marcia Jean, Briarwood Rd, Bligh St, Oliver St, Sharon St, Rhoda St, Captain Circle, Bligh Street Foster Rd, Barbara D, Maureen Dr, S. Rhoda St, Kimberly Dr, Farwood Rd, East St, Patten Rd, and Alison Way.

Catch Basins Cleaned

A total of 2,456 serviced.

Newly Installed Manholes & Catch Basins

500 Kendall Rd, 488 Kendall Rd, 399 Kendall Rd, Kendall Rd @ Overlook Dr, 268 Salem Rd, 247 Salem Rd, 209 Salem Road, 224 Salem Rd, 135 Salem Rd, 100 Salem Rd, Salem Road @ Oakland Dr, 81 Salem Rd, Salem Rd @ South St.

Total Pot Hole Repairs

A total of 1,778 serviced.

Streets Graded

Eight (8) responses to calls for “GRADING” NON-PAVED Streets.

Old Stagecoach Rd.-Saville St.-Carver St.-Dock St.-Martel Ln.-Erica Ln.-Johnson Rd. and Rice Rd.

Street Sweeping

A total of 529 streets serviced.

Traffic Pavement Markings

211,500 LF Center Line Striping, 23,000 LF White Edge, 7,00 LF Crosswalks

New Street Signs Installed

A total of 142 installed.

Stop Signs Installed

A total of 24 new stop signs installed.

Ernest Lightfoot, Highway Division Supervisor

FORESTRY DIVISION:

The Forestry Division is comprised of a staff of four: one (1) Division Supervisor/Tree Warden, one (1) SHMEO/Tree Surgeon and two (2) HMEO/Tree climbers. The division is responsible for the maintenance and care of all town owned trees within the Town property. In addition, it assists with snow and ice operations, holiday lighting and special community activities.

Trees were removed for the following locations:

103 Lake St, 172 Pringle St, Mystic Ave @ South St, 1017 South St (2), 82 Willow St (2), 95 State St, 58 Hill St, 107 State, 81 South St, 67 South St., 71 Shawsheen St., 83 Shawsheen St., 101 Shawsheen St, Shawsheen Ave (2), Valley Rd (3), 23 Birch St (3), 115 Bay State Rd, 39 Vernon St., 90 Pinnacle St (6), 183 Kendall Rd, 212 Kendall Rd, 272 Kendall Rd, 837 Livingston St, 970 Livingston (3), 187 Kendall Rd, 15 Leighton Lane (2), 1126 Livingston St., 36 Kendall Rd (2), 655 North St., 427 Pleasant St., 428 Pleasant St., 82 Pleasant St (3), 999 Whipple Rd (3) opposite 988 Whipple Road, N. Billerica Rd @ Rogers St., 507 Whipple Road opposite 133 Whipple (3) 38 Whipple, Meadowland Court, 11 Bailey Rd (2), Mt. Joy Dr., (3) 463 Soouth St (3), 95 Bridge St, 1197 Andover St., 1067 Andover St., 58 Hill St., North St @ East St., Robinson Ave, Erica Lane, 192 Chandler St., Catamount Rd., 288 Livingston St., 249 Astle St., 1032 Andover St. 61 Chivas Circle (4), Andover St. from Trull Road to Hood Rd (7), 960 East St., 852 East St (3), 670 East St, 21 Carter St and 136 Carter St.

The Forestry Division provided the following services during 2007:

Removal of (4) Maple trees on Doucette Stadium practice field.
Removed eighteen (18) trees at the Water Treatment Plant.
Removal of ten (10) trees at the Catamount Road Water Tank.
Removed thirteen (13) trees at the Frasca Soccer Complex.
Transported safe from TMCU to Recreation Hall.
Cleared culverts at various locations of storm/or beaver debris with log loader.
Removed telephone pole from Foster St. Culvert with log loader.
Transported utility poles from Senior Center to DPW with log loader.
Removed salvaged concrete dry well from Senior Center fo DPW with log loader.
Removed (5) decayed/diseased crab maples @ Town Common.

Roadside brush/low limbs were cleared at the following locations:

Willow St, South St to Bay State Rd, Jennies Way, Whipple Rd (French St to Lowell line), N. Billerica Rd (Park St to Billerica line), Lowell St, James St, Kernwood Rd, Whipple Rd, Sesame St to O'loughlin Drive Whipple Rd @ Marston St, Maryland Road, South St at Brown Street, Pinnacle St, Kendall Rd, North St to Livingston St, Kendall Rd at Leighton Lane, Andover St (Trull Road to Hood Road) River Rd (Bailey Rd to Andover line) Water St, Trull road (from Stickney Ave to Dickson Ave, Barker St at Old Main St, and Belvoir Road.

Christmas Trees Recycled:

To date a total of 217 were recycled.

William Chandler, Forestry Division Supervisor

WATER/SEWER DIVISION:

The Water and Sewer Division, with a staff of seven (9) full time employees; (1) Water/Sewer Distribution Supervisor, two (2) Crew Leaders, one (1) Special Heavy Motor Equipment Operator, four (5) Heavy Motor Equipment Operators, and one (1) Part-Time Meter Reader. These employees are responsible for ensuring the integrity of the water distribution system and it's 164 miles of water mains, 12,000 + water services, 1191 fire hydrants and water main valves throughout the distribution system. This division is also responsible for maintaining the Town's sewer collection system consisting of over 90+ miles of gravity mains, forced sewer mains, and to date (31) thirty one sewer pump stations directing sewerage to the Lowell Waste Water Treatment Plant.

The year 2007, once again was a very active year for our Water/Sewer Division employees who put in long hours with the on-going town wide sewer installation project, along with our normally assigned responsibilities. Some of these duties consisted of numerous water service repair calls, water main/transmission line breaks, low pressure calls, dirty water calls, fire hydrant repairs and replacements, hydrant flushing, repairing and replacing water meters, paving of streets after water service and water main breaks, checking and maintaining sewer pump stations on a daily basis, checking and at times flushing the sewer lines throughout the town, repairing sewer manholes, responding to and clearing sewerage backups, and numerous other jobs performed by the employees mentioned above.

All water meters are read twice a year in the spring and fall by division staff. New water meters and outside readers were installed to all new homes and commercial buildings.

The Town is also in the process of developing specifications for the upgrading of seven (7) of the oldest & largest sewer pumping stations which started in 2007 with an assessment of the oldest and most problematic stations. Starting date for the project is the fall of 2008. Our three (3) largest Pump Stations, Easts St, Andover Street and Florence Ave have been pumping sewerage nonstop for the past 23 years and are in the need of upgrades to current technology.

We also finished our DEP mandated every two (2) years leak detection survey this fall. The leak detection survey crew found 30 fire hydrants leaking out of 1,191 hydrants, and four (4) water service leaks out of over 12,000 plus water services and two (2) water main leaks out of approximately 160 miles of water mains. All leaks mentioned have been addressed and repaired.

All of the above mentioned was quite an accomplishment due to the fact that approx. 90% of the division's time is consumed by the on-going sewer project which includes pre-marking all water mains for sewer designs for phases 8, 9, 10 & 11. Remarketing the mains for test borings, then marking all the water services and mains for installation. Shutting off the water at times to streets for water main upgrades and replacements. Checking all water shutoff valves in these sewer project limits to make sure they are operable in case of a planned shutdown or an emergency. There are also times we have to remark some services and mains where the markings were lost due to construction. The division also assists the contractors in the removal and construction of new water mains within the sewer project.

The Water/Sewer Division also assists the Highway Division with snow & ice operations during the winter months. In addition, the division also assists with other projects and emergencies as needed.

The employees of this division once again have done an exceptional job considering the workload that is assigned to them all year long, especially with the lack of manpower this division encounters on a daily basis.

George W. DeRoche, Water/Sewer Division Supervisor

WATER TREATMENT FILTRATION DIVISION:

Water demand for 2007 was up close to 8.3 % over 2006. Over 1,048 million gallons of water was produced and consumed by the populace. Even though 2007 did not have really hot heat waves, there was a constant increase in demand through-out the year.

Another noteworthy event was the substantial completion of the Colonial Drive water storage tank. This wire wound prestress concrete tank can hold up to 5 million gallons of water. It is the largest pumped tank in New England and provides a low profile. Its low profile is due to the tank being partially buried, mitigating its presence on the landscape. Another worthy note the slopes of the detainment basin is one of the more popular sledding areas for young children. The brick building contains three large pumps capable of delivering up to 1,460 gallons per minute of water into the system. This along with a sophisticated control system will allow for precise control as water passes into and out of the tank.

In other areas of the water system, a new radio-modem system was installed with the help of a grant from National Grid. This system eliminates telephone wires and allows all of our data and commands to travel through the air using VHF frequencies. Telephone data line rentals cost about \$3,000.00 a year.

Our water quality testing ended with no violations and a very good year. Unfortunately during the early summer, the sewer construction project was responsible for five (5) water main breaks in addition to the highest demand days causing some brown water. Brown water is simple minerals that are always in the pipes and normally unseen. The multitude of breaks created havoc and stirred up the sediment causing the discoloration. Hopefully this unique situation never repeats itself.

Two other projects still in process is a Powered activated carbon system. This is used to apply powered activated carbon which is used to "sweeten up the water and absorb taste and odor compounds naturally found in the river water. This system is slated to be completed in the spring of 2008.

The other project is the installation of a 110 foot communication Tower. This tower will be used for E-mail ,internet, water meter monitoring, CCTV security camera monitoring and our own SCADA command and control system.

As always I congratulate our water crews for another year of good service.

Lewis Zediana, Chief Operating Engineer/Division Supervisor

FLEET MAINTENANCE DIVISION:

The Fleet Maintenance Division with a staff of three (3) consists of one (1) Fleet Maintenance Division Supervisor, one (1) Motor Equipment Repairman and one (1) Motor Equipment Maintenance Man. The Fleet Maintenance Division is responsible for the development and implementation of professional fleet management standards and practices, the design and procurement of all public works vehicles and equipment. The Fleet Maintenance Division also provides critical support of vehicle maintenance of other departments within the Town.

The divisions goal is to provide the DPW with the most functionally effective equipment possible, to maintain the equipment at a high state of readiness, to preserve the residual value of the equipment and its component parts, and to minimize or eliminate unscheduled maintenance which can cripple the operational efficiency of the department.

Vehicles & Equipment Serviced:

A fleet total of 113 pieces of equipment and vehicles were serviced and maintained.

83 DPW
30 Police
Multiple seasonal equipment

Larry Gilbert, Fleet Maintenance Division Supervisor

CONCLUSION

In closing, I would like to thank all of the Department of Public Works Staff for their continued commitment to insure that all divisions work in unison to improve and maintain the town's infrastructure and sustain essential services to the residents of Tewksbury during these fiscally difficult years.

Respectfully submitted,
Brian Gilbert
Superintendent of Public Works

COMMUNITY ACTIVITIES

*Library Trustees
Recycling Committee*

Council on Aging

Parks & Recreation Department

Library Trustees



Board of Library Trustees, 2006-2007

Joseph Frank, Chairman
Paul Fortunato
Mary MacDonald

Paul Manning
Brenda Orio
Eugene Walsh

We began this year by welcoming our new director, Jennifer Hinderer, who replaced Elisabeth Desmarais upon her retirement in March, 2007. Ms. Hinderer's first task as director was to lead the staff and trustees through the process of completing an updated strategic plan for the library. The plan was completed and submitted to the Mass. Board of Library Commissioners in September, 2007 and was approved. Covering the fiscal years 2009-2013, the plan outlines 8 primary goals for the library over the next 5 years, including collaboration with other community agencies, assuming a leadership role in technology literacy, expanding our teen and adult programming schedule, and focusing on outreach to those who aren't currently active library users.

Another major accomplishment for the library over the past year has been the redesign of our teen area on the second floor. Using funds from both our Friends group and the Fairgrieve fund, our Teen Librarian purchased new furnishings, wall decorations and even a small rug to transform that area into a comfortable spot for teens to browse and do homework. The colors and style of furniture set it apart from the rest of the library, making it more welcoming and attractive to that age group.

Our Children's department continued to be very busy, offering 285 programs to over 7,000 children! More than 1,000 children participated in the summer reading club, and we were proud to be the leader in trying the state's new online reading software program: ReadsInMA. This program allows children to register for the summer reading club online from home and record the books they've read electronically as well. To accommodate families that don't have a computer or internet access at home, we dedicated a computer in the children's room for this program.

2007 did bring challenges for the library, as it did for every department in the current fiscal climate. Budget cuts forced us to reduce our operating schedule and close the library at 6 on Thursday evenings. The Assistant Director's position remains unfilled and we were unable to fill our part-time building maintenance worker position. This reduction in staff will make it increasingly difficult for the library staff to work toward achieving our goals, especially those focused on outreach and additional services. Additionally, the appropriation for the library in FY2008 falls below what is required by the state to be certified for state aid, and therefore to not only receive state funds but to enjoy participation in resource sharing with other libraries in our consortium and state-wide. We have applied for a waiver from the Massachusetts Board of Library Commissioners; their decision will come in February, 2008.

As 2008 begins, we are excited to highlight some of our newest programs and services, as well as some improvements to our building:

- Monthly programs for adults and families, including a classical guitarist, jazz singers, and independent films. Check our online calendar for more details.
- Computer classes, offered on Tuesdays and Saturdays, for anyone needing help getting started on the internet, in using email or just getting comfortable with a mouse.
- An additional book discussion group focusing on nonfiction titles, led by our librarians. This group will meet on the second Monday of every month.

- Monthly art exhibits in the library featuring work from the Tewksbury Community of Artists as well as students from Tewksbury schools.
- Online book recommendations through our NextReads newsletters.
- Monthly programs for our teens, including winter origami, a medieval weapons demonstration and an anime workshop.
- The installation of ceiling fans in our meeting room to regulate temperatures and save some money on natural gas.
- The installation of cameras on the exterior of the building to increase security.

The Trustees are grateful to the library staff for their excellent service:

- Director:** Jen Hinderer
- Librarians:** Elizabeth Berlik,
Teen/Reference
Noelle Couture, Children’s
Erin Matlin, Technical Services
Freyja Sanger, Reference
- Specialists:** Karen Grasso, Children’s
Joyce Salvato, Technology
- Clerical Assistants:**
 - Judy Bangs
 - Cheryl Faherty
 - Gail Holland
 - Heather MacLeod
 - Pat Pino
 - Joanne Toppin
 - Jennifer Burke
 - Robert Hayes
 - Mary B. MacDonald
 - Helen Mooney
 - Stacey Seavey
- Building Maintenance:** Michael Deshler
- Pages:** Kristin Brekalis, Emma Cote, Samantha Mullen

Library Hours:

Monday – Wednesday 9 a.m. – 9 p.m.
 Thursday 9 a.m. – 6 p.m.
 Friday – Saturday 9 a.m. – 5 p.m.
 Sunday 1 p.m. – 4 p.m.
 Closed Saturdays and Sundays in July and August.

Library activity “At a Glance”: a selection of statistics from our annual report to the Massachusetts Board of Library Commissioners.

Collection size	87,897
Number of registered borrowers	26,321
Circulation (number of items checked out)	249,251
Number of library visits (attendance)	185,809
Meeting room use	586
Number of adult and teen programs	27
Attendance at adult and teen programs	247
Number of children’s programs	285
Attendance at children’s programs	7,361
Number of volunteers	15
Hours of volunteer service	530

Council On Aging

“Because I have traveled, I can see other universes in the eyes of strangers.

Because I have traveled, I know what parts of me I cannot deny and what parts of me are simply the choices I make.

I know the blessings of my own table and the warmth of my own bed. I know how much of life is pure chance, and how great a gift I have been given simply to be who I am.

If we don't offer ourselves to the unknown, our senses dull. Our world becomes small and we lose our sense of wonder. Our eyes don't lift to the horizon; our ears don't hear the sounds around us. The edge is off our experience, and we pass our days in a routine that is both comfortable and limiting.”

(from Kent Nerburn's Letters to My Son, New World, 1994, pp.114-115) *

Reference is made to this quotation because it applies to the passage of time. Through these words one realizes a life long journey...a journey which is never ending...unless, of course, we stop offering ourselves to the unknown.

Over the past year, the Council on Aging and many Senior Citizens traveled the road of the unknown. The Expansion Project completion date was unknown throughout the year as was the unknown impact of a budget reduction and the reduction of an administrative staff position. Hence, the Council and Seniors found themselves in somewhat the same situation as 2006. Challenges and set backs continued as did the drop in participation. The heat of the summer and the winter weather would see additional cancellations of programs and relocation of sites making for more confusion to our elderly. However, the Council on Aging and our elderly persevered.

The following *estimated* statistics pertain to services rendered by the COA in Fiscal Year 2006:

- 1,560 individual elder serviced
- 275 non-elders served
- 21,047 volunteer hours rendered representing a dollar value of \$315,705
- 3,029 Town Nurse & VNA units of service rendered
- 15,600 general informational calls
- 35 fuel assistance intakes
- 211 tax assistance appointments serving 92 individuals
- 142 food shopping assistance by CTI Senior Companion
- 30 medical equipment loans
- 5,330 health & exercise units of service
- 46 weight management meetings
- 3,640 congregate meals served
- 13,230 meals on wheels delivered
- 75 units of podiatry clinic services
- 3 educational seminars on health insurance coverage and finances
- 68 units of service by SHINE counselors
- 15 cultural and recreational day trips
- 12 units of a CPR & Defibrillator training

The elderly contributed once again at the Senior Center and in the Community by: assisting with supervision at satellite sites, with parade preparations, with the Board of Health Flu & Pneumonia Vaccine Clinics and with the Recreation Halloween preparations.

They volunteered at the Tewksbury Food Pantry, Tewksbury Hospital, Community Teamwork Programs and the DPW monthly Recycle Days. They provided music at Nursing Homes and community events through the 18 piece orchestra, the Sliver Tones and through the Senior Swinging Chorus. They continued to make afghans and baby bonnets for local hospitals, worked at the Town election poles and trained for the MEMA Volunteer School Host Program.

The COA and Senior Citizens also continued their fundraising throughout 2007. In May, the Friends of the Elderly held a Gala Roaring Twenties Night which was a great success and realized \$23,000+ for the Senior Center Project. The Tewksbury Lions Club and the Patterson Family in memory of Tom Casey were among those making sizable donations. In September, the 10th Annual Mary Ann Wareham Golf Connection Tournament was held at the Indian Ridge Country Club. The tournament realized \$5,000.

The Seniors did not hold Sunday Breakfast Benefits in 2007 but are planning to do so once the new Senior Center is open. Several yard sales and a craft fair were held at the Tewksbury Hospital Chapel during 2007.

As in years past, the Senior Citizens enthusiastically participated in the Town's Memorial Day Parade. Many thanks are extended to Maureen DiPalma and Dennis Sheehan for their assistance and generosity not only with the Senior's participation in the parade but with the landscaping work done around the new Senior Center at the end of the Fall. Once again, they came to the aid of the elderly.

With the lack of a central location and the means to inform people plus the economic climate, participation in activities and day trips suffered. The Golden Age Club and the Red Hat Carnation Belles would also experience inconveniences and low participation due to the same factors. Monthly social were not held during 2007 nor was the Annual Christmas Dinner. Also, as a result of our extended stay at our temporary location the Tewksbury Garden Club and the Piecemakers had to find alternative venues for their meetings and events.

Through funds awarded by the Executive Office of Elder Affairs and its State COA Formula Grant, exercise classes were partially supported; and, the Council was able to purchase some kitchen equipment for the new Senior Center. A special note of thanks is extended to Mr. Emmett Schmarsow, EOE Program Manager of COAs & Senior Centers who has always been there to assist, support and send words of wisdom to all his colleagues.

The Town also received several State awards of \$200,000 which were pursued by Representative James Miceli and Senator Susan Tucker. One was for the Senior Center Building Project and one was for Metal Health and Wellness Programs. Many, many thanks to Senator Tucker and Representative Miceli both of whom work very hard for the Town of Tewksbury.

2007 would see the retirement of the COA Administrative Secretary, Carol A. Hazel. Mrs. Hazel began working at the Senior Center in 1995. She is very much missed by everyone. Well wishes and God's blessings are sent her way.

2007 would also see the passing of Alternate Council Member and Past President of the Golden Age Club, Muriel Gifford, and past Council on Aging Member Warren Hupper. Mrs. Gifford was such a vibrant addition to the Senior Center. She was always there to help, always seemed to have a smile for everyone and was a person one would never forget. Mr. Hupper will be remembered for his many years of service to the elderly of Tewksbury along with his conservative practices and his ability to stay neutral and fair to all. Both will be deeply missed.

At the end of 2007, Virginia Desmond was appointed by the COA Chairman to serve as a COA Alternate Member.

With the closing of 2007, it is only fitting to thank, again, those people and organizations that have been with us and have assisted us since October of 2004 when the Council on Aging vacated the Senior Center and relocated to its temporary site. A hearty note of thanks is extended to the Tewksbury Rod & Gun Club Members, the Tewksbury/Wilmington Elks Lodge 2070 Members, the Tewksbury Hospital Administration, the Tewksbury Public Library Staff; the Tewksbury Housing Authority, the Tewksbury Country Club, the Senior Center Building Committee and Clerk of the Works, all those Town Departments and personnel who have helped us over the last several years, our instructors and last but far from least...our Senior Citizens who have kept things running smoothly under adverse conditions.

With the combined effort of everyone...we have been able to offer those unknowns that keep the senses keen...we have kept many a world expanded and enriched our elders sense of wonder. Many an eye has been lifted and can see the horizon and many an ear allowed to hear the sounds around them. The edge... has been there to experience and we have enabled our elderly days of unlimited journeys...and will continue to do so in 2008 in our New Senior Center!

Respectfully submitted,
Linda Ricardo-Brabant, Director

Council Members

Chairman, Joel Deputat
Vice Chair, Warren Layne
Treasurer, Marie Durgan
Clerk, Joan Unger
Joanne Aldrich
Carolyn French
Peg Keefe
Rose McKenna
Lorene Patch
Bernice Sprague
Mark Wood

Building Committee Members

Linda Brabant, Chairman
Charles Coldwell, Former Selectman
David G. Cressman, Town Manager
Thomas Cooke, Finance Committee
Carolyn French, Resident
Matthew Hakala, Resident
William Wareham, Resident

COA Staff

Linda R Brabant, Director
Robert Noel, Building Maintenance Person

Other Staff

Alternate Members
Muriel Gifford/Virginia Desmond
Dvoralyn Kerr
Paul McNaught

Virginia Desmond, RN, NP – BOH Public Nurse
Shirley Lambert, MVNP Site Coordinator
Emily Kearns, ESMV SHINE Counselor
Beverly Enos, Bunka Instructor
Rip Stangroom, Wood Carving Instructor
Sandy Dukeshire, Stained Glass Instructor
Diane Fay, Quilting Instructor
Pat Dumont, Exercise Programs
Bill Barron, Tai Chi Instructor
Sam O'Clair, Dance Instructor
Barbara Groom, Clogging Instructor
Marilyn Moores, Chorus Leader
Mr. Whittlesey & Mr. MacPherson, Band
Eleanor Corey, Traditional Embroidery Instructor

Senior Center Hours
8:00 a.m. to 4:00 p.m.

Tel. 978-640-4480
Fax 978-640-4483

*(www.delanceyplace.com is an excellent free web-site that has brief nonfiction articles daily.)

Parks & Recreation Department

The Recreation Department is located at 286 Livingston Street, inside the Youth Center.

Summer Programs: The Recreation Department offers three different summer programs: Preschool Play Pals, Livingston Street, and Camp Pohelo. These programs have been growing over the past several years. Each program has made significant changes to continue to improve on its previous year's success. The three programs are outlined below:

Preschool Play Pals

This program is offered for children ages 3 -6 and is held at the Recreation Center on Livingston Street. This program gives parents the option of three, two-week sessions to choose from. Each two-week session is from 9am - 12 noon. The Preschool Pals Program includes many fun indoor and outdoor games and crafts for the children. Each week we have a different theme i.e., *All About Me, Community Helpers, Rainbow of Colors, Under the Sea, What's Your Transportation, Farm Animals, and Outer Space*. Each day is different from the one before. The schedule changes and the children are always having a blast! Some of our toys include a water slide, small toddler pool, sand boxes, hoola hoops, jump ropes, kick balls, sprinklers and much more! There is also Funway Park where the children love to ride the swings, build sand castles, and play for hours. There is also a big screen TV for the children to watch a movie and take a rest. We have it all, don't miss out!

Livingston Street Program

This is an eight-week summer program for children ages 6-13, held at Livingston Street Park. We offer two programs: 9:00am to 2:00pm and 7:30am to 5:30pm. The summer always flies by as we keep the children busy with many activities and field trips. Some of the field trips have included the Boston Duck Tours, Boston Aquarium, Basketball Hall of Fame, Nashua Pride Baseball Trip, Philip's Academy ice skating, Reading I-Max Theatre, and of course, the old time favorites like Canobie Lake, Water Country, and Good Times Arcade. Outdoors at the park, the children enjoy playing tennis, basketball, arena soccer, wiffleball, kickball, flag football, capture the flag, board games, and so much more! Each day we also offer arts and crafts, drama club, movies, gimp, and many other hands on activities. We have a large tent in the back of the Recreation Department which comes in handy on rainy days and is also a great way to get the children out of the sun. Under the tent is set up for playing games such as pool, ping-pong, fuse ball, board games, corn toss, and bean bag toss. On alternating Wednesday mornings, we show movies on a large projection screen under the tent.

Our end-of-the summer party is always a hit with the children and their families. We have a disc jockey provide music, while the children and their families play on rides, participate in games, have their faces painted, apply temporary tattoos, jump on bouncers, race in the obstacle course, ride the train, make cotton candy and sundaes, and entertain a crowd at the Annual Children's Talent Show. Fried dough, popcorn, drinks, and ice cream sundaes are provided for all the children and their families.

We are always happy to hear suggestions and, as always, it is our hope to continuously improve the program and offer the children a variety of fun and safe activities.

Camp Pohelo

The Exceptional Children's Program provides recreational opportunities to Tewksbury residents, ages 3-21, who have an active IEP.

During the summer, we have a six-week program that is held at the Loella Dewing School from 9:00am to 2:00pm. The children participate in a variety of activities including arts and crafts, games, board games and athletics. The children also go on field trips to Shawsheen Tech for swimming, the Bowladrome in Woburn, and weekly movies at the Dewing School. The children are provided transportation home from this program, but getting to the Dewing school is the parent's responsibility.

The Recreation Department also offers a Winter Challenger Bowling League on Saturday mornings at the Woburn Bowladrome. Again, children that participate must be able to show proof of an active IEP. Children are provided transportation from the Recreation Center to the Bowladrome, where they bowl two strings, and are then transported back for parent pickup.

In the spring, the Recreation Department offers Challenger T-Ball. This program was an overwhelming success the past few years averaging over 40 children per season. The Challengers learned the basic skills of baseball including batting, fielding, and base running. Surprisingly, base running seemed to be the crowd's favorite! This was a very successful 8 week program on Tuesday nights that we hope to run again provided that we get more volunteers.

The Recreation Department also offers other programs throughout the year for children and teens, including:

School Vacation Weeks

The Recreation Department offers an Extended Day Program (7:30am-5:30pm) during the February, April and December school vacations. Children, ages 6-14, can participate in a variety of activities, including air hockey, pool, video games, projection screen TV, ping-pong, arts and crafts, outdoor activities, and much more. Field trips are also offered during these weeks to places such as Chunky's, Good Times Arcade, Jump on In Gym, and Rye Airfield to name a few.

Snow Days

When it's snowing outside, school's been canceled, you have to be to work.... don't fret, bring your kids to the "Rec." The Recreation Department has a snow day program in place to fix these last minute stresses. When school is cancelled due to snow or inclement weather, parents can bring their children to the Recreation Center for the day. On these days, the Rec. will be open from 7:30am to 5:30pm for \$25 per day per child. Please call the Recreation Department at 978-640-4460 for more details.

Youth Center

The Youth Center is open for children in grades 5 -8 Mondays through Thursday from 2pm - 6pm, and on Fridays from 2pm-9pm. We are now open on Saturday from 11am - 4pm. All hours are subject to change depending on member participation and **volunteers**.

The Youth Center provides a safe, supervised place for children to socialize with their friends, while playing air hockey, pool, ping-pong, Dance/Dance Revolution, Karaoke, Rock Band, and more. The Youth Center sponsors dances under the tent on Friday nights in the spring and summer. The Youth Center is also instituting some different events such as Break Dancing & Hip Hop group lessons at Dance Infusion Studio, a Karate Demonstration at Self-Defense Institute, St. Patrick's Day party, a Super bowl Party and their annual Pool Tournament.

The New Year's Eve party was a big success with a Hip Hop & Break Dancing demonstration from Dance Infusion Studio.

The Youth Center operates mainly on fundraisers. Our largest fundraiser is Livingston Street Terror and Family Hayride during the month of October.

The Youth Center relies heavily on **volunteers** for activities and fundraisers and we are always looking for **volunteers** to help us out. Anyone who is interested in **volunteering**, should contact the Recreation Department at 978-640-4460.

Family Recreation Events and Programs

Ski and Snowboard Lessons

In January, we offered ski/snowboard lessons for six-weeks at Nashoba Valley in Westford for children ages, 7-13. Children met at the Recreation Center and transportation was provided to Nashoba Valley.

Father Daughter Valentine's Day Dance

On February 10, we held our seventh annual Father/Daughter Valentine Dance at the Tewksbury Country Club. It was another sold out event. We held three sessions this year to try and accommodate more children. The sessions were as follows: ages 4-6 attended from 2pm-3:30pm, ages 7-9 attended from 4pm - 5:30pm, and ages 10-13 attended from 6pm.-

7:30pm. As always it was great to see so many fathers dressed up dancing with their daughters who are also dressed up for the occasion.

Concerts at the Park

Wednesday night Summer Concerts at the Park had another great year, with many talented musicians. The concerts started at 6:30pm and ended at 8:30pm. There is private parking for the concerts in the Funway Park Area.

Safe Halloween

Safe Halloween this year was held on Sunday, October 28. We had a beautiful day and the event was a huge success yet again. Many families came outdoors to share in all the fun. Children wearing costumes were treated to a goody bag and were able to participate in a costume contest for prizes. We also had a "Bring Your Own" scarecrow and pumpkin decorated contest for prizes. A disc jockey provided music so the children could dance with the monsters from the Haunted House. We also had rides and free cotton candy, popcorn, and hot chocolate for everyone.

Fourth of July Celebrations

This year they were held on the Saturday following Independence Day. The celebration included track and field events for children of all ages, a Doll Carriage Decorating Contest, a Bike Decorating Contest, the annual little Mr. and Ms. Tewksbury Contest and more. The day concluded with a tremendous fireworks display at 9:00pm.

Junior Golf Clinic

A Junior Golf Clinic was offered during the summer for children ages 5-11. Golf lessons were provided weeknights by Golf Pro Michael Rogers at Livingston Street and finished up with a round of golf at the Tewksbury Country Club.

Tennis Lessons

Tennis lessons were offered for adults and children, ages 8 and older. Tom Mulloy, Everett High School Coach, provided lessons on Wednesday nights for all those that were pre-registered.

Preschool T-Ball Program

This program is for children ages 3-5. It is a 6 week program for children who want to learn the basic skills of batting, fielding, throwing and base running. It was held on Saturday mornings beginning in April at the High School Gymnasium from 10am - 11am.

Preschool Soccer Program

Children ages 3 - 5 participated in learning basic soccer skills and playing on teams with other children. This was a Thursday night program, lasting 6 sessions, leading into a finale of games and a banquet. Children enjoyed passing, shooting, running, and most of all having fun with their friends and coaches!

Preschool Basketball Program

Hoops, Hoops, and more Hoops! Kiddos ages 3-5 met at the Sports World Gym and had plenty of fun learning defenses, shooting, passing and dribbling! This program ran for 6 weeks on Monday nights.

Imagination Station

Preschool aged children are invited to a session of fun at the Recreation Center. Each Wednesday is given a different theme and the children listen to a story matching this idea. Next they venture on over to the craft table where there is a craft set up to let their imagination take over. Each child is given a snack, drink, and a treat.

Easter Egg Hunt

Saturday, March 22, 2008. The Easter Egg Hunt is for children ages 10 and under. Children will be hunting for eggs that have been designated by color for each age group. Eggs will be hidden throughout the park on Livingston Street and stuffed with candy and prizes. The Easter Bunny will also be hopping around all day for pictures, clues, and hugs!

Dog Frisbee Contest

This fun filled outdoor event is quickly growing. In its fourth year, nearly 40 teams entered in one event or another. Families could bring their dog and enter them in the events, or just sit back and watch the show! This is really something to see! If you think your dog is pretty smart, check out some of these guys!

Children's Opportunity Fair

This fair allows parents in town to research and compare all of the programs that this community has to offer their children. This is truly quite a show! With over 45 vendors and thousands of parents, it's a sold out event! The fair was held at the Tewksbury Country Club Ball Room on a Tuesday night. Needless to say, this will be an annual event for the Recreation Department.

Hannah Montana and Radio Disney

This was a free concert/sing-a-long put on by Verizon Fios and Radio Disney. Young ladies crowded the park for this event. Free prizes were given out to all as girls shouted out the words to all of Miley Cyrus' popular songs. A pair of Hannah Montana Concert tickets was raffled off to a lucky winner too!

Basketball/Tennis Courts

The basketball and tennis courts were busy again this year with lots of activity throughout the spring, summer and fall. There were lots of pick-up basketball games.

Skate Park

The skate park is open for the season in April (weather permitting) and closes October 31. Hours of the Park are Monday through Friday 2pm – 9pm, and weekends from 10am – 9pm. A strapped helmet is required for all skaters. No bikes or scooters are allowed.

Parks Department

The Parks Department once again had a very busy year. They have re-sodded the infields on Obden and Antonelli Field. They continued to work alongside Tewksbury Lacrosse and Waverly Landscaping for the upkeep of the three new lacrosse fields. We are working in conjunction with the Tewksbury Baseball League and Tewksbury Girls Softball for a new complex in the near future.

Recreation Department Offerings

1. Showcase Cinema discount tickets (Lowell, Lawrence, and Woburn) - \$7.00
2. Lowes Cinemas discount tickets - \$8.00
3. Nashoba Valley discount tickets for skiing, snowboarding, and tubing
4. Water Country discount tickets

Summary

This year was very busy for the Parks and Recreation Departments. We look forward to continued success and expanded services in the year ahead. Remember to watch channel 10 for upcoming Recreation news or check out our website at www.tewksbury.net.

Roy Patterson
Parks and Recreation Director

Tewksbury Recycling Committee (TRC)

Environmental Day

On the 3rd Saturday in May, the last environmental recycling day was held at the DPW. Metals, car batteries, oil, hazardous waste, air conditioners, CRTs, and propane tanks were collected. Over 200 cars attend each event. Due to budget cuts, we were unable to offer another date in October.

Monthly Collections

On the third Saturday of each month, many materials are collected at the DPW. These items include: Oil, sheetrock, CRTs, and fluorescent light bulbs. The TRC would like to take a moment and thank Linda Brabant and all the wonderful volunteers from the Senior Center for their help with our monthly collections. Without them, the days wouldn't be possible.

Local Businesses

The TRC would like to acknowledge the following companies for their support in our TRC Rewards Program: Longhorn's Restaurant, Applebee's, Town Crier, El Pollo Loco, and the Teen Center. We'd also like to thank the employees of Stoneham Savings Bank, who are continuing to work with us in tracking recycling through the John Wynn Middle School. We thank everyone for his or her contributions.

Scholarship Award

A \$1,000.00 scholarship was given to a graduating senior at the Tewksbury High School in the name of the Tewksbury Recycling Committee and BFI. All Tewksbury seniors are eligible for our yearly scholarship, regardless of where you go to high school. You can find an application at our website: www.tewksbury.info/recycle. Deadline is March 31, 2008.

Recycling in Schools

The John Wynn Middle School had another successful year with our recycling program. The TRC continues to collect data with the help of the Stoneham Bank employees.

Fundraiser

The TRC held a fundraiser at Skewers on 10/10/07. The money we raised was used to provide improvements in the library's TRC information center.

Library Information Center/TRC Website

The TRC website and information center at the library has been revamped to provide updated information and improved methods of dissemination of information.

Regional Recycling Guide

A regional recycling guide was released in April of last year, via the Lowell Sun. The TRC helped provide pertinent information to this effort.

Reward Program

The TRC's Reward Program officially ended the last week of January. Our program ran from 2/07-1/08. Weekly winners were chosen randomly throughout the town. Anyone spotted with a recycling bin(s) outside their home could easily have been a winner. Nearly 300 households received a prize. Weekly prizes included: movie tickets, gift certificates to Longhorn Steak House, Applebee's, and El Pollo Loco, plus subscriptions to the Town Crier. The TRC deemed our Rewards Program highly successful.

Budgetary Allowances

The Committee purchased or created:

- (1) Donated money to the Wynn Middle School Earth Day Fair
- (2) Attendance at various workshops and seminars
- (3) Free gifts given out at Memorial Day Parade
- (4) Library Information Center Upgrade
- (5) Website upgrades
- (6) Purchased 1000 recycling stickers

Allied Waste Recycling Facility

Thanks to Allied Waste for allowing the members of the TRC to tour their facility in early October. It allowed the TRC to increase their knowledge regarding recycling.

Cub Scouts

Vice-Chairperson Cathy Peirce spoke with local cub scouts regarding recycling this past year. Thanks for inviting us.

TRC Flea Market

The TRC's Flea Market was held at the Tewksbury Commons on Sunday, October 21 from 9-3. It was a beautiful day but, unfortunately, had a small turn out. A future TRC Flea Market is tentatively set for the fall.

9th Annual Tidy-up Tewksbury Day

On Sunday, September 30th, 2007, the TRC held our annual Tidy- up Tewksbury Day. It was held at the North Street School, it ran from 9-12 AM. Over 75 people showed up to help. Students from the J.W. Wynn Middle School, very young children and adults-all turned out to make our town a cleaner place.

Newspaper Articles

The Committee periodically submits articles to the Town Crier to let the residents know what is going on concerning recycling and what is being done to promote it. We hope these articles have been informative.

State Grants

The grant we applied for and received has allowed us to hire a Recycling Enforcement Coordinator (REC). The REC's job is to help increase recycling tonnage through an education and enforcement program, ensuring that residents are separating recyclables from trash and properly placing them at curbside for collection. The REC will work with three towns: Tewksbury, Billerica, and Chelmsford.

Mercury Exchange

The mercury thermometer exchange program continued this year. Residents are able to take their mercury thermometers to the Selectmen's Office, Town Hall, Monday through Friday 8:30 a. m. to 4:30 p. m. and exchange it for a digital thermometer. For your convenience, thermostats containing mercury are also collected for proper disposal but not for exchange.

Batteries

Rechargeable batteries and button cell batteries are being collected/recycled at both town hall and the library. All other batteries can be discarded in trash. For every 1lb of button cell batteries we collect, Wheelabrator gives us \$100, up to \$500 per calendar year.

Recycling

The TRC is collecting used stamps, greeting cards, and pull-tabs from aluminum cans. They can be turned in at the TRC station at the library. These items are then donated to various groups and reused for craft projects.

Current Projects Under Construction

- (1) Improving recycling in all schools in the Tewksbury school system
- (2) TRC's Flea Market: fall date
- (3) 10th Tidy-Up Tewksbury Day: set for fall
- (4) Continual updating of both the TRC website and information center

I would like to take this opportunity to thank the members of the Recycling Committee for their dedication and hard work and the Committee would like to thank the residents of Tewksbury who take the time to recycle and urge other residents to participate in this worthwhile program.

Kristina Rogers
Chairman
Tewksbury Recycling Committee

Historical Commission

The Tewksbury Historical Commission is established by Massachusetts General Laws as accepted by Town Meeting. Its duties are directed toward the purpose of "preservation, protection, and development of the historical or archeological assets" of the Town of Tewksbury. Since the Commission's last reporting, it has been engaged in several directions toward safeguarding and promoting appreciation of Tewksbury's heritage. During the past year, the Commission fulfilled its responsibilities under the town's Demolition Delay By-Law, reviewing eight applications.

The Commission renewed a historic building marker program, which was started several years ago. The program's goal is to increase awareness of Tewksbury historic building and sites by making a standard design sign available. Signs are currently available at a cost of \$70.00. Approximately twenty signs obtained through the Historical Commission have been placed on historic buildings in Tewksbury. Inquiries about obtaining signs may be directed to the Commission Chairman or any member.

The Commission's other significant effort was directed toward obtaining funding provided by the Community Preservation Act.

The Commission was awarded a grant from this fund which will be applied to a professional survey of architectural and historic resources in the town. The survey is expected to produce significant information and discoveries, and is an important gateway for future grants and other funding. Sending out Requests for Proposals to respondents is the next step. The Commission coordinates with the Tewksbury Historical Society, a non-profit corporation which has grown to more than fifty members, and sponsors speaking and educational programs throughout the year. The Society organizes Charter Day Activities every December 27th. It is also making progress in assembling and cataloguing photographs, documents and other historical artifacts with a Tewksbury connection. Anyone wishing to donate or display these kinds of articles or who is interested in joining or learning about its events schedule can visit its web site at www.tewksburyhistoricalsociety.org or call Sandra Mouser at 978 851 4966, Beverly Bennett at 978 851 6628, or Dave Marcus at 978 388 7262. The Historical Commission would also appreciate being contacted about preservation issues including any Historical or Archeological asset which may be threatened or unknown to us. The Commission can be reached by calling Chairman James J. Gaffney III at 978 640 0200 or contacting one of the other members.

Looking for a few good ----- Preservationists? The Historical Commission, as of this writing, has a vacancy. Other vacancies occur from time to time. The Commission urges citizens willing to spend some time on local history and preservation to contact the Board of Selectmen.

Respectfully Submitted,
THE TEWKSBURY HISTORICAL COMMISSION

James J. Gaffney, III, Chairman
Beverly Bennett, Vice Chairwoman
Eileen McDonagh, Secretary

Warren Carey, Town Historian
Keith Rauseo
Thomas Churchill

Lowell Regional Transit Authority

SERVICES TO THE TOWN OF TEWKSBURY

The LRTA services eleven communities providing fixed route bus service for nearly 1.5 million passengers annually in six cities and towns and serves over 100,000 Elderly and disabled citizens through Councils on Aging and the LRTA Road Runner Program.

The service operates continually between the hours of 6 a.m. and 6 p.m.

The LRTA serve an area population of 300,000 people. Its operating budget is \$5.2 million annually employing over 200 people through its private transportation contractors who provide a substantial positive economic impact on our region.

The Town of Tewksbury receives the following services through its participation in the Lowell Regional Transit Authority:

Fixed Route Bus Service: The LRTA provides over 46,471 passenger trips to the Town of Tewksbury annually. The service operates Monday through Friday from 6:30 a.m. -5:15 p.m. (8 round trips) with no Saturday service. As part of its total fixed route operation to five communities the LRTA provides vehicles, maintenance, drivers, insurance, administration and State and Federal capital and operating assistance for this service.

