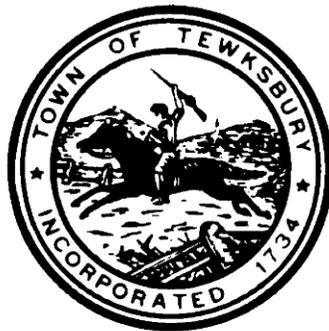


Annual Report

Town of Tewksbury Massachusetts



2011

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In Memoriam

| <u><i>Person's Name</i></u> | <u><i>Position Held</i></u> |
|-----------------------------|---|
| <i>Joseph Aubut</i> | <i>Social Worker, Tewksbury Welfare Dept.</i> |
| <i>Grace Belliveay</i> | <i>School Secretary</i> |
| <i>Carlton Clark, Jr.</i> | <i>Teacher</i> |
| <i>Gladys Collins</i> | <i>Librarian, School Cafeteria</i> |
| <i>Linda Curtis</i> | <i>Bookkeeper, Auditor's Office</i> |
| <i>Ruth Gibbs</i> | <i>Election Staff</i> |
| <i>Richard Gropman</i> | <i>Teacher</i> |
| <i>Doris Harding</i> | <i>Clerk, Treasurer's Office</i> |
| <i>Mary Kutcher</i> | <i>Librarian</i> |
| <i>Roger LaFreniere</i> | <i>Firefighter</i> |
| <i>Ruth Maher</i> | <i>School Secretary</i> |
| <i>Irene Maliszewski</i> | <i>School Secretary</i> |
| <i>Mildred Mendonca</i> | <i>School Cafeteria</i> |
| <i>Madeline O'Hearn</i> | <i>School Secretary</i> |
| <i>Evelyn Rene</i> | <i>School Cafeteria</i> |
| <i>Bernice Sprague</i> | <i>Election Staff</i> |
| <i>Phillip Stone</i> | <i>School Custodian</i> |
| <i>David Sullivan</i> | <i>Asst. Treasurer</i> |
| <i>Betty Turner</i> | <i>Teacher</i> |

General Government

*Biograph
Annual and Special Elections*

*Town Officers
Town Meeting Warrants*

*Town Committees
Elections*

Biograph

- 1. Town:**
Tewksbury, Massachusetts
Incorporated in 1734
- 2. County:**
Middlesex, ss.
- 3. Location:**
At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.
- 4. Population:**
2000 - 30,315
2005 - 30,730
2006 - 30,762
2007 - 32,382
2008 - 32,774
2009 - 33,067
2010 - 32,516 Annual Town Census
2010 - 28,961 Federal Census
2011 - 30,309
- 5. Land Areas:**
20.70 square miles
10,789.5 acres
- 6. Density:**
Person per square mile:
2000 - 1,464
2006 - 1,486
2007 - 1,564
2008 - 1,583
2009 - 1,597
2010 - 1,570
2011 - 1464
- 7. Climate:**
Mean annual precipitation - 43.40 inches
Mean Temperature - January - 26.6 degrees
July - 73.7 degrees.
- 8. Elevation:**
Highest Point: Ames Hill, 363 feet;
North section: 200 feet;
West section: 150 feet;
Center: 120 feet;
South section: 150 feet
(above mean sea level)
- 9. Topography:**
Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.
- 10. Established:**
Inhabitants separated from Billerica in 1733.
First Town Meeting held January 14, 1734.
Duly incorporated December 23, 1734.
- 11. Form of Government:**
Open Town Meeting
Five Member Elected Board of Selectmen
Appointed Town Manager

Elected Officers

Board of Selectmen

| | |
|-----------------------------------|------|
| David H. Gay (Vice-Chairman) | 2012 |
| Todd R. Johnson (Chairman) | 2013 |
| Douglas W. Sears (Clerk) | 2014 |
| Anne Marie Stronach | 2013 |
| Scott D. Wilson | 2012 |

School Committee

| | |
|---------------------------------------|------|
| Brian H. Dick (Clerk) | 2014 |
| Dennis G. Francis | 2012 |
| Jayne E. Miller | 2012 |
| Kristen M. Polimeno (Chairman) | 2013 |
| Joseph E. Russell (Vice-Chairman) | 2013 |

Planning Board

| | |
|----------------------------------|------|
| Robert A. Fowler (Vice-Chairman) | 2013 |
| David J. Plunkett | 2015 |
| Nancy L. Reed (Chairman) | 2012 |
| Vincent W. Spada | 2014 |
| Stephen G. Johnson, Jr.(Clerk) | 2016 |

Moderator

| | |
|-----------------|------|
| Keith E. Rauseo | 2014 |
|-----------------|------|

Library Trustees

| | |
|-----------------------------------|------|
| Paul F. Fortunato (Vice-Chairman) | 2012 |
| Joseph C. Frank (Chairman) | 2013 |
| Patrick J. Joyce | 2014 |
| Robert Homeyer | 2014 |
| Patricia A. Pino | 2012 |
| Eugene F. Walsh (Clerk) | 2013 |

Board of Health

| | |
|-------------------------------------|------|
| Mary Ellen Fernald | 2012 |
| Phillip L. French (Chairman) | 2013 |
| Christine Kinnon (Vice-Chairman) | 2013 |
| Charles J. Roux (Clerk) | 2014 |
| Edward J. Sheehan, Jr. | 2012 |

Town Clerk

| | |
|----------------|------|
| Denise Graffeo | 2014 |
|----------------|------|

Housing Authority

| | |
|--------------------------------------|------|
| John W. Deputat | 2013 |
| Marc A. DiFruscia | 2016 |
| Louise A. Gearty (Chairman) | 2014 |
| Linda A. Ricardo-Brabant | 2015 |
| Matthew McLaughlin (State Appointee) | 2011 |

School Committee/Regional Technical

| | |
|---------------------|------|
| John Peter Downing | 2012 |
| Patricia M.W. Meuse | 2013 |

Appointive Officers

| | |
|--------------------------------|--------------------------|
| Animal Control Officer | Brian Fernald |
| Asst. Treasurer/Collector | Janice Metivier |
| Board of Health Director | Lou-Ann Clement |
| Building Commissioner | Ed Johnson |
| Chief Assessor | John J. Kelley, Jr. |
| Computer Services | Stephen M. Hattori |
| Council on Aging Director | Linda Ricardo-Brabant |
| Director of Community Dev. | Steven Sadwick |
| Emergency Management | Capt. Michael Sitar, Jr. |
| Finance Director | OPEN |
| Fire Chief | Michael Hazel |
| Library Director | Diane Giarrusso |
| Planner/Conservation Agent | Michele Grenier |
| Police Chief | Timothy Sheehan |
| Superintendent of Public Works | Brian Gilbert |
| Superintendent of Schools | John E. O'Connor |
| Town Counsel | Charles Zaroulis |
| Town Historian | Warren R. Carey |
| Town Manager | Richard Montuori |
| Treasurer/Collector | Kelly Odams |
| Veterans Agent | James Williams |

Appointed Boards-Committees-Commissions

Board of Registrars (3)

Denise Graffeo, Town Clerk
Edward Creamer
Frank Teague
Ruth Teague (Chair)

Community Preservation Committee (7)

Tom Churchill
Stephen Deackoff
Corinne A. Delaney
David H. Gay (Clerk)
Richard Montuori
Donna Pelczar (Vice-Chair)
Nancy Reed (Chair)

Computer Study Committee

David Aznavoorian
Lisa Hanson
Stephen Hattori
Nathan Legvold (Chair)
Scott Wilson
Keith Young

Conservation Commission (5)

Sean Czarniecki
Stephen Deackoff
Stan Folta (Chair)
Anthony Ippolito (Vice-Chair)
Dennis Sheehan

Council on Aging (11)

Joanne Aldrich
Joel Deputat (Chair)
Marie Durgan
Peg Keefe
Dvoralyn Kerr
Warren Layne (Vice-Chair)
Rose McKenna
Paul McNaught
Lorene Patch
Joan Unger
Mark Wood

COA Alternate Members (3)

Virginia Desmond
OPEN
OPEN

Economic Development Committee

Tracy Clement
Stephen Deackoff
Kevin Donnelly (Clerk)
David H. Gay (Chair)
Richard Montuori
David J. Plunkett (Vice-Chair)
Nancy Reed
Brian Schofield

Finance Committee (9)

David Aznavoorian (Vice-Chair)
Thomas Cooke (Chair)
Kevin Donnelly
Ralph F. Ford
Ronald Hall
Raymond Lisiecki
Christian McMillan
Damin Sutherby
OPEN

Green Committee (8)

Joseph Cary
Thomas L. Cooke
James J. Duffy
Robert A. Fowler
Marc P. Ginsburg
Kristen M. Polimeno
Anne Marie Stronach (Chair)
Green Committee Alternate Member (1)
Brian Dick

High School Building Committee

James Cutelis (Chair)
Dennis Francis
Richard Guida
Ronald Hall
Patricia Lally
Richard Montuori
John C. O'Connor
Brenda Regan
Joseph Russell
Jeffrey Sands
Vincent Spada
Ann Marie Stronach

Historic Commission (7)

Warren Carey
Thomas Churchill
James J. Gaffney, III (Chair)
M. Eileen McDonagh (Clerk)
Keith Rauseo (Vice-Chair)
William Wyatt
OPEN

Local Housing Partnership (10)

Jay Axson
Laura Caplan
Stephen Deackoff (Chair)
Corinne A. Delaney
Greg Peters (Clerk)
Nancy Reed
Ron Roy
Ray White
OPEN
OPEN

Mass. Cultural Council - (Arts Lottery Council) (5-22)

Eleanor Corey
Judith Dziadosz
Maria Galante
Betsy Greco

M. Eileen McDonagh (Chair)

Christian Panasuk
Lisa Puccia
Jacqueline Stone

Personnel Relations Review Board (5)

Dawn Cathcart
David Gay

Steven Sadwick (Chair)

Michele Stein
Teresa Belanger

Recycling Committee

Sandra Barbeau (Vice-Chair)
Sean Czarniecki
Jae Gray
Pamela Meroski

Loretta Ryan (Chair)

Joe Smeraldi
Kristin Smith

Scholarship and Education Fund Committee

Sandra Brinquinho
Thomas Churchill

William Deignan

John O'Connor

Keith Rauseo (Chair)

Special Act Charter Committee

Sandra Barbeau
James Biewener
Elizabeth Carey
Dean Graffeo
Ronald Hall
Richard O'Neill (Vice-Chair)
Vincent Spada

Scott Wilson (Chair)

Ex Officio Members

Denise Graffeo
Keith Rauseo
Richard Montuori

Trust Fund Commission (3)

Warren Carey (Chair)

Open
Open

Zoning Board of Appeals

Marc DiFruscia (Clerk)

Robert Dugan (Chair)

Amy Witts (Vice-Chair)

ZBA Associate Members

Leonard G. Dunn

Federal and State Government

PRESIDENT

Barack Obama (D)
The White House
Washington, DC 20500
Public Opinion "Hot-Line" (202) 456-1111

U.S. SENATOR

Scott P. Brown (R)
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Massachusetts State House
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STATE SENATOR

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Second Essex & Middlesex District
Room 416B
State House
Boston, MA 02133
(617) 722-1612 Fax: (617) 722-2837
Barry.Finegold@MASenate.gov

Home Address:
42 Stirling Street
Andover, MA 01810

STATE REPRESENTATIVE

James R. Miceli (D) Wilmington
Nineteenth Middlesex District
Precincts: 1-1A-2-2A-4-4A
Room 446 Home Address:
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Boston, MA 02133 Wilmington, MA 01887
(617) 722-2460 (978) 658-9797
james.miceli@mahouse.gov

Paul Adams (R) Andover
Seventeenth Essex District
Precinct 3-3A
Room 39 Home Address:
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Boston, MA 02133 Andover, MA 01810
Phone: (617)722-2014
Fax: (617) 626-0110
paul.adams@mahouse.gov

Election Results

Annual Town Election April 2, 2011

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precinct 1, 1A, 3 & 3A; at the Library for Precinct 2, 2A, 4 & 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 4,685 ballots cast.

| | | |
|-------------|-------------------------|----------------------------|
| Precinct 1 | Eleanor Beattie, Warden | Rose McKenna, Clerk |
| Precinct 1A | Alice Golen, Warden | Jean Brady, Clerk |
| Precinct 2 | Katherine Maher, Warden | Katherine Frongillo, Clerk |
| Precinct 2A | Gail Pollard, Warden | Elda Sanborn, Clerk |
| Precinct 3 | Judith Coleman, Warden | Judith Yarbrough, Clerk |
| Precinct 3A | Mary Pilcher, Warden | Patricia McNamara, Clerk |
| Precinct 4 | John Coviello, Warden | Mary Pepin, Clerk |
| Precinct 4A | Teresa Perrotta, Warden | Dorothy E. McGrath, Clerk |

PRECINCT TOTALS

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|----------|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| | 601 | 530 | 493 | 529 | 686 | 732 | 459 | 655 | 4685 |

BOARD OF SELECTMEN (VOTE FOR ONE) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|--------------------|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Blanks | 52 | 25 | 19 | 21 | 34 | 46 | 31 | 28 | 256 |
| Douglas W. Sears | 239 | 222 | 208 | 208 | 265 | 289 | 209 | 196 | 1836 |
| James P. Biewener | 181 | 184 | 146 | 168 | 236 | 228 | 112 | 255 | 1510 |
| Edward P. Sullivan | 126 | 94 | 119 | 132 | 151 | 164 | 107 | 174 | 1067 |
| Others | 3 | 5 | 1 | 0 | 0 | 5 | 0 | 2 | 16 |
| Total | 601 | 530 | 493 | 529 | 686 | 732 | 459 | 655 | 4685 |

BOARD OF HEALTH (VOTE FOR ONE) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|----------------------|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Blanks | 85 | 44 | 39 | 46 | 84 | 98 | 62 | 46 | 504 |
| Kathleen M. Brothers | 217 | 179 | 214 | 244 | 253 | 266 | 194 | 227 | 1794 |
| Charles Roux | 298 | 303 | 239 | 238 | 348 | 365 | 202 | 382 | 2375 |
| Others | 1 | 4 | 1 | 1 | 1 | 3 | 1 | 0 | 12 |
| | 601 | 530 | 493 | 529 | 686 | 732 | 459 | 655 | 4685 |

TOWN CLERK (VOTE FOR ONE) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Blanks | 35 | 19 | 11 | 4 | 12 | 28 | 19 | 15 | 143 |
| Mary-Ann O'Brien Nichols | 178 | 168 | 189 | 206 | 207 | 231 | 196 | 258 | 1633 |
| Han Bernier | 116 | 101 | 78 | 110 | 129 | 115 | 65 | 107 | 821 |
| Denise Graffeo | 272 | 241 | 214 | 209 | 338 | 358 | 179 | 275 | 2086 |
| Others | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 2 |
| Total | 601 | 530 | 493 | 529 | 686 | 732 | 459 | 655 | 4685 |

MODERATOR (VOTE FOR ONE) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Blanks | 183 | 129 | 138 | 136 | 175 | 219 | 132 | 170 | 1282 |
| Keith E. Rauseo | 408 | 392 | 346 | 388 | 507 | 504 | 323 | 482 | 3350 |
| Others | 10 | 9 | 9 | 5 | 4 | 9 | 4 | 3 | 53 |
| Total | 601 | 530 | 493 | 529 | 686 | 732 | 459 | 655 | 4685 |

SCHOOL COMMITTEE (VOTE FOR ONE) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|---------------|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Blanks | 184 | 147 | 145 | 140 | 164 | 236 | 143 | 175 | 1334 |
| Brian H. Dick | 406 | 375 | 344 | 381 | 515 | 488 | 310 | 472 | 3291 |
| Others | 11 | 8 | 4 | 8 | 7 | 8 | 6 | 8 | 60 |
| Total | 601 | 530 | 493 | 529 | 686 | 732 | 459 | 655 | 4685 |

LIBRARY TRUSTEE (VOTE FOR TWO) 3 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|-------------------|------|------|-----|------|------|------|-----|------|-------|
| Blanks | 602 | 489 | 508 | 516 | 684 | 762 | 463 | 625 | 4649 |
| Patrick Joyce | 328 | 327 | 294 | 316 | 408 | 419 | 275 | 408 | 2775 |
| Robert L. Homeyer | 267 | 240 | 181 | 223 | 278 | 278 | 175 | 277 | 1919 |
| Others | 5 | 4 | 3 | 3 | 2 | 5 | 5 | 0 | 27 |
| Total | 1202 | 1060 | 986 | 1058 | 1372 | 1464 | 918 | 1310 | 9370 |

PLANNING BOARD (VOTE FOR ONE) 5 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|-------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Blanks | 229 | 161 | 166 | 171 | 205 | 284 | 156 | 211 | 1583 |
| Stephen G. Johnson, Jr. | 367 | 362 | 323 | 353 | 475 | 443 | 300 | 436 | 3059 |
| Others | 5 | 7 | 4 | 5 | 6 | 5 | 3 | 8 | 43 |
| Total | 601 | 530 | 493 | 529 | 686 | 732 | 459 | 655 | 4685 |

HOUSING AUTHORITY (VOTE FOR ONE) 5 YEAR TERM

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Blanks | 131 | 78 | 78 | 85 | 106 | 127 | 87 | 101 | 793 |
| Marc DiFruscia | 273 | 282 | 232 | 246 | 374 | 407 | 222 | 330 | 2366 |
| Paul D. O'Neill | 196 | 169 | 179 | 195 | 202 | 196 | 149 | 222 | 1508 |
| Others | 2 | 3 | 0 | 1 | 4 | 3 | 1 | 4 | 18 |
| Total | 602 | 532 | 489 | 527 | 686 | 733 | 459 | 657 | 4685 |

QUESTION - 50% SEWER DEBT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|----------|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Blanks | 34 | 42 | 28 | 31 | 49 | 58 | 40 | 47 | 329 |
| Yes | 271 | 201 | 237 | 226 | 371 | 345 | 250 | 297 | 2198 |
| No | 296 | 287 | 228 | 272 | 266 | 329 | 169 | 311 | 2158 |
| Total | 601 | 530 | 493 | 529 | 686 | 732 | 459 | 655 | 4685 |

| | |
|-------------------------|--------|
| Total Registered Voters | 20,201 |
| Total Votes | 4685 |
| Percent | 23.2% |

Annual Town Election After Recount

QUESTION - 50% SEWER DEBT

| Precinct | 1 | 1A | 2 | 2A | 3 | 3A | 4 | 4A | Total |
|----------|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Blanks | 34 | 42 | 28 | 31 | 49 | 58 | 40 | 47 | 329 |
| Yes | 271 | 201 | 237 | 226 | 371 | 345 | 250 | 297 | 2198 |
| No | 296 | 287 | 228 | 272 | 264 | 329 | 169 | 311 | 2156 |
| Total | 601 | 530 | 493 | 529 | 684 | 732 | 459 | 655 | 4683 |

| | |
|-------------------------|--------|
| Total Registered Voters | 20,201 |
| Total Votes | 4683 |
| Percent | 23.2% |

Town Meetings

Annual Town Meeting May 2 & 4, 2011

Tewksbury Memorial High School
320 Pleasant Street

Moderator Keith Rauseo opened the 2011 Annual Town Meeting at 8:00 PM.

Moderator Rauseo recognized his predecessor, Warren Layne who served as Moderator from 2008-2011 and thanked him for his leadership.

Douglas Sears offered the Opening Prayer.

Moderator Rauseo called for a Moment of Silence for all the residents in our community that have passed away in the past year, victims of last week's storms in the United States, and the victims of the 911 attacks.

Boy Scouts, Troop 322 led by Scoutmaster, Wayne Ryder and Cub Scouts, Pack 49, Dens 5 & 6 led by Pack Leader, Tom Buskey, Assist. Pack Leader, Philip Pace, and Committee Chair, Susan Elias served as Honor Guard and presented our Colors.

Moderator Rauseo called upon Veteran's Agent Jim Williams to lead the assembly in The Pledge of Allegiance.

Shelby Tomic sang our National Anthem.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside cover of the Warrant. He pointed out the emergency exits and reminded those who have cell phones to turn them off or to put them on vibrate. He referenced the different configuration of table and microphone set up and explained general procedures.

On Monday May 2, 2011, there were 319 voters and 22 visitors in attendance.

Finance Committee Chairman, Kevin Donnelly motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 8:14 PM 5/2/11

The Finance Committee motioned to Adjourn the Monday session of the 2011 Annual Town Meeting to Wednesday May 4, 2011 at 8:00 PM 9:46 PM 5/2/11

Moderator Rauseo re-opened the 2011 Annual Town Meeting on Wednesday, May 4, 2011 at 8:00 PM

On Wednesday, May 4, 2011 there were 619 voters and 23 visitors in attendance.

Finance Committee Chairman, Kevin Donnelly motioned to Adjourn the 2011 Annual Town Meeting Sine Die, and this motion was Adopted. 9:52 PM 5/4/11

SECTION 1

ARTICLE 1

To choose all necessary Town Officers, by ballot,

One (1) member of the Board of Selectmen for three years; One (1) member of the Board of Health for three years; One (1) Town Clerk for three years; One (1) Moderator for three years; One (1) member of the Planning Board for five years; One (1) member of the School Committee for three years; Two (2) Library Trustees for three years; and One (1) position on the Housing Authority for five years.

Accomplished at the April 2, 2011 Annual Town Election.

SECTION 2

ARTICLE 2

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2012.

| | <u>FY11</u> <u>Present</u> | <u>FY12</u> <u>Requested</u> |
|--------------------------------|---|---|
| <u>BOARD OF HEALTH</u> | | |
| Chairman | 405 | 405 |
| Members (4) | 315 | 315 |
| <u>MODERATOR</u> | | |
| | 450 | 450 |
| <u>PLANNING BOARD</u> | | |
| Chairman | 1080 | 1080 |
| Members (4) | 765 | 765 |
| <u>SCHOOL COMMITTEE</u> | | |
| Chairman | 2700 | 2700 |
| Members (4) | 2250 | 2250 |
| <u>SELECTMEN</u> | | |
| Chairman | 5400 | 5400 |
| Members (4) | 4500 | 4500 |

Motion: Finance Committee Recommended adoption

Vote: Article 2 was Adopted

8:15 PM

5/2/11

Executive Summary: The purpose of the article is to fix the salaries of certain elected Town officials.

ARTICLE 3

Consent Calendar

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she should say the word "HOLD" when the number is called. The Article is then removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

- Article 3-21 Accept the Annual Report
- Article 3-22 Lease/Purchase Agreement
- Article 3-23 Authorize Chapter 90 Funds
- Article 3-24 Re-Authorize Revolving Funds
- Article 3-26 Amend Revolving Fund – Records Preservation

Motion: Moderator Rauseo brought a Scrivener's error to the attention of the Assembly. Article 3-26 should be 3-25. There was no objection.

Vote: The Scrivener's error is accepted. 8:15 PM 5/2/11

ARTICLE 3-21

To hear and act upon reports of the various Town Officers; or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-21 was Adopted 8:16 PM 5/2/11

Executive Summary: The purpose of the article is to accept the report of various Town officers; which were printed in the 2010 Town Report.

ARTICLE 3-22

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations: or take any action relative thereto.

Town Manager

Motion: Finance Committee deferred to the Town Manager, Richard Montuori

Town Manager motioned to withdraw the article

Warren Carey motioned to adopt the article

Vote: Article 3-22 was Withdrawn 9:45 PM 5/2/11

Executive Summary: This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

ARTICLE 3-23

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s) to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any other action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-23 was Adopted 8:16 PM 5/2/11

Executive Summary: Each year the state indicates the amount it will allot to cities and towns for roadwork under Chapter 90. This article authorizes the Town to spend these funds.

ARTICLE 3-24

To see if the Town will vote to re-authorize under the provisions of Chapter 44 Section 53 1/2 of the Massachusetts General Laws, the following self sufficient revolving funds as noted below. The funds shall be credited will all amounts received relating to the activities listed below. Expenditures of the funds shall be authorized by the person(s) noted below or their designee. The total amount which may be expended from the funds in any given fiscal year shall be limited to the individual amounts listed below: or take any action relative thereto.

**TOWN OF TEWKSBURY
REVOLVING FUNDS**

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>PURPOSE</u> | <u>AUTHORIZATION</u> | <u>EXPENDITURE</u> |
|---------------------------|-----------------------|---|----------------------------------|--------------------|
| Council on Aging | Council on Aging | Trips and Activities | Town Manager | \$50,000 |
| Parks and Recreation | Parks and Recreation | Summer Program/Activities | Town Manager | \$200,000 |
| Emergency 72 Hour Go Kits | Board of Health | Purchase and Sell "Emergency 72 Hour Go Kits" to Tewksbury Residents | Health Director and Town Manager | \$10,000 |
| Traffic Signage | Dept of Public Works | Purchase, Manufacture and Installation of Street and Traffic Signage, including Pavement Markings | Town Manager | \$10,000 |
| GIS | Community Development | Operate a Geographical Information System | Town Manager | \$25,000 |
| Stormwater | Dept of Public Works | Maintain Stormwater | Town Manager | \$50,000 |

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-24 was Adopted 8:16 PM 5/2/11

Executive Summary: This article reauthorizes the Town to continue self sufficient revolving fund accounts for the items listed above in the Town of Tewksbury. This article is always in the Annual Town Meeting as separate articles and was combined for simplicity.

ARTICLE 3-25

To see if the Town will vote amend & reauthorize the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, establishing a self sufficient revolving fund, to account for revenues and expenditures relating to preservation and safekeeping of historical records in the Town Clerk’s Office, to include but not limited to: software and scanning of records, restoration of our historic records tomes, acid free folders and storage boxes and upgrading filing systems to include fireproof cabinets. The account shall be credited with all amounts received over the base fee for all vital records (Birth, Marriage and Death Records) purchased in the Town Clerk’s Office. Expenditures of the fund shall be approved by the Town Clerk or his/her designee. Said fund shall not exceed \$20,000 in any given fiscal year; or take any other action relative thereto.

Town Clerk & Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 3-25 was Adopted 8:16 PM 5/2/11

Executive Summary: This article authorizes the Town to continue a self sufficient revolving fund to account to the revenues and expenditures relating to the preservation and safekeeping of historical records in the Town Clerk’s Office in the Town of Tewksbury for FY12.

ARTICLE 4

BUDGET

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2011; or take any action relative thereto.

**TOWN OF TEWKSBURY
FY12 GENERAL FUND BUDGET**

| General Fund Budget Classification | FY2010 EXPENDED | FY2011 BUDGETED | FY2012 DEPT REQ | FY2012 TM REC |
|--|--------------------|--------------------|--------------------|------------------|
| General Government | | | | |
| Moderator | | | | |
| <i>Salaries</i> | 450 | 450 | 450 | 450 |
| <i>Operating</i> | - | 75 | 75 | - |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Moderator Budget | 450 | 525 | 525 | 450 |
| Selectmen | | | | |
| <i>Salaries</i> | 26,050 | 26,400 | 26,384 | 26,384 |
| Water Enterprise Fund Allocation | (396) | (396) | - | - |
| Sewer Enterprise Fund Allocation | (396) | (396) | - | - |
| <i>Total Salaries Net of Allocations</i> | 25,258 | 25,608 | 26,384 | 26,384 |
| <i>Operating</i> | 186,016 | 114,768 | 103,291 | 102,605 |
| Water Enterprise Fund Allocation | (1,576) | (1,726) | - | - |

| General Fund Budget Classification | FY2010 EXPENDED | FY2011 BUDGETED | FY2012 DEPT REQ | FY2012 TM REC |
|--|----------------------------|----------------------------|----------------------------|--------------------------|
| Sewer Enterprise Fund Allocation | (1,576) | (1,726) | - | - |
| <i>Total Operating Net of Allocations</i> | 182,864 | 111,316 | 103,291 | 102,605 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Selectmen Budget | 212,066 | 141,168 | 129,675 | 128,989 |
| Total Selectmen Budget Net Allocations | 208,122 | 136,924 | 129,675 | 128,989 |
| Town Manager | | | | |
| <i>Salaries</i> | 310,441 | 332,191 | 342,354 | 259,629 |
| Water Enterprise Fund Allocation | (16,566) | (16,183) | (7,950) | (7,950) |
| Sewer Enterprise Fund Allocation | (16,566) | (16,183) | (7,950) | (7,950) |
| <i>Total Salaries Net of Allocations</i> | 277,309 | 299,825 | 326,454 | 243,729 |
| <i>Operating</i> | 7,021 | 5,825 | 4,998 | 4,498 |
| Water Enterprise Fund Allocation | (212) | (291) | - | - |
| Sewer Enterprise Fund Allocation | (212) | (291) | - | - |
| <i>Total Operating Net of Allocations</i> | 6,597 | 5,243 | 4,998 | 4,498 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Town Manager Budget | 317,462 | 338,016 | 347,352 | 264,127 |
| Total Town Manager Budget Net Allocations | 283,906 | 305,068 | 331,452 | 248,227 |
| Finance Committee | | | | |
| <i>Salaries</i> | 2,432 | 2,515 | 2,515 | 2,515 |
| <i>Operating</i> | 794 | 788 | 679 | 679 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Finance Committee Budget | 3,226 | 3,303 | 3,194 | 3,194 |
| Town Counsel | | | | |
| <i>Operating</i> | 220,233 | 192,931 | 150,000 | 150,000 |
| Water Enterprise Fund Allocation | (9,188) | (9,188) | - | - |
| Sewer Enterprise Fund Allocation | (9,188) | (4,823) | - | - |
| Total Operating Net of Allocations | 201,857 | 178,920 | 150,000 | 150,000 |
| Administrative Services | | | | |
| <i>Salaries</i> | 56,705 | 89,381 | 69,291 | 32,238 |
| Water Enterprise Fund Allocation | (1,568) | (1,341) | (1,039) | (484) |
| Sewer Enterprise Fund Allocation | (1,568) | (1,341) | (1,039) | (484) |
| Health Insurance Trust | (30,391) | - | - | - |
| <i>Total Salaries Net of Allocations</i> | 23,178 | 86,699 | 67,213 | 31,270 |

| General Fund Budget Classification | FY2010 | FY2011 | FY2012 | FY2012 |
|---|------------------|------------------|----------------|----------------|
| | EXPENDED | BUDGETED | DEPT REQ | TM REC |
| <i>Operating</i> | 18,621 | 13,500 | 12,000 | 12,000 |
| Water Enterprise Fund Allocation | (203) | (203) | (180) | (180) |
| Sewer Enterprise Fund Allocation | (203) | (203) | (180) | (180) |
| <i>Total Operating Net of Allocations</i> | 18,215 | 13,094 | 11,640 | 11,640 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Administrative Services Budget | 75,327 | 102,881 | 81,291 | 44,238 |
| Total Administrative Services Budget Net Allocations | 41,394 | 99,793 | 78,853 | 42,910 |
| Town Clerk | | | | |
| <i>Salaries</i> | 181,146 | 194,077 | 200,420 | 184,939 |
| Water Enterprise Fund Allocation | (2,694) | (2,358) | - | - |
| Sewer Enterprise Fund Allocation | (2,694) | (2,358) | - | - |
| <i>Total Salaries Net of Allocations</i> | 175,758 | 189,361 | 200,420 | 184,939 |
| <i>Operating</i> | 11,790 | 14,215 | 13,715 | 12,165 |
| Water Enterprise Fund Allocation | (213) | (213) | - | - |
| Sewer Enterprise Fund Allocation | (213) | (213) | - | - |
| <i>Total Operating Net of Allocations</i> | 11,364 | 13,789 | 13,715 | 12,165 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Town Clerk Budget | 192,937 | 208,292 | 214,135 | 197,104 |
| Total Town Clerk Budget Net Allocations | 187,123 | 203,150 | 214,135 | 197,104 |
| Election | | | | |
| <i>Salaries</i> | 38,190 | 31,500 | 25,000 | 21,500 |
| <i>Operating</i> | 15,432 | 8,650 | 8,650 | 8,050 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Election Budget | 53,622 | 40,150 | 33,650 | 29,550 |
| Board of Registrars | | | | |
| <i>Salaries</i> | 2,613 | 2,850 | 2,850 | 2,850 |
| <i>Operating</i> | 985 | 1,450 | 1,450 | 700 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Board of Registrars Budget | 3,598 | 4,300 | 4,300 | 3,550 |
| Total General Government | 1,078,920 | 1,031,565 | 964,122 | 821,202 |
| Total General Government Net Allocations | 983,297 | 972,132 | 945,784 | 803,974 |
| Finance Department | | | | |
| Accounting | | | | |
| <i>Salaries</i> | 223,641 | 215,090 | 210,102 | 203,817 |
| Water Enterprise Fund Allocation | (5,598) | (5,377) | (5,095) | (5,095) |

| General Fund Budget Classification | FY2010 EXPENDED | FY2011 BUDGETED | FY2012 DEPT REQ | FY2012 TM REC |
|--|----------------------------|----------------------------|----------------------------|--------------------------|
| Sewer Enterprise Fund Allocation | (5,598) | (5,377) | (5,095) | (5,095) |
| <i>Total Salaries Net of Allocations</i> | 212,445 | 204,336 | 199,912 | 193,627 |
| <i>Operating</i> | 6,457 | 6,412 | 5,775 | 4,660 |
| Water Enterprise Fund Allocation | (161) | (160) | (144) | (116) |
| Sewer Enterprise Fund Allocation | (161) | (160) | (144) | (116) |
| <i>Total Operating Net of Allocations</i> | 6,135 | 6,092 | 5,486 | 4,428 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Accounting Budget | 230,098 | 221,502 | 215,877 | 208,477 |
| Total Accounting Budget | 218,580 | 210,428 | 205,398 | 198,055 |
| Computer Services | | | | |
| <i>Salaries</i> | 155,422 | 155,728 | 159,207 | 159,207 |
| Water Enterprise Fund Allocation | (2,420) | (2,336) | (2,388) | (2,388) |
| Sewer Enterprise Fund Allocation | (2,420) | (2,336) | (2,388) | (2,388) |
| <i>Total Salaries Net of Allocations</i> | 150,582 | 151,056 | 154,431 | 154,431 |
| <i>Operating</i> | 131,668 | 67,960 | 215,862 | 210,612 |
| Water Enterprise Fund Allocation | (287) | (287) | - | - |
| Sewer Enterprise Fund Allocation | (287) | (287) | - | - |
| <i>Total Operating Net of Allocations</i> | 131,094 | 67,386 | 215,862 | 210,612 |
| <i>Capital Outlay</i> | - | 171,981 | 12,000 | 8,000 |
| Total Computer Services Budget | 287,090 | 395,669 | 387,069 | 377,819 |
| Total Computer Services Budget | 281,676 | 390,423 | 382,293 | 373,043 |
| Assessor | | | | |
| <i>Salaries</i> | 227,118 | 224,084 | 237,768 | 237,768 |
| Water Enterprise Fund Allocation | (12,327) | (11,204) | - | - |
| Sewer Enterprise Fund Allocation | (12,327) | (11,204) | - | - |
| <i>Total Salaries Net of Allocations</i> | 202,464 | 201,676 | 237,768 | 237,768 |
| <i>Operating</i> | 22,163 | 28,350 | 25,315 | 21,165 |
| Water Enterprise Fund Allocation | (267) | (425) | - | - |
| Sewer Enterprise Fund Allocation | (267) | (425) | - | - |
| <i>Total Operating Net of Allocations</i> | 21,629 | 27,500 | 25,315 | 21,165 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Assessor Budget | 249,281 | 252,434 | 263,083 | 258,933 |
| Total Assessor Budget Net Allocations | 224,093 | 229,176 | 263,083 | 258,933 |
| Treasurer/Collector | | | | |
| <i>Salaries</i> | 334,695 | 340,401 | 327,921 | 327,921 |
| Water Enterprise Fund Allocation | (54,592) | (54,592) | (16,926) | (16,926) |
| Sewer Enterprise Fund Allocation | (38,827) | (39,593) | (16,926) | (16,926) |
| <i>Total Salaries Net of Allocations</i> | 241,276 | 246,216 | 294,069 | 294,069 |

| General Fund Budget Classification | FY2010 EXPENDED | FY2011 BUDGETED | FY2012 DEPT REQ | FY2012 TM REC |
|---|----------------------------|----------------------------|----------------------------|--------------------------|
| <i>Operating</i> | 146,469 | 172,903 | 133,017 | 131,917 |
| Water Enterprise Fund Allocation | (17,572) | (17,572) | (13,301) | (13,192) |
| Sewer Enterprise Fund Allocation | (17,572) | (17,572) | (13,301) | (13,192) |
| <i>Total Operating Net of Allocations</i> | 111,325 | 137,759 | 106,415 | 105,533 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Treasurer/Collector Budget | 481,164 | 513,304 | 460,938 | 459,838 |
| Total Treasurer/Collector Budget Net Allocations | 352,601 | 383,975 | 400,484 | 399,602 |
| Total Finance Department | 1,247,634 | 1,382,909 | 1,326,967 | 1,305,067 |
| Total Finance Department Net Allocations | 1,076,951 | 1,214,002 | 1,251,258 | 1,229,633 |
| Community Services | | | | |
| Cable Television | | | | |
| <i>Salaries</i> | 2,808 | 2,160 | 2,160 | 2,160 |
| <i>Operating</i> | 873 | 1,455 | 1,309 | 969 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Cable Television Budget | 3,681 | 3,615 | 3,469 | 3,129 |
| Veteran's Services | | | | |
| <i>Salaries</i> | 47,740 | 47,741 | 49,411 | 49,411 |
| <i>Operating</i> | 161,492 | 121,400 | 122,800 | 122,350 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Veteran's Budget | 209,232 | 169,141 | 172,211 | 171,761 |
| Exceptional Children | | | | |
| <i>Salaries</i> | 16,394 | - | - | - |
| <i>Operating</i> | 14,243 | - | - | - |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Exceptional Children Budget | 30,637 | - | - | - |
| Patriotic Committee | | | | |
| <i>Operating</i> | 1,323 | 1,400 | - | - |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Patriotic Committee Budget | 1,323 | 1,400 | - | - |
| Parks and Recreation | | | | |
| <i>Salaries</i> | 136,274 | 137,644 | 137,642 | 55,278 |
| <i>Operating</i> | 83,289 | 81,463 | 90,072 | 46,300 |
| <i>Capital Outlay</i> | 30,560 | 29,100 | 9,867 | 9,867 |
| Total Parks and Recreation Budget | 250,122 | 248,207 | 237,581 | 111,445 |
| Total Community Services | 494,995 | 422,363 | 413,261 | 286,335 |

| General Fund Budget Classification | FY2010 EXPENDED | FY2011 BUDGETED | FY2012 DEPT REQ | FY2012 TM REC |
|--|----------------------------|----------------------------|----------------------------|--------------------------|
| Council on Aging | | | | |
| <i>Salaries</i> | 126,360 | 123,405 | 122,504 | 122,504 |
| <i>Operating</i> | 70,389 | 86,634 | 77,969 | 72,730 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Council on Aging Budget | 196,748 | 210,039 | 200,473 | 195,234 |
| Facilities | | | | |
| Town Hall | | | | |
| <i>Salaries</i> | 18,672 | 19,675 | 30,811 | 30,811 |
| Water Enterprise Fund Allocation | (442) | (491) | - | - |
| Sewer Enterprise Fund Allocation | (442) | (491) | - | - |
| <i>Total Salaries Net of Allocations</i> | 17,788 | 18,693 | 30,811 | 30,811 |
| <i>Operating</i> | 45,511 | 60,661 | 51,513 | 33,870 |
| Water Enterprise Fund Allocation | (1,517) | (1,517) | - | - |
| Sewer Enterprise Fund Allocation | (1,517) | (1,517) | - | - |
| <i>Total Operating Net of Allocations</i> | 42,477 | 57,627 | 51,513 | 33,870 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Town Hall Budget | 64,183 | 80,336 | 82,324 | 64,681 |
| Total Town Hall Budget Net Allocations | 60,265 | 76,320 | 82,324 | 64,681 |
| Auxiliary Buildings | | | | |
| <i>Operating</i> | 32,711 | 42,685 | 37,543 | 32,400 |
| Water Enterprise Fund Allocation | (1,067) | (1,067) | - | - |
| Sewer Enterprise Fund Allocation | (1,067) | (1,067) | - | - |
| Total Operating Net of Allocations | 30,577 | 40,551 | 37,543 | 32,400 |
| Cemeteries | | | | |
| <i>Operating</i> | 3,000 | 3,000 | 3,000 | 3,000 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Cemeteries Budget | 3,000 | 3,000 | 3,000 | 3,000 |
| Total Facilities | 99,894 | 126,021 | 122,867 | 100,081 |
| Total Facilities Budget Net Allocations | 93,842 | 119,871 | 122,867 | 100,081 |
| Library | | | | |
| <i>Salaries</i> | 628,576 | 638,611 | 657,345 | 622,900 |
| <i>Operating</i> | 229,884 | 279,279 | 251,052 | 239,452 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Library Budget | 858,460 | 917,890 | 908,397 | 862,352 |