Road Runner Service: Beginning January 1, 2007, the LRTA provides nearly 8,071 Passenger trips through the Road Runner program to elderly and disabled residents. Road Runner Service is available in Tewksbury, Monday – Saturday 8:00 a.m.-4:00 pm.

Sincerely, Yours
Charles Coldwell

SAFETY

Fire Department

Police Department

Fire Department

The Tewksbury Fire Department has received numerous grants in the past year. The Fire Department was awarded a grant from the Department of Homeland Security Assistance to Firefighters Grant Program. The grant provided the fire department with \$58,000 to purchase a trailer for responses to confine space and trench rescue emergencies. All Tewksbury firefighters have been trained to trench rescue awareness level and 22 have been trained to trench rescue technician level.

We also received a grant from the Office of Public Safety for \$7,800. The Fire Department purchased tools for the rescue truck and trench rescue equipment for the trailer.

The Tewksbury Fire Department received a grant from the Massachusetts Insurance Institute Association for over head garage door safety. This award will be used to install electronic safety system at the center and north stations to prevent the accidental closing of the apparatus doors.

The Town's Microwave System began to go into operation in the fall. The Microwave System consists of 23 municipal sites of which five being primary sites or base stations sites. Municipal building sites would report to one of the primary sites in a point to point system. Three of the primary sites consist of the Town's above ground water tank on Astle Street, communication tower at the Police Station, and the 140 foot Sprint Tower at the South Fire Station. The fourth primary site was acquired through an agreement between the Town and the State of Massachusetts; the Town installed a microwave dish on top of a water tank at the Tewksbury State Hospital. This collaboration between the Town and the State will assist the Police and Fire Departments in protecting the lives and property of the Town and the Tewksbury State Hospital.

The fifth site, which is the back bone of the system, required the Town to construct a 120 foot tower on Ames Hill in Tewksbury. Great care was given in choosing the site to have the least impact on residents in the area as possible. Planning Board meetings and balloon tests marking the location and height were conducted to provide residents the opportunity to be involved in the process. The Town gained an added benefit of a 500 foot road that was constructed to access this remote area for the tower. The road will provide the town the access needed to refurbish two 500,000 gallon underground water storage tanks in the future.

Tewksbury Firefighters participated in many fire prevention activities during Fire Prevention Week in October. Firefighters visited the elementary schools and instructed the children in fire safety. Also, during this week, the Fire Department had an Open House attended by many residents. The District 6 Fire Safety House was available for children to participate in fire education activities. The children learned fire safety education under the direction of Public Education Officer Rick Hamm and the many Tewksbury Firefighters who participated in this program.

We are progressing on converting our wired Municipal Fire Alarm System to a wireless radio box system. Town buildings have converted to the new system. New occupancies in the town are purchasing radio boxes to join the municipal system. It will take another year to completely convert current users of the wired municipal system over to the radio box system.

The department is progressing with its Pre Fire Plan Program. The fire department is working with its new Police/Fire Software Program (Information Management Company) that will enhance our capabilities in transferring vital information to mobile computers on our apparatus. These computers are specially made to endure more demanding conditions. We will use these computers to store pre-fire plan information pertaining to commercial, municipal and high occupancy buildings and residential special situations such as handicapped residents and certain medical conditions. Also, we will have access to hazardous material information which will be critical in an emergency. Additionally, these computers will enable firefighters to have quick access to hydrant lists on route to a fire emergency.

The Tewksbury Fire Department continues to promote the purchase of hydrant markers for its Adopt a Hydrant Program. Information may be obtained at Tewksbury Fire Stations or the Tewksbury Fire Department web site (www.tewksbury.info and then select town departments).

The Tewksbury Firefighters, Local 1647, continues to sponsor a File of Life Program. This program will provide Tewksbury residents who have significant medical history to compile this information on paper work to be stored in a magnetized envelope that can be kept on a refrigerator and accessed in an emergency. Details will be provided at the fire stations or call 978 640 4410.

Respectfully submitted,
 Richard Mackey
 Fire Chief

FIRE DEPARTMENT ROSTER-2007

FIRE CHIEF:	*Richard Mackey	1979		*Oscar Forero	1985
DEPUTY CHIEF:	*James Ryan	1975		*Joseph C. Fortunato	2001
				*John Fowler	2004
				*James A. Giasullo	1988
CAPTAINS:	*Michael Callahan	1989		*Joseph Gillis	1997
	*Michael Hazel	1988		*William Gosse	1998
	*Michael Sitar Jr.	1982		*Russell Gourley	1971
	*Albert Vasas	1989		*Richard Hamm	1987
				*Timothy Holden	1994
LIEUTENANTS:				*Brian Hurley	1989
	*William Brothers	1997		*David Karlberg	2001
	*James Bruce	1995		*Joseph Kearns	1995
	*Robert Calistro	1988		*Dale Lawrie	2000
	*Jeffrey Giasullo	1995		*David Levy Jr.	1997
	*Donald Greer	1986		Robert Little	1984
	*Paul Guttadauro	1994		*Christina Merrill	2003
	*Brian Hurley	1989		*Michael Merrill	2004
	*Scott Keddie	1987		*Thomas Murphy	2004
	*Gary Kerr	1988		*Stephen Powers	1982
	*Russell McGlaulin	1989		*Alan Rosemond	1989
	*Timothy Niven	1985		*Kenneth Sandberg	2003
	*Jon Viscione	1985		*Daniel Sawicki	2004
FIREFIGHTERS				*Daniel J. Sitar	1987
:				*Daniel Small	1988
	*Scott Austin	2003		*Steven Spencer	2002
	*Patrick Brothers	1995		*Vance Vonkahle	1987
	*William Brothers	1997		*Daniel Yost	2004
	*David Carney	1995			
	*Joseph Dogherty	1986	*EMT		
	*Patrick Doherty	1997	SECRETARY:	Susan Perry	2002
	*Todd Elliott	2006			

Incident Analysis/Permits and Inspections

Incident Analysis	2,007
Ambulance Calls	2,656
Fire	146
Rescue/Assist Ambulance	1,955
Hazardous Condition	161
Service Calls	773
Good Intent Calls	65
False Alarm	432
Other Type of Incident	136
Total Incident Calls	6,324

Permits/Inspections	1,991
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	INCIDENT TOTAL
1980	2,161
1990	3,160
2007	6,324

Police Department

The Tewksbury Police Department is committed to providing needed services to the community through the judicious use of our resources. The Uniformed Patrol Division responds to emergency calls for service and provides patrol and security for the community through its visible presence in the community. Troubled areas have been targeted for directed patrols and an increased presence of uniform personnel. The safety officer has targeted several areas with a high number of motor vehicle accidents for radar and traffic enforcement activities throughout the town. The Detective Bureau has committed a great deal of its time to cyber crimes and internet scams which have increased significantly with the advancement of technology.

The Tewksbury Police Department is once again going through a major change in personnel with several officers retiring during the last year. Over the next eighteen months several more Superior Officers are scheduled to retire and will be very much missed including the Administrative Deputy Police Chief (William Layne). The Department will spend a great deal of resources developing and training new officers and key management personnel.

While drugs and drug associated crimes continue to present a problem, the Tewksbury Police uniformed patrol division and the Detective Bureau are committed to the war on drugs and have been very successful in making drug arrest and prosecuting them through the court system. Residents are urged to use the confidential Drug Tip Hot Line (978-851-0175) to report suspicious drug or drug related activity. All reports are confidential and callers can remain anonymous if they so wish. We urge resident to report all suspicious activity in their neighborhoods and need your help with our war on drugs.

Road construction and sewer projects will continue cause traffic delays throughout the town and residents should check the towns various web sites and cable television (Channel 10) for updates on specific construction sites or areas. The Police Department will continue to alert residents of major construction delays in their area by the use of he Reverse 911 phone alert system and residents should be aware of the recorded messages that are being sent out.

The Tewksbury Citizens Police Academy and R.A.D programs had another successful year and residents should check our web site @ Tewksburypd.org for updates on new classes and new programs.

Police Department Roster

Chief of Police:	Alfred P. Donovan	1984		Scott Gaynor	1995
				Timothy Kelly	1995
Deputy Chief of Police:	William Layne	1980		Robert Fields	1996
				James Williams	1996
Deputy Chief of Police:	Timothy Sheehan	1987		Thomas Casey	1999
				Steven Torres	2000
Lieutenants:	Dennis Peterson	1975			
	George Hazel	1979	Chief of Detectives:	Lieutenant John Voto	1996
	James McKenna	1980			
	Robert Budryk	1989	Detectives:	Officer Patrick Harrington	2003
	John Voto	1996		Officer David Godin	2004
	Robert Stephens	1996		Officer Brian O'Neill	2005
	Ryan Columbus	2000		Officer Brian Farnum	2004
				Officer Douglas Pratt	2004
Sergeants:	John Powers	1981			
	Robert Westaway	1981	Detective Sergeant:	Sergeant Thomas Casey	1999
	John Barry	1984			
	Mark Perry	1988	Detective/Juvenile Office:	Officer Michael Sheehan	1988
	Chris Coviello	1989			

Crimes listed for 2007

Forcible Rape	5
Robbery	14
Assault Aggravated	42
Assault Simple	106
Assault Intimidation	49
Burglary/Breaking and Entering	97
Shoplifting	80
Theft from building	56
Theft from m/v	106
Theft of m/v parts	1
Thefts all others	173
Theft of motor vehicle	33
Counterfeiting/Forgery	46
False Pretense/Swindle/Confidence Game	31
Credit Card/Automatic Teller Fraud	20
Embezzlement	4
Destruction/Damage/Vandalism of Property	208
Drug/Narcotic Violations	140
Disorderly Conduct	25
Driving under the influence	31
Drunkenness	71
Family Offenses, Nonviolent	16
Trespass of Real Property	12
Liquor Law Violations	29
Statutory Rape	12
All other offenses	189
Bad Checks	10
Arrests	522
Motor Vehicle Citations	1278
Motor Vehicle Accidents	974
Motor Vehicle Stops	2915
Alarms	1199
Police Reports	1753
Building checks	5904

EDUCATION

*School Committee
Scholarship Awards

Enrollment by Schools*

*Superintendent of Schools
Scholarship & Education Fund
Committees
School Roster*

*Student Services
General Information

Shawsheen Valley Regional
Vocational / Technical School
District*

School Committee

INTRODUCTION

On September 14, 2007, the Town of Tewksbury lost one of its finest citizens when former Superintendent of Schools John W. Wynn passed away. Mr. Wynn was the Superintendent of Schools from 1965 to 1991. The School Committee has formally dedicated the entire 2007-2008 school year to Mr. Wynn’s memory. His contributions to the Town were many and varied, and he will be missed.

The Committee was proud to recognize Mr. Robert Aylward’s long and valued service to the Tewksbury Public Schools by naming a Tewksbury Memorial High School Annual Athletic Leadership award and the entrance way to Doucette Field in his honor. The Committee respectfully acknowledges the decades of distinguished service provided to the district by Dr. Michele DeAngelis, Director of Special Education, and Mr. Thomas Lovett, Director of Data Processing, who retired in 2007. The Committee thanks them and all other staff members who retired in 2007 for the contributions of their careers, and we wish them a happy and healthy retirement.

ANNUAL TOWN ELECTION AND COMMITTEE ORGANIZATION

In the Town Election in April 2007, Mr. Dennis Peterson was re-elected to his third term on the Committee, and Mr. Keith Rauseo was re-elected to his second. At the Committee’s April 2007 Organizational Meeting, the members selected Mr. Rauseo as Chairman, Atty. Scott Consaul as Vice-Chairman, and Mr. Michael Sitar III as Clerk. Mr. Joseph Russell is the final member of the Committee.

ANNUAL BUDGET PROCESS

Early in the year, the Committee and School Administration worked diligently with the Town Manager, Board of Selectmen, and Finance Committee, within the Townwide Budget Subcommittee process, to arrive at a recommended FY08 budget figure for Town Meeting’s consideration. At the Annual Town Meeting in June 2007, subject to legislative approval of the teacher salary deferral bill, the voters approved a School Department budget of \$32,725,750, of which the Committee voted to allocate \$23,966,467 to Salaries and \$8,759,283 to Operating. This was an increase of \$1,544,529, or 5%, over the FY07 budget. Approximately \$1,168,000 of that increase was required to fund increases in mandated out-of-district special education tuition. The approved budget figure required the Committee to cut approximately \$1,754,000 from its submitted budget request, or to find additional revenue sources to offset part of that amount.

The Committee garnered \$168,000 of additional revenue through the following actions:

Increase High School Athletic fee to \$100 per sport with no student cap	\$40,000
Add a second tuition-based full-day Kindergarten class at the Dewing School	\$60,000
Foundation Reserve Grant from the state	\$68,000
Total	\$168,000

The Committee continued to resist instituting a transportation fee, so that children can safely travel to and from school without out-of-pocket expense.

The Committee cut \$1,115,241 from its salary budget request as follows:

Administrative restructuring	\$75,000
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Food Service restructuring (including an increase in meal prices)	\$200,000
Five proposed teaching positions	\$260,000
Eight and one half existing teaching positions (realized through attrition and retirement)	\$361,500
One custodial position and reduced custodial overtime	\$60,000
One secretarial position	\$28,447
One proposed computer technology support position	\$40,000
Seven part-time library aide positions	\$63,000
Five part-time stipended positions	\$15,294
Mentor Program reduction	\$12,000
Total	\$1,115,241

The Committee cut \$470,759 from its operating budget request as follows:

Repair and maintenance items	\$133,476
Supplies at all schools	\$142,700
Forego purchase of computers, software, and other hardware	\$99,143
Reduce Library Books Expense at High School	\$25,000
Reduce Testing Expenses at Wynn and Ryan Schools	\$14,000
Replacement of second Media class by a Visual Art class at the High School	\$10,200
Negotiated savings in Science curriculum pilot materials	\$17,700
Elimination of planned Phonics program with existing materials	\$11,800
Reduction of one mid-day Kindergarten bus route due to full/extended day increase	\$4,400
Miscellaneous cuts realized within normal operations	\$12,340
Total	\$470,759

Thankfully, the district was able to reinstate some of the lost teaching positions through savings garnered by hiring new teachers at lower salaries than teachers who had left the district. At the start of the 2007-2008 School Year, the district saw a net loss of three and one-half teaching positions from the prior year.

The town will enter the FY09 budget cycle with a multi-million dollar structural deficit, and without available funding through one-time revenues that have existed for the past few years. Difficult decisions will again be necessary within the budget process for all departments. The School Committee appreciates the support of the many residents and officials who work for improved educational funding. The Committee will continue to work with town officials and residents to come to agreement on equitable budgets that preserve services across the town and address the School Department's particular problems of high class sizes, below-average per-pupil spending, and increased special education funding requirements. The Committee worked very hard this year to communicate with, provide information to, and solicit input from the public about the budget. The Committee welcomes the public's ideas and hopes for productive and open dialogue about important issues.

CONTRACT NEGOTIATIONS

The Committee entered into new agreements with all School Department bargaining units in 2007, and all Committee members served on negotiating teams during this time. The Committee believes it completed negotiations in a manner that recognizes Tewksbury's economic realities and is equitable to students, employees, and taxpayers. Food Service workers and Custodial/Maintenance personnel have contracts through the 2007-2008 School Year. School Administrators, Secretaries, Nurses, and Educational Support personnel have contracts through the 2008-2009 School Year. The Tewksbury Teachers Association and school Library Aides have contracts through the 2009-2010 School Year, and the salary schedule for non-union personnel has also been set for that period of time.

The above contracts call for the following salary schedule increases:

	06/30/2007	07/01/2007	07/01/2008	01/01/2009	07/01/2009	01/01/2010
Teachers	1.00%	2.25%	2.25%	2.00%	2.00%	2.00%
Library Aides	1.00%	2.25%	2.25%	2.00%	2.00%	2.00%
Non-Union	1.00%	2.25%	2.25%	2.00%	2.00%	2.00%
Administrators	1.00%	2.25%	2.25%	2.00%		
Secretaries	1.00%	2.25%	2.25%	2.00%		
Nurses	1.00%	2.25%	2.25%	2.00%		
Educational Support	1.00%	2.25%	2.25%	2.00%		
Food Service	1.00%	2.25%				
Custodial/Maintenance	1.00%	2.25%				

The Committee also entered into an agreement to extend the contract of Dr. Christine McGrath as Superintendent of Schools through the 2009-2010 School Year. The contract called for the following increases:

July 1, 2007	Increase annual base salary to \$165,000 & annual longevity to \$16,000
July 1, 2008	2.25%
January 1, 2009	2.00%
July 1, 2009	2.00%
January 1, 2010	2.00%

The Committee conducted a formal performance evaluation of Dr. McGrath in the spring of 2007, and considered her performance to be outstanding. The Committee looks forward to her continued leadership.

OTHER ACTIVITIES

Mr. Russell continued to represent the Committee on the Long-Term School Space Subcommittee. The valuable work of that Subcommittee was recognized by the Massachusetts School Building Authority, which, after its site visits in Tewksbury during the summer of 2007, included Tewksbury Memorial High School on a list of 83 school projects (out of 424 submissions) that will advance to the next stage of the funding process. The Committee looks forward to continued progress in that process.

Mr. Russell and Atty. Consaul serve as the Committee's representatives to the Townwide Budget Subcommittee, which meets throughout the year to reach agreements on how to address budget issues across all town departments.

Atty. Consaul and Mr. Sitar continue to serve on the Special Education Subcommittee, and have met regularly with members of the Administration and Special Education Parent Advisory Council to discuss and work through issues in this very important area.

Mr. Rauseo served as the Committee's representative on the team negotiating with the developers of the proposed Ames Lodge apartment complex. The negotiation sessions concluded in May 2007 and the team presented its recommendations to the Zoning Board of Appeals for its use in considering the developers' Comprehensive Permit Application. The ZBA approved the Comprehensive Permit, but an abutter appealed that decision and at year-end the case was awaiting a court decision or settlement.

In April 2007, the Committee, in conjunction with the Massachusetts Association of School Committees (MASC), hosted a forum with other School Committee members to discuss collective concerns (especially with budgets), ideas for remedies, and legislative advocacy. Approximately 35 people attended, representing many different types of communities, and the discussion was quite valuable.

In May 2007, Mr. Rauseo and Mr. Quinn began serving on the Town's Budget Planning Task Force, a group created by the Board of Selectmen to develop a financial plan for the town for FY2009-FY2011 and to investigate ways to address the Town's structural deficit. The Task Force met throughout the remainder of 2007 and will deliver its report and recommendations to the Board of Selectmen in January 2008.

In August 2007, the Committee created a Budget Review Subcommittee, on which Mr. Rauseo and Atty. Consaul served with Dr. McGrath and Mr. Quinn. The Subcommittee's goal was to revamp the format of the School Department's budget request to make it:

- Shorter and more understandable to the public,
- Less troublesome for the Committee to work with during the budget process,
- Easier to tie actual spending to during and after the year, and,
- More geared to a zero-based budget model,
- While keeping it sufficiently flexible for the management of day-to-day operations.

Mr. Quinn brought forward a solution that the Subcommittee approved and presented to the full Committee in December. The Committee approved the new format and Mr. Quinn will use it for the Department's FY09 budget request in January 2008.

In October 2007, the Committee created an Athletic Handbook Subcommittee, on which Mr. Russell and Mr. Sitar serve with Athletic Director Brian Hickey. The Subcommittee's goal is to prepare an Athletic Handbook for Tewksbury Memorial High School that will include a statement of philosophy, a code of conduct, eligibility standards for participation and captancy, an explanation of the athletic fee structure, expectations of coaches, and descriptions of programs. The Subcommittee has met several times in 2007 and expects to present its report to the full Committee in 2008.

Committee members served on the following screening committees to fill administrative positions:

Mr. Russell – Principal, Tewksbury Memorial High School

Mr. Sitar – Assistant Principal (2 positions), Tewksbury Memorial High School

Mr. Peterson – Athletic Director, Tewksbury Memorial High School

The Committee adopted policy and procedure changes in 2007. In January, it approved a Plan for Dismissing Students Following an Off-Site Evacuation as submitted by the District Security Team. In February, the Committee amended the Wellness and Food

Allergy policies to provide more flexibility for students to have grade-level and school-wide celebrations that include food. This and all other policies are available on the School Department web site, <http://www.tewksbury.k12.ma.us>.

The Committee reviewed and approved the new five-year strategic plan for the district that went into effect on July 1, 2007. It also approved a new Electronic Technology Plan and Professional Development Plan submitted by Assistant Superintendent Loreen Bradley. It met with the School Improvement Councils of all seven schools and approved the School Improvement Plans submitted by those councils. It also approved a new Kindergarten Progress Report format. All of these plans have the total support and commitment of the Committee.

The Committee also approved reorganizations of both the Special Education Office and the Business Office in order to save approximately \$75,000 in administrative salary expense in FY2008. The Committee applauds the efforts of all involved in making this happen.

SUMMARY

The Committee thanks our state legislative delegation, Rep. Barry Finegold, Rep. James Miceli, and Sen. Susan Tucker, for their assistance in obtaining the original passage and the override of the governor's veto of the teacher salary deferral bill, in garnering state aid for Tewksbury, their support of education in general, and their attendance at many different school and community events throughout the year.

The Committee thanks Town Manager David Cressman, Finance Director Donna Walsh, the Board of Selectmen, and the Finance Committee for their assistance during the year. Though the budget process was difficult in 2007, the School Committee restated its support for the Townwide Budget Subcommittee process and hopes our relationship with other town departments will continue to thrive in the future.

The Committee thanks the administration and staff of the Tewksbury Public Schools, who have again worked under huge budgetary limitations to provide the best education possible for our students and to meet the goals of the district.

The Committee thanks everyone who gives his or her time and effort to improve our school system. This includes, among others, volunteers in classrooms, on playgrounds, or at events; Parent Advisory Council and School Council members; and students who represent Tewksbury on athletic teams, student groups, and community organizations. They have continued to prove, day in and day out, that "Tewksbury Leads."

The Committee thanks the many individuals, organizations, and corporations who presented gifts to the School Department this year. In 2007, the Department received large donations of cash and computer equipment from Raytheon, Comcast, Heider Construction, and the Ninety-Nine Restaurant. In tough financial times, these and the many other donations of equipment, furniture, and supplies we have received have provided a great benefit to our students and staff.

Personally, I must thank Superintendent Christine McGrath, Assistant Superintendent Loreen Bradley, Business Manager Jack Quinn, and Executive Assistant to the Superintendent Mary Maguire for their assistance and support in my duties as Chairman of the Committee. They and the rest of the administration and staff make again made serving in this role a true pleasure.

I also thank my fellow Committee members for their work throughout the year on the Committee, various subcommittees, and other activities to which they give their time. This Committee continues to show a unified desire to do what is best for Tewksbury's students, both as School Committee members and as citizens. We are glad to be able to discuss the issues and come to decisions in a professional and respectful manner, even when we are not unanimous. I enjoy serving with all of them.

Finally, I thank the impressive and outstanding students of Tewksbury, whom it is a pleasure to serve. It continues to be my great honor to act as Chairman of the School Committee and to submit this report on its behalf.

Respectfully submitted,

Keith E. Rauseo

Chairman, Tewksbury School Committee

Superintendent of Schools

Introduction

Two major initiatives framed the work of our school district in 2007. The first initiative was the completion and the adoption of a new five-year strategic plan. The plan represents the fourth five-year plan for our school district. The goals of this plan went into effect on July 1, 2007. These goals are aligned with the 2007-2008 professional goals for the superintendent and all members of the school leadership team. Reports outlining the progress of the district in meeting these goals will be presented to the Tewksbury School Committee at the Mid-Year and the Year-End Joint Retreats.

The second initiative was the time, effort and energy leading to the adoption of the 2007-2008 school department budget. This budget was approved on June 28, 2007 at the continuation of the May 2007 Annual Town Meeting. The budget process included many meetings of the Town Wide Budget Sub-committee and numerous sessions with the School Committee with many of these sessions including the opportunity for public input.

Personnel

We celebrated the retirement of members of the administration, faculty and staff following long and distinguished careers in education. We thank these men and women for their service to the Tewksbury Public Schools. We wish them a long, happy and healthy retirement.

Administration

Dr. Gerald B. Ferris retired as Principal of Tewksbury Memorial High School following five years of service in Tewksbury and many years of service in Maine and on the South Shore of Massachusetts. Ms. Patricia Lally, Assistant Principal succeeded Dr. Ferris as Principal. Mrs. M. Eileen Osborne, Mathematics Department Head was appointed to succeed Ms. Lally as Assistant Principal.

Mr. Robert Aylward, Assistant Principal of Tewksbury Memorial High School and Athletic Director retired after 27 years of dedicated service to the district. The School Committee named the roadway, leading to the entrance to Doucette Field, Coach Bob Aylward Way. The Committee also named the Tewksbury Memorial High School Male and Female Athletic Leadership Awards in recognition of his service. Mr. Kevin McIntyre, Associate Principal and Dean of Students at Notre Dame Academy succeeded Mr. Aylward as Assistant Principal. Mr. Brian Hickey, a highly successful Guidance Counselor and Coach succeeded Mr. Aylward as Athletic Director.

Dr. Michele F. DeAngelis retired after 39 years of service as Director of Student Services/Administrator of Special Education and Director of Reading. Dr. DeAngelis also served as the Director of Guidance, Title I and English as a Second Language. Mrs. Jan Fuller was appointed as Special Needs Coordinator. She will fulfill the role of Special Education Administrator.

Mr. Thomas Lovett retired after 40 years of dedicated service as Director of Data Processing. Mr. David Libby, Director of Transportation and Facilities will assume the majority of Mr. Lovett's duties.

Faculty

Linda Hair-Sullivan, Guidance Counselor and Advisor to the National Honor Society at Tewksbury Memorial High School retired after 34 years of service.

Jane Kelley, Second Grade Teacher at the Dewing School and (Computer and Science Aide) retired after 32 years of service.

Susan Lachance, Reading Specialist and coordinator of the annual school science fair retired after 20 years of service.

Donna LeCam and Claire Reed retired after 34 and 37 years of service. For the past 16 years, they served as the highly effective grade one Special Needs Inclusion Team. Mrs. LeCam was also the Head Teacher for the School.

Mary Ann Storms retired as Special Education Early Childhood Specialist after 10 years of service.

Secretarial Support Staff

Jeanne Aylward, Middle School Secretary retired after 25 years of service to the Middle School and many other schools across the district.

Diane Paglia retired as Special Education Secretary after 9 years of service.

Custodial Support Staff

We lost the service of two valued members of our custodial team.

Richard Lefebvre retired as the Head Custodian at Tewksbury Memorial High School following a brief but very distinguished career.

Nancy Teas retired as Matron and Custodian in our school system with service at the Ryan, Wynn and Dewing Schools after 10 years of service.

Food Service

Rosemary Indelicato, Head Cook at Tewksbury Memorial High School retired after 13 years of service.

Barbara Stevens, Head Cook at the North Street School, retired after 41 years of service.

School Department Budget

We continue to realize the effects of the current financial situation. The adoption of the school department budget of \$32,725,750 resulted in the elimination of certain positions. Our teaching ranks were reduced by 3.5 positions. Some specific reductions in staff included three positions at the Middle School and two elementary reading specialists. Some of these personnel were re-assigned to the high school to address the areas of greatest need. We restructured the Library/Media Program throughout the district with the reduction of 7 library aide positions and significantly reduced the number of full time employees in our Food Service Department.

We reorganized our special education administrative structure and our Data Processing/ Business Offices. This reorganization resulted in a cost saving, as we did not replace the position of Early Childhood Specialist or Director of Data Processing. Their duties have been assumed by other members of our administrative team. We have also economized by eliminating the distribution of the monthly school system-wide calendar in hard copy and displaying the calendar on our web page. We also discontinued the annual Children's Opportunity Fair and the Realtors Breakfast to economize on the use of paper and in recognition of the fact that administrative time must be devoted to the increasing number of State mandated tasks.

The school administration and the Town Manager worked closely with the Town appointed Blue Ribbon Committee. This five member Committee concluded their work in March 2007 and presented their report before a joint meeting of the School Committee, Board of Selectmen and Finance Committee. Their report confirmed that the Town and School Departments are financially well managed but the current funding level is inadequate to meet the many needs of both the School and the Town Departments.

Despite the reduction in force and the restructuring, we had only three members of our staff who were unemployed. I would like to acknowledge the effort of the School Committee, Town Wide Budget Sub-committee, and the Tewksbury Teachers Association for their collective effort to insure that most members of the staff who were initially laid-off were re-hired for the 2007-2008 school year.

Strategic Planning

On July 1, 2007, we launched the new five-year plan for the school district. The data for this plan was collected through multiple focus groups. These groups represented the School Committee, faculty, staff, administration, students, parents, school council members, Town Department Heads, senior citizens, bus drivers, and a group from Raytheon Corporation.

The new plan included a revised mission statement, core values and new five-year goals. The mission statement includes a reference to preparing students for a global society. The core values continue to include a commitment to providing a comprehensive instructional program and a safe school environment. The new core values include an emphasis on community service and social responsibility. The goals of the new plan are organized around four major areas: *curriculum and instruction, program improvement and accountability, school resources and social responsibility.*

Curriculum and Instruction

Some of the major initiatives in this area include the implementation of a new reading series in Kindergarten through grade two and the piloting of a new science series at the middle school level. We have established data teams at each school as well as an administrative "critical friends" data team. These teams will work on the systematic analysis of student assessment data and the use of this analysis to improve instruction. We will also continue our effort to implement the Response to Intervention (RTI) Program. The RTI Program is a preventative approach to assist students who struggle academically. We will also strengthen our efforts to expand the integration of technology within the instructional program through the increased use of interactive white boards.

Program Improvement and Accountability

The goals in this area of the new plan are dedicated to providing a comprehensive professional development program, the increased use of formative assessment, and the adjustment in the daily student schedule to increase instructional time in areas of identified weakness. The school department is working hard to adopt the practices of a Professional Learning Community. These practices include a shared mission statement, core values and a well-articulated strategic plan. These practices also include the effective use of student assessment data to improve instructional practice. The two-day administrative retreat held on August 16-17, 2007 provided training for the administrative team and key staff members on the principles of developing professional learning communities. This training will continue throughout the 2007-2008 school year.

School Resources

Goals in this area are earmarked at securing funds through traditional and non-traditional sources. We are once again most grateful to the many people who worked tirelessly to secure the School Department Budget for the current school year. We applied for and received funds through the Foundation Reserve Grant Program and we applied for funds through a new Gifted and Talented Planning Grant. We have been the beneficiaries of many donations in the area of computer technology from Raytheon and Comcast. Funding for our Robotics Program is underwritten by grants from Raytheon and Mercury Corporations. We recently rebuilt and painted the visitor stands at Doucette Field through the generosity of the Carpentry Shop at Shawsheen

Vocational Technical School, the painting services of the community work release program from the Billerica House of Correction, and the donation of the paint from California Paints. We are most grateful for the generosity of these partners.

Social Responsibility

The fourth area includes three components. The first includes the development of programs that recognize student accomplishments. The convening of the second Open Space Forum on November 17, 2007 at Tewksbury Memorial High School is a prime example of this effort. The second component includes school safety. This goal will be addressed through the work of the District Security Team. The Team conducted two simulation drills and multiple student meetings in the fall to underscore the importance of school safety. The third component includes open lines of communication. We have convened multiple focus groups to gather input on ways to improve communication. We scheduled a training session of the Parent Advisory Councils to enhance their use of the school department website, and we are currently field-testing a notification system to inform our staff and our families about school cancellations and critical incidents.

The launching of a new strategic plan is always very exciting. This plan will enable us to be focused in our work and prudent in the expenditure of funds. We look forward to reporting our progress in meeting the 2007-2008 goals through the publication of the Mid-year Report in February 2008 and the Year-end Report in June 2008.

High School Accreditation

Tewksbury Memorial High School continues to enjoy full accreditation through the New England Association of Schools and Colleges. The high school filed the required two-year progress report in October 2007. This report detailed the progress of the High School in meeting the recommendations of the Visiting Team from October 2005. The two-year report emphasized the efforts of the school to increase technology, update instructional materials, secure necessary personnel, and address the issues concerning the facility. The work of the Long Range School Space Study Committee was emphasized throughout this report. The school district will ultimately have to address the re-instatement of a full time Librarian, counseling services and the modernization of the science labs and the over all facility to continue to enjoy full accreditation.

High School Facility

The School Department continued to work closely with the Massachusetts School Building Authority. This Authority is responsible for all State funding for new school construction projects as well as renovations to existing facilities. The Chair and Vice Chairman of the School Committee and the Superintendent met with members of the Authority in January 2007 to assess the status of the Statement of Interest Form filed with the Authority in August 2006. This Statement concerns the construction of a new high school on the current school site.

A team from the Authority visited the High School on June 14, 2007. The purpose of the visit was to evaluate the over crowding at the School. A second team visited the School in August 2007 to conduct a cursory review of the High School facility. Two teams of architects and engineers visited all of our schools during the week of September 4, 2007. In September Tewksbury was one of three districts selected to field test the Authority's newly developed student data collection process. The results of the field test were presented to the Authority on October 15, 2007. On November 29th we learned that Tewksbury Memorial High School was included on the list of 83 schools selected by the Authority to advance to the next stage of the funding process. The next phase for Tewksbury include conducting an in depth feasibility study. We look forward to working with the Long Range School Space Study Committee and the Authority.

Educational Quality Audit

We received the report from the Audit that was conducted in December 2006. We were rated across seven major categories. The district was rated as strong in the categories of Leadership, Governance and Communication, Human Resource Management and Professional Development, Access, Participation and Academic Support and Financial and Asset Management. The district was rated as improvable in Curriculum and Instruction and Student Assessment. The audit team did not find any significant deficiencies. The majority of the recommendations concerned the use of student data and the inadequacy of funding for personnel and new instructional materials. We have addressed the data management issue through our new strategic plan. We hope to address the funding issues through the work of the Financial Planning Task Force. The report was approved by the Educational Management Audit Council and the Board of Education in November 2007.

Student Success

Tewksbury Public School students distinguished themselves throughout 2007. We boasted six students as commended on the National Merit Scholarship Program. The drama club performed two highly successful plays *We Will Rock You* and *Clue*. Our Robotics Club enjoyed success by capturing the title at the November 2007 River Rage Competition. The Tewksbury Memorial High School Marching Band consistently took home honors for their performance during the percussion and winter guard competitions as well as the fall marching band contests. We were well-represented by our athletic teams with men's and women's track teams across all three seasons, wrestling, women's basketball, ice hockey, softball, baseball and field hockey qualifying for post season play. The Redmen football team recaptured the Tewksbury Wilmington trophy with their first Thanksgiving Day

victory in five years. The student artists and musicians put on a fantastic spring art show and concert any many holiday musical performances. We are very proud of all of our students and pleased to share some of their accomplishments.

Summary

The Tewksbury Public Schools continue to rely upon and appreciate the support of many people. First and foremost is the Tewksbury School Committee. They have worked tirelessly to identify budget priorities, conduct public hearings on the budget, and minimize the levying of fees on Tewksbury Public School families. The administration appreciates their time and effort during our joint Mid-year and Year-end Retreats. It is rare for a school administration to have the opportunity for high quality dialogue with their School Committee. The Educational Audit Team recognized the strong leadership and governance by the Committee during their recent report.

Our school system continues to benefit from the expertise and dedication of the central office administrative team and the support staff. They serve the members of the Tewksbury Public School community and the general public with a welcoming and professional attitude. The efforts of the central office are further enhanced by work of the administrative leadership team. Both veteran and new administrators have come together to lead the schools and their respective departments in a manner that helps us to extend each budget dollar on behalf of our students. I would like to thank them for all that they do for the faculty and staff throughout the school district.

The strength of our home school partnership continues to benefit our school district. Teachers and staff work hard each day to challenge and prepare our students for the future. These efforts are maximized by the support that we enjoy from parents and guardians. They support us as members of the school parent advisory councils, school councils, and through the volunteer work that they perform in our schools each day.

I would like to thank the Town Manager, my fellow department heads, the members of the Board of Selectmen, and the Finance Committee for supporting the work of the school department. I would also like to thank the members of the Blue Ribbon Committee, the Town Wide Budget Committee, and the Financial Planning Task Force for their time, hard work, and guidance during these financially challenging times.

It is my pleasure to submit my seventeenth annual report of the Superintendent of Schools. I am honored to serve as the Superintendent of the Tewksbury Public Schools. The work is both challenging and rewarding, and I remain grateful to have this leadership opportunity.

Christine L. McGrath, PhD
Superintendent of Schools

Class of 2007 Community Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, the sports organizations, and the private and professional organizations and schools who participated in Tewksbury's 2007 Community Scholarship Program and who awarded more than \$1,400,000.00 in scholarships to the members of the graduating Class of 2007.

The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

Thank you to each of the Scholarship Award Donors and **Congratulations** to the Scholarship Recipients.

BUSINESS DONORS:

Holt & Bugbee Foundation Scholarship Awards:

Marc Bliss	\$2,500.00
David Diorio	\$2,500.00
Caitlyn Hogan	\$2,500.00
Mary Mosewick	\$2,500.00

Lowell Five Cent Savings Bank Scholarship Award:

Caitlin Bennett	\$1,000.00
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MASSBANK Charitable Foundation Scholarship Award:

Benjamin Judge \$ 500.00

Schlott Tire Academic Scholarship Award:

Jennifer Carr \$ 500.00

Stoneham Savings Bank Scholarship Award:

Raymond Xu \$ 700.00

Tewksbury Business Association Scholarship Awards:

James McCormick \$ 250.00

Emma Watson \$ 250.00

2007 Sam Walton Community Scholarship Award:

Benjamin Judge \$1,000.00

COMMUNITY DONORS:

Elks Scholarship Awards:

Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:

Kelsey Morgan \$1,000.00

Shane Riddle \$1,000.00

Massachusetts Elks Scholarship Awards:

Laurie Irvine \$ 600.00

Kelsey Morgan \$1,000.00

2007 Most Valuable Student Scholarship Awards:

Benjamin Judge \$4,000.00

Kaitlin Rose \$ 800.00

Merrimack Valley Area Rotary Club Scholarship Award:

Christopher Mugford \$ 500.00

Tewksbury Golden Age Club Scholarship Awards:

Rachael Berube \$300.00

Theodore Hamm \$300.00

Brian Kapust \$300.00

Michael Kapust \$300.00

Lindsay Lafortune \$300.00

Kayla McLaughlin \$300.00

Dennis Minton \$300.00

David Mulno \$300.00

Patrick Sugrue \$300.00

Tewksbury Library:

Elisabeth Desmarais Library Trustee Scholarship Awards:

David D'Entremont \$1,000.00

Caitlin Bennett \$ 500.00

Spencer O'Connor \$ 500.00

Tewksbury Lions Club Scholarship Awards:

Rachel Berube	\$1,000.00
Alicia Bumann	\$1,000.00
Benjamin Judge	\$1,000.00
Michelle Mendieta	\$1,000.00
Shane Riddle	\$1,000.00
Kaitlin Rose	\$1,000.00
Patrick Sugrue	\$1,000.00
Christina Wong	\$1,000.00

Tewksbury Rotary Club Scholarship Awards:

Benjamin Judge	\$1,250.00
Evelyn Manning	\$1,250.00
Berit Richtsmeier	\$1,250.00

Tewksbury Scholarship Fund Awards:

Kimberly Cook	\$ 250.00
Nicholas Ianetta	\$ 250.00
Mary Mosewick	\$ 250.00
Raymond Xu	\$ 250.00

Tewksbury/Wilmington Emblem Club Scholarship Award:

Francis B. Hart Scholarship:

Berit Richtsmeier	\$ 500.00
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PERSONAL DONORS:

Aldred: The Derek Aldred Memorial Scholarship Award:

Timothy Bennett	\$1,250.00
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Byers: Willie Byers Memorial Scholarship Awards:

Rachel Berube	\$1,500.00
Katelyne Conley	\$1,500.00
James Duffy	\$1,500.00
Timothy Sheehan	\$1,500.00

Curran: The Kay (Aspell) Curran Scholarship Award:

Jennifer Carr	\$1,000.00
Vicky Wong	\$1,000.00

Currier: The A. Elizabeth Currier Memorial Scholarship Awards:

Matthew Doherty	\$ 500.00
Stephanie Granoff	\$ 500.00
Andrew Jarek	\$ 500.00
Shannon O'Neil	\$ 500.00
Himanshu Shah	\$ 500.00

Doherty: The James M. Doherty, Sr. Scholarship Award:

Andrew Jarek	\$1,000.00
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Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Award:

David Diorio	\$1,000.00
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Hood: The Detective Sergeant James C. Hood Scholarship Award:

Andrew Jarek	\$1,500.00
Timothy Sheehan	\$1,500.00

Horgan: The Robert V. Horgan Memorial Scholarship Award:

Amanda Webb \$1,000.00

Keough/Hill: The Keough/Hill Memorial Scholarship Awards:

Kaitlin Rose \$ 600.00

Patrick Sugrue \$ 600.00

Larsen: The Irene M. Larsen Memorial Cheerleading Scholarship Award:

Amanda Kennedy \$2,000.00

Miceli: The Honorable James Miceli Scholarship Award:

Amy Morin \$ 300.00

O'Brien: The Kevin J. O'Brien Memorial Scholarship Awards:

Laurie Irvine \$1,000.00

Jilisa Rawding \$1,000.00

Olson: The Ronald C. Olson, Jr. TMHS Baseball Scholarship Award:

Thomas Fabiano \$ 500.00

Peters: The Linda Peters Memorial Scholarship Awards:

Timothy Bennett \$1,200.00

Alicia Bumann \$1,200.00

David D'Entremont \$1,200.00

Kelsey Morgan \$1,200.00

Emma Watson \$1,200.00

Amanda Webb \$1,200.00

Scott: The David W. Scott Memorial Scholarship Awards:

Samantha Macy \$1,000.00

Kristen Palmer \$1,000.00

William Stuart \$1,000.00

Colin Walsh \$1,000.00

Stott: Stacy Stott Memorial Fund Scholarship Award:

Lauren Vieira \$ 500.00

Tino: The Kevin Joseph Tino Memorial Scholarship Award:

Brian Tino \$1,000.00

Zawacki: The Joshua Zawacki Memorial Scholarship Awards:

Gregory Lobdell \$1,500.00

Kelsey Morgan \$1,500.00

Excellence in Achievement Scholarship Award:

Nicholas Ianetta \$ 500.00

PRIVATE, PROFESSIONAL, AND OTHER ORGANIZATIONS DONORS

Amherst College Scholarship Award:

*Patrick Sugrue \$66,360.00 [\$16,590.00 per yr.]

Arcadia College Scholarship Award:

*Sara Dennehy (Distinguished Scholar) \$56,000.00 [\$14,000.00 per yr.]

Chester College Scholarship Award:

*Michael Guiliani \$14,000.00 [\$ 3,500.00 per yr.]

Dean College Scholarship Award:

*Amanda Kennedy (Merit)	\$20,600.00	[\$10,300.00 per yr.]
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Fitchburg College Scholarship Award:

*Lindsay Lafortune	\$500.00	
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Hofstra University Scholarship Awards:

*Kelsey Moran (Achievement)	\$12,000.00	[\$ 3,000.00 per yr.]
*Kelsey Moran (Grant)	\$ 8,000.00	[\$ 2,000.00 per yr.]