Planning and Development

Planning (Community Development)

| General Fund Budget Classification | FY2010 EXPENDED | FY2011 BUDGETED | FY2012 DEPT REQ | FY2012 TM REC |
|---|----------------------------|----------------------------|----------------------------|--------------------------|
| <i>Salaries</i> | 232,990 | 234,400 | 221,604 | 221,604 |
| Water Enterprise Fund Allocation | (2,869) | (2,869) | - | - |
| Sewer Enterprise Fund Allocation | (2,869) | (3,113) | - | - |
| Wetlands Protection Allocation | (21,949) | (10,000) | (10,000) | (10,000) |
| Total Salaries Net of Allocations | 205,303 | 218,418 | 211,604 | 211,604 |
| <i>Operating</i> | 14,631 | 16,280 | 22,125 | 19,465 |
| Water Enterprise Fund Allocation | (268) | (244) | - | - |
| Sewer Enterprise Fund Allocation | (268) | (244) | - | - |
| Total Operating Net of Allocations | 14,095 | 15,792 | 22,125 | 19,465 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Community Development Budget | 247,621 | 250,680 | 243,729 | 241,069 |
| Total Community Development Budget Net Allocations | 219,398 | 234,210 | 233,729 | 231,069 |
| Building Department | | | | |
| <i>Salaries</i> | 213,987 | 215,639 | 213,462 | 213,402 |
| Water Enterprise Fund Allocation | (29,150) | (29,150) | (2,025) | (2,025) |
| Sewer Enterprise Fund Allocation | (37,821) | (39,623) | (5,570) | (5,570) |
| Total Salaries Net of Allocations | 147,016 | 146,866 | 205,867 | 205,807 |
| <i>Operating</i> | 5,269 | 5,450 | 4,950 | 4,350 |
| Water Enterprise Fund Allocation | (82) | (82) | - | - |
| Sewer Enterprise Fund Allocation | (82) | (82) | - | - |
| Total Operating Net of Allocations | 5,105 | 5,286 | 4,950 | 4,350 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Building Department Budget | 219,256 | 221,089 | 218,412 | 217,752 |
| Total Building Department Budget Net Allocations | 152,121 | 152,152 | 210,817 | 210,157 |
| Board of Health | | | | |
| <i>Salaries</i> | 263,470 | 269,357 | 231,136 | 207,136 |
| Water Enterprise Fund Allocation | (6,610) | (6,686) | - | - |
| Sewer Enterprise Fund Allocation | (6,610) | (6,686) | - | - |
| Total Salaries Net of Allocations | 250,250 | 255,985 | 231,136 | 207,136 |
| <i>Operating</i> | 11,218 | 11,735 | 10,561 | 9,125 |
| Water Enterprise Fund Allocation | (382) | (294) | - | - |
| Sewer Enterprise Fund Allocation | (382) | (294) | - | - |
| Total Operating Net of Allocations | 10,454 | 11,147 | 10,561 | 9,125 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total Board of Health Budget | 274,688 | 281,092 | 241,697 | 216,261 |
| Total Board of Health Budget Net Allocations | 260,704 | 267,132 | 241,697 | 216,261 |

| General Fund Budget Classification | FY2010 | FY2011 | FY2012 | FY2012 |
|---|-------------------|-------------------|-------------------|-------------------|
| | EXPENDED | BUDGETED | DEPT REQ | TM REC |
| Total Planning and Development | 741,564 | 752,861 | 703,838 | 675,082 |
| Total Planning and Development Net Allocations | 632,222 | 653,494 | 686,243 | 657,487 |
| Public Safety | | | | |
| Police | | | | |
| Salaries | 4,732,297 | 4,829,739 | 4,911,073 | 4,903,723 |
| Operating | 555,355 | 549,437 | 504,493 | 491,490 |
| Capital Outlay | 144,657 | 70,551 | 107,888 | 96,900 |
| Total Police Budget | 5,432,309 | 5,449,727 | 5,523,454 | 5,492,113 |
| Fire | | | | |
| Salaries | 3,852,609 | 3,839,957 | 3,837,271 | 3,837,271 |
| Water Enterprise Fund Allocation | (70,000) | - | - | - |
| Total Salaries Net of Allocations | 3,782,609 | 3,839,957 | 3,837,271 | 3,837,271 |
| Operating | 328,615 | 287,480 | 257,401 | 235,044 |
| Capital Outlay | 105,394 | 143,188 | 213,381 | 213,381 |
| Total Fire Budget | 4,286,618 | 4,270,625 | 4,308,054 | 4,285,697 |
| Total Fire Budget Net Allocations | 4,216,618 | 4,270,625 | 4,308,054 | 4,285,697 |
| Emergency Management | | | | |
| Salaries | 4,747 | 4,837 | 4,837 | 4,837 |
| Operating | 20,454 | 25,150 | 31,120 | 24,885 |
| Capital Outlay | 15,984 | 28,515 | 13,750 | 13,750 |
| Total Emergency Mgt. Budget | 41,185 | 58,502 | 49,707 | 43,472 |
| Parking Clerk | | | | |
| Salaries | 4,000 | 4,000 | 4,000 | 4,000 |
| Operating | 1,113 | 1,800 | 1,800 | 1,200 |
| Capital Outlay | - | - | - | - |
| Total Parking Clerk Budget | 5,113 | 5,800 | 5,800 | 5,200 |
| Total Public Safety Budget | 9,765,225 | 9,784,654 | 9,887,014 | 9,826,481 |
| Total Public Safety Budget Net Allocations | 9,695,225 | 9,784,654 | 9,887,014 | 9,826,481 |
| School Departments | | | | |
| Tewksbury | | | | |
| Salaries | 24,019,506 | 23,845,251 | 23,841,138 | 24,578,563 |
| Operating | 10,798,707 | 11,639,953 | 11,639,953 | 11,905,082 |
| Capital Outlay | 20,000 | 40,000 | 20,000 | 20,000 |
| Total School Operating Budget | 34,838,213 | 35,525,204 | 35,501,091 | 36,503,645 |
| Offsets | (1,789,000) | (1,370,450) | (1,615,300) | (1,615,300) |
| Net School Operating Budget | 33,049,213 | 34,154,754 | 33,885,791 | 34,888,345 |
| Fixed Costs | | | | |
| Health | 7,053,484 | 7,198,873 | 7,552,860 | 7,552,860 |

| General Fund Budget Classification | FY2010 EXPENDED | FY2011 BUDGETED | FY2012 DEPT REQ | FY2012 TM REC |
|--|----------------------------|----------------------------|----------------------------|--------------------------|
| Retirement | 1,643,242 | 906,356 | 866,844 | 866,844 |
| Medicare | 300,709 | 300,709 | 345,000 | 345,000 |
| Unemployment | 40,000 | 40,000 | 57,000 | 57,000 |
| Insurance | 162,300 | 162,300 | 112,951 | 112,951 |
| Principal | 1,193,025 | 537,000 | 516,000 | 516,000 |
| Long Term Interest | 581,354 | 191,688 | 172,234 | 172,234 |
| Short Term Interest | 19,000 | 17,000 | - | - |
| Total Fixed Costs | 10,993,114 | 9,353,926 | 9,622,889 | 9,622,889 |
| Town Tewksbury School Budget | 44,042,327 | 43,508,680 | 43,508,680 | 44,511,234 |
| Regional Vocational School | 4,735,773 | 5,077,953 | 5,470,783 | 5,470,783 |
| Total School Departments | 48,778,100 | 48,586,633 | 48,979,463 | 49,982,017 |
| Department of Public Works | | | | |
| DPW Administration | | | | |
| <i>Salaries</i> | 231,378 | 197,739 | 184,994 | 160,994 |
| Water Enterprise Fund Allocation | (59,657) | (55,460) | (46,248) | (40,248) |
| Sewer Enterprise Fund Allocation | (59,657) | (55,460) | (46,248) | (40,248) |
| <i>Total Salaries Net of Allocations</i> | 112,064 | 86,819 | 92,498 | 80,498 |
| <i>Operating</i> | 125,581 | 166,775 | 138,380 | 120,130 |
| Water Enterprise Fund Allocation | (38,075) | (41,694) | (34,595) | (30,149) |
| Sewer Enterprise Fund Allocation | (38,075) | (41,694) | (34,595) | (30,149) |
| <i>Total Operating Net of Allocations</i> | 49,431 | 83,387 | 69,190 | 59,832 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total DPW Administration Budget | 356,959 | 364,514 | 323,374 | 281,124 |
| Total DPW Administration Budget Net Allocations | 161,495 | 170,206 | 161,688 | 140,330 |
| DPW Engineering | | | | |
| <i>Salaries</i> | 175,609 | 186,449 | 185,992 | 180,232 |
| Water Enterprise Fund Allocation | (72,006) | (70,494) | (74,798) | (74,798) |
| Sewer Enterprise Fund Allocation | (64,125) | (70,494) | (42,298) | (42,298) |
| <i>Total Salaries Net of Allocations</i> | 39,478 | 45,461 | 68,896 | 63,136 |
| <i>Operating</i> | 3,135 | 12,395 | 10,545 | 7,145 |
| Water Enterprise Fund Allocation | (1,084) | (3,099) | (3,690) | (2,500) |
| Sewer Enterprise Fund Allocation | (1,084) | (3,099) | (3,690) | (2,500) |
| <i>Total Operating Net of Allocations</i> | 967 | 6,197 | 3,165 | 2,145 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total DPW Engineering Budget | 178,743 | 198,844 | 196,537 | 187,377 |
| Total DPW Engineering Budget Net Allocations | 40,444 | 51,658 | 72,061 | 65,281 |

| General Fund Budget Classification | FY2010 EXPENDED | FY2011 BUDGETED | FY2012 DEPT REQ | FY2012 TM REC |
|--|----------------------------|----------------------------|----------------------------|--------------------------|
| DPW Highway | | | | |
| <i>Salaries</i> | 564,008 | 555,513 | 531,541 | 531,541 |
| <i>Operating</i> | 137,750 | 148,250 | 136,350 | 106,300 |
| <i>Capital Outlay</i> | 126,766 | 82,076 | 79,419 | 79,419 |
| Total DPW Highway Budget | 828,524 | 785,839 | 747,310 | 717,260 |
| DPW Forestry | | | | |
| <i>Salaries</i> | - | - | - | - |
| <i>Operating</i> | 46,972 | 52,900 | 50,700 | 42,450 |
| <i>Capital Outlay</i> | 60,133 | 27,706 | 27,306 | 27,306 |
| Total DPW Forestry Budget | 107,105 | 80,606 | 78,006 | 69,756 |
| DPW Fleet Maintenance | | | | |
| <i>Salaries</i> | 184,143 | 190,475 | 189,041 | 189,041 |
| Water Enterprise Fund Allocation | (31,456) | (31,809) | (31,570) | (31,570) |
| Sewer Enterprise Fund Allocation | (31,456) | (31,809) | (31,570) | (31,570) |
| <i>Total Salaries Net of Allocations</i> | 121,231 | 126,857 | 125,901 | 125,901 |
| <i>Operating</i> | 183,707 | 188,000 | 181,800 | 175,000 |
| Water Enterprise Fund Allocation | (43,600) | (37,600) | (36,360) | (35,000) |
| Sewer Enterprise Fund Allocation | (43,600) | (37,600) | (36,360) | (35,000) |
| <i>Total Operating Net of Allocations</i> | 96,507 | 112,800 | 109,080 | 105,000 |
| <i>Capital Outlay</i> | 33,686 | 19,693 | 32,510 | 32,510 |
| Water Enterprise Fund Allocation | (8,190) | (3,939) | (6,502) | (6,502) |
| Sewer Enterprise Fund Allocation | (8,190) | (3,939) | (6,502) | (6,502) |
| <i>Total Capital Outlay Net of Allocations</i> | 17,306 | 11,815 | 19,506 | 19,506 |
| Total DPW Fleet Maint, Budget | 401,536 | 398,168 | 403,351 | 396,551 |
| Total DPW Fleet Maint, Budget Net Allocations | 235,044 | 251,472 | 254,487 | 250,407 |
| DPW Electrician | | | | |
| <i>Salaries</i> | - | - | - | - |
| Water Enterprise Fund Allocation | - | - | - | - |
| Sewer Enterprise Fund Allocation | - | - | - | - |
| <i>Total Salaries Net of Allocations</i> | - | - | - | - |
| <i>Operating</i> | 6,966 | 16,000 | 15,000 | 5,000 |
| Water Allocation | (1,125) | (1,125) | - | - |
| Sewer Allocation | (1,125) | (1,125) | - | - |
| <i>Total Operating Net of Allocations</i> | 4,716 | 13,750 | 15,000 | 5,000 |
| <i>Capital Outlay</i> | 17,762 | - | - | - |
| Water Enterprise Fund Allocation | (3,549) | - | - | - |

| General Fund Budget Classification | FY2010 EXPENDED | FY2011 BUDGETED | FY2012 DEPT REQ | FY2012 TM REC |
|---|----------------------------|----------------------------|----------------------------|--------------------------|
| Sewer Enterprise Fund Allocation | (3,549) | - | - | - |
| <i>Total Capital Outlay Net of Allocations</i> | 10,664 | - | - | - |
| Total DPW Electrician Budget | 24,727 | 16,000 | 15,000 | 5,000 |
| Total DPW Electrician Budget Net Allocations | 15,379 | 13,750 | 15,000 | 5,000 |
| DPW Snow and Ice | | | | |
| <i>Salaries</i> | 141,173 | 75,500 | 75,500 | 75,500 |
| <i>Operating</i> | 497,394 | 126,000 | 126,000 | 126,000 |
| <i>Capital Outlay</i> | - | - | - | - |
| Total DPW Snow and Ice Budget | 638,566 | 201,500 | 201,500 | 201,500 |
| Street Lighting | | | | |
| <i>Operating</i> | 159,732 | 165,000 | 160,000 | 160,000 |
| Total Street Lighting Budget | 159,732 | 165,000 | 160,000 | 160,000 |
| Solid Waste Disposal | | | | |
| <i>Operating</i> | 2,183,151 | 2,119,969 | 2,215,739 | 2,215,739 |
| Total Solid Waste Budget | 2,183,151 | 2,119,969 | 2,215,739 | 2,215,739 |
| Total DPW Budget | 4,879,044 | 4,330,439 | 4,340,817 | 4,234,307 |
| Total DPW Budget Net Allocations | 4,369,441 | 3,839,999 | 3,905,791 | 3,825,273 |
| Unclassified | | | | |
| Reserve Fund | - | 100,000 | 100,000 | 73,444 |
| Maturing Debt | 930,080 | 889,830 | 831,080 | 831,080 |
| Interest-Maturing Debt | 296,700 | 266,260 | 237,935 | 237,935 |
| interest-Temporary Loans | - | 7,000 | 1,000 | 1,000 |
| <i>Middlesex Retirement Assmt.</i> | 4,060,493 | 4,817,619 | 4,487,591 | 4,487,591 |
| Water Enterprise Fund Allocation | (333,766) | (501,299) | (261,383) | (258,523) |
| Sewer Enterprise Fund Allocation | (157,419) | (203,693) | (41,150) | (76,857) |
| <i>Total Retirement</i> | 3,569,308 | 4,112,627 | 4,185,058 | 4,152,211 |
| Occupational Injury Reserve | 80,795 | 80,795 | 80,795 | 80,795 |
| Unemployment Compensation | 43,593 | 62,190 | 20,000 | 10,000 |
| Group Insurance | 3,816,918 | 4,209,535 | 4,501,141 | 4,501,141 |
| Water Allocation | (312,111) | (311,444) | (206,623) | (206,378) |
| Sewer Allocation | (146,111) | (143,526) | (72,198) | (72,198) |
| <i>Total Group Insurance</i> | 3,358,696 | 3,754,565 | 4,222,320 | 4,222,565 |
| Medicare Tax | 173,975 | 195,000 | 195,000 | 195,000 |
| Water Enterprise Fund Allocation | (12,879) | (14,584) | (14,584) | (13,117) |
| Sewer Enterprise Fund Allocation | (6,570) | (6,621) | (6,621) | (2,457) |

| General Fund Budget Classification | FY2010 EXPENDED | FY2011 BUDGETED | FY2012 DEPT REQ | FY2012 TM REC |
|--|----------------------------|----------------------------|----------------------------|--------------------------|
| <i>Total Medicare Tax</i> | 154,526 | 173,795 | 173,795 | 179,426 |
| Fire and Liability Insurance | 249,246 | 335,700 | 341,900 | 341,900 |
| Total Unclassified Budget | 9,651,799 | 10,963,929 | 10,796,442 | 10,759,886 |
| Total Unclassified Budget Net Allocations | 8,682,943 | 9,782,762 | 10,193,883 | 10,130,356 |
| Total Budget Before Transfers | 77,792,384 | 78,509,304 | 78,643,662 | 79,048,044 |
| Total Budget Before Transfers Net Allocations | 75,862,224 | 76,503,840 | 77,494,435 | 77,899,223 |
| Transfers | | | | |
| To the Sewer Enterprise Fund | 302,898 | 299,976 | 296,089 | 296,089 |
| To the Water Enterprise Fund | | - | - | - |
| Special Revenue | | - | - | - |
| Town Trust Funds | 250,000 | | - | - |
| Total Transfers | 552,898 | 299,976 | 296,089 | 296,089 |
| ATM General Fund Budget | 76,415,122 | 76,803,816 | 77,790,524 | 78,195,312 |

Motion: Finance recommended adoption

Vote: Article 4 was Adopted

8:40 PM

5/2/11

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15 A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant on Monday May 2, 2011

APPROPRIATION CERTIFICATE – ANNUAL TOWN MEETING

May 2 & 4, 2011

| ARTICLE | RAISE & APPROP | CPA APPROP | CPA RESERVE | OTHER AVAILABLE FUNDS | SEWER ENTERPRISE | WATER ENTERPRISE | MEMO ONLY |
|---|-------------------|---------------|----------------|-----------------------|-------------------------|------------------|--------------------------|
| 4 General Fund Budget | 78,195,312 | | | | | | |
| 5 Lower Tax Rate | | | | | | | 1,366,000 from free cash |
| 6 To General Fund | | | | 330,000 | | | from stabilization fund |
| 7 To General Fund | | | | 349,000 | | | from opeb stabilization |
| 8 Firearms, Ambulance | | | | 170,000 | from stabilization fund | | |
| 9 Sewer Enterprise Fund | | | | | 9,374,511 | | |
| 10 Water Enterprise fund | | | | | | 5,439,051 | |
| 11 Hydrants, Plant Study | | | | | | 175,000 | |
| 12 Weights & Measures | | | | 1,252 | from W&M fines | | |
| 13 Community Preservation | | 36,600 | 669,600 | | | | |
| Total Raise & Appropriate | 78,195,312 | | | | | | |
| CPA Fund-Appropriation | | 36,600 | | | | | |
| CPA Fund-Reserve | | | 669,600 | | | | |
| Other Available Funds | | | | 850,252 | | | |
| Sewer Enterprise Fund Appropriations | | | | | 9,374,511 | | |
| Water Enterprise Fund Appropriations | | | | | | 5,614,051 | |

ATTEST:

DENISE GRAFFEO, TOWN CLERK

ARTICLE 5

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of \$1,366,000 to be used by the Assessors to reduce the FY12 tax levy; or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 5 was Adopted 8:17 PM 5/2/11

Executive Summary: This article allows the Town to utilize funds that were considered available as of June 30, 2010, to balance the FY12 general fund budget.

ARTICLE 6

To see if the Town will vote to transfer \$330,000 from the Stabilization Fund to the General Fund to be used to fund the FY12 General Fund Budget; or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 6 was Adopted 8:24 PM 5/2/11
Yes 256/No 16 (2/3 required)

Executive Summary: This article transfers \$330,000 from the Town's Stabilization Fund to the General Fund to be used to fund the FY12 School Department budget.

ARTICLE 7

To see if the Town will vote to transfer \$349,000 from the Other Post Employment Benefits (OPEB) Stabilization Fund to the General Fund to used to fund the FY12 General Fund Budget; or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 7 was Adopted 8:27 PM 5/2/11
Yes 100/No 16 (2/3 required)

Executive Summary: This article transfers \$349,000 from the Town's OPEB Stabilization Fund to the General Fund to be used to fund a portion of the FY12 School Department Health Insurance.

ARTICLE 8

To see if the Town will vote to transfer \$170,000 from the Stabilization Fund to the General Fund for the following purposes;

| | |
|-----------------------------|-----------|
| Police Department Firearms: | \$10,000 |
| Fire Department Ambulance: | \$160,000 |

or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 8 was Adopted 8:44 PM 5/2/11
Yes 100/No 3 (2/3 required)

Executive Summary: This article transfers \$170,000 from the Town's Stabilization Fund to the General Fund to be used to purchase new firearms for the Police Department to and a new ambulance for the Fire Department.

ARTICLE 9

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the sewer enterprise fund; or take any other action relative thereto.

| TOWN OF TEWKSBURY | |
|---|---------------------|
| SEWER ENTERPRISE FUND | |
| FISCAL YEAR 2012 PROPOSED BUDGET | |
| Direct Expenses | |
| Salaries | \$ 263,890 |
| Expenses | \$ 252,400 |
| Capital Outlay | \$ 68,970 |
| Lowell Sewer | \$ 1,200,000 |
| Reserve Fund | \$ 60,000 |
| Debt | <u>\$ 7,137,571</u> |
| Subtotal | \$ 8,982,831 |
| Indirect Expenses | |
| Town Manager | \$ 7,950 |
| Accounting | \$ 5,211 |
| Computer Services | \$ 2,388 |
| Treasurer/Collector | \$ 30,118 |
| Administrative Services | \$ 664 |
| Building Dept | \$ 5,570 |
| Dept of Public Works | \$ 188,267 |
| Group Insurance | \$ 72,198 |
| Retirement | \$ 76,857 |
| Medicare | <u>\$ 2,457</u> |
| Subtotal | \$ 391,680 |
| Total | <u>\$ 9,374,511</u> |
| | |
| Projected Sewer Revenue | |
| User Fees | \$ 6,711,117 |
| New Connections | \$ 36,142 |
| Sewer Liens | \$ 200,000 |
| Sewer Connection Liens | \$ 400,000 |
| Connection Fees | \$ 1,820,024 |
| Application Fees | \$ 15,000 |
| Interest/Demands | \$ 10,000 |
| Investment Income | \$ 30,000 |
| Prior Year Surplus | \$ - |
| Transfer From General Fund | <u>\$ 296,089</u> |
| Total | \$ 9,518,372 |
| Deficit/Surplus | \$ 143,861 |

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 9 was Adopted

8:52 PM

5/2/11

Executive Summary: The purpose of this article is to fund the Sewer Enterprise Fund for FY12.

ARTICLE 10

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the water enterprise fund; or take any action relative thereto.

| TOWN OF TEWKSBURY | |
|---|--------------|
| WATER ENTERPRISE FUND | |
| FISCAL YEAR 2012 PROPOSED BUDGET | |
| Direct Expenses | |
| Salaries | \$ 1,249,822 |
| Expenses | \$ 1,214,560 |
| Capital Outlay | \$ 82,931 |
| Reserve Fund | \$ 25,000 |
| Debt | \$ 2,119,597 |
| Subtotal | \$ 4,691,910 |
| Indirect Expenses | |
| Town Manager | \$ 7,950 |
| Accounting | \$ 5,211 |
| Computer Services | \$ 2,388 |
| Treasurer/Collector | \$ 30,118 |
| Administrative Services | \$ 664 |
| Building Dept | \$ 2,025 |
| Dept of Public Works | \$ 220,767 |
| Group Insurance | \$ 206,378 |
| Retirement | \$ 258,523 |
| Medicare | \$ 13,117 |
| Subtotal | \$ 747,141 |
| Total | \$ 5,439,051 |
| | |
| Projected Water Revenue | |
| | |
| User Fees | \$ 5,518,016 |
| Water Liens | \$ 250,000 |
| Connection Fees | \$ 15,000 |
| Meter Replacement Fee | \$ - |
| Investment Income | \$ 20,000 |
| Other Income | \$ 2,000 |
| Prior Year Surplus | \$ - |
| Total | \$ 5,805,016 |
| Deficit/Surplus | \$ 365,965 |

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 10 was Adopted

8:54 PM

5/2/11

Executive Summary: The purpose of this article is to fund the Water Enterprise Fund for FY12.

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of \$175,000.00 from the Water Enterprise fund to undertake the following:

| | |
|---|-----------|
| A study related to the assessment of Tewksbury's Water Treatment Plant: | \$75,000 |
| Purchase and installation of new fire hydrants: | \$100,000 |

or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 11 was Adopted

8:59 PM

5/2/11

Executive Summary: This article would raise and appropriate funds, from water enterprise fees, for an assessment of the Water Treatment Plant and the purchase and installation of fire hydrants.

The study would investigate upgrades necessary for the treatment facility to meet future needs. In 2009, Mass DEP served the Town an Administrative Consent Order to reduce disinfection byproducts in the water supply system. The Town worked quickly to remedy the situation, but remains concerned that the Water Treatment Plant may be inadequate to meet current and future regulatory needs. The plant was placed on line in 1988 and contains much of the original equipment. To date the equipment is 21 years old and is at or exceeded its design life. Furthermore, the regulatory environment for drinking water has become stricter since 1988 and is anticipated to continue to do so. This study would evaluate how the Town could act to insure the continued operation of the plant to protect public health, meet future regulatory requirements and insure continued uninterrupted operation. In FY05 the Town began a program to replace (600) older hydrants within its water distribution system. Many of the Town's current hydrants are past their useful lives and in need of replacement. The newer hydrants can deliver higher volumes of water to Fire Department pumper trucks more quickly and easily. In addition the newer hydrants are equipped with break-away flanges allowing repairs without an interruption to service, while the (4) inch nozzle allows the fire department to utilize the current standard for connecting to their pump trucks. The program was scheduled to be implemented over a ten year cycle. Since that time (122) hydrants have been replaced.

By raising the appropriation through user fees the Town will avoid \$26,000.00 in interest payments.

ARTICLE 12

To see if the Town will vote to authorize the Building Department to spend up to \$1,252.00 from the Weights and Measures Fine Account for the purpose of enforcement of item pricing and Weights and Measures laws in accordance with MGL Chapter 98, Section 29A; or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 12 was Adopted

9:00 PM

5/2/11

Executive Summary: This money was collected through civil citations and placed in a separate account. This can only be used for enforcement of item pricing and weights and measures laws.

ARTICLE 13

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2012, with each item to be considered a separate appropriation:

Appropriations:

Administrative Costs \$ 36,600

Reserves:

Open Space \$ 73,200

Community Housing \$ 73,200

Historic Preservation \$ 73,200

FY2012 Budgeted Reserve \$450,000

Or take any other action related thereto.

Community Preservation Committee

Motion: Finance Committee deferred to the Community Preservation Committee

Nancy Reed, Chair of the Community Preservation Committee recommended adoption

Executive Summary: Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing. The total CPA Estimated FY12 revenue is \$732,000.

ARTICLE 14

To see if the Town will vote to approve the FY12 Affordable Housing Trust Fund Allocation Plan as follows:
There were no expenditures out of the Affordable Housing Trust Fund for FY11.

| | | |
|--|--|--------------------|
| ALLOCATION PLAN | | for FY 2012 |
| Starting Balance: | | \$1,877,491 |
| | | |
| Anticipated Revenue | | |
| Comp. Permit Contributions (Nolan Court, Andover Estates) | | \$28,000 |
| Contribution from Katie Estates (Fee in lieu of 2 units) | | \$260,292 |
| Contribution from Carter Commons Phase I (Fee in lieu of 7 units) | | \$911,022 |
| | | |
| Total Anticipated Revenue FY12 | | <u>\$1,199,314</u> |
| | | |
| Total Available Funds FY12 | | \$3,076,805 |
| | | |
| Expenses | | |
| LHP Consulting Services | | \$40,000 |
| Audit of 3 Local Initiative Projects (\$7,500 per project) | | \$22,500 |
| Creation of New Units/ Buydown of existing units | | <u>\$3,014,305</u> |
| | | |
| Total Projected Expenses for FY12 | | \$3,076,805 |

Or take any other action related thereto.

Local Housing Partnership

Motion: Finance Committee deferred to the Local Housing Partnership

Local Housing Partnership, recommended adoption

Executive Summary: According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2012 allocation plan meets the expenditure requirements of the Special Act.

ARTICLE 15

To see if the Town will vote to amend the Personnel By-Laws Section III(e) Salaries and Wages, by reclassifying or changing job titles for the following positions:

Delete Town Engineer from Group A-7

Minimum - \$53,405/Maximum - \$71,465

And Insert Town Engineer in Group A-4:

Minimum - \$66,473/Maximum - \$80,795

Delete Administrative Director and Assistant Library Director from Group A-8
Minimum - \$52,230/Maximum - \$63,487
And Insert Administrative Director and Assistant Library Director in Group A-7
Minimum - \$53,405/Maximum - \$71,465

Delete Veterans' Services Officer from Group A-9
Minimum - \$37,694/Maximum - \$48,108
And Insert Veterans' Services Officer in Group B at the following steps:

| | | | | | | |
|----------|----------|----------|----------|----------|----------|----------|
| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 | Step 7 |
| \$36,007 | \$38,092 | \$40,297 | \$42,646 | \$45,115 | \$47,728 | \$49,637 |

Change Accountant to Assistant Accountant in Group A-7

Change Conservation Commission Administrator to Planner/Conservation Agent in Group B

or take any other action relative thereto:

Town Manager

Executive Summary: The purpose of this article is to reclassify existing positions within the wage schedule. No pay raises or step increases will take effect as a result of these changes. The position of Accountant will be changed to Assistant Town Accountant. The positions of Assistant Library Director and Administrative Director will be moved from Group A-8 to Group A-7. Group A-8 will be eliminated. The position of Veteran's Services Officer will be moved from Group A-9 to Group B and Group A-9 will be eliminated. The position of Town Engineer will be moved from Group A-7 to Group A-4. Under group B the position of Conservation Commission Administrator will be changed to Planner/Conservation Agent with the same salary schedule.

Motion: Finance Committee deferred to Town Manager, Richard Montuori

Town Manager, Richard Montuori motioned to amend the article.

Finance Committee recommended adoption as amended by the Town Manager.

Vote: Amendment was Adopted 9:04 PM 5/2/11

Article 15 was Adopted as Amended 9:08 PM 5/2/11

AMENDMENT: Delete the first three items of Article 15, and to renumber items 4 & 5 to 1 & 2.

ARTICLE 15 AS AMENDED: To see if the Town will vote to amend the Personnel By-Laws Section III(e) Salaries and Wages, by reclassifying or changing job titles for the following positions:

Change Accountant to Assistant Accountant in Group A-7
Change Conservation Commission Administrator to Planner/Conservation Agent in Group B
or take any other action relative thereto:

Town Manager

Executive Summary: The purpose of this article is to reclassify existing positions within the wage schedule. No pay raises or step increases will take effect as a result of these changes. The position of Accountant will be changed to Assistant Town Accountant. Under group B the position of Conservation Commission Administrator will be changed to Planner/Conservation Agent with the same salary schedule.

ARTICLE 16

To see if the Town will vote to amend the Personnel By-Laws Section III(e) Salaries and Wages, effective upon the retirement of the current Collector, by deleting from Group A-7:
Collector

Minimum - \$53,405/Maximum - \$71,465

or take any other action relative thereto:

Town Manager and Finance Director

Motion: Finance Committee deferred to Town Manager, Richard Montuori

Town Manager, Richard Montuori motioned to amend the article.

Finance Committee recommended adoption as amended by the Town Manager.

Vote: Amendment was Adopted 9:09 PM 5/2/11

Article 16 was Adopted as Amended 9:12 PM 5/2/11

AMENDMENT: Delete the phrase “upon the retirement of the current Collector” and replace it with the phrase “August 15, 2011”.

Executive Summary: This article deletes the current position of Collector from the Personnel By-Law Group A-7. The current Collector will be retiring from the Town in August, 2011 and the position will be combined into a Treasurer/Collector. This combined position is more common among municipalities in Massachusetts.

ARTICLE 17

To see if the Town will vote to amend the Personnel By-Laws Section III(e) Salaries and Wages, effective upon the retirement of the current Treasurer, by deleting from Group A-7:

Treasurer

Minimum - \$53,405/Maximum - \$71,465

and inserting a new position in Group A-4:

Treasurer/Collector

Minimum - \$66,473/Maximum - \$80,795

or take any other action relative thereto:

Town Manager and Finance Director

Motion: Town Manager, Richard Montuori motioned to amend the article.

Finance Committee recommended adoption as amended by the Town Manager.

Patricia Meuse motioned for Indefinite Postponement

Vote: Amendment was Adopted 9:13 PM 5/2/11

Indefinite Postponement did not prevail 9:23 PM 5/2/11

Article 17 was Adopted as Amended 9:24 PM 5/2/11

AMENDMENT: Delete the phrase “upon the retirement of the current Treasurer” and replace it with the phrase “August 15, 2011”.

Executive Summary: This article deletes the current position of Treasurer from the Personnel By-Law Group A-7 and creates a new position of Treasurer/Collector in Group A-4. The current Treasurer and the current Collector will both be retiring in August, 2011 and the position will be combined. This combined position is more common among municipalities in Massachusetts.

ARTICLE 18

To see if the Town will vote to amend the Personnel By-Laws Section III(e) Salaries and Wages, effective upon the retirement of the current Collector, by adding a new position into Group A-8:

Assistant Treasurer/Collector

Minimum - \$52,230/Maximum - \$63,487

or take any other action relative thereto:

Town Manager and Finance Director

Motion: Town Manager, Richard Montuori motioned to amend the article.

Finance Committee recommended adoption as amended by the Town Manager.

Patricia Meuse motioned for Indefinite Postponement

| | | |
|---|---------|--------|
| Vote: Amendment was Adopted | 9:25 PM | 5/2/11 |
| Indefinite Postponement did not prevail | 9:27 PM | 5/2/11 |
| Article 18 was Adopted as Amended | 9:28 PM | 5/2/11 |

AMENDMENT: Delete the phrase “upon the retirement of the current Collector” and replace it with the phrase “August 15, 2011”.

Executive Summary: This article deletes the current position of Collector from the Personnel By-Law Group A-7. The current Collector will be retiring in August, 2011 and the position will be combined into a Treasurer/Collector. The Assistant Treasurer/Collector is a new position that will assist the Treasurer/Collector. The Treasurer/Collector position and the Assistant Treasurer/Collector position are more common in Massachusetts municipalities.

ARTICLE 19

To see if the Town will vote to accept M.G.L. c. 64L, § 2 (a). Said section 2 (a) provides, if accepted, that “... [a] ... town may impose a local sales tax upon the sale of restaurant meals ... originating within the town ... at the rate of 75 percent of the gross receipts. ...” or take any action relative thereto

Town Manager

Motion: Finance Committee recommended adoption

| | | |
|------------------------------|---------|--------|
| Vote: Article 19 was Adopted | 9:36 PM | 5/2/11 |
|------------------------------|---------|--------|

Executive Summary: This article accepts the state statute which will allow the Town to increase the meals tax in Town by .75% from 6.25% to 7%. The additional revenue generated from this increase will remain with the Town to assist in funding Town services.

ARTICLE 20

To see if the Town will vote to amend the local excise tax upon the transfer of occupancy of any room or rooms to a bed and breakfast establishment, hotel, lodging house or motel from four percent to six percent of the total amount of rent for each such occupancy as authorized by M.G.L. c. 64G, § 3A, which was previously accepted by the Town, or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 20 was Adopted 9:38 PM 5/2/11

Executive Summary: This article accepts state statute that will allow the Town to raise its current room occupancy tax from 4% to 6%. All revenue generated from this tax remains with the Town to assist in funding services.

SECTION 3

ARTICLE 26

To see if the Town will vote to amend the Zoning Bylaw by deleting ACC/PB in the HI column of Appendix A, Table of Use Regulations, Section C, Commercial Uses, Subsections 12 and 13 to read as follows:

| C. COMMERCIAL USES | R40 | FA | LB | CO M | TR | P | MN | MFD | MF D/55 | CDD | HI | OR |
|--|-----|----|----|---------|----|---|----|-----|------------|-----|----|----|
| 12. Motor vehicle, motorcycle, trailer, snowmobile, or boat sales and rental | N | N | N | N | N | N | N | N | N | N | N | N |
| 13. Motor vehicle light service; motor vehicle general and body repair | N | N | N | N | N | N | N | N | N | N | N | N |

Or take any other action related thereto.

Planning Board

Motion: Finance Committee deferred to the Planning Board

Planning Board recommended adoption

Vote: Article 26 was Adopted Yes 45/No 3 (2/3 required) 9:02 PM 5/4/11

Executive Summary: This article removes the uses of motor vehicle, motorcycle, trailer, snowmobile, or boat sales and rental and the uses of motor vehicle light service, motor vehicle general and body repair as an allowed accessory use by Planning Board special permit from the Heavy Industrial districts. Neither of these uses would be allowed in any zoning district.

ARTICLE 27

To see if the Town will vote to amend the Tewksbury Zoning Map by changing Map 53, Parcel 6 from residential (R40) to office research (OR).

James Cutelis

Motion: Finance Committee deferred to the Planning Board

Planning Board recommended withdrawal
James Cutelis motioned to withdraw the article

Vote: Article 27 was Withdrawn 9:02 PM 5/4/11

Executive Summary: Petition requesting change to allow for Map 53, Parcel 6 to be included in the office research (OR) district. The parcel is adjacent to the OR district.

EXHIBT A
RE-ZONING LEGAL DESCRIPTION
1625 ANDOVER STREET
TEWKSBURY, MA 01876
LEGAL DESCRIPTION

Beginning at a point on the southerly line of Andover Street at the northeast corner of land at 1605 Andover Street owned now or formerly by Gerald L. & Virginia M. Weitz, thence; S 30° 33' 37" W by the easterly line of said Weitz land, a distance of 359.31 feet, more or less, to a point, thence; N 56° 12' 09" E by land owned now or formerly by Tewksbury FFI LLC, a distance of 555 feet, more or less, to a point, thence; N 89° 51' 39" W along the southerly line of Andover Street, a distance of 278.52 feet, more or less, to the point of beginning.

Said land is shown as Lot 2A containing 43,800 square feet on a plan entitled "Plan of Land in Tewksbury, MA" dated July 18, 1963 prepared by Vancouver Associates Inc., recorded in the Middlesex North Registry of Deeds Plan Book 99 Plan 56.



ARTICLE 28

To see if the Town will vote to amend the Tewksbury Zoning By-Law appendix A. Section C.9 for Office Research from Accessory ('ACC') to Planning Board ('PB') Special Permit Required and Appendix A. Section C.19 for Office Research from No ('N') to Planning Board ('PB') Special Permit Required.

James Cutelis

Motion: Finance Committee deferred to the Planning Board

Planning Board recommended withdrawal

James Cutelis motioned to withdraw the article:

Vote: Article 28 was Withdrawn

9:03

5/4/11

Executive Summary: This change would allow the Planning Board to issue a special permit for food retail and restaurant use in the Office Research ('OR') District.

EXHIBIT B

APPENDIX A

To see if the City of Lowell will vote to amend the Zoning By-Law in Appendix A, Table of Use Regulations, Section C, Commercial Uses, Subsections 9 and 19 thereof, to read as follows:

EXISTING TABLE OF USE REGULATIONS

| Commercial Uses | R40 | FA | LB | COM | TR | P | MN | MFD | MFD/55 | CDD | HI | OR |
|--|------------|-----------|-----------|------------|-----------|----------|-----------|------------|---------------|------------|-----------|-----------|
| 9. Retail food or drug store | N | N | PB | Y | PB | N | N | N | N | PB | PB | ACC |
| 19. Restaurant, fast-food or drive-through | N | N | N | PB | PB | N | N | N | N | PB | PB | N |

PROPOSED TABLE OF USE REGULATIONS

| Commercial Uses | R40 | FA | LB | COM | TR | P | MN | MFD | MFD/55 | CDD | HI | OR |
|--|------------|-----------|-----------|------------|-----------|----------|-----------|------------|---------------|------------|-----------|-----------|
| 9. Retail food or drug store | N | N | PB | Y | PB | N | N | N | N | PB | PB | PB |
| 19. Restaurant, fast-food or drive-through | N | N | N | PB | PB | N | N | N | N | PB | PB | PB |

Provided, further, in all other respects the remaining provisions of said Appendix A, Table of Use Regulations, shall remain unchanged and shall continue in effect.

ARTICLE 29

To see if the Town will vote to amend the Zoning Map for parcels shown on Assessor's Map 89 Lots 15, 16, 23, 34 AND A PORTION OF 13 from Residential (R40) and Heavy Industry to Multi Family District (MDF)

LEGAL DESCRIPTION

Beginning at a point on the northerly line of East Street at the southeast corner of land at 692 East Street owned now or formerly Richard & Mary Forsyth, thence;
N 20° 27' 30" W by the easterly line of said Forsyth land, a distance of 291.00 feet, more or less, to a point, thence; S 69° 32' 30" W by said Forsyth, a distance of 150.00 feet, more or less, to a point, thence; N 20° 27' 30" W by said Forsyth land, a distance of 226.69 feet, more or less, to a point, thence; S 83° 33' 20" W by said Forsyth land and land of now or formerly Francis L. Woodworth, a distance of 154.60 feet, more or less, to a point at land of now or formerly Robert Ferrari & Patricia LeDuc, thence; N 20° 27' 30" W by said Ferrari/Leduc land, a distance of 36.31 feet, more or less, to a point at land of now or formerly Heirs of Margaret Rodden, thence; N 81° 17' 28" E, by said Rodden, a distance of 395.71 feet, more or less, to a point, thence; N 13° 53' 00" W by said Rodden, a distance of 5.43 feet, more or less, to a point, thence; S 86° 42' 50" W by said Rodden, a distance of 992.00 feet, more or less, to a point at land of now or formerly the Commonwealth of Massachusetts, thence; by said Commonwealth land by the following courses; N 27° 00' 43" E, a distance of 12.79 feet, more or less, thence; N 20° 40' 17" E, a distance of 104.37 feet, more or less, thence; N 21° 14' 26" E, a distance of 130.64 feet, more or less, thence; N 15° 50' 33" E, a distance of 267.11 feet, more or less, thence;
N 81° 15' 28" W, a distance of 200.93 feet, more or less, thence; N 19° 13' 30" E, a distance of 101.70 feet, more or less, to a point on the southerly line of now or formerly Boston & Main Railroad, thence; S 81° 15' 00" E, along said Railroad, a distance of 2,189.98 feet, more or less, to a point at land of now or formerly EHB Family Trust, thence; S 42° 37' 08" W by said EHB Family Trust land, a distance of 121.61 feet, more or less, to a point at the northwest corner of said EHB land thence; S 20° 26' 11" E by said EHB land, a distance of 261.99 feet, more or less, to a point on the northerly line of said East Street, thence; S 69° 32' 30" W along said East Street, a distance of 188.00 feet, more or less, to a point at land of now or formerly The Melmark Home, Inc., thence;
N 20° 27' 30" W, by said Melmark, a distance of 200 feet, more or less, to a point, thence; S 69° 32' 30" W along the northerly line of said Melmark land and land of now or formerly Ross P Callahan & Dina M. Barkhouse, land of Vincent & Charlotte Cataldo, a distance of 390.00 feet, more or less, to a point at land of now or formerly Timothy W & Kathryn J Kelly, thence; N 20° 27' 30" W by said Kelly land, a distance of 90.40 feet, more or less, to a point, thence; S 69° 32' 30" W by said Kelly land and the northerly line of land of now or formerly Robert & Maureen Nazzaro, a distance of 300.00 feet, more or less, to a point, thence; S 20° 27' 30" E, by said Nazzaro land, a distance of 290.40 feet, more or less, to a point on the northerly line of said East Street, thence;
S 69° 32' 30" W along said East Street, a distance of 278.19 feet, more or less, to the point of beginning.

Said land is shown as Lot 1 and Lot "G" on a plan entitled "Parcels Deeded by Land Court Decision Case 264752 East Street Tewksbury, MA, dated August 30, 2006, recorded in Middlesex North district Registry of Deeds Plan Book 231 Plan 47.

Marc P. Ginsburg & Arnie Martel

Motion: Finance Committee deferred to the Planning Board

Planning Board recommended adoption

Moderator Rauseo brought to the attention of the Assembly a Scrivener's error relative to the shaded area shown on the map on page 38 of the warrant. Richard Cuoco presented a corrected map which coincided with the Legal Description shown in the text of the article. There were no objections.

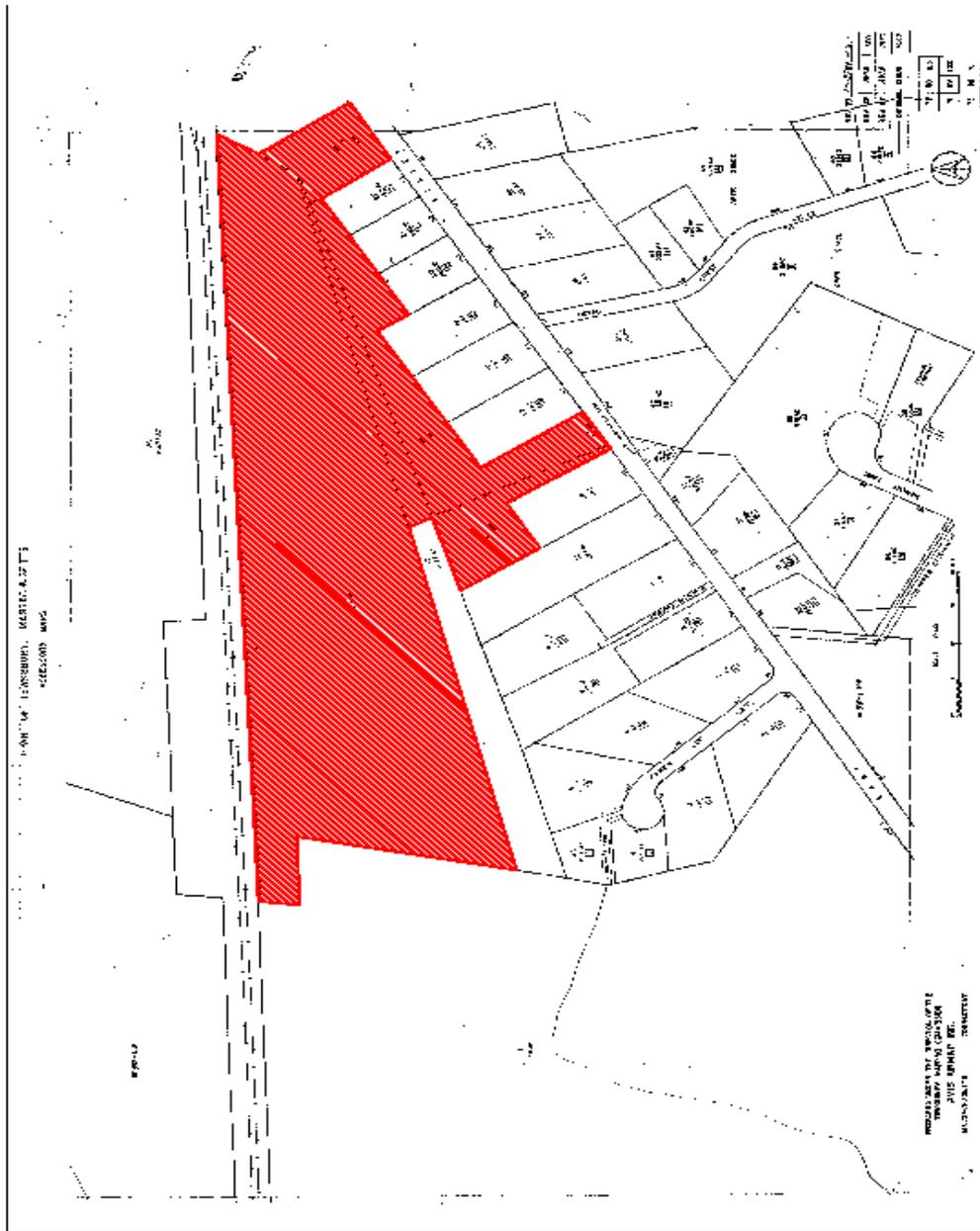
Richard Forsythe motioned for Indefinite Postponement

Richard Cuoco motioned to move the question.

Robert Scarano concurred to move the question.

| | | |
|---|---------|--------|
| Vote: Scrivener's error was accepted | 9:05 PM | 5/4/11 |
| The motion to move the question was Adopted | 9:24 PM | 5/4/11 |
| Indefinite postponement did not prevail | 9:25 PM | 5/4/11 |

Executive Summary: The proposed zoning article seeks to re-zone approximately 25 acres of Industrial and residential land to Multi Family. The property is located in a predominately residential neighborhood.



ARTICLE 30

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular Town ways by order of the Board of Selectman as follows: To accept the Roadway named Katie Way as shown on a Plan approved by the Tewksbury Board of Appeals for the subdivision known as “Roberts Reach”

Robert G. Scarano

Motion: Finance Committee recommended Indefinite Postponement

Proponent, Robert Scarano motioned to voluntarily withdraw the article

Vote: Article 30 was Withdrawn

9:27 PM

5/4/11

Executive Summary: This article requests the Town accept the Roadway known as “Katie Way”, or do anything in relation there to.



ARTICLE 31

To see if the Town will vote to enact Title 15, Chapter 15.16 of the Town of Tewksbury By-Laws, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the “Stretch Energy Code”, including future editions, amendments or modifications thereto, a copy of which is on file with the Town Clerk, which by-law shall read as follows:
Chapter 15.16 – STRETCH ENERGY CODE

Sections:

- 15.16.010 – Definitions
- 15.16.020 – Purpose
- 15.16.040 – Applicability
- 15.16.060 – Authority
- 15.16.080 – Stretch Code

15.010 – Definitions

International Energy Conservation Code (IECC) – The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three year cycle. Since July 1, 2010, the baseline energy conservation requirements of the MA State Building Code defaulted to the latest edition, the IECC 2009 with Massachusetts amendments as approved by the Board of Building Regulations and Standards.

Stretch Energy Code – Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115 AA of the 8th Edition Massachusetts Building Code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

15.16.020 – Purpose

The purpose of 780 CMR 115 AA is to provide a more energy-efficient alternative to the base energy code applicable to the relevant sections of the building code for both new construction and existing buildings.

15.16.040 – Applicability

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 61, or 93, as applicable.

15.16.060 – Authority

A municipality seeking to ensure that construction within its boundaries is designed and built above the energy efficiency requirements of 780 CMR may mandate adherence to this appendix.

780 CMR 115 AA may be adopted or rescinded by any municipality in the Commonwealth in the manner prescribed by law.

15.16.080 – Stretch Code

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115 AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of Tewksbury Town Bylaws, Chapter 15.16.

The Stretch Code is enforceable by the Building Commissioner.

And further, that non-substantive changes to this by-law be permitted in order that it be in compliance with the numbering format of the Tewksbury Town By-Laws, or take any other action related thereto.

Tewksbury Green Committee

Motion: Finance Committee recommended adoption.

Anne Marie Stronach, motioned for the assembly to allow visitor Mr. Michael Berry, Energy Star consultant to speak on behalf of the article

Anne Marie Stronach motioned to move the question

Voted: The motion to allow Mr. Berry permission to address the assembly was accepted.

9:28 PM 5/4/11

The motion to move the question was Adopted

9:37 PM 5/4/11

Article 31 was Adopted

9:38 PM 5/4/11

Executive Summary: The Stretch Energy Code is one of five criteria that will allow Tewksbury to apply for Green Community Designation which provides access to grant funds for energy reduction and conservation projects in Tewksbury. The stretch energy code is an optional appendix to the Massachusetts building energy code that allows Cities and Towns to choose a more energy-efficient option. This option increases the efficiency requirements in any municipality that adopts it, for all new residential and many new commercial buildings, as well as an option for those residential additions and renovations that would normally trigger building code requirements.

ARTICLE 32

To see if the Town will vote to amend the Tewksbury Town By-Laws, Chapter 15.12, "Demolition of Historic Buildings", as follows:

In section 15/12.030, Procedures:

Amend the first sentence of paragraph 3 from:

"The chairperson shall make an initial determination whether the subject of the application is a significant building."

To:

"The chairperson *or a designee of the Commission* shall make an initial determination whether the subject of the application is a significant building."

Amend the first sentence of paragraph 4 from:

"the chairman shall notify the Building Commissioner in writing within seven days of receipt of the copy of the application"

To

"the *chairperson* shall notify the Building Commissioner in writing within *fifteen (15)* days of receipt of the copy of the application"

Amend the second sentence of paragraph 4 from:

"After the expiration of ten (10) days from the date the chairperson received the copy of the application"

To:

"After the expiration of *fifteen (15)* days from the date the chairperson received the copy of the application"

To:

"After the expiration of *fifteen (15)* days from the date the chairperson received the copy of the application"

Amend the first sentence of paragraph 5 from:

"The Commission shall hold a hearing on an application for demolition of significant building within twenty-one (21) days of receipt of the copy of the application"

To:

"The Commission shall hold a hearing on an application for demolition of a significant building within *thirty (30)* days of receipt of the copy of the application"

Amend the first sentence of paragraph 8 from:

“...no demolition permit may be issued until ninety days after the date of the application for a demolition permit.”

To:
“... no demolition permit may be issued until *two hundred and seventy (270)* days after the date of the application for a demolition permit.”

Amend the first sentence of paragraph 10, subparagraph b) from:

The Commission is satisfied that for at least ninety days...
”

To:The Commission is satisfied that for at least *two hundred and seventy (270) days...*”

Or to take any other action thereto.

Tewksbury Historical Commission

Motion: Moderator Keith Rauseo wrote Article 32, and therefore stepped down as chair. John J. Kelley, Jr. presided over the debate of this article.

Mr. Kelley brought a Scrivener’s error to the attention of the Assembly: The first two lines on Page 43 of the warrant are printed twice. The second line should be removed.
In the third paragraph of the Executive Summary the phrase “volunteer nation” should read “volunteer nature” There was no objection.

Finance Committee recommended adoption

Kevin Donnelly motioned for the Assembly to allow visitor James J. Gaffney, III, Chairman of the Historical Commission, permission to speak on behalf of the article.

| | | |
|---|---------|--------|
| Vote: The Scrivener’s error was accepted | 9:39 PM | 5/4/11 |
| The motion to allow James Gaffney permission to address the assembly was accepted | 9:40 PM | 5/4/11 |
| Article 32 was Adopted | 9:50 PM | 5/4/11 |

Executive Summary: This article seeks to amend Tewksbury’s Demolition Delay By-Law, which is administered by the Tewksbury Historical Commission to protect the Town’s historical properties and sites from demolition. The current By-law was enacted in 1995, and provides for a 90-day delay period for the Commission to work with the property owner to find alternatives to demolition. This article has two purposes. First, in administering the By-law over the past 15 years, the Commission has found the current procedural periods within the By-law to be too restrictive an difficult to meet given the volunteer nation of the Commission, the time required to coordinate member’s attendance at meetings, and the notice periods required by law and by newspapers to publish hearing and meeting notices. The changes proposed in this article will extend the procedural periods to more practical values.

Second, the Commission has found that the current 90-day delay period does not provide for adequate time to develop alternatives to demolition, and is much shorter than the delay periods in other local By-laws throughout the state and local area. Only 10 percent of the communities with demolition delay By-laws use a delay By-laws use a delay period of 90 days or less, while 72 percent of communities use a delay period of between 180 and 360 day. With this article, the Commission seeks to increase the delay period to 270 days.

ARTICLE 33

To see if the Town will accept the open space from the Ames Run cluster subdivision as identified below:

QUITCLAIM DEED

AMES HILL DEVELOPMENT, LLC, a Massachusetts limited liability company duly organized by law and having a usual place of business at 77 New York Road, Tewksbury,, Middlesex County, Massachusetts, for consideration paid and in full consideration of less than One Hundred and no/100 (\$100.00)

grants to **THE INHABITANTS OF THE TOWN OF TEWKSBURY**

with: **quitclaim covenants**

Lot 358 as shown on a plan of land entitled "Land Court Subdivision Plan Lot 332 of L.C. Court Case 27170-16 (Map 51-Lot 7-2) Ames Run, North Street, Tewksbury, MA" dated October 20, 2005 prepared by Cuoco and Cormier Engineering Associates, Inc, being further described as Land Court Plan No. 27170-22.

Lot 391 as shown on a plan of land entitled "Land Court Subdivision Plan Lot 332 of L.C. Court Case 27170-16 (Map 51-Lot 7-2) Ames Run, North Street, Tewksbury, MA" dated January 6, 2006 revised through May 30, 2006 prepared by Cuoco and Cormier Engineering Associates, Inc, being further described as Land Court Plan No. 27170-24.Said premises are conveyed subject to and with the benefit of the terms and provisions contained in an instrument entitled "DECLARATION OF RESTRICTIVE COVENANTS AND COMMON SCHEME RESTRICTIONS FOR AMES RUN, (Lots 357 to 387) TEWKSBURY, MASSACHUSETTS" dated October 27, 2005 and filed with said Registry District as Document No.235633 as same relates to the granted premises and referred to in said Document as "open space".

Said premises are conveyed subject to and with the benefit of the terms and provisions contained in an instrument entitled "DECLARATION OF RESTRICTIVE COVENANTS AND COMMON SCHEME RESTRICTIONS FOR AMES RUN, (Lots 391 to 413) TEWKSBURY, MASSACHUSETTS" dated August 29, 2006 and filed with said Registry District as Document No.240439 as same relates to the granted premises and referred to in said Document as "open space".

Said premises are also conveyed subject to and with the benefit of the easements shown on Land Court Plan No. 27170-22 and 27170-24 and such matter as are set forth on Certificate of Title No 36776 and its encumbrance sheet, in so far as same are in force and applicable.

For grantor's title see deed Certificate of Title No. 36776 recorded in Middlesex North Registry of Deeds – District of the Land Court in Registration Book 186, Page 351

Property Address: Lots 358 and 391, Off Ames Pond Drive, Tewksbury, MA

Or to take any other action thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 33 was Adopted

9:51 PM

5/4/11

Executive Summary: This open space was created by the 50 lot Ames Run Cluster Subdivision approved by the Tewksbury Planning Board on February 7, 2005. Transferred to the Town is acceptable method of open space protection under the Tewksbury Zoning Bylaw Section 7370.

Finance Committee Chairman, Kevin Donnelly motioned to Adjourn the 2011 Annual Town Meeting Sine Die, and this motion was Adopted.

9:52 PM

5/4/11

RESPECTFULLY SUBMITTED:

DENISE GRAFFEO, TOWN CLERK

Special Town Meeting

May 4, 2011

Tewksbury Memorial High School
320 Pleasant Street

Moderator Keith Rauseo opened the May 4, 2011 Special Town Meeting at 7:00 PM, and called a 5 minute recess to allow those present at 7:00 PM to check in as voters. He reconvened at 7:07 PM.

Moderator Rauseo called upon Veteran's Agent Jim Williams to lead the assembly in The Pledge of Allegiance.

The Moderator designated the visitors section and reminded the voters to display their voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside cover of the Warrant. He pointed out the emergency exits and reminded those who have cell phones to turn them off or to put them on vibrate.

Board of Selectmen Chairman, Todd Johnson, made the following announcements:
The US Postal Service is collecting non-perishable food items on Saturday, May 14, 2011 to benefit the Tewksbury Community Food Pantry. Please leave any donations by your mailbox for pick up.

On Wednesday, May 4, 2011, there were 619 voters and 23 visitors in attendance.

Finance Committee Chairman, Kevin Donnelly motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 7:13 PM 5/4/11

Moderator Rauseo called a recess to the May 4, 2011 Special Town Meeting at 8:00 PM in order to re-open the May 2, 2011 Annual Town Meeting.

Moderator Rauseo re-opened the May 4, 2011 Special Town Meeting at 8:01 PM.

Finance Committee Chairman, Kevin Donnelly motioned to Adjourn the 2011 Special Town Meeting Sine Die, and this motion was Adopted. 8:58 PM 5/4/11

ARTICLE 1

To see if the Town will vote to transfer the following sums or take any action related thereto:

| FROM: | | TO: | |
|-----------------------------|----------------|--------------------------------|---------------|
| Admin Serv Reg Salaries | \$ 17,229 | Acctg Reg Salaries | \$ 2,249 |
| Health Reg Salaries | \$ 41,802 | Acctg Terminal Leave | \$ 6,285 |
| Unclassified-Unemployment | \$ 26,000 | | |
| | | Recreation Terminal Leave | \$22,826 |
| | | Recreation Perm PT Sal | \$ 2,111 |
| Unclassified-Liability Ins | \$ 30,000 | Town Hall Non-Energy Utilities | \$ 5,560 |
| Unclassified-Short-Term Int | \$ 5,000 | BOS-Legal Services | \$20,000 |
| Library-Reg Salaries | \$ 5,000 | COA Rep & Maint | \$10,000 |
| Solid Waste Legal Services | \$ 10,000 | Veterans Aid | \$65,000 |
| DPW Highway Reg Salary | \$ 33,000 | Cable TV Salaries | \$ 1,000 |
| | | Solid Waste | \$33,000 |
| Total | \$ 168,031 | Total | \$168,031 |

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 1 was Adopted 7:15 PM 5/4/11

ARTICLE 3

To see if the Town will vote to authorize the Board of Selectmen to submit a Home Rule Petition to the General Court of Massachusetts to enact a special act, notwithstanding any general or special law or by-law to the contrary, to effect the vote taken by the voters of the Town of Tewksbury at the election held on April 2, 2011, to exempt the Town from section 21C of chapter 59 of the General Laws the amounts required to pay for 50 per cent of the Town's debt service on all existing sewer bonds which were issued in order to construct the municipal sewer system and which were not previously exempted from the provisions of said section 21C, and said vote be ratified, validated and confirmed, notwithstanding any defect or omission in the election, and further providing that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition, or to take any other related action.

Town Manager

Motion: Finance Committee recommended adoption

Barbara Flanagan motioned for Indefinite Postponement

John Fairweather motioned to move the question

Vote: Indefinite Postponement did not prevail 8:42 PM 5/4/11

Article 3 was Adopted 8:49 PM 5/4/11

Executive Summary: This Article will allow legislation to be filed to exempt the Town from the provisions G.L. c. 59, § 21C (k) which would allow the Town to shift 50% of the sewer debt to the tax levy as approved at the April 2, 2011 Town election. Current statute only allows for the exemption of 100% of the debt or specific bond and does not provide communities an opportunity or flexibility to exempt a lower amount; this exemption to the legislation will allow the Town to do so.

ARTICLE 4

To see if the Town will vote to amend Article 16 of the May 4, 2009 Annual Town Meeting to allow the bond authorization to include the installation of chemical feed lines running to and from the Water Treatment plant and the Water Intake Station along the Merrimack River; and other work repairing and replacing water works associated with the River Road Improvement project; or take any other related action.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 4 was Adopted Yes 5/No 1 (2/3 needed) 8:56 PM 5/4/11

Executive Summary: The original bond authorization approved on May 4, 2009 at the Annual Town Meeting under Article 16 was in the amount of \$520,000 and specified repairing and replacing water main and service pipe, valves and hydrants or other water works on River Road which in the opinion of the Town Engineer is found to be necessary during the construction phase of the River Road improvement project. The article as written would not allow chemical feed lines running to and from the Water Treatment plant and the Water Intake Station along the Merrimack River. Since that time it has been determined that new chemical feed lines are needed and funding would be available within this previously approved Article.

The water treatment plant uses three (3) 3/4 inch PVC chemical feed lines to transport treatment chemicals and in-process sampling water for quality monitoring between the plants intake station and the main facility (1400 feet). One line has failed and is no longer usable and there are no spares. Since these PVC lines have been in continuous use since 1988 (23 years), this failure is highly indicative that the condition of the remaining two PVC lines are in poor shape and have a high potential for failure. Application of the treatment chemicals at this point of the treatment process is critical to the proper operation of the plant. Installing six (6) new feed lines, will replace the original PVC chemical feed lines and also supply back-up's which should work well for many years. Replacing these lines while Merrimac Drive is being reconstructed through the River Road Improvement project is the most cost effective approach.

In addition, there are numerous lateral streets along the construction limits of the River Road Improvement project that may be found to have water main pipe and works in poor condition. This amendment would allow repairs and or replacement to be made at the time of excavation prior to the road's final paving.

ARTICLE 5

To see if the Town will vote to accept the conveyance of the following parcel of land as open space as part of a definitive subdivision named Triple Lee Estates, Cluster, approved by the Tewksbury Planning Board on June 10, 1996:

OPEN SPACE PARCEL KNOWN AS 0 VALE STREET

Description of a 9.33 acre parcel of land located in Tewksbury, Massachusetts, Middlesex County, shown as "Open Space", on a plan entitled "Triple Lee Estates Cluster Definitive—Plan," prepared for JDB Realty Trust c/o James Andella, prepared by Troy, Mede & Associates, 936 East street, Tewksbury, MA, dated March 27, 1996, approved June 10, 1996, Scale 1" = 40': Said 9.33 acre parcel being more fully described as follows: Beginning at a point, located at the southeast corner of said parcel on Briana Lee Circle, heading northwest along curve 31.48' at which point the curve changes to a northerly direction for 107.27' to a point, at said point the direction changes to a northwesterly direction N36°37'10"W, 188.11' to a point; thence southwesterly 377.21' to an existing iron pipe; thence 85' on a course N36°35'17"W, 85' to a point; thence S53°24'43"W, 149.94' to a point; thence S36°32'13"E, 65.00' to point; thence S68°09'34"W, 201.00' to a point; thence S12°54'41"E, 258.00' to a point; thence S76°21'18"E, 31.82' to a point; thence S65°05'47"E, 56.7' to a point; thence S54°27'59"E, 47.17' to a point; thence S50°36'08"E, 74.98' to a point; thence S75°52'43", 217.89', 217.89' to a point; thence N81°33'22"E, 362.21' to a point; thence N16°13'44"E, 834.18' to a point; thence N48°00'58"W, 244.77' to a point; thence N10°06'44"W, 53.24' to the point of beginning. Containing 406,436 square feet or 9.33 acres of land, more or less.

A copy of said plan is on file at the Office of the Town Clerk and the Department of Community Development.
Town Manager
Community Development Director

Motion: Finance Committee recommended Indefinite Postponement

Kevin Donnelly motioned to withdraw the article

Vote: Article 5 was Withdrawn 8:57 PM 5/4/11

Executive Summary: The purpose of this article is to accept the Open Space Parcel of land from the Triple Lee Estates Cluster Definitive Subdivision Plan as part of the Briana Lee Circle portion of the Subdivision.

Finance Committee Chairman, Kevin Donnelly motioned to Adjourn the May 4, 2011 Special Town Meeting Sine Die, and this motion was Adopted. 8:58 PM 5/4/11

RESPECTFULLY SUBMITTED:

DENISE GRAFFEO, TOWN CLERK

Special Town Meeting

October 4, 2011

Tewksbury Memorial High School
320 Pleasant Street

Moderator Keith Rauseo opened the October 4, 2011 Special Town Meeting at 7:00 PM

Members of Boy Scout Troop 47 led the Assembly in The Pledge of Allegiance.

Moderator Rauseo welcomed Senator Barry Finegold and thanked him for his attendance.

The Moderator designated the visitors section and reminded any visitors to display their red ribbons. He also reminded the voters to display their light blue voting ribbons. He informed the Assembly of the Town Meeting Guidelines printed on the inside cover of the Warrant. He pointed out the emergency exits, and reminded those who have cell phones to turn them off or to put them on vibrate. Moderator Rauseo explained the set up of microphones and informed the Assembly of speaking rules, and rules to make an amendment.

On Tuesday, October 4, 2011, there were 155 voters and 18 visitors in attendance.

Board of Selectmen Chairman, Todd Johnson made several announcements:

There will be a free child safety seat inspection and installation clinic sponsored by the Tewksbury Police Department on Sunday October 9th and Saturday, October 15th on the grounds of the DPW in the Community Pantry, 999 Whipple Road . The clinic is available to provide child safety seats to those in our community who are in need, or to inspect those that are already in possession of a safety seat.

On Thursday, October 13th, at 9:00 AM at the Senior Center, there will be a presentation of various programs available to people in financial need in our community. The program will be facilitated by Mr. Kelley, our Chief Assessor, Mr. Selissen, former Selectmen, and representatives from Community Teamwork, and S.H.I.N.E.

The Tewksbury Police Department, in conjunction with the Drug Enforcement Agency will hold the 2011 National Take Back Initiative collection of unused or unwanted prescription drugs on Saturday, Oct. 29th from 10 am to 2pm at our Tewksbury Police Department, 918 Main Street.

Finance Committee Chairman, Thomas Cooke motioned to Suspend the Reading of the Warrant Articles, and this motion was Adopted.

7:10 PM 10/4/11

Finance Committee Chairman, Thomas Cooke motioned to Adjourn the October 4, 2011 Special Town Meeting Sine Die, and this motion was Adopted.

8:52 PM 10/4/11

ARTICLE 1

To see if the Town will vote to transfer from the following fiscal year 2012 budgets to pay for the following outstanding bills from the previous year; or take any action relative thereto.

| From Account: | Outstanding Bill: | |
|--------------------|--------------------------------|----------|
| School - Operating | Ideas Unlimited Seminars, Inc. | \$199.99 |
| School - Operating | X2 Development Corporation | \$800.00 |
| School - Operating | Stanley Elevator Company, Inc. | \$358.95 |

| | | |
|------------------------------|----------------------|-------------------|
| Fire - Operating | Constellation Energy | \$234.54 |
| Council On Aging - Operating | Constellation Energy | \$70.31 |
| Recreational - Operating | National Grid | \$66.68 |
| Selectmen - Operating | Power Graphics | \$325.92 |
| | Total | <u>\$2,056.39</u> |

Town Manager

Motion: Finance Committee recommended adoption noting changes to the Executive Summary. There were no objections to the changes to the Executive Summary.

Vote: Article 1 was Adopted Yes 84/No 0 Unanimous (9/10 required) 7:12 PM 10/4/11

Executive Summary: According to Massachusetts General Laws bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid to make payments for referenced late bills to be paid out of the FY 2012 department budgets. We wish to transfer a total of \$2,056.39 for the outstanding bills that are enumerated in the warrant.

ARTICLE 2

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$242,318.16 in the Sewer Enterprise Fund to pay outstanding bills of a previous fiscal year; or take any action relative thereto.

| | | |
|-------------------|----------------|---------------------|
| Sewer – Operating | City of Lowell | \$242,318.16 |
| | Total | <u>\$242,318.16</u> |

Town Manager

Motion: Finance Committee recommended adoption as amended by the Town Manager

Town Manager, Richard Montuori motioned to amend the article.

Vote: Amendment was Adopted 7:14 PM 10/4/11
Article 2 was Adopted as Amended Yes 81/No 0 Unanimous (9/10 required) 7:15 PM 10/4/11

AMENDMENT: Delete “or transfer”. Delete the phrase “available funds” and replace it with the phrase “sewer rates”

ARTICLE 2 AS AMENDED: To see if the Town will vote to raise and appropriate from sewer rates the sum of \$242,318.16 in the Sewer Enterprise Fund to pay outstanding bills of a previous fiscal year; or take any action relative thereto.

| | | |
|-------------------|----------------|---------------------|
| Sewer – Operating | City of Lowell | \$242,318.16 |
| | Total | <u>\$242,318.16</u> |

Executive Summary: According to Massachusetts General Laws bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid from Sewer Enterprise Fund to cover the amount owed to the City of Lowell for disposing and treating wastewater at their treatment plant.

ARTICLE 3

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$260,000 in Water Enterprise Fund to pay for the following; or take any action relative thereto.

| | |
|--|------------------|
| A Final Judgment/Settlement in the Case of Dow v Town of Tewksbury | \$250,000 |
| Munis Software Support | \$10,000 |
| Total: | <u>\$260,000</u> |

Town Manager

Motion: Finance Committee recommended adoption as amended by the Town Manager

Town Manager, Richard Montuori motioned to amend the article.

| | | |
|----------------------------------|---------|---------|
| Vote: Amendment was Adopted | 7:17 PM | 10/4/11 |
| Article 3 was Adopted as Amended | 7:17 PM | 10/4/11 |

AMENDMENT: Delete “or transfer”. Delete the phrase “available funds” and replace it with the phrase “water rates”

ARTICLE 3 AS AMENDED: To see if the Town will vote to raise and appropriate from water rates the sum of \$260,000 in Water Enterprise Fund to pay for the following; or take any action relative thereto.

| | |
|--|------------------|
| A Final Judgment/Settlement in the Case of Dow v Town of Tewksbury | \$250,000 |
| Munis Software Support | \$10,000 |
| Total: | <u>\$260,000</u> |

Executive Summary: This article transfers funds from Water Enterprise Free Cash to pay for a final judgment/settlement in the case of G. Donaldson Construction, a Division of Hayward Baker, Inc. v. The Dow Company, Inc. and Western Surety Co., and The Dow Company, Inc. v. Town of Tewksbury which involved a construction claim for additional work during the construction of the Water Tank on Colonial Drive. This article also funds \$10,000 for Munis software support for water billing.

ARTICLE 4

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$170,000 for the following accounts; or take any action relative thereto.

| | |
|-----------------------------------|-----------|
| Police Department Capital Outlay: | \$10,000 |
| Fire Department Capital Outlay: | \$160,000 |

Town Manager

Motion: Finance Committee recommended adoption as amended by the Town Manager

Town Manager, Richard Montuori motioned to amend the article

| | | |
|----------------------------------|---------|---------|
| Vote: Amendment was Adopted | 7:19 PM | 10/4/11 |
| Article 4 was Adopted as Amended | 7:20 PM | 10/4/11 |

AMENDMENT: Delete the phrase “or transfer”

ARTICLE 4 AS AMENDED: To see if the Town will vote to raise and appropriate from available funds the sum of \$170,000 for the following accounts; or take any action relative thereto.

Police Department Capital Outlay: \$10,000

Fire Department Capital Outlay: \$160,000

Executive Summary: This article transfers previously approved funds to specific articles in order to account properly for the expenditures. The funds were previously approved from the Town's Stabilization Fund to the General Fund to be used to purchase new firearms for the Police Department to and a new ambulance for the Fire Department. The Funds should have been transferred to the accounts listed above instead of the General Fund.

ARTICLE 5

To see if the Town will vote to raise and appropriate \$1,200,000 and transfer to the Town Stabilization Fund; or take any action relative thereto.

Town Manager

Motion: Finance committee recommended adoption

Town Manager, Richard Montuori motioned to amend the article

| | | |
|--|---------|---------|
| Vote: Amendment was Adopted | 7:21 PM | 10/4/11 |
| Article 5 was Adopted as Amended Yes 103/No 0 Unanimous (2/3 required) | 7:27 PM | 10/4/11 |

AMENDMENT: Strike the "2" in \$1,200,000, and replace it with a "3" changing the amount to \$1,300,000

ARTICLE 5 AS AMENDED: To see if the Town will vote to raise and appropriate \$1,300,000 and transfer to the Town Stabilization Fund; or take any action relative thereto.

Executive Summary: Since State Aid will be more than projected and with the adoption of the new meals tax and hotel/motel tax there is a projected General Fund surplus that this Article seeks approval to be set aside in the Stabilization Fund and used in the future emergencies or one time purchases.

ARTICLE 6

To see if the Town will vote to authorize the expenditure of \$28,455 from the Town's Insurance Recovery Account Greater than \$20,000 for the purchase of a Fire Department command vehicle; or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

| | | |
|-----------------------------|---------|---------|
| Vote: Article 6 was Adopted | 7:28 PM | 10/4/11 |
|-----------------------------|---------|---------|

Executive Summary: This article transfers funds received from an insurance claim to purchase a new vehicle within the Fire Department. The Command Vehicle for the Fire Department was in an accident that rendered the vehicle unsafe to drive. The insurance company paid the Town \$28,455 for replacement value but the funds are deposited in the Town's Insurance Recovery Account and needs Town meeting approval to spend. Since the vehicle is in need for public safety it was purchased from the Fire Budget with the hope of the funds being replenished from the insurance recovery account by Town meeting vote.

ARTICLE 7

To see if the Town will vote to amend Article 4 of the May 2, 2011 Annual Town Meeting, the General Fund Budget and to raise and appropriate an additional \$1,502,340 for FY2012 General Fund Maturing debt and \$1,918,400 for FY2012 General Fund Interest-Maturing and adjust the FY2012 General Fund Budget as follows: or take any action thereto.

| | | |
|--|---|--------------|
| Current FY2012 Maturing Debt | - | \$831,080 |
| Amended FY2012 Maturing Debt | - | \$2,333,420 |
| Current FY2012 Interest - Maturing Debt | - | \$237,935 |
| Amended FY2012 Interest -Maturing Debt | - | \$2,156,335 |
| Current FY2012 General Fund Budget Total | - | \$78,195,312 |
| Amended FY2012 General Fund Budget Total | - | \$81,616,052 |

Town Manager

Motion: Moderator Rauseo brought to the attention of the Assembly three Scrivener's errors printed in the Warrant. (1) The period in \$831,080 should be a comma \$831,080 (2) \$2,233,420 should be \$2,333,420 (3) The period in \$78,195,312 should be a comma \$78,195,312. There were no objections.

Finance Committee recommended Adoption

| | | |
|--|---------|---------|
| Vote: The Scrivener's error was accepted | 7:30 PM | 10/4/11 |
| Article 7 was Adopted | 7:30 PM | 10/4/11 |

Executive Summary: Since the Town voted to shift 50% of the sewer debt from the Sewer Enterprise Fund to the tax levy as exempt debt the FY2012 General Fund Budget needs to be amended to increase Maturing Debt and Interest – Maturing Debt. The article increases the maturing debt and interest-maturing debt by the amount stated above and also increases the total General Fund Budget voted at Town Meeting to reflect the change.

ARTICLE 8

To see if the Town will vote to amend Article 9 of the May 2, 2011 Annual Town Meeting, Sewer Enterprise Fund Budget, to reduce FY2012 Sewer Enterprise Fund Debt by \$3,420,740 and adjust the FY2012 Sewer Enterprise Fund Budget as follows; or take any action relative thereto.

| | | |
|---------------------------------------|---|-------------|
| Current FY2012 Sewer Debt | - | \$7,137,571 |
| Amended FY2012 Sewer Debt | - | \$3,716,831 |
| Current FY2012 Sewer Enterprise Total | - | \$9,374,511 |
| Amended FY2012 Sewer Enterprise Total | - | \$5,953,771 |

Town Manager

Motion: Finance Committee recommended adoption

| | | |
|-----------------------------|---------|---------|
| Vote: Article 8 was Adopted | 7:31 PM | 10/4/11 |
|-----------------------------|---------|---------|

Executive Summary: Since the Town voted to shift 50% of the sewer debt from the Sewer Enterprise Fund to the tax levy as exempt debt the FY2012 Sewer Enterprise Fund Budget needs to be amended to decrease Debt. The article decreases the sewer debt also decreases the total Sewer Enterprise Fund Budget voted at Town Meeting to reflect the change.

ARTICLE 9

To see if the Town will vote to rescind the following authorizations to borrow funds from previously approved Town Meeting Articles; or take any action relative thereto.

| | |
|--|-----------------------|
| Middlesex Retirement System Early Retirement Annual Town Meeting, May 2009, Article #17 \$5,000,000.00 Originally Authorized | \$5,000,000.00 |
| Water System Improvement Annual Town Meeting, May 2005, Article #10 \$767,000.00 Originally Authorized | \$445.00 |
| Bicycle Path Special Town Meeting, October 1997, Article #9 \$30,000.00 Originally Authorized | \$30,000.00 |
| Senior Center Expansion Special Town Meeting, May 2007 Article #8 \$350,000.00 Originally Authorized | \$350,000.00 |
| Michael Street Special Town Meeting, May 2004 Article #12 \$61,000.00 Originally Authorized | \$61,000.00 |
| Total | <u>\$5,441,445.00</u> |

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 9 was Adopted

7:33 PM

10/4/11

Executive Summary: The Article seeks Town approval to rescind previously authorized but unissued debt. There is no need for these authorizations to be maintained since the projects are either complete or the authorization is no longer needed.

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee:
Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the
Special Town Meeting, convened by proper warrant on Tuesday, October 4, 2011

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING

OCTOBER 4, 2011

| ARTICLE | RAISE & APPROP. | OTHER AVAILABLE FUNDS | WATER ENTER. | SEWER ENTER. | BORROWING AUTHORIZATION (OTHER) |
|---------|----------------------------------|-----------------------------|-----------------|-----------------|--|
| 1 | FY 11 Outstanding Bills - Depts. | -2,056.39 | | | From FY12 Budget |
| | | 2,056.39 | | | To FY11 Budget |
| 2 | FY 11 Outstanding Bills -Sewer | | | 242,318.16 | Sewer Ent |
| 3 | Court Judgement - Water | | 250,000.00 | | Water Ent |
| 3 | Munis Support - Water | | 10,000.00 | | Water Ent |
| 4 | Police/Fire Outlay | | | | 170,000 Memo Only To Clarify Art 8 ATM |
| 5 | Stabilization Fund | 1,300,000.00 | | | |
| 6 | Fire Dept Outlay | 28,455.00 | | | Insurance Recovery Acct |
| 7 | Maturing Debt | 1,502,340.00 | | | Sewer Debt to Tax Rate |
| 7 | Interest, Maturing Debt | 1,918,400.00 | | | Sewer Debt to Tax Rate |
| 8 | Sewer Debt | | | -3,420,740.00 | Sewer Debt from Sewer Rate |
| 9 | Reduce Capital Borrowing | | | | -5,441,455.00 |

| | |
|---|-------------------------|
| Raise & Appropriate | \$4,720,740.00 |
| Other Available Funds | \$28,455.00 |
| Water Enterprise Fund Appropriations | \$260,000.00 |
| Sewer Enterprise Fund Appropriations | (\$3,178,421.90) |
| Total Borrow | (\$5,441,445.00) |

ATTEST:

DENISE GRAFFEO, TOWN CLERK

ARTICLE 10

To see if the Town will vote to approve a Certified Project Application submitted by Thermo Fisher Scientific for facilities located within the Thermo Fisher Scientific, 2 Radcliff Road Economic Opportunity Area (EOA) in Tewksbury, Massachusetts and more specifically described on Assessors Map 52 Parcel 5. Said approval will provide local and state tax relief to promote economic development in accordance with M.G.L. Chapter 23A, Sections 3A-3H. In addition, the Project Certification confirms:

A) The project, as proposed, is consistent with and can reasonably be expected to benefit significantly from inclusion as a Certified Project.

B) The project, as described in the Project Certification Application, will increase employment opportunities for the residents of Tewksbury by allowing for continued growth and expansion of facilities in the Economic Opportunity Area.

C) The Town requests that this project be designated as a certified project for a term of not less than five (5) years or more than twenty (20) years duration; or take any action relative thereto.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 10 was Adopted 7:41 PM 10/4/11

Executive Summary: This article requests the Town approve Thermo Fisher Scientific as a Certified Project and allow a Tax Increment Finance Plan for them since they are locating within the Town's Economic Target Area.

ARTICLE 11

To see if the Town will vote to authorize the Board of Selectmen to request the State Legislature to amend the Town's Special Act Charter by deleting the position of Town Clerk under Section 15(i) and inserting the position of Town Clerk in Section 13 as an appointment of the Town Manager; or take any action relative thereto.

Town Manager

Motion: Town Manager, Richard Montuori motioned to amend the article.

Scott Wilson motioned to move the question on the amendment

Maureen Castiglione motioned for Indefinite Postponement

Anne Marie Stronach motioned for Adoption

John J. Kelley, Jr. motioned to move the question

Vote: The motion to move the question on the amendment was Adopted 8:02 PM 10/4/11

Amendment was Adopted 8:08 PM 10/4/11

The motion to move the question was Adopted 8:23 PM 10/4/11

Indefinite Postponement did not prevail 8:27 PM 10/4/11

Article 11 was Adopted as Amended 8:30 PM 10/4/11

AMENDMENT: Delete Article 11 in its entirety, and substitute in lieu thereof, the following new Article 11.

ARTICLE 11 AS AMENDED: To see if the Town will vote to authorize the Board of Selectmen to request the State Legislature to amend the Town's Special Act Charter by deleting the position of Town Clerk under Section 15 (i) and inserting in said Charter a new Section 13 C. to read as follows, or take any other action relative thereto:

The town clerk shall be appointed by the town manager. Notwithstanding any provision in the charter to the contrary, the town manager may remove, suspend or discipline the town clerk only for just cause; provided, however, the town clerk shall be given

written notice at least fourteen days prior to the date of removal, which shall specify the reasons for such removal. The town clerk shall thereafter upon written request be granted a public hearing held by the board of selectmen who shall, by a majority, vote either to confirm such removal or to reinstate the town clerk.

Said written request for a public hearing shall be made to the board of selectmen or through its office on or before the said date of removal. Said vote of the board of selectmen shall occur no later than seven days after the public hearing. If, after a written request for a public hearing, said hearing or said vote is not held as provided herein, the removed person shall be reinstated with full pay and benefits retroactive to the date of removal.

The town clerk serving as an elected officer of the town at the time of the effective date of this amendment to the charter by the State Legislature shall continue to serve until the first Saturday in April 2014 and as of said date the town clerk shall no longer be an elected position and thereafter the town clerk shall be appointed by the town manager in accordance with the provisions of this charter.

Executive Summary: The Article seeks Town approval to petition the State Legislature amend the Town Charter change the position of Town Clerk from being elected to being an appointment by the Town Manager.

ARTICLE 12

To see if the Town will vote to release the existing sanitary sewer easement as described on a parcel of land located in Tewksbury, Massachusetts, Middlesex County, shown on a plan entitled "Proposed Easement Plan Of Land", prepared for The Hanover Company, prepared by Tetra Tech Rizzo, dated April 20, 2010, and authorize the Town Manager to take any action relative thereto.

Town Manager
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 12 was Adopted Yes 34/No 0 Unanimous (2/3 required) 8:32 PM 10/4/11

Executive Summary: The purpose of this article is to authorize the release of an existing sewer easement at the Lodge at Ames Pond. A new access and utility easement was accepted by the October 5, 2010 Special Town Meeting making this existing sanitary sewer easement obsolete.

ARTICLE 13

To see if the Town will vote to authorize the School Committee to grant an easement to Massachusetts Electric Company and its successor's and assigns for the purpose of placing and maintaining utility lines with the necessary appurtenances which would provide natural gas or electricity in, on and over a certain parcel of land to service the new High School owned by the Town and described below:

320 Pleasant Street, Tewksbury, Massachusetts
Parcel of land shown on Map 46, block 32. Recorded Deed 1399, Page 511 at the Middlesex North District Registry of Deeds, Lowell Massachusetts.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 13 was Adopted Yes 35/No 0 Unanimous (2/3 required) 8:33 PM 10/4/11

Executive Summary: This article requests the Town authorize an easement for Massachusetts Electric Company to bring utility lines to the new High School or act in relation thereto.