Honey Dew Donuts Scholarship Awards:

Kathleen Martin	\$250.00	
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Johnson & Wales University Scholarship Award:

*Elisa Rinaldi (DECA)	\$ 4,000.00	[\$ 1,000.00 per yr.]
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Massachusetts College of Pharmacy & Health Services Scholarship Award:

*Christina Wong (Merit)	\$24,000.00	[\$ 6,000.00 per yr.]
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Merrimack College Scholarship Awards:

*Thomas Fabiano (Academic)	\$48,000.00	[\$12,000.00 per yr.]
*David Mulno (Academic)	\$48,000.00	[\$12,000.00 per yr.]

Nichols College Scholarship Award:

*Timothy Sheehan (Lacrosse)	\$24,000.00	[\$ 6,000.00 per yr.]
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Northeastern University Scholarship Awards:

*Paul Hanley (Dean's)	\$48,000.00	[\$12,000.00 per yr.]
*Michael Kapust (Dean's)	\$48,000.00	[\$12,000.00 per yr.]
*Kyle Monico (Excellence)	\$32,000.00	[\$ 8,000.00 per yr.]

Rensselaer Polytechnic Institute Math and Science Medal and Scholarship Award:

*Benjamin Judge	\$60,000.00	[\$15,000.00 per yr.]
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Rivier College Scholarship Award:

*Jaclyn Pieliski (Dean's)	\$24,000.00	[\$ 6,000.00 per yr.]
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Roger Williams University Scholarship Award:

*Kelsey Morgan (Merit)	\$24,000.00	[\$ 6,000.00 per yr.]
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Saint Anslem Scholarship Award:

*John Steinbrecher (Merit)	\$54,000.00	[\$13,500.00 per yr.]
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Southern New Hampshire University Scholarship Awards:

*Noelle Bourgeois (Academic)	\$24,000.00	[\$ 6,000.00 per yr.]
*Amanda Bradley (Academic)	\$24,000.00	[\$ 6,000.00 per yr.]
*Amanda Bradley (DECA)	\$ 1,000.00	
*Christine Costello (Academic)	\$24,000.00	[\$ 6,000.00 per yr.]
*Robert Cuzzi (Academic)	\$24,000.00	[\$ 6,000.00 per yr.]
*Robert Cuzzi (DECA)	\$ 1,000.00	
*Kara Gershman (DECA)	\$ 1,000.00	

Stonehill College Scholarship Award:

*Berit Richtsmeier (President's)	\$28,000.00	[\$ 7,000.00 per yr.]
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Tewksbury Local Cultural Council Scholarship Award:

*Stephanie Geiser	\$1,250.00	
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University of Massachusetts – Amherst - Scholarship Awards:

*Stephanie Geiser (John & Abigail Adams)	\$ 6,856.00	[\$1,714.00 per yr. est.]
*Caitlyn Hogan (John & Abigail Adams)	\$ 6,856.00	[\$1,714.00 per yr. est.]
*Sara Johnson (John & Abigail Adams)	\$ 6,856.00	[\$1,714.00 per yr. est.]
*Sara Johnson (Commonwealth College)	\$ 4,000.00	[\$1,000.00 per yr.]
*Shannon O’Neil (John & Abigail Adams)	\$ 5,816.00	[\$1,714.00 per yr. est.]
*Pranav Patel (John & Abigail Adams)	\$ 6,856.00	[\$1,714.00 per yr. est.]
*Vishal Patel (John & Abigail Adams)	\$ 6,856.00	[\$1,714.00 per yr. est.]
*Vishal Patel (Commonwealth College)	\$ 4,000.00	[\$1,000.00 per yr.]
*Himanshu Shah (John & Abigail Adams)	\$ 6,856.00	[\$1,714.00 per yr. est.]
*Himanshu Shah (Commonwealth College)	\$ 4,000.00	[\$1,000.00 per yr.]
*Brian Tino (John & Abigail Adams)	\$ 6,856.00	[\$1,714.00 per yr. est.]
*Raymond Xu (John & Abigail Adams)	\$ 6,856.00	[\$1,714.00 per yr. est.]
*Raymond Xu (Commonwealth College)	\$ 4,000.00	[\$1,000.00 per yr.]

University of Massachusetts – Dartmouth- Scholarship Awards:

*Michelle Kelley (John & Abigail Adams)	\$ 5,664.00	[\$ 1,416.00 per yr. est.]
*Michael Procacini (Chancellor’s)	\$14,000.00	[\$ 3,500.00 per yr.]

University of Massachusetts – Lowell- Scholarship Awards:

*David Araujo (John & Abigail Adams)	\$ 5,816.00	[\$ 1,454.00 per yr. est.]
*Hilary Ayer (John&Abigail Adams)	\$ 5,816.00	[\$ 1,454.00 per yr. est.]
*Sarah Bonomo (John & Abigail Adams)	\$ 5,816.00	[\$ 1,454.00 per yr. est.]
*Fatima Borges (John & Abigail Adams)	\$ 5,816.00	[\$ 1,454.00 per yr. est.]
*Jennifer Carr (Commonwealth Scholarship)	\$62,840.00	[\$15,710.00 per yr.]
*Jennifer Carr (Engineering Merit)	\$ 1,876.00	
*Adam Dischino (John & Abigail Adams)	\$ 5,816.00	[\$ 1,454.00 per yr. est.]
*Shannon Leighton (John & Abigail Adams)	\$ 5,816.00	[\$ 1,454.00 per yr. est.]
*Brendan Lovejoy (John & Abigail Adams)	\$ 5,816.00	[\$ 1,454.00 per yr. est.]
*Brendan McGuire(John & Abigail Adams)	\$ 5,816.00	[\$ 1,454.00 per yr. est.]
*Mary Mosewick (John & Abigail Adams)	\$ 5,816.00	[\$ 1,454.00 per yr. est.]
*Kyle Redmond (John & Abigail Adams)	\$ 5,816.00	[\$ 1,454.00 per yr. est.]

University of New Hampshire Scholarship Award:

*Kaitlin Rose (Dean’s)	\$24,000.00	[\$ 6,000.00 per yr.]
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University of Tampa Scholarship Award:

*Matthew Gould (Grant)	\$10,000.00	[\$ 2,500.00 per yr.]
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Ursinus College Scholarship Award:

*Spencer O’Connor (Achievement)	\$48,800.00	[\$12,000.00 per yr.]
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Villanova University Scholarship Award:

*Shane Riddle (Grant)	\$92,000.00	[\$23,000.00 per yr.]
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Wentworth Institute of Technology Scholarship Award:

*Timothy Bennett (Merit)	\$26,000.00	[\$ 6,600.00 per yr.]
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Western New England College Scholarship Award:

*Danielle Remigio (Presidential)	\$44,000.00	[\$11,000.00 per yr.]
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Worcester Polytechnic Institute Scholarship Awards:

*Gregory Lobdell	\$39,200.00	[\$ 9,800.00 per yr.]
*Amy Morin (University)	\$52,000.00	[\$13,000.00 per yr.]

*Counselors Have Been Notified of Student Acceptance of Scholarship from Donor

SCHOOL ORGANIZATIONS DONORS:

Dewing: The Loella F. Dewing School P.A.C. Scholarship Awards:

David D'Entremont	\$ 500.00
Christina Wong	\$ 500.00

Heath Brook: The Heath Brook School P.A.C. Scholarship Awards:

James Duffy	\$ 500.00
Michael Kapust	\$ 500.00

Heath Brook: PAC Scholarship Award in Memory of Angela Munro:

Christine Munro	\$ 500.00
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Middle School: The J.W.Wynn Middle School P.A.C. Scholarship Award:

Katelyne Conley	\$ 250.00
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North Street: The North Street School P.A.C. Scholarship Awards:

Lindsey Fairweather	\$ 250.00
James McCormick	\$ 250.00

Ryan School: The John F. Ryan PAC Scholarship Awards:

Caitlyn Hogan	\$ 500.00
Dennis Minton	\$ 500.00

Tewksbury Food Service Association Scholarship Awards:

Timothy Bennett	\$ 200.00
Christopher Foran	\$ 200.00
Jonathan Impemba	\$ 200.00
Christopher Mugford	\$ 200.00

TMHS: TMHS P.A.C. Scholarship Awards:

Noelle Bourgeois	\$ 500.00
Brittany DiCredico	\$ 500.00
Thomas Fabiano	\$ 500.00
Lindsey Fairweather	\$ 500.00
Christopher Foran	\$ 500.00
Jonathan Impemba	\$ 500.00
Michelle Mendieta	\$ 500.00
Alexandra Nunes	\$ 500.00
Stephen Starling	\$ 500.00
Robert Tanso	\$ 500.00
Robert Trayah	\$ 500.00
Raymond Xu	\$ 500.00

TMHS: The TMHS Music Association:

Loyalty Scholarship Awards:

Carole Faure	\$ 500.00
Amy Morin	\$ 500.00

TMHS: The TMHS National Honor Society Scholarship Awards:

Rachel Berube	Benjamin Judge
Jennifer Carr	Michael Kapust
Caitlyn Hogan	Amy Morin
Nicholas Ianetta	John Steinbrecher
Sara Johnson	Brian Tino

TOTAL: \$1,640.00

TMHS: The TMHS Student Council Scholarship Award:

Madelyn Bouthot	\$1,500.00
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The Tewksbury SPED PAC Scholarship Awards:

Krystil McDonald	\$ 500.00
Kristen Palmer	\$ 500.00

The Tewksbury Teachers Association Scholarship Awards:

Amanda Stone	\$ 500.00
Amanda Webb	\$ 500.00

Trahan School: Louise Davy Trahan School P.A.C. Scholarship Award:

Noelle Bourgeois	\$ 500.00
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SPORTS ORGANIZATIONS DONORS:

Dennis McGadden Track and Cross Country Scholarship Awards:

Sarah Bonomo	Ankur Kanjia
Katelyn Conley	Shelby Leone
Kimberly Cook	Michelle Mendieta
Patrick Hurley	Michelle Palladino
Nicholas Ianetta	Pranav Patel
Jonathan Impemba	Danielle Remigio
Laurie Irvine	Kaitlin Rose
Nicholas Kafkas	Brian Tino

TOTAL: \$4,875.00

TMHS Field Hockey Boosters Scholarship Awards:

Rachel Berube	\$ 300.00
Amanda Brian	\$ 300.00
Katelyn Conley	\$ 300.00
Christina Costello	\$ 300.00
Kayleigh Harrington	\$ 300.00
Caitlyn Hogan	\$ 300.00
Samantha Macy	\$ 300.00
Kelsey Moran	\$ 300.00
Kyle Redmond	\$ 300.00
Karla Rotundi	\$ 300.00
Jordan Russell	\$ 300.00

Tewksbury Boy's Youth Basketball:

James G. Mendonca, Jr. Memorial Scholarship Award:

Robert Trayah	\$ 500.00
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Tewksbury Boy's Youth Basketball Scholarship Awards:

William Tarpey	\$ 500.00
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Tewksbury Girls Basketball League Scholarship Awards:

Krystil McDonald	Kristen Palmer
Kelsey Moran	Danielle Remigio
Spencer O'Connor	Kaitlin Rose

TOTAL: \$2,400.00

Tewksbury Girls Softball League Scholarship Awards:

Kristen Palmer	
Jilisa Rawding	
Katelyn Spillane	TOTAL: \$1,000.00

Tewksbury Redmen Baseball Boosters Scholarship Awards:

Thomas Fabiano	\$ 200.00
Robert Trayah	\$ 200.00

Tewksbury Redmen Basketball Booster Club Scholarship Awards:

Paul Retjos
Patrick Sugrue
Brian Sullivan

James Sullivan, Sr. Basketball Coaches Scholarship Award:

Patrick Sugrue	\$ 300.00
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Tewksbury Redmen Football Cheerleading Scholarship Awards:

Elizabeth Bennett	\$ 300.00
Amanda Kennedy	\$ 300.00
Kayla McLaughlin	\$ 300.00
Lauren Vieira	\$ 300.00

Tewksbury Redmen Football Club Scholarship Awards:

•The Coach Bob Aylward Redmen Football Scholarship Award:

Adam Power	\$2,000.00
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•The James E. Brooks Memorial Redmen Football Scholarship Awards:

Timothy Bennett	\$2,000.00
Patrick Sugrue	\$2,000.00

•Redmen Football Club Memorial Scholarship Award:

Stephen Alves	\$2,000.00
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•Redmen Football Club Benefactors Scholarship Award:

Nicholas Ianetta	\$2,000.00
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Tewksbury Redmen Hockey Club:

George "Timmy" Ernest Memorial Scholarship Awards:

John Cahalane	\$ 500.00
Robert Cuzzi	\$ 500.00
Anthony Moccia	\$ 500.00
Ryan Mooney	\$ 500.00

Tewksbury Redmen Softball Boosters Club Scholarship Awards:

Megan Haley	\$ 500.00
Michelle Kelley	\$ 500.00
Samantha Macy	\$ 500.00
Michaela Marche	\$ 500.00
Erica Matranga	\$ 500.00
Jilisa Rawding	\$ 500.00

Redmen Hockey Booster Club Scholarship Awards:

John Cahalane	\$ 250.00
Robert Cuzzi	\$ 250.00
Anthony Moccia	\$ 250.00
Ryan Mooney	\$ 250.00
Kyle Staples	\$ 250.00
William Stuart	\$ 250.00

Tewksbury Youth Baseball Scholarship Awards:

Michael Kapust	\$ 500.00
Robert Trayah	\$ 500.00

Tewksbury Youth Football Merit Scholarship Awards:

Timothy Bennett	\$ 250.00
Kimberly Cook	\$ 250.00
David Diorio	\$ 250.00
Matthew Plant	\$ 250.00
Adam Power	\$ 250.00
Amanda Webb	\$ 250.00
Haley Webb	\$ 250.00
Derek Woolaver	\$ 250.00

Tewksbury Youth Football Memorial Scholarship Award:

Nicholas Ianetta	\$ 500.00
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Tewksbury Youth Football Billy Bird Memorial Scholarship Award:

Patrick Sugrue	\$ 500.00
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Tewksbury Youth Lacrosse Scholarship Awards:

Stephen Alves	\$ 250.00
Anthony Moccia	\$ 250.00
Christopher Mugford	\$ 250.00
Adam Power	\$ 250.00

Tewksbury Youth Skating Association: Fred Carpenito Memorial Scholarship Award:

Christopher Mugford	\$1,000.00
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Tewksbury Youth Skating Association Scholarship Awards:

Anthony Moccia	\$ 500.00
Colin Walsh	\$ 500.00
Kevin Swansburg	\$ 250.00

Tewksbury Youth Soccer League Scholarship Awards:

Sarah Bonomo	\$ 500.00
Madelyn Bouthot	\$ 500.00
Caitlyn Hogan	\$ 500.00
Dennis Minton	\$ 500.00
Kristen Palmer	\$ 500.00

TOTAL:	\$1,438,329.00
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Scholarship & Education Fund Committees

Keith Rauseo, Chairman
Gail Tressler, Clerk
Alfred Donovan
John Wynn
Dr. Christine McGrath

The Tewksbury Scholarship and Education Funds came into being when the October 2003 Special Town Meeting voted to accept Mass. General Law Chapter 60, Section 3C. In early 2004, the Selectmen created the Scholarship and Education Fund Committees, which determine the criteria and distribution of awards from the funds. School Superintendent Dr. Christine McGrath is a member of the Committees per state law, and the Selectmen have appointed the other members.

On September 14, 2007, the Committees lost one of their charter members when former Superintendent of Schools John W. Wynn passed away. Mr. Wynn had been a valuable member of both Committees since their inception in 2004, and his participation in this process is just one of the many contributions he made to Tewksbury for which he will be missed.

The Committees met periodically in 2007. In May 2007, donation forms were included in property owners' tax bills. At the end of 2007, the balances in the funds were:

Scholarship Fund: \$2,290.04
Education Fund: \$3,057.65

Thank you to all the donors!

The Scholarship Fund Committee awarded four \$250 scholarships at the end of the 2006-2007 school year. The Committee received 24 applications for these awards, and after a thorough review chose four worthy recipients. Because the awards exist through the generosity of the community, the Committee considered community service activities of foremost importance when making its selections, along with strong academic achievement. The 2007 winners were all honors students with exemplary participation in extracurricular activities.

The 2007 Tewksbury Scholarship Fund recipients were:

Kimberly Cook, 70 Andrea Drive, TMHS Class of 2007
Nicholas Ianetta, 281 Mitchell G Drive, TMHS Class of 2007
Mary Mosewick, 101 Sesame Street, TMHS Class of 2007
Raymond Xu, 40 Fieldstone Circle, TMHS Class of 2007

In 2008, the Committee will make scholarship applications available on-line and at various locations throughout town. Any resident attending an accredited institution beyond the high school level is eligible to apply. The Committee is excited about making more awards at the end of the 2007-2008 school year.

The Committee members would like to again acknowledge and extend their gratitude to Finance Director Donna Walsh, Treasurer Janet Smith, and Collector Dorothy Lightfoot for their help during the year.

Finally, the Committee members are hopeful that our residents and business owners will continue to donate to the funds so we will be able to help our students with scholarships and help our educational system with program grants. Look for those donation forms in the May 2008 tax bills!

Respectfully submitted,
Keith Rauseo, Chairman

School Department General Information

REGISTRATION FOR SCHOOL IN SEPTEMBER 2007

Kindergarten: A Child must be five years old as of August 31st of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31st of the year entering the First Grade.

NO SCHOOL ANNOUNCEMENTS

School will be closed only in the case of severe inclement weather. The schedule of no school signals in effect for this school year follows:

A series of three sets of two blasts (2-2-2) on the horns at the State Hospital and the Tewksbury Fire Department indicates no school at the following times for groups indicated.

6:45 A.M. – No School At All Schools

7:45 A.M. – No School At All Elementary Schools Only (K-6)

Announcements relative to closing schools for inclement weather will be carried by radio stations WCAP, WCCM, WHDH and WBZ.

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcement.

Parents and students are requested not to call the Police Station, Fire Station, Bus Contractors, School Principals or the Superintendent of Schools for "no school" information. Information will not be available from these sources.

The Extended Day Program will be cancelled on those days when school is not in session.

Enrollment by Schools

Tewksbury Public Schools

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	Totals
CENTER	111															111
NORTH STREET		60	69	70	65	66									12	342
TRAHAN	6	80	65	66	70	80									11	378
DEWING		103	121	111	135	113									37	620
HEATH BROOK		68	71	81	86	85									67	458
RYAN							382	388							14	784
WYNN MIDDLE									371	392					9	772
MEMORIAL HIGH											265	262	308	295		1,130
TOTALS	117	311	326	328	356	344	382	388	371	392	265	262	308	295	150	4,595
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	

Class counts Grd 5 27.3
 Grd 6 27.7
 Grd 7 26.5
 Grd 8 28

School Roster

TEWKSBURY PUBLIC SCHOOLS 2007 – 2008 ROSTER

School Committee

Joseph E. Russell 2008
 Scott Consaul, Esq. 2009
 Michael W. Sitar, III 2009
 Dennis J. Peterson 2010
 Keith E. Rauseo 2010

Administration

Christine L. McGrath, Ph.D. - Superintendent of Schools
 Loreen R. Bradley - Assistant Supt. Curriculum & Instruction
 Mr. John F. Quinn - Business Manager
 Cheryl Porcaro - Special Needs Coordinator - K-12 Services
 Jan Fuller - Special Needs Coordinator – Private, Preschool, Summer
 David Libby –Director of Transportation, Facilities & Data Processing
 Karen Chanaki - Director of Food Services
 Cynthia Basteri, Ed.D. – Director of Extended & Community Education Services

MEMORIAL HIGH SCHOOL
Ms. Patricia Lally, Principal
Robert McIntyre Assistant Principal
M. Eileen Taylor Osborne, Assistant Principal

DEPARTMENT HEAD, HUMANITIES – <i>Ginamarie Talford</i>	
<p><u>ENGLISH</u></p> <p>Jennifer Brooks John Byrnes Alisha Cornacchia Bryan Desjardins Cynthia Georgian Brian Gouthro Lynne Hardacre Elsa Marsh Catherine Stack Ginamarie Talford</p>	<p><u>SOCIAL STUDIES</u></p> <p>Brian Aylward Donna Boudreau-Hill Marc Demers Robert Doolan Sharon Milenavich Peter Molloy Erin Mutchler Dustine Puma Thomas Ryan Nadine Sutliff Katherine Taylor</p>

DEPT. HEAD, MATHEMATICS AND TECHNOLOGY – <i>Jason Stamp</i>		DEPT. HEAD, SCIENCE – <i>Susan Barnett</i>
<p><u>MATHEMATICS</u></p> <p>Donald Brady Robert Brigida Thomas Carpenito Ethel Chace Debra Glass Mary Jo Kelleher Mary Beth McGinn Kevin Muise Anne L. Rand Janice E. H. Reich Shelli-An Ryan Robert Shapiro Jason Stamp Kyra Varhegyi</p>	<p><u>COMPUTER SCIENCE</u></p> <p>Sandra Bettencourt Frances DeLucia Susan Sullivan</p>	<p><u>SCIENCE</u></p> <p>Susan Barnett Edward Cremins Eamon Edgerton Janet Gordon Kathleen Guilmette James Pringle Elaine Senechal Stanley White Rhonda Yeats</p>

DEPARTMENT HEAD, FINE ARTS -		
<p><u>WORLD LANGUAGES</u></p> <p>Henrietta Araujo Kleber Ceron Amanda Daigle Paul Early Yolanda Feliciano Patricia Mondello</p>	<p><u>ART</u></p> <p>Jennifer Arnold Nicole G. LaPierre David Moffat Daniel Rogacki</p>	<p><u>MUSIC</u></p> <p>Jennifer Forleo (Shared with Ryan/Middle Schools)</p>

DEPARTMENT HEAD, APPLIED ARTS – <i>LAWRENCE BASTERI</i>		
<u>BUSINESS/MARKETING</u> James Sullivan, Jr.	<u>FAMILY AND CONSUMER SCIENCE</u> Nicole Smallidge	<u>TECHNOLOGY EDUCATION</u> Lawrence Basteri

DEPARTMENT HEAD GUIDANCE – <i>KAREN BAKER O'BRIEN</i>		
<u>GUIDANCE</u> Kristina Graham Brian Hickey Cecily Ann Markham Karen Baker O'Brien		

<u>PHYSICAL EDUCATION</u> Steven Levine Patricia Ryser <u>HEALTH</u> Karen Ferreira Denise Saindon <u>LIBRARIAN</u> Gertrude Carey	<u>IN HOUSE SUSPENSION</u> <u>SECURITY MONITOR</u> Kathleen Casey Leo DiRocco <u>MEDIA</u> Joseph Dermody <u>DIRECTOR OF ATHLETICS</u> Brian Hickey
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JOHN W. WYNN MIDDLE SCHOOL
John Donoghue, Principal
John Weir, Assistant Principal

<p><u>TEAM 7A</u> – <i>Joanna Krainski, T.L.</i></p> <p><u>ENGLISH</u> Nancy Laws</p> <p><u>SOCIAL STUDIES</u> Roseann Kolack</p> <p><u>MATH</u> Joanna Krainski*</p> <p><u>SCIENCE</u> Cindy Abate-Upson</p>	<p><u>TEAM 7B</u> - <i>Cathleen Bilodeau, T.L.</i></p> <p><u>ENGLISH</u> Christine Mulligan</p> <p><u>SOCIAL STUDIES</u> Dorothy Graaskamp</p> <p><u>MATH</u> Cathleen Bilodeau</p> <p><u>SCIENCE</u> Kathleen Connell</p>
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<p><u>TEAM 7C</u> – <i>Stephanie Pagiavlas, T.L.</i></p> <p><u>ENGLISH</u> Kimberly Johnston</p> <p><u>SOCIAL STUDIES</u> Mary Eldringhoff</p> <p><u>MATH</u> Geraldine Cummings</p> <p><u>SCIENCE</u> Glen Osterman</p>	<p><u>TEAM 7D</u> – <i>Frances Rouff, T.L.</i></p> <p><u>ENGLISH/SOCIAL STUDIES</u> Julie DeRoche</p> <p><u>MATH/SCIENCE</u> Francesca Rouff</p>
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<p><u>TEAM 8A</u> –<i>Carol Navetta, T.L.</i></p> <p><u>ENGLISH/SOCIAL STUDIES</u> Emily Garr</p> <p><u>SCIENCE/MATH</u> Carol Navetta</p>	<p><u>TEAM 8B</u> –<i>Kristina Rogers, T.L.</i></p> <p><u>ENGLISH</u> John Bresnahan</p> <p><u>SOCIAL STUDIES</u> Christopher Gagnon</p> <p><u>MATH</u> Sandra Barnett</p> <p><u>SCIENCE</u> Kristina Rogers</p>
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<p><u>TEAM 8C – Kimberly Bresnahan, T.L.</u></p> <p><u>ENGLISH</u> Elaine Speros</p> <p><u>SOCIAL STUDIES</u> Patricia Krol</p> <p><u>MATH</u> Joanne Hession</p> <p><u>SCIENCE</u> Kimberly Bresnahan*</p>	<p><u>TEAM 8D – Rosamond Malatesta, T.L.</u></p> <p><u>ENGLISH</u> Andrew Bellistri</p> <p><u>SOCIAL STUDIES</u> Cheryl Witham</p> <p><u>MATH</u> Rosamond Malatesta</p> <p><u>SCIENCE</u> Katherine Deveau</p>
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<p><u>ART</u> Gail Hamilton</p> <p><u>MUSIC</u> Catherine Himmel</p> <p><u>INSTRUMENTAL MUSIC</u> Jennifer Forleo (Shared with High School)</p> <p><u>HEALTH</u> Robert McGrath Maura Dearing John O’Brien (Shared with Ryan School)</p> <p><u>WORLD LANGUAGES</u></p> <p><i>FRENCH</i> Susan Gagnon Florence Souza*</p> <p><u>SPED – Elaine Cheng Sinclair, T.L.*</u> Shared with Ryan School (one half)</p> <p><u>Behavior Management Facilitator</u> Robert Ware</p> <p><u>MCAS SUPPORT –</u> Vikki Ireland</p>	<p><u>INDUSTRIAL TECHNOLOGY</u> Joseph Frank</p> <p><u>EXPLORATORY</u> <i>Team Leader – Susan Scofield</i></p> <p><u>COMPUTERS/PHYSICAL EDUCATION</u></p> <p><i>COMPUTERS</i> Lillian Chalifour Bonita Hansberry*</p> <p><i>PHYSICAL EDUCATION</i> Thomas Morrill Susan Scofield John O’Brien (Shared with Ryan School)</p> <p><u>WRITING</u> Pam Koskey</p> <p><u>LIBRARIAN</u> Gertrude Carey</p> <p><u>GUIDANCE</u> Kelly McFadden Adam Colantuoni</p>
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JOHN F. RYAN ELEMENTARY SCHOOL
Kevin McArdle, Principal
Karla Conway, Assistant Principal

<p><u>TEAM 6A</u> – <i>Jennifer Mrozowski, T.L.</i></p> <p><u>ENGLISH</u> Judi Foley</p> <p><u>SOCIAL STUDIES</u> William Kirwin</p> <p><u>MATH</u> William Buckley</p> <p><u>SCIENCE</u> Jennifer Mrozowski</p>	<p><u>TEAM 6B</u> – <i>Kathleen Anderson, T.L.</i></p> <p><u>ENGLISH</u> Eileen Gardner</p> <p><u>SOCIAL STUDIES</u> Kathleen Anderson</p> <p><u>MATH</u> Charlaine Melly</p> <p><u>SCIENCE</u> Robin Reading</p>
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<p><u>TEAM 6C</u> – <i>Brenda Regan, T.L.</i></p> <p><u>ENGLISH</u> Pamela McDade</p> <p><u>SOCIAL STUDIES</u> Edward Manzi</p> <p><u>MATH</u> Brenda Regan</p> <p><u>SCIENCE</u> Sara McCaffery</p>	<p><u>TEAM 6D</u> – <i>Barbara Gillette-Manna, T.L.</i></p> <p><u>ENGLISH/SOCIAL STUDIES</u> Marjorie Jean Chan</p> <p><u>MATH/SCIENCE</u> Barbara Gillette-Manna</p>
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<p><u>TEAM 5A</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u> Nicole Zwirek</p> <p><u>MATH/SCIENCE</u> Gretchen Martel</p>	<p><u>TEAM 5B</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u> Jayne Farnham</p> <p><u>MATH/ SCIENCE</u> Pamela Shirkoff</p>
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<p><u>TEAM 5C</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u> Joanne O'Brien</p> <p><u>MATH/ SCIENCE</u> Christine Cremin</p>	<p><u>TEAM 5D</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u> Gus Jardin</p> <p><u>MATH/SCIENCE</u> Patricia McDonnell</p>
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<p><u>TEAM 5E</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u></p> <p>Kristin Dillon</p> <p><u>MATH/ SCIENCE</u></p> <p>Robert Rogers</p>	<p><u>TEAM 5F</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u></p> <p>Robert Shirhoff</p> <p><u>MATH/SCIENCE</u></p> <p>Scott Winters</p>
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<p><u>TEAM 5G</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u></p> <p>Kim Hillson</p> <p><u>MATH/SCIENCE/</u></p> <p>Eileen Lindsey</p>	
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<p><u>ART</u></p> <p>Diane Slezak</p> <p><u>MUSIC</u></p> <p>Marguerite Weidknecht</p> <p><u>INSTRUMENTAL MUSIC</u></p> <p>Michael Carey</p> <p><u>HEALTH</u></p> <p>Kristi Flagg</p> <p>John O'Brien (Shared with Middle School)</p> <p><u>COMPUTERS</u></p> <p>Barbara Jagla</p> <p>Lisa Richard</p>	<p><u>PHYSICAL EDUCATION</u></p> <p>Ronald Drouin</p> <p>James Manley</p> <p>John O'Brien (Shared with Middle School)</p> <p><u>READING</u></p> <p>Susan Hogan</p> <p>Andrée Johnson</p> <p>Kimberly Stone</p> <p>Lisa Zullo</p> <p><u>LIBRARY/MEDIA SPECIALIST</u></p> <p>Andrea MacMullin</p>
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SPED - Elaine Cheng Sinclair, T.L.* (One Half – Shared with Middle School)

MCAS SUPPORT - Vikki Ireland

HEATH BROOK SCHOOL
Rosamond Dorrance, Principal
Carole Gallo, Head Teacher

<p><u>Kindergarten</u></p> <p>Linda Austin Kathleen Ford</p> <p><u>Grade 1</u></p> <p>Helen Matysczak Joanne Morrissey Jennifer Reardon</p> <p><u>Grade 2</u></p> <p>Donna Bowden Diane Davos Brandi DeCarolis Brenda McWilliams</p>	<p><u>Grade 3</u></p> <p>Lori Hyland Jaime Lane Sheri Mulloy Sheila Sadler</p> <p><u>Grade 4</u></p> <p>Janet Davis Marcia Kalarites Jennifer Levy Mary Loosen</p>
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LOELLA F. DEWING SCHOOL
Cathy Ronan, Principal
Maureen McSheehy, Head Teacher
Elizabeth Robinson Head Teacher

<p><u>Kindergarten</u></p> <p>Patricia Elwell (shared with North Street) Jennifer Marcella Maureen McSheehy Kristi Rodgers</p> <p><u>Grade 1</u></p> <p>Lisa Cournoyer Patricia Fabrizio Maryellen Hirtle Mary Lazzara Patricia Stratis</p> <p><u>Grade 2</u></p> <p>Shelley DeGrechie Kathryn Deislinger Kathleen MacLeod Shannon Miranda Sarah Yore</p>	<p><u>Grade 3</u></p> <p>Nancy Boyle Loren Vella Carlino Katherine Carleton Lisa Desrochers Michelle McGrath Kelly M. Scialdone</p> <p><u>Grade 4</u></p> <p>Nicoletta DeVincentis Lynn Francisco Marsh Heidi Meharg Jeanne Selissen Kimberly Siepka</p>
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LOUISE DAVY TRAHAN SCHOOL
George Paul, Principal
Ann O'Hara, Head Teacher

<p><u>Kindergarten</u></p> <p>Heather Grace Kathleen Mootrey</p> <p><u>Grade 1</u></p> <p>Maureen Jackman Ann O'Hara Betty Themeles</p> <p><u>Grade 2</u></p> <p>Catherine Brimer Judith Middleton Donna Mooney</p>	<p><u>Grade 3</u></p> <p>Judy Allard Trudi Hennemuth Susan Mulno</p> <p><u>Grade 4</u></p> <p>Shannon Demos Sandra Frost Catherine Gagne Susan Raneri</p>
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NORTH STREET SCHOOL
Kristan Rodriguez, Principal
Marjorie Conlon, Head Teacher

<p><u>Kindergarten</u></p> <p>Allison Cameron Patricia Elwell (shared with Loella F. Dewing)</p> <p><u>Grade 1</u></p> <p>Teresa Enos Catherine Ventura Ann Whynot</p> <p><u>Grade 2</u></p> <p>Deborah Brewin Elizabeth Krzesinski Denise Morandi</p>	<p><u>Grade 3</u></p> <p>Mary Lou Adams Marjorie Conlon Theresa Follett</p> <p><u>Grade 4</u></p> <p>Karen Cintolo Chester Erler Kim Gagnon</p>
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ELEMENTARY SPECIALISTS

Library Skills/Academic Support

Sarah Gillotte

Reading Specialists

Chloe Callahan – Heath Brook
Gloria Graves – Trahan School
Nancy Kalajian – North Street School
Elizabeth Robinson – Dewing School

Elementary Art

Kristen Kosiba – Dewing/North Street Schools
Linda Malone – Heath Brook/Trahan Schools

Attendance Officer

Dennis J. Peterson

Gifted and Talented

K-4 Technology Curriculum Specialist

Kathy Santilli

Elementary Music

Marie Maranville – Dewing/North Street Schools
Andrea O'Donnell - Trahan/Heath Brook School

Elementary Physical Education

Jodi Higgins - Dewing/North Street School
David Marcus - Heath Brook/Trahan Schools

Health Educator

Mary Laffey

SPECIAL EDUCATION DEPARTMENT

School Adjustment Counselors and School Psychologists

Susan Clark – Dewing School
Christine M. Finn – North Street/Dewing Schools
Melissa Gilgun – Middle School
Linda Hamilton - Trahan/High Schools
Mariellen Nastasi – Heath Brook School
Alexandra Young – Ryan School

Speech Therapists

Rosemary Coughlan – Heath Brook School
Carolyn Dooley – Dewing School
Tiffany Emerson – North Street/Middle Schools
Jodi Gere – Ryan School
Susan Kostandin – Heath Brook/High/Trahan Schools
Amy Matson – Center School
Katherine Thew – Trahan School

Early Childhood Specialist

Lisa Fuller – Integrated Preschool
Donna Greene – Integrated Preschool
Lisa Marcheterre - Integrated Preschool

P.D.D.

Audria Johnson – North Street School
Patricia Martel – Trahan School
Sarah Tsakalacos – Trahan School

Physical Therapist

Jennifer Merrill – Systemwide

Occupational Therapist

Gail Bliss – Systemwide
Pamela Pinard - COTA

English as a Second Language Tutor

Mary DiCiaccio - Systemwide

Behavior Specialist

Kristen DiCecca – Trahan School

Moderate Special Needs Specialists

Mary Beth Aiello - Heath Brook School
Karen Bancroft – Heath Brook School
Marco Basiliere - High School
Richard Camire, Life Skills, Middle School
Lisa Chasan – North Street School
Ann McGregor Fay – High School, Case Mgr.
Nancy Farrey-Forsyth – Middle School
Patrick Galligan - High School
Carole Ann Gallo – Heath Brook School
Kevin Gibson – Ryan School
Jennifer Gillespie – Ryan School
Martha Glynn – Ryan School
Donna Graham – Middle School
Robyn Hakala – Dewing School
Susan J. Hogan – Ryan School
Kim Hynes – Ryan School
Courtney Kaloyanides – Dewing School
Patricia Keddie – Dewing School
Sandra Ferrara – Ryan School
Mary Kennedy – High School
Kimberly LaFland – Heath Brook Kindergarten
Renee Langlais – Heath Brook School
Joan Lynch – North Street School
Kathleen A. Maloney – Ryan School
Rosemary Mangun – Dewing School
Patrick McAndrews – High School
Joel McKenna – High School
Kara Murray – Middle School
Kelly Pacor– Middle School
Stephanie Pagiavlas – Middle School
Jean Perry – Trahan School
Cindy Ramaska – Middle School
Janet Reyes – Heath Brook School
Elaine Cheng Sinclair – Middle/Ryan Schools
Case Mgr.
Thomas Shanley – High School
Jennifer Taylor – Heath Brook School
Frances Tenaglia – Ryan School

EDUCATIONAL SUPPORT STAFF

Certified Aides

Mary Abbott – Heath Brook School
Nicholas Amato – Ryan School
Laurie Angelo – Middle School
Kristine E. Benning – Ryan School
JoAnn Brace – Ryan School
Anne Brennan – Heath Brook School
Elaine Ciccolella – Center School
Paula Curtin – North Street School
Mary Ann Deshler – Special Needs – Middle School
Ann M. Doucette – North Street SPED
Joanne Elwell – Spec Needs, Heath Brook School
Mary Kapust – Center School
Pamela Lussier – Center School
Lois Murphy – Spec Needs – H.B. Inclusion
Teresa Oberg – Dewing School
Elena Pineau – High School
Ellen Dale Robichaud – Ryan School
Cheryl Ann Silva – Dewing School
Maria Skoropowski – Spec Needs – High School
Kathleen Starling – Heath Brook School
Richard Sullivan – High School
Mary Beth Tierney – Dewing School
Melanie Tirabassi – Learning Center – H. S.
Denise Trevor – Heath Brook/No. Street Schools
Kim E. Viens – Ryan School
James Walker – High School
Dennis Winn – High School

Non-Certified Aides

Karen Agostinelli – Trahan School
Linda Alukonis – Kind. North Street School
Donna DePierro – Life Skills – Heath Brook School
Laurie Doherty – Kind. Dewing School
Gale Durkin - A.V. Aide - High School
Judith Fitzgerald – Kind. – Trahan School
Patricia Gale – Kind. – No. Street /Dewing Schools
Sally Gariepy – PDD Aide - Trahan School
Karen Gillotte – Heath Brook School
Edward Jackman – Middle School
Beth Ann McDermott – Dewing School
Mary Morris - A.V. Aide - Middle School
Kathleen Penney – Kind. Heath Brook School
Erin Ryan – High School
Alison Shikles – Spec Needs - Dewing School
Rebecca Walsh – Spec. Needs – Middle School
Eileen Weiss – Kindergarten – Dewing School
Debbie Wells – Spec. Needs - Ryan School

Literacy Coach

Lisa Bancroft – Trahan/Heath Brook Schools
Stephanie Starling – Dewing/North Street Schools

Network Manager

Keith Young – Center School

Technology Service Technician

Kevin Carey – Center School

School Nurses

Judith Hopkins – Middle School
Linda House – High School
Debra Kraytenberg – Trahan School
Monica McBrine – North Street School
Sandra Miller – Assoc. Nurse – Ryan School
Carol Moriarty – Dewing School
Marcia Osterman – Ryan School
Elaine Walsh – Heath Brook School

Library Aides

Ann Donnelly – Heath Brook/No. Street School
Judith Dziadosz – Heath Brook/No .St./Ryan Schools
Patricia Fothergill – Dewing School/Trahan School
Evelyn McCabe – Trahan School

School Secretaries

Jeanne Blackstone – North Street School
Rose Cochran – High School Athletics
Judith Colman – Community Services
Paula Coppola – Ryan School
Maria Doherty – Ryan/Middle Schools
Anne Duncan – Business Office
June Fowler – Ryan School
Joanne Kearns – Middle School
Patricia Kearns – Medicaid – Special Ed. Office
Louise Kelley – Heath Brook School
Janice LaRocque – Superintendent’s Office
Mary Maguire – Superintendent’s Office
Eileen Mahoney – Dewing School
Lisa Marget – Business Office
Annmarie McCormick – High School
Donna McKenna – High School
Kelly Mercier – Trahan School
Patricia Meuse – Business Office
Patricia Napoli – Middle School
Nancy O’Hare – High School
Sarah Robson – Data Processing – Center School
Deborah Sullivan – High School Guidance Office
Nancy Torname – Heath Brook/Dewing Schools
Patricia Welch – Special Education - Center
Sharon Zaremba – Special Education -Center

Food Service Workers

Robin Adams
Maureen Bedard
Elaine Bennett
Eileen Callanan
Linda Carter
Linda Castiglione
Maureen Contalonis
Lesley Craft
Barbara Curtin
Allison DeFelice
Gladys DiBisceglia
Robin Foran
Anna Gaudet
Goldie Gizzi
Jane Grant
Pat Hagar
Pat Hogan
Kim Kane
Mary Kelleher
Karen Kelly
Joyce Kling
Carol Lennon
Christine Lopolito
Carol McCarthy
Denise Miano
Michelle Moriarty
Marie Murphy
Deborah Mugford
Patricia Reale
Kimberly Sheehan
Kathy Sholl
Laura Sullivan
Holly Tellier
Roberta Waldrip
Jane Wilson
Janice Woodman

Maintenance and Custodial Workers

James Sharkey, Maintenance Foreman
Joseph Burke – Heath Brook School
Michael Carey - Heath Brook School
William Catherwood – Middle School
Charles Coughlin – Ryan School
Henry Dewing – Middle School
Travis Dobbin – High School
Lynne Dykeman – High School
Richard Fallon – Ryan School
Thomas Gilbride – Maintenance
David Harrington – High School
Bruce MacDonald – High School
Jon Marchand – Maintenance
Daniel Martin – Middle School
Joseph McCann – North Street School
Robert McCarthy – Dewing School
Kevin Morrissey – Maintenance
Terrance Neal – Middle School
Richard Newton - High School
Roy Osterberg – Middle School
Donald Page – Heath Brook School
Ronald Page – North Street School
Roland Patterson – High School
Carlos Rebelos – Ryan School
Sandra Ryan – Dewing School
Joseph Rice – Trahan School
James Shimkus – High School
Richard Stronach – Dewing School
Phillip Stone – Maintenance
Barry J. Sullivan – Ryan School
Barry T. Sullivan – Ryan School
Peter Thuillier – Trahan School
William Wareham – Dewing School

Matron

Shawsheen Valley Regional Vocational / Technical School District

The Shawsheen Valley Regional Vocational Technical School District is pleased to submit its 2007 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 37th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The elected representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro, Treasurer, and Donald Drouin from Bedford; Kenneth L. Buffum and Bernard F. Hoar, Vice-Chairman, from Billerica; Paul V. Gedick and John P. Miller from Burlington; J. Peter Downing and Patricia W. Meuse, Secretary, from Tewksbury; and James M. Gillis, Chairman, and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand two hundred and fifty-seven (1,257) high-school students were enrolled in SVTHS's day school programs in October of 2007 and more than 600 adults participated in the school's various adult and continuing education courses.

In June of 2007, SVTHS graduated 297 seniors. By September of 2007, ninety-four percent of SVTHS graduates were either employed in their area of expertise or pursuing higher education. In addition, one percent entered the military forces, and five percent were employed in other trade areas.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are all highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 131 full-time teachers as well as 16 paraprofessionals (teacher aides). Of those full-time teachers, there are 11 department chairs and 16 lead teachers. All SVTHS teachers hold state certification credentials and exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

Academic Programs

MCAS Performance: In the Spring of 2007, ninety-two percent (296 of 323) of Shawsheen's ninth graders passed the inaugural Biology MCAS test. This local score compares extremely well to the statewide Biology passing rate of only seventy-six percent. During the same testing period, Shawsheen's tenth graders outperformed all preceding sophomore classes on both the English Language Arts and Mathematics MCAS tests. Ninety-seven percent passed the former; ninety-five percent, the latter.

Curriculum Revision: SVTHS redesigned its Biology curriculum to align to the Massachusetts Biology *Frameworks*. The revision creates a two-year course that addresses each of the six standards promulgated by the Department of Education (DOE) and pays increased attention to laboratory activity.

Anticipating the advent of the United States History MCAS test in the Spring of 2011, members of Shawsheen's Social Studies Department are paralleling the Biology curricular revision. In the near future, Shawsheen will implement a two-year United States History course aligned with the Massachusetts *Frameworks*.

In addition to these test-driven revisions, members of the Physical Education/Health faculty have recently updated that department's curriculum to reflect, among other outcomes, the instructional activity conducted in Shawsheen's state-of-the-art Fitness Center.

Promotions, New Positions, and New Staff: Dr. Robert Kanellas was appointed Director of Academic Programs to replace Ms. Kerry Sullivan, who retired in the Spring of 2007. Prior to his appointment, Dr. Kanellas taught English at SVTHS for thirty-five years, concurrently serving as department Chair for ten years.

To coordinate the remedial instruction and Educational Proficiency Plans that will result from the DOE's increased MCAS passing threshold, SVTHS created the position of MCAS Remediation Chair and hired Mrs. Marie Smith in that capacity. Mrs. Smith, who has worked for seven years in the Support Services Department, possesses extensive experience as a writer of Individual Educational Plans, MCAS appeals, and MCAS Alternative-Assessment Portfolios.

To accommodate the recently implemented two-year Biology curriculum, SVTHS added Ms. Rita Dalmanieras to its Science faculty. In addition, Mrs. Laurie Grant joined the Science faculty to fill an existing vacancy.

Following the retirement of Mr. William Christerson, Mr. Leonard Simonelli was hired as a Social Studies teacher, and Mr. Edward Geary was promoted to the position of Chair.

Mary Grace Ferrari, hired to fill a Mathematics vacancy, is an experienced teacher who had previously received two awards in the town of Somerville for excellence in teaching. Karen (Antonelli) Ruggiero, a SVTHS alumna, joined the SVTHS staff as a Mathematics aide.

Summer School: The roof-replacement project that extended through the summer months necessitated the relocation of the thirty-fifth annual summer academic program to an alternate site. SVTHS remains indebted to the extraordinary assistance of the Billerica school system during the summer months—specifically to the professional courtesies extended by Superintendent Anthony Serio and to the hospitality of Locke Middle School Principal Alexander “Sandy” Infanger.

SVTHS enrolled 140 students from ten surrounding school systems in twenty-six courses during the summer of 2007. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Director of Academic Programs, at 978-671-3640.

Infrastructure Renovations: The extensive summer renovations to the school’s infrastructure included, in part, the remodeling of one science laboratory; the soundproofing of one English classroom; the construction of a new MCAS Remediation classroom; the installation of ceiling-mounted LED projectors in many academic classrooms; the remodeling of a centralized Mathematics office; the installation of a new gymnasium floor; and the repair of the pool, its filtration system, and deck.

Building and Grounds

The summer of 2007 was a very productive construction schedule for both Shawsheen Valley Regional Vocational Technical High School and KBA Architects of Charlestown, Ma. (Knight, Bage & Anderson, Inc.). The new rubber roof was completed with a twenty-five year warranty, new HVAC roof top units were installed for heating and cooling, a new energy management system, numerous electrical upgrades, the swimming pool restoration was finished and a new gym floor installed. Most projects were engineered with concern for energy savings and long-term building envelope protection. Underway for 2008, KBA Architects designed new thermal efficient entrance doors and the much needed renovation of the swimming pool locker rooms and coaches facilities. Overall, it has been a very successful and productive few years for everyone involved in the various construction projects.

Clubs and Organizations

Student Council: The Eighth Annual Shawsheen Turkey Bowl—the much anticipated flag-football game between the junior and senior girls—was once again a successful holiday event, which raised \$575 and twenty-two cases of food for the Billerica Food Pantry.

Drama Club: During the winter, members of the Drama Club, under the direction of Ms. Angela Caira and Mr. Timothy Woodward, staged a Broadway cabaret dinner theater that featured performances from *Chicago*, *Beauty and the Beast*, *A Chorus Line*, *Line King*, *Phantom of the Opera*, and *Hair Spray*. In the Spring, this versatile troupe of performers staged *Much Ado High School* and *Mmm Beth*, two one-act plays.

Newspaper and Literary Magazine: During its thirty-seventh annual meeting, the Scholastic Press Forum voted Shawsheen’s *Rampage* best school newspaper and Shawsheen’s *Rambling* best literary magazine. This distinguished national award recognized the special talents of the SVTHS students who supplied the content and designed the layout of each publication under the supervision of Mrs. Leah Marquis of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

Oratory Club: Sara Pietila, an eleventh-grade Health student from Billerica, placed second at the district level in the Voice of Democracy Speech Contest sponsored by VFW Post 2597 of Pinehurst.

Alumni Club: The meticulous direction and indefatigable data collection of Mrs. Gail Poulten, Alumni advisor and English faculty member, resulted in the first-ever publication of an *Alumni Directory* that solicited and contained the biographical information of respondents from the school’s thirty-four graduating classes. In addition, Mrs. Poulten established an executive board, chaired by attorney James Haroutunian, to plan future Alumni activity. Any SVTHS alumni interested in working with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or 978-671-3584.

Athletics: More than 450 students participated in interscholastic athletics capturing the Commonwealth Athletic Conference Championships in golf, boys basketball, girls softball, boys lacrosse and spring track. The Rams also captured state vocational titles in football, girls swimming, softball and boys track. Fourteen varsity teams qualified for post-season play and the overall winning percentage of the varsity teams ranked amongst the highest in school history. Dozens of Shawsheen athletes achieved Commonwealth Athletic Conference All-Star status; as well as *Lowell Sun* All-Star status in various sports. Overall, it was clearly one of the most successful athletic seasons in Shawsheen school history.

For an unprecedented fifth time in six years, SVTHS has earned the Markham Award from *The Boston Globe* for the most outstanding vocational-technical high school sports program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

Parent Advisory Council: Once again, graduation day culminated in a well-attended all-night party sponsored and organized by the SVTHS Parent Advisory Council under the direction of its chair and SVTHS alumna, Mrs. Robin Sgrosso.

Support Services

The SVTHS Support Services Department services the sixth largest population of students with special needs in Massachusetts. Our school has the highest graduation rate in the state for schools with one hundred or more special education students in each grade. The graduation average for students on Individual Educational Plans (IEPs) at Shawsheen is 90.2 percent as compared to the state average of 61.1 percent. Shawsheen's success on the MCAS has continued as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our Special Education population. With over 30 percent of our students being diagnosed with Special Needs, our passing rates as a school were over 90 percent on English Language Arts, Mathematics, and Biology. In addition to their work on MCAS, the Support Services staff has gone through extensive training to support and facilitate the development of *Individualized Educational Plans* for our special needs population. The school has also built and equipped a conference room in order to provide a dedicated space for the many meetings that are held as part of this process.

Building and Grounds

In 2007, SVTHS completed an unprecedented number of renovations and construction projects. Those completed included: Existing two layers of old roofs were stripped and replaced with new insulated panels and a rubber roof membrane through the entire building; twenty old roof top HVAC units were removed from the roof and replaced with new; Energy Management System controlling HVAC equipment and parking lot lights replaced the old system; gymnasium floor was replaced and repainted with a new logo; pool filter was replaced with a new sand system (pool was also drained and grouted along with the pool deck); electrical panels were replaced and new lighting occupancy sensors were installed through most of the building (new electrical feeds were also installed in four locations of the building with building's main breaker panels tested and serviced); three new HVAC unit ventilators were installed in rooms 300, 303 and 304.

Community Services

Adult Evening School: The Adult Evening School continues to offer a wide variety of opportunities to adults interested in expanding their vocational and technical knowledge and skills. More than thirty courses are offered during both the fall and spring semesters with enrollment exceeding six hundred adult learners during the past year. Residents interested in taking these and other types of practical courses are encouraged to contact Mr. Art Holmes, Adult Education Coordinator, at (978) 667-2111 for information and/or a brochure.

School of Practical Nursing: During June commencement exercises, the School of Practical Nursing graduated its thirteenth class, comprising of 31 Licensed Practical Nurses (LPN). Since its inception in September of 1994, a total of 429 students have successfully graduated from this program and have gone on to rewarding careers as Licensed Practical Nurses. This intense ten-month program offers qualified adults a combination of evening and weekend coursework and clinical externship experiences that prepare aspiring healthcare professionals for the state LPN exam. The significance and benefit of this valuable program to the community is magnified by the extreme shortages of qualified healthcare professionals that exist both locally and nationally. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Middle School Career Awareness: Four hundred and thirty-two middle-school students from the District participated in after-school, career awareness activities during the winter of 2006-07. Students spent five hours exploring six of twelve different career path options. Mr. Richard Lavoie coordinates this program in conjunction with a guidance counselor from each of the middle schools located within the district. He can be reached at (978) 667-2111, Ext. 594 for registration materials or general information. The program is free of charge and is available to District middle-school students. Busing is provided by SVTHS.

Tech Prep: Through participation in the nationally recognized Tech Prep program and its numerous articulation agreements, qualified SVTHS students receive the opportunity to receive college credit for coursework completed prior to high-school graduation. Articulations with both a carpenter's union and electrical union are also in place providing pathways into licensed trade areas for successful SVTHS students.

Swim Programs: SVTHS offered several high-quality swim programs on a year-round basis during 2007 in its Olympic-sized, recently renovated swimming pool. The Shawsheen pool also serves as the home site for interscholastic high-school swim teams from the Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Interim Aquatic Director, at 978-671-3699.

Billerica House of Corrections: The Billerica House of Corrections opened a new facility in 2006 that included a state-of-the-art Culinary Arts training kitchen with classrooms. SVTHS provided extensive technical assistance to the House of Corrections by working closely and collaboratively with their staff to develop and implement a 400-hour Fundamentals of Culinary Arts course and curriculum with the acquisition of a nationally recognized ServSafe certification. SVTHS looks forward to maintaining the collaboration with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of the course objectives.

Middlesex Community College: SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at Shawsheen Tech as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment is strong and the program receives exemplary student evaluations.

Non-traditional by Gender Advisory Committee: The SVTHS non-traditional by gender advisory committee is a newly established program to explore and identify recruitment tools and support initiatives for students enrolled in occupational areas that are non-traditional by gender. The committee is led by a chair overseeing four SVTHS teachers and staff including two vocational teachers, one academic teacher, and a support staff involved in the gay/straight alliance.

Computer Services

Student Information System: The Computer Services staff completed the 2007 Academic School Year using the “iPASS” (internet Pupil Administrative Software System) meeting all Department of Education (DOE) and district reporting requirements. In January, Computer Services trained the Guidance Department on the use of the iPASS’s college subsystem for tracking college applications. In March, the new “iStaff” (internet Staff Administrative Software System) add-on to “iPASS” was installed to start the DOE’s EPIMS (Education Personnel Information Management System) project. This large data collection project, required by the DOE, ran from March until December. In April, the school nurses received additional training on the “iHealth” module that allows the nurse’s office to track all visits to their office and provide reports of services delivered. In May, the freshmen entered into their permanent shop placement and the 2007-2008 scheduling process started for all students. During the summer, Computer Services helped complete all academic student scheduling, ninth grade exploratory scheduling and the customized “welcome back to school” letters to parents. In October, Computer Services redesigned the exploratory report card for freshmen and added the class of 2011 to Parent Access Manager. Use of the iPASS Parent Access Manager has increased from 25% (2004), 53% (2005), 65% (2006) to 74% of the parents this year. The Parent Access Manager allows parents to view up to date information on their children in the areas of attendance, grades, schedules and discipline information.

Computer Network: During 2007, computer labs for Title I Math, Academics, Library, Science, Math and Guidance received new PC upgrades and LCD displays. The Graphic Arts and Commercial Art & Design Departments along with the English lab received new iMac upgrades. In addition, every computer lab in the school received new hard disk images to refresh and update the computers with required software. During the spring and fall, the 4-year computer technology replacement plan was reviewed and updated for new technology needs and approved by the school’s Technology Committee. As part of the long term planning process, Business Technology and the Academic labs were upgraded from 1gb to 10gb fiber.

Applications: The computer staff introduced the new web based Plato Learning Environment for the Math and Support Services departments as well as continued to maintain the Kurzweil text-to-speech software system. The Master Cam software system was upgraded for the Machine Technology department and the computer staff installed the Mitchell software training system and server for use by the Diesel Mechanics department. The computer services department purchased and installed school-wide licenses for the Adobe Create Suite 3 used throughout the school’s curriculums. For the Computer Aided Design and Drafting department, Computer Services installed and configured the latest AutoCad 2008 Academy software.

Guidance

Admissions: The popularity of Shawsheen Valley Tech among district eighth graders continues to rise. Shawsheen Valley received over 600 applications for fall 2007 enrollment and accepted 335 students into the class of 2011.

College and Career Planning: College and Career Planning at SVTHS include a number of activities and events through out the four-year program. Students are first encouraged to investigate and explore career and technical areas through the career planning process and vocational explore program. Added to this experience are college and industry visits both in the classroom and out in the field. The College and Career Night offered in November attracted in excess of 500 people and was open to students and parents from the district towns as well as the Shawsheen community. More than sixty colleges and career schools were represented at the event, as were branches of the U.S. Armed Forces. In addition to acquiring information on a variety of post secondary options, students and parents gathered information on Tech Prep advanced credit and financial aid opportunities.

Financial Aid Night: In January, the Guidance department partnered with the Massachusetts Educational Financing Authority (MEFA) in presenting comprehensive workshops to assist students and parents in understanding the financial aid process. In addition to a presentation on the Free Application for Federal Student Aid (FAFSA) form, SVTHS students and their parents received information about scholarship sources both locally and nationally.

Scholarships and Awards: One hundred forty-six (146) graduates received scholarships at the annual scholarship and awards night. Local community organizations and SVTHS affiliates contributed approximately \$60,000 in scholarship assistance. In addition, SVTHS graduates received prestigious awards and scholarships from college/career schools and the state-sponsored scholarship program designed to recognize academic excellence. Through the generous support of the industrial community, many graduates received tool and equipment awards.

Cooperative Education Program: With the assistance of local industry, more than 150 students from the Class of 2007 participated in this “training through work” opportunity. Many of these positions lead to permanent job placement upon graduation. In 2007, SVTHS expanded its Cooperative Education opportunities through a highly structured apprenticeship program to include eleventh grade students. Selected students are able to begin an apprenticeship-training program while still in high school earning valuable hours towards licensure.

School Council

An important agency of school governance, the 2006-07 SVTHS School Council is made up of three parents (Sharon Pietila, Jean Perry and Joanne Barry, all of Billerica), two community members (Bob Lazott of Billerica and Cosmo Ciccariello of Burlington), two SVTHS faculty members (Robert Roach and Donna Young) and co-chaired by Dr. Robert Cunningham (Asst. Superintendent-Director/Principal) and Nancy Higgins (community member).

The council discussed agenda items including school budget, revisions to the SVTHS *Student Handbook*, and the 2007-08 School Improvement Plan.

Technical Programs

Automotive Technology: The Automotive Technology shop is a nationally accredited mechanic program, certified by the National Automotive Technicians Education Foundation (NATEF). NATEF requires high standards with regard to curriculum, equipment, tools and teacher certifications. All SVTHS instructors in the program are ASE certified expert technicians and are committed to keeping their knowledge and skills current. This continuous commitment of staying current with new technologies benefits the student body by annually revising and implementing new curriculum.

The Automotive Technology program received many major renovations over the summer. Work included a new office area, expansion of a supply/parts room and the creation of a custom service desk area where students engage in learning Strand 5 - Management and Entrepreneurship Knowledge and Skills, and Strand 6 - Technological Knowledge and Skills of the framework. Record keeping and parts inventory has also been implemented into this year's curriculum. Newly painted shop walls, combined with a new brick façade of the office area within the shop, and a new glass exterior door has created an energetic learning environment.

Through the capital budget process, the Automotive Technology program was able to purchase a new Genesis Analyzer. This new computer scanner was highly recommended by the craft advisory board, enabling students to learn troubleshooting techniques on vehicles with up-to-date equipment that is used in industry.

The Automotive Technology program continues to offer complete service work on vehicles to the general public. In providing this opportunity the students are given the experience to work on live work from many different makes and models of cars and trucks, as well as providing an outstanding service to the community. The students also maintain all the school owned vehicles, which are used for many of our outside construction programs and nursing externships. This practice provides the students with the chance to experience many of the problems that will be encountered in industry.

The Automotive Technology juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and the enhancement of their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Auto Body: The Auto Body shop is a nationally accredited mechanics program, certified by the National Automotive Technicians Education Foundation (NATEF). NATEF requires high standards with regard to curriculum, equipment, tools and teacher certifications. All SVTHS instructors in the program are ASE certified expert technicians and are committed to keeping their knowledge and skills current. Second-year instructor Mr. David Lelievre has completed four additional I-CAR classes: the first two being hands-on certification, one in steel MIG welding and the other in aluminum MIG welding. The other two are I-CAR certifications in plastic repair. I-CAR develops and delivers technical training programs to professionals in all areas of the collision industry. This continuous commitment of staying current with new technologies benefits the student body by revising the curriculum annually with new standards that are seen in industry.

The capital budget process enabled the Auto Body program to renovate its facilities in the summer. The entire shop was power washed and the ceiling painted, creating a bright and vibrant learning environment. A new portable prep-station was purchased and utilized when welding is being performed within the shop. Also purchased was a full-hooded painting respirator. With this apparatus, safety will be enhanced by eliminating the need for individually fitted painting respirators.

The students in Auto Body utilize the transportation computer lab to access the NATEF curriculum on the Internet, which provides for a wide range of curriculum activities. This curriculum keeps students up-to-date with the latest Auto body technology.

As is the case with the Automotive Technology program, Auto Body students continue to respond to vehicle-repair requests from District towns, including many requests from elderly citizens, and they maintain school-owned vehicles.

The Auto Body juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancement of their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Business Information Services: Students successfully completed exams and certifications that exercise the validity of standards including: IC³ Computer Fundamentals, IC³ Key Applications, IC³ Living Online, Specialist Certification in Word2003, Excel 2003, PowerPoint 2003, Access 2003, Outlook 2003, Expert Certification in Word 2003 Expert, Excel 2003 Expert, Master

Certification in Word 2003 Expert (required) Excel 2003 Expert (required) PowerPoint 2003 (required) Access 2003 (elective) Outlook 2003 (elective), and IC3 Certification.

Students also participated in two professional student organizations: SkillsUSA and Business Professionals of America (BPA), earning recognition in a variety of areas. In addition, students continue to receive the Microsoft Office Specialist certification to validate desktop computer skills using Microsoft Office programs.

The opening of the newly designed and expanded School Store opened across from the cafeteria is an integral part of the program's Marketing component allowing students to manage its day-to-day operation. An application will be submitted to DOE for Chapter 74 Marketing Program approval.

Business Information and Services juniors completed their on-line Career Safe certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Carpentry: The Carpentry department has seen significant upgrades to their shop area this year with the addition of a new modified dust collector system that enables students to operate all equipment within the shop virtually dust free. Two new Powermatic table saws were purchased through the capital budget process equipped with Beismeyer guard systems to ensure as safe an environment as possible. A new stainless steel automatic hand sink was also installed in the shop, meeting the sanitary needs of the students and staff. New enclosures were built in the yard to keep supplies and material out of the elements, as well as providing a better way to organize large stock orders. A new In-focus multimedia system was installed in the related room, allowing for a new updated video library to further enhance the related curriculum.

After a one-year hiatus, SVTHS is conducting a community house-building project this year. The program has offered to build a house for an individual within the district who qualified with the given specifications and drawn from the lottery. Mark Murphy of Wilmington was the lucky recipient of the project. This project offers the junior and senior students a "real-world" opportunity to acquire and develop skills as well as experience teamwork, working in different weather elements, and making changes off a plan due to unanticipated changes.

The Carpentry students were also responsible for the completion of many projects around the school building including the stunning new school store, completion of the new office area / storage area for the Automotive Technology program, and the design and installation of the Pergola in a memorial garden in the school's courtyard.

The Carpentry juniors received ten hours of OSHA 10-hour Construction Industry outreach safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Commercial Art and Design: The Commercial Art and Design program has grown from 18 to 25 students accepted. With recommendations from professionals and industry specific advisory board members, the curriculum expanded to align with the curriculum framework and current technology.

Through the capital budget process, a digital media lab was added to the core program. Mr. Greg Bendel, an aide assisting with the program, possesses extensive training and educational experience in the area of digital media. Along with the lab reconstruction, Macintosh computers with state-of-the-art software, newly purchased video cameras, digital cameras, and photo quality scanners are all part of the newly renovated lab.

The program continues to meet the requests and needs of the school district and in-house school projects. The live work incorporates timelines and rigorous quality standards that are found in industry and are used for many of the student's portfolios. Commercial Art and Design students participated in the design and layout of the a Billerica elementary school sign, school gymnasium floor layout, posters and banners, the design and layout of a poster for the library, and the design and layout of school and golf tournament signage.

Commercial Art and Design juniors will complete their on-line Career Safe certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential, while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Computer Aided Design and Drafting: The CADD program is a member of the American Design Drafting Association (ADDA); the premier professional organization for Drafting programs and membership provides the opportunity for students to take the Drafter Certification Examination and become certified. Its Curriculum Certification programs also provide a resource for schools to develop and upgrade program curriculum and to better prepare students to meet workforce and employment requirements.

Relocated to a new state-of-the-art facility, the program also purchased state-of-the-art technological computers and equipment. The new space and equipment has also allowed the instructors to develop a new scope and sequence and curriculum.

Students are able to utilize a new software program (*Chief Architect*) working with the owner of the Wilmington House Project in designing floor plans. The junior class visits the house weekly as it being built, getting a first hand look on how their design actually looks from the computer layout to the real wood frame. The class is also planning to create a scaled model of the house

before the end of the year. Students also work with, Auto-CAD, Solid Modeling, Pro E, and G.I.S Terrain modeling while gaining valuable experience by completing community projects and in-house requests such as providing various drawings for school renovations, school maps, and shop evacuation floor plans.

Acquisitions of 3-D printers through the capital budget process, provides students the ability to realistically experience the design process that actual engineers and designers use. The craft advisory committee has recommended the 3-D printer for the classroom. The committee also pointed out the demand to be able to operate rapid prototyping as a desired skill needed in industry.

The Drafting/CADD juniors completed their on-line Career Safe general industry certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential, while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Computer Science and Internet Technology: This program is divided into two unique tracks where the students have the ability to experience Computer Science and Internet Technology. The Computer Science Networking curriculum enables students to attain IC³ Certification, and A+ Certifications. The A+ portion of the curriculum has been implemented to a Security+ based training program to parallel real world job opportunities for many students this year. The Class of 2009 excelled with success rate of 90 percent on the IC3 certification program.

In the Web-based portion of Internet, the seniors were introduced to a new programming language – “Alice in Action with Java,” utilizing object-based programming. Others new projects consist of developing a new road show video presentation in conjunction with the Commercial Art and Design program.

The capital budget improvements included a new overhead projector in shop that allowed the program to implement their curriculum from current DVDs. Also purchased this year were ergonomically designed chairs for all workstations, providing a comfortable environment conducive to learning.

The Computer Science and Internet Technology program is continuing its computer repair service for the staff and school programs; this service has been a great success, as well as providing the students with a valuable resource for learning their craft. The upperclassmen built forty-two computers from scratch; these computers replaced the classroom computers and are being used for the shop curriculum. The estimated savings to the school district is approximately \$10,000.

Computer Science and Internet Technology juniors completed their on-line Career Safe general industry certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Cosmetology: The Cosmetology program continues to do an outstanding job in preparing students for both work and licensure success. All students from the class of 2007 passed the Massachusetts State Board of Cosmetology exam and received their license.

Community service is still a strong part of the program’s resources for implementing their curriculum. Many people visit the school’s solon everyday, providing an excellent opportunity for the students to master all their skills from the VTEF. Throughout the year teachers accompany sophomore and senior students to nursing homes, senior centers and assisted-living facilities within the district. The highlight of the year is when students service the elderly on Elderly Citizens Day, providing beauty makeovers and offering a lunch in the dining room.

The Cosmetology program hired a very talented instructor, Mrs. Sandy Bukoiemski. Mrs. Bukoiemski, a SVTHS alumna, has worked numerous years in a salon and has the experience of working as a permanent substitute teacher last year.

With recommendations from the craft advisory board, the Cosmetology program received a new Hair Max System through the capital budget process. In addition to the new computer software, a new wet sink was installed in the related room to enhance demonstrations for the curricula.

A new promotional video was created and is shown to ninth graders as well as utilized at both the Community and Eighth Grade Open Houses. The junior students also completed the online ten-hour Career-Safe OSHA safety program and received their safety credential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Culinary Arts: The Culinary Arts program is nationally certified by the American Culinary Federation program. The American Culinary Federation (ACF) certification is a symbol of professionalism and a guide by which any culinarian can shape his or her career. It is an ideal ladder for career advancement. The Culinary Arts program offers students three different career paths: hospitality, baking and cooking. These three different avenues of culinary arts are integrated to students by rotating them through all three areas, providing them with many educational skills and employment opportunities upon graduation. New curriculum was implemented, preparing the student for the opportunity to take the ACF exam and receive their ACF credentials.

With the retirement of Mr. Charles Fleming, the culinary department added Mr. Dan Campanale. Mr. Campanale possesses degrees from Johnson & Wales and Fitchburg State College, with many years of teaching experience from four different technical schools.

The Bakery Shop is a community favorite, and is open to the public from Tuesday to Friday. The Bakery also supplies many items to the kitchen and the dining room operation, as well as baking goods for the students' break service, holiday orders, open houses, and many other special occasions.

Through the capital budget process, a gas steamer table and two gas steam kettles were installed and imperative renovations (\$29,000.00) to the guest dining room were completed. Work included electrical up-grades, doors, cabinets/counter, paint, walls/trim, ceilings, sound system, lights, drapes, table glass-tops and carpet. The Culinary Arts program also prepared and served events in the cafeteria this year, including the annual Fall Craft Advisory Dinner (a 250-person event) as well as four Citizenship Awards banquets that honor SVTHS students of high character.

The Culinary Arts juniors completed their on-line Career Safe general industry certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential, while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency. As well as the Career Safe certificate, many of the Culinary Arts students have taken the ServeSafe certification exam and received the safety credential; this is becoming the new safety credential as a condition of employment.

Diesel Mechanics: The Diesel Mechanics program is a nationally accredited mechanics program, certified by the National Automotive Technicians Education Foundation (NATEF). NATEF requires high standards with regard to curriculum, equipment, tools and teacher certifications. All SVTHS instructors in the program are ASE certified expert technicians and are committed to keeping their knowledge and skills current. In addition to NATEF, the program maintains national certifications in Mechanical Repair Pollution Prevention and an online safety programs called SP2 and Section 609 Motor Vehicle A/C certification.

The capital budget process and recommendations from the craft advisory committee have provided equipment/tools to be purchased this year, keeping the shops' technology current. Students will learn to operate the new CL-134A Refrigerant Recovery unit, and the MODIS Electronic Scan tool and storage unit. Both devices incorporate many standards found within the VTEF. New textbooks were also purchased for the senior class, updating the curriculum with the lasted edition to ensure cutting edge curriculum.

Some of the work projects students have accomplished this year include overhauling a pick-up truck for a local Boy Scouts Troop and repairing many different types of heavy equipment for local contractors. A project that is drawing the most interest is the bio-diesel venture. The students will design and convert a diesel-powered vehicle into an alternative fuel source vehicle that uses vegetable oil as a fuel source.

The Diesel Mechanic juniors completed ten hours of OSHA general-industry safety training and received 10-hour cards to document their participation and enhancing their employment and earning potential, while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Electrical: The Electrical program continues to be one of the most popular programs at Shawsheen Valley. A key component of the program is teaching the electrical code in preparing the students for attainment of their journeymen license. Other curriculum addresses a wide range of standards from the VTEF in residential, commercial and industrial concepts. Because of the reemergence of the house project this year, the junior class will receive exclusive training in an ideal learning environment.

Numerous school projects were completed this year including the school store, guest dining room, shop renovations, and the wiring of In-focus units.

Through the dedication of Electrical instructor Mr. Raymond Landers and the electrical staff, the program has developed a pre-apprenticeship affiliation with Local 103 Boston Electrical union. This affiliation will place two SVTHS electrical students every year into their apprenticeship program.

Through the capital budget process, new shop drawing benches and chairs for students were purchased. An In-focus projector was purchased and installed in the related room, enabling new updated DVD presentations to be implemented into this year's curriculum.

The Electrical juniors received ten hours of OSHA Construction Industry outreach safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Electronics: The Electronics program created a new senior shop curriculum, involving many new shop projects with sensors. In addition, instructor Mr. William Jackson is in the process of developing a new shop curriculum that will be sent to the Electronic Technicians Association (ETA) for approval. This accreditation would be beneficial to the program, enabling students to take exams and get additional certifications that are recognized in industry.

The capital budget process allotted the program Lab-Volt and NIDA computer-based instructional equipment purchases. New Lab-Volt curriculum has been implemented that accommodate many standards of the VTEF. In addition to the new scope and sequence, instructor Mr. Paul Blanchette has also infused robotics curriculum into the program for the upperclassmen.

The Electronics juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Graphic Arts: The Graphic Arts program is recognized by the PrintED program, which is nationally accredited through the Graphic Arts Education and Research Foundation. GAERF is a national accreditation and certification program, based on industry standards, for graphic communications courses of study at the secondary and post-secondary levels. PrintED has identified six standards that encompass the elements of a solid training program. In order to maintain these rigorous standards, instructors in the program must work diligently with their advisory members to keep curriculum updated and to evaluate and purchase state-of-the-art equipment. Through the capital budget process, a new Polar paper cutter was purchased at a cost of \$60,000.

The students in the Graphic Arts program continue to develop valuable competencies by completing various printing projects for the school and district towns. Students also oversee the copying center, where teachers and administrators can have materials copied, such as student handouts, exams and instructional worksheets.

Graphic Arts juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Health Services & Technology: The Health Services and Technology program was granted the endorsement of the National Health Association. Certifications granted by the National Health Association include both clinical and administration. With full staffing, curriculum changes were implemented, providing the students with the opportunity to earn both a certificate in CPR and first aid certificate from the American Heart Association.

The program has four new faces - two full time teachers: Mrs. Beverly Robinson and Ms. Karen Meister, and two new full time aides, Deborah Vachon and Dorothy O'Rourke. Mrs. Robinson holds a degree from Northeastern University and has over twenty-three years in the health field. Ms. Meister is Registered Nurse with over twenty-five years experience at both hospitals and insurance companies. Mrs. Vachon is an LPN with many years in the health field. Mrs. O'Rourke is a Certified Medical Assistant and a Registered Emergency Medical Technician who has worked in the medical field for over twenty-two years and has taught the Medical Assistant Adult program for the last three years at SVTHS.

New state-of-the-art equipment was purchased through the capital budget process that includes ten new microscopes, laboratory chairs, an anatomical skeleton, and a microhematocrit capillary reader. In addition to the replacement of this equipment, renovations completed over the summer to an existing storage space were converted into a classroom equipped with a computer, a new whiteboard, desks, and chairs. This new classroom allows for flexibility of the outside program, as well as additional space for the Nurse Assistant Program.

Curriculum was also revised to include new procedures in the Medical Assisting Program to meet the standards of the Massachusetts C/VTE Frameworks. The CPR certification has been up-dated from Heartsaver to BLS (Basic Life Support) to better prepare the students to work in a health care facility. With the hard work of Mrs. Dianne Norkiewicz, SVTHS has acquired a new affiliation of Lahey Peabody, benefiting the senior students in the Medical Assistant Program.

In November, the instructors and students organized and ran a blood drive to benefit Saints Memorial Medical Center. The drive was very successful with 75 units of blood collected.

The Health Technology juniors will completed their on-line Career Safe general industry certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Heating, Ventilation, Air Conditioning and Refrigeration: The HVAC-R program maintains a national certification from the Partnership for Air-conditioning, Heating and Refrigeration Accreditation (PAHRA). Through this affiliation the program has acquired new equipment and technical resources. New textbooks have been purchased this year in preparing students for the Industry Competency Exam (ICE). ICE is the only industry-validated test for entry-level technicians as well as an excellent pretest for North American Technician Excellence, Inc. (NATE) - the leading certification program for technicians in the HVAC-R industry and is the only test supported by the entire industry.

With the retirement of Mr. Dennis Houlihan, the program hired Mr. Kevin St. Peter, a SVTHS alumnus. Mr. St. Peter has been a master service technician for over fifteen years, working with various HVAC-R companies in the area. He will be serving as the new related teacher instructing at all levels.

The upperclassmen work throughout the community and complete work requests for in-house school projects. Some of the projects include: Redesign and install heating/cooling system for Drafting shop and Rooms 109 and 109A. The HVAC-R program will also participate in the construction of the Wilmington house project. The students will calculate the heating/cooling loads, design and install a two-zone Hydro Air by oil heating system with air conditioning.

Through the capital budget process the program was able to attain a portion of a Perkins Grant of \$6,000 to modernize the oil heat portion of the shop program.

The HVAC-R department continues to receive donations from local businesses, supply houses, and advisory board members. Items donated this year include four high efficiency furnaces, two air conditioning condensing units and matching air-handlers.

The HVAC&R juniors received ten hours of OSHA 10-hour Construction Industry outreach safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Machine Technology: The Machine Technology program is a National Institute for Metalworking Skills (NIMS) certified program. The program just received its re-certification and continues to get high marks in meeting all NIMS standards for curriculum, equipment, and staff credentialing.

The Machine Technology shop's CNC software has been installed in the schools computer labs and shop lab and is being implemented at all levels of the curriculum. The shop computers have also been upgraded to allow the latest version of software allowing all students to develop the complex skill levels needed in the area of CNC technology.

Machine Technology students have completed several projects to gain work experience on facility-based tasks and to support the needs of other programs throughout the school. Toward these ends, Machine Technology students have made carpentry table saw parts, Business Information Services chair parts, Diesel valve stem adapters and other manufactured parts, golf Tournament gifts and Graphic Arts staple machine parts.

Though the capital budget process and the recommendations of their craft advisory board, Machine Technology was able to get approval of phase-one of shop up-grade that includes painted ceiling & walls, wooden benches, new tooling cabinets and shelving. Equipment purchases included three CNC Three Axis Proto-Trak Milling Machine as well as labor and material to rebuild one South Bend Lathe.

The Machine Technology juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Masonry: The Masonry program expanded this year with the additional space converted over the summer to accommodate students and to implement VTEF Tile Setting curriculum. Currently, the shop is undergoing an up grade to the outside with the removal of an old storage container and the construction of a new storage shed in the brickyard area.

Masonry students have also been involved in community and in-house projects such as hallway tiling, wall repairs, brick façade in the Automotive Technology area, side-walk work at the Billerica Elder Center, and re-pointing of a five-foot concrete block wall around water at Bear Hill for the Billerica Fire Department.

The Masonry students will also have a role in the Wilmington house project this year, designing and building a chimney in the center of the house to accommodate the heating equipment venting flue.

The Masonry juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Metal Fabrication and Welding Technologies: The Metal Fabrication and Welding program is a National Institute for Metalworking Skills (NIMS) certified program. The program just received its recertification and continues to get high marks in meeting all NIMS standards for curriculum, equipment, and staff credentialing. The program has also been granted a national certification by the American Welding Society affiliated with Schools Excelling through National Skills Standards Education (SENSE).

Mr. Steve Lahey, hired last year to replace the retiring Dennis Solomon, has started to implement new related curriculum that aligns with frameworks for all grade levels.

And like students in other programs, Metal Fabrication and Welding students have gained work experience and supported the community and school with projects that includes: new gates for west entrance (Cook St.); built/rebuilt internal/external pieces for carpentry dust collector; designed, fabricated and hung new exhaust system in shop; fabricated door jams, duct fittings, boxes and pans for maintenance; and repaired numerous racks, pots, pans and mixers for Culinary Arts program; designed and fabricated ductwork for the North Billerica Baptist Church; fabricated diamond plate storage boxes for Billerica Fire Department; designed, fabricated battering ram for Burlington Police Department; and rebuilt plow and tent frames for the Boy Scouts of America.

The Metal Fabrication juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Plumbing and Heating: Mr. James Sullivan, the Plumbing and Heating lead teacher, was promoted to Construction Chairperson this year leaving a void in the plumbing related program. Mr. Fredrick Coburn, who has over thirty years of experience in all aspects of the trade - residential, commercial, and industrial, replaced Mr. Sullivan. Mr. Coburn will work with Mr. Sullivan in implementing the related curriculum at all levels.

New course scope and sequences have been implemented while twenty new uni-strut workstations have been built to accommodate new projects of copper, PVC and black iron.

The Plumbing and Heating upperclassmen benefit substantially from work requests from in-house projects and the community at large. Some of the projects completed were: deluge shower and eyewash stations installation; drains and vents for Bradley sink and drinking fountain; wall hydrant, water filter stations, compressed air piping, new water meters, compressed air lines and pumps, air dryer, back flow preventers, isolation valves, mixing valves and gang shower installation; repair handicap shower; fabricate sauna drip pan; repair carrier; and install new water closet, lavatory and cast iron soil pipe drains.

The return of the house project this year will provide Plumbing and Heating students with exclusive training in an ideal learning environment.

The Plumbing juniors received ten hours of OSHA 10-hour Construction Industry outreach safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Conclusion and Acknowledgement

The SVTHS District School Committee, staff, and students gratefully appreciate the support that they receive from the residents of the 5-member District. The SVTHS family especially acknowledges the continued financial support of the local Town Managers, Finance Committees, and Town Meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by Shawsheen Tech staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2007. Those retirees are: Williams Christenson, Social Studies Instructor; Charles Fleming, Culinary Arts Instructor; Dennis Houlihan, HVAC-Refrigeration Instructor; Anne Lane, Health Services and Technology Aide; Priscilla Uhrich, English/Reading Aide.

COMMUNITY DEVELOPMENT DEPARTMENT

*Community Development
Building
Planning Board*

*Zoning Board of Appeals
Conservation Commission
Community Preservation
Committee*

*Board of Health
Engineering*

Community Development

The Town of Tewksbury's Department of Community Development strives to manage and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by administering and enforcing applicable statutes, codes, bylaws and regulations; protecting the environment through conservation and wetland protection measures; and supporting other Departments in enhancing the community's quality of life.

The Department of Community Development consists of the following divisions; the Building Department, Board of Health Office, Planning and Conservation Office and the Engineering Office. Staff support is provided to five statutory boards: the Planning Board, Board of Health, Conservation Commission, Zoning Board of Appeals and the Community Preservation Committee. Administrative support is also provided to the Planning Board's Zoning Bylaw Subcommittee and the Local Housing Partnership.

Full time staff within Community Development include: Linda DiPrimio, Executive Secretary, Walter Polchlopek, Conservation Administrator, and Steve Sadwick, Director/ Town Planner. The Engineering Office experienced turnover in 2007 with the Spring resignation of the Town Engineer followed by the promotion of Michele Stein to the position in September and the hiring of Carlos Jaquez as Project Manager. Dawn Cathcart continued to provide Recording Secretarial duties for the Planning Board and the Board of Health. Annette Marchant served as Recording Secretary for the Conservation Commission, Local Housing Partnership, and Community Preservation Committee. Cheryl Romano continued to serve as Recording Secretary for the Zoning Board of Appeals.

Engineering Division

The Town Engineer's office is responsible for a wide range of functions. These tasks are performed both independently and in conjunction with other Town departments, such as the Sewer Committee, the Planning Board, Town Manager, the Conservation Commission, the Board of Health, the Building Commissioner, DPW, and the Police Department Safety Officer. The Engineering Department supports residents and contractors for informational requests including: Flood Plain information, Right of Way limits, drainage information and copies of existing plans.

The office is extensively involved with the Sewer Expansion project. This year Phase's 8, 9, and 10 have been in active in construction. Phase 11, the last of the phases, was designed and will be completed by spring of 2008. In the locations where the sewer utility is available to the public, engineering issues permits to construct, repair, extend or connect to the municipal system per approved plans. The Community Development Permit Technicians track all permit documentation.

This office is additionally responsible for the Stormwater Management Plans and NPDES Permits.

This past summer, the previous Project Manager was promoted to Town Engineer. In December, the new Project Manager was hired to assist the Town Engineer with the various town projects. Carlos Jaquez will be graduating with his Bachelor's Degree in Civil Engineering from UMass Lowell next spring 2008. He covered the Town Engineer's office this summer while the current Town Engineer was out on maternity leave. During this season, Carlos did an impressive, professional job at his level covering the extensive sewer expansion project and other various projects within Tewksbury. The Town is very happy with his addition to the team.

Master Plan

The Town of Tewksbury's Master Plan was adopted by the Planning Board on September 15, 2003 and endorsed by the 2004 Annual Town Meeting. The Master Plan serves as the Town policy guidance document for future land use decisions.

In 2007, the following implementation items from the Master Plan were addressed:

Priority A.2- Replace the existing Commercial District with a series of zoning districts appropriate to various sections of Route 38. The Town has contracted with Northern Middlesex Council of Governments (NMCOG) to assist in this endeavor. Work began in late Summer of 2007.

Priority A.3- "Develop consensus plan to resolve land use conflict in areas designed as "Neighborhood Compatibility Areas". The Planning Board and the Department are represented on the tri-community working group for the Lowell Junction area. The Director has served on the I-93 Interchange Working Group and assisted in the Interchange Justification Report. This was identified as an action item from Amendment 1 to the Master Plan.

Priority A.4 and A.5- Are relative to Town Center and an Economic Development Consensus Plan. The Town has contracted with NMCOG to assist in economic development. The Selectmen and Planning Board jointly approved an Economic Development Committee in December 2007.

Priority B.5- Historic Survey- Community Preservation Committee has granted CPA funds to the Historic Commission to accomplish this task.