ARTICLE 14

To see if the Town will vote to authorize the School Committee to grant an easement to Verizon New England Inc. (Formerly known as New England Telephone & Telegraph) and its successor's and assigns for the purpose of placing and maintaining one (1) pole and underground cables, wires and conduit with the necessary appurtenances which would provide for the transmission of telecommunications and intelligence in, on and over a certain parcel of land to service the new High School owned by the Town and described below:

320 Pleasant Street, Tewksbury, Massachusetts

Parcel of land shown on Map 46, block 32. Recorded Deed 1399, Page 511 at the Middlesex North District Registry of Deeds, Lowell Massachusetts.

Town Manager

Motion: Finance Committee recommended adoption

Vote: Article 14 was Adopted Yes 36/No 0 Unanimous (2/3 required) 8:34 PM 10/4/11

Executive Summary: This article requests the Town authorize an easement for Verizon New England Inc. to bring utility lines to the new High School or act in relation thereto.

ARTICLE 15

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY

BY ORDER OF THE BOARD OF SELECTMEN

ROADWAY LAYOUT

CATAMOUNT ROAD, TEWKSBURY MA

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as Catamount Road on a plan entitled, "Street Acceptance Plan, Catamount Road, Ames Run, North St. and Catamount Rd, Tewksbury, MA for Ames Hill Development, LLC, 1880 Main Street, Tewksbury, MA 01876, dated July 14, 2011, Cuoco & Cormier Engineering Associates, Inc." and being more particularly bounded and described as follows:

Beginning at stone bound located on the northeasterly sideline of Catamount Road at the end of the existing said Catamount Road, thence; N 36°50'30" W a distance of 36.39 feet more or less to a stone bound, thence; northwesterly by a curve to the left having a radius of 225.00 feet more or less, a length of 157.05 feet more or less to a stone bound, thence; N 76°49'59" W a distance of 110.45 feet more or less to a stone bound, thence; northwesterly by a curve to the right having a radius of 175.00 feet more or less, a length of 132.31 feet more or less to a stone bound, thence; N 33°30'53" W a distance of 713.75 feet more or less to a stone bound, thence; northerly by a curve to the right having a radius of 25.00 feet more or less, a length of 23.55 feet more or less to a stone bound, thence; northerly, northwesterly, southwesterly, and southeasterly by a curve to the left having a radius of 60.00 feet more or less, a length of 301.53 feet more or less to a stone bound, thence; southeasterly by a curve to the right having a radius of 25.00 feet more or less, a length of 23.55 feet more or less to a stone bound, thence; S 33°30'53"E a distance of 713.75 feet more or less to a stone bound, thence; southeasterly by a curve to the left having a radius of 225.00 feet more or less, a length of 170.12 feet more or less to a stone bound, thence; S76°49'59" E a distance of 110.45 feet more or less to a stone bound, thence; southeasterly by a curve to the right having a radius of 175.00 feet more or less a length of 122.15 feet more or less to a stone bound, thence; S 36°50'30" E a distance of 37.89 feet more or less to a stone bound at the end of the existing said Catamount Road, thence; N 47°21'30" E along said existing Catamount Road, a distance of 14.90 feet more or less to a stone bound, thence; N 53°09'30" E along said existing Catamount Road a distance of 35.18 feet more or less to the stone bound at the point of beginning.

The above description contains 69,475 square feet and is further shown as Catamount Road on Street Acceptance Plan, Tewksbury, MA, prepared for Ames Hill Development, LLC dated July 14, 2011, scale: 1"=50', prepared by Cuoco & Cormier Engineering Associates, to be recorded at the Middlesex Registry of Deeds.

The layout plan is filed at the Office of the Town Clerk and Community Development; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or take any other action relative thereto.

Planning Board

Motion: Finance Committee deferred to the Planning Board

Planning Board recommended adoption

Vote: Article 15 was Adopted Yes 31/No 0 Unanimous (2/3 required) 8:36 PM 10/4/11

Executive Summary: The purpose of this article is to accept the new section of Catamount Road as a public way (Town street).

ARTICLE 16

To see if the Town will vote to accept certain parcels of land situate in Tewksbury, Middlesex County, Massachusetts, being shown as Open Space Parcel "A", Open Space Parcel "B", Open Space Parcel "C", Parcel "D" and Parcel "E" on a plan of land entitled "Definitive Lot Layout Plan 'Jennie's Woods' Tewksbury, Massachusetts" dated April 25, 1997, prepared by Dana F. Perkins, Inc., recorded with Middlesex North Registry of Deeds, Book of Plans 197, Plan 105, said parcel deeds located at the Middlesex North Registry of Deeds, Book 22940, Page 149 and more particularly described as follows, or take any other action relative thereto:

Open Space Parcels A, B, D, E:

Beginning on the easterly side of South Street at the western corner of the subject parcel and the northwest corner of the lot now or formerly owned by Anthony M. & Regina B. Tammaro;

Thence by the South Street right-of-way, N 28°16'52" E, one hundred forty feet (140.00') to a point; Thence S 61°43'08" E, one hundred forty-five feet (145.00') to a point; Thence N 28°16'52" E, two hundred ninety-five feet (295.00') to a point on the southwesterly side of Fieldstone Circle; Thence by the Fieldstone Circle right-of-way, S 61°43'08" E, twenty-three and eighty-nine hundredths feet (23.89') to a point; Thence S 28°16'52" W, one hundred fifty-two and forty-seven hundredths feet (152.47') to a point; Thence S 43°57'39" E, sixty-four and fifty-six hundredths feet (64.56') to a point; Thence S 68°25'33" E, two hundred twenty-nine and thirty-eight hundredths feet (229.38') to a point; Thence N 72°06'08" E, one hundred fifty-six and sixty-seven hundredths feet (156.67') to a point; Thence N 58°51'14" E, one hundred fifty-four and ninety-nine hundredths feet (154.99') to a point; Thence N 32°56'41" E, one hundred forty-six and forty six hundredths feet (146.46') to a point; Thence N 59°31'32" W, one hundred eighty-one and thirty-one hundredths feet (181.31') to a point on the southeasterly side of Fieldstone Circle; Thence by the Fieldstone Circle right-of-way, N 27°52'34" E, thirty and eighty-two hundredths feet (30.82') to a point; Thence S 72°21'29" E, one hundred eighty-nine and forty-two hundredths feet (189.42') to a point; Thence N 33°22'36" E, one hundred forty-two and ninety-one hundredths feet (142.91') to a point; Thence N 16°03'37" W, sixty-one and forty-one hundredths feet (61.41') to a point on the Tewksbury / Andover Town line; Thence S 50°20'25" E, along the Tewksbury / Andover Town line twelve hundred ninety-six and sixty-three hundredths feet (1296.63') to Interstate Route 93; Thence by the Interstate 93 right-of-way, S 12°34'08" E, two hundred forty-nine and seventy hundredths feet (249.70') to a point; Thence S 65°38'51" W, two hundred thirty-seven and twenty-seven hundredths feet (237.27') to a point; Thence N 12°47'42" W, five hundred eight and sixty-eight hundredths feet (508.68') to a point; Thence N 62°31'26" W, five hundred eighty and seventy-three hundredths feet (580.73') to a point; Thence S 62°34'48" W, five hundred fourteen and seventy-four hundredths feet (514.74') to a point; Thence S 31°15'48" W, seventy-four and sixty-nine hundredths feet (74.69') to a point; Thence S 13°16'09" W, ninety-three and four hundredths feet (93.04') to a point; Thence S 72°35'15" E, one hundred eighty-six and twenty-two hundredths feet (186.22') to a point on the westerly side of Jennie's Way; Thence by the Jennie's Way right-of-way, along a curve to the left with a radius of one hundred eighty-five feet (R=185.00'), twenty-nine and twenty hundredths feet (L=29.20') to a point; Thence N 80°36'22" W, one hundred eighty-two and seventeen hundredths feet (182.17') to a point; Thence N 53°24'17" W, one hundred fifty-nine and ninety-two hundredths feet (159.92') to a point; Thence S 36°40'02" W, one hundred thirty-five and seventy-seven hundredths feet (135.77') to a point on the northeasterly side of Jennie's Way; Thence by the Jennie's Way right-of-way, N 48°28'07" W, one hundred eighty-one and seventy-nine hundredths feet (181.79') to a point; Thence by said right-of-way, along a curve to the left with a radius of one hundred seventy-five feet (R=175.00'), one hundred two and sixty-five hundredths feet (L=102.65') to a point; Thence by said right-of-way, N 82°04'48" W, one hundred sixty-one and twenty-three hundredths feet (161.23') to a point; Thence N 28°16'34" E, ninety-one and twenty-three hundredths feet (91.23') to a point; Thence N 61°43'08" W, one hundred forty-five feet (145.00') to the point of beginning.

The lot contains 13.06 acres and is shown as open space parcels A, B, D and E on said plan.

Open Space Parcel C:

Beginning at the northwest corner of Lot 29 and the northeastern corner of the subject parcel, on the southerly side of Jennie's Way as shown on a plan recorded in the Middlesex North Registry of Deeds in plan book 197 plan 105; Thence S 27°22'40" W, one hundred ninety-two and sixty-six hundredths feet (192.66') to a point; Thence S 69°39'56" E, two hundred eighty-four and forty-five hundredths feet (284.45') to a point; Thence S 60°19'10" W, six hundred twenty-seven and twenty-nine hundredths feet (627.29') to a stone bound found; Thence N 45°52'37" W, one hundred forty-one and forty-six hundredths feet (141.46') to a point; Thence N 07°55'12" E, five hundred eighty-seven and eighty-nine hundredths feet (587.89') to a point; Thence by the Jamie's Way right-of-way, S 82°13'52" E, two hundred thirty-four and ninety-one hundredths feet (234.91') to a point; Thence by said right-of-way, along a curve to the right with a radius of one hundred ninety-feet (R=190.00'), sixty-six and thirty-two hundredths feet (L=66.32') to a point; Thence by said right-of-way, S 62°13'59" E, one hundred three and seventy-six hundredths feet (103.76') to the point of beginning.

The lot contains 5.62 acres and is shown as open space parcel C on said plan.

Town Manager
Community Development Director

Motion: Town Manager, Richard Montuori motioned to withdraw the article

Vote: Article 16 was Withdrawn

8:38 PM

10/4/11

Executive Summary: The purpose of this Article is to accept from Edith D. Perkins, Individually, and Frank J. Orlando and Gerald M. Davis, Trustees of Perkins Development Trust, u/d/t/ dated November 5, 1991 and recorded with Middlesex North Registry of Deeds at Book 5802, Page 58, as amended at Book 9762, Page 234, five open space parcels of land located off of South Street in Tewksbury, Massachusetts all as shown as Parcels A, B, C, D & E on the Jennie's Woods Definitive Subdivision Plan. Town Meeting accepted the street on May 7, 2002.

ARTICLE 17

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY

BY ORDER OF THE BOARD OF SELECTMEN

ROADWAY LAYOUT

MAC DRIVE, TEWKSBURY MA

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as Mac Drive on a plan entitled, "Street Acceptance Plan, Map 33/Lot 34, Mac Drive, Tewksbury, MA for Jacqueline McCarthy, 184 Marshall Street, Tewksbury, MA 01876 Scale: 1"=30', Date: June 29, 2011, Cuoco & Cormier Engineering Associates, Inc." to be recorded herewith at the Middlesex North Registry of Deeds and described as follows:

Beginning at stone bound located on the southerly sideline of Marshall Street, said stone bound marking the point of curvature of Mac Drive thence; northeasterly along the southerly sideline of said Marshall Street by a curve to the left having a radius of 424.18 feet, a length of 62.16 feet more or less to a point which marks the intersection of the northerly sideline of said Mac Drive with the southerly sideline of said Marshall Street, thence; S 71°42'00" E along said Mac Drive a distance of 118.03 feet more or less to a stone bound, thence; S 18°18'00" W, a distance of 6.00 feet more or less to a stone bound, said bound marking the beginning of the 40 foot right of way width of said Mac Drive, thence; southeasterly along said Mac Drive by a curve to the right having a radius of 170.00 feet, a length of 189.26 feet more or less to a stone bound, thence; S 07°54'47" E along said Mac Drive a distance of 8.84 feet more or less to a stone bound, thence; southeasterly by a curve to the left having a radius of 25.00 feet more or less, a length of 24.33 feet more or less to a stone bound, thence; southeasterly, southwesterly, northwesterly and northeasterly by a curve to the right having a radius of 55.00 feet more or less, a length of 279.86 feet more or less to a stone bound, thence; northerly by a curve to the left having a radius of 25.00 feet more or less, a length of 24.33 feet more or less to a stone bound, thence; N 07°54'47" W a distance of 8.84 feet more or less to a stone bound, thence; northwesterly by a curve to the left having a radius of 130.00 feet, a length of 144.73 feet more or less to a stone bound, thence; N 71°42'00" W a distance of 117.69 feet more or less to a stone bound, thence; westerly by a curve to the left having a radius of 21.00 feet, a length of 24.88 feet more or less to the point of beginning. The above description contains 22,865 square feet.

The layout plan is filed at the Office of the Town Clerk and Community Development; and said plan is referred to for more particular description and to authorize the said Board of Selectmen to take by eminent domain, an easement, or in fee, or take any other action relative thereto.

Planning Board

Motion: Finance Committee deferred to the Planning Board

Planning Board recommended adoption

Vote: Article 17 was Adopted Yes 26/No 0 Unanimous (2/3 required) 8:39 PM 10/4/11

Executive Summary: The purpose of this article is to accept Mac Drive as a public way (town street).

ARTICLE 18

To see if the voters of the Town of Tewksbury will vote to amend the Tewksbury Zoning Bylaws by replacing the existing Zoning Bylaw, Section 8500. Highway Corridor Overlay District Bylaw with the following revised existing Bylaw as shown, with DELETIONS denoted in strike-through format and ADDITIONS denoted in underline format.

8500. HIGHWAY CORRIDOR OVERLAY DISTRICT

8501. Purpose. The purpose of the Highway Corridor Overlay District (hereinafter referred to as the HCOD District) is:

- (a) To promote and facilitate a development proposal ~~for a Regional Retail Shopping Center~~ that will be accessible only via an interstate highway without any connection to a public or private way within the Town of Tewksbury other than the Ring Road;
- (b) to facilitate integrated physical design and to encourage interaction among activities located within the HCOD;
- (c) to establish controls which will facilitate development while protecting the public interest by setting regulations which limit the aggregate amount of development within the HCOD and set other district wide requirements while permitting flexible development scale and configuration on individual lots within the HCOD.

8502. Definitions. The following definitions shall apply in the HCOD:

- (a) **Accessory Uses and Structures:** Uses and structures incidental and subordinate to the principal use ~~of a Regional Retail Shopping Center~~, including the following:

Water tank to facilitate fire protection and domestic supply.

Garage for automotive storage.

- iii. Transformer station, substation, gas regulator station, or pumping station and related utility uses designed primarily to serve development within the District.

- (b) **Frontage:** In the HCOD ~~for the development of a Regional Retail Shopping Center~~, frontage shall be computed without regard to the individual lots that may be created and shall be computed as if all adjacent lots constitute a single parcel. Such frontage shall be on (a) any internal site drive of any length (including a ring road); or (b) a public way which the Town Clerk certifies is maintained and used as a public way, or (c) a way shown on a plan heretofore approved and endorsed in accordance with the subdivision control law. Frontage shall be measured in a single, continuous, uninterrupted line along a street or streets. Notwithstanding any contrary provision in this Bylaw, vehicular access to an individual lot on the combined development area ~~of the Regional Retail Shopping Center~~ need not be obtained exclusively through the legal frontage of the individual lot.

- (c) **Gross Leasable Area (GLA):** Gross leasable area is the total floor area designed for tenant occupancy and exclusive use (including but not limited to basements, kitchens, restrooms, storage rooms, private corridors, stairways, areas devoted to kiosks or pushcarts, mezzanines and upper floors), expressed in square feet and measured from the centerline of interior walls or other interior tenant partitions and from outside wall faces. GLA does not include public or common areas; i.e., public restrooms, corridors, stairwells, elevators, lobbies or mall areas, nor does it include mechanical rooms, equipment and/or machine rooms or mechanical chases.

- (d) **Library:** A facility for the storage of books, films, manuscripts, videos, records and similar materials whose purpose is to allow free public use of said materials.

- (e) **Museum:** A use which entails the display of educational, scientific, or historic and similar materials open to the public, and nonprofit in its operation.

~~(f) **Regional Retail Shopping Center:** A group of retail, service and/or consumer oriented establishments the maintenance of which is under common management and having at least 500,000 square feet of gross leasable area, but not more than 805,000 square feet of gross leasable area, and 1.2 million square feet of gross building area. The Regional Retail Shopping Center shall be located in a single structure (excluding accessory parking structures and other accessory structures) and may be on single or multiple contiguous lots within the HCOD.~~

(f) **Ring Road:** A private or public way encircling the ~~development area~~**Regional Retail Shopping Center**, with public access ways connecting thereto.

8503. Overlay District. The HCOD is an overlay district superimposed on all underlying zoning districts. All uses permitted by right or by special permit in the pertinent underlying zoning district shall be similarly permitted in the HCOD subject to the provisions of this Section. Where the HCOD authorizes uses not otherwise allowed in the underlying district, the provisions of the HCOD shall control.

8504. Location. The HCOD shall be defined as those portions of the Town of Tewksbury located on the Westerly Side of Interstate Route 93 and shown on Tewksbury Assessor's Map 109 Lots 76, Map 114 Lot 1 and 2 and Map 115 Lot 1 and 2, being further described as follows:

Beginning at the southeast corner of the premises on the westerly sideline of Interstate Route 93 at the intersection of the Town line dividing the Towns of Tewksbury and Wilmington, thence; Southwesterly by said Town line to land of now or formerly Anthony Rocco, John and Jan Cave being shown as Lot 69 on Tewksbury Assessor's Map 109, said land being the discontinued Salem and Lowell Railroad, thence; Northwesterly said Lot 69 to the southwest corner of land of now or formerly John and Jan Cave, being shown as Lot 75 on Tewksbury Assessor's Map 109, thence; Northeasterly and Northerly by said Cave's land to a point on the southerly line of other land of now or formerly John and Jan Cave, being shown as Lot 58 Tewksbury Assessor's Map 109, thence Northeasterly by said Cave's land to a stone bound at the northeast corner of said Lot 58, thence; Northeasterly by the northerly line of said Perkins land and the southerly line of the subdivision know as Jennie's Way, along Lots 26,24,23,22,21 and 20 on Tewksbury Assessor's Map 115 and Lot 13 on Tewksbury Assessor's Map 116, to a point on the westerly line of said Route 93, said point being the northeast corner of land of now or formerly Bror and Sonya Berg, thence; Southerly by said Route 93 to the point of beginning.

8505. Concept Plan. Prior to the application for approval of any special permit ~~for a Regional Retail Shopping Center~~, (hereinafter HC-SP), a preliminary plan called for purposes of this Section 8500 a "Concept Plan", shall be filed for review with the Planning Board. The submitted Plan shall be consistent with the provisions of this HCOD and shall include: (a) a preliminary site development plan (signed by a registered architect or other pertinent design/engineering professional) showing the location and footprint(s) of all proposed buildings, changes in grading and topography, parking, landscaping, roads, walkways and access ways, open space, and wetlands; (b) a preliminary utilities plan showing the proposed location and types of water, wastewater and stormwater facilities, including hydrants; (c) a preliminary lighting plan; (d) a preliminary sign plan; and, (e) preliminary subdivision plan(s), if applicable. The Planning Board may solicit public comment on the Concept Plan. Any comments of the Planning Board on the Concept Plan shall be advisory in nature only and shall be without binding effect on either the Planning Board or the Applicant.

~~**8506. Time Limit.** Until such time as a special permit (HC-SP) is issued for a Regional Retail Shopping Center, the restrictions of the underlying zoning shall solely govern the use and development of the property comprising the HCOD. At the time of the issuance of a certificate of use and occupancy for the Regional Retail Shopping Center, the underlying zoning shall no longer be applicable in the HCOD. If no such special permit is issued, however, within eight (8) years after the date of enactment of this by-law by Town Meeting, or, in the alternative, whichever is sooner, if that certain Development Agreement dated as of May 4, 2004 between the Town and Mills Corporation (a copy of which is available for inspection in the office of the Town Clerk) is terminated and written notice thereof is provided to the Town Clerk, the provisions of this HCOD by law shall expire, and, in such event, the underlying zoning in effect on the date of adoption of this bylaw shall govern the use of the property described in Section 8504.~~

8506. Reserved.

8507. Special Permit Required. ~~The d~~Development of a ~~Regional Retail Shopping Mall~~ within the HCOD shall require the issuance of a Highway Corridor Special Permit (HC-SP) by the Planning Board. An application for a HC-SP shall be on a form provided by the Planning Board and shall be submitted in accordance with the rules and regulations of the Planning Board for an HC-SP.

8508. Dimensional Requirements. ~~For a Regional Retail Shopping Center to To~~ be eligible to apply for a HC-SP, the following dimensional requirements shall apply in lieu of any other contrary dimensional requirements contained in this By-Law, subject to

the Planning Board in their sole and absolute discretion finding that waivers of the following, Section 8508, (a) through (f) provide substantial benefit to the overall proposal.

(a) **Minimum Area.** The parcel or set of contiguous parcels ~~containing the Regional Retail Shopping Center~~ for which the HC-SP is requested shall not be less than eighty (80) acres prior to any dedication of any portion of said parcel or set of contiguous parcels for purposes of, by way of example only, public or private ways, and common or open space areas. All of said eighty (80) acre parcel shall be located exclusively in the Town of Tewksbury and shall be comprised of the HCOD in its entirety.

(b) **Maximum Lot Coverage.** The total lot coverage by structures and impervious surfaces shall not exceed fifty-five (55%) percent of the HCOD in its entirety.

(c) **Minimum Frontage.** The minimum frontage shall be 150 feet for the contiguous combined area ~~of the Regional Retail Shopping Center.~~

(d) **Building and Parking Setbacks.** The ~~principal~~ structures ~~containing the Regional Retail Shopping Center~~ and all associated parking shall be placed within the Ring Road. No accessory use or structure shall be located within 50 feet of any boundary of the HCOD.

(e) **Maximum Building Height.** No building shall exceed more than two (2) stories and sixty (60) feet in height above grade plane; provided, however, that forty percent (40%) of the building may be three (3) stories and eighty (80) feet in height above grade plane. Greater height may be allowed by a separate special permit. Fill shall be limited in depth to the minimum amount required to comply with the Stormwater Management Policy of the Commonwealth's Department of Environmental Protection (DEP). This definition excludes penthouses, bulkheads and other allowable super-structures above the roof line.

(f) **Maximum Building Coverage.** The maximum building coverage of any legal subdivided lot within the HCOD Project shall be permitted to have up to a maximum building coverage of one hundred (100%) percent provided that the maximum lot coverage for the project is not exceeded. For purposes of this Section 8500, land use principally dedicated for a coordinated, ~~integrated retail~~ use ~~such as a Regional Retail Shopping Center,~~ shall be deemed to be one lot for density regulation and parking purposes notwithstanding that legal ownership in the land is divided, by lease, in fee or otherwise, among two or more owners.

8508.1 Use Regulations. ~~Within a Regional Retail Shopping Center,~~ the uses available shall be as set forth in the HCOD Table of Uses Available ~~in a Regional Retail Shopping Center,~~ which follows Section 8516 (HCOD Table). There shall be no restriction on combining different categories of use as of right ~~within a Regional Retail Shopping Center~~ other than those imposed by the State Building Code or other federal, state or local regulations. Retenancing ~~within the Regional Retail Shopping Center~~ shall be allowed as of right, where such retenancing complies with such HCOD Table, or by special permit where allowed in compliance with such HCOD Table.

8509. Parking and Loading Standards. The following parking and loading standards shall apply in the HCOD:

(a) **Location.** All parking shall be provided within the Ring Road.

(b) **Minimum Parking Ratio.** Parking spaces shall be provided at the rate of not less than 4.8 parking spaces per one thousand (1,000) square feet of gross leasable area (GLA).

(c) **Minimum Parking Dimensions.** Standard parking spaces shall be nine (9.0') feet wide by eighteen (18') feet deep.

(d) **No Backing.** Parking and loading areas shall not require vehicles to back onto an access way or the Ring Road.

(e) **Screening.** All loading areas and parking areas for ten (10) or more cars shall provide screening in accordance with Section 5000.

8510. Performance Standards. The development ~~of a Regional Retail Shopping Center~~ in the HCOD shall comply with the following performance standards:

(a) **Sidewalks.** Concrete sidewalks are required within the HCOD where necessary for safe pedestrian access and circulation. There shall be a marked pedestrian aisle at each entrance to the building served by the parking lot. Sidewalks must be constructed in accordance with the Planning Board's Subdivision Rules and Regulations and in accordance with the regulations of the Massachusetts Architectural Access Board.

(b) **Landscape Buffer Area.** Whenever required by the Planning Board pursuant to the provisions of Section 5400 and this Section 8510, a landscaped buffer area shall consist of natural and intact vegetation or a landscaped strip and may include fences, walls or berms, which shall serve to provide an effective year round visual screening at the time of installation.

The following additional requirements shall pertain to all landscape buffer areas located in the HCOD:

Driveways or other private ways necessary for access and egress to and from the tract for emergency access purposes may cross such buffer areas.

No vegetation in a buffer area will be disturbed, destroyed or removed, except for construction of and/or normal maintenance of structures and landscapes approved as part of the project.

The Planning Board may waive the buffer requirement of Section 5400 when it determines that a smaller buffer (or no buffer) will suffice to accomplish the objectives set forth herein.

iv. A landscape buffer area may be used for passive recreation; it may contain pedestrian, bike or equestrian trails, provided such use does not reduce the effectiveness of the buffer area as year round visual screen. No other uses are permitted in landscape buffer areas.

v. Wastewater and stormwater management systems serving the HCOD District may be located within the landscape buffer areas.

vi. All plant materials required by this Section and Section 5400 shall be maintained in a healthful condition. Dead limbs refuse and debris shall be promptly removed. Dead plantings shall be replaced with new live plantings at the earliest appropriate season. Bark mulch and non-plant ground surface materials shall be maintained so as to control weed growth.

(c) **Outdoor Lighting.** The key to effective lighting design and outdoor lighting codes is to define the lighting equipment and design criteria that minimize the causes of sky glow, light trespass and glare while providing a comfortable, visually effective, energy efficient and safe / secure outdoor environment. Therefore, outdoor lighting fixtures utilized for lighting parking areas, sidewalks, roadways (except as herein provided), buildings and structures, and recreation and landscape areas shall be designed to improve safety, and to minimize glare and light trespass. All outdoor lighting fixtures except those with an initial output less than 5,000 lumens shall be Semi-Cutoff, Cutoff or Full Cutoff (as defined by the Illuminating Engineering Society of North America's (IESNA) standards to the maximum allowed under the Massachusetts Energy Code) and shall be installed and maintained in such a manner as to be horizontal to the ground so that the cutoff characteristics of the fixture are maintained. Beyond the cutoff requirements set forth herein, all light fixtures shall be located, aimed or shielded so as to minimize light trespass and glare across property boundaries.

No outdoor lighting shall be installed to exceed the maximum maintained luminance levels as recommended by the IESNA for the designated activity. When no maximum level is defined by IESNA, no lighting shall be installed to exceed 400% of the minimum maintained luminance levels as recommended by the Illuminating Engineering Society of North America (IESNA) for the designated activity so as to obtain a uniform luminance level ratio of 4:5. Spacing of poles shall be designed such that the luminance on the ground is uniform to the greatest extent practicable.

The lighting of building facades is allowed and Cutoff fixtures as defined by the IESNA are not required so long as shielded and directional fixtures are used. Fixtures must be installed and aimed so as to minimize glare, sky glow and light trespass.

The following are exempt from the provisions hereof:

The lighting of flags - Cutoff fixtures as defined by the IESNA are not required so long as shielded and directional fixtures are used. Fixtures must be installed and aimed so as to minimize glare, sky glow and light trespass.

Emergency lighting, used by police, firefighting, or medical personnel, or at their direction for as long as the emergency exists.

Temporary lighting, such as that used at construction sites or other uses of a temporary nature. However temporary lighting shall be aimed so as to minimize glare and light trespass to adjacent properties and turned off upon the completion of the project.

iv. Lighting for Town, State or Federal roadways.

Light pole and all fixture types shall not exceed forty-five (45') feet in height above the average grade around the structure.

Waivers from these provisions may be granted by the Planning Board upon documentation that meeting specific provisions hereof would result in an unsafe condition, impede normal operations or inflict undue financial hardship.

(d) **Reduced Lighting Levels.** Lighting levels shall be reduced to security levels within one (1) hour after the close of business or the end of the business activity. Sufficient security lighting shall be permitted at all times.

(e) **Solid Waste Storage.** Any accessory receptacle or structure with holding capacity of at least one hundred (100) cubic feet for temporary storage of solid or liquid waste materials, including garbage, rubbish, junk, discarded bulk items and similar waste

items shall be screened from all adjacent premises and streets from which it would otherwise be visible in accordance with this By-Law.

(f) **Street Width.** The Ring Road shall have a paved surface width of not less than thirty (30') feet and a minimum travel way width of twenty-eight (28') feet. Berming or curbing shall be provided in accordance with the standards of the Planning Board's Subdivision Rules and Regulations.

(g) **Stormwater Management.** Stormwater management facilities shall comply with the Stormwater Management Policy of the DEP and the standards of the Planning Board's Subdivision Rules and Regulations.

(h) **Emergency / Public Safety Access.** Access to the HCOD site locus from any abutting public or private way, other than the access or Ring Road, so-called, or by means of such other access way not normally open to vehicular traffic, shall be permitted only for the express purpose of allowing emergency and or public safety vehicular access to the HCOD, notwithstanding the underlying zoning district within which such way is located. Such access shall be subject to the reasonable satisfaction of the Tewksbury Fire Department and the Tewksbury Police Department.

8511. Signs. This By-Law is adopted for the regulation and restriction of billboards, signs and other advertising devices within the Town on public ways or on private property within public view of a public way, public park or reservation in order to protect and enhance the visual environment of the Town and the safety, convenience and welfare of its residents.

(a) **Permit Required.** No sign shall be erected, refaced or enlarged until a permit is issued by the Sign Officer, except as otherwise provided herein. An application for a permit shall be made on forms furnished by the Sign Officer containing such information, including photographs, plans and scale drawings, as he/she may require. Such permit shall be issued only if the Sign Officer determines that the sign complies or will comply with all applicable provisions of this By-Law. A schedule of fees for such permits may be determined from time to time by the Board of Selectmen.

(b) **Sign Officer.** The Building Commissioner is hereby designated as the Sign Officer and is hereby charged with the enforcement of this By-Law. The Sign Officer and his duly authorized agents shall, at reasonable times and upon presentation of credentials, have the power to enter upon the premises on which any sign is erected or maintained in order to inspect said sign.

(c) **Exemptions.** The provisions of this section shall not apply to:

Temporary signs;

Building numbers;

Public utility identification markings;

iv. Signs or markers required or erected by local, state or federal government;

v. Directional signs not exceeding 150 square feet;

vi. Directional markers not exceeding four (4) square feet, such as arrows or entrance and exit markings;

vii. Any sign limited solely to directing traffic or providing direction or setting out restrictions on the use of parking areas, or designating loading areas, and not exceeding four (4) square feet in area per face.

(d) **Standards.** All signs shall conform to the following standards.

Movement. No sign shall contain any moving, flashing or animated lights or visible moving parts. A sign consisting solely of indicators of time and/or temperature or of an automatically changing message shall be permitted only upon the issuance of a special permit by the Planning Board.

Illumination. No sign shall be illuminated between the hours of 1 A.M. and 6 A.M. unless, in the case of an accessory sign, the premises on which it is located are open for business. Signs may be illuminated only by the following means:

By a white steady stationary light of reasonable intensity shielded and directed solely at the sign.

By an interior light of reasonable intensity or by neon gas-filled tubes.

3. Neon lights are prohibited on free-standing signs.

(e) **Electrically Operated Sign.** No sign permit shall be issued for an electrically operated sign until the local wiring inspector has issued a permit therefore. Such permit shall be issued only if the proposed sign complies with all requirements and recommendations of the National Electrical Code and Massachusetts Electric Code.

(f) **Color.** No sign shall contain red or green lights if such colors would, in the opinion of the Police Chief, constitute a safety hazard.

(g) **Tethered / Floating Devices.** Tethered floating or inflated devices of any kind, and banners are prohibited where intended to serve as a sign.

(h) **Accessory Signs.** Accessory signs which are permitted in the Business, Commercial and Industrial Districts may be permitted in the HCOD.

Attached Signs. Attached signs may be erected if firmly affixed to the building. The sign shall not project beyond the face of any other wall of the building or above the highest point of the eave. The sign shall not project more than twelve (12) inches from the face of the wall to which it is attached.

The height of each wall mounted ~~Anchor Store Building~~ Sign shall not exceed six (6') feet in height and 350 square feet of sign area. The aggregate length of all such ~~Anchor Store Building~~ Signs shall not exceed in the aggregate seventy-five (75%) percent of the length of the ~~store~~ wall.

~~ii. — If a store has a direct entrance in a wall other than the store front, there may be secondary Anchor Store Building Signs affixed to such wall not to exceed six (6') feet in height and 350 square feet of sign area, and the aggregate length of all such Anchor Store Signs shall not exceed fifty (50%) percent of the maximum permissible length of the signs on the store front.~~

~~iii.ii~~ One attached wall mounted entry sign per building entrance not to exceed a maximum height of six (6') feet in height and 300 square feet of sign area.

(j) **Standing signs.** Standing signs may not be erected within fifteen (15) feet of any street lot line or ten (10) feet of any side lot line. Standing signs are limited to the height set forth below to be measured from the nearest pavement grade to the top of the sign structure. Standing signs may be double faced; however, the permitted area will be measured on one side only.

One (1) free standing Reader Board sign not greater than twenty-five (25) feet in height and not to exceed two (200) square feet of sign area per face.

ii. (ii) One (1) free standing sign at each entrance, but not more than three (3) such signs. Each such sign shall be not greater than sixty (60) feet in height, and may be a maximum of two (200) hundred square feet per face.

(k) **Awnings.** Awnings used as signs shall not project more than thirty-six (36) inches from the face of the wall to which it is attached. The signage on the awning must comply with the size requirements of this Section.

(l) **Special Signs.** Signs painted or placed on the inside of the glass of a window shall be permitted, provided that the aggregate area of such sign does not exceed 30 percent of the area of the window glass.

(m) **Temporary Signs.** Temporary signs which comply with these By-Laws shall be permitted (other than a temporary sign placed in a window).

Temporary signs which do not comply with these By-Laws may be authorized by a special permit by the Board of Selectmen for private, nonprofit charitable organizations.

8512. Landscaping, Screening and Buffer Requirements. All landscaping, screening and buffer requirements that are requirements in the Commercial (COM) District pursuant to the provisions of Section 5400, Landscaping, Screening and Buffer Requirements, shall also apply in the HCOD District and shall be in addition to those requirements set forth herein under Section 8510(b).

8513. Special Permit Decision. The Planning Board may approve, approve with conditions, or deny an application for a HC-SP, ~~where the Regional Retail Shopping Center complies in compliance~~ with the dimensional requirements, parking and loading requirements, and performance standards set forth herein, and after consideration of the criteria set forth in Section 9490 and the following:

- (a) Impact ~~of the Regional Retail Shopping Center~~ on the environment (land and water resources, air quality), public utilities, and traffic safety;
- (b) Impact ~~of the Regional Retail Shopping Center~~ on the economy of the Town, including employment opportunities, contributions to tax base and impact on property values;
- (c) Impact ~~of the Regional Retail Shopping Center~~ on neighborhood character.

8514. Special Permit Conditions. It shall be, at the discretion of the Planning Board, a condition of any HC-SP that the applicant shall comply with the commitments ~~made by the developer~~ to the Town contained in that certain Development Agreement dated as of May 4, 2004 between the Town and Mills Corporation (a copy of which is available for inspection in the office of the Town Clerk). In addition to the conditions of said Development Agreement, where the Planning Board grants a HC-SP with conditions, the Board may impose additional reasonable conditions, safeguards and limitations on time and use, including, but not limited to, those set forth in Section 9491 and the following:

- (a) If circumstances so warrant, to impose conditions regarding hours of operation, delivery times, and lighting schedule;
- (b) Approved Special Permits and Site Plans shall be recorded in the North Middlesex Registry of Deeds prior to the issuance of any building permits or the start of any construction on site;
- (c) The Planning Board, or its representative, shall have the authority to make inspections during the construction process. All drainage installed on the site shall be inspected and approved by the Planning Board's Consulting Engineers. In the event that the developer does not comply with conditions set forth in the HC-SP, said Special Permit may be modified or revoked after a public hearing held by the Planning Board. The owner of the property shall be responsible for the maintenance and upkeep of the on-site drainage system;
- (d) All development within the approved site shall be conducted in accordance with plans approved by the decision of the Planning Board and with all statutes, laws, rules, and regulations of the Commonwealth of Massachusetts and the Town of Tewksbury.
- (e) If circumstances so warrant, to impose conditions of compliance with recommendations of the Planning Board with regard to ingress and egress to the site locus for emergency and/or safety vehicle purposes.
- (f) If circumstances so warrant, to require continued monitoring of off-site impacts to traffic safety and the environment in site locations immediately abutting the site locus of the HCOD development;
- (g) If circumstances so warrant, to require additional plantings within the site upon review of the as-built plan and after an on-site inspection. The developer shall be required to add more plantings if desired by the Planning Board. This condition, if imposed, must be satisfied prior to any formal release issued by the Planning Board.
- (h) If circumstances so warrant, to require that the property owner shall be responsible for maintenance of the building and landscape area surrounding and abutting any building on site.

8515. Relation to Other Requirements. The submittals and special permit of this section shall be in addition to any other requirements of the Subdivision Control Law to the extent that the site or any portion thereof is approved as a subdivision thereunder.

8516. Inapplicability of Certain Other Regulations. Where this Section 8500-8516 specifies some standard or makes some other requirement contrary to a requirement elsewhere in this Zoning Bylaw, the provisions of this Section 8500-8516, as may be amended from time to time, shall prevail.

| TABLE OF USES AVAILABLE IN THE HCOD REGIONAL RETAIL SHOPPING CENTER USES <u>USES</u> | | |
|--|-------------------------------|---|
| A. | RESIDENTIAL USES | |
| 1. | Single-family dwelling | N |
| 2. | Two-Family dwelling | N |
| 3. | Multi-family dwelling | N |
| 4. | Multi-family dwelling/55 | N |
| 5. | Community Development Project | N |

| | | |
|-----------|---|------------------------|
| 6. | Cluster Development | N |
| B. | EXEMPT AND INSTITUTIONAL USES | |
| 1. | Use of land or structures for religious purposes | Y |
| 2. | Use of land or structures for educational purposes on land owned or leased by the Commonwealth or any of its agencies, subdivisions or bodies politic or by a religious sect or denomination, or by a nonprofit educational corporation | Y |
| 3. | Child care facility in existing building | Y |
| 4. | Child care facility in new building | Y |
| 5. | Use of land for the primary purpose of agriculture, horticulture, floriculture, or viticulture on a parcel of more than five (5) acres in area | Y |
| 6. | Facilities for the sale of produce, and wine and dairy products on exempt agricultural sites | Y |
| 7. | Cemeteries, private | N |
| 8. | Municipal parks and playgrounds | Y |
| 9. | Other municipal facilities | Y |
| 10. | Essential services | Y |
| 11. | Water towers and reservoirs | Y |
| 12. | Hospital | N |
| C. | COMMERCIAL USES | |
| 1. | Nonexempt farm stand for wholesale or retail sale of products | N |
| 2. | Nonexempt educational use | N |
| 3. | Nonexempt agricultural use | N |
| 4. | Animal clinic or hospital; kennel | N |
| 5. | Personal service establishment | Y |
| 6. | Funeral home | N |
| 7. | Hotel/motel | N |
| 8. | Bed and Breakfast | N |
| 9. | Retail food or drug store | Y |
| 10. | Retail sale of alcoholic beverages | Y |
| 11. | Retail sales not elsewhere set forth | Y |
| 12. | Motor vehicle, motorcycle, trailer, snowmobile, or boat sales and rental | N |
| 13. | Motor vehicle light service; Motor vehicle general and body repair | N |
| 14. | Car wash | N |
| 15. | Garage for automotive storage | Y |
| 16. | Limousine, taxicab or livery business | N |
| 17. | Automotive stereo systems installations | PB |
| 18. | Restaurant | Y |
| 19. | Restaurant, fast- food or drive-through | Y |
| 20. | Business or professional office | Y |
| 21. | Freestanding ATM or kiosk for public use | N |
| 22. | Adult day care | N |
| 23. | Indoor commercial recreation; provided, however, that such use shall not exceed 30% of the GLA without authorization by a separate special permit of the Planning Board | Y |
| 24. | Outdoor commercial recreation | PB |
| 25. | Membership club, civic, social, professional or fraternal organization | N |
| 26. | Adult use establishment | N |
| 27. | Wireless Communications Facility | N |
| 28. | Airport, airfield or airstrip | N |
| 29. | Mobile parked food service | N |
| 30. | Itinerant roadside vending | N |
| 31. | Massage parlor | N |
| 32. | Major Commercial Project | NOT APPLI CABL E |
| 33. | Massage Therapy (Licensed) | N |

| | | |
|-----------|--|----|
| 34. | Garaging or parking of one light commercial vehicle. (Accessory use only) | Y |
| 35. | Garaging or parking of two light commercial vehicles. (Accessory use only) | Y |
| 36. | Garaging or parking of three or more light commercial uses (Accessory use only) | Y |
| 37. | Garaging or parking of one heavy commercial (Accessory use only) | Y |
| 38. | Garaging or parking of two or more heavy commercial vehicles (Accessory use only) | Y |
| 39. | Drive-through facility | PB |
| 40. | Casino, gambling facility | N |
| D. | INDUSTRIAL USES | |
| 1. | Removal of loam, sand or gravel | N |
| 2. | Research laboratories, manufacture of equipment, electronics industry, assembling of electrical appliances | N |
| 3. | Welding shop | N |
| 4. | Machine shop | N |
| 5. | Stone or monument works | N |
| 6. | Ceramic products manufactured by electrical kilns | N |
| 7. | Manufacturing | N |
| 8. | Manufacturing, Light | N |
| 8. | Sale of products at retail manufactured on the premises | N |
| 9. | Wholesale, warehouse, self-storage mini-warehouse, or distribution facility | N |
| 10. | Farm supply warehouse | N |
| 11. | Heating fuel storage and sales | N |
| 12. | Contractor's yard or landscaping business | N |
| 13. | Junkyard or automobile salvage yard | N |
| 14. | Transportation or freight terminal | N |
| 15. | Truck stop | N |
| 16. | Steel Fabrication | N |

Planning Board

Motion: Finance Committee deferred to the Planning Board

Planning Board recommended adoption

Vote: Article 18 was Adopted Yes 43/No 0 Unanimous (2/3 required) 8:42 PM 10/4/11

Executive Summary: The adoption of this Article will achieve the goals as set forth by the Planning Board, establishing zoning by laws that strike a balance between protecting the town's, the neighborhood's and the landowner's interests and encouraging desired development that can be reasonably implemented based on marketability and economic viability.

In keeping with these goals, the Planning Board recommends the following changes to the HCOD by-law, as denoted in the Article:

Delete the Sunset clause, 8506. The timing and future construction of the I-93 ramp will not happen before the May 2012 expiration date of the sunset clause as established in the by-law.

Removing the Sunset clause continues the protections contained in the original bylaw, such as; accessibility to the site only via the Interstate accept for emergencies and the allowed Table of Uses. This provides the continued economic development potential of the property, other than allowed by the underlying zoning - Residential, R40.

Delete the overlay zoning language requiring that future development be limited to a retail mall.

Future development plans by the current owner do not include a retail mall and a retail mall may not be the best and highest use of the land. Other viable uses, which are allowed in the existing HCOD bylaw, can be applied to this area which will allow for marketability and sustainable economic growth. The Planning Board will propose further definition and establish criteria at a future time, if needed.

Retain the Planning Board's discretion on conditions specified in the original retail mall development agreement to protect the town's interest in future proposed developments and carry forward the original spirit and intent of the development agreement as approved by Town Meeting.

ARTICLE 19

To see if the Town will vote to replace the existing Town Bylaw, Chapter 19 Stormwater Management & Erosion Control with the following revisions shown on the existing Bylaw with DELETIONS denoted in strike-through format and ADDITIONS denoted in underline format:

Chapter 19

Stormwater Management & Erosion Control

Sections:

| | |
|---------------|---|
| 19.010 | Purpose |
| 19.020 | Definitions |
| 19.030 | Authority |
| 19.040 | Applicability |
| 19.041 | Regulated Activities |
| 19.042 | Exempt Activities |
| 19.043 | Activities Allowed to Request Exemption |
| 19.050 | Administration |
| 19.060 | Permits and Procedures |
| 19.070 | Fees |
| 19.080 | Surety |
| 19.090 | Waivers |
| 19.100 | <u>Inspections Enforcement</u> |
| <u>19.110</u> | <u>Enforcement</u> |
| <u>19.120</u> | <u>Stormwater Management Plan</u> |
| <u>19.130</u> | <u>Operation and Maintenance Plans</u> |
| 19.140 | Severability |
| 19.010 | Purpose |

A. Increased volumes of stormwater, contaminated stormwater runoff from impervious surfaces, and soil erosion and sedimentation are major causes of:
impairment of water quality and decreased flow in lakes, ponds, streams, rivers, wetlands and groundwater;
decreased flow in lakes, ponds, streams, rivers, wetlands and groundwater;
contamination of drinking water supplies;
erosion of stream channels;
alteration or destruction of aquatic and wildlife habitat;
flooding; ~~and~~,
overloading or clogging of municipal catch basins and storm drainage systems; and
flooding and erosion on abutting properties.

The United States Environmental Protection Agency has identified sedimentation from land disturbance activities and polluted stormwater runoff from land development and redevelopment as major sources of water pollution, impacting drinking water supplies, natural habitats, and recreational resources. Regulation of activities that result in the disturbance of land and the creation of stormwater runoff is necessary for the protection of the Town of Tewksbury water bodies and groundwater resources, to safeguard the health, safety, and welfare of the general public and protect the natural resources of the Town.

In addition, this bylaw establishes stormwater management standards for the final conditions that result from development and redevelopment projects to minimize adverse impacts offsite and downstream which would be borne by abutters, townspeople and the general public.

B. The objectives of this Bylaw are to:
protect water resources;
require practices that eliminate soil erosion and sedimentation;
control the volume and rate of stormwater runoff resulting from land disturbance activities in order to minimize potential impacts of flooding;
require practices to manage and treat stormwater runoff generated from new development and redevelopment;
protect groundwater and surface water from degradation or depletion;
promote infiltration and the recharge of groundwater;
prevent pollutants from entering the municipal storm drain system;
prevent flooding and erosion to abutting properties;

ensure that soil erosion and sedimentation control measures and stormwater runoff management practices are incorporated into the site planning and design process and are implemented and maintained;
ensure adequate long-term operation and maintenance of stormwater best management practices so that they work as designed;
require practices to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at construction sites that may cause adverse impacts to water quality;
comply with state and federal statutes and regulations relating to stormwater discharges; and
establish the Town of Tewksbury legal authority to ensure compliance with the provisions of this Bylaw through inspection, monitoring and enforcement.

19.020 Definitions

ABUTTER: The owner(s) of land abutting the land disturbance site.

AGRICULTURE: The normal maintenance or improvement of land in agricultural or aquacultural use, as defined by the Massachusetts Wetlands Protection Act (M.G.L. c. 131 § 40) and its implementing regulations (310 CMR 10.00).

ALTERATION OF DRAINAGE CHARACTERISTICS: Any activity on an area of land that changes the water quality, or the force, quantity, direction, timing or location of runoff flowing from the area. Such changes include: change from distributed runoff to confined, discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

APPLICANT: Shall be the owner of record of all of the land shown on any plan submitted for approval to the Planning Board in accordance with the Stormwater Management Bylaw and Regulations, any person or persons acting on behalf of the applicant for purposes of preparing and submitting plans and documents to the Planning Board, and may include engineers, surveyors, contractors or attorneys, and may also include any person or persons having an equitable interest in the land under an agreement or option to purchase the land. The owner shall certify in writing the identity of each applicant who is authorized to submit plans and/or documents and act on behalf of the owner. Without such certification an applicant shall not act on behalf of the owner. The applicant shall submit the title reference or references from the Middlesex County Registry of Deeds indicating the owner of record. All applications shall include original signatures of all owners.

AUTHORIZED ENFORCEMENT AGENCY: The Planning Board and its employees or agents who will be in charge of enforcing the requirements of this bylaw.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

[THE BOARD – Town of Tewksbury Planning Board.](#)

CONSTRUCTION AND WASTE MATERIALS: Excess or discarded building or construction site materials that may adversely impact water quality, including but not limited to concrete truck washout, chemicals, litter and sanitary waste.

CLEARING: Any activity that removes the vegetative surface cover. Clearing activities generally include grubbing activity as defined below.

DEVELOPMENT: The modification of land to accommodate a new use or expansion of use, usually involving construction.

DISTURBANCE OF LAND: Any action, including clearing and grubbing, that causes a change in the position, location, or arrangement of soil, sand, rock, gravel, or similar earth material.

EROSION: The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

EROSION AND SEDIMENTATION CONTROL PLAN: A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a public land surveyor (PLS), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbance activities.

GRADING: Changing the level or shape of the ground surface.

GRUBBING: The act of clearing land surface by digging up roots and stumps.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious surface includes without limitation roads, paved parking lots, sidewalks, and roof tops. Impervious surface also includes soils, gravel driveways, and similar surfaces with a runoff coefficient (Rational Method) greater than 85.

LAND-DISTURBING ACTIVITY or LAND DISTURBANCE: Any activity, including clearing and grubbing, that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material.

LAND-DISTURBANCE PERMIT: A permit issued by the Planning Board .

LOT: An area or parcel of land or any part thereof, in common ownership, designated on a plan filed with the Town of Tewksbury by its owner or owners as a separate lot.

MASSACHUSETTS STORMWATER MANAGEMENT POLICY: The Policy issued by the Department of Environmental Protection, as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act MGL c. 131 s. 40 and the Massachusetts Clean Waters Act MGL c. 21, ss. 23-56. The Policy addresses stormwater impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity of runoff from a site.

MUNICIPAL STORM DRAIN SYSTEM or MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4): The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, swales, brooks, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Tewksbury.

OPERATION AND MAINTENANCE PLAN: A plan developed by a Massachusetts licensed professional engineer (PE) describing the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

OUTFALL: The point at which stormwater flows out from a discernible, confined point source or discrete conveyance into waters of the Commonwealth.

OUTSTANDING RESOURCE WATERS (ORWs): Waters designated by Massachusetts Department of Environmental Protection as ORWs. These waters have exceptional sociologic, recreational, ecological and/or aesthetic values and are subject to more stringent requirements under both the Massachusetts Water Quality Standards (314 CMR 4.00) and the Massachusetts Stormwater Management Standards. ORWs include vernal pools certified by the Natural Heritage Program of the Massachusetts Department of Fisheries and Wildlife and Environmental Law Enforcement, all Class A designated public water supplies with their bordering vegetated wetlands, and other waters specifically designated.

OWNER: Shall be the owner of record of all the land shown on any plan submitted. The owner shall submit the title reference or references from the Middlesex County Registry of Deeds indicating the owner of record.

PERMITTEE: The person who holds a land disturbance permit and therefore bears the responsibilities and enjoys the privileges conferred thereby.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POINT SOURCE: Any discernible, confined, and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, or container from which pollutants are or may be discharged.

PRE-CONSTRUCTION: All activity in preparation for construction.

PRIVATE STORM DRAIN SYSTEM or PRIVATE SEPARATE STORM SEWER SYSTEM: The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system that is not owned and maintained by the Town.

REDEVELOPMENT: Development, rehabilitation, expansion, demolition or phased projects that disturb the ground surface or increase the impervious area on previously developed sites.

RESPONSIBLE PARTIES: owner(s), persons with financial responsibility, and persons with operational responsibility.

RUNOFF: Rainfall, snowmelt, or irrigation water flowing over the ground surface.

SEDIMENT: Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

SEDIMENTATION: The process or act of deposition of sediment.

SITE: Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

SLOPE: The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

SOIL: Earth materials including duff, humic materials, sand, rock and gravel.

STABILIZATION: The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or retard erosion.

STORMWATER: Stormwater runoff, snow melt runoff, and surface water runoff and drainage.

STORMWATER MANAGEMENT PLAN: A document containing narrative, drawings and details prepared by a qualified professional engineer (PE) or a professional public land surveyor (PLS), which includes structural and non-structural best management practices to manage and treat stormwater runoff generated from regulated development activity. A stormwater management plan also includes an Operation and Maintenance Plan describing the maintenance requirements for structural best management practices.

STRIP: Any activity which removes the vegetative ground surface cover, including tree removal, clearing, grubbing, and storage or removal of topsoil.

TSS: Total Suspended Solids. Material, including but not limited to trash, debris, soils, sediment and sand suspended in stormwater runoff.

WATERCOURSE: A natural or man-made channel through which water flows, including a river, brook, or stream.

WETLAND RESOURCE AREA: Areas specified in the Massachusetts Wetlands Protection Act M.G.L. c. 131, s.40 and in the Town of Tewksbury Wetland Protection By-law.

19.030 Authority

This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34.

19.040 Applicability

No person may undertake a construction activity, including clearing, grading and excavation that results in a land disturbance that will disturb equal to or greater than one half acre of land or will disturb less than one acre of land but is part of a larger common plan of development that will ultimately disturb equal to or greater than one acre of land draining to the Town of Tewksbury's municipal separate storm sewer system without a permit from the Planning Board. Construction activity does not include routine maintenance that is performed to maintain the original line and grade, hydraulic capacity or the original purpose of the site.

Except as permitted below or as otherwise provided in this Bylaw, no person shall perform any activity that results in disturbance or clearing of land without a land disturbance permit.

19.041 Regulated Activities.

A. For minor land disturbance, defined as the disturbance of five hundred (500) cubic yards or more of material or clearing activity which disturbs an area of 20,000 square feet or more and less than 40,000 square feet within any twelve (12) month period, the activity shall be allowed only under a Land Disturbance Permit issued by the Planning Board. Said permit shall be considered an administrative action by the Planning Board and no public hearing shall be required. The Department of Community Development shall be the administrator of a minor land disturbance permit.

B. Regulated activities by the Planning Board shall include, but not be limited to:

Land disturbance of 40,000 square feet or more of land, associated with construction or reconstruction of structures,
Development or redevelopment involving multiple separate activities in discontinuous locations or on different schedules if the activities are part of a larger common plan of development that all together disturbs 40,000 square feet or more of land,
Paving or other change in surface material over an area of 40,000 square feet or more causing a significant reduction of permeability or increase in runoff,
Construction of a new drainage system or alteration of an existing drainage system or conveyance serving a drainage area of more than 40,000 square feet,
Any other activity altering the surface of an area exceeding 40,000 square feet that will, or may, result in increased stormwater runoff flowing from the property into a public way or the municipal storm drain system, OR
Land disturbance where there is a 15% or greater slope and where the land disturbance is greater than or equal to 200 square feet within the sloped area.

C. Minimum performance standards for regulated activities:

Erosion control structures will be located no closer than 15 feet from an abutting property line and will be designed so as not to create point discharges onto abutting properties.

Dust from all earthmoving activities shall be controlled.

Earth materials shall not be deposited onto any roadways.

Vegetative stabilization measures shall be employed during the Regulated Activity and construction activity as required by the approving authority. All perimeter dikes and slopes, basin or trap embankments shall be stabilized with sod, seed, anchored mulch within seven (7) days of disturbance. All other disturbed areas shall be stabilized with sod, seed and anchored mulch within fourteen (14) days after disturbing activities are ceased.

Topsoil shall be stripped from disturbed areas and stockpiled in an approved area and stabilized with a temporary vegetative cover if left more than fifteen (15) calendar days. Perimeter sediment controls shall be installed around stockpiled topsoil.

During cold weather months, when seeding and sodding may be impractical, anchored mulch shall be applied as approved.

19.042 Exempt Activities. The following activities are exempt from the requirements of this Bylaw:

Normal maintenance and improvement of Town owned public ways and appurtenances.

Normal maintenance and improvement of land in agricultural use.

Repair of septic systems when required by the Board of Health for the protection of public health.

Normal maintenance of currently existing landscaping, gardens or lawn areas associated with a single-family dwelling.

The construction of fencing that will not alter existing terrain or drainage patterns.

Construction of utilities other than drainage (gas, water, electric, telephone, etc.) that will not alter terrain or drainage patterns.

Maintenance of existing town drainage system, including, but not limited to removal of trees, debris, sediment and trash from swales, brooks, culverts, and any other impediment to the flow of the town's drainage system.

[Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act regulation 310 CMR 10.04;](#)

[As authorized in the Phase II Small MS4 General Permit for Massachusetts, storm water discharges resulting from the activities identified in Section 19.043 that are wholly subject to jurisdiction under the Wetlands Protection Act and demonstrate compliance with the Massachusetts Storm Water Management Policy as reflected in an Order of Conditions issued by the Conservation Commission are exempt from compliance with this bylaw.](#)

19.043 Activities Allowed to Request Exemption. Areas of land that have had a Stormwater Management review either through the Conservation Commission or Planning Board using the performance standards as defined in this bylaw and Regulations may request an exemption from the requirements of this bylaw. Requests must include a plan of the area of land reviewed and approved by either the Planning Board or Conservation Commission accompanied by a sign-off from the issuing authority.

The Planning Board will review each request on an individual basis and issue a decision as to whether the exemption is granted or whether the applicant is required to file for a permit.

19.050 Administration

The Planning Board shall administer this bylaw. The Town of Tewksbury's Community Development Department shall serve as the Planning Board's primary staff support for this bylaw. The Department may use the Director, Conservation Administrator, Town Engineer, or others to implement this bylaw.

The Planning Board and its agents shall review all applications for a land disturbance permit, conduct inspections, issue a final permit and conduct any necessary enforcement action.

The Planning Board may adopt and periodically amend Stormwater Regulations relating to Land Disturbance Permits, exemption or waiver applications; permit terms or conditions, Design Criteria, additional definitions, enforcement, fees (including application, inspection, and/or consultant fees), or other procedures and administration of this Bylaw after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local

circulation, at least seven (7) days before the hearing date. After public notice and hearing, the Planning Board may promulgate rules and regulations to effectuate the purposes of this Bylaw. Failure by the Planning Board to promulgate such rules and regulations shall not have the effect of suspending or invalidating this Bylaw.

D. The Planning Board will refer to the policy, criteria and information including specifications and standards of the latest edition of the Massachusetts Stormwater Management Policy or with Design Criteria that may be developed or in Tewksbury's Subdivision Regulations, whichever is more stringent, in the protection of the town's environmental and infrastructure resources, for execution of the provisions of this Bylaw.

E. All meetings of the Planning Board are subject to the Open Meeting Law. A notice in the local newspaper of a hearing on the Land Disturbance Application and that the Planning Board is accepting comments on the Land Disturbance Application shall be published at the applicant's expense. The Land Disturbance Application shall be available for inspection by the public during normal business hours at the Town offices. Comments may be submitted to the Planning Board during business hours at the Town offices.

F. Filing an application for a land disturbance permit grants the Planning Board or its agent, permission to enter the site to verify the information in the application and to inspect for compliance with permit conditions.

G. The Planning Board may:

Approve the Application and issue a permit if it finds that the proposed plan will protect water resources and meets the objectives and requirements of this Bylaw;

Approve the Application and issue a permit with conditions, modifications, requirements for operation and maintenance requirements of permanent structural BMPs, designation of responsible party, or restrictions that the Planning Board determines are required to ensure that the project will protect water resources and will meet the objectives and requirements of this Bylaw; or

Disapprove the application and deny a permit if it finds that the proposed plan fails to meet the objectives and requirements of this Bylaw and its Regulations. If the Planning Board finds that the applicant has submitted insufficient information to describe the site, the work, or the effect of the work on water quality and runoff volume, the Planning Board may disapprove the application, denying a permit.

H. The Planning Board shall take final action on an Application within 30 days of receipt of a complete application. If in the Planning Board's opinion, additional time or information is required for review, the Planning Board by written agreement of the applicant may continue a consideration of the request to a date certain announced at the meeting.

I. Failure to take action shall be deemed to be approval of said application. Upon certification by the Town Clerk that the allowed time has passed without the Planning Board's action, the Land Disturbance Permit shall be issued by the Planning Board.

J. Appeals of Action by the Planning Board. A decision of the Planning Board shall be final. Further relief of a decision by the Planning Board made under this Bylaw shall be reviewable in the Superior Court or Land Court in accordance with the applicable law. The remedies listed in this Bylaw are not exclusive of any other remedies available under any applicable federal, state or local law. No work shall commence until the applicable appeal period has passed with no appeal or if an appeal has been filed, the appeal has been finally resolved by adjudication or otherwise.

K. All activity permitted by the Land Disturbance Permit must be completed within one-year of permit issuance. Extensions of time can be granted by the Planning Board upon formal written request by the applicant. Should the one-year pass without an extension being granted the permit is then considered revoked.

L. Project Completion. At completion of the project the permittee shall submit as-built record drawings of all structural stormwater controls and treatment best management practices required for the site. The as-built drawing shall show deviations from the approved plans, if any, and be certified by a Registered Professional Engineer. As-built drawings must comply with the Town's Digital data submission requirements.

19.060 Permits & Procedures

Permit Procedures and Requirements shall be defined and included as part of any rules and regulations promulgated as permitted under Section 19.050 of this Bylaw.

19.070 Fees

The Planning Board shall establish fees subject to cover expenses connected with application review and monitoring permit compliance. The fees shall be sufficient to cover Town secretarial staff and professional staff. The Planning Board is also

authorized to charge the applicant fees to pay a Registered Professional Engineer or other professional consultant to advise the Planning Board on any or all aspects of the project. The applicant for a Land Disturbance Permit may be required to establish and maintain an escrow account to cover the costs of said consultants.

19.080 Surety

The Planning Board may require the permittee to post before the start of land disturbance activity, a surety bond, or other acceptable security. The form of the bond shall be approved by the Planning Board, which may consult with town counsel when necessary, and be in an amount deemed sufficient by the Planning Board to insure that the work will be completed in accordance with the permit. If the project is phased, the Planning Board may release part of the bond as each phase is completed in compliance with the permit but the bond may not be fully released until the Planning Board has issued a certificate of completion.

19.090 Waivers

The Planning Board may waive strict compliance with any requirement of this by-law or the rules and regulations promulgated hereunder, where the activity:

1. is allowed by federal, state or local statutes and/or regulations, or
2. is in the public interest, and is not inconsistent with the purpose and intent of this bylaw and its regulations.

Any applicant may submit a written request to be granted such a waiver at the time of submission. Such a request shall be accompanied by an explanation or documentation supporting the waiver request and demonstrating that the activity is allowed by federal, state or local statutes and/or regulations or is in the public interest and is not inconsistent with the purpose and intent of this bylaw and its regulations.

All waiver requests shall be discussed and a decision will be made at the time of final action by the Planning Board.

If in the Planning Board's opinion, additional information is required for review of a waiver request, the Planning Board may continue a consideration of the waiver request to a date certain announced at the meeting. In the event the applicant fails to provide requested information, the waiver request shall be denied.

19.100 Inspections

A. The Board or its agents shall inspect the project site at the following stages:

Initial Site Inspection: prior to approval of any plan.

Erosion Control Inspection: to ensure erosion control practices are in accordance with the filed plan.

Bury Inspection: prior to backfilling of any underground drainage or stormwater conveyance structures.

Final Inspection. After the stormwater management system has been constructed and before the surety has been released, the applicant must submit a record plan detailing the actual stormwater management system as installed. The Board shall inspect the system to confirm its "as-built" features. This inspector shall also evaluate the effectiveness of the system in an actual storm. If the inspector finds the system to be adequate he shall so report to the Board which will issue a Certificate of Completion.

B. If the system is found to be inadequate by virtue of physical evidence of operational failure, even though it was built as called for in the Stormwater Management Plan, it shall be corrected by the permittee before the performance guarantee is released. If the permittee fails to act the Town of Tewksbury may use the surety bond to complete the work. Examples of inadequacy include, but shall not be limited to: errors in the infiltrative capability, errors in the maximum groundwater elevation, failure to properly define or construct flow paths, or erosive discharges from basins.

19.1~~00~~ Enforcement

The Planning Board or its authorized agent shall enforce this Bylaw, its regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.

Orders. The Planning Board or its authorized agent may issue a written order to enforce the provisions of this Bylaw or the regulations thereunder, which may include:

- a requirement to cease and desist from the land-disturbing activity until there is compliance with the Bylaw or provisions of the land-disturbance permit;
- maintenance, installation or performance of additional erosion and sediment control measures;
- monitoring, analyses, and reporting;
- remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity;
- compliance with the Operation and Maintenance Plan.

If the enforcing person determines that abatement or remediation of erosion and sedimentation is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Tewksbury may, at its option, undertake such work, and the property owner shall reimburse the town's expenses. Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner shall be notified of the costs incurred by the Town of Tewksbury, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Board within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the Board affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in G.L. Ch. 59, § 57, after the thirty-first day at which the costs first become due.

Fines. Any person who violates any provision of this Bylaw, regulation, order or permit issued there under, shall be punished by a fine of not more than \$ 300.00. Each day or part thereunder that such violation occurs or continues shall constitute a separate offense.

Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Planning Board may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, §21D, which has been adopted by the Town, in which case the Planning Board or authorized agent shall be the enforcing person. The penalty for each violation shall be \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

19.120 Stormwater Management Plan

The Stormwater Management Plan shall contain sufficient information for the Board to evaluate the environmental impact, effectiveness, and acceptability of the measures proposed by the applicant for reducing adverse impacts from stormwater. The Plan shall be designed to meet the Massachusetts Stormwater Management Standards as set forth in Part B of this section and DEP Stormwater Management Handbook Volumes I and II. The Stormwater Management Plan shall fully describe the project in drawings, and narrative. The Planning Board may adopt regulations for specific submittal requirements.

Standards. Projects shall meet the Standards of the Massachusetts Stormwater Management Policy, which are as follows:

No new stormwater conveyances (e.g. outfalls) may discharge untreated stormwater directly to or cause erosion in wetlands or water of the Commonwealth.

Stormwater management systems must be designed so that post-development peak discharge rates do not exceed pre-development peak discharge rates. The rates may be equal to or better than pre-existing conditions.

Loss of annual recharge to groundwater should be minimized through the use of infiltration measures to the maximum extent practicable. The annual recharge from the post-development site should approximate the annual recharge rate from the pre-development or existing site conditions, based on soil types.

For new development, stormwater management systems must be designed to remove 80% of the average annual load (post development conditions) of Total Suspended Solids (TSS). It is presumed that this standard is met when:

Suitable nonstructural practices for source control and pollution prevention and implemented;

Stormwater management best management practices (BMPs) are sized to capture the prescribed runoff volume; and

Stormwater management BMPs are maintained as designed.

Stormwater discharges from areas with higher potential pollutant loads require the use of specific stormwater management BMPs (see Stormwater Management Volume I: Stormwater Policy Handbook). The use of infiltration practices without pretreatment is prohibited.

Stormwater discharges to critical areas must utilize certain stormwater management BMPs approved for critical areas (see Stormwater Management Volume I: Stormwater Policy Handbook). Critical areas are Outstanding Resource Waters (ORWs), shellfish beds, swimming beaches, cold water fisheries and recharge areas for public water supplies.

Redevelopment of previously developed sites must meet the Stormwater Management Standards to the maximum extent practicable. However, if it is not practicable to meet all the Standards, new (retrofitted or expanded) stormwater management systems must be designed to improve existing conditions.

Erosion and sediment controls must be implemented to prevent impacts during disturbance and construction activities.

All stormwater management systems must have an operation and maintenance plan to ensure that systems function as designed.

When one or more of the Standards cannot be met, an applicant may demonstrate that an equivalent level of environmental protection will be provided.

19.130 Operation and Maintenance Plans

A post construction Operation and Maintenance plan (O&M Plan) is required prior to final release of the project. The maintenance plan shall be designed to ensure compliance with the Permit, this Bylaw and that the Massachusetts Surface Water Quality Standards, 314, CMR 4.00 are met in all seasons and throughout the life of the system. The Board shall make the final decision of what maintenance option is appropriate in a given situation. The Board will consider natural features, proximity of site to water bodies and wetlands, extent of impervious surfaces, size of the site, the types of stormwater management structures, and potential need for ongoing maintenance activities when making this decision. Once approved, The Operation and Maintenance Plan shall remain on file with the Town Engineer and shall be an ongoing requirement. The Planning Board may adopt regulations for specific submittal requirements.

Stormwater Management Easement(s).

Stormwater management easements shall be provided by the property owner(s) as necessary for: access for facility inspections and maintenance, preservation of stormwater runoff conveyance, infiltration, and detention areas and facilities, including flood routes for the 100-year storm event, direct maintenance access by heavy equipment to structures requiring regular cleanout. The purpose of each easement shall be specified in the maintenance agreement signed by the property owner. Stormwater management easements are required for all areas used for off-site stormwater control, unless a waiver is granted by the The Board. Easements shall be recorded with the Middlesex North County Registry of Deeds prior to issuance of a Certificate of Completion by the Board.

Changes to Operation and Maintenance Plans

The owner(s) of the stormwater management system must notify the Board and Town Engineer of changes in ownership or assignment of financial responsibility. The maintenance schedule in the Maintenance Agreement may be amended to achieve the purposes of this bylaw by mutual agreement of the Board, the Town Engineer and the Responsible Parties. Amendments must be in writing and signed by all Responsible Parties. Responsible Parties shall include owner(s), persons with financial responsibility, and persons with operational responsibility.

Maintenance Responsibility

The responsibility party named in the Operation and Maintenance Plan shall maintain in good condition and promptly repair and restore all structural and non-structural stormwater BMPs and all necessary access routes and appurtenances (grade surfaces, walls, drains, dams and structures, vegetation, erosion and sedimentation controls, and other protective devices). Such repairs or restoration and maintenance shall be in accordance with the approved stormwater management design plan, the stormwater maintenance agreement and the stormwater maintenance plan.

Maintenance Inspection by Planning Board, its agent, or Town Engineer

The Planning Board or its Representatives shall conduct periodic inspections for all stormwater practices for which a Stormwater Certificate of Completion has been issued in accordance with section 19.050. All inspections shall document any maintenance and repair needs and any discrepancies from the stormwater maintenance agreement and stormwater maintenance plan.

Record of Maintenance Activities

The responsible party shall make records of the installation and of all maintenance and repairs, and shall retain the records for at least five (5) years. These records shall be submitted to the Town Engineer on an annual basis.

19.140 Severability

If any provision, paragraph, sentence, or clause of this Bylaw shall be held invalid for any reason, all other provisions shall continue in full force and effect.

Town Manager
Community Development Director

Motion: Finance Committee recommended adoption

Vote: Article 19 was Adopted

8:51PM

10/4/11

Executive Summary: Passage of this article will modify the existing Stormwater Management & Erosion Control Bylaw to include post-construction stormwater management standards in order to comply with the requirements under the Federal Clean Water Act as put forth through the National Pollutant Discharge Elimination System general permit filed with the State DEP and Federal EPA.

Finance Committee Chairman, Thomas Cooke motioned to Adjourn the October 4, 2011 Special Town Meeting Sine Die, and this motion was Adopted.

8:52 PM

10/4/11

RESPECTFULLY SUBMITTED:
DENISE GRAFFEO, TOWN CLERK

Administration

*Board of Selectmen
Administrative Services
Parking Clerk*

*Town Manager
Board of Registrars
Town Clerk
Department of Public Works*

*Town Counsel
Housing Authority
Veteran's Services*

Board of Selectmen

During 2011, the Board of Selectmen held regular meetings twice a month except for July and August when they met once a month. The Board addressed many issues such as the budget, recycling, notes and bonds, litigation, independent audit, collective bargaining issues. The Board met with the State Delegation, Representative James Miceli, Representative Paul Adams and Senator Barry Finegold. The Board also met with department heads, representatives from Nation Grid, Verizon and held hearings on liquor licenses, class auto licenses, street acceptance.

Board Members continue to serve on other sub-committees such as the High School Building Committee, Special Act Charter Committee, Green Committee, Economic Development Committee to name a few.

The Board of Selectmen wishes to extend appreciation to all department heads, support staff and town employees for their commitment to serve the residents. The Board would like to take this opportunity to thank the men and women who serve the town as members of numerous appointed and elected board and committees for their time and effort serving in these positions in town government.

For your convenience, the Selectmen's meeting and other town and committee meetings are televised on Channel 10 and 33.

BOARD OF SELECTMEN

Todd R. Johnson, Esq., Chairman
David H. Gay, Vice Chairman
Douglas W. Sears, Esq., Clerk
Anne Marie Stronach
Scott Wilson

Town Manager

I respectfully submit my first annual report to the Town of Tewksbury as Town Manager.

This past year has been another busy year for the Community, implementing new ideas and addressing critical issues facing the Town.

Finances continue to be the most challenging issue facing the Town. Over the past year we managed to balance the Town budget and maintain services to the residents. Unfortunately property taxes also saw a sharp increase since voters approved a 50% shift of sewer debt from Enterprise Fund to the property tax levy and the debt for the construction of the new High School. Since the debt was shifted to the tax levy sewer rates were reduced and in addition because of positive news in the Water enterprise fund we were also able to reduce water rates.

We were hoping to see the renovation to the Town Hall begin but design issues and problems caused a delay in the project. The goal is to have final design complete in 2012 and construction to begin in 2013. Funding for the design and renovation of the Town Hall is coming from Community Preservation Act funds.

Through the hard work of the Town's Green Committee, Tewksbury was designated a Green Community by the Commonwealth of Massachusetts. This designation allows the Town to take advantage of grant funding from the State to implement projects that will create energy efficiencies and reduce energy consumption. Our goal is to reduce energy consumption for Town and School buildings and facilities by 20% over the next 3-5 years. The initial grant funding received by the Town was \$207,725 and it will be used to address energy conservation measures in the Police Station, Library, and various Schools. Grant funding will be available on an annual basis to undertake projects in other buildings and facilities that were not addressed during the first round. In addition to the grant the Commonwealth provided the Town with solar trash compactors to place in locations throughout the Community.

As the next year begins I look forward to addressing the issues central to the residents and businesses of the community. I will continue to hold neighborhood meetings to listen to the Community's concerns and finding ways to address them. Although there are many challenges I am confident with the commitment of the public officials and employees of the Town we will achieve our goals.

I would like to thank the Board of Selectmen for their continued support as we made positive strides and improvement this past year and I would like to extend my appreciation to all Department Heads and their staff for their hard work and dedication as they provide the needed services to the Community.

Respectfully,
Richard A. Montuori
Town Manager

Town Counsel

CHARLES J. ZAROULIS, ATTORNEY AT LAW

In 2011, Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Appeals Court, Middlesex Superior Court, the Land Court, and Lowell District Court.

Town Counsel's litigation schedule included twenty-nine (29) cases in Superior Court, two (2) cases in the Land Court, one (1) case in the District Court and one (1) case in the United States District Court.

In addition to court and administrative hearings, Town Counsel appeared before state agencies, such as the Attorney General regarding bid protests and before the Appellate Tax Board. Town Counsel prepared legal documents, contracts, deeds, leases, construction specifications, easements, court pleadings, legal memoranda and opinions for various Departments and drafted bylaws and rules and regulations for Boards and reviewed and drafted Town Meeting Articles. Town Counsel made eminent domain land takings for utility improvements and acted as hearing officer on administrative appeals.

Town Counsel will continue his program of providing municipal law memoranda and training sessions, which address important and current issues of law and the interpretation of laws, for the various Boards, Committees, Commissions, and Departments.

Town Counsel thanks the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments and their officers and employees for the excellent co-operation again provided to him during the past year.

Charles J. Zaroulis, Town Counsel

Administrative Services

OFFICE HOURS ARE MONDAY THROUGH THURSDAY 8:30AM – 4:30PM

Department Staff: Teresa Belanger, Administrative Services Assistant

The Administrative Services role concentrates on all aspects of Human Resources such as Employee Relations, Employee Benefits, Retiree Benefits, Occupational Injuries/Workers Compensation, Personnel Records, Recruiting, Family Medical Leave, Benefit Coordination, and Medical Cost Analysis.

Employee Services:

Maintains all employee records including medical and separate employee records.

Maintains central data base for all town and school employees.

Maintains tracking records for all town employees' vacation, sick and personal days.

Coordinates all recruiting efforts including but not limited to job postings, interviews, candidate selection, reference checks, CORI checks and pre-employment physicals.

Maintains and updates all Town employee Job Descriptions.

Completes orientations with all new hires for the Town, notifies retirement board and payroll, benefit enrollment as necessary.

Maintains all new employee records in the Munis Financial Program.

Track and maintain all new Medicare Part D computer program.

Maintain all retiree pension deductions and notify retirement boards of upcoming changes in deductions.

Maintains occupational health records, coordinates and performs utilization reviews as needed.

Maintains all family medical records.

Coordinates all Family Medical Leaves (FMLA) for Town employees including correspondence with employee and physicians, completion of paperwork and tracking time out of work.

Maintains all HIPPA records.

Coordinates all Medicare/Medex benefits with employees who reach the age of 65.

Maintains all records related to the Massachusetts Healthcare Reform Bill.

Coordinates COBRA benefits when necessary.

Maintain, track and process all direct benefit payments.

Processes all Unemployment Claims for Town and School.

Maintains all Civil Service Records.

Provides support to Personnel Relations Review Board (PRRB).

New benefits introduced to the Town in 2011:

Instituted the MIIA Employee Assistance Program (EAP)

Introduced and instituted voluntary benefits with Aflac which include: Short Term Disability (STD), Life Insurance, Accident Benefits, Lump Sum Critical Illness Plan and Voluntary Indemnity plan for hospitalization.

Respectfully,
Richard A. Montuori
Town Manager

Board of Registrars

Denise Graffeo, Town Clerk

Ruth Teague, Chairman

Edward Creamer

Frank Teague

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday, Wednesday, & Thursday, from 8:30 A.M. to 4:30 P.M., Tuesday, 8:30 A.M. to 6:00 P.M. and Friday 8:30 A.M. to 12:30 P.M.

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State. Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable TV.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355 or on the Town Clerk page of the municipal website www.tewksbury.net

In 1994 the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

RE-LOCATION OF PRECINCTS

Effective November 3, 2009, the Board of Selectmen voted to re-locate Precincts 1, 1A, 3 and 3A to the Senior Center at 175 Chandler Street, and Precincts 2, 2A, to the Library at 300 Chandler Street with 4 and 4A.

| Precinct | Enrollment | Location | Address |
|-------------|------------|---------------|------------------|
| Precinct 1 | 2462 | Senior Center | 175 Chandler St. |
| Precinct 1A | 2739 | Senior Center | 175 Chandler St. |
| Precinct 3 | 2445 | Senior Center | 175 Chandler St. |
| Precinct 3A | 2395 | Senior Center | 175 Chandler St. |
| Precinct 2 | 2671 | Library | 300 Chandler St. |
| Precinct 2A | 2600 | Library | 300 Chandler St. |
| Precinct 4 | 2422 | Library | 300 Chandler St. |
| Precinct 4A | 2595 | Library | 300 Chandler St. |

| Precinct | Conservative Party | Democratic | Reform | Green Rainbow | Libertarian | American Independent | Republican | Interdependent 3rd Party | Unenrolled | Grand Total |
|--------------|--------------------|------------|--------|---------------|-------------|----------------------|------------|--------------------------|------------|-------------|
| 1 | 1 | 710 | 1 | 1 | 12 | | 321 | | 1416 | 2462 |
| 1A | | 775 | | 2 | 6 | 1 | 345 | 1 | 1609 | 2739 |
| 2 | | 719 | 1 | | 8 | | 272 | 2 | 1443 | 2445 |
| 2A | | 675 | | 3 | 9 | 2 | 273 | 1 | 1432 | 2395 |
| 3 | | 739 | | | 10 | 2 | 387 | | 1533 | 2671 |
| 3A | | 681 | | 2 | 10 | 2 | 315 | 3 | 1587 | 2600 |
| 4 | | 767 | | 1 | 2 | | 246 | 1 | 1405 | 2422 |
| 4A | | 845 | 1 | 1 | 5 | 1 | 226 | 1 | 1515 | 2595 |
| Grand Totals | 1 | 5911 | 3 | 10 | 62 | 8 | 2385 | 9 | 11940 | 20329 |

Respectfully submitted,

Denise Graffeo
Town Clerk

Housing Authority

This year we are pleased to report that a 202 development for Tewksbury was funded by the Department of Housing and Urban Development. The development is to consist of 32 elderly units for elderly persons 62 years or older and one resident's manager unit. The development is expected to have a completion date December 2013.

The Tewksbury Housing Authority's vacancy turnovers in 2011 for our elderly/disabled housing units totaled 25. There were no vacancies in our family housing units. The Authority's waiting lists continues to grow. The Authority received 346 applications this year that add to the Authority's wait lists.

Recently the Authority awarded a contract in the amount of \$297,000.00 to rehab Robert Flucker Height's development's roadway, sidewalks and parking areas. Work started in mid December and is expected to be completed late spring of 2012.

There was one (1) Monitoring Agreement signed with the Georgetown Affordable Housing Trust. The Authority also assisted in a resale of an affordable unit in Town. The unit was placed under a new deed rider that will keep the unit in the Town's affordable housing inventory.

The Authority's office hours are from 8:00 A.M. to 4:30 P.M. Monday through Thursday and from 8:00 A.M. to 12:00 Noon on Fridays. Applications for our Elderly, Family and Section 8 programs can be obtained at our main office located in back of the Community Building on our Saunders Circle Elderly Housing Development...

In closing I would like to thank my fellow Board Members, our office staff and maintenance department in their efforts to provide and maintain decent, safe and affordable housing for our community.

Respectfully submitted by:
Louise A. Gearty
Chairwoman

Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

Year 2011 Fines collected and deposited with the Town Treasurer - \$ 20,433.40

Parking Ban (Overnight-Inclement Weather)
Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$25.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$25.00 will be imposed for a violation of this Section).
Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of \$100.00 and parking in a fire lane will carry a violation fine of \$100.00.

Effective November 2006: Parking fines, Code # 1-12 increased to \$25.00 from \$10.00 and Code #13-19 increased to \$25.00 from \$15.00.

Respectfully submitted,

Denise Graffeo
Town Clerk - Parking Clerk

Town Clerk

Denise Graffeo, Town Clerk (Elected April 2011)
 Jamie Doherty, Michele Sullivan, Deborah Winter

The Town Clerk holds office hours Monday, Wednesday, & Thursday 8:30 A.M. to 4:30 P.M.
 Tuesday 8:30 A.M. to 6:00 P.M. & Friday 8:30 A.M. to 12:30 P.M.

Mission Statement

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the Town and the State by providing efficient, innovative, and quality services in a fair and impartial manner to all.

TOWN STATISTICS

| | <u>2011</u> | <u>2010</u> | <u>2009</u> |
|-------------------|-------------|-------------|-------------|
| Population | 30,309 | 32,516 | 33,067 |
| Dog Licenses | 2,081 | 2,134 | 2,205 |
| Sporting Licenses | 202 | 238 | 296 |

FINANCIAL

| | <u>1/1/11-12/31/11</u> | <u>1/1/10-12/31/10</u> | <u>1/1/09-12/31/09-</u> |
|----------------------------------|------------------------|------------------------|-------------------------|
| Fees to Town Treasurer | 41,996.28 | 34,107.50 | 39,467.90 |
| Dog Fees to Treasurer | 37,255.00 | 37,250.00 | 44,416.00 |
| Sporting Licenses to State | 4,596.30 | 5,619.65 | 7,096.25 |
| Marijuana Fines | 500.00 | 600.00 | 2,300.00 |
| Records Preservation (Revolving) | 11,545.00 | 9,185.00 | 4,565.00 |
| Parking Fines to Treasurer | 20,433.40 | 11,940.00 | 8,304.80 |
| Passport Fees | <u>1,225.00</u> | <u>5,175.00</u> | <u>7,300.00</u> |
| TOTAL | \$117,550.98 | \$104,177.55 | \$113,449.95 |

VITAL STATISTICS

| | <u>2011</u> | <u>2010</u> | <u>2009</u> | <u>2008</u> | <u>2007</u> | <u>2006</u> |
|----------|-------------|-------------|-------------|-------------|-------------|-------------|
| Birth | 237 | 253 | 273 | 275 | 226 | 245 |
| Marriage | 96 | 94 | 113 | 130 | 123 | 112 |
| Death | 347 | 269 | 302 | 255 | 222 | 259 |

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefore.