Priority C.2. Develop and improve public amenities at Tewksbury Ponds. Long Pond was studied for aquatic characteristics and a public access plan; anticipate action plan and recommendations in 2008.

Priority C.3- Open Space and recreation projects- The Department with funding and support of Community Preservation Committee began updating the Town's Open Space and Recreation Plan.

Priority C. 4. Continue to work toward resolution and clean-up of Sutton Brook Disposal Area. On-going effort between the Town, DEP, EPA and potentially responsible parties.

Priority D. 2. Review the Town's roadway maintenance and management practices to minimize non-point source pollution and encourage infiltration. Town is four and half years through 5 year Stormwater Management Plan that was filed with the US Environmental Protection Agency.

Affordable Housing

The Town's current MGL Chapter 40B affordable housing inventory is at 4.9%. Until the Town achieves 10%, it will be susceptible to Comprehensive Permits that over ride local regulations including zoning. The Local Housing Partnership continued to review comprehensive permit proposals during 2006.

The Partnership currently includes Corinne Delaney, Steve Deackoff, Greg Peters, Jay Axson, Raymond White, Laura Kaplan and Ronald Roy and advisory member Nancy Reed.

The Department of Community Development with the Housing Partnership developed an Affordable Housing Plan that was submitted to the State and the Town received noticed of approval in June 2006. In addition to providing affordable housing to those in need, the plan could serve as a future shield against unwanted comprehensive permits for a specific period of time, if certain production goals are met. The Department and Partnership developed the allocation plan for the Affordable Housing Trust Fund, which receives funds from developers and allows the Town to develop or preserve existing affordable housing.

The Department assisted the Board of Selectmen, Local Housing Partnership and the Zoning Board of Appeals with 9 comprehensive permits in various stages of approval. The projects are as follows:

Project	Total	Type	Affordable	Status
Southwood Estates	8	Ownership	2 units	Under construction
Shawsheen Woods	16	Ownership	4 units	Under construction
Roberts Reach	16	Ownership	4 units	Under construction
Livingston Place	16	Ownership	4 units	Under construction
Maple Court	4	Ownership	1 units	Under construction
Highland Ave	8	Ownership	2 units	Local Initiative Project- Approved and awaiting final plans
Village Green	60	Ownership	15 units	Approved and awaiting final plan
Hanover Proposal	364	Rental	25% (all would count on inventory)	Approved and appealed to Land Court
Fahey Place	24	Rental	24 units	Currently before ZBA

Chairman Steve Deackoff worked diligently in pursuing State funds to be matched with Affordable Housing Trust Fund money to assist in the purchase of an affordable unit at Merrimack Meadows. The action by the Town and the State may preserve an affordable unit which is available on the market at a market sales price.

Other Initiatives

The Department continues to work with the Planning Board’s Zoning Bylaw Subcommittee in reviewing the Zoning Bylaw. In 2007, the most significant actions of the Subcommittee included the submittal of a Stormwater Management bylaw and a Wireless Communication section to the Zoning Bylaw. Members of the Planning Board’s Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed and David Plunkett.

The Director of Community Development continues to serve on the Zoning Reform Working Group which is working to update the State statutes in both zoning and subdivision control.

The Department of Community Development had a successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2008, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:
Steven J. Sadwick, AICP
Director of Community Development

<h2>Zoning Board of Appeals</h2>

The following is a breakdown of the activity on which the Tewksbury Board of Appeals acted during the year 2007:

14	Variances	9	Approved	2	Denied	3	Withdrawn
5	Special Permits					5	Approved
5	Combination Variance/Special Permit	5	Approved				
5	Comprehensive Permits	4	Approved	1	Pending		
1	Modification of Existing Comprehensive Permit	1	Withdrawn				
1	Court Remanded case back to ZBA	1	Approved				
2	Party Aggrieved Decision of Building Commissioner	1	Denied	1	Withdrawn		
2	Variances to install a wireless communication tower	2	Denied				

I would like to thank the public for their interest in the Board’s activity. I also wish to thank my fellow Board members and the Community Development Department for their time and efforts on behalf of the Board.

Respectfully submitted,
Robert Stephens
Zoning Board of Appeals

Board of Health

The Board of Health (BOH) is pleased to submit the 2007 annual report. The Board is comprised of the following elected officials: Ralph Hatton, Chairman; Philip French, Vice Chairman; Robert Briggs, Clerk, Christine Kinnon, member and Edward Sheehan, member.

The Board of Health is charged with the protection of the public health. It is the Board's responsibility to develop, implement and enforce health policies.

The Board of Health's Mission is "To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws."

The Health Department's team members are extremely dedicated to the community, knowledgeable of public health laws and the department's procedures. It is an honor to be the team leader of such a great professional team; I look forward to work closely with each member. I am very confident that this team will continue to protect and grow with the community. Thank you.

Team Members:	Lou-Ann C. Clement, C.H.O.	Director of Public Health
	Barbara Westaway	Operations Assistant
	Dean Trearchis,	Sanitarian
	Brain Fernald,	Animal Control Officer
	Virginia Desmond, PNA	Public Health Nurse
	Pamela Gorrasi	Animal Inspector
	Kathy Cho	Assistant Animal Control Officer
	Dawn Cathcart	Recording Secretary

The Board of Health hereby submits the following activity report for the year 2007:

Strategic Planning

- One (1) Household Hazardous Waste Collection Day was held in conjunction with the Department of Public Works (DPW) and Tewksbury Recycling Committee. This one-day event collects everyday household waste which should not go into the normal waste collection. Staffing issue continued to plague this event, however this year Raytheon volunteered. A great big round of applause to the Raytheon volunteers, DPW and Health Department crew, recycling committee members and the students from the Wynn School. We could not have done it without them. On a sad note, due to budget restraints, this event has been removed from the budget.
- Board of Health Regulations are continuously reviewed and updated as required. This year, the Board adopted new regulations for Outdoor Wood Burning Boilers (OWB), which became effective on September 2007.
- The Board is actively working with the communities of Billerica, Chelmsford, Dracut, Lowell, Tyngsboro, and Westford in a regional coalition for response to public health threats within the area. The coalition meets regularly preparing for a regional public health emergency response, regional emergency response are completed and we are actively testing them. In January 2007, the region held a regional immunization clinic in Chelmsford. This clinic was well attended by each community's residents and the coalition learned about our strengths and weaknesses.
- Continuing with emergency planning this past year, the appropriate team members continued training under Incident Command System (ICS) - Emergency Management, and received certificates for ICS-200 and 300.

Public Health Nursing Services

- Public Health Nurse Virginia (Ginny) Desmond continues to educate the public and the seniors. She has presented educational seminars on breast cancer and works closely with individuals regarding the general public's private medical topics.
- She works continuously with the investigating communicable diseases, distributing vaccine to doctors and the public, and offering limited care and referral services to the public.
- She offers various clinics such as Flu, Pneumonia, and Blood Pressure Clinics.
- She works closely with the school department for disease investigation and immunizations.
- She keeps herself current on public health topics by attending various public health seminars.

Environmental Activities

- Dean Trearchis, Sanitarian attended miscellaneous seminars regarding emergency response, food sanitation, Hoarding, Bed bugs, etc. He participated in organizing the speakers for the Massachusetts Health Officers Association's (MHOA) 40th annual education conference.
- Due to the sewer project, the Board continues to see a decrease in septic system applications and an increase in septic system abandonment applications. The Board's team members continue to work closely with Engineering and Building with the implementation and completion individual sewer connections during the sewer project.
- The town continues to work with state and federal environmental agencies in dealing with the Rocco Landfill. The site was listed on the National Priorities List in the spring of 2001, making it eligible for federal funding and oversight. The work is ongoing, and far from over. A private engineering consultant firm continues to provide research on the site. EPA accepted the proposed clean up plan, the next is to implement plan.
- In 2007, this office received two hundred and ninety eight (298) complaints in various categories and each complaint was investigated.
- Routine inspections are performed annually within 18 categories; these inspections for categories such as; food service establishments, semi-public swimming pools, massage establishments, tanning establishments, recreational camps, massage establishments, indoor ice skating rinks, septic trucks and more.
- This year, public health issues surrounding the Krochmal Farm surfaced. The BOH is still investigating and working to find a long-term solution. The office requested assistance from Massachusetts Department of Public Health (MDPH) and Department of Agricultural Resources (MDAR); both agencies have been on site. MDPH has responded while MDAR report is pending. Additionally a Resident Advisory Group was formed and held its first meeting in December. The Board will continue to address the residents concerns and look towards a resolution.
- The neighboring community of Billerica has received a plan for a proposed electric power plant on Woburn Street, the Tewksbury/Billerica line. The BOH is working with the residents regarding public health issues and concerns surrounding this plant and the affects on Tewksbury residents.

Animal Activities

- Animal Control Officer (ACO) Brian Fernald is responsible for dog licensing enforcement, rabies clinic supervision, assisting with beaver monitoring, investigating and resolving animal complaints, removing dead animals from roadways, maintaining dog pound, and responding to other animal related calls.
- West Nile Virus and Eastern Equine Encephalitis again affected the community, but no confirmed human cases of the virus were identified from Tewksbury. The Central Massachusetts Mosquito Control Project continues to assist the town in treating catch basins and spraying in areas where mosquitoes were the worst and answers resident requests.
- ACO continuously monitors the numerous beaver dams through out the town. He works closely with Department of Public Works (DPW) and Fire Department to observe beaver activity to help with flood problem. During this process, some areas require the Board of Health to issue emergency trapping permits. Additionally, this process works closely with Conservation when breaching permits are needed. A private company performs trapping activities as needed on Town property.
- Rabies continues to be a concern as we respond to animal bite reports. Exposures include both human and animal victims. The annual rabies clinic was held in January for dog licensing convenience, it was held in conjunction with the Town Clerk's office. We again remind animal owners that state law requires rabies vaccination for all dogs and cats; it could save their lives.
- The ACO and Animal Inspector are responsible to investigate animal bites and quarantine animals as necessary.
- ACO works in conjunction with surrounding communities, Environmental Police, Department of Wildlife, Animal Rescue Leagues, and other agencies to help resolve animal related issues. ACO works closely with the Lowell Humane Society for placement of captured domesticated animals found within our community.
- ACO goals for the upcoming year is to continue working closely with other agencies and departments, maintain the upkeep of the dog pound, and public education regarding dog licenses, vaccinations, assist with annual rabies clinic, beavers, and other animal matters. To organize and implement a monthly meeting with surrounding communities' animal control divisions.

**TEWKSBURY BOARD OF HEALTH
2007 ACTIVITY REPORT**

Revenues received in 2007 totaled \$54,115.

INSPECTIONS CONDUCTED

Septic System Inspections	24	Hotel Inspections	07
Plan Reviews	21	Food Service Inspections	108
Housing Inspections	06	Tanning Booth Inspections	07
Swimming Pool Inspections	09	Pump Truck Inspections	17
Massage Establishments	10	Test Holes	14
Re-inspections and Follow-up	160	Sewer Tie-in Inspections	197
Complaints	298		

PERMITS ISSUED

Septic Systems - New	03	Food Service	175
- Repairs	18	Mobile Food	10
- Upgrade	03	Frozen Desserts	09
- Abandon	260	Animal	16
Installer License	27	Massage Establishments	08
Septic Hauler	27	Massage Therapist	47
Offal/Rubbish Hauler	58	Massage Therapy School	01
Ice Rink	01	Massage Intern (Students)	26
Hotels	08	Funeral Directors	03
Pools	13	Tanning Booths	08
Recreational Camps	01	Consent Decree	15
Retail Tobacco Sales Permits	40	Trailer Parks	01
Tracking Title V Reports	153		

NURSING ACTIVITIES

Blood Pressure	808	Hep C	12
Vaccinations	82	Hep B	03
Mantoux	27	Influenza	03
Communicable Disease Investigations	83	Rotovirus	01
Lyme Disease Investigations	18	Varicella	06
Salmonella	10	Strep Pnuemonia	05
Giardia	03	TB	13
Blood Sugars	337	Campylobacter	02
Consultations	28	Health Education	34
Clinics	43	Diabetic Consultations	15
Vaccine Distribution	16	Bioterrorism Preparedness	09
Home Visits	184	Proper Hand-washing Procedure Presentation	01
Pertussis	06		

ANIMAL CONTROL ACTIVITIES

<i>Citations Issued:</i>		<i>Decreased Animal Removal:</i>	
Leash Law	17	Cats	23
Failure to License	13	Dogs	04
Warnings	28	Raccoons	65
Verbal Warnings	47	Deer	10
Barking Dog Complaints	24	Coyote	01
		Skunk	64
<i>Live Animal Recovery:</i>		Jack Rabbit	33
Dogs	25	Beaver	11
Farm Animals	04	Possums	05
Cow Inspections	24	Coyote	06
Farm Inspections	25	Fox	02
Quarantines	133	Fischer Cats	03

I would like to take this opportunity and thank Board of Health members Edward Sheehan, Philip French, Christine Kinnon, Ralph McHatton, and Robert Briggs and the BOH team members, Operations Assistant Barbara Westaway, Sanitarian Dean Trearchis, Animal Control Officer Brian Fernald, Public Health Nurse Virginia Desmond, Animal Inspector Pamela Gorrasi, Assistant Animal Control Officer Kathy Cho and Recording Secretary Dawn Cathcart for their support, guidance, dedication, and service to the community.

Respectfully submitted:
 Lou-Ann C. Clement, C.H.O.
 Director of Public Health

Building

During 2007, the Building Department the value of the permits issued increased by decreased by 19.6% but the permit fees collected increased by 2.2%. The number of associated permits (ie, electrical, plumbing, gas) remained fairly constant with the previous year.

Dawn & Nancy, both Nationally Certified Permit Technicians who track all these permits, provide staff support and have both demonstrated the expertise in maintaining an excellent office environment and quality customer service.

The following is a comparison of building permits issued in 2006 and 2007:

	<u># of Permits</u>	<u>Value of work</u>	<u>Fees</u>
2006	856	\$41,774,672	\$380,992
2007	775	\$33,593,023	\$389,200
% change	-9.5 %	-19.6 %	2.2 %

Present activity includes these major housing subdivisions:

	<u>Prospect Hill (North St)</u>	<u>Nolan Court (40B) Livingston Street</u>	<u>Roberts Reach (40B) Livingston St</u>	<u>Shawsheen Woods (40B) Winter Lane</u>	<u>Jill's Way</u>
Total # of units:	29	16	16	16	58
Permitted to date:	27	8	13	7	18
Occupied to date:	25	4	7	4	12

Commercial projects included 87 Unit Condo apartment style building at Emerald Court – **2nd Phase Started 2007**
 Various Tenant Fit-ups for Restaurants, Office and retail space.
 Chuck Tree Service – **In Process**
 495 Self Storage Warehouse – **Completed September 2007**
 El Pollo Locco Restaurant – **Completed November 2007**

Municipal projects included: Senior Center Expansion - **Scheduled Completion Spring 2008**

Additionally, the department issued 679 wiring permits, 978 plumbing/gas permits, 374 sewer entry permits, 40 sewer connection permits, and 56 water permits. Certificates of Inspection were issued to 75 establishments such as restaurants, function rooms, churches and schools or any place of assembly. Building Inspectors performed over 2000 inspections.

ON THE HORIZON: (proposed projects to start during 2008)

- Andover Rd. – Robertson Estates – 26 Single Family Homes. Roadway constructed
- Ames Run – (Catamount Rd Extension) 21 Single Family Homes
- Pinnacle Crossing – 20 Single Family Homes
- Hanover Crossing – Ames Hill – 364 Apartment Development
- Fahey Place – 56 Unit Comprehensive Permit

In the Weights and Measures Division, 300 gasoline dispensers, 69 regular scales, 7 pharmacy scales, and 6 large capacity scales. 6 oil trucks were tested and sealed. Eight (8) investigations of wrongdoing were investigated and fines were issued. Seven scanner tests were completed. Fees collected were \$ 7,841.

Following is a breakdown of permits issued during 2007.

Respectfully submitted,
 Richard A. Colantuoni
 Building Commissioner

2007 BUILDING PERMITS by CATEGORY TOTALS

	<u>NUMBER of PERMITS</u>	<u>VALUE</u>	<u>FEES</u>
Com ADDITION	2	\$3,868,870	\$38,890
Com CERT of INSP	75	\$0	\$14,852
Com DEMO	6	\$536,465	\$5,350
Com FOUNDATION	2	\$0	\$100
Com MISC	6	\$144,000	\$1,730
Com NEW BLDG	4	\$3,248,836	\$32,890
Com RENOVATION	35	\$2,341,982	\$26,010
Com ROOF	8	\$1,115,442	\$11,550
Com TEN FIT-UP	46	\$3,853,971	\$49,195
Mun NEW	1	\$30,160	\$0
Res ADDITION	83	\$4,494,259	\$48,300
Res DECK	42	\$379,792	\$4,680
Res DEMO	12	\$1,055,700	\$1,830
Res FAMILY SUITE	16	\$1,356,660	\$14,710
Res FOUNDATION	42	\$0	\$1,025
Res MFD	12	\$1,588,800	\$16,460
Res MISC	4	\$191,750	\$1,020
Res NEW SFD	34	\$6,287,020	\$64,545
Res POOL	32	\$345,844	\$4,110
Res RECORDING	16	\$1,000	\$8,000
Res REINSPECTION	1	\$0	\$25
Res RENOVATION	104	\$1,443,192	\$17,183
Res ROOFING	69	\$508,648	\$6,603
Res SHED	27	\$75,870	\$1,050
Res SIDING	43	\$578,597	\$6,640
Res WOOD STOVE	9	\$7,633	\$450
SIGNS	43	\$129,532	\$11,952
TEMP TRAILER	1	\$9,000	\$50
TOTALS:	775	\$33,593,023	\$389,200
Plumbing	576		\$25,280
Gas Permits	390		\$9,035
P&G Reinspections	12		\$300
Electrical Permits	679		\$38,411.30
TOTALS:	1657		\$73,026.30
SEWER			
Sewer App	374		\$18,650
Sewer Plumbing	322		\$12,880
Sewer Connection	40		\$141,000
Water Permits	56		\$52,524
TOTALS:	792		\$225,054

Conservation Commission

The Conservation Commission consists of five members and two associate members, all of whom are appointed by the Board of Selectmen. The Conservation Commission Officers for 2007 are Chairman Stanley Folta, Jr., Vice Chairman Salvatore Torname and Clerk Michael Kelley. Laurence Bairstow and Marc Wallace are members and Patricia Powers and Anthony Ippolito are associate members. The Conservation Commission is responsible for administering the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (M.G.L. Chapter 131, Section 40). The Commission's goal is to protect wetland resource areas, buffer zones, riverfront areas, related water resources areas, water quality as well as issuing permits, certificates of compliance, enforcement actions and the management of land for Open Space in the Town of Tewksbury.

During 2007, the Conservation Commission reviewed many Notice of Intent and Request for Determination of Applicability applications for work within the 100 foot wetland buffer zone and in some cases in the 200 foot riverfront area.

All applications submitted for action by the Conservation Commission requires a public hearing to be held at which time all abutters are given an opportunity to express their views. When all the information for an application is submitted, the Conservation Commission votes to either approve or deny the permit. If approved by the Commission, an Order of Conditions or Determination of Applicability is issued which will provide the mitigation to protect the impact on wetland resource areas as well as related water resource areas. If a permit is denied, the applicant can appeal the decision to the Massachusetts Department of Environmental Protection and the Massachusetts Superior Court.

In 2007, the Conservation Commission issued permits and Certificates of Compliance for many projects. Each of these projects had several hearings with concerns from residents which resulted in the Conservation Commission spending much time in preparing the Order of Conditions, Determination of Applicability and Certificate of Compliance. These projects included large multiple housing units, commercial buildings, the sewer improvement work and the drainage and maintenance program by the Tewksbury DPW.

The Conservation Commission has worked diligently in 2007 to protect the natural resources in Tewksbury as many parcels of land are under the management of the Conservation Commission for use as Open Space. All proponents of certain activities within 100 feet of a wetland resource area and within 200 feet of a perennial stream are advised that permits from the Conservation Commission are required to comply with local and state regulations as well as federal regulations. The Tewksbury Wetland Protection Bylaw stipulates a 25 foot no disturb zone and a 50 foot no build zone adjacent to the wetland resource area.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and held in the Town Hall Auditorium beginning at 7:00 P.M. and are televised on the local cable channel.

The Conservation Office which is part of the Department of Community Development is located in the Sughrue DPW Building located at 999 Whipple Road and is open to the public from 8:00 A.M. to 4:00 P.M. Monday through Friday.

Respectfully submitted
Walter S. Polchlopek
Conservation Administrator

Engineering

The Town Engineer's office is responsible for a wide range of functions. These tasks are performed both independently and in conjunction with other Town departments, such as the Sewer Committee, the Planning Board, Town Manager, the Conservation Commission, the Board of Health, the Building Commissioner, DPW, and the Police Department Safety Officer.

The Engineering division supports residents and contractors for informational requests. Flood plain information, Right of Way limits, drainage information and copies of plans are examples of resident requests.

The office is extensively involved with the Sewer Expansion project. This year Phase's 8, 9, and 10 have been active in construction. Phase 11, the last of the phases, was designed and will be completed by spring of 2008.

In the locations where the sewer utility is available to the public, engineering issues permits to construct, repair, extend or connect to the municipal system per approved plans. The Community Development Permit Technicians track all permit documentation. A total of approximately 383 sewer connection permits were issues this year.

This office is additionally responsible for the Stormwater Management Plans and NPDES Permits.

This past summer, the previous Project Manager was promoted to Town Engineer. In December, the new Project Manager was hired to assist the Town Engineer with the various town projects. Carlos Jaquez will be graduating with his Bachelor's Degree in Civil Engineering from UMass Lowell next spring 2008. He covered the Town Engineer's office this summer while the current Town Engineer was out on maternity leave. During this season, Carlos did an impressive, professional job at his level covering the extensive sewer expansion project and other various projects within Tewksbury. The Town is very happy with his addition to the team.

Please visit our web site at <http://www.tewksbury.info/dcd/engineering/index.html> for updated information throughout the year.

Respectfully submitted,
Michele Stein, P.E.
Town Engineer

Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are, Robert Fowler, Chair, David Plunkett, Vice Chairman, and Nancy Reed, Clerk. Vincent Spada continued serving as a Planning Board member, while David Gay was elected a Selectman in a Special Town Election and Sal Tornante joined the Planning Board in October.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with the Building Commissioner and the Community Development Director, is responsible for ensuring that new developments comply with land use regulations. The Planning Board strives to strike a balance between a landowner's right to develop and the interests of neighbors and the Town as a whole.

The Planning Board issued sixteen special permits for various projects. Two of the sixteen were projects that were withdrawn. Three special permits were signs, while two special permits were use special permits. Pinnacle Crossing was approved which will be a 20 unit development on 13 acres off of Pinnacle Street. There was one special permit issued for a Water Treatment Plant antenna. The remaining seven special permits were site plan special permits that will contribute a total of 100,660 square feet of commercial/industrial/office/retail space.

In addition to fulfilling its statutory duties as a special permit grant authority and subdivision control authority, the Planning Board continued to support additional initiatives. Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed and David Plunkett. The Subcommittee proposed 3 articles for Town Meeting action. The major zoning article that was prepared by the Subcommittee and approved at Town Meeting was the Wireless Communications Facilities Special Permit. The Subcommittee also submitted the necessary article for a Stormwater Management Bylaw. The final article was a zoning article to allow for flexibility in site plan review. The Subcommittee has been working with the Northern Middlesex Council of Governments to looking at Main Street zoning and the Town Center.

The Planning Board is working closely with the Board of Selectmen at economic development issues in the Town of Tewksbury. In November, a joint meeting was held to discuss the issue, and in December, both Boards voted in favor of creating an Economic Development Committee, to begin the process on identifying economic development opportunities in the Tewksbury.

Board members are very active serving as representatives to the NMCOG- David Plunkett, Local Housing Partnership- Nancy Reed, Community Preservation Committee- Nancy Reed, and Lowell Junction Tri-Community Planning Group- Robert Fowler.

The Planning Board looks forward to implementing the Master Plan and working on the numerous opportunities in the Master Plan to improve future land use decisions as well as initiatives to improve the quality of life for Tewksbury residents.

Respectfully submitted,
Robert Fowler, Chair
Planning Board

Community Preservation Committee

The Community Preservation Committee (“CPC”) includes representatives from town boards and committees and one at large citizen member. The CPC Officers are, Nancy Reed, Chair, Warren Carey, Vice Chair, Donna Pelczar, Clerk, along with Larry Bairstow, Corinne Delaney, David Gay and David Cressman,.

The Community Preservation Act (“CPA”, MGL Chapter 44B) is statewide enabling legislation allowing cities and towns in the Commonwealth of Massachusetts to adopt a property tax surcharge with revenues from this surcharge (plus state matching funds) to be used for open space preservation, creation of community housing, preservation of historic buildings and landscapes, and creation of recreation opportunities.

The CPC requires that all proposed projects be eligible for CPA funding according to the requirements described in the legislation. At least 10% of the funds received in any fiscal year must be spent or set aside for each of the first three of those areas (open space, historic preservation and community housing). The remaining 70% of each year’s funds can be spent or reserved in any of the four areas. In addition, up to 5% of the annual Community Preservation revenues can be spent on administrative and operating expenses of the CPC.

All CPA funding requests require the recommendation of the project by the CPC to Town Meeting, and a majority vote of Town Meeting.

The CPC is currently working on the following projects that were awarded by the Annual Town Meeting (ATM) and Special Town of Meeting (STM) in May 2007:

- Historic Survey – Create a database containing detailed information about the historic properties, site and objects in Tewksbury, using the forms prescribed by the Mass Historical Commission. This is useful for citizens’ research, and is required for the Tewksbury Historical Commission to pursue preservation efforts, like historic districts, and grant opportunities. Awarded STM, May 9, 2007, Article 3 - \$28,000.
- Affordable Housing Buydown Program – The Local Housing Partnership sought funds to buydown existing market rate units to make them affordable or to buydown existing affordable units that are under threat of being sold at market rate prices. Funds are to be in the Affordable Housing Trust Fund in order that the LHP and Board of Selectmen can act quickly should an opportunity present itself. Awarded ATM, May 7, 2007, Article 19 - \$80,000.
- Livingston Parks/Recreation, Drainage – Recreation sought funds to keep the park’s land areas from further harm by providing proper drainage to the Recreation areas that are threatened due to improper drainage. Costs also include Survey and Engineering. Awarded STM, May 9, 2007 - \$150,000.
- Town Hall Renovation Study – This proposal sought to revise and update the 2001 plans, provide new cost estimates, separate out CPA related costs and further define the financing. Awarded STM, May 9, 2007 - \$25,000.
- Long Pond Study – This study will provide an Environmental Status Assessment in order that the CPC can determine future action regarding the Pond. Awarded by the CPC from Administrative Funds, June 15, 2007 - \$10,000.
- Open Space and Recreation Plan – This plan will provide the town with a current OSRP as our present plan is dated 1998 and does not fulfill the requirement of a State certified OSRP on State grant applications. NMCOG has been contracted to complete the study. Awarded by the CPC from Administrative Funds, March 27, 2007 - \$15,000.
- Community Housing Consultant Services – For Housing Consultant Services regarding Housing Grant applications for Senior/Special Needs Housing off Saunders Circle. Awarded ATM, May 7, 2007 - \$20,000.

The Community Preservation Committee welcomes project proposals that may contribute to community preservation in Tewksbury.

Respectfully submitted,
Nancy Reed, Chair
Community Preservation Committee

FINANCE DEPARTMENT

Auditor's Report
Tax Collector

Board of Assessors
Computer Services

Treasurer's Cash

Auditor's Report

The Auditor's Office, as part of the Finance Department, is responsible for review of all payroll and vendor payments, accounting for all revenues and expenditures and maintaining the official financial records of the Town.

The Auditor's Office also coordinates the annual independent audit of the Town's financial statements which was last completed by Powers and Sullivan, Certified Public Accountants, on December 14, 2007 for the year ended June 30, 2007. In fiscal year 2007, the Town prepared a Comprehensive Annual Financial Report (CAFR). This report gives information about the current economic climate of the Town and presents various statistics which give the reader of the financial statements a better understanding of changes that are occurring in the Town finances and activities. In August 2007, the Town was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) for the fiscal year 2006 Comprehensive Annual Financial Report. This award is the highest form of recognition in the area of governmental accounting and financial reporting. The fiscal year 2007 report has been submitted to the GFOA for consideration of the award. The Town's audited financial statements are available on the Town's website.

The financial results for fiscal year 2007 continue to show a negative trend due to a number of issues, among them additional reductions in state aid as a percentage of the budget, a planned use of reserves to fund current year operations and significant increases in pension (12.7%), health care (6.5%), utilities and special education costs. Since FY01, state aid has decreased from approximately 24.9% of the total budget to 23% of the total budget. In addition, as a result of the weak economy, the Town had to use reserves for the sixth year in a row to continue to provide the same level of service as in prior years. The Town also used one-time revenues of \$1,473,486 (NESWC Close-out) to balance the fiscal year 2007 budget. The Town continues to budget conservatively for appropriations and revenues for the general fund.

The sewer enterprise fund, which was established on July 1, 2003 pursuant to a vote taken at the October 2002 Special Town Meeting, generated a planned surplus of \$1,284,883. This special fund is used to account for all of the activity of the Town's Master Sewer Project. The surplus generated will be used in future years to stabilize user fees. Sewer rates remained at \$5.60 per 1,000 gallons.

At the May 2005 Annual Town Meeting, the Town voted to establish a Water Enterprise Fund under the provisions of Massachusetts General Law Chapter 44 Section 53F ½. This new fund was established as of July 1, 2005 to account for all receipts and disbursements of water related activities for operations and capital projects. Water rates remained the same as FY06 at \$4.69 per 1,00 gallons for usage up to 59,999 gallons, \$6.10 per 1,000 gallons for usage of 60,000 to 149,999 gallons and \$7.60 for usage over 150,000 gallons.

The Town maintained it's A+ bond rating from Standard and Poor's.

Donna M. Walsh
Town Auditor/Finance Director

GENERAL FUND BALANCE SHEET

June 30, 2007

ASSETS

General Cash		7,993,694.90
Collector	300.00	
Appeals	200.00	
Schools	50.00	550.00
Uncollected Taxes:		
Personal Property:		
FY98	330.21	
FY99	519.61	
FY00	377.53	
FY01	368.01	
FY02	1,570.77	
FY03	4,237.75	
FY04	4,071.52	
FY05	16,610.19	
FY06	12,172.57	
FY07	39,773.94	80,032.10
Real Estate:		
FY05	1,657.10	
FY06	(1,430.58)	
FY07	611,146.45	611,372.97
Motor Vehicle Excise:		
Prior FY	- .	
FY01	(358.99)	
FY02	- .	
FY03	- .	
FY04	19,486.75	
FY05	26,699.66	
FY06	53,382.21	
FY07	161,985.50	261,195.13
Boat Excise:		
FY05	367.00	
FY06	2,197.49	
FY07	- .	2,564.49
Other Receivables:		
Tax Liens/Titles/Possessions	1,832,689.38	
Taxes in Litigation	- .	
Deferred Taxes	36,598.95	
Water Rates/Liens	0.01	
Misc. Water Services	- .	
Water Application	- .	
Ambulance Services	541,009.77	
Veterans Services	54,972.14	
Due From State	- .	
Due From Employees	1,196.01	2,466,466.26
TOTAL ASSETS		11,415,875.85

LIABILITIES/RESERVES

Warrants Payable		1,230,697.65
Accrued Payrolls		299,656.51
Payroll Withholdings Payable:		347.40
Allowance for Abatements:		
FY98	2,919.90	
FY99	(317.74)	
FY00	856.71	
FY01	- .	
FY02	- .	
FY03	- .	
FY04	78,382.84	
FY05	(19,291.60)	
FY06	(59,003.37)	
FY07	475,055.41	478,602.15
Unclaimed Property:		
Abandoned	41,399.02	
Tax Refunds	18,991.18	60,390.20
Taxes Paid in Advance	40,926.70	40,926.70
Deferred Revenue:		
Taxes in Litigation	- .	
Real/Personal Taxes	198,978.58	
Supplemental RE Taxes	13,824.34	
Tax Titles/Possessions	1,832,689.38	
Deferred Taxes	36,598.95	
Motor Vehicle Excise	261,195.13	
Boat Excise	2,564.49	
Water Rates/Liens	0.02	
Ambulance Service	541,009.77	
Veterans Benefits	54,972.14	2,941,832.80
TOTAL LIABILITIES		5,052,453.41
Fund Balances:		
Encumbrance Reserve	1,836,004.35	
Reserved for Expenditures	2,404,015.00	
Teachers Pay Deferral	(133,334.33)	
Petty Cash	550.00	
Flood Expenditures	- .	
Unreserved/Undesignated	2,534,434.34	
Reserved for Future Year Debt	7,910.11	
Overlay surplus	- .	
Overlay Deficit	(78,612.71)	
Reserved for Court Judgements	- .	
Snow/Ice Deficit	(207,544.32)	
TOTAL FUND BALANCES		6,363,422.44
Total Liabilities/Fund Balances		11,415,875.85

SPECIAL FUNDS

Town Revolving/Grant Accounts

Insurance <20K Town	1,415
Insurance <20K Police	2,565
Insurance <20K Fire	- .
Insurance <20k DPW	18,690
Arts Lottery	9,572
Planning Engineering	(670)
Planning Sidewalks	38,450
Recreation Programs	124,253
Planning Consult- .Existing	4,279
Planning Consult- .New Projects	52,507
Conservation Consult- .Existing	483
Conservation Consult- .New Projects	7,793
ZBA Comprehensive	38,551
SASO Deposits	32,727
Park Fees	781
Stormwater	1,500
Street/Traffic Signs	1,648
Community Preservation Fund	228,353
State Election/Primary	10,030
Community Policing	18,047
Drug Control	6,171
Selective OT	- .
EOPS	- .
BT Response	6,867
Local Preparedness Grant	- .
Ambulance Task Force	- .
Library Aid State Grant	38,679
DARE Grant	45
SAFE Grant	2,929
Walmart Economic Development	3,450
Municipal Recycling Incentive	6,870
MHOA Grt	- .
Road Improvement/Neswc	693
Bulletproof Vests	- .
Gates Foundation	10
Fire Safety Equipment Grant	7,800
Police Safety Equip	- .
All Hazards EOP Grant	8,017
Library Public Funds Grant	5,163
Fire CIRRRIP Grant	(6,452)
Rte 133 Improvements	27,367
Cable TV Gift	181,100
DARE Gift	491
Fire Gifts	6,895
Thermal Camera Gift	351
Dog Pound Gift	500
Vicor Sewer	5,612
Sidewalk Gift	200
Patriotic Activities Gift	2,435
Homecoming Gifts	2,060
Library Gifts	19
Jones Library Gift	19
CPR Program Gift	- .
Hydrant Gift	43
Recreation Gift	1,732
Recycling Committee	1,108

PAL School Custodians	59
Shawsheen & East St Improvements	40,000
Police Gifts	2,796
DPW Gift	250
Tax Assistance	1,862
COA Gift	251,181
Mills Corp	- .
Trull Family	762
Town Manager Gifts	19,204
Hanover	1,927
Library Scholarship	2,365
July 4th Gifts	11,320
Camp Polelo Gifts	- .
Keyspan Microwave Gift	- .
Foster School Sale	23,820
Weights/Measures Fines	1,202
Recreation Insurance >20K	- .
Drug Forfeitures	1,443
COA Stipends	1,415
Conservation Engineering	2,540
Wetlands Protection Fund	74,782
Police Special Detail	(154)
Fire Special Detail	(6,953)
DPW Special Detail	- .
Water Connection Materials	5,933
Sewer Engineering Review	2,815
School Gas Reimbursement	2,295
St. Claire Sewer Escrow	40,200
School Custodians	490
Youth Football Phone	87
Dog Fund	4,458
Sporting Fees	61
Fire Hazmat	- .
Recycling/Composting Bins	406
ZBA Consulting	763
Woburn Street Improvements	25,000
Drainage Deposits	10,000
Bond Revocation	30,000
Disaster Relief	1,433
Compensation Funds	580
Oakdale Plaza	48,000
Sutton Brook	25,990
Firesetters Intervention Program	563
MAPC Fire Training	747
Senior Center Electric	(739)
MAPC Police Training	- .
Mitigation Escrow	6,000
Revaluation	3,881
Total Town Revolving/Grant Accounts	<u>1,535,953</u>

School Revolving/Grant Accounts

School Lunch	70,852
Athletics	41,005
Textbooks	163
Adult Education	120,247
School Bldg. Rental	3,664
School Facilities Rental	1,488
Extended Day	191,642
Heathbrook Insurance <20K	2,188
High School Insurance <20K	1,616

Trahan Insurance <20K	14
School Administration Insurance <20K	156
Heathbrook Rental	52,780
Pre School	45,258
Full Day Kindergarten	47,789
Special Ed Circuit Breaker Reimb	114,918
H S Parking Fees	(1,149)
H S Athletic Fees	8,790
Wynn Sch Athletics	360
Wynn Sch Clubs	960
Ryan Sch Clubs	(30)
Team Chair	118,016
Met Grant	650
Literacy Project	2,676
Academic Support	527
Project Charlie	1,767
Remedial Reading	15,226
Early Childhood	5,674
Sped Improvement	(31,568)
Enhanced Health	516
Enhanced Education	592
Improving Educator Quality	6,988
Physical Fitness/Sports	750
Foundation Reserve Award	- .
3M Ingenuity	- .
High School Gift	1,000
Digital Gift	2,287
School Technology Gift	1,205
Walmart Gift	120
DARE	442
Trees	4
School Gifts	3,499
Scholarship Gifts	- .
Ryan School Furnishings Gift	- .
Space Day	2,583
Pelletier Scholarship	4
Middle School Gifts	1
Lan Gift	250
Scholarship Fund	764
Education Fund	2,111
5K Fun Run	273
E-Rate	14,545
Center School Rental	6
Fleming School Rental	- .
Measured Progress	- .
Long Range School Space Planning	4,457
Total School Revolving/Grant Accounts	<u>858,075</u>

Capital Projects

Police Station	490
Water Plant Expansion	8,000
Water Contract #20	12,819
South Fire Station	- .
School Improvements	1,376
Merrimac River Trail	(10,000)
South Street Water	3,103
Wynn School Construction	1,161
Town Hall Remodeling	6,422
Astle Street Water Tank	65,765
Sidewalks ATM 10/01	17,566

Senior Center	292,081
WTP Residuals	266,497
Water Phase 6	67
Water Improvements	- .
Sidewalks ATM 5/04	21,175
Michael St Improvements	(7,726)
Wash Bay/Windows	40,643
Center Fire Improv	10,000
Sutton Brook Remediation	- .
Sidewalks ATM 5/06	68,500
Total Capital Projects	<u>797,940</u>

Sewers

Phase IV	33,874
Fire Station/Trahan	1,473
Total Sewers	<u>35,347</u>

Mass Highway Grants

Sidewalk Grant	111
Chapter 90 (MA38193)	- .
Chapter 90 (MA38594)	- .
Chapter 90 (MA235293)	- .
Chapter 90 (MA9420)	- .
Chapter 90 (MA246295)	- .
Chapter 90 (MA246299)	- .
Chapter 90 (MA35597)	(5,987)
Chapter 90 (MA39443)	- .
Chapter 90 Astle st Drainage	(12,263)
Chapter 90 Foster Rd Culvert Construction	(190,415)
Chapter 90 Community Presentation	(3,965)
Chapter 90 River Rd Design	(19,006)
Chapter 90 Foster Rd Culvert Design	(15,771)
Chapter 90 Idlewild Rd	(13,569)
Chapter 90 Valley Rd	(25,950)
Chapter 90 Waldo Rd	(3,390)
Chapter 90 Moonlight & Sunset	(72,761)
Chapter 90 Regina S Dr	(75,000)
Total Mass Highway Grants	<u>(437,967)</u>

Trusts

Conservation	121,123
Foster	22,141
Pierce	1,462
Cemetery	20,595
Stabilization	236,603
Fairgrieve	268,490
Mahoney	1,679
Friend's of Library Endowment	21,198
Affordable Housing	48,398
Total Trusts	<u>741,688</u>

Bank Books/Bonds in Treasurer's Custody

Planning Projects	455,300
Conservation Commission	216,000
Sewer Installers Bonds	78,000
Total Bank Books in Treasurer's Custody	<u>749,300</u>

Agency Funds

Deputy Collector	3,370
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Criminal History Board	3,175
Parks Security Deposit	1,300
Teen Center Snack Bar Deposit	288
Special Details	6,325
Real Estate Deposits	- .
Student Activities	108,483
Total Agency Funds	<u>122,941</u>

Debt Outstanding

Library	1,588,800
Police Station	1,740,000
Fire Station	888,400
Roof Repairs	150,850
School Roof Repairs	357,500
Ryan School	9,239,800
High School Track	8,500
School Tank/Asbestos	91,819
DPW Tank Removal	95,480
Town Hall Annex	176,000
Sewer Main St	25,749
Sewer Phase 4 Town	1,716,850
Sewer Phase 5 Town	251,850
Sewer Phase 4 Trust	963,151
Sewer Phase 5 Trust	1,625,623
Town Offices	92,160
Water Tower Repairs	139,625
Sewer Trahan/Fire Station	127,625
Center/Dewing Schools Improvements	100,000
South Street Water	99,000
Fire Station	64,000
Livingston Park	40,000
Town Hall Remodeling	39,750
Water Mains 5/91	661,751
WTP Sludge	36,140
Water Mains 5/96	328,000
WTP Expansion	1,899,351
Water Mains 10/98	156,000
Middle School	3,910,000
Senior Center 5/01 #18	- .
Greenmeadow Sewer	265,000
WTP Expansion 3	2,689,000
Water Anthony Rd	254,000
Seneca Road Sewer	256,000
Rogers Street Water	220,000
Water System 10/03	910,000
Brentwood/Kendall Water	160,000
Water System 5/03	201,000
Sidewalks	180,000
Improvement TMHS 5/06 #1	649,000
Town Wide Sewer	43,896,000
Water System PH8 10/04	765,000
Senior Center 10/04 #3	50,000
Fire Hydrants 5/06 #10	120,000
Water Tank	285,000
Water Shawsheen St 5/06 #9	60,000
Wash Bay & Windows	70,000
Central Fire Station 10/05 #18	50,000
Sutton Brook Rem 10/05 #2	100,000
Senior Center Const	4,150,000
Fire Hydrants 5/05 #12	120,000

Water Sys Improv 5/05 #10	452,000
Water Interconnect 5/05 #3	75,000
Total Maturing Debt	<u>82,590,775</u>