Veterans' Services

OFFICE HOURS ARE MONDAY THROUGH THURSDAY

8:00AM - 4:30PM

The Veterans' Services Department has again been active in helping the Town's Veterans. We have provided financial support to those Veterans needing assistance, including administrative support, interpreting and filling out the sometimes complex federal and state forms. In 2011, the Federal Government (VA) expanded veteran's benefits and medical services including; a wider range of prescription benefits. This greatly increased the number of Veterans applying for State and VA Hospital services.

I have represented the Town of Tewksbury at several functions including Memorial Day and Veterans' Day celebrations. On the state level, as a member of the MVSOA, I have worked hard to get the Welcome Home Bill passed, expanded the definition of a Veteran and secured additional benefits for Veterans. As the Veterans' Service Officer, I attend monthly meetings of the American Legion, Disabled American Veterans and Veterans of Foreign Wars. This office has provided, to our Veterans, a book by the Secretary of the Commonwealth William F. Galvin, detailing Veterans' laws and benefits. The latest benefit is the bonus for the Afghanistan and Iraq War Veterans. All returning Town Veterans have been notified regarding this benefit and we have begun the process to attain this bonus for them.

The Department of Veterans Services continues to offer to the Veterans, dependents, or the widows, services in a wide range of categories; such as:

| | |
|--------------------------------------|----------------------------|
| VA Pension & Compensation | Grave Markers |
| Hospitalization (in and out patient) | Social Security Assistance |
| Burial Allowance | Disability Assistance |
| Drug & Alcohol Treatment | Medicare Part D assistance |
| Educational & Vocational Training | Retirement Matters |
| Copies of Discharges | Military Records |

The Department of Veterans' Services does not stand alone in serving the Town's Veterans, but works with the other Veterans' and Fraternal Organizations within the Town. I would like to thank each organization and their members for all the time, effort and contributions they have given to the Town's Veterans. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a Town where the Veteran is well served.

I have worked with the Tewksbury Veterans' Council comprised of the American Legion, Disabled American Veterans, the Veterans of Foreign Wars as well as the Ladies Auxiliary on several occasions to ship "CARE Packages" overseas to our men and women serving our country.

Respectfully submitted,

James F. Williams
Director, Veterans' Services

Department of Public Works

The mission of the Town of Tewksbury Department of Public Works (DPW) is to support and enhance the quality of life for residents, businesses and visitors by providing services to maintain and upgrade the Town's infrastructure in the most efficient manner; to provide design, construction and maintenance solutions for roads, traffic and drainage systems, trees, sanitary sewers, water production and distribution in order to maximize benefits, convenience and safety to the public.

ADMINISTRATION

The Administrative Division of the DPW oversees the daily operations of the department and is responsible for all long range infrastructure planning. The administrative staff coordinate the department's daily activities, develop and manage the annual operating, capital improvement and capital equipment budgets for each division; prepare personnel and payroll records of the department's personnel, process vendor invoices for payment, works with the Community Development Department who issues curb-cut and utility road opening permits. This division also assists with the review of plans of proposed subdivisions to insure compliance with town by-laws, regulations and with DPW standards. Also, the Administration Division prepares specifications and bid documents for the procurement of goods and services, equipment and construction contracts for all of the divisions, assists with the hiring of new staff, assists with labor negotiations and manages labor agreement issues, develops, implements and enforces departmental policies, coordinates the administrative support for all divisions of the department and handles all public inquiries.

The Administrative Division of the DPW is comprised of the Superintendent of Public Works, one (1) full-time and (1) part-time Administrative Secretary. Assistance is also provided by clerical staff from the Community Development Department. In 2011 the DPW Administration staff took a more active role in overseeing activities of the Park and Recreation staff, user groups and the maintenance of town facilities. Mowing responsibilities were outsourced to private contractors for all recreation fields and town facilities, allowing a small force of in-house staff to address daily cleanup, the lining sports fields and addressing requests and repairs as needed.

In December 2011, the Town hired an Assistant Superintendent to address the organizational needs of the operation's staff and to allow the DPW to take a more active role in a facility maintenance strategy comprehensive of all town operated facilities.

In 2009, a consolidation of the Engineering Division into the DPW organization was initiated to operate as one comprehensive organizational structure focusing on infrastructure, which brought a number of changes to the Department's administrative, planning and operations process. As of 2011, the success of the consolidation has resulted in greater project efficiencies and collaboration across DPW divisions and with other stakeholder departments. As an example, an internal traffic safety group was formed to review ways to improve traffic safety throughout town incorporating Engineering, Highway, Police, Fire and Administration staff.

ENGINEERING

The Engineering Division is staffed by a Town Engineer and two engineering Project Managers. As a team, they provide analytical analyses and design, estimates, management, coordination & construction support, they develop plans and specifications, and revise & recommend regulations for the Department of Public Works. This includes utilities (i.e. water, sewer, and drainage), stormwater, and roadway reconstruction. The Engineering Division works closely with other Town departments to assist with planning, conservation and traffic management review. Other services provided include driveway installation review, water and sewer service inspections, all Geographic Information System (GIS) map updates, and technical support to Town Counsel for various legalities.

The Division's accomplishments for the calendar year of 2011 were as follows:

Financial support for roadway reconstruction and drainage improvements was obtained for River Road in 2010 under the American Recovery and Reinvestment Act. In 2011, nearly all utility work and construction of the roadway realignment work was completed. Final roadway paving and sidewalk installation is scheduled to be completed in the 2012 calendar year. The work is managed by Massachusetts Department of Transportation (MassDOT);

Signalization design for the intersection of East Street at Shawsheen Street (Tewksbury/Andover Town line) is currently being completed. After the design is completed and accepted by the State, the work will be managed by the MassDOT;

Roadway reconstruction and commissioning of the traffic signal installation for the intersection of East Street and Livingston Street. This work was managed by the MassDOT;

Roadway reconstruction on East Street between Chandler Street to Maple Street (not including the intersection of East Street and Livingston Street);

Roadway reconstruction with upgrades to drainage, sidewalks, and landscaping on Livingston Street between Main Street (Route 38) and East Street;

Roadway reconstruction of Leston Street, Roper Lane, and Shawsheen Street (between Whipple Road and Patten Road);

Roadway paving of North Street (between Andover Street and the Interstate 495 overpass);

Design preparations have been implemented for roadway improvements on East Street between the Maple and the Andover town-line inclusive of the Rail Road Tracks near Industrial Avenue;

Design preparations have been implemented for the closed Brown Street Bridge which connects Whipple Road to Brown Street. The design is being funded equally by the Towns of Tewksbury, Billerica, and Wilmington;

Drainage structures were repaired and asphalt berm was installed or replaced throughout various locations in Town;

Education and outreach related to a federal grant under the Clean Water Act (Section 319) to improve Long Pond was completed. In the coming calendar year the work will consist of continued education and outreach, as well as the design and construction of (25) stormwater Best Management Practices in the form of Rain Gardens;

The beginning stages of an evaluation for Infiltration and Inflow within the sewer system was conducted, including comparison of pump station data and water consumption, drawdown testing at numerous stations to verify pump curves and flow, flow metering conducted at specific manholes. This work was funded through the Massachusetts Interlocal Insurance Association;

Installation of monitoring relays and digital input boards at (11) Sewer Pump Stations, funded through the Massachusetts Emergency Management Agency to expand information technology at the pump stations;

The completion of DPW Building plumbing upgrades and sewer connection, in accordance with the Environmental Protection Agency's (EPA) National Pollutant Discharge Elimination System (NPDES) permit; and

Approximately 95% of all residential meters, 93% of all commercial meters, and 50% of all municipal meters have been replaced by the Water Meter Replacement Project. Installations began in 2008 and the project is anticipated to be complete at the end of the 2012 calendar year.

In addition, the Engineering Division has had the assistance of an intern, working on the early stages of stormwater sampling, which is a requirement for every Town through the NPDES permit. All efforts and hard work are greatly appreciated.

This was another positive year for the Engineering Division and we look forward to the New Year's challenges.

HIGHWAY/FORESTRY

The Highway/Forestry division staff was consolidated into a single division in 2009. Their activities through 2011 included assisting the Engineering Division with roadway reclamation and paving projects; repairing local roads, backfilling of the roadside shoulders, repairing potholes, paving driveway aprons, and installing asphalt berm. Other related street maintenance activities included street sweeping; street and traffic sign installations (111), traffic pavement markings including school and pedestrian crosswalks, periodic jetting of drain lines and the cleaning of culverts and drainage ditches. The division also constructed storm water leaching basins to alleviate some street flooding in areas where no drainage system existed. When inclement and emergency-related weather events dictate, the division assumes more challenging duties. The 2011, Hurricane Irene and the early season snowstorm (October 29th) tore through town causing trees and tree limbs to break and fall, resulting electric outages, downed wires and many safety concerns. Localized flooding challenged the limited number of crew members within the Highway/Forestry Division to address damages to both public and private property. In addition, the skill and dedication of the DPW staff, while operating heavy duty trucks and other specialized equipment, are unique to the overall winter work operations. For example, when pre-treating roads with de-icing chemicals and plowing of streets, schools, sidewalks and municipal parking lots to insure that all motorists and pedestrian traffic are safe and secure while commuting in and around the Town of Tewksbury. Lastly, over the past two years catch basin cleaning has been removed from the Division's budget. However, catch basin cleaning was conducted on a case-by-case basis. More attention needs to be focused in this area where more than (3,000) basins exist in the drainage system and Federal and State regulation mandate on-going repairs and maintenance for the drainage system.

Forestry related activities included the removal of hazardous tree conditions threatening public and private properties resulting in (87) trees removed by the town and (63) trees being removed by National Grid as part of National Grid's Hazard Tree Mitigation Program to assistance local towns. In addition, the cutting of (19.4) lane miles of roadside brush along the Town's right-of-ways helped to improve vehicular safety and sight-lines. The long awaited removal of 91 stumps along town roadways was completed, with the intent to further reduce the number of existing stumps in 2012. Finally, the recycling of (398) Christmas trees were add to the town compost operation.

FLEET MAINTENANCE

The Fleet Maintenance Division, consisting of (3) staff members, is responsible for service, repairs and supplies to fuel and maintain (91) pieces of DPW/Utility equipment. DPW mechanics' maintain other department vehicles including (35) Police Division vehicles. Also various small engine equipment (lawn mowers, snow blowers, leaf blowers, generators etc.) are maintained by the Fleet Maintenance Division.

The division orders and maintains the Town's gas and diesel fuel depot including all records of usage for various town divisions; maintains the facility to comply with all aspects of Department of Environmental Protection (DEP) requirements (Stage 2).

A small inventory of parts and supplies are kept in stock. However most are purchased on an as needed basis reducing unnecessary expense, while reducing the requirement for excess storage space.

The division staff reviews Public Works equipment inventory annually and makes recommendations for replacement within the capital budget. In calendar year 2011 the DPW purchased (3) new pieces of equipment utilized by the Water and Sewer enterprises, including: a John Deere 410J backhoe, Ford ranger and a Ford F-350. The Fleet Maintenance Division Supervisor is also responsible to maintain insurance and MassDOT records, file insurance claims and update carrier records on a annual basis.

WATER DISTRIBUTION/ SEWER COLLECTION

The Water and Sewer Division, with a staff of (9) full time employees comprising of (1) Water / Sewer Division Supervisor, (1) Crew Leader for water distribution, (1) Crew Leader for sewer collection, (1) Special Heavy Motor Equipment Operator and (4) Heavy Motor Equipment Operators. These employees are responsible for ensuring the integrity of the water distribution and sewer collection systems. The water distribution system includes approximately 170+ miles of water mains, 10,000+ water services, approximately 1,500 fire hydrants and thousands of water main valves throughout the its pipe network. This division is also responsible for maintaining the Town's sewer infrastructure consisting of approximately 180+ miles of gravity and forced sewer mains. With the completion of the sewer construction project, November 2009, the Town currently has (46) active sewerage pumping stations throughout the Town directing sewerage to the Lowell Waste Water Treatment Plant

The year 2011, once again was a very active year for our Water and Sewer Division employees who put in long hours beyond their normal working day, repairing water main breaks (27), water service leaks (13), sewer breaks (1 force main), and sewer backups concurrent with their normally assigned responsibilities. A staff goal for 2011 was to catch-up and reestablish normal maintenance programs which were neglected while the Town wide sewer project was in full swing. Some of these duties consisted of numerous water service repair calls, low pressure checks, dirty water calls, fire hydrant repairs, fire hydrant replacements (15), repairing and replacing water meters, repaving trenches and street sections after water service and water main breaks; checking, cleaning and maintaining the Town's (46) sewerage pumping stations on a daily basis, checking, and at times, flushing sewer lines throughout town to negate possible sewer back-ups due to grease/material build up, repairing sewer manholes, responding to and clearing sewerage backups, and numerous other jobs performed by the employees as may be require to ensure the health and safety of town residents and businesses.

Installation of new Badger Meter, Inc. water meters and transmission units continued throughout Town to all homes, commercial, and municipal buildings, which started in 2008. These new water meters are able to send signals via airwaves to collectors situated all around Town, in various locations. The data is then transmitted to the Water and Sewer Billing office at the Town Hall Annex Building, eliminating the need to individually read each meter. At this time approximately 98% of the residential, 97% of the commercial and 51% of the municipal water meters have been installed. The division also assists the private meter installers with water service shutoffs, if the meter valve does not shutoff properly. In 2009, the Town also started a secondary water meter program to allow residents to install a dedicated water meter for outdoor use only.

In the years of 2007/2008 the Town and the engineering firm of Wright-Pierce, adopted requirements and specifications for the upgrade of seven (7) of the Town's oldest sewer pumping stations. Most of these seven pumping stations have been pumping non-stop, 24/7, for the past 26 years and were in need of upgrading. In late 2008, the Town signed an agreement with Methuen Construction to start the construction process in 2009. The (7) sewer pumping stations were upgraded to meet current electrical, mechanical and SCADA technologies and the installation of generators and new pumps. Construction for this project started in September of 2009 and was completed in early 2011. The stations that were upgraded included: East Street, Andover Street, Florence Avenue, Westland Drive, New Jersey Road, Dunvegan Road and Robinson Avenue.

In 2011 the Town replaced the old 6" inch water main on River Road, associated with the road reconstruction project, with a new 8" inch ductile iron water main and new 1" inch service lines from the water main to the existing services at the property line. This new water main was installed from Sawyers Bridge at Trull Brook to the Tewksbury/Andover town line. This water main was installed by the Tropeano Construction Company.

This year staff encountered two considerable power outages, town-wide, caused by Hurricane Irene and the October 29th heavy wet snowstorm. During these power outages staff had to utilize the (3) tow-behind and (1) truck mounted emergency generators to visit each sewer pump station without power, attach electrical cables to the control panel and supply power to these stations in order to pump down the water to a safe level. Once all the pump stations affected were pumped, staff started the routine all over again until normal power was restored. Some employees didn't see their homes for days during each storm. The Water and Sewer Division assists the Highway/Forestry Division with sanding, salting and snow removal during the winter months, flooding, downed trees and other projects requiring assistance during the year.

The employees of this division once again have done an exceptional job considering the workload that is assigned to them all year long day or night, especially with the demand to respond the division encounters on a daily basis.

WATER FILTRATION

The Tewksbury Water Treatment Plant is a full conventional treatment facility, specifically designed to treat water from the Merrimack River. The plant is now capable of treating up to (7) million gallons a day and the Town can store up to (7) million gallons of water in three (3) storage tanks. In 2011, the Town of Tewksbury used (813) million gallons of water. This is an average of (2.23) million gallons per day with a peak usage of (5.4) million gallons during the hot summer months.

The original facility was built in 1988 and went online June 5th. The plant capacity was (3.5) million gallons per day and the facility only treated (0.9) million gallons per day. Since then there have been two other major upgrades, one in 1999 to expand the hydraulic capacity to (7) million gallons per day and the second project in 2004 to add a permanent sludge drying facility. As the plant enters its 25th year of operation the Town is in the process of performing a comprehensive Engineering Evaluation in order to ascertain what parts of the facility are in need of replacement and/or upgrades; and to ensure our treatment process meets pending Environmental Protection Agency (EPA) regulation changes.

Under the category of normal "wear and tear" we continue to address equipment issues as they occur. In 2011, all of the large bull nose gears, used in the sludge collection system, were replaced; both Reeves drives on the sludge drying units were rebuilt after (7) years of successful use; while one of the large pump motors (125 HP) literally blew up and was replaced. In addition, the chemical feed lines to the intake station, along the Merrimack River, were replaced along with back-up piping. This work was accomplished in conjunction with the River Road project. By taking advantage of the open trenches during construction on Merrimac Drive we were able to reduce project costs, as over 10,000 linear feet of PVC chemical feed lines were installed. The Andover Street water interconnection with Lowell was partially upgraded and design work on our second interconnection to Andover is in process.

During this past year, a great deal of time and effort was dedicated to upgrading the SCADA communications and CCTV networks. Both projects enhance the communications and "strengthen" our control and security systems. The added reliability and redundancy allows the operators to keep the facility secure and operating without interruption.

On a "green" note a new water tank mixer was introduced into the Astle Street Storage Tank. This small mixer floats inside the tank and re-circulates up to 400,000 gallons of water a day. This prevents ice formation during the winter, over heating during the summer and helps to maintain the water quality in the tank. The unit operates on a solar panel and battery pack.

"Is my water tested?" is a commonly asked question. As a requirement of MaDEP our entire process is tested every four hours. The process is also monitored by 22 analytical online devices generating hundreds of thousands of numbers each year. A sophisticated computer network assists in the "number crunching" to generate monthly reports which are sent to MaDEP each month. In addition, samples for bacteria, phosphate and fluoride are processed by our State certified laboratory as part of our mandated quality control program. On a quarterly basis other types of analysis are performed to guarantee that the water users of Tewksbury are getting water that meets and exceeds EPA and MaDEP quality standards.

Community Activities

Library Trustees

*Council on Aging
Historical Commission*

Recycling Committee

Library Trustees



Tewksbury Public Library Trustees

Board of Library Trustees, 2011

Joseph Frank, Chairperson

Paul Fortunato

Robert Homeyer

Patrick Joyce

Patricia Pino

Eugene Walsh

Mission and Vision of the Tewksbury Public Library:

The public library of Tewksbury seeks to provide the Town's residents with a wide variety of materials, resources and services. Our vision is to empower Tewksbury's residents by developing, promoting, and delivering lifelong learning opportunities and to culturally enrich the entire community. We endeavor to combine traditional roles of providing a quality book collection and customer service oriented atmosphere, with current technological advances in the retrieval of information.

Library staff members, Trustees and Friends of the Library continue to work toward meeting the library goals spelled out in its Long Range Plan. As the Library enters its last year in the current Long Range Plan, arrangements are being made to do another community survey to develop a Strategic Plan for the next few years.

Future goals include:

Continue to revise class offerings based on the needs of the community.

In 2011 the Library implemented training on how to use eBooks with the Library's eBook collection and purchased a Nook, a Kindle, and an iPad to demonstrate to patrons how they could borrow eBooks from the Library. Since, a number of computer classes about eBooks and social media were offered.

A Job Seeker's group was started for those who are under-employed or unemployed. During these meetings job seekers have a chance to sharpen skills, network and hear expert speakers about employment strategies.

In addition, our literacy program for babies and toddlers was so popular that we added an additional time during the week to accommodate the need.

Steady progress toward a fully funded library budget that does not require a waiver request and the attendant threat of loss of certification.

Continue to improve customer service in every department.

Continue to inform Tewksbury residents about the library program, services, and activities through the wide use of traditional media, social media and other sources as they become available.

Due to continued economic hardship, the library applied for its fifth consecutive waiver from the MA Board of Library Commissioners in October. The library will be notified of its waiver status in February 2012.

A number of building repairs were made this year including: repair to the brick walls along the ends of the Library; installing a concrete drain under the service entrance to prevent water from seeping into the building; preventative and repair work to the HVAC system and replacing a section of pipe that had corroded. The Trustees are committed to being good stewards of this beautiful building in Tewksbury, and will continue to work with Town officials to maintain the investment the community made twelve years ago.

The Trustees thank the Friends of the Tewksbury Public Library for their funding support for the large variety of lectures, classes and performances that the Library is able to offer for the community. Without the fundraising efforts and generosity of the Friends, the frequency and scope of these events would not be possible. The Trustees are also indebted to our base of volunteers who help to shelve materials, and assist in other ways behind the scenes at this busy library.

Clerical Staff member Judy Bangs retired on January 31, 2011. Jeannine Briley was subsequently hired to fill this position.

Although the Library is still short one full-time position, the entire staff worked hard to achieve our goals this year.

It is projected that 2012 will continue to be economically challenging to the Town and the Library. Library staff members, Trustees and Friends of the Library are committed to providing the best library service possible to Tewksbury residents.

The Trustees thank the library staff for their excellent service:

Director: Diane Giarrusso
Executive Secretary: Mary Toombs
Librarians: Noelle Boc, Children's
 Robert Hayes, Technical Services
 Freyja Sanger, Reference
Specialists: Amy Martin, Children's
 Joyce Salvato, Technology
Clerical Assistants: Jeannine Briley Gail Holland
 Jennifer Burke Helen Mooney
 Jill Connolly Joanne Toppin
Maintenance: Michael Deshler

| | |
|--|-------------------|
| Library Hours for 2011: | |
| Monday – Wednesday | 10 a.m. to 8 p.m. |
| Thursday – Friday | 10 a.m. to 5 p.m. |
| Saturday | 9 a.m. to 5 p.m. |
| Closed Saturdays in June, July and August. | |
| Closed Sundays | |

| | |
|--|---|
| Important 2011 Statistics: | |
| Size of physical Collection: 93,254 items | Number of Items Borrowed: 237,338 |
| Size of electronic book Collection: 1869 (there were 19 electronic books available in 2010) | Number of electronic books Borrowed: 2205 (a 64% increase from 2010) |
| Classes/Events Offered: 339 (negligible increase from 2010) | Attendance at Classes/Events: 13,055 (a 34% increase from 2010) |
| Number of Online Databases Purchased: 10 | Staff Size in FTE's: 14 |

Value of Library Services:

Here's a new way to look at library activity, based on the return on the Town's investment to the Tewksbury Public Library. For every tax dollar allocated to the library in FY2011, residents received over \$5 in library service in return.

| Calculate the Value of Services Used at Your Local Library with MLA's Online Spread Sheet | | | |
|---|---|-------------------------------|--------------------------|
| Please input in the leftmost column the number of times you or your family have used the library services described below to learn how much it would have cost to purchase these services at estimated retail values. | | | |
| Input Your Quantity of Use | Library Services FY11 Tewksbury Public Library | Retail Value (average) | Value of Services |
| 151671 | Books Borrowed | \$14.50 | \$2,199,230 |
| 5225 | Magazines Borrowed | \$5.00 | \$26,125 |
| 2205 | Electronic Books Borrowed | \$7.00 | \$15,435 |
| 4160 | Newspapers browsed (minimum) | \$9.50 | \$39,520 |
| 56401 | DVDs Borrowed (e.g., Blockbuster) | \$4.00 | \$225,604 |
| 22310 | Audio Borrowed (books on CD & music CDs) | \$9.95 | \$221,985 |
| 1472 | Museum Passes Borrowed | \$30.00 | \$44,160 |
| 53059 | Interlibrary Loan (borrowed & loaned) | \$25.00 | \$1,326,475 |
| 4540 | Meeting Room Use per Hour | \$25.00 | \$113,500 |
| 684 | Auditorium Use per Hour | \$250.00 | \$171,000 |
| 2112 | Adult Programs Attended | \$15.00 | \$31,680 |
| 11019 | Children's Programs Attended | \$7.00 | \$77,133 |
| 17006 | Hours of Computer Use, e.g., Internet and MS Word | \$12.00 | \$204,072 |
| 6310 | Online Magazine or Newspaper Article | \$2.00 | \$12,620 |
| 8983 | Reference Questions Asked | \$7.00 | \$62,881 |
| Total Value | | | \$4,771,419 |

Total Municipal Appropriation in FY11 **\$917,890**
Value of Library Service per dollar appropriated **\$ 5.20**

Copyright Massachusetts Library Association (MLA) 2008
 Information acquired from FY11 Annual Report Information Survey provided to the MA Board of Library Commissioners and internal library records
 DG 10/2011

Respectfully Submitted, Joseph Frank, Chairperson Diane Giarrusso, Library Director

Council On Aging

As noted each year, the Council on Aging (COA) mission is to enhance the lives of Tewksbury Senior Citizens by identifying their needs and developing programs, activities, community involvement and resources to provide them with an independent and enriched quality of life.

The Senior Center is open: Monday – 8:00 AM to 9:00 PM; Tuesday – 8:00 AM to 6:00 PM; Wednesday and Thursday – 8:00 AM to 4:00 PM; and, presently closed on Fridays. However, hours do vary depending on activities taking place during the evenings and on weekends.

The Senior Center is a satellite site for the Merrimack Valley Nutrition Project (MVNP). Congregate meals are served Monday through Thursday at 11:30 AM. A two day advance reservation is required; and, a \$2 donation is suggested. The MVNP also provides “Meals on Wheels” to home bound elders Monday through Friday. At present there are 72 Tewksbury elders receiving meals (approximately 3,750/year). These meals are delivered by volunteer drivers many of whom are elderly themselves. These volunteers deliver meals in the heat of the summer and the cold and blustery days of the winter. Emergency and extra meal packets are distributed to the home bound for holidays and in the event of school cancellations.

Numerous programs are offered at the Center which are geared to ensure both the physical and mental well being of our elderly. There are 16 exercise classes and 11 classes in the arts held during the week all of which embrace the essence of that “greatest generation” and aid in keeping alive the spirit, creativity, stamina, good health and productivity of our elderly. The Senior Center avails our elderly the opportunity to gather amongst others of the same age with similar interests and, unfortunately, similar ailments. The Senior Center offers them an environment of friendship and understanding, of compassion and empathy...components that are not always present in our younger generation mainly because they have not experienced the trials and tribulations of those “golden years”.

Participants may sit leisurely in the Senior Center library and quietly read a book or utilize the computers. They can play a game of whist, cribbage, dominoes, billiards or the ever popular bingo. They can attend an educational lecture or seminar, join a support group or obtain information on resources available to them. They can also browse in the Upscale Consignment Boutique or the Snooti Patooti Gift Boutique. Proceeds from these shops benefit the Senior Center through a Revolving Account which provides funds for repairs, for services and for the purchase of supplies. Both shops and most all activities provide opportunities for our elders to volunteer. In fact the Department of Aging is basically comprised of volunteers.

The department operates with two Town employees, the Director and the Building Maintenance Person, 12 professional instructors and over 100 volunteers saving the taxpayers hundreds of thousands of dollars. The benefit of volunteerism is twofold for it also enables our Senior Citizens to keep busy and at the same time contribute to the community. Most volunteers create an investment in the Senior Center for they look at the Center as their second home. They work hard and play heartily; and, take pride in their accomplishments.

During this past year over 400 elders received assistance with their income tax returns, fuel assistance applications and medical insurance counseling. Such services are provided by AARP Volunteers, Elder Services of the Merrimack Valley SHINE Volunteers and the COA Director. Another frequently used service is that of the Health Department’s Public Nurse, Virginia Desmond, whose assistance to our elderly is invaluable.

The Council, staff and Seniors also take pride in the fact that they service all the residents of the Town of Tewksbury. An example would be the recent use of the Senior Center as an Emergency Shelter during the unexpected October storm. Through the efforts of the Town Manager, Civil Defense, Fire, Police, Health and COA departments, the shelter served approximately 61 people during those three days that the majority of Tewksbury residents were without power. Some slept over, some came for a hot meal and others dropped by to charge their cell phones.

The Senior Center, as many know, is a polling site for elections. Town Manager holds his project and staff meetings at the Senior Center as does many other Town boards, committees and organizations. Regional entities such as MEMA and the Better Business Bureau have also conducted community meetings at the Center.

The Senior Citizens through the Friends of the Elderly have raised funds to support the programs and activities at the Senior Center; and, have contributed to various charities and causes throughout the year whereby providing our elders many opportunities to help the community and to keep their minds and souls flourishing.

The Tewksbury Senior Center is an important and vital part of the community...a fact not truly realized by many. It offers both a friendly atmosphere as well as a productive one. It’s an oasis for those weary of heart, for those undergoing life crises, for those

seeking to learn, for those who are lonely, for those who are full of energy and enterprise and for those who want to provide a bit of sunshine to others...those who make a difference.

Respectfully submitted: Linda Ricardo-Brabant

Council on Aging 2011Members

Chairman, Rose McKenna
Vice Chairman, Lorene Patch
Treasurer, Marie Durgan
Clerk, Joan Unger
Joanne Aldrich
Joel Deputat
Ellen (Peg) Keefe
Dvoralyn (Dee) Kerr
Warren Layne
Paul McNaught

Alternate Member

Virginia Desmond

Staff

Linda R Brabant, Director
Robert Noel, Building Maintenance

Senior Center Hours

Monday 8 AM – 9 PM
Tuesday 8 AM – 6 PM
Wednesday 8 AM – 4 PM
Thursday 8 AM – 4 PM
Friday - CLOSED

Open on evenings and weekends for special events.

Tewksbury Council on Aging
175 Chandler Street
Tewksbury, MA 01876

Tel: 978-640-4480

Fax: 978-640-4483

E-Mail: lbrabant@tewksbury-ma.gov

Tewksbury Recycling Committee (TRC)

The Recycling Committee continues to explore new ways to continue to Educate and inform the public of ways to Reduce, Reuse & Recycle here in Tewksbury.

The change-over to the one-barrel trash system has helped greatly to increase Recycling by the Townspeople. We have moved from 12% prior to the introduction of the July 2009 system, to 18% currently. We applaud those that have increased their efforts to recycle in the Town.

Zero Waste Day 2011

The Third Annual Zero Waste Day was held on 9/24/11 at the Wynn Middle School.

With over 500 vehicles coming through the line, the public responded greatly to this opportunity to donate used but still valued items to various charities. **Twenty+ tons** of potential waste was diverted from our waste stream and put to good use with this event. Zero Waste Day 2012 will be held on Saturday, September 22nd at the Wynn Middle School and we encourage all to participate !

Scholarship Awards

Two \$ 750.00 scholarships were awarded to Emily Parker and Andrea Caprio as graduating seniors, in the name of the Tewksbury Recycling Committee and Allied Waste. All Tewksbury seniors are eligible for our yearly scholarship, regardless of where they attend high school. Applications can be found in the High School Guidance Department and at: www.tewksbury.info. Deadline for applications is April 5th, 2012

Recycling in Schools

The *Paper Retriever* continues to thrive in both our school system and the Town itself. All schools participate and generate modest income from this program.

In 2011 a total of **188** tons of paper was collected in our town! The benefit to the Town is the reduction of tipping fees that would correspond to the tonnage collected in these bins (more than \$ 13,000.00) We encourage all residents to drop off all newspapers, magazines, junk mail and any paper products for recycling at any of the schools in town.

Got Books Bins:

There are Got Books containers in four locations in Tewksbury: The Wynn Middle School, the Dewing School, Town Hall and Pete's Variety store. For the 2011 Calendar year these containers collected over **53** tons of books. Once again, this is a way to recycle and reuse items while also reducing the tonnage/expense associated with the collected materials. (approx. \$ 3,870.00)

Ryan School Green Team

The Green Team is a hands-on recycling program at the Ryan School. Team Leaders educate and involve the 5th and 6th graders in all levels of recycling. The TRC supports their endeavors in a variety of ways including paying for prizes for their environmental T-shirt contest and paying for the T-shirts too.

Library Media Center:

The TRC website and Media Center and information center continues to provide updated information and improved methods of dissemination of information.

Our thanks to TRC member Sean Czarniecki for keeping our website current.

Newspaper Articles and The Patch on-line news

The Committee periodically submits articles to local newspapers and on-line news sites to inform residents about current events & information concerning recycling. In 2011 we launched our Facebook page which provides a greater outreach to the Community. **'Like'** our page to keep up to date !

Nike Re-use a Shoe Program: December 2011

The Second Annual Sneaker Drive Event was held at the Public Library. 500 pairs of USED sneakers were collected and sent to Nike to be ground-up and reused in playground areas, to re-surface running tracks and basketball courts. Approx. one half ton of sneakers were not only kept out of the waste stream, but recycled and reused. Due to the continued positive response to this program, we are negotiating with NIKE to have a confirmed Annual Drive.

Residents who participated were given a TRC tote bag for their day-to-day use

TRC members Kristin Smith and Loretta Ryan held the event, with help from TMHS Sophomores Adam Rekkbi, Brian Nguyen and Mackenzie Ryan.

Budgetary Allowances

The Committee purchased or supported:

- (1) Attendance at seminars such as: Toxic Action Center Conference
- (2) Recycle tote bags to be used at various TRC events
- (3) Purchase of 1000 recycling stickers for use by Residents
- (4) Prizes for the Ryan Green Team T-shirt contest
- (5) T-shirts for the Green Team at the Ryan School
- (6) Reusable signage for Zero Waste Day

Additional On-going Recycling in Town:

Mercury Drop-off Program:

Residents are able to drop off their old mercury thermometers and Thermostats to keep them out of the Waste Stream to the Board of Health located in the Senior Center, 175 Chandler Street. Hours for drop-off are: Mon. – Thurs. 8:00 AM-9:30 AM & 2:30 PM-4:00 PM. Items can also be dropped off to the Building Department located at the Dept. of Public Works at 999 Whipple Road. Hours are Mon. – Thurs., 8:00 AM – 4: 00 PM. Fluorescent light bulbs can be dropped off for recycling at Aubuchon Hardware during regular business hours.

Rechargeable/Recyclable Batteries

Rechargeable batteries and button cell batteries can be dropped off at multiple locations throughout Tewksbury, including both town hall and the library. All other batteries can be discarded in trash. Batteries are turned in for recycling and thus kept out of the waste stream.

Aluminum Tab Collection

The TRC is collecting pull-tabs from aluminum cans. They can be turned in at the TRC station at the library. These items are then donated to the Shriners.

Festival of Trees

Once again the TRC participated in the Festival of Trees held at the Public Library. The tree was adorned with recycling messages and natural ornaments. Our thanks to TRC member Pam Meroski for finding the time to set-up, take-down and decorate our tree.

Current 2012 Initiatives:

- (1) Research educational programs to support recycling in schools
- (2) Continual updating of both the TRC website and information center
- (3) Planning and involvement in Zero Waste Day 2012
- (4) Battery Recycling Program
- (5) Styrofoam collection day

On behalf of the Recycling Committee, I would like to take this opportunity to thank the members of the Recycling Committee for their dedication and hard work and the Committee would like to thank the residents of Tewksbury who take the time to recycle and urge other residents to participate in this worthwhile program.

Loretta Ryan

Chairperson: Tewksbury Recycling Committee

Historical Commission

The Tewksbury Historical Commission is established by Massachusetts General Laws as accepted by Town Meeting. Its duties are directed toward the purpose of “preservation, protection, and development of the historical or archeological assets” of the town of Tewksbury. Since the Commission’s last reporting, it has been engaged in several directed toward safeguarding and promoting appreciation of Tewksbury’s heritage. The Commission and the Town accepted the professional survey of architectural and historic resources in the town prepared by TTL Architects, the Preservation Consultant funded by a Commission Community Preservation Grant. It is be available on the Town Web Site. One hundred and seventy five (175) buildings and sites have been covered and subject to Form B reports. The survey is generating significant information and discoveries and will be a potential gateway for future grants and other funding. It would also be the foundation for future preservation planning. In a sense, the survey will never be “complete”. It is intended for supplementation with new additional information. The commission looks forward to tapping in to some of the knowledge we know is out there and reviewing suggestions for corrections and additions.

During the past year, the Commission fulfilled its responsibilities under the town’s Demolition Delay By-Law, reviewing 17 applications in 2011 In this connection, preservation of the 1906 General Adelbert Ames Castle at the top of Catamount Street will be a priority focus of the Commissions attention. The owner was a Civil War hero who later became a prominent industrialist and politician. The building is in a good state of original preservation. The building is currently under Demolition Delay Commission and the Commission hopes to use that space to help find and mobilize support for a suitable and economically sustainable adaptive use. The commission considers this property a significant marker for the Town’s commitment to Historic Preservation,

The Commission is continuing efforts to designate historic buildings with identifying markers. The program’s goal is to increase awareness of Tewksbury historic building and sites by making a standard design sign available. Signs are currently available at a cost of \$70.00. More than twenty signs obtained through the Historical Commission have been placed on historic buildings in Tewksbury. Inquiries about obtaining signs and sign applications may be directed to the Commission Chairman or any member. The sign application will also be available on the Commission Web site which is found with the Town’s web sites.

The Commission usually meets on the Third Monday of alternate months at the History Room of the Public Library. The Commission is appointed by the Selectman and welcomes new interest in serving. If you have interest in helping preserve Tewksbury Historic Heritage, please contact a Commission member or the Board of Selectmen

TEWKSBURY HISTORICAL SOCIETY SUPPLEMENT

The Commission coordinates activities with the Tewksbury Historical Society, a non-profit corporation which has grown to more than one hundred and twenty five members. The following supplement was submitted by the Society:

"The Tewksbury Historical Society has regular membership meetings which are always open to members of the public. Regular exhibits are held through out the year in the Local History Room of the Tewksbury Library to display Tewksbury history. The Tewksbury Historical Society is the official repository for Tewksbury artifacts and photographs in Tewksbury. The public may view these photographs of Tewksbury's past at the Local History Room every Tuesday from 3:30 to 5:30pm. We can help you solve history questions about Tewksbury history. Visitors and members are encouraged to donate items of Tewksbury history for preservation. These will be used to exhibit Tewksbury history. The Society is a non-profit (501C3) organization. Donations made to the Society are tax deductible. You may reach us by mail at: Tewksbury Historical Society, P.O.Box 522, Tewksbury MA 01876 or by emailing us at tewksburyhistoricalsociety@msn.com. Our websites are www.tewksburyhistoricalsociety.org or www.tewksburyhistoricalsociety.com". Phone contacts are call Sandra Mouser at 978 851 4966 or Dave Marcus at 978 388 7262. Society has scheduled a n number of touts and event for the year which can be found on the website.

The Historical Commission would also appreciate being contacted about preservation issues including any Historical or Archeological asset which may be threatened or unknown to us. The Commission can be reached by calling Chairman James J. Gaffney III at 978 640 0200 or contacting one of the other members.

Respectfully Submitted,
THE TEWKSBURY HISTORICAL COMMISSION

| | |
|--|---|
| James J. Gaffney, III, Chairman jjgiiiilaw@verizon.net (978) 640-0200 | William J. Wyatt Wjwyatt01@comcast.net (978) 640-0658 |
| Keith Rauseo, Vice Chairman krauseo@comcast.net (978) 851-7545 | Warren Carey , lizwarrencarey@gmail.com (978)851-9165 |
| Eileen McDonagh, Secretary (978) 851-6076 | Thomas Churchill t.churchill@comcast.net (978) 640-6927 |

Safety

Fire Department

Police Department

Fire Department

There have been some changes to the Tewksbury Fire Department in the past year. Michael Hazel was promoted to Chief of Department following the retirement of Chief Richard Mackey. Albert Vasas was promoted to Deputy Fire Chief. Jon Viscione was promoted to Fire Captain. James Giasullo was promoted to Fire Lieutenant. With the additional retirements of Russell Gourley, Jr. and Vance Vonkahle the Department was in need of three new firefighters to maintain staffing at 50 sworn members. In November 2011 Michael Giasullo, Robert Keddie, and James Fitzpatrick were hired through the Massachusetts Civil Service process as full-time firefighters.

In July the Department received and put into service a new 2011 Horton Type III Ambulance. In October a new command vehicle was put into service after our existing vehicle was struck by an intoxicated driver while parked with its emergency lights on at an accident scene on Route 93. Fortunately no one was injured in the secondary crash and insurance covered all but \$1,880 of the total loss of the vehicle.

On an annual average, from FY'08 through FY'11, the Department's ambulance service responded to 2,700 medical emergencies with 1,937 resulting in transportation of the sick or injured to the hospital. Many of these calls happen at the same time as other incidents or service calls. Through the cooperative efforts of the Department of Public Works, Police Department, and the Shawsheen Technical High School Auto Body Program our Department was able acquire an additional emergency response vehicle for use in our South Fire District. This was done at minimal cost to the Town. Under our operational model, when all stations are open and a second ambulance is needed for a medical emergency, the firefighters from the South Station engine company, Engine 2, staff the secondary ambulance and respond to the emergency. The fire officer assigned to that engine now has the ability to respond to one of the calls in progress or any additional call that comes in. This efficiency is one of several that have been employed in recent months to help the Department maximize its effectiveness and response capabilities while working within budget constraints.

The Tewksbury Fire Department expended \$5,415 received from a State grant for the education of students in the area of fire and life safety. Through the Student Awareness of Fire Education Program (S.A.F.E.) firefighters visited the elementary schools and instructed children in fire safety. The program also provided for our National Fire Prevention Week activities in October which included a fire station Open House and several safety fairs at local businesses. Through efficient use of our grant funds and the continued support of local businesses, civic organizations, and community volunteers we look forward to expanding our Fire Prevention and S.A.F.E. programs in 2012. We are very fortunate to have dedicated staff firefighters who volunteer to participate in these and other Department and community based programs. Among the those volunteers are Firefighter/EMTs Christina Merrill, Daniel Sawicki, Thomas Murphy, Richard Hamm, Timothy Holden, Joseph Fortunato to name a few.

There were three residential fires in Tewksbury during the last week of May. Of those three fires, two of the homes did not have any working smoke or carbon monoxide detectors. Please take a moment to ensure your smoke detectors and carbon monoxide detectors are in place and operable; they are your first line of defense 24-7!

The Tewksbury Firefighters, Local 1647, continues to sponsor a File of Life Program. This program will provide Tewksbury residents who have a significant medical history the opportunity to compile this information in a readily accessible and standardized format. To participate in this program please call (978) 640-4410 and ask to receive the File of Life; its free to you or your family members and it works!