Loans Authorized/Unissued

Sewer Pumps 5/05 #15	2,400,000
Water System Improvements 5/07 #9	187,000
Fire Hydrants 5/07 #10	120,000
Water Meters 5/07 #11	500,000
TMHS Improvements 5/06	971
Sidewalks 5/06	75,000
Water Meters 5/06	500,000
Fire Hydrants 5/06	- .
Water Shawsheen St 5/06	- .
Water System Improvements 5/06	700,000
Central Fire Station 10/05	- .
Sutton Brook 10/05	- .
Fire Hydrants 5/05	- .
Water System Improvement 5/05	315,000
Water Meters 5/05	500,000
Water Improv Connections 5/05	- .
Water Tank	6,950,000
Water Improv Phase 8	- .
Master Water 10/03	160
Master Sewer	34,922,000
Bike Path	30,000
WTP Expansion II	925
Middle School I	10,280,000
Senior Center Exp	350,000
Middle School II	1,900,000
WTP Expansion III	- .
Sewer Seneca Road	- .
Michael St	61,000
Total Loans Unissued	<u><u>59,792,056</u></u>

DEBT ACTIVITY

Payments

Water Mains	395,000
Treatment Plant	406,145
Water Tower Repairs	36,500
Water Storage Tank	15,000
School: Construction	1,031,125
Track	8,500
Center/Dewing Improvements	25,000
Asbestos/Tank Removal	8,400
Roof Repairs	339,990
Town Offices	38,180
Tank Removal	8,690
Sewers	1,229,270
Library	156,800
Police Station	250,000
Fire Station	68,750
Livingston St Park	10,000
Building Roofs	11,650
South Fire	16,000
Senior Center: Plans	30,000
Design	65,000
Construction	135,000
Sidewalks	25,000
Windows/Truck Bay	5,000
Total Principal Paid	<u>4,315,000</u>
Total Interest Paid	<u>2,566,011</u>

REVENUE REPORT

Taxes/Interest/Penalties:

Personal Property	2,036,314.26	
Real Estate	44,610,007.47	
Supplemental Taxes	144,752.60	
Deferred Taxes Redeemed	10,448.26	
Tax Liens Redeemed	318,413.25	
Foreclosure Vacated	-	
Tax Possession Sold	-	
Gain on Sale of Town Land	8,104.45	
Motor Vehicle Excise	3,594,398.53	
Boat Excise	7,347.79	
Penalties/Interest/Legal:		
Tax Titles	54,751.26	
Real/Pers/MVX	113,352.68	
Payments in Lieu of Taxes	-	
Proforma Taxes	2,988.16	50,900,878.71

Charges/Fees:

Ambulance Charges	612,985.96	
Municipal Lien Certificates	43,750.00	
Collector Demands	61,007.15	
RMV Releases	18,200.00	
Trailer Park Fees	22,176.00	
Constable Fees	347.50	
Sundry Rentals	-	
Tower Rentals	464,436.68	
Miscellaneous	34,581.03	1,257,484.32

From the Commonwealth:

Abatements:		
Surviving Spouses/Veterans/Blind	112,688.00	
Elderly	35,140.00	
Schools:		
Chap. 70 Aid	12,514,712.00	
Transportation	-	
Charter Schools	117,092.00	
Building Assistance	911,261.00	
Police Incentive	217,186.81	
Veterans Benefits	61,119.00	
MEMA Reimbursement	12,234.42	
Lottery	3,409,965.00	
Additional Lottery Aid	-	
Municipal Relief Act	-	
State-Owned Land	132,204.00	
Medicaid Reimbursement	331,004.00	17,854,606.23

Other Revenue Sources:

Hotel Tax	538,964.00	
Investment Earnings	571,064.19	
NESWC Refunds	-	
FEMA Reimbursement	76,082.78	
Bond Premiums	7,910.11	
Medicare D Reimbursement	172,719.98	
Sale of Fixed Assets	-	
Sale of Compost	-	
Misc Reimbursements	3,600.00	
Transfers from Special Funds	49,934.55	1,420,275.61

Departmental Fees:

Manager/Selectmen	1,013.97	
Cable Franchise	211,094.86	
Assessors	4,274.50	
Treasurer/Collector	12,809.52	
Clerk	48,439.74	
Conservation	- .	
Planning	14,079.50	
Appeals	41,690.00	
Police	4,335.00	
Towing Fees	1,960.00	
Special Detail Adm.- Police	73,992.17	
" " " - Fire	2,224.47	
Fire Inspections	6,605.00	
Building	20,736.00	
Wiring	30,953.50	
Plumbing	46,205.00	
Weights/Measures	6,592.00	
Schools	- .	
CRT Collections	10,544.00	
Hazardous Waste	2,167.00	
Health Miscellaneous	1,466.40	
Dog Fees	390.00	
Septic Inspections	- .	541,572.63

Licenses/Permits:

Alcoholic Beverages	71,975.00	
Selectmen	6,445.00	
Police	10,012.50	
Fire	8,450.00	
Building	352,397.26	
Public Works	6,000.00	
Street & Sidewalk Openings	19,500.00	
Health	40,740.00	515,519.76

Fines:

State/Local Courts	62,166.00	
Police	1,215.00	
Library	16,642.78	
Parking	12,884.60	
Weights & Measures	- .	
Zoning	100.00	93,008.38

Total General Fund Revenue**72,583,345.64**

FY'2007 APPROPRIATION RECAP

	APPROPRIATED	EXPENDED	BALANCE
MODERATOR			
Salary	500.00	500.00	0.00
Operating	75.00	0.00	75.00
SELECTMEN			
Salaries	19,204.54	19,203.59	0.95
Operating	181,731.68	178,597.15	3,134.53
MANAGER			
Salaries	276,260.00	276,259.97	0.03
Operating	6,534.74	6,084.69	450.05
FINANCE COMMITTEE			
Salaries	2,105.00	2,044.64	60.36
Operating	1,160.00	1,024.32	135.68
Reserve Fund	100,000.00	77,064.91	22,935.09
ACCOUNTING			
Salaries	182,305.00	182,304.67	0.33
Operating	7,971.00	7,793.13	177.87
COMPUTER SERVICES			
Salaries	148,672.00	148,671.44	0.56
Operating	108,060.00	107,266.96	793.04
Outlay	18,000.00	17,755.36	244.64
ASSESSORS			
Salaries	204,587.64	204,044.33	543.31
Operating	31,125.00	22,850.21	8,274.79
TREASURER/COLLECTOR			
Salaries	263,353.00	259,391.21	3,961.79
Operating	146,836.00	140,137.34	6,698.66
TOWN COUNSEL	174,260.45	174,260.45	0.00
PERSONNEL REVIEW BOARD	200.00	0.00	200.00
ADMIN. SERVICES			
Salaries	91,830.00	91,154.55	675.45
Operating	18,430.00	18,063.42	366.58
CLERK			
Salaries	208,776.00	197,323.67	11,452.33
Operating	14,509.00	13,328.73	1,180.27
Outlay	0.00	0.00	0.00
ELECTIONS			
Salaries	49,909.00	30,810.20	19,098.80
Operating	11,350.00	7,257.75	4,092.25
REGISTRARS			
Salaries	2,850.00	2,850.00	0.00
Operating	1,600.00	1,594.93	5.07

	APPROPRIATED	EXPENDED	BALANCE
PLANNING			
Salaries	247,471.00	231,394.51	16,076.49
Operating	33,707.00	31,037.53	2,669.47
Outlay	0.00	0.00	0.00
CABLE TV			
Salaries	2,051.17	1,634.26	416.91
Operating	1,774.83	1,774.83	0.00
TOWN HALL			
Salaries	15,218.00	13,303.20	1,914.80
Operating	61,938.60	60,588.99	1,349.61
AUXILIARY BLDG. UTILITIES	34,339.28	34,150.18	189.10
POLICE			
Salaries	5,058,182.74	5,057,504.25	678.49
Operating	486,353.29	471,857.86	14,495.43
Outlay	143,400.00	142,400.00	1,000.00
AUXILIARY POLICE	1,800.00	1,787.84	12.16
FIRE			
Salaries	3,904,521.96	3,903,426.63	1,095.33
Operating	312,488.93	301,161.79	11,327.14
Outlay	200,950.75	200,787.99	162.76
BUILDING			
Salaries	205,841.00	205,181.86	659.14
Operating	5,286.00	5,063.45	222.55
Outlay	0.00	0.00	0.00
EMERGENCY MANAGEMENT			
Salaries	4,594.00	4,505.00	89.00
Operating	1,504.00	1,448.71	55.29
Outlay			
PARKING CLERK			
Salaries	4,000.00	4,000.00	0.00
Operating	2,000.00	526.33	1,473.67
SCHOOLS			
Salaries	24,872,618.74	24,872,100.34	518.40
Operating	17,703,225.30	17,687,129.11	16,096.19
Outlay	0.00	0.00	0.00
REGIONAL VOCATIONAL SCH.	3,727,375.00	3,726,531.04	843.96
DPW ADMINISTRATION			
Salaries	102,547.00	102,073.64	473.36
Operating	84,735.79	79,773.37	4,962.42
Outlay	0.00	0.00	0.00
DPW HIGHWAY			
Salaries	553,539.00	552,904.36	634.64
Operating	150,495.00	146,801.49	3,693.51
Outlay	136,027.48	135,448.06	579.42

	APPROPRIATED	EXPENDED	BALANCE
DPW FORESTRY			
Salaries	230,504.00	230,268.51	235.49
Operating	43,352.63	41,808.90	1,543.73
Outlay	73,549.89	69,803.52	3,746.37
DPW FLEET			
Salaries	139,515.00	139,057.77	457.23
Operating	131,440.21	123,014.40	8,425.81
Outlay	14,318.00	14,098.27	219.73
DPW ELECTRIC			
Salaries	34,321.00	34,117.42	203.58
Operating	3,352.00	336.62	3,015.38
Outlay	13,799.00	13,467.41	331.59
SNOW / ICE			
Salaries	75,500.00	96,772.59	(21,272.59)
Operating	124,511.00	310,782.73	(186,271.73)
Street Lighting	149,000.00	147,223.61	1,776.39
Rubbish Collection	1,146,682.00	1,146,678.00	4.00
Rubbish Disposal	952,000.00	879,919.00	72,081.00
Condo Trash Collection	211,030.98	202,741.50	8,289.48
Legal Services	23,667.21	67.50	23,599.71
Sutton Brk Remediation	4,865.42	0.00	4,865.42
Recycling Programs	2,967.37	2,967.37	0.00
Cemeteries	3,000.00	3,000.00	0.00
HEALTH			
Salaries	256,787.00	251,934.89	4,852.11
Operating	38,266.23	26,713.15	11,553.08
ELDERLY			
Salaries	168,405.00	167,968.28	436.72
Operating	63,140.95	54,037.34	9,103.61
Outlay	0.00	0.00	0.00
VETERANS SERVICES			
Salaries	39,882.00	39,879.26	2.74
Aid	96,765.00	76,555.30	20,209.70
EXCEPTIONAL CHILDREN			
Salaries	22,927.59	22,164.87	762.72
Operating	17,422.41	16,955.91	466.50
PATRIOTIC ACTIVITIES			
	12,340.00	10,919.51	1,420.49
LIBRARY			
Salaries	766,598.71	745,711.17	20,887.54
Operating	364,411.32	361,328.76	3,082.56
RECREATION			
Salaries	268,280.73	268,280.08	0.65
Operating	145,363.82	144,226.09	1,137.73
Outlay	42,283.42	42,276.27	7.15

	APPROPRIATED	EXPENDED	BALANCE
DEBT/INTEREST			
Principal	820,070.00	820,070.00	0.00
Interest/Debt	384,512.00	384,511.59	0.41
Interest/Temp. Loans	74,044.00	74,044.00	0.00
EMPLOYEE BENEFITS			
Retirement	2,434,652.32	2,434,652.32	0.00
Teachers E.R.I.	0.00	0.00	0.00
Occup.Injury Reserve	100,315.91	100,315.91	0.00
Unemployment Comp.	7,425.82	7,425.82	0.00
Group Insurance	3,815,659.00	3,815,659.00	0.00
Medicare	183,785.59	183,785.59	0.00
FIRE /LIABILITY INSURANCE	366,544.36	366,544.36	0.00

SEWER ENTERPRISE FUND BALANCE SHEET
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June 30, 2007

ASSETS

Cash			2,678,178.33
Sewer Connections			
FY04	25,000.00		
FY05	644,430.00		
FY06	2,671,789.36		
FY07	2,332,075.00		5,673,294.36
Sewer Rates			
FY05	3,000.00		
FY06	(0.71)		
FY07	501,356.04		504,355.33
Sewer Liens			
FY07	11,326.88		11,326.88
TOTAL ASSETS			8,867,154.90

LIABILITIES/RESERVES

Warrants Payable			57,099.25
Accrued Payroll			4,005.83
Bans Payable			-
Special Detail Payable			-
Deferred Revenues			
Connection Liens	5,673,294.36		
Rates	504,355.33		
Liens	11,326.88		6,188,976.57
TOTAL LIABILITIES			6,250,081.65
FUND BALANCES:			
Encumbrance Reserve	32,190.27		
Reserved Expenditures	1,300,000.00		
Unreserved/Undesignated	1,284,882.98		
TOTAL FUND BALANCES			2,617,073.25
Total Liabilities/Fund Balances			8,867,154.90

SEWER ENTERPRISE FUND REVENUE REPORT

Sewer Enterprise Fund

Bond Premiums	578,718.65
Interest	7,979.91
Demand Fees	(2.99)
Connection Fees	713,242.04
Sewer Rates	2,142,585.52
Sewer Liens	149,920.67
Application Fee	18,700.00
State Aid	166,334.00
Investment Earnings	838,410.43
Transfer From Special Funds	184,800.00
Transfer From G/F	344,769.00

Total Sewer Enterprise Fund Revenue

5,145,457.23

FY'2007 SEWER APPROPRIATION RECAP

OPERATING CAPITAL

	APPROPRIATED	EXPENDED	BALANCE
SELECTMEN			
Salaries	428.00	428.00	0.00
Operating	2,008.00	2,008.00	0.00
MANAGER			
Salaries	15,254.00	15,254.00	0.00
Operating	238.00	238.00	0.00
ACCOUNTING			
Salaries	4,817.00	4,817.00	0.00
Operating	190.00	190.00	0.00
COMPUTER SERVICES			
Salaries	2,245.00	2,245.00	0.00
Operating	4,692.00	2,417.00	2,275.00
Outlay			0.00
ASSESSORS			
Salaries	11,558.00	11,558.00	0.00
Operating	369.00	369.00	0.00
TREASURER/COLLECTOR			
Salaries	39,840.00	39,840.00	0.00
Operating	20,255.00	18,355.00	1,900.00
TOWN COUNSEL	4,125.00	4,125.00	0.00
ADMIN. SERVICES			
Salaries	1,420.00	1,420.00	0.00
Operating	285.00	285.00	0.00
CLERK			
Salaries	3,228.00	3,228.00	0.00
Operating	211.00	211.00	0.00
Outlay			0.00
PLANNING			
Salaries	68,748.00	68,748.00	0.00
Operating	3,016.00	416.00	2,600.00
Outlay			0.00
TOWN HALL			
Salaries	445.00	445.00	0.00
Operating	1,661.00	1,661.00	0.00
AUXILIARY BLDG. UTILITIES	904.00	904.00	0.00
BUILDING			
Salaries	46,351.00	46,351.00	0.00
Operating	82.00	82.00	0.00
Outlay	0.00	0.00	0.00

	APPROPRIATED	EXPENDED	BALANCE
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DPW

Salaries	85,061.00	82,061.00	3,000.00
Operating	280,455.64	280,455.64	0.00
Outlay	7,276.00	7,276.00	0.00

DPW SEWER

Salaries	143,971.56	143,613.66	357.90
Operating	699,860.85	697,587.51	2,273.34
Outlay	61,383.87	60,274.61	1,109.26

HEALTH

Salaries	6,745.00	6,745.00	0.00
Operating	1,000.00	1,000.00	0.00

DEBT/INTEREST

Principal	1,396,823.00	1,396,823.00	0.00
Interest/Debt	1,060,024.00	1,060,024.00	0.00
Interest/Temp. Loans	1,018,863.00	1,018,863.00	0.00

EMPLOYEE BENEFITS

Retirement	124,168.00	124,168.00	0.00
Group Insurance	155,658.00	155,658.00	0.00
Medicare	5,181.00	5,181.00	0.00

CAPITAL EXPENDITURES

	EXPENDED
--	-----------------

Road Resurfacing	1,540,357.56
Engineering Services	2,369,256.26
Clerk of the Works	0.00
Easements	91,170.69
Transportation	0.00
Supervisor Details	13,208.80
Other Expenses	40,193.35
Hydrants	22,998.00
Construction	12,513,436.71

WATER ENTERPRISE FUND BALANCE SHEET
--

June 30, 2007

ASSETS

Cash		(48,927.55)
Water Connections		
	- .	- .
Water Rates		
FY02	169.50	
FY03	- .	
FY04	- .	
FY05	107.79	
FY06	1,581.26	
FY07	816,040.70	817,899.25
Water Liens		
FY06	28,084.40	28,084.40
Meter Replacement		
FY06	50.02	
FY07	10,776.97	10,826.99
TOTAL ASSETS		807,883.09

LIABILITIES/RESERVES

Warrants Payable		46,801.20
Accrued Payroll		18,864.80
Bans Payable		- .
Due From State		- .
Deferred Revenues		
Connections	- .	
Rates	817,899.25	
Liens	28,084.40	
Meter Replacement	10,826.99	856,810.64
TOTAL LIABILITIES		922,476.64

FUND BALANCES:

Encumbrance Reserve	14,478.27	
Reserved Expenditures	(1,969.96)	
Unreserved/Undesignated	(127,101.86)	
TOTAL FUND BALANCES		(114,593.55)

Total Liabilities/Fund Balances		807,883.09
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WATER ENTERPRISE FUND REVENUE REPORT

Water Enterprise Fund

Bond Premiums	3,252.55
Interest	14,612.06
Demand Fees	7,818.26
Misc Water Service	970.60
Connection Fees	39,868.00
Water Rates	3,393,875.30
Water Liens	300,364.64
Meter Replacement Fees	121,960.56
Application Fee	3,250.00
Investment Earnings	67,097.87

Total Water Enterprise Fund Revenue

3,953,069.84

FY'2007 WATER APPROPRIATION RECAP
--

OPERATING RECAP

	APPROPRIATED	EXPENDED	BALANCE
SELECTMEN			
Salaries	428.00	428.00	0.00
Operating	2,008.00	2,008.00	0.00
MANAGER			
Salaries	15,254.00	15,254.00	0.00
Operating	238.00	238.00	0.00
ACCOUNTING			
Salaries	4,817.00	4,817.00	0.00
Operating	190.00	190.00	0.00
COMPUTER SERVICES			
Salaries	2,245.00	2,245.00	0.00
Operating	9,682.00	7,407.00	2,275.00
Outlay	18,700.00	18,690.00	10.00
ASSESSORS			
Salaries	11,558.00	11,558.00	0.00
Operating	369.00	369.00	0.00
TREASURER/COLLECTOR			
Salaries	55,398.00	55,398.00	0.00
Operating	18,355.00	18,355.00	0.00
TOWN COUNSEL	4,125.00	4,125.00	0.00
ADMIN. SERVICES			
Salaries	1,420.00	1,420.00	0.00
Operating	285.00	285.00	0.00
CLERK			
Salaries	3,228.00	3,228.00	0.00
Operating	211.00	211.00	0.00
Outlay			0.00
PLANNING			
Salaries	19,417.00	19,417.00	0.00
Operating	417.00	417.00	0.00
Outlay			0.00
TOWN HALL			
Salaries	445.00	445.00	0.00
Operating	1,661.00	1,661.00	0.00
AUXILIARY BLDG. UTILITIES	904.00	904.00	0.00
BUILDING			
Salaries	23,701.00	23,701.00	0.00
Operating	82.00	82.00	0.00
Outlay	0.00	0.00	0.00

	APPROPRIATED	EXPENDED	BALANCE
DPW			
Salaries	136,994.00	136,994.00	0.00
Operating	66,299.00	66,299.00	0.00
Outlay	7,276.00	7,276.00	0.00
WATER DISTRIBUTION			
Salaries	355,745.00	346,391.84	9,353.16
Operating	126,290.97	121,038.73	5,252.24
Outlay	15,978.00	12,015.85	3,962.15
WATER TREATMENT			
Salaries	620,266.00	617,383.98	2,882.02
Operating	867,800.00	768,899.77	98,900.23
Outlay	35,000.00	29,934.31	5,065.69
HEALTH			
Salaries	6,745.00	6,745.00	0.00
Operating	1,000.00	1,000.00	0.00
DEBT/INTEREST			
Principal	852,645.00	852,645.00	0.00
Interest/Debt	387,032.00	387,031.05	0.95
Interest/Temp. Loans	98,215.52	98,215.52	0.00
EMPLOYEE BENEFITS			
Retirement	235,773.00	235,773.00	0.00
Group Insurance	269,472.00	269,472.00	0.00
Medicare	11,208.00	11,208.00	0.00

CAPITAL EXPENDITURES

	EXPENDED
Water Tank	
Engineering Services	317,026.02
Easements	1,113.12
Other Expenses	9,242.33
Construction	3,429,648.60
Phase 8	
Engineering Services	30,762.00
Easements	0.00
Hydrants	7,710.00
Other Expenses	0.00
Construction	361,395.76
Phase 9	
Engineering Services	0.00
Other Expenses	0.00
Hydrant Purchases	0.00
Construction	0.00

	EXPENDED	
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Hydrant Replacement

Engineering Services	0.00
Hydrant Replacements	1,125.05
Hydrant Purchases	0.00
Construction	143,637.15

Water Meters

Engineering Services	10,103.53
Other Expenses	257.40
Microwave Network	100,000.00
Meter Purchases	18,509.99

Phase 7

Road Resurfacing	38,400.00
Engineering Services	5,131.00
Hydrant Purchase	0.00
Other Expenses	0.00
Construction	24,714.96

Shawsheen Street

Engineering Services	0.00
Other Expenses	165.20
Construction	45,526.45
Transfer to Hillside	14,173.30

Phase 10

Engineering Services	0.00
Other Expenses	0.00
Construction	0.00

Hillside Rd

Engineering Services	0.00
Other Expenses	0.00
Construction	0.00

Board of Assessors

John J Kelley, Jr, MAA, Chairman
 Barbara A Flanagan
 Susan Moore, MAA

Phone: (978) 640-4330

Fax: (978) 851-4849

email: assessor@town.tewksbury.ma.us

WEB SITE: <http://www.tewksbury.info.assessor>

	<u>FY2007</u>	<u>FY2007</u>
Total Taxable Value of Real Property	\$ 4,116,854,100	\$ 4,051,624,800
Total Taxable Value of Personal Property	\$ 113,826,680	\$ 126,477,920
Total Taxable Value of Real + Personal Property	\$ 4,230,680,780	\$ 4,178,102,720
Total Value of Exempt Property	\$ 200,476,300	\$ 203,379,400
Tax Rate, /\$1,000		
Residential/Open Space	\$ 9.91	\$ 10.45
Commercial/Industrial/Personal	\$ 18.09	\$ 19.21
Combined	\$ 11.24	\$ 11.86
Motor Vehicle Excise	\$ 25.00	\$ 25.00
Appropriations		
Town Meeting (incl. enterprise fund)	\$ 81,845,561	\$ 89,375,131
State & County	\$ 446,036	\$ 569,071
Overlay of Current Year	\$ 701,199	\$ 717,701
Other Amounts To Be raised	\$ 943,069	\$ 671,250
Gross Amount To Be Raised	\$ 83,935,864	\$ 91,333,153
Other Receipts (incl. enterprise receipts)	\$ 36,400,889	\$ 41,679,437
Net Amount To Be Raised By Taxation	\$ 47,534,975	\$ 49,653,716

The Assessors' Office is open daily from 8:30am to 4:30pm with extended hours to 7:00pm on Tuesday.

Treasurer's Cash

CASH ON HAND JUNE 30, 2006	\$34,599,772.56
RECEIPTS TO JUNE 30, 2007	154,585,356.04
	\$189,185,128.60
PAID ON WARRANTS TO JUNE 30, 20007	(\$152,456,047.42)
BALANCE JUNE 30, 2007	\$36,729,081.18

DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

SCHOOL PROJECT-CHAPTER 645, ACTS OF 1948	\$4,561,100.00
WATER PROJECT-GENERAL LAWS, CHAPTER 44	\$9,630,867.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44	\$43,896,000.00
	\$58,087,967.00

**STATEMENT OF TOWN DEBT
FISCAL YEAR BASIS**

**STATEMENT OF INTEREST
FISCAL YEAR BASIS**

2008	5,437,044.02
2009	5,286,654.56
2010	5,201,055.82
2011	5,150,671.91
2012	4,935,829.68
2013	4,761,204.11
2014	4,636,726.89
2015	4,407,791.20
2016	4,419,043.63
2017	4,435,628.77
2018	4,696,356.00
2019	4,398,656.00
2020	4,166,103.00
2021	3,748,701.00
2022	3,821,453.00
2023	3,599,361.00
2024	3,677,429.00
2025	3,445,660.00
2026	2,934,056.00
2027	2,892,623.00
2028	380,000.00
2029	380,000.00
2030	380,000.00
2031	380,000.00
2032	375,000.00
2033	375,000.00
2034	375,000.00
2035	375,000.00
TOTAL:	89,072,048.59

2008	3,695,884.65
2009	3,475,747.84
2010	3,272,695.10
2011	3,067,563.20
2012	2,852,938.58
2013	2,655,621.59
2014	2,461,291.66
2015	2,275,769.70
2016	2,070,803.42
2017	1,864,151.21
2018	1,681,369.39
2019	1,466,784.27
2020	1,267,236.70
2021	1,079,193.65
2022	932,423.36
2023	782,121.47
2024	640,733.57
2025	495,235.18
2026	359,068.02
2027	243,826.23
2028	134,950.00
2029	118,325.00
2030	101,700.00
2031	84,600.00
2032	67,500.00
2033	50,625.00
2034	33,750.00
2035	16,875.00
TOTAL:	37,248,783.79

CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2007

CONSERVATION	\$121,122.54
FOSTER SCHOOL FUND	\$22,140.56
PIERCE ESSAY FUND	\$1,461.80
CEMETERY PERPETUAL CARE FUND	\$20,595.08
STABILIZATION FUND	\$236,603.11
FAIRGRIEVE MEMORIAL FUND	\$268,490.02
MAHONEY FAMILY REWARD FUND	\$1,679.16
LIBRARY ENDOWMENT FUND	\$21,197.97
COMMUNITY PRESERVATION ACT	\$521,467.79
AFFORDABLE HOUSING	\$48,397.97
	\$1,263,156.00

Tax Collector

<u>REAL ESTATE</u>	<u>F/Y2007</u>	<u>F/Y2006</u>	<u>F/Y2005</u>	<u>F/Y2004</u>	<u>F/Y2003</u>
COMMITMENTS	\$45,475,860.44	\$126,069.29	\$30,783.31		
O/S 7/1/06		\$654,700.22	(\$17,508.19)	(\$18.32)	(\$658.96)
COLLECTIONS	\$44,479,818.92	\$531,489.25	\$29,327.98		
ABATEMENTS	\$224,840.39	\$58,914.66	\$17,305.45	\$29,901.41	
REFUNDS	\$93,524.80	\$116,296.33	\$38,167.53	\$29,901.41	\$658.96
ADDED TO TAX TITLE	\$245,008.06	\$299,499.56	\$3,156.09		
DEFERRED TAXES	\$17,133.83				
TAXES IN LITIGATION					
MISC ADJ	(\$62.29)	\$31.75	\$3.97	\$18.32	
BALANCE 6/30/07	\$602,521.75	\$7,194.12	\$1,657.10	\$0.00	\$0.00

WATER/SEWER/SEWER CONN LIENS

	<u>F/Y2007</u>	<u>F/Y2006</u>			
COMMITMENTS	\$477,123.24				
O/S 7/1/06	\$0.00	\$37,904.44			
COLLECTIONS	\$424,287.60	\$26,871.91			
ABATEMENTS	\$1,650.75				
REFUNDS		\$22.80			
TAXES IN LITIGATION		\$11,055.33			
ADDED TO TT	\$11,715.94				
DEFERRED	\$57.67				
MISC ADJ					
BALANCE 6/30/07	\$39,411.28	\$0.00			

PERSONAL PROPERTY

	<u>F/Y2007</u>	<u>F/Y2006</u>	<u>F/Y2005</u>	<u>F/Y2004</u>	<u>Prior Years</u>
COMMITMENTS	\$2,071,887.67				
O/S 7/1/06		\$25,398.49	\$21,843.14	\$5,215.23	\$8,469.97
COLLECTIONS	\$2,020,814.37	\$13,230.30	\$3,246.36	\$1,143.71	\$748.35
ABATEMENTS	\$14,065.87	\$88.71	\$1,986.15	\$0.00	\$317.74
REFUNDS	\$2,789.76	\$88.71			
MISC ADJ	(\$23.25)	\$4.38	(\$0.44)		
BALANCE 6/30/07	\$39,773.94	\$12,172.57	\$16,610.19	\$4,071.52	\$7,403.88

MOTOR VEHICLE EXCISE

	<u>F/Y2007</u>	<u>F/Y2006</u>	<u>F/Y2005</u>	<u>F/Y2004</u>	<u>Prior Years</u>
COMMITMENTS	\$3,272,255.62	\$477,342.34	\$2,685.98		
ADD'L COMMITMENTS					
O/S 7/1/06		\$156,084.39	\$49,422.73	\$24,499.79	\$0.00
COLLECTIONS	\$3,058,656.51	\$578,000.14	\$23,777.80	\$4,829.47	\$4,695.32
ABATEMENTS	\$92,029.83	\$32,989.10	\$3,438.92	\$2,652.85	
REFUNDS	\$40,281.91	\$31,004.78	\$1,805.18	\$2,469.24	
RESCINDED ABATEMENTS					\$4,337.38
MISC ADJ	\$134.31	(\$60.06)	\$2.49	\$0.04	(\$1.05)
BALANCE 6/30/07	\$161,985.50	\$53,382.21	\$26,699.66	\$19,486.75	(\$358.99)

Computer Services

2007 continues another challenging year for the Computer Services Department. Beside the normal support issues and activities, more new application and technical research projects were started and completed. The fiscal nature of the State continues to have a major impact on the department; staff retirements, new hires, training, new requests, and department reorganizations. The demand to computerize Town functions has increased and continues to exceed the IT staff capabilities. At this time, I want to thank my staff for their dedication and professionalism in these extremely trying times: Lisa Hanson, Systems Administrator (full-time) and Peter Orio, Webmaster (part-time).

SOFTWARE APPLICATIONS:

MUNIS (Town Financial Application) activities are the still the major focus of the Department:

- The new MUNIS Version 6.0 release was installed on the MUNIS server and all client PC's were updated accordingly to use the new version. In addition, Beta upgrade 6.3 was applied in Production machine and tested with our help.
- Procured and installed Business Objects module to allow automatic scheduled delivery of certain types Crystal reports to specified users at certain scheduled timeframes. For example, Payroll work sheets to all Payroll Clerks weekly, G/L account balances to department heads weekly, various financial summary reports monthly to the Town Manager, and the number increases as the need increases reducing manually creation and delivery of said reports.
- Research Sewer Fees and Trash fees and prepare to run to create bills for each if desired.
- The requests for new Crystal reports have increased as key financial personnel require new detailed information in a format different from the canned MUNIS reports in making decisions. Because of the current Town financial issues, reports are being requested for research and analysis purposes and the numbers used to help make decisions. In addition, the need for other detailed Town reports continues to increase because of the nature of Town processes improving and the users are requiring more data in their daily tasks. Staff has become adept at creating most reports and fulfilling requests with the assistance of MUNIS support. Some types of reports are as follows:
 - "Bargaining Groups by OT Pay Type" to see weekly totals.
 - "Next Year Budget Level".
 - "Available Salary" for all accounts.
 - "UB Parcels that do not exist in Tax Maps".
 - "UB Sewer Assessment".
 - "Addresses of all Commercial and Residential Water accounts".
 - "Map & Lot comparison for UB and RE" to check for discrepancies.
 - "Accruals Discrepancies" while data still "in progress".
 - "2007 Sewer users (name, address, usage and \$) grouped by usage".
 - "Water Consumption by Fiscal Year".
 - "Water Consumption by Calendar Year".
- Staff continues to actively support Finance departments in creation and submission of W2 and 1099 files to Federal and State agencies, REAP report to State, CAMA process to transfer data from VISION and RRC to MUNIS, Tax Bill creation and printing, Motor Vehicle processing, and Boat Excise processing.
- Staff work with TOKAY (backflow application for Water Treatment Plant) to extract data from MUNIS to feed into their system for use.
- Staff work with Treasurer's Office to setup and test new ACH process to transfer Payroll data to Bank of America, create MCC file for Outstanding Tax to send to bank, and create menu options to export Payroll data to Middlesex Retirement.
- Staff continues to attend certain MUNIS classes and seminars and the Annual User Conference (in Boston, MA).
- A new backup MUNIS server was procured to replace the old server which crashed when setup at the alternate site. The server is being setup with Version 7 and Red Hats Linux operating system (currently using SCO Unix which has gone bankrupt).
- Staff attend night classes at Chelmsford High School for Linux (Basic) and Linux (Advanced).

IMC (Police & Fire Dispatch application) activities are focused on the Fire Server portion only.

- Continue to support the Fire Department when requested.

VISION & RRC (Assessor applications) activities continue.

- Staff acts in more of a consulting role to Town Assessor.
- Pickup 2nd Tablet for use in the field.

LaserFiche (Document Imaging system) activities have increased.

- Continue to provide support to Accounting Office for document scanning into the system.
- Due to budget cuts, project is on hold.

AutoCAD (Engineering Design & Drawing application) activities continue.

- Staff acts in more of a consulting role to users in DPW and Engineering.
- Procured Civil 3D per request of DPW Superintendent.

ESRI (Engineering Mapping application) activities continue.

- Staff acts in more of a consulting role to users in DPW and Engineering.
- Meet with new Engineering staff and discuss plans to get GIS database up-to-date.
- Continue to meet with Community Development Director and Town Assessor to discuss ESRI GIS database and Full Circle/Vector Eyes web application and issues of support related to it.

H20MAP (Water Simulation application) activities continue.

- Staff acts in more of a consulting role to DPW.

MEC (Merrimack Education Center) ISP providing Town E-mail & Internet access.

- Staff attended training sessions at MEC and User Group meetings.
- View new SOPHOS offering for network security, virus & spyware protection and Spam blocking.
- Procured new E-Archiving service to comply with new Federal mandate.

OTHER

- Update to Adobe Acrobat 8, McAfee 8.5, and Crystal XI.
- All new PC's and laptops procured are loaded with Windows XP

HARDWARE & SOFTWARE:

The Department continues to provide primary support to the Town User community except Police and Library (consult):

- Because of the current financial state, much time and effort has been spent in repairing, reloading software, and re-deploying the current stock of PC's with minimal addition of new PC's. An effort is currently under way to identify and replace all user Pentium II & III class machines. Purchased 2 new Dell Desktops to evaluate as future replacement units.
- The monitor upgrade program continues and Flatscreen monitors are being purchased to replace old monitors. If replacing small flatscreens, they are being recycled to other users.
- Many departments have purchased digital cameras. The cameras were setup and software loaded on individual PC's.
- Two new Snap Servers were purchased and enhance data storage of client PC's.
- Ruggedized laptop from TRANSCOR was purchased for the Water Department for use in a vehicle. Awaiting deployment when wireless is available.
- The Town Network continues to experience major problems this year with extended down time. Much time and effort was spent trying to maintain the I-Net infrastructure and provide service during working hours.
- DVD-Rom and DVD-RW's were purchased with the increased use by state and other companies distributing on DVD rather than CD's.
- **MICROWAVE NETWORK:** Continue to attend many status meetings to review needs, requirements and progress of project. All School and Safety buildings are connected at this time and are being fine tuned for optimal performance. Town buildings are still a work in progress. Discussions not include Safety communication, Water tank video and alarm systems, Water SCADA requirements, wireless network, and pending wireless Meter Reading build project.

PUBLICATIONS:

- Town Manager staff trained to pickup support for the following.
create Annual Town Meeting Warrant,
create all Special Town Meeting Warrants,
create Town Newsletters,
create Calendars for the Town Warrant Committee and the Recycle Committee.
- The department continues to support the following:
create Annual Town Report,
produce departmental business cards on request,
scan forms and produce Word templates or documents,
provide service to transpose paper documents to Word or Excel format.

OTHER:

- An active member of the Town Manager's Computer Working Group meeting quarterly to provide forum to discuss IT activities in the Town, Schools, Police and Library.
- Staff building a relationship with City of Lowell IT staff for sharing of knowledge and possible hosting of IT services during local disaster. Also in talks with Town of Essex but services are being provided by resident.
- Staff research Middlesex Retirement BETS application for Administrative Services.
- Actively responded to all requests from the Financial Planning Task Force for information. Created a Budget Forecast for (FY'07 – FY'11) and an IT Equipment Replacement spreadsheet for 3, 4, 5 years. Also attended all meetings when requested.

Computer Services continues to directly or indirectly provide support to several other town application systems; to provide additional individual user training on PC application use; to maintain and procure additional computer equipment; to provide Help Desk support; to provide consulting support on a variety of computer related issues and projects; to attend seminars and training classes to maintain and increase our knowledge level; to evaluate new hardware and software; and to attend User Group and professional meetings.

Respectively submitted,
Stephen M. Hattori
MIS Director

Webmaster Report

A special thank you to Michael Kelley for the implementation of the Tewksbury Web Site and the continued hosting of the site; we appreciate your fine work. Also, for the willingness to help and offer support.

New Additions

Enhancements to Existing Web Structure

New for 2007

- I have expanded the Town Wide Calendar with separate Departmental, Board and non-profit Calendars.
- I have worked jointly with the Library IT person for ongoing integration of the Tewksbury Library Website with the Town Website for commonality of format.
- I have worked jointly with the Police IT person for ongoing integration of the Tewksbury Police Website with the Town Website for commonality of format.
- Development practices for disseminating information in a timely fashion to the Residents of Tewksbury.
- We have added new stand alone Boards and Departments for clearer navigation of the web site.
- We have expanded the development of sub-webs for Departments and Boards to allow flexibility in transfer of information.
- Adding links for free software for Residents to use in opening documents, if the do not have the original software the document was authored in.

- Increased the use of nine web enhancement tools: web polls; form mail; event calendars; RSS tickers; slideshows; event signups; visit trackers; IM status buttons, pod cast RSS.
- Full Stat Counter, including Latest Visits, Visitor Stats and Page Hits for detailed tracking of the website.

Ongoing Development and/or Implementation

- What's New Page?
http://www.tewksbury.net/index_whats_new_additions.html
New items, Alerts, Updates, Agendas, Minutes, etc. are placed here for one click easy access. Items are archived on the respective page of the author.
- Email Sign Up
http://www.tewksbury.info/E-mail%20notification/submit_e-mail.htm
Residents and other interested parties may choose to receive new material via their email. This option will allow notification as soon as the material is posted on the web site.
- Report Potholes
http://www.tewksbury.net/dcd/public_works/pothole_survey.htm
This has become very successful in notifying the DPW of potholes before they become major hazards to traffic.
- Report Streetlight Outages
https://www.nationalgridus.com/masselectric/account/forms/stl_outage.asp
This link allows Residents to report lamp outages directly to Mass Electric.
- Scholarship Committee
http://www.tewksbury.info/Tewksbury_Scholarship_Committee/ScholarPR2005.pdf
Information and forms are available for Tewksbury students to apply for Town sponsored awards.
- Sewer Project and Colonial Drive Water Tank Project
http://www.tewksbury.info/index_quick_links_to_town_sewer_project.htm
Comprehensive information for phase plans and construction schedules for quick review.
- 911 Memorial
<http://www.tewksbury.info/911%20Memorial/911-memorial.htm>
How you can become a part of the development and sponsorship of Tewksbury's memorial to all of the 911 victims.
- Sidewalk Committee
<http://www.tewksbury.com/tsc/>
Enjoy a PowerPoint presentation of the master plan for implementation of sidewalk construction in the Town of Tewksbury.
- Establishment of Adobe Portable Document Format, (PDF)
The client upon downloading the free Adobe Reader will have access to documents saved in the PDF format.
- We are continuing the development of interactive buttons for clearer navigation of the web site.
- A new addition to every site is the incorporation of an Agenda Folder and Minutes Folder. Upon visiting each Board or Department Page, the viewer has the ability to peruse current and past agendas and minutes. The exception to this is the particular Board or Department having a maximum time limit on viewing.

New Projects

Enhancements to Existing Town Departments and Web structure

- Expanded development and testing of a robust search engine for visitor use. This requires the ability to search sub webs as well as primary web. There are a number of programs available and I hope to do trials before deciding on a particular program.
- GIS. As a member of the GIS Committee, I fully support the implementation of GIS on the Town of Tewksbury Web Site. I believe this will benefit the Town agencies and the web site.
- Q Content. This is a software suite for enhancing the interactivity of the web site. I have tested some of the features.
- GlobalScope Web Survey. This piece of software would allow polling of the citizens concerning a specific issue.
- Web Polling, Event Sign-ups, Pod Casts, and RSS Tickers for dissemination of information.

Continuing Projects

Short and Long Term Duration

- GIS will be a phased project over a period driven by Town implementation and fiscal resources.
- Software changes and additions: Potential change to Dreamweaver or a coexistence of FrontPage and Dreamweaver.
- The addition of Plug-ins and software extras as Town Departments develops programs and awareness for the use of these additions.
- Planned updating of the Tewksbury Web Site to promote the Town and improve the sophistication of the visual aspects of the site.

Web Site Related Meetings

Maintain contact with Town Department Colleagues

- GIS Committee.
- MIS Committee for the improvement of the web site.
- I have attended meetings that have direct impact on the web site.

Maintenance of Town Web Site

- We have continued the Posting of Agenda, Minutes, and Notices: By-law changes; etc, in a timely manner for Departments and Boards via Town Manager and town Clerk sub webs and Calendar.
- I have consulted with key personal on various boards and departments concerning their specific web pages.
- I have attended Person to Person meetings when requested to offer suggestions and help.
- E-mail and/or telephone support to help with technical issues.

Backup and Sub-Backup Routines

- Weekly backups on mirror hard drive and CD-RW.
- Monthly backups on CD-R.

Files

- All web related mail saved electronically.
- Web related requests saved as hard copies with changes notated.
- Questionnaires and Approvals on file.
- Web Placement Request Page.