Fire Department Roster

| | | | | | |
|----------------------|--------------------|------|-------------------|-------------------|------|
| FIRE CHIEF: | Michael Hazel | 1988 | | James Fitzpatrick | 2011 |
| DEPUTY CHIEF: | Albert Vasas | 1989 | | Joseph Fortunato | 2001 |
| CAPTAINS: | James Bruce | 1995 | | John Fowler | 2004 |
| | Michael Callahan | 1989 | | Michael Giasullo | 2011 |
| | Michael Sitar, Jr. | 1982 | | Joseph Gillis | 1997 |
| | Jon Viscione | 1985 | | William Gosse | 1998 |
| LIEUTENANTS: | William Brothers | 1997 | | Richard Hamm | 1987 |
| | Robert Calistro | 1998 | | Timothy Holden | 1994 |
| | David Carney | 1995 | | David Karlberg | 2001 |
| | James Giasullo | 1988 | | Joseph Kearns | 1995 |
| | Jeffrey Giasullo | 1995 | | Robert Keddie | 2011 |
| | Donald Greer | 1986 | | Dale Lawrie | 2000 |
| | Paul Guttadauro | 1994 | | David Levy, Jr. | 1997 |
| | Brian Hurley | 1989 | | Robert Little | 1984 |
| | Scott Keddie | 1987 | | Brian Mackey | 2009 |
| | Gary Kerr | 1988 | | Christina Merrill | 2003 |
| | Russell McGlaulin | 1989 | | Michael Merrill | 2004 |
| | Timothy Niven | 1985 | | Thomas Murphy | 2004 |
| FIREFIGHTERS: | Scott Austin | 2003 | | Stephen Powers | 1982 |
| | Patrick Brothers | 1995 | | Alan Rosemond | 1989 |
| | Joseph Doherty | 1986 | | Kenneth Sandberg | 2003 |
| | Patrick Doherty | 1997 | | Daniel Sawicki | 2004 |
| | Todd Elliott | 2006 | | Daniel Sitar | 1987 |
| | Oscar Forero | 1985 | | Daniel Small | 1988 |
| | | | SECRETARY: | Susan Perry | 2002 |
| | | | | Daniel Yost | 2004 |

Incident Analysis/ Permits and Inspections

| Incident Analysis | 2011 |
|----------------------------------|--------------|
| Ambulance Calls | 2,879 |
| Responses to Fire | 101 |
| Rescue/Assist Ambulance | 2,282 |
| Hazardous Condition | 133 |
| Service Calls | 648 |
| Good Intent Calls | 107 |
| False Alarm | 434 |
| Other Type of Incident | 42 |
| Carbon Monoxide Incident | 75 |
| Department Responses | 6,701 |
| Permits & Inspections | 1,958 |

| Department Responses | Total |
|----------------------|-------|
| 1980 | 2,161 |
| 1990 | 3,160 |
| 2008 | 5,998 |
| 2009 | 6,115 |
| 2010 | 6,454 |
| 2011 | 6,701 |

Police Department

Police Department Roster

| | | | | | |
|---------------------------------|---------------------|------|--|--|------|
| Chief of Police: | Timothy Sheehan | 1987 | | Kimberly Riccardi | 2002 |
| | | | | Arthur Piccolo | 2002 |
| Deputy Chief of Police: | John Voto | 1996 | | Eric Hanley | 2002 |
| | | | | Chris Scott | 2002 |
| Administrative Director: | Matthew Small | 1997 | | Jennie Welch | 2003 |
| | | | | Karen Capuano | 2003 |
| Lieutenants: | James McKenna | 1980 | | John Casey | 2003 |
| | Robert Stephens | 1996 | | Robert Bjorkgren | 2003 |
| | Ryan Columbus | 2000 | | Alysia Russo | 2008 |
| | Scott Gaynor | 1996 | | Michael Donovan | 2008 |
| | James Williams | 1996 | | Paul Nicosia | 2008 |
| | Thomas Casey | 1999 | | James Ryser | 2008 |
| | | | | David Miano | 2010 |
| | | | | Michael Newcomb | 2010 |
| Detective Lieutenant: | Ryan Columbus | 2000 | | Christopher Lefebvre | 2010 |
| | | | | Patrick Connor | 2010 |
| Sergeants: | Robert Field | 1996 | | Ariel Montas | 2010 |
| | Timothy Kelly | 1995 | | Edward Jackman | 2011 |
| | Mark Perry | 1988 | | Paul Morris | 2011 |
| | Chris Coviello | 1989 | | Andrew Richardson | 2011 |
| | Steven Torres | 2000 | | Christopher Byrne | 2011 |
| | Thomas Cooke | 2002 | | David Duffy | 2011 |
| | Brian Warren | 1988 | | Michael McLaughlin | 2011 |
| | Joseph Kelley | 2004 | | | |
| | Walter Jop III | 2000 | | School Resource Officer: Kathryn McLeod | 1996 |
| | | | | | |
| | Patrick Harrington | 2003 | | Safety Officer: Jennie Welch | 2003 |
| | | | | | |
| Court Prosecutor: | Brian Warren | 1988 | | Dispatch Supervisor: Edward Sullivan | 1994 |
| | | | | | |
| K-9 Officer: | Albert Piccolo | 1995 | | Dispatchers: Garin Worth | 1997 |
| | | | | Karen Poisson | 1997 |
| Detectives: | Michael Sheehan | 1988 | | Kimberly Griffin | 2001 |
| | Andre Gonzales | 1995 | | Lauren Mackey | 2005 |
| | Jessica Mulvey | 1996 | | Jason McNamara | 2008 |
| | Keren Reese | 1996 | | Matt Carapellucci | 2008 |
| | Peter Regan | 2003 | | Joseph Newton | 2010 |
| | Douglas Pratt | 2004 | | Christine Cicero | 2010 |
| | Dennis Peterson Jr. | 2004 | | | |
| | Brian Farnum | 2004 | | Reserve Dispatchers: TJ Cooper | 2004 |
| | | | | Robert Joyce | 2010 |
| | Brian O'Neill | 2005 | | William Tarpey | 2010 |
| | | | | Colin Trelegan | 2010 |
| Evidence Officer: | Andre Gonzalez | 1995 | | Erica Vozzella | 2010 |
| | | | | | |
| Detective/Juvenile: | Michael Sheehan | 1988 | | Executive Assistant: Alice Kennedy | 1996 |
| | | | | | |
| Patrol Officers: | Kevin Reese | 1989 | | Secretaries: Eileen Newton | 1987 |
| | James Hollis | 1995 | | Patricia Stotik | 1995 |
| | Daniel Kerber | 1995 | | | |
| | Kathryn McLeod | 1996 | | Facility Maintenance: Jack Crowe | 2006 |
| | Markus McMahan | 2001 | | | |
| | Albert Piccolo | 2002 | | | |

Reserve Police Officers:

Matt Carapellucci
 TJ Cooper
 Joseph Delucia
 Cindy Dicalogero
 Pat Doherty
 John Donoghue
 Deb Evans
 Jack Farrell
 Joseph Fortunado
 Bob Fowler
 Phil Gath
 George Hazel
 Victor Hidish
 Mark Hildebrand
 Rick Hopkinson
 Phil Hyde
 John Jarek
 Matthew Jarek
 Steve Kandrotas
 Scott Keddie
 Alice Kennedy
 Deborah Kenney
 Dave Levy Sr.
 Edward Martin
 McCarthy, Brian
 Sharon McClafferty
 Jason McNamara
 Beverly Mosher
 Joseph Newton
 James O'Hare
 Steve Pelrine
 Karen Poisson
 John Powers
 Steve Powers
 Paul Ringwood
 William Schwalb
 Daniel Sitar
 Robert Westaway
 Jack Whitehouse
 Mark Wood

Crime Statistics

| | |
|--|-------|
| Forcible Rape | 15 |
| Robbery | 11 |
| Assault Aggravated | 77 |
| Assault Simple | 177 |
| Assault Intimidation | 108 |
| Burglary/Breaking and Entering | 158 |
| Shoplifting | 95 |
| Theft from building | 121 |
| Theft from m/v | 119 |
| Theft of m/v parts | 0 |
| Thefts all others | 274 |
| Theft of motor vehicle | 32 |
| Counterfeiting/Forgery | 43 |
| False Pretense/Swindle/Confidence Game | 61 |
| Credit Card/Automatic Teller Fraud | 30 |
| Embezzlement | 5 |
| Destruction/Damage/Vandalism of Property | 216 |
| Drug/Narcotic Violations | 122 |
| Statutory Rape | 4 |
| Bad Checks | 4 |
| Disorderly Conduct | 39 |
| Driving under the influence | 78 |
| Drunkenness | 76 |
| Trespassing | 15 |
| Liquor Law Violations | 32 |
| All Other Offenses | 477 |
| Arrests | 693 |
| Citations | 3311 |
| Alarms | 1125 |
| Reports | 2209 |
| Building Checks | 19051 |
| Accidents | 898 |
| Call Volume | 14750 |

School Department

Superintendent of Schools

Scholarship & Education Fund

General Information

Enrollment by Schools

*Committees
School Roster*

*Shawsheen Valley Regional
Vocational / Technical School
District*

Superintendent of Schools

Introduction

Although the national economy bottomed out in 2010, Massachusetts fared better than most. The strong research base in electronics, technology, medicine, and pharmaceuticals, combined with a housing market which escaped the virtual collapse seen in other states, lessened the financial impact on municipalities and school districts across the Commonwealth.

Although faced with a significant deficit that could have resulted in the loss of staff, services, and programs, the school district and municipal government worked in partnership to lessen the effect of declining federal and state support. By shifting municipal resources to the school district, we were able to “balance the budget” which enabled us to maintain staff and provide quality educational programs for our children.

This year saw two significant events in the evolution of the new Tewksbury Memorial High School. State and local officials, community members, students, parents, and teachers participated in both the ground breaking and topping off ceremonies for the new school. From the initial shovel full of dirt up to present can best be described as amazing! The new school now dominates the landscape and impresses all who travel past. We are on course to open the new Tewksbury Memorial High School in August 2012.

Personnel

The process of change continues in the Tewksbury Public Schools. After fourteen years of stellar service, John “Jack” Quinn decided to retire to spend more time with his grandchildren and family. Jack’s exceptional leadership, especially through the daunting approval process for the new high school, was invaluable. During his tenure, he oversaw the construction of the John F. Ryan Elementary School and the renovation of the John W. Wynn Middle School. In addition, he successfully spearheaded the annual school budget through the rigorous, and at times contentious, Town Meeting process. Jack was very proud of the fact that during his tenure, the school district ended the fiscal year with a small surplus.

Also retiring was long-time Director of Maintenance, James “Jimmy” Sharkey. Food Service Director, Karen Chanaki, resigned to pursue other employment opportunities. Other administrator turnover included the departure of Robert LaRoche, Principal of the Loella F. Dewing Elementary School, and Edward Foster, Principal of the Louise Davy Trahan Elementary School.

Faculty

The following faculty members retired at the conclusion of the 2010-2011 school year:

Ethel Chace – Math teacher at Tewksbury Memorial High School after 10 years.

August Jardin – English and Social Studies teacher at the John F. Ryan Elementary School after 37 years

Mary Pepin Kennedy – Learning Specialist at Tewksbury Memorial High School after 29 years.

Steven Levine – Physical Education teacher at Tewksbury Memorial High School after 38 years.

Marie Maranville – Elementary Music teacher at the North Street and Loella F. Dewing Schools after 16 years.

Pamela McDade – English teacher at the John F. Ryan Elementary School after 32 years.

Stephanie Pagiavlas – Special Education teacher at the John W. Wynn Middle School after 35 years.

Patricia Stratis – Elementary teacher at the Loella F. Dewing Elementary School after 30 years.

Staff

Anne Duncan – Financial Clerk at the Central Office after 38 years.

John (Jack) Quinn – Business Manager at the Central Office after 14 years.

James Sharkey – Director of Maintenance, District-wide, after 14 years.

We offer our thanks and appreciation to all of our retirees. Their work has impacted countless children and has had a profound impact on the Tewksbury Public Schools. We wish them the best in their retirement.

Curriculum and Assessment

The district's curriculum serves as a guide and helps teachers to plan their day-to-day instruction. The curriculum provides a clear description of how each area of study is organized and how it connects with what is taught in other subject areas and classes. It also provides direction on what is most important for students to learn.

Each subject area is reviewed on a regular, rotating basis to help ensure the district's curriculum remains current and effective, and that the intended curriculum is the curriculum which is embedded in the classroom. The two phases of the process are known as Program Design and Implementation & Monitor and Adjust. Both processes are described below:

Program Design and Implementation – There are several steps to complete in this phase of the curriculum-review process.

An internal Subject Area Review Committee (SARC) collects and evaluates data to be used when the curriculum area enters the review process.

A curriculum committee (SARC) comprised of district teachers, administrators, and the assistant superintendent solicits input from staff and the public. The Committee gathers research material, analyzes the subject area, and develops recommendations. Residents are given an opportunity to comment on the newly proposed curriculum material adoption. Early in the process, the Tewksbury School Committee also has an opportunity to provide input.

The recommendations of the curriculum committee are presented to the superintendent.

The recommendations of the superintendent are sent to the School Committee for review and approval.

After Committee approval, curriculum guidelines are developed that identify the content and skills students should learn for each grade level.

Professional development opportunities are provided for teachers to be trained to effectively implement the new curriculum and resources in their classrooms.

Monitor and Adjust - As teachers use the curriculum in this next phase of the process, they collect data about student performance to make sure the curriculum guidelines are having a positive impact on student achievement. If not, the guidelines are reviewed and adjusted. This information forms the foundation for the internal review teams when the curriculum begins the next review cycle.

This ongoing process ensures the curriculum stays relevant and effective. This year, under the leadership of Loreen Bradley, Assistant Superintendent for Curriculum and Instruction, the district has adopted and implemented a new elementary mathematics series in all K – 5 classrooms.

Massachusetts Comprehensive Assessment System (MCAS)

This Spring, the Massachusetts Comprehensive Assessment System (MCAS) results revealed some encouraging data for our district; e.g., combined Advanced & Proficient aggregate scores increased in 11 of the 17 categories. However, student achievement data for our sub-group populations continues to lag behind in all of the tested content areas. In an effort to address some of these concerns, budgetary requests focused on the replacement of outdated textbooks, a review of the service delivery models presently being utilized to service our sub-group populations, and the expansion to our district-wide Response to Intervention initiative at the middle and high school levels. Curriculum teams, at each grade level, have begun to tackle the daunting task of aligning our present curriculum with the newly adopted Common Core State Standards in English Language Arts and Mathematics. We have targeted this as a top priority for our district!

School Department Budget

The budget for the 2011 school year was \$43,508,680 or a decrease of \$533,647 (1.2%) as compared to the amount expended in the prior year. Despite the budgeted decrease, the school department was able to end the 2011 school year modestly favorable to budget while preserving staffing levels, maintaining school facilities, and providing our students with a quality educational

experience. During the 2010 and 2011 school years, the school department was fortunate to receive Federal Grant funding in excess of \$1,860,000 (ARRA & IDEA grants) which enabled the district to initiate several new programs throughout the district; many of which provided services to students who would have previously required private school placement.

The budget for the 2012 school year is \$44,511,234 or an increase of \$1,002,554 (2.3%) as compared to the prior year budget. ARRA & IDEA Federal Grant funding that was received in previous school years no longer exists for the 2012 school year. As a result, personnel costs that were previously absorbed by these grants must now be absorbed by the schools operating budget. Given the increased funding levels for the 2012 school year, the School Committee and our School Administration feels confident that they can continue to maintain staffing levels and provide our students with a quality educational experience.

John and Abigail Adams Scholarship

The John and Abigail Adams Scholarship provides a tuition waiver for undergraduate education at the University of Massachusetts, the state colleges or community colleges. Students qualify for the scholarship when scoring in the Advanced category in either the Mathematics or the English Language Arts section of the grade 10 MCAS test: by scoring in the Proficient or Advanced category in the second subject (Math or English Language Arts); and have a combined MCAS score on their assessments that ranks in the top 25% in their school district. Congratulations to the Tewksbury Memorial High School award recipients:

| | | |
|----------------------|----------------------|-------------------|
| Lauren Andella | Kimberly Fairweather | Nicholas Parsons |
| Anthony Arcari | Colin Foley | Mark Petti |
| Victoria Aronson | Brian Gugger | Katherine Raneri |
| Olivia Bennett | Emily Guiliani | Jefferson Rauseo |
| Kayla Benvenuto | Brian Haley | Sarah Reynolds |
| Jennifer Berian | Melissa Hanson | Alex Richards |
| Patrick Bernardo | Joseph Hulme | Eric Richards |
| Marie Boisvert | Brian Johnson | Elizabeth Riley |
| Sarah Bowden | Katie Kerber | Hannah Sedgwick |
| Jennifer Bowers | Nicholas LaCascia | Benjamin Setzer |
| Christian Cameron | Michael Layne | Ryan Sheehan |
| Christopher Campbell | Alexandra Locke | Nicole Smith |
| Andrea Caprio | Julia Loschiavo | Lauren Spencer |
| Chelsea Chabak | Matthew Luppi | Michael Stowell |
| Elizabeth Connolly | Sean MacLeod | Daniel Sugrue |
| Christopher Dame | Taylor Martel | Christina Tamboli |
| Neil Dave | Sean McCarthy | Jamie Theberge |
| Zachary Demarco | Tyler McQuesten | Craig Tino |
| Nicole Devoe | Scott Middleton | Ashley Toland |
| John DiGiorgio | Hannah Oliver | Kimberly Topping |
| Brian Donahue | Emily Parker | Leanne Tucker |

School Committee Recognition

After three years of dedicated service to the Tewksbury Public Schools, Mr. Michael Kelley completed his term on the School Committee in April 2011. During his tenure, he brought a greater transparency and accountability to the School Department and the Committee. Through the departure of one member the door opens for another. In April 2011, Brian Dick was elected to the School Committee and appointed to the position of Clerk. Mr. Dick and the veteran members of the School Committee are vested in Tewksbury Public Schools and will strive to make them the best they can be!

Student Services & Special Education

During the 2010-2011 school year, the Tewksbury School District continues to provide special education and educationally-related school services to over 780 students between the ages of 3-21. This represents approximately 18% of our total student population. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined in the state and federal regulations. The services provided by the Tewksbury School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment (LRE), to the greatest extent that is possible and appropriate. The Tewksbury School District also implements Response to Intervention (RtI), which also works to provide services to children in a less restrictive environment.

A full range of special education and educationally-related services is available to Tewksbury students through our community-based preschool program, the PreK-2 Dewing School, and the Heath Brook School. These services are described on the District's website and at each individual school.

Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the case manager or principal at each of the Tewksbury schools, the superintendent, or by contacting the Student Services & Special Education Office. Child Find screening is held once a year at the Pre-K levels and is advertised through the local media. Additional Child Find cases are determined as issues arise.

A continuum of educational environments is available to students identified with special needs between ages of 3-21 to ensure equal access to the general curriculum. Opportunities for students include: full or part-time participation in regular classroom with consultation, accommodations and/or modification; special education instruction; small group or individual support with a resource setting, or an inclusive setting, and in some instances, placements outside the school district. Numerous educationally-related services are also available; however, these determinations are based upon students' individualized education programs. Related services include speech and language, occupational therapy, physical therapy, vision therapy, orientation and mobility training, and counseling.

The Tewksbury School District annually receives federal special education funds. Project applications are submitted to the Department of Elementary and Secondary Education for approval and funding. During the 2010-2011 school year, this entitlement money was (and is being) used to support programming for students. Special education teachers, instructional aides, and contracted consultants were hired to provide direct services to students. Direct services have included: positive behavioral interventions, teacher of the visually impaired, programming for students with autism and multiple disabilities.

Virtual High School (VHS)

The Virtual High School (VHS) Program continues to engage students in an on-line experience at Tewksbury Memorial High School. This cost-effective on-line program, affords our high school students the opportunity to engage in courses that, due to financial restraints and/or lack of resources, cannot be offered at our high school. On-line courses have included: German Language & Culture, International Business, The Glory of Ancient Rome, Advanced Placement Psychology, and Creating Art History, to name a few. In SY12-13, the new, technology-rich Tewksbury Memorial High School will open its doors and the potential for meeting the intellectual and academic needs of our students will be boundless!

Tewksbury Memorial High School and Building Committee

This has been a very exciting year for the High School Building Committee. Construction bids were opened in October 2010. CTA Construction was awarded the contract which was \$15 million under the projected budget, saving each homeowner thousands of dollars. Under cloudy skies and umbrellas, the weather couldn't dampen the enthusiasm at the Ground Breaking ceremony on October 27th. A mild winter allowed for construction to continue on schedule. This time last year, we were anticipating the delivery of steel to the construction site. Before we knew it, the last piece of steel was erected at the "Topping Off Ceremony" on May 5, 2011, completing the frame of the new high school. This construction tradition of signing the last piece of steel to become a permanent piece of the building was celebrated by administration, students and the community. After a year filled with the achievement of critical milestones, the new high school is becoming a reality for the community. Construction continues to move forward with hundreds of workers on the site each day. We look forward to opening the doors of the new 21st Century State of the Art Tewksbury Memorial High School for the start of the 2012 school year.

Summary

I am honored to associate with the Tewksbury Public Schools, its students, teachers, administrators, staff, and parents. I am committed to making a difference in our schools. Working in partnership with the entire Tewksbury community, I am convinced we can truly create excellent schools for each and every child.

Our teaching staff and administrators are rightfully proud of the work they do everyday on behalf of our children. In classrooms, on playing fields, on stage, and in counseling and health rooms, our staff creates opportunities for our children to learn, grow, and flourish. They do so despite the declining revenue, increased class sizes, and the most challenging economy in decades. This is a testament to their skills, energy, and passion.

I am honored to work for a School Committee that is tirelessly working to benefit every student entrusted to their care. I am impressed with their commitment to every child in the district. I am appreciative of the support the Tewksbury Public Schools receives from the Town Manager and his staff.

I, along with Assistant Superintendent for Curriculum and Instruction, Loreen Bradley, and Business Manager, Jeffrey Sands, look forward to the challenges that lay ahead of us.

Again, I am honored to be your Superintendent of Schools.

John E. O'Connor, Ed.D.
Superintendent of Schools

Community Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, and the sports organizations, who participated in Tewksbury's 2011 Community Scholarship Program. The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury. **Thank you** to each of the Scholarship Award Donors and **Congratulations** to the Scholarship recipients.

| <u>Scholarship Name</u> | <u>Award Winners</u> | <u>Total Awarded</u> |
|--|---|----------------------|
| Lawrence L. Day Memorial Scholarship | Brian Gugger - \$500 | \$500 |
| The Honorable James Miceli Scholarship Award | Jefferson Rauseo - \$300 | \$300 |
| Tewksbury Rotary Club Scholarship | Kim Fairweather - \$1500 Scott Middleton - \$1500 Sean MacLeod - \$1500 Ashley Toland - \$1500 | \$6,000 |
| 2nd Annual Meghan McCarthy Road Race Scholarship | Lauren Melski - \$250 Jen Bowers - \$250 | \$500 |
| The Derek Aldred Memorial Scholarship | Michael Golini - \$1500 | \$1,500 |
| The George 'Timmy' Ernest Memorial Scholarship | Chris Campbell - \$500 Ryan Casey - \$500 Nicolas Cunha - \$500 Sean MacLeod - \$500 Frank Mazzei - \$500 Mark Petti - \$500 Robert Pruyne - \$500 Michael Golini - \$500 | \$4,000 |
| The Joshua Zawacki Memorial Scholarship | Joseph Hulme - \$1500 Katie Conklin - \$1500 | \$3,000 |
| Tewksbury/Wilmington Lodge of Elks #2070 Scholarship | Darlene Welch - \$500 Sean Gorman - \$500 | \$1,000 |
| Massachusetts Elks Major Project Scholarship | Neil Dave - \$500 | \$500 |
| Massachusetts Elks Most Valuable Student Award | Ashley Toland Scott Middleton | |
| Tewksbury Girls' Softball League Scholarship | Renee Conlin - \$700 Melissa Brown - \$400 Kayla Benvenuto - \$400 Andrea Caprio - \$300 Kailey Tirabassi - \$200 | \$2,000 |
| John F. Ryan School PAC Scholarship | Ryan Vibber - \$500 | \$500 |
| The Linda Peters Memorial Scholarship | Ryan Sheehan - \$1200 Gianna Sexton - \$1200 Michael Golini - \$1200 Lauren Andella - \$1200 Nicole Smith - \$1200 Coryana Prendable\$1200 | \$7,200 |
| The Daniel S. Gillette, Jr. Memorial Scholarship | Michael Golini - \$1000 Hannah Oliver - \$1000 | \$2,000 |

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|--|---|--------------------|
| Tewksbury Teachers Association Scholarship | Renee Conlin - \$500 Nicole Devoe - \$500 | \$1,000 |
| Kevin Tino Memorial Scholarship | Craig Tino - \$1,000 | \$1,000 |
| TMHS National Honor Society Scholarship | Victoria Aronson - \$250 Andrea Caprio - \$250 Hannah Oliver - \$250 Nicholas Parsons - \$250 Neil Dave - \$250 Hannah Sedgewick - \$250 | \$1,500 |
| The David W. Scott Memorial Scholarship | Ryan Doherty - \$1000 Nicholas Cunha - \$1000 Sean MacLeod - \$1000 | \$3,000 |
| Lowell Five Cents Savings Bank Scholarship | Victoria Aronson - \$1000 | \$1,000 |
| Holt & Bugbee Foundation Scholarship | Kailey Tirabassi \$2500 Courtney Waite - \$2500 Brian Haley - \$2500 Richard Kirby, Jr. - \$2500 | \$10,000 |
| Ron 'Ronnie' Olson, Jr. Memorial Scholarship | Sean McCarthy - \$500 Ashley Toland - \$500 | \$1,000 |
| Stoneham Savings Bank Scholarship | Sarah Reynolds - \$800 | \$800 |
| Tewksbury Youth Lacrosse Scholarship | Michelle Tully - \$250 Nicole Devoe - \$250 | \$500 |
| Jerry Murphy Memorial Scholarship | Nicholas Cunha - \$1000 Melissa Hanson - \$1000 Scott Middleton - \$1000 Sean MacLeod - \$1000 | \$4,000 |
| Stephen J. Dame II Scholarship | Nicole Smith - \$1000 Michael Golini - \$1000 Nicholas Cunha - \$1000 | \$3,000 |
| Jonathon Wolf Memorial Scholarship | Jennifer Bowers - \$500 Breanna Budryk - \$500 | \$1,000 |
| Anthony Corsino, Sr. Memorial Scholarship | Ashley Toland - \$1,000 | \$1,000 |
| Tewksbury Golden Age Club, Inc. Scholarship | Brandon Weiss - \$500 Daniel Sugrue - \$500 Jessica Fortier - \$500 Michelle Gavin - \$500 Jamie Minton - \$500 | \$2,500 |
| Tewksbury/Wilmington Emblem Club #381 Scholarship | Christina Tamboli - \$500 | \$500 |
| Deb Billings Memorial Scholarship | Heather Carroll \$400 Chris Campbell \$400 | \$800 |
| Friends of Special Ed Kidz (FOSEK) - Meghan McCarthy Scholarship | Michelle Gavin - \$250 Kim Fairweather - \$250 | \$500 |
| Coach Bob Aylward Scholarship | Anthony Arcari - \$2000 | \$2,000 |
| Edward K. Dick Scholarship | Joseph Hulme - \$2000 | \$2,000 |
| Redmen Football Club Benefactors Scholarship | Jerry Ettienne - \$2000 Daniel Sugrue - \$2000 | \$2,000 \$2,000 |

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|---|---|---------|
| Phillip L. French Scholarship | | |
| James E. Brooks Memorial Scholarship | Sean McCarthy - \$2000 | \$2,000 |
| Redmen Wrestling Scholarship | Christina Tamboli - \$500 | \$500 |
| The Robert V. Horgan Memorial Scholarship | Alexandra Greene \$1000 | \$1,000 |
| TMHS Redmen Boys Basketball Booster Club | Joe Hulme \$500 Craig Semenza \$500 Sean Gorman \$500 | \$1,500 |
| James T. Sullivan, Sr. Coaches Scholarship | Sean Gorman \$300 | \$300 |
| Tewksbury Youth Football Scholarship Award | Kim Fairweather - \$250 Anthony Arcari - \$250 Michael Golini - \$250 Chris Andella - \$250 | \$1,000 |
| Tewksbury Youth Football Memorial Scholarship | Kayla Benvenuto - \$ 500 Ryan Vibber - \$500 | \$1,000 |
| Bill Bird Memorial Scholarship | Daniel Sugrue - \$500 | \$500 |
| Trahan PAC - The George S. Paul Scholarship | Renee Conlin - \$500 Colin Foley - \$500 | \$1,000 |
| Excellence in Achievement Award | Andrew Kraynick \$500 | \$500 |
| The Kevin J. O'Brien Memorial Scholarship | Michelle Gavin - \$1,000 Sean Gorman - \$1,000 | \$2,000 |
| The Self Defense Institute - Martial Arts Cultural Enrichment Award | Kelsey Coleman - \$200 | \$200 |
| Kay (Aspell) Curran Scholarship | Ryan Doherty - \$1000 | \$1,000 |
| TMHS Redmen Field Hockey Boosters Scholarship | Lauren Andella - \$300 Breanna Budryk - \$300 Liz Connolly - \$300 Allie Greene - \$300 Shelby Madore - \$300 Michelle Tully - \$300 Carolyn Phaneuf - \$300 Christina Tamboli - \$300 Alli Russell - \$300 Leeanne Tucker - \$300 | \$3,000 |
| John W. Wynn PAC Scholarship | Craig Semenza - \$500 Emily Giuliani - \$500 | \$1,000 |
| Tewksbury Redmen Softball Boosters Club Scholarship | Kayla Benvenuto - \$300 Ally Greene - \$300 Caitlin Tarentino - \$300 | \$900 |
| TMHS Redmen Girls' Basketball Boosters Club Scholarship | Jen Bowers - \$300 Liz Connolly - \$ 150 Kim Fairweather - \$300 Michelle Gavin - \$300 Lizzie Marchand - \$300 | \$1,350 |
| Tewksbury Youth Skating Association Scholarship | Nicolas Cunha, Mark Petti, John DiGiorgio, Anthony Arcari, Colin Foley | \$3,750 |

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| Tewksbury Youth Skating Association Alfred Carpenito Scholarship | Michael Golini - \$1000 | \$1,000 |
| TMHS Redmen Hockey Booster Club Scholarships | Sean MacLeod - \$250 Rob Pruyne - \$ 250 Ryan Casey - \$250 Mark Petti - \$250 John DiGiorgio - \$ 250 Sean Taylor - \$250 Frank Mazzei - \$ 250 Ryan Doherty - \$250 Mike Golini - \$250 Chris Campbell - \$250 Niko Cunha - \$250 | \$2,750 |
| TMHS Cheerleader Boosters Scholarship | Kayla Benvenuto - \$250 Rebecca Stronach - \$250 Shannon Heafey - \$250 Megan Grayson - \$250 Coryana Prendable \$250 | \$1,250 |
| Tewksbury Business Association Scholarship | Rob Wallace - \$ 500 Elizabeth Marchand- \$500 | \$1,000 |
| Tewksbury Lions Club Scholarship | Andrea Caprio - \$1000 Hannah Oliver - \$1,000 Liz Marchand - \$1000 Matthew Luppi - \$1000 Robert Wallace - \$1000 | \$5,000 |
| Tewksbury Recycling Committee / Allied Waste Scholarship | Emily Parker - \$750 Andrea Caprio - \$750 | \$1,500 |
| Dennis McGadden Track & Cross Country Awards | Jerry Ettienne - \$100 Brandon Weiss - \$100 Ryan Vibber - \$125 Daniel Sugrue - \$125 Anthony Arcari - \$125 Richard Kirby - \$150 Derrick Acosta - \$ 175 Patrick Bernardo - \$100 Michael Layne - \$200 Colin Foley - \$200 Nick Parsons - \$300 Craig Tino - \$300 Allie Greene - \$75 Andrea Caprio - \$100 Emily Giuliani - \$100 - Kim Fairweather - \$100 Nicole Smith - \$100 Lizzie Marchand - \$100 Lauren Spencer - \$125 Sarah Reynolds - \$200 Taylor Martel - \$200 Hannah Sedgewick \$200 Lauren Andella - \$200 Darlene Welch - \$200 Heather Carroll - \$200 Emily Parker - \$275 Ashley Toland - \$300 | \$4,475 |
| Tewksbury Scholarship Fund | Scott Middleton - \$250 Colin Foley - \$250 | \$500 |
| John W. Wynn Award for Leadership | Lauren Spencer - \$250 | \$250 |
| Dr. Christine L. McGrath Award for Service | Ashley Toland - \$250 | \$250 |
| Tewksbury Music Association Scholarship | Richard Kirby - \$400 | \$400 |
| T MHS P.A.C. Meghan McCarthy Memorial Award | Kelsey Coleman - \$500 | \$500 |
| TMHS PAC Scholarship | Kayla Benvenuto - \$500 Julia Loschiavo - \$500 Kim Fairweather - \$500 Jefferson Rauseo - \$500 Robbie Wallace - \$500 Liz Connolly - \$500 Christina Tamboli - \$500 | \$3,500 |
| Tewksbury Youth Girls' Basketball League Scholarship | Renee Conlin - \$500 Michelle Gavin - \$300 Andrea Caprio - \$300 Lauren Spencer - \$300 Kim Fairweather - \$300 Liz Connolly - \$200 | \$1,900 |

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| Tewksbury Community of Artists Scholarship | John Willegal - \$200 Brittany Dube - \$100 Mary Bridgette Price- \$50 | \$350 |
| James Miceli Honorary Scholarship | Scott Middleton - \$750 | \$750 |
| Meghan McCarthy Memorial Scholarship | Emily Parker - \$750 | \$750 |
| Lia DeFronzo Memorial Scholarship | John DiGiorgio - \$750 | \$750 |
| Ed Flanagan Honorary Referee Scholarship | Heather Carroll - \$750 | \$750 |
| Tewksbury Youth Baseball Scholarship | Jeff Rauseo - \$500 Christopher Andella \$500 | \$1,000 |
| Tewksbury Boys' Youth Basketball Scholarship | Ryan Vibber - \$500 Patrick Taylor - \$250 Sean Gorman - \$250 Anthony Arcari - \$250 Colin Foley - \$250 Jefferson Rauseo - \$200 Matthew Luppi - \$200 Chris Andella - \$200 Craig Semenza - \$200 | \$2,300 |
| Heath Brook School PAC Scholarship | Olivia Bennett - \$500 | \$500 |
| Angela Munro Memorial Scholarship | Jennifer Buono - \$500 | \$500 |
| North Street School PAC Scholarship | Kayla Benvenuto - \$250 Kim Fairweather - \$250 | \$500 |
| Dewing School PAC Scholarship | Melissa Brown - \$250 | \$250 |
| TMHS Redmen Baseball Boosters Scholarship | Robert Wallace - \$250 Matt Luppi - \$250 Jefferson Rauseo - \$ 250 Sean McCarthy - \$ 250 Joseph Hulme - \$ 250 Chris Andella - \$ 250 Ryan White - \$ 250 | \$1,750 |
| Schlott Tire Academic Scholarship | Brian Johnson - \$500 | \$500 |
| Harvard Prize Book Award | | \$0 |
| M. "Petch" MacMaster Women in Banking Memorial Scholarship | | \$0 |
| TOTAL AWARDS | | \$127,525 |

Scholarship & Education Fund Committees

Keith Rauseo, Chairman Sandra Brinquinho Thomas Churchill William Deignan Dr. John O'Connor

The Tewksbury Scholarship and Education Funds came into being when the October 2003 Special Town Meeting voted to accept Mass. General Law Chapter 60, Section 3C. In early 2004, the Selectmen created the Scholarship and Education Fund Committees, which determine the criteria and distribution of awards from the funds. School Superintendent Dr. John O'Connor is a member of the Committees per state law, and the Selectmen have appointed the other members.

In May 2011, donation forms were included in property owners' tax bills. At the end of 2011, the balances in the funds were:

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| Scholarship Fund: | \$1,093.06 |
| Education Fund: | \$2,691.89 |

Thank you to all the donors who have contributed to these funds even in this difficult economy. Thanks especially to Homeyer Consulting Services, Inc., which made a \$750 contribution to the Scholarship Fund for the second time. The Committee will continue to investigate other fundraising opportunities beyond the forms included with property tax bills.

The Scholarship Fund Committee awarded five \$250 scholarships at the end of the 2010-2011 school year. The Committee received 38 applications for these awards, and after a thorough review chose five worthy recipients. Because the awards exist through the generosity of the community, the Committee considered community service activities of foremost importance when making its selections, along with strong academic achievement. The 2011 winners were all honors students with exemplary participation in extracurricular activities.

The 2011 Tewksbury Scholarship Fund recipients were:

Colin Foley, 30 Homestead Lane, TMHS Class of 2011, studying Medicine at the University of Massachusetts Amherst
Stephanie Fronduto, 40 Greenmeadow Drive, Lawrence Central Catholic Class of 2011, studying Education at Boston University
Scott Middleton, 6 Sunset Road, TMHS Class of 2011, studying Sports Medicine at Boston University
Lauren Spencer, 7 Crest Road, TMHS Class of 2011, studying Journalism at Suffolk University
Ashley Toland, 85 Pennacook Road, TMHS Class of 2011, studying Pharmacology at the University of Rhode Island

In honor of former Superintendent of Schools John W. Wynn, a charter member of the Scholarship and Education Fund Committees who passed away in September 2007, the Scholarship Fund Committee created a special award designation in 2008 – the John W. Wynn Memorial Leadership Award. The Committee will attach this designation to one of its scholarship award recipients each year, in recognition of that student's achievements in the area of school leadership in academics, school life, and extracurricular activities. For 2011, the Committee named Lauren Spencer the recipient of the Wynn Memorial Leadership Award.

In honor of former Superintendent of Schools Dr. Christine L. McGrath, a charter member of the Scholarship and Education Fund Committees who retired from the Tewksbury Public Schools after the 2009-2010 school year, the Scholarship Fund Committee created a special award designation in 2010 – the Dr. Christine L. McGrath Service Award. The Committee will attach this designation to one of its scholarship award recipients each year, in recognition of that student's achievements in the areas of school and community service. For 2011, the Committee named Ashley Toland the recipient of the McGrath Service Award. In 2012, the Committee will make scholarship applications available on-line and at various locations throughout town. Any resident attending an accredited institution beyond the high school level is eligible to apply.

The Committee members would like to acknowledge and extend their gratitude to the town's financial staff for assistance during the year.

Finally, the Committee members are hopeful that our residents and business owners will continue to donate to the funds so we will be able to help our students with scholarships and help our educational system with program grants. Look for those donation forms in the May 2012 tax bills!