Respectfully submitted,
Peter Orio Jr.
Webmaster

EMPLOYEE EARNINGS

TOWN EMPLOYEE EARNINGS

	<u>Net Pay</u>	<u>Details</u>	<u>Overtime</u>	<u>Gross Pay</u>		<u>Net Pay</u>	<u>Details</u>	<u>Overtime</u>	<u>Gross Pay</u>
<u>ADMINISTRATIVE SERVICES</u>									
ROSE, WILLIAM A.	48,219.70			48,219.70	PETERS, MICHAEL D.	58,223.05		15,052.09	73,275.14
SITAR, MELANIE G.	47,490.57			47,490.57	PRATT, JOHN S.	42,314.30		9,724.16	52,038.46
<u>ASSESSOR</u>									
FLANAGAN, BARBARA A.	1,200.00			1,200.00	RIDEOUT, REID L.	8,512.57			8,512.57
FOLEY, JOANNE P.	17,237.85			17,237.85	SALERNO, JOHN M.	61,606.26		11,720.51	73,326.77
KELLEY, JOHN J.	77,896.30			77,896.30	SHIELDS, JOHN E.	40,866.29		5,702.39	46,568.68
MOORE, SUSAN E.	1,200.00			1,200.00	STODDARD, RICHARD E.	65,321.53		28,393.77	93,715.30
POWERS, PATRICIA A.	38,943.99			38,943.99	STRONACH, TIMOTHY	60,409.01		13,141.50	73,550.51
SINGLETON, CHRISTINE	44,373.21			44,373.21	SWEET, BRETT A.	18,399.68		2,866.43	21,266.11
TRAUB, LINDA M.	50,566.74			50,566.74	SWEET, BRUCE A.	61,509.92		3,223.27	64,733.19
<u>AUDITORS</u>									
BREKALIS, KAREN E.	29,539.94			29,539.94	VIEWEG JR, EDWARD L.	62,527.89		4,006.16	66,534.05
GILL, DONNA J.	71,916.59			71,916.59	WARD, JACK W.	60,561.00		19,816.89	80,377.89
WALSH, DONNA M.	94,535.20			94,535.20	WESTAWAY, RICHARD L.	66,198.58		16,462.80	82,661.38
<u>BOARD OF SELECTMEN</u>									
BURNS, DONNA	282.85			282.85	ZEDIANA, LEWIS W.	85,314.25			85,314.25
COLDWELL, CHARLES E.	1,846.08			1,846.08	<u>ELECTION OFFICERS</u>				
DENNEHEY, CHARLENE A.	2,747.58			2,747.58	ANDERSON, CAROLYN M.	48.00			48.00
DICK, EDWARD K.	1,041.67			1,041.67	ARCAND, NOREEN	236.00			236.00
GAY, DAVID H.	1,887.50			1,887.50	BAIRSTOW, LAURENCE B.	732.00			732.00
GILL, JOSEPH P.	1,538.40			1,538.40	BAIRSTOW, SUZANNE R.	230.00			230.00
JOHNSON, TODD R.	3,525.67			3,525.67	BEATTIE, ELEANOR M.	520.00			520.00
SELISSEN, JEROME E.	5,708.34			5,708.34	BEATTIE, MARY	288.00			288.00
STRONACH, ANNE MARIE	3,525.67			3,525.67	BRADLEY, RUTH	248.00			248.00
TECCE, HEATHER E.	1,434.54			1,434.54	BRADY, JEAN E.	256.00			256.00
<u>BUILDING DEPARTMENT</u>									
CATHCART, DAWN E.	46,922.35			46,922.35	BROTHERS, JOAN A.	480.00			480.00
COLANTUONI, RICHARD A.	79,651.71			79,651.71	BROTHERS, KATHLEEN M.	394.00			394.00
DELANEY, JEREMIAH	21,338.48			21,338.48	BULLEN, SUSAN M.	236.00			236.00
JELLEY, DAVID	927.76			927.76	CALLAHAN, ANNE M.	630.00			630.00
JOHNSON, EDWARD P.	64,868.99			64,868.99	CARROLL, ALICE A.	460.00			460.00
O'KEEFE, NANCY A.	39,672.09			39,672.09	CASAZZA, MARY A.	930.00			930.00
SARGENT, DAVID	22,266.24			22,266.24	CEURVELS, WILLIAM F.	68.00			68.00
SULLIVAN, HAROLD J.	2,783.28			2,783.28	CHANDLER, BARBARA L.	372.00			372.00
WILD, PAUL A.	927.76			927.76	COLEMAN, MURIEL I.	356.00			356.00
<u>CABLE TV</u>									
HICKS, DAVID H.	813.48			813.48	COREY, ELEANOR G.	92.00			92.00
PETROPOULOS, TAMMY	793.51			793.51	COVIELLO, ANNE B.	448.00			448.00
<u>COMPUTER SERVICES</u>									
HANSON, LISA A.	50,566.74			50,566.74	COVIELLO, JOHN	918.00			918.00
HATTORI, STEPHEN M.	95,034.45			95,034.45	COYLE, RITA	708.00			708.00
ORIO JR, PETER F.	9,747.55			9,747.55	CREMINS, ELEANOR J.	388.00			388.00
<u>COUNCIL ON AGING</u>									
BRABANT, LINDA R.	75,446.55			75,446.55	D'AMICO, BERTHA M.	623.00			623.00
HAZEL, CAROL A.	26,358.66			26,358.66	DIBELLA, MARY P.	352.00			352.00
NOEL, ROBERT S.	45,847.66		148.63	45,996.29	DOUCETTE, ELLEN L.	332.00			332.00
<u>DEPARTMENT OF PUBLIC WORKS</u>									
BELIDA, ROBERT A.	61,544.36		24,150.89	85,695.25	FAY, PATRICIA A.	172.00			172.00
BROTHERS, MICHAEL S.	45,674.14		5,609.63	51,283.77	FERNALD, MARY E.	132.00			132.00
BURRIS, WILLIAM R.	16,462.50			16,462.50	FIDLER, JOYCE E.	64.00			64.00
CARCIOFI, DAVID R.	25,313.68		4,369.92	29,683.60	FLANAGAN, JANET A.	76.00			76.00
CAREY, PATRICK R.	41,855.80	229.86	7,182.33	49,267.99	FRASER, EVELYN	240.00			240.00
CHANDLER JR, WILLIAM	70,587.06		10,689.71	81,276.77	FRENCH JR, WARREN J.	136.00			136.00
CHANDLER, KENNETH	54,413.62		20,138.33	74,551.95	FRENCH, CAROLYN J.	128.00			128.00
CONLON, KEVIN M.	61,336.92		10,662.21	71,999.13	FRONGILLO, KATHERINE L.	244.00			244.00
DEROCHE, GEORGE W.	69,974.68		25,875.85	95,850.53	GAUDET, PATRICIA E.	156.00			156.00
DONOVAN, MICHAEL B.	60,058.64		6,117.34	66,175.98	GEARTY, LOUISE A.	224.00			224.00
DUHANI, TOMA	79,332.17			79,332.17	GOLEN, ALICE	636.00			636.00
GATH, BRIAN R.	59,818.30		13,271.73	73,090.03	HADLEY, SHIRLEY C.	24.00			24.00
GIANNETTI, FRANK P.	59,825.60		3,134.21	62,959.81	HAINES, DONNA G.	320.00			320.00
GILBERT, KENNETH T.	9,101.11			9,101.11	HANSON, SUSAN A.	224.00			224.00
GILBERT, LAWRENCE J.	62,156.32		7,502.31	69,658.63	HARRINGTON, THERESA	116.00			116.00
GITSCHIER, ERIK R.	59,431.10		7,408.02	66,839.12	HEIDER, FLORENCE A.	288.00			288.00
GORENSTEIN, MICHAEL	52,650.92		567.17	53,218.09	HOELL, ALICE E.	240.00			240.00
HIRTLE, MATHEW T.	52,199.58		1,581.05	53,780.63	HOOD, JUDITH R.	32.00			32.00
KANE, LAWRENCE G.	61,563.17		4,329.76	65,892.93	HURTON, PRISCILLA	152.00			152.00
LADDERBUSH, MARLENE M.	51,662.15		881.04	52,543.19	IANDOLO, GRACE R.	352.00			352.00
LAYNE, KENNETH W.	47,910.13		1,885.31	49,795.44	IPPOLITO, JEANNETTE C.	160.00			160.00
LIGHTFOOT, ERNEST J.	74,680.07		32,921.81	107,601.88	KEEFE, ELLEN M.	782.00			782.00
LIGHTFOOT, JAMES M.	63,433.88		11,120.50	74,554.38	KING, PATRICIA A.	72.00			72.00
MARION II, LOUIS E.	50,452.79		3,954.38	54,407.17	KOBELSKI, CAROL M.	272.00			272.00
MARION, BERNARD H.	56,090.08		7,815.53	63,905.61	LAFFEY, CHERYLE A.	136.00			136.00
MCCARTHY, WILLIAM J.	36,978.12		5,440.35	42,418.47	LAROSA, PEARL	188.00			188.00
MINER JR, ROBERT H.	59,433.84		9,838.69	69,272.53	LUONGO, YOLANDA	128.00			128.00
MONAHAN, LINDA M.	57,701.21			57,701.21	MAC INNIS, ROBERT B.	204.00			204.00
PATTERSON, SUSAN M.	43,828.74			43,828.74	MAGRO, MARIE T.	620.00			620.00
					MAHER, KATHERINE M.	368.00			368.00
					MALONEY, MARIE E.	152.00			152.00
					MCGRATH, DOROTHY E.	768.00			768.00
					MCKENNA, ROSE M.	384.00			384.00
					MCMANARA, PATRICIA M.	444.00			444.00
					MEEHAN, JAMES W.	404.00			404.00
					MEEHAN, WILLA D.	212.00			212.00
					MORRISSEY, DENISE M.	120.00			120.00
					MURPHY, JANET E.	404.00			404.00
					NICHOLS, ADAM P.	104.00			104.00
					NICHOLS, ALEX D.	140.00			140.00
					NICKERSON, DIANE V.	116.00			116.00
					NILES, MILDRED A.	400.00			400.00
					NORTON, DIANE C.	100.00			100.00
					O'BRIEN DEE, RITA .	620.00			620.00
					ORIO, BRENDA M.	88.00			88.00

	<u>Net Pay</u>	<u>Details</u>	<u>Overtime</u>	<u>Gross Pay</u>		<u>Net Pay</u>	<u>Details</u>	<u>Overtime</u>	<u>Gross Pay</u>
PEPIN, MARY	436.00			436.00	GORRASI, PAMELA J.	3,423.00			3,423.00
PERROTTA, TERESA M.	144.00			144.00	KINNON, CHRISTINE E.	350.00			350.00
PILCHER, MARY	726.00			726.00	MCHATTON, RALPH M.	421.15			421.15
POLLARD, GAIL A.	284.00			284.00	SHEEHAN, EDWARD J.	350.00			350.00
POWER, DANIEL E.	72.00			72.00	TREARCHIS, DEAN	61,370.86			61,370.86
POWER, ELENA	48.00			48.00	WESTAWAY, BARBARA	55,411.84			55,411.84
POZERSKI, JEANETTE	272.00			272.00	LIBRARY				
RAVAGNI, CONRAD C.	240.00			240.00	BANGS, JUDY A.	36,522.66	1,945.72		38,468.38
ROGERS, VALERIE E.	396.00			396.00	BENNETT, CAITLIN A.	2,192.51			2,192.51
RYDER, BERNARD F.	64.00			64.00	BERLIK, ELIZABETH M.	51,114.65		221.30	51,335.95
SACCO, LOUISE A.	240.00			240.00	BREKALIS, KRISTIN L.	3,024.00			3,024.00
SHAW, PHYLLIS H.	48.00			48.00	BURKE, JENNIFER L.	29,484.05		1,101.64	30,585.69
SHEEHAN, LINDA D.	432.00			432.00	COTE, EMMALINE J.	2,952.01			2,952.01
SIMMONS, GERALDINE P.	260.00			260.00	COUTURE, NOELLE L.	51,159.30		95.70	51,255.00
SPRAGUE, BERNICE	894.00			894.00	DESHLER JR, MICHAEL T.	34,279.75		1,946.65	36,226.40
STANTON, HELEN F.	256.00			256.00	DESMARAIS, ELISABETH	38,813.50			38,813.50
STIRLING, JOHANNA G.	244.00			244.00	DITULLIO, PATRICIA M.	1,334.23			1,334.23
STODDARD, PATRICIA C.	128.00			128.00	FAHERTY, CHERYL A.	9,881.02			9,881.02
WOLFF, CECILIA T.	609.00			609.00	FOWLER, MARILYN H.	24,053.63		237.58	24,291.21
YARBROUGH, JUDITH A.	496.00			496.00	GOODCHILD, CHRISTINE L.	4,625.46			4,625.46
EXCEPTIONAL CHILDREN					GRASSO, KAREN A.	40,242.13	1,101.54		41,343.67
BYRNE, CHRISTOPHER A.	1,380.50			1,380.50	HAYES, ROBERT L.	5,976.96		259.00	6,235.96
BYRNE, THOMAS J.	1,606.00			1,606.00	HINDERER, JENNIFER E.	61,623.02			61,623.02
CELLA, ALLISON M.	1,655.50			1,655.50	HOLLAND, GAIL M.	36,522.66		1,098.93	37,621.59
DOHERTY, KEVIN M.	2,416.00			2,416.00	IADONISI, NUBIA S.	472.86			472.86
DUFFY, JAMES J.	1,683.00			1,683.00	MACDONALD, MARY B.	6,540.50			6,540.50
FLYNN, CHESTER H.	4,168.09			4,168.09	MACLEOD, HEATHER I.	28,914.72		210.79	29,125.51
LEE, KEVIN K.	1,617.00			1,617.00	MATLIN, ERIN A.	46,302.25		5,789.82	52,092.07
LEE, SARAH S.	110.00			110.00	MOONEY, HELEN D.	29,875.70		450.91	30,326.61
WITHAM JR, STEPHEN T.	1,562.00			1,562.00	MULLEN, SAMANTHA M.	1,483.14			1,483.14
FINANCE COMMITTEE					SALVATO, JOYCE	41,683.49		253.15	41,936.64
D'ENTREMONT, LEANN K.	1,057.54			1,057.54	SANGER, LISBET F.	13,720.47		433.28	14,153.75
FIRE DEPARTMENT					SEAVEY, STACY A.	440.75			440.75
AUSTIN, SCOTT D.	54,918.01	4,068.52	14,282.54	73,269.07	SILVEIRA, PATRICIA A.	8,213.99			8,213.99
BROTHERS, PATRICK M.	53,557.89	144.92	13,655.70	67,358.51	TOOMBS, MARY E.	52,514.37			52,514.37
BROTHERS, WILLIAM P.	64,265.07	172.96	8,455.99	72,894.02	TOPPIN, JOANNE R.	37,021.38		1,280.97	38,302.35
BRUCE, JAMES W.	60,002.76		16,059.62	76,062.38	MODERATOR				
CALLISTRO, ROBERT B.	69,107.08	543.56	11,658.19	81,308.83	COAKLEY, JAMES P.	500.00			500.00
CALLAHAN, MICHAEL P.	75,806.53	4,796.00	18,159.54	98,762.07	PLANNING BOARD				
CARNEY, DAVID A.	59,776.01	3,218.84	13,363.67	76,358.52	DEMEO, LISA E.	26,998.57			26,998.57
DOGHERTY, JOSEPH S.	59,995.70	4,267.00	14,445.27	78,707.97	DIPRIMO, LINDA A.	52,015.13			52,015.13
DOHERTY, PATRICK S.	57,427.59	16,102.53	14,045.78	87,575.90	FOWLER, ROBERT	1,112.50	28,585.00		29,697.50
ELLIOTT, TODD E.	48,625.91	4,628.84	10,561.84	63,816.59	JAQUEZ, CARLOS L.	9,193.49			9,193.49
FORERO, OSCAR O.	58,925.27	2,976.52	15,249.80	77,151.59	KOLA, GERTI	4,476.00			4,476.00
FORTUNATO, JOSEPH C.	59,204.56	11,211.58	12,587.89	83,004.03	MARCHANT, ANNETTE M.	4,210.48			4,210.48
FOWLER, JOHN R.	53,521.69	23,540.72	12,266.63	89,329.04	PLUNKETT, DAVID J.	850.00			850.00
GIASULLO JR, JAMES A.	57,400.39	152.48	8,496.36	66,049.23	POLCHLOPEK, WALTER S.	57,680.66			57,680.66
GIASULLO, JEFFREY	61,387.18	3,260.00	19,890.06	84,537.24	REED, NANCY L.	937.50			937.50
GILLIS, JOSEPH S.	53,312.81		3,113.79	56,426.60	ROMANO, CHERYL A.	967.79			967.79
GOSSE, WILLIAM R.	53,521.69	2,040.00	12,146.34	67,708.03	SADWICK, STEVEN J.	97,535.46			97,535.46
GOURLEY JR, RUSSELL W.	63,843.67	4,520.00	11,729.97	80,093.64	SPADA, VINCENT W.	850.00			850.00
GREER JR, DONALD	60,827.73	2,876.80	27,695.17	95,934.70	STEIN, MICHELE J.	38,346.42			38,346.42
GUTTADAURO, PAUL F.	63,067.43	170.64	11,940.19	75,178.26	TORNAME, SALVATORE M.	141.66			141.66
HAMM, RICHARD E.	63,299.79	2,456.52	16,639.40	82,395.71	POLICE DEPARTMENT				
HAZEL, MICHAEL A.	80,584.14	682.00	19,370.94	100,637.08	AGGANIS, KOSTA A.		2,951.72		2,951.72
HOLDEN, TIMOTHY J.	57,228.78	854.84	13,923.38	72,007.00	ALLEN III, PAUL E.		2,408.50		2,408.50
HURLEY, BRIAN J.	60,827.83	164.64	9,628.61	70,621.08	BARBATO, BRIAN E.	225.04	57,775.46		58,000.50
KARLBERG, DAVID R.	60,374.03	2,678.08	15,418.11	78,470.22	BARRY, JOHN E.	68,917.75	9,590.00	9,826.62	88,334.37
KEARNS, JOSEPH W.	59,504.05	1,080.00	16,346.25	76,930.30	BIEWENER, JAMES P.	50,481.06	9,811.30	3,664.36	63,956.72
KEDDIE, SCOTT A.	71,364.15	17,024.52	20,674.26	109,062.93	BJORKGREN, ROBERT M.	62,958.34	24,922.42	3,909.57	91,790.33
KERR, GARY O.	69,071.97	4,803.52	20,407.69	94,283.18	BROOKS, KEITH A.		3,192.00		3,192.00
LAWRIE, DALE M.	58,395.59		1,159.27	59,554.86	BUDRYK, ROBERT	94,501.30		140.29	94,641.59
LEVY JR, DAVID W.	53,761.19	2,962.80	13,673.60	70,397.59	CAPUANO, KAREN M.	52,467.87	1,538.00	1,552.34	55,558.21
LEVY, DAVID W.	19,645.14			19,645.14	CARAPPELLUCCI, MATTHEW J.	2,014.66			2,014.66
LITTLE, ROBERT	54,918.00	3,788.52	15,608.39	74,314.91	CASEY, JOHN M.	52,465.97	24,194.17	6,581.37	83,241.51
MACKAY, RICHARD	127,569.23			127,569.23	CASEY, THOMAS M.	64,061.70	7,338.00		71,400.00
MCGLAUFLIN, RUSSELL J.	67,167.36	1,280.00	20,118.27	87,575.63	COLUMBUS, RYAN M.	79,932.39		24,006.03	103,938.42
MERRILL MORGADO, CHRISTINA	52,470.84	541.92	14,065.47	67,078.23	COOKE, THOMAS M.	54,267.24	9,383.22	5,742.79	69,393.25
MERRILL, MICHAEL B.	52,942.65	200.00	11,514.42	64,657.07	COOPER, THERESE J.	3,150.71	3,830.00		6,980.71
MURPHY IV, THOMAS J.	52,911.89	4,841.88	15,814.98	73,568.75	COVIELLO, CHRISTOPHER J.	80,149.84	12,915.50	7,120.95	100,186.29
NIVEN, TIMOTHY	69,510.80	468.04	22,274.56	92,253.40	CROWE, JOHN J.	45,226.17		6,714.10	51,940.27
PERRY, SUSAN M.	45,223.75			45,223.75	DELUCIA JR, JOSEPH F.		18,457.36		18,457.36
POWERS, STEPHEN M.	62,902.28	17,887.50	12,373.61	93,163.39	DEMEO, ROBERT A.	111.48			111.48
ROSEMOND, ALAN L.	57,730.48	17,492.58	15,839.26	91,062.32	DICALOGERO, CYNTHIA J.		14,162.34		14,162.34
RYAN, JAMES P.	127,394.74			127,394.74	DIFELICE, CAROL A.	733.92			733.92
SANDBERG, KENNETH J.	54,918.01	3,118.00	11,281.06	69,317.07	DOHERTY JR, PAUL E.	55,284.58	41,948.82	8,379.53	105,612.93
SAWICKI, DANIEL D.	53,204.99	3,903.88	15,483.25	72,592.12	DONOGHUE, JOHN		6,221.08		6,221.08
SITAR JR, MICHAEL W.	86,728.03		24,126.79	110,854.82	DONOVAN, ALFRED P.	151,447.16			151,447.16
SITAR, DANIEL J.	57,524.11	25,191.48	14,665.79	97,381.38	DONOVAN, JUNE C.		5,491.00		5,491.00
SMALL, DANIEL T.	56,386.42	152.48	11,315.46	67,854.36	DOWNEY, JENNIFER L.	28,723.11		4,563.04	33,286.15
SPENCER, STEVEN M.	54,174.08	1,205.84	12,572.68	67,952.60	EVANS, DEBORA E.		6,828.00		6,828.00
VASAS, ALBERT J.	73,137.10	4,597.96	18,517.98	96,253.04	FARNUM, BRIAN J.	52,230.27	16,343.24	8,614.59	77,188.10
VISCIONE, JON	72,047.72	188.08	10,318.63	82,554.43	FARRELL, JOHN B.		39,896.98		39,896.98
VONKAHLE, VANCE	63,811.23	165.76	1,571.43	65,548.42	FIELD, ROBERT D.	74,782.66	17,659.70	10,032.51	102,474.87
YOST, DANIEL W.	52,470.90	4,301.88	9,359.34	66,132.12	GATH, LEE A.		20,620.18		20,620.18
YOST, GEORGE	8,008.84			8,008.84	GATTO, JASON D.	225.04	31,476.50		31,701.54
HEALTH DEPARTMENT					GAYNOR, SCOTT P.	76,125.19	9,412.40	7,157.36	92,694.95
BRIGGS SR, ROBERT C.	350.00			350.00	GODIN, DAVID J.	37,265.37	12,875.80	4,175.59	54,316.76
CHO, KATHY H.	4,172.52			4,172.52	GONZALEZ, ANDRE	60,890.37		8,715.74	69,606.11
CLEMENT, LOU-ANN C.	76,508.06			76,508.06	GRIFFIN, KIMBERLY A.	44,736.43		10,629.67	55,366.10
DESMOND, VIRGINIA F.	24,010.42			24,010.42	HADLEY, HERBERT		36,810.08		36,810.08
FERNALD, BRIAN G.	42,464.49	2,760.00	45,224.49	48,448.98	HANLEY, ERIC E.	54,151.85	14,276.58	2,744.44	71,172.87
FRENCH, PHILLIP L.	378.85			378.85	HANLEY, PATRICIA J.	1,755.64			1,755.64

	<u>Net Pay</u>	<u>Details</u>	<u>Overtime</u>	<u>Gross Pay</u>		<u>Net Pay</u>	<u>Details</u>	<u>Overtime</u>	<u>Gross Pay</u>
HARRINGTON, MARK E.	49,776.18	35,720.18	6,611.53	92,107.89	CANADA, DANIEL L.	5,489.00			5,489.00
HARRINGTON, PATRICK J.	63,283.47	16,833.88	4,982.99	85,100.34	CARLEO III, ROBERT A.	3,377.00			3,377.00
HAZEL, GEORGE W.	106,332.06	8,504.60	2,451.44	117,288.10	COPPI, MATTHEW J.	26,926.08	1,784.35		28,710.43
HENEHAN, KEVIN T.		60,789.14		60,789.14	COPPI, MICHELLE E.	3,586.00			3,586.00
HIDISH, VICTOR A.		18,239.00		18,239.00	DIRUSSO, ERIC G.	2,824.00			2,824.00
HIGGINBOTHAM, MARYELLEN K.	65,821.52			65,821.52	DIRUSSO, IAN J.	2,360.00			2,360.00
HILDEBRAND, MARK		2,038.00		2,038.00	DUFFY, DAVID J.	4,653.00			4,653.00
HILL, ADAM R.		2,681.00		2,681.00	DUFFY, LIANNE	176.00			176.00
HOLLIS, JAMES H.	63,699.60	27,782.88	13,763.46	105,245.94	FAVREAU, SCOTT M.	3,510.00			3,510.00
HOPKINSON, RICHARD A.		7,500.50		7,500.50	GANCHI, MICHAEL A.	2,508.00			2,508.00
HYDE, PHILIP C.		7,273.50		7,273.50	HAMM, MARIA C.	2,788.50			2,788.50
JAREK, JOHN	54.46	28,900.83		28,955.29	HAMM, THEODORE R.	2,937.00			2,937.00
JOP III, WALTER J.	64,058.98	22,794.88	7,781.43	94,635.29	HEALD, DOUGLAS J.	3,696.00			3,696.00
KANDROTAS, STEPHEN		20,186.04		20,186.04	IGO, KEVIN M.	3,113.00			3,113.00
KELLEY, JOSEPH C.	52,467.87	27,557.36	11,271.54	91,296.77	KANDO, DAVID T.	1,580.00			1,580.00
KELLY, TIMOTHY W.	78,600.38	22,838.10	10,927.35	112,365.83	LAVALLE, LAWRENCE M.	6,033.50			6,033.50
KENNEDY, ALICE M.	48,444.70		601.91	49,046.61	MCCARTHY, KEITH T.	1,756.00			1,756.00
KENNEY, DEBORAH M.		5,907.50		5,907.50	MORRIS, MARK D.	5,829.50			5,829.50
KERBER, DANIEL P.	92,720.11	31,341.37	10,342.55	134,404.03	MULLIGAN, KATHLEEN M.	24,737.74			24,737.74
LAFORTUNE, RAYMOND C.	58,339.54			58,339.54	MULLIGAN, THOMAS P.	1,837.00			1,837.00
LAYNE, WARREN R.		726.00		726.00	MULLOY, THOMAS J.	1,974.50			1,974.50
LAYNE, WILLIAM D.	139,578.36			139,578.36	NOLAN, ROBERT J.	61,336.91	3,173.05		64,509.96
LEVY, DAVID W.		28,879.92		28,879.92	PATTERSON, ROY E.	77,422.12			77,422.12
LINGIEWICZ, JOHN		16,006.34		16,006.34	REESE, CASEY L.	1,304.00			1,304.00
LUMSDEN, RICHARD S.		256.00		256.00	SCOTT, BRETT R.	1,424.00			1,424.00
MACKEY, LAUREN E.	39,762.46		5,549.40	45,311.86	SULLIVAN, KELLI R.	3,400.00			3,400.00
MANLEY, MARY T.	13,429.52			13,429.52	SURETTE, KRISTEN M.	3,415.50			3,415.50
MARTIN, EDWARD L.		23,932.00		23,932.00	TABER, ERIC C.	3,481.50			3,481.50
MCCLAFFERTY, SHARON J.		10,304.00		10,304.00	WELCH, BRIANNA D.	1,712.00			1,712.00
MCKENNA, JAMES	99,023.15		30,861.44	129,884.59					
MCLEOD, KATHRYN Q.	62,753.09			62,753.09	REGISTRARS				
MCMAHON, MARKUS E.	64,088.98	23,775.18	2,382.32	90,246.48	BENNETT, BEVERLY A.	500.00			500.00
MCMAHON, SEAN M.		14,412.50		14,412.50	CREAMER, EDWARD D.	500.00			500.00
MCNAMARA, JASON R.	518.06			518.06	ORDWAY, DONALD R.	500.00			500.00
MIANO, DAVID M.	40,778.56	7,380.00	7,647.18	55,805.74					
MOSHER, BEVERLY B.		32,520.50		32,520.50	TOWN CLERK				
MULVEY, JESSICA L.	62,723.11		3,384.21	66,107.32	CAREY, ELIZABETH A.	76,241.62			76,241.62
NEWTON, EILEEN	46,049.02			46,049.02	DESHLER, TERESA C.	25,142.93			25,142.93
NEWTON, JOSEPH I.	1,510.99			1,510.99	GARRANT, KATHLEEN M.	6,419.92			6,419.92
NEWTON, SONIA M.	6,212.54	4,791.50		11,004.04	GRAFFEO, DENISE	38,052.41	788.12		38,840.53
NICOSIA, PAUL J.	6,889.29		2,367.82	9,257.11	NICHOLS, MARY-ANN O.	48,978.53	1,420.27		50,398.80
O'BRIEN, KEVIN M.		2,194.00		2,194.00	TURCOTTE, SANDRA E.	31,155.15			31,155.15
O'HARE, JAMES P.		7,363.00		7,363.00					
O'NEILL, BRIAN R.	50,339.69	5,217.00	11,157.19	66,713.88	TOWN HALL				
PELRINE, STEPHEN		36,056.44		36,056.44	RAY, SANDRA M.	14,878.44			14,878.44
PERRY, HENRY		12,988.00		12,988.00					
PERRY, MARK	74,581.85	17,452.10	7,605.49	99,639.44	TOWN MANAGER				
PETERSON JR, DENNIS J.	62,956.05	16,679.11	6,132.12	85,767.28	BARBEAU, SANDRA A.	84,126.14			84,126.14
PETERSON, DENNIS	67,995.34	3,674.40	9,282.31	80,952.05	CHAMBERS, HELEN M.	60,748.35			60,748.35
PETERSON, DENNIS		823.20		823.20	CRESSMAN, DAVID G.	155,243.80			155,243.80
PICCOLO JR, ALBERT A.	58,200.43	8,732.84	5,270.29	72,203.56	TAMBOLI, JEANINE M.	24,239.12			24,239.12
PICCOLO, ARTHUR M.	52,788.22	1,674.64	161.43	54,624.29					
POISSON, KAREN A.	44,829.38	10,231.00	8,063.65	63,124.03	TREASURER COLLECTOR				
PORTER, KIM M.	44,976.51		4,426.45	49,402.96	BLAKENEY JR, WILLIAM L.	61,427.88	3,267.13		64,695.01
POWERS, JOHN R.	92,719.99	18,692.93	8,788.83	120,201.75	CARNEY, BARBARA A.	9,474.48			9,474.48
POWERS, NATHANIEL P.	12,831.62	32,949.74	1,411.59	47,192.95	EWING, LUCILLE M.	46,867.80	661.29		47,529.09
PRATT JR, DOUGLAS E.	52,686.71	3,944.78	4,296.11	60,927.60	GATH, DEBRA	22,990.04			22,990.04
REESE, KEREN J.	60,291.54		6,596.13	66,887.67	GILBERT, SUSAN D.	26,772.39	20.89		26,793.28
REESE, KEVIN	66,320.47	5,994.00	9,256.56	81,571.03	LANGLOIS, LORRAINE M.	48,669.70			48,669.70
REGAN, PETER L.	52,467.87		57.73	52,525.60	LIGHTFOOT, DOROTHY A.	86,425.28			86,425.28
RICCARDI, KIMBERLY A.	54,151.85	315.04	3,299.50	57,766.39	SMITH, JANET K.	67,205.82			67,205.82
RINGWOOD, PAUL		16,978.50		16,978.50	SULLIVAN, DAVID M.	1,183.80			1,183.80
ROYA, ANDREW F.		4,532.50		4,532.50					
RUSSELL, ARTHUR J.		6,237.84		6,237.84	VETERANS				
SCHWALB JR, WILLIAM L.	56,535.08	5,832.00	399.99	62,767.07	WILLIAMS, JAMES F.	41,354.76			41,354.76
SCOTT, CHRISTOPHER M.	57,902.12	26,616.67	6,474.11	90,992.90					
SHEEHAN, MICHAEL P.	53,348.52	608.00		53,956.52					
SHEEHAN, TIMOTHY B.	115,403.11	1,259.60		116,662.71					
SITAR III, MICHAEL W.	33,225.95		3,233.82	36,459.77					
SMALL, MATTHEW L.	47,652.26		442.85	48,095.11					
SOUZA, MICHAEL D.		2,249.00		2,249.00					
STEPHENS, ROBERT A.	88,542.98	17,044.50	23,038.16	128,625.64					
STOTIK, PATRICIA J.	48,444.70		940.50	49,385.20					
SUAREZ, JEFFREY	4,853.10			4,853.10					
SULLIVAN, EDWARD M.	53,552.04	456.00	2,886.35	56,894.39					
TANGUAY, MARK J.		1,393.00		1,393.00					
TANGUAY, ROGER J.		4,372.00		4,372.00					
TORRES, STEVEN M.	69,046.29	8,350.60	7,664.73	85,061.62					
VOTO, JOHN S.	88,189.07	7,042.00	21,572.98	116,804.05					
WARREN, BRIAN	64,015.45	9,097.50	26,361.85	99,474.80					
WELCH, JENNIE A.	59,355.66	320.00	2,589.37	62,265.03					
WENTZELL, MARK A.		9,023.00		9,023.00					
WESTAWAY, ROBERT L.	87,124.58	655.20	6,180.48	93,960.26					
WHITEHOUSE, JACK L.		24,223.02		24,223.02					
WILKINSON JR, WILLIAM J.	18,774.26			18,774.26					
WILLIAMS JR, JAMES F.	73,212.57	7,158.80	4,473.80	84,845.17					
WOOD, MARK P.		2,352.92		2,352.92					
WORTH, GARIN F.	44,729.18		2,429.88	47,159.06					
YOST, GEORGE E.	1,375.00	14,581.50		15,956.50					
RECREATION DEPARTMENT									
AMATO, NICHOLAS C.	12,369.50			12,369.50					
BARRY, CORNELIUS J.	50,787.05		6,950.64	57,737.69					
BIBO, ASHLEY A.	3,586.00			3,586.00					
BIBO, LAUREN N.	28,406.00		528.00	28,934.00					

SCHOOL EMPLOYEE EARNINGS

	<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>		<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>
CYNTHIA ABATE-UPSON	64,769.32	226.15	64,995.47	MARY J CARRILLO	2,435.78	0.00	2,435.78
MARY ABBOTT	18,352.76	1,755.16	20,107.92	LINDA CARTER	7,782.12	5,856.82	13,638.94
MARY LOUISE B ADAMS	57,179.51	238.12	57,417.63	KATHLEEN CASEY	21,796.95	900.00	22,696.95
ROBIN J ADAMS	6,384.43	5,088.77	11,473.20	LINDA CASTIGLIONE	6,325.83	2,543.19	8,869.02
KAREN AGOSTINELLI	4,710.43	150.00	4,860.43	JANE M CASTIGLIONI	37,626.59	0.00	37,626.59
DENISE AHEARN	2,549.54	0.00	2,549.54	WILLIAM W CATHERWOOD JR	38,878.49	4,323.34	43,201.83
MARY BETH J AIELLO	54,667.02	0.00	54,667.02	GRETCHEN L CECERE	1,761.20	0.00	1,761.20
JUDITH M ALLARD	49,447.30	772.44	50,219.74	KLEBER E CERON	41,651.40	109.96	41,761.36
JAMES J ALLEN	25,465.06	274.90	25,739.96	ETHEL M CHACE	70,684.62	278.46	70,963.08
LYNNETTE W ALLEN	29,315.13	145.70	29,460.83	LILLIAN V CHALIFOUR	58,965.07	2,289.78	61,254.85
LINDA ALUKONIS	9,178.06	627.92	9,805.98	MARJORIE J CHAN	49,000.02	671.32	49,671.34
NICHOLAS C AMATO	18,251.51	5,733.65	23,985.16	KAREN G CHANAKI	55,970.21	2,115.28	58,085.49
HILARY J ANDERSON	40,931.27	0.00	40,931.27	LISA CHASAN	63,339.56	6,735.71	70,075.27
KATHLEEN ANDERSON	57,892.32	343.63	58,235.95	MARY ELLEN CHASE-ANDERSON	150.00	0.00	150.00
LAURIE ANGELO	17,356.89	5,129.58	22,486.47	JEFFREY S CEMALY	7,475.01	0.00	7,475.01
HENRIETTA L ARAUJO	69,613.91	2,251.69	71,865.60	KELLEY A CIAMPA	492.12	0.00	492.12
JENNIFER R ARNOLD	61,188.69	810.56	61,999.25	ELAINE P CICOCELLA	19,927.29	582.50	20,509.79
LINDA J AUSTIN	56,348.24	531.21	56,879.45	KAREN CINTOLO	62,158.34	1,131.59	63,289.93
BRIAN AYLWARD	62,645.42	13,445.14	76,090.56	SUSAN M CLARK	17,669.26	329.88	17,999.14
JAMES AYLWARD	11,710.74	0.00	11,710.74	ROSE M COCHRAN	29,769.29	0.00	29,769.29
NORMA J AYLWARD	19,980.00	8,917.70	28,897.70	JULIE COFER	3,090.15	367.93	3,458.08
ROBERT W AYLWARD	54,348.95	7,969.12	62,318.07	ADAM C COLANTUONI	52,102.31	5,543.14	57,645.45
THOMAS K AYLWARD	4,357.00	0.00	4,357.00	JUDITH COLMAN	37,596.42	1,777.83	39,374.25
ROBERT W AYLWARD JR	4,357.00	0.00	4,357.00	MARJORIE CONLON	59,524.27	5,153.52	64,677.79
MARGERET M BAILEY	148.01	0.00	148.01	BARBARA A CONNEELY	391.64	0.00	391.64
KAREN M BAKER OBRIEN	65,392.10	217.28	65,609.38	KATHLEEN J CONNELL	67,737.43	49.48	67,786.91
KAREN J BANCROFT	55,561.66	2,803.98	58,365.64	LORIANA CONNELL	83.76	0.00	83.76
LISA M BANCROFT	6,713.56	0.00	6,713.56	NANCY CONRAD	41.31	0.00	41.31
KATIE M BARBATO	3,100.00	0.00	3,100.00	SCOTT J CONSAL	2,499.96	0.00	2,499.96
TINA BARBERA	2,343.76	0.00	2,343.76	MAUREEN CONTALONIS	2,418.17	0.00	2,418.17
MARYANN M BARNES	967.89	0.00	967.89	KARLA CONWAY	94,551.35	0.00	94,551.35
SANDRA BARNETT	57,683.23	85.14	57,768.37	PAULA B COPPOLA	37,596.42	0.00	37,596.42
SUSAN K BARNETT	68,367.73	7,529.87	75,897.60	ALISHA M CORNACCHIA	14,553.32	1,333.86	15,887.18
MARCO P BASILIERE	46,618.09	225.26	46,843.35	CHRISTINE COTE	3,474.24	7,611.28	11,085.52
CYNTHIA A BASTERI	102,595.94	0.00	102,595.94	BRENDAN G COUGHLAN	20.00	0.00	20.00
LAWRENCE J BASTERI JR	78,938.15	3,407.52	82,345.67	ROSEMARY A COUGHLAN	22,193.35	6,409.24	28,602.59
SHANNON T BATES	420.00	0.00	420.00	CHARLES E COUGHLIN	37,903.49	2,578.66	40,482.15
TERESA BATTAGLIA	799.15	0.00	799.15	SUZANNE M COUNTIE	261.84	0.00	261.84
JILL A BEARCE	1,436.85	0.00	1,436.85	LISA T COURNOYER	64,156.36	801.26	64,957.62
MAUREEN BEDARD	7,432.94	5,889.93	13,322.87	APRYL D COVINGTON-WRIGHT	176.80	0.00	176.80
LINDA S BEDNAREK	326.37	0.00	326.37	LESLIE A CRAFT	6,384.43	4,769.17	11,153.60
ANDREW F BELLISTRI	41,086.29	1,100.56	42,186.85	CHRISTINE M CREMIN	62,537.08	21.99	62,559.07
TERRIOAN BELLO	808.32	0.00	808.32	EDWARD D CREMINS	64,462.43	0.00	64,462.43
BONNIE BENNETT	3,544.50	0.00	3,544.50	GERALDINE M CUMMINGS	71,447.04	1,912.86	73,359.90
ELAINE M BENNETT	7,218.18	10,602.29	17,820.47	BARBARA A CURTIN	7,714.43	5,882.04	13,596.47
KRISTINE BENNING	18,877.71	1,125.00	20,002.71	PAULA M CURTIN	19,927.29	14,850.16	34,777.45
KATHLEEN M BENVENUTO	5,697.53	0.00	5,697.53	AMANDA R DAIGLE	15,403.14	28.38	15,431.52
KAREN BERGLUND	3,088.03	0.00	3,088.03	JANET DAVIS	38,681.09	192.43	38,873.52
SANDRA C BETTENCOURT	67,561.64	54.98	67,616.62	DIANE DAVOS	55,561.58	82.47	55,644.05
LAUREN N BIBO	6,072.28	150.00	6,222.28	MICHELINA DEANGELIS	73,654.68	28,544.88	102,199.56
CATHLEEN BILODEAU	67,382.24	766.26	68,148.50	MAURA A DEARING	51,929.72	0.00	51,929.72
JEANNE F BLACKSTONE	30,535.49	0.00	30,535.49	BRANDY M DECAROLIS	48,998.38	2,765.18	51,763.56
DONNA M BLAKESLEE	43,304.21	0.00	43,304.21	SHELLEY A DEGREGHIE	57,546.06	481.55	58,027.61
GAIL BLISS	61,191.42	1,799.36	62,990.78	KATHRYN M DEISLINGER	41,028.59	0.00	41,028.59
MICHELLE M BODONI	1,126.45	0.00	1,126.45	ANGELA DELUCA	622.60	0.00	622.60
DONNA M BOUDREAU-HILL	65,715.65	154.31	65,869.96	FRANCES DELUCIA	54,667.02	0.00	54,667.02
CHRISTINE BOURGEOIS	3,123.76	0.00	3,123.76	DEBRA A DEMATTIA	2,220.54	0.00	2,220.54
MARIE R BOURGEOIS	8,707.18	0.00	8,707.18	MARC A DEMERS	44,514.49	70.95	44,585.44
DONNA M BOWDEN	48,998.38	96.66	49,095.04	SHANNON DEMOS	55,330.02	8,371.54	63,701.56
GAYLE P BOWERS	8,008.96	0.00	8,008.96	DONNA M DEPIERRO	14,581.08	916.14	15,497.22
NANCY M BOYLE	54,962.62	4,055.05	59,017.67	JOSEPH J DERMODY	70,818.10	624.36	71,442.46
JOANN BRACE	18,251.51	6,941.56	25,193.07	JULIE M DEROCHE	67,380.94	376.90	67,757.84
LOREEN R BRADLEY	116,213.00	2,124.75	118,337.75	MARYANN J DESHLER	19,927.29	1,039.31	20,966.60
MARK A BRADLEY	5,829.00	0.00	5,829.00	CAROLYN M DESISTO	7,201.25	1,000.00	8,201.25
THOMAS M BRADLEY	4,402.00	0.00	4,402.00	BRYAN DESJARDINS	44,514.49	340.56	44,855.05
DONALD G BRADY	62,418.34	474.45	62,892.79	LISA E DESROCHERS	62,158.34	42.13	62,200.47
ANNE R BRENNAN	17,643.64	1,647.56	19,291.20	KATHERINE M DEVEAU	40,976.50	308.62	41,285.12
JOHN C BRESNAHAN	72,518.74	43.98	72,562.72	NICOLETTA DEVINCENTIS	17,170.87	544.26	17,715.13
KIMBERLY J BRESNAHAN	70,249.10	3,947.64	74,196.74	ROBERT DEVITO	651.08	0.00	651.08
DEBORAH A BREWIN	62,158.34	125.04	62,283.38	HENRY DEWING	39,071.74	0.00	39,071.74
ROBERT M BRIGIDA	56,894.16	3,896.49	60,790.65	ELIZABETH DIAZ	324.54	0.00	324.54
CATHERINE BRIMER	70,064.83	842.49	70,907.32	GLADYS DIBISGLIA	7,285.87	5,256.54	12,542.41
JENNIFER M BROOKS	63,043.07	60.00	63,103.07	KRISTEN M DICECCA	20,903.79	0.00	20,903.79
NANCY L BROTHERS	1,543.45	0.00	1,543.45	MARIE A DICIACCIO	158.57	0.00	158.57
JAMI L BRUCE	2,315.00	0.00	2,315.00	MARY DICIACCIO	12,981.51	0.00	12,981.51
WILLIAM Q BUCKLEY	61,152.60	6,479.77	67,632.37	ALLISON DIFELICE	6,383.98	5,083.73	11,467.71
DEBORAH J BUEHLER	4,212.50	0.00	4,212.50	KRISTIN C DILLON	47,731.88	552.48	48,284.36
JOSEPH E BURKE	38,043.49	108.04	38,151.53	MELISSA C DIRK	87.50	0.00	87.50
ANTOINETTE BYRNES	5,786.41	0.00	5,786.41	LEO DIROCCO	21,796.97	5,526.00	27,322.97
JOHN BYRNES	53,354.79	12,736.02	66,090.81	TRAVIS M DOBBIN	38,571.73	2,244.54	40,816.27
CHRISTINE M CAFARELLI	268.13	0.00	268.13	DEREK W DOHERTY	4,858.00	0.00	4,858.00
CHLOE A CALLAHAN	45,716.91	579.96	46,296.87	LAURIE A DOHERTY	13,485.43	611.73	14,097.16
EILEEN F CALLANAN	17,218.14	10,257.04	27,475.18	MARIA M DOHERTY	23,142.14	0.00	23,142.14
NEVIA CALOURO	3,560.40	0.00	3,560.40	SUSAN C DOHERTY	5,400.00	0.00	5,400.00
ALLISON E CAMERON	48,998.38	1,681.88	50,680.26	ANN M DONNELLY	10,951.22	0.00	10,951.22
RICHARD CAMIRE	63,457.09	4,549.60	68,006.69	JOHN DONOGHUE	102,760.06	45.00	102,805.06
NANCY A CAPPILLO	687.22	0.00	687.22	ROBERT D DOOLAN	62,158.34	143.52	62,301.86
GERTRUDE M CAREY	74,376.62	0.00	74,376.62	CAROLYN E DOOLEY	61,394.42	0.00	61,394.42
KEVIN R CAREY	42,280.52	4,169.14	46,449.66	ROSAMOND J DORRANCE	86,821.01	0.00	86,821.01
MICHAEL P CAREY	42,437.00	8,590.32	51,027.32	ANNE M DOUCETTE	17,359.48	30.00	17,389.48
KATHRYN H CARLETON	46,746.14	13.75	46,759.89	RONALD DROUIN JR	62,158.34	6,776.00	68,934.34
LOREN M CARLINO	48,614.70	178.69	48,793.39	ERIC A DUBE	21,050.54	90.00	21,140.54
THOMAS A CARPENITO	51,172.46	4,244.98	55,417.44	CHRISTINA K DUECKER	1,379.42	0.00	1,379.42

	<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>		<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>
MERCY E DUFFILL	11,200.95	113.52	11,314.47	GAIL M HAMILTON	66,552.85	20,900.29	87,453.14
MARIA DULOCK	133.30	0.00	133.30	LINDA HAMILTON	66,761.54	85.14	66,846.68
ANNE DUNCAN	62,270.48	11,781.81	74,052.29	JOYCE G HAMLYN	2,131.86	0.00	2,131.86
CAROLYN A DVORAK	664.70	0.00	664.70	GALE F HANNA DURKIN	14,743.06	0.00	14,743.06
LYNNE DYKEMAN	38,291.55	315.33	38,606.88	BONITA HANSBERRY	78,619.56	2,304.17	80,923.73
JUDITH ANN DZIADOSZ	9,609.94	0.00	9,609.94	LYNNE HARDACRE	60,190.07	56.76	60,246.83
PAUL D EARLY	61,749.48	70.95	61,820.43	DAVID F HARRINGTON	39,952.40	7,154.77	47,107.17
ELEANOR EDELSTEIN	6,295.22	0.00	6,295.22	DOLORES M HARRISON	35,148.14	164.94	35,313.08
EAMON M EDGERTON	48,656.39	54.98	48,711.37	ANDREA M HAY	2,017.39	0.00	2,017.39
MARY S ELDRINGHOFF	66,516.86	537.48	67,054.34	RICHARD P HEARTQUIST	3,145.00	0.00	3,145.00
JOANNE M ELWELL	19,927.29	5,580.00	25,507.29	TRUDI HENNEMUTH	65,125.43	381.55	65,506.98
PATRICIA E ELWELL	29,337.03	2,617.65	31,954.68	JOANNE B HESSION	55,375.59	101.45	55,477.04
TIFFANY J EMERSON	61,046.27	0.00	61,046.27	BRIAN J HICKEY	70,700.00	5,813.14	76,513.14
TERESA A ENOS	54,667.02	139.23	54,806.25	GINA HICKFORD	321.09	0.00	321.09
CHESTER R ERLER	14,894.38	85.14	14,979.52	JODI L HIGGINS	59,890.67	0.00	59,890.67
SANDRA C ETHIER	790.95	0.00	790.95	KIMBERLY H HILLSON	19,548.04	0.00	19,548.04
GERALDINE EVANGELISTA	2,092.49	0.00	2,092.49	CATHERINE M HIMMEL	55,879.70	704.70	56,584.40
JENNIFER J FABIANO	5,679.00	0.00	5,679.00	MARIE E HINES	5,596.58	0.00	5,596.58
SHEILA M FABIANO	1,828.10	0.00	1,828.10	MARYELLEN HIRTLE	53,805.23	139.23	53,944.46
PATRICIA B FABRIZIO	33,538.58	82.47	33,621.05	SUSAN E HOGAN	45,907.00	164.94	46,071.94
RICHARD F FALLON JR	39,271.73	6,471.00	45,742.73	SUSAN J HOGAN	60,150.67	0.00	60,150.67
JAYNE FARNHAM	66,895.60	385.59	67,281.19	JUDITH A HOPKINS	50,167.65	81.26	50,248.91
NANCY FARREY FORSYTH	68,527.73	522.52	69,050.25	LINDA HOUSE	45,066.04	0.00	45,066.04
YOLANDA FELICIANO	55,246.23	1,896.81	57,143.04	VANNA HOWARD	295.39	0.00	295.39
NANCY H FERGUSON	35,201.61	1,195.86	36,397.47	LAURA J HULME	2,069.28	0.00	2,069.28
SANDRA M FERRARA	50,726.52	3,405.14	54,131.66	KRISTIN M HURD	7,800.00	0.00	7,800.00
KAREN A FERREIRA	63,348.95	250.00	63,598.95	LORI HYLAND	58,354.84	666.02	59,020.86
MICHAEL A FERRIERO	357.76	0.00	357.76	KIM HYNES	53,805.23	20,912.50	74,717.73
GERALD B FERRIS	49,649.92	5,728.80	55,378.72	NICOLE B HYNES	2,512.51	0.00	2,512.51
CHRISTINE M FINN	43,221.76	0.00	43,221.76	LYNN IANNACCI	867.42	0.00	867.42
JUDITH I FITZGERALD	17,525.22	5,624.76	23,149.98	ROSEMARY INDELICATO	9,544.35	4,163.87	13,708.22
KRISTIL FLAGG	58,658.19	11,127.68	69,785.87	VIKKI M IRELAND	62,382.88	85.14	62,468.02
DARLENE FLYNN	99.43	0.00	99.43	FREDERICK E IRONS	8,269.36	0.00	8,269.36
JUDI K FOLEY	70,684.62	164.94	70,849.56	EDWARD JACKMAN	13,035.30	4,956.31	17,991.61
THERESA FOLLETT	59,930.07	0.00	59,930.07	MAUREEN JACKMAN	57,859.02	181.80	58,040.82
ROBIN M FORAN	6,485.67	4,901.38	11,387.05	BARBARA J JAGLA	63,776.27	829.84	64,606.11
KATHLEEN FORD	62,158.34	642.06	62,800.40	AUGUST P JARDIN	65,174.73	0.00	65,174.73
JENNIFER A FORLEO	18,330.87	0.00	18,330.87	RHONDA E JARDINE-YEATS	22,193.35	127.71	22,321.06
JENNIFER FORTIER	2,775.00	0.00	2,775.00	JOHN F JAREK	646.02	0.00	646.02
JAMIE M FOSS	1,747.00	0.00	1,747.00	ANDREE T JOHNSON	57,698.67	164.94	57,863.61
PATRICIA M FOTHERGILL	8,952.97	0.00	8,952.97	AUDRIA D JOHNSON	56,452.58	11,706.68	68,159.26
JUNE FOWLER	32,122.49	0.00	32,122.49	KIMBERLY T JOHNSON	60,421.32	7,619.09	68,040.41
LYNN M FRANCISCO-MARSH	58,964.98	0.00	58,964.98	NANCY M KALAJAN	70,827.81	293.10	71,120.91
JOSEPH C FRANK	54,777.72	441.46	55,219.18	GEORGE KALARITES	3,002.00	0.00	3,002.00
CAROLE FRIEDMAN	1,817.90	0.00	1,817.90	MARCIA A KALARITES	69,794.69	456.70	70,251.39
CHERYL FROIO	1,516.83	0.00	1,516.83	COURTNEY B KALOYANIDES	59,103.23	82.47	59,185.70
SANDRA J FROST	43,059.59	0.00	43,059.59	KIM KANE	6,126.22	4,614.72	10,740.94
JAN H FULLER	83,875.07	10,556.17	94,431.24	MARY E KAPUST	19,927.52	2,659.97	22,587.49
LISA A FULLER	41,785.04	1,828.09	43,613.13	PATRICIA KAWALSKI	4,370.24	0.00	4,370.24
PENNE FULLER	1,835.52	0.00	1,835.52	JOANNE KEARNS	38,096.42	0.00	38,096.42
CATHERINE M GAGNE	62,537.08	96.22	62,633.30	PATRICIA J KEARNS	9,754.62	0.00	9,754.62
CHRISTOPHER J GAGNON	52,102.31	1,436.19	53,538.50	PATRICIA A KEDDIE	63,457.09	281.13	63,738.22
KIM M GAGNON	59,890.66	78.05	59,968.71	BARBARA A KEEFFE	125.64	0.00	125.64
SUSAN GAGNON	66,438.77	0.00	66,438.77	BONNIE KEELEY	780.14	0.00	780.14
PATRICIA A GALE	14,420.70	10,696.70	25,117.40	MARY J KELLEHER	58,103.32	1,206.94	59,310.26
CAROL A GALLIFORD	1,804.00	0.00	1,804.00	NANCY L KELLEHER	1,716.09	0.00	1,716.09
PATRICK J GALLIGAN	65,950.76	0.00	65,950.76	ANNE E KELLEY	713.16	0.00	713.16
CAROLE A GALLO	73,442.69	178.69	73,621.38	DIANNE L KELLEY	4,640.00	0.00	4,640.00
TATIANA GARCIA	39,964.99	1,896.81	41,861.80	JANE A KELLEY	46,342.07	7,122.75	53,464.82
EILEEN T GARDNER	58,577.89	0.00	58,577.89	KAREN A KELLEY	2,799.02	0.00	2,799.02
SALLY B GARIEPY	14,420.70	1,493.64	15,914.34	LOUISE E KELLEY	30,031.04	368.60	30,399.64
EMILY R GARR	49,364.34	357.37	49,721.71	MARY PEPIN KENNEDY	66,166.38	0.00	66,166.38
ANNA P GAUDETTE	7,353.64	18,760.74	26,114.38	JOANNE KENNEY	2,009.41	0.00	2,009.41
DOROTHY A GENDALL	1,250.00	0.00	1,250.00	DENISE M KING	610.47	0.00	610.47
CYNTHIA S GEORGIAN	51,629.41	2,061.15	53,690.56	VIRGINIA KIRWIN	6,133.33	0.00	6,133.33
SANDRA GEORGOPOULOS	709.10	0.00	709.10	WILLIAM KIRWIN	65,174.73	0.00	65,174.73
KEVIN J GIBSON	62,158.34	0.00	62,158.34	JOYCE KLING	9,027.50	5,738.88	14,766.38
THOMAS M GILBRIDE	47,236.94	15,455.95	62,692.89	ROSEANNE KOLACK	69,634.38	134.62	69,769.00
MELISSA GILGUN	63,785.37	4,483.05	68,268.42	DOUGLAS D KOLLER	25,507.12	1,594.42	27,101.54
JENNIFER L GILLESPIE	58,918.19	2,948.31	61,866.50	KRISTEN D KOSIBA	64,885.96	0.00	64,885.96
BARBARA J GILLETTE MANNA	68,016.10	599.76	68,615.86	PAMELA A KOSKEY	66,368.69	0.00	66,368.69
KAREN M GILLOTTE	14,743.06	25,746.25	40,489.31	SUSAN K KOSTANDIN	17,753.89	0.00	17,753.89
KEVIN M GILLOTTE	2,520.88	0.00	2,520.88	JOANNA D KRAINSKI	80,263.27	1,151.78	81,415.05
SARAH GILLOTTE	14,168.70	9,513.75	23,682.45	DEBRA J KRAYTENBERG	16,086.51	0.00	16,086.51
MATTHEW P GINSBURG	3,046.00	0.00	3,046.00	PATRICIA A KROL	68,444.73	141.01	68,585.74
GOLDIE E GIZZI	1,580.28	0.00	1,580.28	ELIZABETH A KRZESINSKI	59,890.67	82.47	59,973.14
DEBRA J GLASS	57,758.22	335.22	58,093.44	SUSAN LACHANCE	42,953.77	8,023.73	50,977.50
MARTHA GLYNN	17,170.93	0.00	17,170.93	MARY LAFFEY	59,468.89	0.00	59,468.89
RITA M GOFFMAN	678.88	0.00	678.88	KIMBERLY A LAFLAND	61,452.80	9.37	61,462.17
JANE D GOGGIN	39,964.99	0.00	39,964.99	PATRICIA A LALLY	92,586.90	0.00	92,586.90
MARY T GOODWIN	4,537.68	0.00	4,537.68	JAIME A LANE	62,315.06	391.98	62,707.04
JANET P GORDON	48,998.38	109.96	49,108.34	RENEE M LANGLAIS	57,611.25	2,749.00	60,360.25
STACY L GORDON	4,270.00	0.00	4,270.00	DEBRA LANGONE	1,317.78	0.00	1,317.78
MARY JO GOULD	39,045.07	0.00	39,045.07	NICOLE G LAPIERRE	58,506.91	306.84	58,813.75
BRIAN M GOUTHRO	53,445.11	182.69	53,627.80	JANICE L LAROCQUE	45,291.90	0.00	45,291.90
DOROTHY A GRAASKAMP	67,067.02	816.63	67,883.65	NANCY LAWS	71,738.90	1,625.89	73,364.79
HEATHER L GRACE	35,766.95	195.99	35,962.94	KAREN E LAZZARA	3,824.60	0.00	3,824.60
DONNA GRAHAM	68,744.54	5,694.48	74,439.02	MARY E LAZZARA	36,738.15	9,776.30	46,514.45
KRISTINA A GRAHAM	15,221.00	0.00	15,221.00	DIXIE M LEBLANC	7,926.92	0.00	7,926.92
JANE GRANT	6,607.39	4,946.15	11,553.54	DONNA LECAM	6,318.65	9,643.60	15,962.25
GLORIA J GRAVES	68,871.31	402.17	69,273.48	VAN LEE	2,619.27	66.21	2,685.48
TIMOTHY M GREENE JR	3,935.36	0.00	3,935.36	RICHARD C LEFEBVRE	26,452.69	0.00	26,452.69
DIANE GROOM	217.38	0.00	217.38	CAROL ANN LENNON	6,879.53	10,417.04	17,296.57
KATHLEEN M GUILMETTE	68,906.53	0.00	68,906.53	STEVEN LEVINE	57,683.23	17,644.70	75,327.93
PATRICIA J HAGAR	3,119.58	2,797.74	5,917.32	JENNIFER M LEVY	57,250.03	2,090.93	59,340.96
LINDA HAIR-SULLIVAN	48,764.57	11,019.38	59,783.95	DAVID A LIBBY	62,839.58	3,582.47	66,422.05
ROBYN D HAKALA	55,561.58	0.00	55,561.58	EILEEN M LINDSEY	56,441.98	250.09	56,692.07

	<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>		<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>
JOANNE L LINSKEY	8,750.00	0.00	8,750.00	SARAH MULVANY	3,100.00	0.00	3,100.00
MARY LOOSEN	55,590.79	274.90	55,865.69	HEATHER MULVEY	111.34	0.00	111.34
CHRISTINE LOPOLITO	6,546.53	4,945.08	11,491.61	EILEEN M MURPHY	3,002.00	0.00	3,002.00
THOMAS W LOVETT	88,033.19	1,418.83	89,452.02	LOIS E MURPHY	20,927.29	1,752.05	22,679.34
PAMELA LUSSIER	21,600.36	175.00	21,775.36	MARIE T MURPHY	6,325.63	4,350.84	10,676.47
JOAN LYNCH	65,144.68	198.66	65,343.34	ROBIN A MURPHY	94.44	0.00	94.44
BRUCE ALLAN MACDONALD	40,502.45	4,429.14	44,931.59	KARA M MURRAY	59,890.67	4,161.00	64,051.67
KATHLEEN MACLEOD	53,580.55	139.23	53,719.78	ERIN M MUTCHLER	40,617.22	10,186.96	50,804.18
ANDREA M MACMULLIN	14,246.36	35.48	14,281.84	PATRICIA A NAPOLI	30,269.29	0.00	30,269.29
MARY MAGUIRE	62,270.48	11,022.71	73,293.19	MARIELLEN A NASTASI	68,615.39	0.00	68,615.39
EILEEN MAHONEY	29,900.17	0.00	29,900.17	CAROL M NAVETTA	62,356.06	6,329.13	68,685.19
EILEEN M MAHONEY	1,614.44	0.00	1,614.44	TERRANCE F NEAL	37,653.50	4,232.27	41,885.77
ROSAMOND MALATESTA	67,722.88	0.00	67,722.88	DIANE NICKERSON	111.00	0.00	111.00
LINDA MALONE	63,789.89	0.00	63,789.89	PAUL E NORTON	4,357.00	0.00	4,357.00
KATHLEEN A MALONEY	55,993.32	9,839.95	65,833.27	TERESA M OBERG	18,251.51	757.47	19,008.98
ROSEMARY C MANGUN	52,599.97	0.00	52,599.97	JOANNE OBRIEN	68,582.72	331.22	68,913.94
JAMES MANLEY II	58,001.31	0.00	58,001.31	JOHN H OBRIEN	42,799.68	8,658.98	51,458.66
KATHERINE A MANNING	28,758.13	1,033.50	29,791.63	JOSEPH P OBRIEN JR	11,271.64	8,842.48	20,114.12
EDWARD R MANZI	62,158.34	454.08	62,612.42	ANDREA M ODONNELL	63,457.09	0.00	63,457.09
MARIE L MARANVILLE	62,158.34	172.50	62,330.84	ANN OHARA	68,883.09	1,216.24	70,099.33
JENNIFER K MARCELLA	59,890.67	207.51	60,098.18	NANCY J OHARE	23,191.98	49.84	23,241.82
JON A MARCHAND	45,736.91	26,974.06	72,710.97	STEPHEN J OKEEFE	3,002.00	0.00	3,002.00
LISA A MARCHETERRE	62,158.34	0.00	62,158.34	SARAH C OLDFIELD	14,127.33	0.00	14,127.33
DAVID MARCUS	68,446.92	1,800.00	70,246.92	TANYA OMALLEY	402.41	0.00	402.41
LISA G MARGET	15,363.06	0.00	15,363.06	CRYSTAL ORNELAS	3,002.00	0.00	3,002.00
CECILY A MARKHAM	61,188.69	127.71	61,316.40	M.EILEEN T OSBORNE	90,659.47	164.94	90,824.41
ELSA A MARSH	59,468.80	0.00	59,468.80	ROY OSTERBERG	40,328.42	0.00	40,328.42
GRETCHEN A MARTEL	58,658.19	5,400.00	64,058.19	GLENN W OSTERMAN	66,473.39	3,400.00	69,873.39
PATRICIA M MARTEL	53,580.55	4,618.30	58,198.85	MARCIA OSTERMAN	50,798.84	482.37	51,281.21
DANIEL N MARTIN	43,036.96	16,597.75	59,634.71	KELLY Q PACOR	40,877.22	1,713.74	42,590.96
MELISSA G MARTIN	27,153.00	49.48	27,202.48	DONALD C PAGE	39,878.45	116.76	39,995.21
AMY W MATSON	21,240.19	0.00	21,240.19	RONALD G PAGE	38,043.49	17,769.63	55,813.12
HELEN MATYSZAK	65,407.32	265.61	65,672.93	STEPHANIE PAGIAVLAS	75,210.97	397.12	75,608.09
MARY M MAZZAPICA	113.51	0.00	113.51	DIANE PAGLIA	19,332.83	1,678.84	21,011.67
PATRICK F MCANDREWS	62,158.34	4,858.00	67,016.34	PAMELA J PAQUIN	2,184.76	0.00	2,184.76
KEVIN P MCARDLE	114,370.72	0.00	114,370.72	ROLAND T PATTERSON	35,765.48	19,444.40	55,209.88
SHARON MCARDLE MILENAVICH	70,196.37	1,980.37	72,176.74	GEORGE S PAUL	108,217.02	0.00	108,217.02
MONICA MCBRINE	48,824.29	107.38	48,931.67	EMILY C PAULA	370.30	0.00	370.30
EVELYN D MCCABE	12,585.12	0.00	12,585.12	YVETTE PAYNE	7,353.64	2,117.74	9,471.38
ROBERT F MCCABE	9,270.81	0.00	9,270.81	KATHLEEN PENNEY	15,812.36	2,410.00	18,222.36
SARAH J MCCAFFERY	49,559.83	21.99	49,581.82	RONALD D PERRIN	2,322.91	0.00	2,322.91
JOSEPH F MCCANN	43,186.95	9,447.43	52,634.38	RALPH PERROTTI JR	1,407.00	0.00	1,407.00
CAROL F MCCARTHY	6,003.07	2,186.11	8,189.18	ELIZABETH G PERRY	23,537.21	0.00	23,537.21
ROBERT MCCARTHY	39,828.45	1,206.25	41,034.70	JEAN M PERRY	24,943.15	170.28	25,113.43
ANNMARIE MCCORMICK	29,022.15	2,247.34	31,269.49	FARBRIANNA PETERS	6,183.17	0.00	6,183.17
PAMELA MCDADE	65,467.96	164.94	65,632.90	KATHLEEN A PETERS	985.00	0.00	985.00
BETH A MCDERMOTT	13,941.86	733.04	14,674.90	DENNIS J PETERSON	6,690.97	0.00	6,690.97
KATHY MCDERMOTT	2,582.50	0.00	2,582.50	DENNIS J PETERSON JR	3,122.00	0.00	3,122.00
PATRICIA R MCDONNELL	68,434.06	693.49	69,127.55	GRACE PETKIEWICH	7,646.70	0.00	7,646.70
KELLY A MCFADDEN	61,238.42	1,520.07	62,758.49	MELISSA R PHELAN	2,025.00	0.00	2,025.00
BETH MCGAFFIGAN	88.45	0.00	88.45	PAULA PHENIX	1,024.40	0.00	1,024.40
MARYBETH MCGINN	65,220.20	164.94	65,385.14	PAMELA A PINARD	32,893.20	0.00	32,893.20
MURIEL MCGOWAN	11,083.00	0.00	11,083.00	ELENA M PINEAU	16,292.73	880.00	17,172.73
CHRISTINE L MCGRATH	174,400.00	0.00	174,400.00	PATRICIA PISHOCK	40,714.27	0.00	40,714.27
MICHELLE L MCGRATH	59,890.67	289.98	60,180.65	ANN M POLICELLI	6,689.72	0.00	6,689.72
ROBERT M MCGRATH	61,238.42	8,957.38	70,195.80	CHERYL PORCARO	96,314.84	0.00	96,314.84
ANNE B MCGREGOR FAY	45,028.33	826.73	45,855.06	DANIELLE PRESTON	3,973.61	0.00	3,973.61
PAULA A MCHATTON	9,720.00	0.00	9,720.00	JAMES R PRINGLE	63,226.82	138.34	63,365.16
KEVIN R MCINTYRE	43,844.12	0.00	43,844.12	DUSTINE R PUMA	58,658.19	184.47	58,842.66
DONNA M MCKENNA	35,596.42	419.70	36,016.12	JOHN F QUINN	115,405.00	0.00	115,405.00
JOEL B MCKENNA	22,622.37	2,197.20	24,819.57	CINDY D RAMASKA	59,739.83	6,242.87	65,982.70
MARIA L MCLAUGHLIN	7,723.59	0.00	7,723.59	ANNE L RAND	62,330.93	164.94	62,495.87
SUSAN M MCNEIL	1,655.34	0.00	1,655.34	SUSAN M RANERI	42,799.59	103.09	42,902.68
MAUREEN MCSHEEHY	66,515.01	2,421.03	68,936.04	KEITH E RAUSEO	2,000.00	0.00	2,000.00
BRENDA MCWILLIAMS	69,694.51	82.47	69,776.98	MAURA A RAUSEO	5,665.67	0.00	5,665.67
HEIDI E MEHARG	35,645.89	987.50	36,633.39	JAMES L RAY	4,931.00	0.00	4,931.00
CHARLAINE L MELLY	45,295.26	127.71	45,422.97	ROBIN READING	63,261.08	27.49	63,288.57
KELLY E MERCIER	30,660.18	0.00	30,660.18	PATRICIA A REALE	6,879.49	5,221.56	12,101.05
JENNIFER A MERRILL	53,793.64	5,910.00	59,703.64	JENNIFER G REARDON	46,486.06	2,936.94	49,423.00
PATRICIA M MEUSE	45,539.01	500.00	46,039.01	CARLOS REBELLO	36,444.95	1,042.02	37,486.97
SUSAN A MEUSE	5,497.23	0.00	5,497.23	KIMBERLY A REDMOND	133.49	0.00	133.49
DENISE MIANO	2,251.40	0.00	2,251.40	CLAIRE REED	44,930.78	5,580.45	50,511.23
JUDITH A MIDDLETON	61,238.42	172.47	61,410.89	JANICE E REICH	55,821.58	635.44	56,457.02
SANDRA H MILLER	39,764.92	607.29	40,372.21	LINDA REKKBIE	4,554.42	0.00	4,554.42
SHANNON M MIRANDA	48,988.38	96.22	49,084.60	JANET E REYES	61,238.42	0.00	61,238.42
DAVID S MOFFAT	36,638.23	907.26	37,545.49	JOSEPH F RICE	38,043.49	3,207.75	41,251.24
TERESA C MOLEA	1,361.50	0.00	1,361.50	LISA M RICHARD	64,180.53	218.75	64,399.28
PETER M MOLLOY	48,811.20	15,190.91	64,002.11	REBECCA O RIPLEY	840.00	0.00	840.00
PATRICIA F MONDELLO	63,717.09	54.98	63,772.07	ELLEN-DALE ROBICHAUD	6,812.37	6,342.39	13,154.76
DOLORES MONTECALVO	102.44	0.00	102.44	BEVERLY ROBINSON	28,567.77	222.90	28,790.67
DONNA B MOONEY	65,760.27	14,674.28	80,434.55	ELIZABETH C ROBINSON	68,999.00	1,368.33	70,367.33
KATHLEEN J MOOTREY	62,158.34	139.23	62,297.57	SARAH M ROBSON	32,449.80	0.00	32,449.80
DENISE MORANDI	55,913.16	167.61	56,080.77	KRISTI RODGERS	59,890.67	139.23	60,029.90
MARY BETH MORELLO	8,944.35	4,386.00	13,330.35	KRISTAN RODRIGUEZ	96,245.59	0.00	96,245.59
CAROL G MORIARTY	45,509.58	105.96	45,615.54	DANIEL ROGACKI	57,683.23	56.76	57,739.99
MICHELLE MORIARTY	1,400.47	0.00	1,400.47	KRISTINA ROGERS	66,191.17	3,662.26	69,853.43
THOMAS A MORRILL JR	53,987.88	25,026.48	79,014.36	ROBERT G ROGERS	49,258.21	123.71	49,381.92
MARY C MORRIS	16,243.15	0.00	16,243.15	CATHY RONAN	98,454.79	0.00	98,454.79
JOANNE M MORRISSEY	67,155.86	335.67	67,491.53	FRANCESCA ROUFF	71,116.65	0.00	71,116.65
KEVIN M MORRISSEY	40,518.39	803.73	41,322.12	CONNIE A ROY	369.71	0.00	369.71
JENNIFER MROZOWSKI	64,157.86	305.95	64,463.81	JOSEPH E RUSSELL	2,499.96	0.00	2,499.96
DEBRALEE MUGFORD	6,777.82	9,242.36	16,020.18	ERIN M RYAN	13,485.43	2,207.07	15,692.50
KEVIN J MUISE	45,451.26	4,464.94	49,916.20	SANDRA RYAN	38,543.50	465.27	39,008.77
DAVID MULLEN	6,333.33	0.00	6,333.33	SHELLI-AN RYAN	49,851.33	5,979.22	55,830.55
CHRISTINE MULLIGAN	13,997.16	0.00	13,997.16	THOMAS F RYAN	52,599.97	11,735.95	64,335.92
SHERI F MULLOY	40,617.59	27.49	40,645.08	PATRICIA A RYSER	56,767.75	5,961.00	62,728.75
SUSAN MULNO	46,486.06	0.00	46,486.06	PETER S SABER	3,002.00	0.00	3,002.00

	<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>		<u>Net Pay</u>	<u>Overtime</u>	<u>Gross Pay</u>
DONNA M SACRAMONE-GREENE	56,039.73	0.00	56,039.73	REBECCA J WALSH	12,894.26	729.75	13,624.01
SHEILA SADLER	48,998.38	0.00	48,998.38	MELISSA WARD	378.66	0.00	378.66
DENISE M SAINDON	56,934.29	600.00	57,534.29	ROBERT WARE	65,218.57	18,840.45	84,059.02
PAUL K SALIBE	2,729.00	0.00	2,729.00	WILLIAM A WAREHAM JR	33,965.44	0.00	33,965.44
KATHLEEN A SANTILLI	52,102.62	2,258.87	54,361.49	MARGUERITE K WEIDKNECHT	60,895.36	2,772.00	63,667.36
ANITA SARTORI	4,308.09	0.00	4,308.09	JOHN S WEIR III	77,617.37	0.00	77,617.37
KELLY M SCIALDONE	41,465.90	0.00	41,465.90	EILEEN F WEISS	14,018.00	760.57	14,778.57
SUSAN SCOFIELD	67,601.08	0.00	67,601.08	PATRICIA WELCH	20,041.15	11,802.44	31,843.59
JEANNE K SELISSEN	57,250.03	513.55	57,763.58	DEBORAH E WELLS	14,743.06	2,084.27	16,827.33
ELAINE M SENECHAL-BROWN	62,158.34	109.96	62,268.30	STANLEY D WHITE	64,198.77	166.72	64,365.49
THOMAS J SHANLEY	58,658.19	3,769.72	62,427.91	ANN M WHYNOT	63,457.09	1,630.46	65,087.55
ROBERT L SHAPIRO	44,614.18	113.52	44,727.70	MAVIS C WILLEGAL	991.15	0.00	991.15
JAMES F SHARKEY	60,678.85	11,579.24	72,258.09	MICHAEL WILLEY	2,593.76	0.00	2,593.76
ANN B SHEEHAN	8,212.50	0.00	8,212.50	DEBRA L WILLGOHS	811.58	0.00	811.58
KIMBERLY A SHEEHAN	7,353.65	6,609.37	13,963.02	JANE WILSON	6,384.43	5,688.96	12,073.39
LORI SHEPPARD	57.38	0.00	57.38	DENNIS M WINN	18,877.62	250.00	19,127.62
ALISON SHIKLES	14,782.39	160.00	14,942.39	SCOTT A WINTERS	62,158.34	0.00	62,158.34
JAMES P SHIMKUS	38,628.49	3,309.60	41,938.09	CHERYL WITHAM	55,561.58	163.71	55,725.29
PAMELA A SHIRKOFF	66,895.60	3,721.40	70,617.00	JANICE M WOODMAN	8,853.16	6,986.41	15,839.57
ROBERT W SHIRKOFF	46,934.72	109.96	47,044.68	LAURIE A WOODS	6,641.08	0.00	6,641.08
KATHLEEN T SHOLL	6,605.34	4,978.35	11,583.69	SARAH E YORE	48,998.38	246.66	49,245.04
KIMBERLY A SIEPKA	48,998.39	155.65	49,154.04	ALEXANDRA E YOUNG	60,452.57	0.00	60,452.57
MICHELLE L SIERPINA	28,138.18	0.00	28,138.18	KEITH E YOUNG	70,510.52	0.00	70,510.52
ROBERTA SILK	222.96	0.00	222.96	SHARON C ZAREMBA	35,796.42	573.14	36,369.56
BARBARA J SILVA	787.50	0.00	787.50	MARY ELLEN ZIER	8,255.00	0.00	8,255.00
CHERYL A SILVA	17,643.64	0.00	17,643.64	ANISSA S ZOTOS	37,414.78	0.00	37,414.78
ELAINE C SINCLAIR	76,334.77	748.07	77,082.84	LISA M ZULLO	55,561.58	0.00	55,561.58
MICHAEL W SITAR 111	2,499.96	0.00	2,499.96	NICOLE M ZWIREK	58,658.19	193.32	58,851.51
MARIA SKOROPOWSKI	20,666.16	0.00	20,666.16				
VERMILITA SKOWRONSKI	1,942.02	0.00	1,942.02				
DIANE N SLEZAK	64,131.95	1,023.00	65,154.95				
NICOLE SMALLIDGE	57,250.03	170.28	57,420.31				
MARGARET SMITH	22,617.41	0.00	22,617.41				
FLORENCE F SOUZA	43,130.88	22.70	43,153.58				
ELAINE F SPEROS	68,454.61	0.00	68,454.61				
CATHERINE F STACK	58,658.09	0.00	58,658.09				
JASON R STAMP	62,119.41	1,201.94	63,321.35				
KATHLEEN A STARLING	7,889.22	7,248.72	15,137.94				
STEPHANIE C STARLING	16,388.75	7,537.42	23,926.17				
PAULA A STEFANSKI	38,208.14	65.97	38,274.11				
BARBARA STEVENS	9,598.92	2,509.17	12,108.09				
KIMBERLY M STONE	64,754.83	248.75	65,003.58				
PHILLIP J STONE	46,236.92	1,084.93	47,321.85				
MARY ANN STORMS	8,247.02	0.00	8,247.02				
PATRICIA STRATIS	70,612.00	831.41	71,443.41				
RICHARD J STRONACH	41,936.99	11,042.40	52,979.39				
BARRY J SULLIVAN	41,936.99	10,979.04	52,916.03				
BARRY T SULLIVAN	35,141.48	117.81	35,259.29				
DEBORAH SULLIVAN	36,596.42	56.76	36,653.18				
LAURA L SULLIVAN	9,349.78	6,702.10	16,051.88				
MARYELLEN SULLIVAN	4,870.45	0.00	4,870.45				
SUSAN M SULLIVAN	63,665.28	643.91	64,309.19				
VICTORIA A SULLIVAN	840.00	0.00	840.00				
RICHARD SULLIVAN II	17,957.69	2,739.11	20,696.80				
JAMES T SULLIVAN JR	56,536.40	9,214.77	65,751.17				
NADINE B SUTLIFF	72,781.50	133.92	72,915.42				
BETHANY SYKES	4,776.00	0.00	4,776.00				
KELLEY M SZMYT	5,474.47	0.00	5,474.47				
GINAMARIE TALFORD	78,619.61	178.69	78,798.30				
LAURIANN M TAMBONE	724.81	0.00	724.81				
JENNIFER S TAYLOR	43,824.98	1,855.65	45,680.63				
KATHERINE E TAYLOR	46,486.06	2,773.44	49,259.50				
HOLLY TELLIER	9,456.12	20,499.21	29,955.33				
FRANCES M TENAGLIA	61,847.55	164.94	62,012.49				
LAURA P TETREAULT	978.76	0.00	978.76				
ANNE M THEISEN	15.00	0.00	15.00				
BETTY ANN THEMELES	66,473.39	346.74	66,820.13				
BRENDA M THERIAULT-REGAN	62,270.88	1,761.40	64,032.28				
KATHERINE A THEW	60,829.41	0.00	60,829.41				
JODI L THOMPSON GERE	32,896.85	109.96	33,006.81				
PETER G THUILLIER	42,936.88	9,183.53	52,120.41				
MARYBETH TIERNEY	17,643.64	327.50	17,971.14				
MELANIE A TIRABASSI	19,503.57	7,521.09	27,024.66				
NANCY TORNAME	28,769.29	632.10	29,401.39				
JOANNE K TORRE	3,589.31	0.00	3,589.31				
DENISE A TREVOR	18,877.71	510.19	19,387.90				
DONNA M TRICKETT	1,368.14	0.00	1,368.14				
SARAH A TSAKALAKOS	49,206.38	1,553.19	50,759.57				
MARY E TURCOTTE	192.54	0.00	192.54				
ANNE MARIE VALDINA	45.87	0.00	45.87				
KYRA D VARHEGYI	40,617.22	682.00	41,299.22				
CATHERINE F VENTURA	64,098.84	8,586.94	72,685.78				
SANDRA VIBBER	11,482.50	0.00	11,482.50				
BARBARA VIEIRA	755.00	0.00	755.00				
KIM E VIENS	9,249.94	295.00	9,544.94				
SHERIL L VILLAMAN	10,380.28	262.50	10,642.78				
HEIDI VONKAHLE	3,002.00	0.00	3,002.00				
BRENDA WAITE	3,954.39	0.00	3,954.39				
STEFANI G WAITTE	41,634.28	0.00	41,634.28				
ROBERTA WALDRIP	6,546.53	5,271.13	11,817.66				
JAMES E WALKER	11,619.05	1,844.70	13,463.75				
JULIE T WALL	27,365.00	0.00	27,365.00				
JOY C WALLACE	3,804.90	0.00	3,804.90				
CYNTHIA E WALSH	133.88	0.00	133.88				
ELAINE WALSH	47,870.47	3,553.87	51,424.34				
LEANNE M WALSH	1,996.31	0.00	1,996.31				

At Your Service

(AREA CODE 978)

GENERAL INFORMATION..... 640-4300

AMBULANCE..... 911

Administrative Services, [Town Hall]..... 640-4488
Assessors, [11 Town Hall Ave]..... 640-4330
Auditor, [11 Town Hall Ave]..... 640-4320
Board of Registrars (Voter Information)..... 640-4355
Building Commissioner, [DPW Building]..... 640-4430
Community Development, [DPW Building] 640-4370
Computer Services, [11 Town Hall Ave]..... 640-4351
Conservation Commission, [DPW Building]..... 640-4370

FIRE DEPARTMENT, [21 Town Hall Ave]

To Report a Fire..... 911
Other Fire Information..... 640-4410

Health Board, [DPW Building]..... 640-4470
Housing Authority, [Saunders Circle]..... 851-7392
Library, [300 Chandler St.]..... 640-4490
Parking Clerk, [Town Hall]..... 640-4356
Planning Board, [DPW Building]..... 640-4370
Plumbing/Electrical Inspector, [DPW Building]... 640-4435

POLICE DEPARTMENT, [918 Main Street]

EMERGENCY..... 911
Administrative-Non Emergency..... 640-4381
Detectives..... 640-4380
Dog Officer..... 640-4395
Records..... 640-4385

PUBLIC WORKS, [DPW Building, 999 Whipple Rd.]

Superintendent/Administration Office..... 640-4440
Engineering Division..... 640-4440
Highway Division..... 640-4440
Park Division, [Livingston St.]..... 640-3502/640-4462
Sewer Division..... 640-4440
Snow & Ice Emergency..... 640-4443
Tree Division 640-4440
Water Division
[Emergencies-Phone Police Dept]..... 640-4448
Water Treatment Plant..... 858-0345
Water Billing Division , [11 Town Hall Ave]..... 640-4350
Recreation Dept., [Livingston St.]..... 640-4460
Road Runner Transportation..... 459-0152
Rubbish Disposal..... 1-800-442-9006

SCHOOL DEPARTMENT

Athletic Director..... 640-7834
Loella Dewing School, [1469 Andover St]..... 640-7858
Heath Brook School, [165 Shawsheen St]..... 640-7865
Memorial High School, [320 Pleasant St]..... 640-7825
North Street School, [133 North St]..... 640-7875
Louise Trahan School, [12 Salem Rd]..... 640-7870
John Ryan Elem School, [135 Pleasant St]..... 640-7880
John Wynn Middle School, [1 Griffin Way]..... 640-7846
Superintendent of Schools [139 Pleasant St]..... 640-7801
Business Administ. Office [139 Pleasant St]..... 640-7805

Shawsheen Tech. Region. H.S., [Billerica]..... 667-2111

Sealer of Weights & Measurers..... 640-4430
Selectmen, [Town Hall]..... 640-4300
Senior Center, [East St. & Livingston St.]..... 640-4480
Cable TV: Channel 10..... 640-4300
Channel 22..... 640-7825
Town Clerk, [Town Hall]..... 640-4355
Town Manager, [Town Hall]..... 640-4310
Treasurer/Tax Collector, [11 Town Hall Ave]..... 640-4340
Veterans Agent, [Town Hall]..... 640-4485
Voter Information, [Town Hall]..... 640-4355
Welfare Department..... 446-2400

Historical Society 978-863-9989
[Web Site – www.tewkhissoc.org]
Tewksbury Cemetery, [172 East St.]..... 978-851-4165
Tewksbury Community Pantry 978-858-2273

CITIZENS INFORMATION SERVICE

Office of the Secretary of State..... 1-800-392-6090
[Web Site – www.wheredoivotema.com]
Senator Edward Kennedy [Boston]..... 1-617-565-3170
Senator John Kerry [Boston]..... 1-617-565-8519
Congressman Niki Tsongas [Lowell]..... 978-459-0101
State Senator Susan Tucker..... 1-617-722-1612
State Representative James Miceli..... 1-617-722-2582
State Representative Barry Finegold 1-617-722-2676

Northern Middlesex Registry of Deeds 978-458-8474

Town Web Site:

www.tewksbury.info