Respectfully submitted,

Keith Rauseo, Chairman

School Department General Information

Enrollment by Schools

Tewksbury Public Schools

| SCHOOL | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | SP | TOTALS |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|----------|-------------|
| CENTER | 109 | | | | | | | | | | | | | | | 109 |
| NORTH ST | | | | | 169 | 192 | | | | | | | | | | 361 |
| TRAHAN | | | | | 153 | 148 | | | | | | | | | | 301 |
| DEWING | 25 | 141 | 179 | 162 | | | | | | | | | | | | 507 |
| HEATH BROOK | | 120 | 148 | 138 | | | | | | | | | | | | 406 |
| RYAN | | | | | | | 347 | 358 | | | | | | | | 705 |
| WYNN MIDDLE | | | | | | | | | 368 | 384 | | | | | | 752 |
| MEMORIAL HIGH | | | | | | | | | | | 205 | 223 | 247 | 229 | 4 | 908 |
| TOTALS | 134 | 261 | 327 | 300 | 322 | 340 | 347 | 358 | 368 | 384 | 205 | 223 | 247 | 229 | 4 | 4049 |
| | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | SP | |

School Roster

TEWKSBURY MEMORIAL HIGH SCHOOL
Dr. Patricia A. Lally, Principal
Jason Stamp, Assistant Principal
M. Eileen Taylor Osborne, Assistant Principal

DEPARTMENT HEAD, HUMANITIES – *Ginamarie Talford*

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| <p>ENGLISH Andrew Bellistri John Byrnes Bryan Desjardins Brian Gouthro Lynne Hardacre Christine Mulligan Cynthia Peloquin Catherine Stack Ginamarie Talford</p> | <p>SOCIAL STUDIES Brian Aylward Donna Boudreau-Hill Marc Demers Robert Doolan Sharon Milenavich (part-time) Peter Molloy Dustine Puma Thomas Ryan Nadine Sutliff</p> |
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**DEPT. HEAD, MATHEMATIC, COMPUTER PROGRAMMING, BUSINESS, & ART–
*Shelli-An Ryan***

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| <p>MATHEMATICS Kelly Kruger Barrio Robert Brigida Thomas Carpenito Ethel Chace Debra Glass Vikki Ireland Mary Jo Kelleher Marybeth McGinn Kevin Muise Anne L. Rand Janice E. H. Reich Shelli-An Ryan</p> | <p>ART Jennifer Arnold Nicole LaPierre David Moffat BUSINESS James Sullivan</p> |
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**DEPT. HEAD, SCIENCE, TECHNOLOGY, FAMILY & CONSUMER SCIENCE, AND MUSIC –
*Susan Barnett***

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| <p>SCIENCE Susan Barnett also Internship Coordinator Tammy Bush Edward Cremins Eamon Edgerton Janet Gordon James Pringle Nicole Saad Elaine Senechal Marie White</p> | <p>PC TECHNOLOGY Frances DeLucia Sandra Bettencourt Susan Sullivan FAMILY & CONSUMER SCIENCE Nicole Smallidge MUSIC Andrew Walsh (part-time)</p> |
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| LEAD TEACHER, FOREIGN LANGUAGE – |
| FOREIGN LANGUAGES Paul Early Joanne Meziane Patricia Mondello Kristen Roy Julie Sgroi Florence Souza |

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| DEPARTMENT HEAD GUIDANCE – KAREN BAKER O'BRIEN |
| GUIDANCE Brian Hickey Cecily Ann Markham Karen Baker O'Brien Kristina Sheahan |

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| ATHLETIC DIRECTOR AND FRESHMAN TRANSITION ADVISOR: BRIAN HICKEY |
| PHYSICAL EDUCATION Steven Levine Patricia Ryser HEALTH Karen Ferreira Denise Saindon |

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| LIBRARIAN Mary Eldringhoff SECURITY MONITORS Leo DiRocco Leslie Duplessis | MEDIA SPECIALIST Joseph Dermody |
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JOHN W. WYNN MIDDLE SCHOOL
John Weir, Principal
Geri Cummings, Assistant Principal

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| TEAM 7A – Joanna Krainski, T.L. ENGLISH Sara Cowan SOCIAL STUDIES Roger Maxfield MATH Joanna Krainski SCIENCE Cindy Abate-Upson | TEAM 7B - Cathleen Bilodeau, T.L. ENGLISH Jaclyn Murphy SOCIAL STUDIES Dorothy Graaskamp MATH Cathleen Bilodeau SCIENCE Kathleen Connell |
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| TEAM 7C – Roseanne Kolack, T.L. ENGLISH Kimberly Johnston SOCIAL STUDIES Roseann Kolack MATH David Bernstein SCIENCE Francesca Rouff | |
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| <p>TEAM 8A –Carol Navetta, T.L. ENGLISH Kate Provenzano SOCIAL STUDIES Patricia Krol MATH Joanne Hession SCIENCE Carol Navetta</p> | <p>TEAM 8B –Kristina Rogers, T.L. ENGLISH Joanna Peterson SOCIAL STUDIES Christopher Gagnon MATH Dannie Shao SCIENCE Kristina Rogers</p> |
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| <p>TEAM 8C – Nancy Farrey-Forsyth, T.L. ENGLISH Elaine Speros SOCIAL STUDIES Cheryl Witham MATH Shweta Choudhury SCIENCE Katherine Deveau</p> | <p>TEAM 8D – Erin Sarsfield, T.L. ENGLISH/SOCIAL STUDIES Erin Sarsfield MATH/ SCIENCE Michael Gillespie</p> |
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| <p>ART Gail Hamilton MUSIC Catherine Himmel INSTRUMENTAL MUSIC Meghan Davis (Shared with Ryan School) HEALTH Maura Dearing Ashley Sheehan WORLD LANGUAGES FRENCH Susan Gagnon SPED – Elaine Cheng Sinclair, T.L. LIRARY RESEARCH Keith Williams</p> | <p>INDUSTRIAL TECHNOLOGY Joseph Frank EXPLORATORY <i>Team Leader – Susan Scofield</i> COMPUTERS/PHYSICAL EDUCATION COMPUTERS Lisa Bailey Bonita Hansberry PHYSICAL EDUCATION Thomas Morrill Susan Scofield LIBRARIAN GUIDANCE Erin MacCurtain Jaime Noberini</p> |
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JOHN F. RYAN ELEMENTARY SCHOOL
Kevin McIntyre, Principal
Brenda Theriault Regan, Assistant Principal

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| <p>TEAM 6A – Jennifer Mrozowski, T.L. ENGLISH Nick Amato SOCIAL STUDIES Kate Deislinger MATH Kim Hynes SCIENCE Jennifer Mrozowski SPED June Fagan</p> | <p>TEAM 6B – Kathleen Anderson, T.L. ENGLISH Judi McInnes SOCIAL STUDIES Kathleen Anderson MATH Charlaine Melly SCIENCE Robin Reading SPED Martha Glynn</p> |
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| <p><u>TEAM 6C</u> –Barbara Gillette Manna ENGLISH Pamela McDade SOCIAL STUDIES Jean Chan MATH Barbara Gillette Manna SCIENCE Kimberly MacElhaney SPED Susan J. Hogan</p> | <p><u>TEAM 6D</u> – Susan E. Hogan MATH/SCIENCE Susan E. Hogan ENGLISH/SOCIAL STUDIES Andrée Johnson SPED Bree Jacobson</p> |
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| <p><u>TEAM 5A</u> ENGLISH/SOCIAL STUDIES Nicole Zwirek MATH/SCIENCE Gretchen Martel SPED Kathleen Maloney</p> | <p><u>TEAM 5B</u> ENGLISH/SOCIAL STUDIES Jayne Farnham MATH/ SCIENCE Pamela Shirkoff SPED Kevin Gibson</p> |
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| <p><u>TEAM 5C</u> ENGLISH/SOCIAL STUDIES Joanne O’Brien MATH/ SCIENCE Christine Cremin SPED</p> | <p><u>TEAM 5D</u> ENGLISH/SOCIAL STUDIES Gus Jardin MATH/SCIENCE Robert Shirkoff SPED</p> |
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| <p><u>TEAM 5E</u> ENGLISH/SOCIAL STUDIES Kristin Dillon MATH/ SCIENCE Robert Rogers SPED Beryl Puddester-McKenna</p> | <p><u>TEAM 5F</u> ENGLISH/SOCIAL STUDIES Kim Hillson MATH/SCIENCE Eileen Lindsey SPED Jennifer Gillespie</p> |
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| <p>ART Diane Slezak MUSIC Marguerite Weidknecht INSTRUMENTAL MUSIC Meghan Davis HEALTH Kristi Sarcione COMPUTERS Barbara Jagla Susan Spollen CASE MANAGER Mercy Duffill LEARNING CENTER Jessica Curley Julie Serino</p> | <p>PHYSICAL EDUCATION Ronald Drouin James Manley LITERATURE Rose Curley Andrea MacMullin READING Kimberly Stone Lisa Zullo LIBRARY/MEDIA SPECIALIST BCBA Candace Tharrett ACADEMIC COACH Charity Legvold</p> |
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HEATH BROOK SCHOOL
Rosamond Dorrance, Principal
Carole Gallo, Head Teacher

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| <p><u>Kindergarten</u> Brandi DeCarolis Kathleen Ford Patricia Keddie Kim Lafland – SPED Grade 1 Janet Davis Teresa Enos Helen Matysczak Joanne Morrissey Kathy Ventura Ann Whynot Karen Bancroft - SPED</p> | <p><u>Grade 2</u> Donna Bowden Debbie Brewin Diane Davos Brenda McWilliams Sheri Mulloy Jennifer Price Ashley Pink (Life Skills) Carole Gallo - SPED</p> |
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LOELLA F. DEWING SCHOOL
Robert P. LaRoche, Principal
Lisa Cournoyer, Head Teacher
Elizabeth Robinson Head Teacher

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| <p><u>PreK-2 PDD</u> Patricia Martel Sarah Tsakalacos Kindergarten Heather Grace Bradley Allison Cameron (Betsey Wilson) Sarah Gillotte Jennifer Marcella <u>Grade 1</u> Kathy Carleton Lisa Cournoyer Maryellen Hirtle Mary Lazzara Kristi Rodgers Kathy Scialdone Patricia Stratis</p> | <p><u>Grade 2</u> Shelley DeGrechie Elizabeth Krzesinski Kathleen MacLeod Kathy McDermott - Inclusion Judy Middleton Shannon Miranda Sarah Yore</p> |
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LOUISE DAVY TRAHAN SCHOOL
Dr. Edward J. Foster, Principal
Donna Mooney, Head Teacher

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| <p><u>Grade 3</u> Mary Beth Aiello - Inclusion Judy Allard Sandra Frost Lori Hyland Jamie Lane Donna Mooney Susan Mulno Sheila Sadler Grades ¾ Life Skills Janet Reyes</p> | <p><u>Grades 4 Inclusion</u> Jennifer Taylor <u>Grade 4</u> Shannon Demos Catherine Gagne Marcia Kalarites Jennifer Levy Mary Loosen Susan Raneri Moderate Special Needs Michele Hughes</p> |
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NORTH STREET SCHOOL
Angela D. Kimble Principal
Heidi Meharg, Head Teacher

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| <u>Grade 3</u> Mary Lou Adams Nancy Boyle Loren Carlino Lisa Desrochers Theresa Follett Michele McGrath Denise Morandi DeVincentis, Nicoletta Inclusion | <u>Grade 4</u> Lisa Chasan Karen Cintolo Kathleen Conrad Kim Gagnon Kimberly Rezendes PDD 3 and 4 Lynn Marsh Heidi Meharg Kimberly Russo Jeanne Selissen |
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| <u>ELEMENTARY SPECIALISTS</u> <u>Reading Specialists</u> Chloe Callahan – Heath Brook Gloria Graves – Trahan School Nancy Kalajian – North Street School Elizabeth Robinson – Dewing School <u>Elementary Art</u> Kristen Kosiba – Dewing/North Street Schools Linda Malone – Heath Brook/Trahan Schools <u>Elementary Music</u> Marie Maranville – Dewing/North Street Schools Steve Nahlik - Trahan/Heath Brook School | <u>Elementary Physical Education</u> Jodi Higgins - Dewing/North Street School Daniel Merry - Heath Brook/Trahan Schools <u>Writing Teacher</u> Debbie Buehler <u>Attendance Officer</u> John Donoghue <u>K-4 Technology Curriculum Specialist</u> Kathy Santilli |
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SPECIAL EDUCATION DEPARTMENT

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| <p><u>School Adjustment Counselors and School Psychologists</u> Susan Clark – Trahan School Alexandra Comer Meeker– Ryan School Melissa Gilgun – Middle School William Jones – High School Colleen Leary – Dewing School also Case Mgr. Mariellen Nastasi – Heath Brook School Karen Ruccio - North Street/Dewing Schools Speech Therapists Courtney Campbell – Dewing School Rosemary Coughlan – Heath Brook Carolyn Dooley – Dewing School Tiffany Emerson – North Street/Middle Schools Amy Matson – Center School Katherine Thew – Trahan School Tiffany Trant – Ryan/High Schools Early Childhood Specialist Julie Browne – Integrated Preschool Donna Greene – Integrated Preschool Lisa Tramonte - Integrated Preschool <u>P.D.D.</u> Patricia Martel – Dewing School Sarah Tsakalacos – Dewing School Physical Therapist Jennifer Merrill – Systemwide Occupational Therapist Gail Bliss – System wide Barbara Joyce - System wide English Language Learner Karen Hodgson – System wide <u>Behavior Specialist</u> Kristen Podolsky – Trahan School Moderate Special Needs Specialists Mary Beth Aiello - Trahan School Karen Bancroft – Heath Brook School Marco Basiliere - High School Richard Camire, Middle School Lisa Chasan – North Street School</p> | <p><u>Moderate Special Needs Specialists</u> Nicoletta DeVincentis – North Street School Mercy Duffill, Ryan, Case Manager June Fagan – Ryan School Anne McGregor Fay – High School Nancy Farrey-Forsyth – Middle School Sandra Ferrara – Ryan School William Fuller – High School Patrick Galligan - High School Carole Ann Gallo – Heath Brook School Kevin Gibson – Ryan School Jennifer Gillespie – Ryan School Martha Glynn – Ryan School Donna Graham – Middle School Robyn Hakala – Dewing School Susan J. Hogan – Ryan School Michele Hughes – Trahan School Bree Jacobson – Ryan School Mary Kennedy – High School Kimberly LaFland – Spec. Needs K Heath Brook Renee Langlais – Heath Brook School Joan Lynch, Case Manager – North Street School Kathleen A. Maloney – Ryan School Patrick McAndrews – High School Joel McKenna – High School Shaina Mroz – Heath Brook Kara Murray – Middle School James Otis – Middle School Stephanie Pagiavlas – Middle School Ashley Pink – Heath Brook School Beryl Puddester-McKenna – Ryan School Cindy Ramaska – Middle School Kimberly Rezendes – North Street School Janet Reyes – Trahan School Meghan Robinson – Dewing School Elaine Cheng Sinclair, Case Manager, Middle School Joshua Takis – Middle School Jennifer Taylor – Trahan School Charles Zucco, Case Manager, High School</p> |
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EDUCATIONAL SUPPORT STAFF

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| <p><u>Certified Aides</u> Mary Abbott – Heath Brook School Laurie Angelo – Middle School Kristine E. Benning – Ryan School JoAnn Brace – Ryan School Anne Brennan – Heath Brook School Elaine Ciccolella - Center School Edward Connerty – Middle School Christine Cote – Middle School Christa Covino – Ryan School Paula Curtin – North Street School Mary Ann Deshler – SPED – Middle School Michelle M. Dick – High School Ann M. Doucette – North School Joanne Elwell – Spec Needs, Trahan School Peter Fortunato - High School Ashley Gomes – High School Edward Jackman – Middle School Mary Kapust – Center School Charity Legvold – Trahan Lisa Lukan – Heath Brook School Pamela Lussier – Center School William Meuse – High School Lois Murphy – Spec Needs – H.B. Inclusion Teresa Oberg – Dewing School Jaryd Palmer – Ryan School Stacey Paradis – Heath brook Elena Pineau – High School Ellen Dale Robichaud – Ryan School Michael Rocco – High School MaryAnn Romanski – Ryan School Cheryl Ann Silva – Dewing/Trahan Schools Kathy Starling – North Street School Mary Beth Tierney – Dewing School</p> | <p><u>Certified Aides cont.</u> Melanie Tirabassi – Learning Center - H. S. Denise Trevor – Heath Brook/No. Street Schools Kim E. Viens – Ryan School James Walker – High School Dennis Winn – High School Non-Certified Aides Karen Agostinelli – Kind. Trahan School Linda Alukonis – Kind. Dewing School Debbie Bennett– Spec. Needs - Ryan School Mary Ellen Chase-Anderson – Middle School Donna DePierro – Life Skills – Trahan School Laurie Doherty – Kind. Dewing School Gale Durkin - A.V. Aide – High/Middle Schools Patricia Gale – Kind. – Heath Brook School Sally Gariepy – PDD Aide - Dewing School Karen Gillotte – Kind. Heath Brook School Beth Ann McDermott – Kind. Dewing School Kathleen Penney – Kind. Heath Brook Mark Ronan – Ryan School Pamela Temmallo – Ryan School Ann Mary Theisen – PPD Trahan School Rebecca Walsh – Spec. Needs – Middle School Eileen Weiss – Kind. Dewing School Data Processing, Transportation & Facilities David Libby – Center School Network Manager Keith Young – Center School Technology Service Technician Kevin Carey – Center School <u>Title I Academic Coach</u> Jennifer Fabiano - Heath Brook School Charity Legvold – Trahan School Mary Petrie – North Street School</p> |
| <p><u>School Nurses</u> Judith Hopkins – Middle School Linda House – High School Debra Kraytenberg – Trahan School Monica McBrine – North Street School Sandra Miller – Assoc. Nurse – Systemwide Carol Moriarty – Dewing School Marcia Osterman – Ryan School Elaine Walsh – Heath Brook School <u>Medical Aide</u> Ms. Jennifer R. Higgins, LPN – High School Athletic Trainer James Walker Library Aides Ann Donnelly – Heath Brook/No. Street School Deborah Arey – North Street School Patricia Fothergill – Dewing School/Trahan School Evelyn McCabe – Trahan School/Dewing Schools School Secretaries Kathleen Casey – High School Maria Doherty – Trahan School</p> | <p><u>School Secretaries cont.</u> Kathleen Casey – High School Maria Doherty – Trahan School Anne Duncan – Business Office June Fowler – Ryan School Gail Johnson – Superintendent’s Office Joanne Kearns – Middle School Patricia Kearns – Medicaid – Special Ed. Office Louise Kelley – Heath Brook School Janice LaRocque – Superintendent’s Office Eileen Mahoney – Dewing School Lisa Marget – Business Office Annmarie McCormick – High School Maria McLaughlin – Ryan School Donna McKenna – Special Education -Center Kelly Mercier – Community Service Patricia Meuse – Business Office Patricia Napoli – Middle School Nancy O’Hare – High School Sarah Robson – Data Processing – Center School Nancy Torname – Heath Brook/Dewing Schools</p> |

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| Anne Duncan – Business Office June Fowler – Ryan School Gail Johnson – Superintendent’s Office | Patricia Welch – Special Education – Center School Patricia Whitehouse – High School Guidance Sharon Zaremba – North Street School |
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| <p><u>Food Service Workers</u> Karen Chanaki, Director Robin Adams – North Street School Maureen Bedard – Middle School Elaine Bennett – High School Eileen Callanan – High School Linda Carter - Heath Brook School Linda Castiglione – Middle School Maureen Contaloni – Ryan School Barbara Curtin – Middle School Allison DeFelice - Heath Brook School Robin Foran – High School Anna Gaudet – Dewing School Jane Grant – Ryan School Kim Kane – Ryan School Carol Lennon – High School Christine Lopolito – Ryan School Denise Miano – North Street School DebraLee Mugford – Center School Marie Murphy – High School Diane Nickerson – Middle School Michelle Nowak – Trahan School Patricia Reale – High School Kimberly Sheehan – Dewing School Kathy Sholl – Ryan School Laura Sullivan – Ryan School Holly Tellier – High School Roberta Waldrip – Trahan School Janice Woodman – Middle School</p> | <p>Maintenance and Custodial Workers James Sharkey, Maintenance Foreman Joseph Burke – Heath Brook School Michael Carey - Heath Brook School William Catherwood – Middle School Charles Coughlin – Ryan School Henry Dewing – Middle School Travis Dobbin – High School Lynne Dykeman – High School Richard Fallon – Ryan School Thomas Gilbride – Maintenance David Harrington – High School Bruce MacDonald – High School Jon Marchand – Maintenance Daniel Martin – Maintenance Joseph McCann – North Street School Robert McCarthy – Dewing School Terrance Neal – Middle School Roy Osterberg – Middle School Donald Page – Heath Brook School Ronald Page – North Street School Roland Patterson – High School Sandra Ryan – Dewing School Joseph Rice – Trahan School James Shimkus – High School Richard Stronach – Dewing School Barry J. Sullivan – Ryan School Barry T. Sullivan – Ryan School Peter Thuillier – Trahan School</p> |
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Shawsheen Valley Regional Vocational / Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2011 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 41st anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Donald Drouin, Secretary, and Glenn McIntyre from Bedford; Kenneth L. Buffum and Paula McShane Lambert, Treasurer, from Billerica; Paul V. Gedick, Chairman, and Robert Gallagher from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis and Robert G. Peterson, Vice Chairman from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand three hundred forty-six (1,346) high-school students were enrolled in SVTHS's day school programs in October of 2011, and more than 400 adults participated in the school's various adult and continuing education courses.

In June of 2011, SVTHS graduated 324 seniors. Over 70% of the graduates planned to attend college or other post secondary schooling in the fall. Twenty percent of the students intended to continue working in their trade with another 11% working in another field after graduation. In addition, 2% entered the armed forces.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 135 full-time teachers as well as 18 paraprofessionals. Of those full-time teachers, ten are department chairs, and 15 are lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

Academic Programs

MCAS Performance: In the Spring of 2011, the 321 sophomores comprising SVTHS' Class of 2013 distinguished themselves among all other vocational-technical high-school students, among all sophomores within the five-town district and, most impressively, among all sophomores throughout the Commonwealth—earning a special commendation from the Department of Elementary and Secondary Education (DESE) in the latter analysis.

With only one exception, SVTHS sophomores outperformed all other vocational-technical sophomores on all MCAS performance measures (English Language Arts, Mathematics, and Science/Tech-nology/Engineering) during the 2011 test period.

The District analysis paralleled the vocational analysis. With the exception of Wilmington (Mathematics only), SVTHS sophomores outscored or equaled all of their District peers on the three performance measures. Table 1 identifies the percent of District students who scored at or above the Proficiency level in each of the three MCAS test areas.

| TABLE 1. PERCENT OF TENTH GRADERS SCORING IN EITHER THE ADVANCED OR PROFICIENT RANGE IN SPRING 2011 MCAS TESTING | | | | | | |
|--|---------|-----------|------------|-----------|-----------|------------|
| | Bedford | Billerica | Burlington | Tewksbury | Shawsheen | Wilmington |
| English | 96.8 | 96.5 | 98.4 | 95.7 | 98.5 | 98 |
| Mathematics | 94.7 | 93.2 | 96.2 | 92.4 | 95.4 | 95.9 |
| Science/Tech/Eng | 94.9 | 92.8 | 90.4 | 90.3 | 95.2 | 90.4 |

Although remarkable, both the vocational-technical and District analyses pale statistically to SVTHS' pre-eminent performance throughout the Commonwealth with respect to a rank ordering of Median Student Growth Percentiles (MSGP). The MSGP is a statistical measure of student growth between grades eight and ten. In the Spring of 2011, SVTHS ranked fifth among the 297 school districts for whom the DESE reported tenth-grade MCAS scores. This extraordinary achievement earned SVTHS a special commendation from the DESE for a third, consecutive year. Table 2 identifies District Median Growth Percentiles for District students in English Language Arts and Mathematics.

| TABLE 2. MEDIAN STUDENT GROWTH PERCENTILE SCORES IN SPRING 2011 MCAS TESTING | | | | | | |
|--|---------|-----------|------------|-----------|-----------|------------|
| | Bedford | Billerica | Burlington | Tewksbury | Shawsheen | Wilmington |
| English | 55 | 39 | 62.5 | 42 | 83 | 55 |
| Mathematics | 61 | 44 | 54 | 67 | 70.5 | 51 |
| Science/Tech/Eng | NA | NA | NA | NA | NA | NA |

Note. The Department of Elementary and secondary Education calculates MSGP only for English Language Arts and Mathematics—the two test areas that determine a schools' Adequate Yearly Progress (AYP.)

Curriculum Revision: In response to the curriculum change promulgated by the Massachusetts Core Curriculum, the design and sequence of course offerings at SVTHS is changing to support earlier access to College-Preparatory mathematics courses. The revision takes effect in the Fall of 2011 and will become an ongoing project during the next four years as the class of 2015—the first group affected by the Core Curriculum provisions—progresses through grades 9-12. College-Preparatory Algebra I, Level 2—which was designed cooperatively by a team of regular- and special-education faculty throughout the 2010-2011 school year—was implemented in the Fall of 2011. College-Preparatory Geometry, Level 2 is scheduled for implementation in the Fall of 2012, and College-Preparatory Algebra II, Level 2, in the Fall of 2013.

New Staff: In the Fall, Anne DeMarco—a seven-year veteran from Billerica Memorial High School—joined the Mathematics Department to fill the vacancy created by the retirement of James Byrnes. Kimberly Canadas,—a Shawsheen alum and six-year veteran from Northeast Metro Vocational High School—also joined Shawsheen's Mathematics Department

Summer School: In the summer of 2011, the SVTHS Summer Program enrolled 119 students from ten surrounding school systems in 22 courses offered to students in grades 7-10. All courses were on-site, face-to-face offerings that provided the frequency and depth of teacher interaction necessary and predictable for students attempting to recover credit for courses that they previously failed. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Director of Academic Programs, at 978-671-3640 or Mr. Kevin Bloom, Summer Coordinator, at 978-671-3631.

Infrastructure Renovations: The completion of SVTHS' state-of-the-art Life-Science Wing and the migration of the Health program to that new facility made available to academic programs three rooms previously occupied the Health Shop in the school's mall area. Extensive summer renovations to those rooms converted a small Health lab to a larger academic science lab. A second area was converted to a science classroom, and a third area became a Social Studies classroom. In addition to these changes, installation of ceiling-mounted LED projectors, interactive white boards, and mimio technology continued throughout the building.

Clubs and Organizations

Classes: A yearlong series of successful social events and thoughtfully devised fundraisers—which included initiatives to raise supplies for American soldiers in war zones, each of the four classes culminated the year with memorable formal and semi-formal events. Under the direction of their advisor, Angela Caira, the senior class planned and enjoyed an elegant senior prom at the Westin Waltham Hotel. Junior-class advisor, Stacy LaBella, and her junior class officers planned and held a gala prom at the Crestview in Woburn. The sophomore class, advised by Marygrace Ferrari, and the freshman class, advised by Jay Tildsley and Greg Bendel, collaborated on the annual Spring Fling semiformal, which was held at the school.

The Twelfth Annual Shawsheen Turkey Bowl—the much anticipated flag-football game between the junior and senior girls—was once again a successful holiday event, which raised significant donations of cash and food for the Billerica Food Pantry.

Literary Magazine: For the fourth consecutive year, Shawsheen's literary magazine, *Ramblings*, received awards for excellence by a major educational organization—including the New England Scholastic Press Association (NESPA) affiliated with Boston University's College of Communication, the National Council of Teachers of English, and the Columbia University Scholastic

Press Association. These distinguished awards recognize the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Mrs. Leah Marquis of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

School Newspaper: In a model school-wide collaborative effort, Mrs. Leah Marquis of the English Department, Mr. Doug Michaud of the Technical Illustration shop, and Messrs. Tim Broadrick and Tom Struthers of the Graphics Art shop again produced quarterly editions of the *Rampage* that presented the school year's major events in artistic design and thoughtful narrative.

National Honor Society: Under the advisorship of Mrs. Gail Poulten of the English Department, the SVTHS chapter of the National Honor Society inducted 39 eleventh and twelfth graders in March of 2011. Superintendent Charles Lyons was the guest speaker at the induction ceremony. Throughout the year, members of the Honor Society thoughtfully and enthusiastically participated in a broad array of community service, and they travelled to Newport, R.I. and Salem, MA to visit cultural and historic sites.

Student Council: The Student Council, under the direction of faculty advisor Ms. Ellen Mountain, continued its energetic paper-recycling program throughout the year. In 2011, Ms. Mountain continued the Council's recently-expanded efforts to recycle plastic, toner cartridges, cell phones, and sneakers.

The Traveling Rams: Throughout the Spring, club advisor, Kristin Sciacca, and approximately forty Shawsheen students initiated plans for a trip to Italy scheduled for April of 2012. Interested world travelers or their parents should contact Ms. Sciacca at 978-667-2111x577 or ksciacca@shawsheen.tec.ma.us.

Oratory Club: Coached by faculty advisor, Mrs. Leah Marquis of the English Department, Anne Whitehouse, a twelfth-grade Internet Technology student from Tewksbury, placed first at the district (Post 2597, Pinehurst), state, and regional levels in the Voice of Democracy Speech Contest sponsored by Veterans of Foreign Wars. Anne's extraordinary accomplishment earned her a trip to the national competition in Washington, DC, where she and the other elite qualifiers met President Obama.

Robotics Club. For a second consecutive year, the Robotics Club captured first place at the annual Trebuchet tournament, which was hosted most recently by Windham (New Hampshire) High School. Later in the year, the club finished second in the First-Tech Challenge (FTC) regional qualifier and sixth—of approximately 35 teams from New England, New York, and Canada—at the FTC championship tournament.

Mathematics Club and Science Club. New in 2010 to the diverse array of after-school activities offered by SVTHS were two academic co-curricular clubs—the Mathematics Club, advised by Debra Dew of the Mathematics Department, and the Science Club, advised by Angel Hardy of the Science Department. In its inaugural year, the Mathematics Club practiced for and participated in not only a series of competitions hosted by district schools but also a special invitational competition sponsored and hosted by Worcester Polytechnic Institute. In its inaugural year, the Science Club participated in after-school activities that broadened participants' understanding of scientific theory and applications. Mathematics enthusiasts should contact Ms. Dew at ddew@shawsheen.tec.ma.us; science enthusiasts, ahardy@shawshenn.tec.ma.us.

Outdoor Club and Ski Club. New in 2010 to SVTHS' recreational, extra-curricular options were the Outdoor Club and the Ski Club. The former group, advised by Jessica Cook of the Social Studies Department, planned six overnight climbs of Mount Washington in New Hampshire. The latter group, co-advised Kelly McFadden of the Guidance Department and Doug Michaud of the Technical Illustration Shop, planned a series of after-school ski trips to the Nashoba Valley Ski Area in Westford, MA. Interested mountain climbers should contact Ms. Cook at jcook@shawsheen.tec.ma.us, and interested skiers or boarders of any experience level should contact Ms. McFadden at kmacfadden@shawsheen.tec.ma.us or dmichaud@shawsheen.tec.ma.us.

Parent Advisory Council: Once again, graduation day culminated in a well-attended all-night party sponsored and organized by the SVTHS Parent Advisory Council under the direction of its faculty advisor, Mr. Ronald Fusco, and its chair and SVTHS alumna, Mrs. Robin Sgroso.

Alumni Association: Under the direction of its Planning Committee and faculty advisor, Mrs. Gail Poulten, the Alumni Association vetted nominations, selected honorees, and hosted an Alumni Hall-of-Fame induction at the Tewksbury Country Club. Any SVTHS alumni interested in planning future events with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or 978-667-2111x584.

Support Services

The SVTHS Support Services Department services the fourth largest population of students with special needs in Vocational Education within Massachusetts, approximately 320 students. The most frequently occurring area of need is the category of Specific Learning Disability which reflects that many students have a history of academic difficulties upon their arrival at Shawsheen. Nevertheless, SVTHS has had a strong track graduation rate of this group of students with 94.3% graduating in June, 2010. This compares to a state average of 64 percent for special needs students.

Shawsheen's success on the MCAS has continued as a result of a "team" effort on the part of Academic, Vocational/Technical, and Support Services staff to address the needs of our Special Education population. Although over 24 percent of SVTHS students are diagnosed with special needs, the school's rate of either Advanced or Proficient MCAS scores exceeded 90 percent on English Language Arts, Mathematics, Biology, and Chemistry.

The Support Services staff has continued with extensive training to support the IEP process and the identification of disabilities for our special needs population based on federal and state guidelines. Shawsheen adopted *eSped* software to write Individualized Educational Plans (IEPs) and supporting documentation. Staff training continues to occur to utilize updates to this software for IEP development. In addition, the Support Services Department continues to implement various forms of technology that allow for equal access to the curriculum for all learners. Finally, support services staff has been involved with implementing Shawsheen's anti-bullying plan. One component consists of a social skills group for students who were identified to be vulnerable to such behavior.

Athletics

The year 2011 was a memorable year for Shawsheen Athletics with over 450 Shawsheen students participating in interscholastic athletics. The Rams earned 12 league championships and 4 state vocational titles.

The overall winning percentage of the varsity teams, 14 of whom qualified for post-season play, ranked among the highest in school history. Dozens of students were honored with All Star recognition by the Commonwealth Athletic Conference and the *Lowell Sun*. Wrestler Ryan Cassidy was named to the All Scholastic Wrestling team by the *Boston Herald*.

For an unprecedented eighth time in nine years, SVTHS has earned the Markham Award from the *Boston Globe* for the most outstanding vocational technical high school program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

Community Services

Adult Evening School: The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and winter semesters, with enrollment exceeding five hundred adult learners during the past year. Interested residents should contact Ms. Carissa Karakaedos, Director of Community Services, at (978) 671-3607 for information and/or a brochure.

School of Practical Nursing: The 2010-2011 year graduated 32 Licensed Practical Nurses (LPN). Since its inception, a total of 563 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam is also included. Residents interested in applying to the PN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Project Explore: Nearly 450 middle-school students from the District participated in after-school career awareness activities during the 2011 winter semester. Students explored a variety of career path options. This program is coordinated with area middle school guidance counselors. The program is free of charge. Busing is provided by SVTHS. For registration materials or general information, interested residents should contact Ms. Carissa Karakaedos at 978-671-3607.

Swim Program: SVTHS energetically continued its water aerobics, lap swim, parent-and-me swim class and swim lessons during the 2010-2011 year. The Shawsheen pool also continues to serve as the home site for interscholastic high-school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

Billerica House of Correction: The Billerica House of Correction's (BHOC) Education Director leads all prison education initiatives beyond the already established culinary arts program and the 10-Hour General Industry OSHA course. SVTHS continues to collaborate through Director of Community Services, Carissa Karakaedos, with BHOC to expand its educational goals

to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

Middlesex Community College: SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at Shawsheen Tech as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment was strong in 2011 and the program received exemplary student evaluations. Discussions to expand technical course offerings are currently being explored by the MCC Hospitality Dean and SVTHS Director of Community Services, Mrs. Carissa Karakaedos.

Computer Services

During the 2011 year, Computer Services completed all DESE data collection requirements. These reports included SIMS (Student Information Management System) data, EPIMS (Education Personnel Information Management System) data, SCS (Student Course Schedule) data, SDR (School Safety and Discipline Report) data, the Technology Report data, and the VTCTS (Vocational Technical Competency Tracking System) data.

Computer Services requested all staff to use iPass Rankbook since its implementation the year before. iPass Rankbook allows teachers to keep a grade book and share their students' progress with parents through Parent Access Manager.

In the fall, Computer Services added the current ninth-grade population (class of 2015) to the Parent Access Manager System, bringing parent participation to approximately 80 percent. The Parent Access Manager allows parents to view up-to-date information on their children in the areas of attendance, grades, rankbook, schedules and discipline information.

The computer labs for Graphic Arts, Design & Visual Communications, Machine Shop, Mathematics Lab, Room 500, Room 501 and Room 504 received upgrades during 2011. In each area, computers were replaced with the latest models.

Computer Services continues to maintain its virtualized server solution to run a more energy efficient infrastructure. Wireless networking infrastructure was installed in the Life Science Wing and will be extended to the remaining portion of the building as part of a long term plan.

Office 2010 has been installed on 85% of the computers that are capable of receiving the upgrade. Additional Office 2010 licenses will be purchased in preparation for the remaining computer upgrades.

Guidance

Admissions: Applications once again exceeded 600 for 350 seats in the class of 2015. This year, presentations occurred in all the Billerica, Wilmington, Tewksbury, Bedford and Burlington middle schools. Students, parents and community members were invited to events on site including the Community Open House in November and the 8th Grade Career Night in January.

9th Grade Orientation: The Class of 2015 participated in SVTHS 9th grade orientation program, Fresh Start. This exceptional program, which is in its second year, gave new students an opportunity to meet each other and become familiar with the school, its programs and staff through an interactive and fun day of events. Since the Guidance Department implemented the freshman transition program in 2006 with the support of the superintendent and school committee, attendance has continued to improve and withdrawals have decreased substantially. A mentoring program to help with transition was implemented using the same student leaders who helped deliver the orientation day.

College and Career Planning: Shawsheen students continue to expand their options and opportunities after graduation. Studies conducted this year show a growing trend for SVTHS students to attend and retain at 4-year colleges and universities. In addition, SVTHS met federal benchmarks this year for graduates in all programs. This included positive placement in employment, college and military careers. SVTHS offered preparatory programs for both Accuplacer and SAT college exams. Over 75% of the senior class participated in one or the other. SVTHS continues to offer a foreign language to students pursuing college programs that have this requirement. The course is offered after school and evenings. The college fair this year included over 70 colleges and universities and a special workshop was offered to students with special education needs to understand their options for post-secondary learning. Over 500 students and parents participated in this largest-to-date event.

Scholarships and Awards: Despite the tough economy, SVTHS students were awarded over \$88,000 in scholarship funds. A graduate was also the recipient of the Massachusetts Vocational Association scholarship award.

Cooperative Education Program: Cooperative education built momentum this fall with many of the vocational/technical programs increasing cooperative education placement by 50% or more. The trend continues as the Placement office has currently secured cooperative-education positions for more than 145 students out.

Student Health: Completed state mandate to do BMI testing on all 10th graders. We fall in the same category as surrounding schools.

School Council

An important agency of school governance, the 2011-2012 SVTHS School Council, is made up of parents - Susan Berry from Billerica, JoAnn Brace from Tewksbury, and Gayle Razzaboni from Billerica; community members - Bob Lazott of Billerica, Jean Perry of Burlington, and Cosmo Ciccariello of Burlington; two SVTHS students – Mikayla Radcliff and Jennie Galante; faculty members - Robert Roach and Jason Tildsley; and co-chair Dr. Robert Cunningham, Assistant Superintendent-Director/Principal.

The three primary functions of the school council are to meet with the Superintendent-Director when he presents the school budget, make additions and revisions to the SVTHS Student Handbook, and develop the annual School Improvement Plan.

Technical Programs

Skills USA: Skills USA is a national non-profit organization preparing students for careers in trade, technology, and skilled-service occupations. SVTHS earned eighty-five medals at the 2011 district competition and thirty-eight medals at the state competition, including 16 gold medals. Twenty-one Shawsheen students went on to the National competition in Kansas City, MO with all of the students placing no lower than seventh place. Medical Assisting earned a Gold Medal, while Web Design finished second and Occupational Health & Safety finished in strong third.

Business Professionals of America: Business Professionals of America (BPA) is a national career and technical student organization composed of state associations and local chapters serving members who are pursuing or planning careers in business and information technology occupations. BPA provides opportunities for students to develop leadership skills and to grow personally and professionally while utilizing career related competencies. Involvement in BPA enhances social awareness, civic responsibility, and business communication skills. Twenty-eight SVTHS students earned rewards at the state level and sent seven students to the nationals where one student was elected as the national treasurer and two other competitors finished in the top ten.

National Accreditation: SVTHS has nineteen vocational programs, eight of which are nationally accredited by their respective industries. The programs include: Automotive Technology; Autobody; Machine Technology; Metal Fabrication; Culinary Arts; Graphic Communication; Drafting Technology; and Heating, Ventilation, Air Conditioning, and Refrigeration.

Transportation Cluster

Automotive Technology: The program embarked on several post-secondary career days and industry field trips, exposing students to career opportunities and new technologies in the field. Field trips included: Mass Bay Community College, Universal Technical Institute and New England Institute of Technology. A \$2100 tool box cash award was donated from Lowes for SVTHS' 100% participant in SkillsUSA. Through the capital budget process the program acquired a new technologically-advanced Hunter high-speed GSP9700 wheel balancer.

Auto Body: The Auto Body program continues to do an outstanding job repairing automobiles in need of body work for people throughout the district. A contract was signed with the State Police providing additional live work on police cars. Through the capital budget a new paint-mixing room and a ramp for the paint spray booth have been constructed in the shop.

Service Cluster

Health Service and Technology: The Health Services & Technology Program is preparing for a new location and expansion into three Chapter 74 programs: Medical and Laboratory Assisting, Health Assisting, and Dental Assisting. These three programs will encompass the new Life Science Wing in the fall of 2011. Curriculum revisions were proposed to align each program with the VTEFs and an equipment list was generated. Career awareness was expanded to include the field of biotechnology through a job shadow day at Millipore Systems for grade 10 students coordinated with MassBioEd. The program also continues to expand its clinical affiliates, having recently added Woodbriar of Wilmington and SunnyAcres Nursing & Rehabilitation of Chelmsford. A strong partnership with Saints Medical Center led to another successful community blood drive at the school, collecting more than 40 units of blood. All twenty six seniors successfully passed the Massachusetts Nurse Aide State Examination, directly and positively impacting job placements. Christine O'Brien won a gold medal at the National Skills USA conference in Medical Assisting.

Culinary Arts: The Culinary Arts department visited several post-secondary career days, exposing students to career opportunities. Field trips included: Lincoln Institute in Hartford, Connecticut and The Culinary Institute of America in Hyde Park, New York. Craft Advisory member, Ruben Arroco from Culinary Artworks, came into the shop and demonstrated some incredible fruit carving techniques and skills to the students.

Cosmetology: The Cosmetology program began the school year with technology improvements to the theory classroom that included an LCD projector and two large white boards. With counsel from the Advisory Committee, Cosmetology continues to modernize student kits, work stations, supplies, tools and equipment. A record number of students participated in SkillsUSA, in which 12 students competed at the district level resulting in two silver medals. The two medalists continued to the state level resulting in another silver medal. The program took their annual field trip to Catherine Hinds Institute of Esthetics, and continued to be involved with the community, volunteering at local assisted living facilities. Fourteen out of eighteen seniors graduated with a Cosmetology license from the Commonwealth of Massachusetts and six secured co-op positions in local hair salons.

Construction Cluster

Carpentry; Plumbing; Electrical; Heating, Ventilation, Air-conditioning & Refrigeration and Masonry:

Construction projects within the community continue to be a large part of our project-based curriculum. All five construction programs work collaboratively with the district's five towns. Highlighted this year are the following projects: the building of the third house for Greater Lowell Habitat for Humanity in Bedford; the final phase of the Marion Tavern farmhouse project in Burlington; construction of seventy-five violin cases for Wilmington High School; signs for the Billerica Rotary club; and major concrete stair renovations at the Tewksbury Department of Public Works. The construction cluster also contributes to the daily projects within the school. A multi-tier retaining wall is currently under construction as part of a new soccer field house project. Other notable projects include: a 10'x12' shed for the school's sand & salt; work-stations in the Masonry and Carpentry programs; as well as repairs in the Cosmetology shop and Electronics.

Arts and Communication Services Cluster

Business Technology: The program traveled to several post-secondary career days and field trips, exposing students to career opportunities. Some of the trips included the DeCordova Museum, Concord Museum, Hammond Castle and to the American Institute of Certified Public Accountants (AICPA) conference at Bentley College. Capital improvements provided up-dating and re-imaged computers in all three labs. Students continue to thrive in the Business Professionals of America, medaling at both the state and national levels.

Informational Support Services & Networking: Microsoft Academy is now part of IT's curriculum with future goals to train and certify our students as Microsoft Certified Professionals in Windows7. The Class of 2012 completed online Career Safe Program and prepared for Co-op opportunities. Two students won the bronze medal at the National Skills USA conference in Web-Design.

Design & Visual Communications: The department took on the major school initiative this year of redesigning and launching the new SVTHS web site. With the advent of the web site, the program will continue to grow and expand its digital media curriculum. Work-based learning culminates through the many in-house and community projects. This valuable component of the curriculum is where students continue to learn skills in video and DVD production and photography. Through the capital budget process, a technology plan was completed in Lab A, updating 25 Mac computers.

Graphic Communications: The Graphics program continues to implement hands-on projects in the pre-press & pressroom that provide a great benefit in forming community partnerships. Every year the program produces a record number of live jobs for schools, town governments, and nonprofit organizations. The program again received a national literary-magazine award for their publication of *Ramblings*. Three students won bronze medals at the National Skills USA conference in National Occupational Health & Safety.

Electro/Mechanical Cluster

Computer Aided Design & Drafting: The Drafting shop has been busy once again this year in helping support the construction cluster in a variety of projects. These major projects included the Soccer Field House, Library Drop Box and various offsite construction drawings. In addition, the program has completed various drawings such as the roof top units map, cafeteria/gym table and chair layout and the Go Cart project. Through the capital budget process the program was able to create two more computer work-stations in each grade level, expanding the capacity to forty computer work-stations. Also addressed was the replacement of eighteen computers which were also re-imaged with the latest CAD software.

Electronics: The Electronics program will move forward in training and certifying students to the J-STD-001E IPC Standard. An instructor was trained as a certified IPC trainer and curriculum and projects have been developed. A record number of students participated in Skills USA with Shawsheen Electronics taking the top four places at the regional competition. The Electronics

students placed first at the annual Trebuchet competition at Windham High School, while also participating at the First Tech Challenge (Robotics) which made it into the State Competition.

Machine Technology: The Machine Shop has seen many changes this year, the first being the creation of a related classroom which was formerly a heat treat and grinding area within the shop. A new shop floor layout of equipment was also implemented, creating the flexibility to incorporate many new projects into all levels of the curriculum. Through the capital budget process a new 3axis Prototrak Milling Machine is being quoted. Four students won the gold medal at the SkillsUSA districts in CNC Milling Technology & Precision Machine Technology.

Metal Fabrication and Welding: Metal Fabrication has worked on numerous welding and sheet metal projects that supported multiple school clusters and the community at large. This work included duct work for new related room, a library drop-box project, new Autobody ramps, a stool repair for M.C.I. Billerica, and the go-cart project. For the second consecutive year, SVTHS hosted the annual open house for the Boston Chapter of American Welding Society (AWS). Two new swing-arm ventilation hoods were approved through the capital budget process. Mitre Corporation donated various pieces of equipment to our program, including a four foot hydraulic press brake, large capacity box and pan brake, and a vertical band saw.

Conclusion and Acknowledgement

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2011. Those retirees are: James Byrnes, Mathematics; Marilyn Ferro, Business Information Services; Linda LeClair, Business Information Services; Leah Marquis, English Language Arts; and Elaine Pearl, Executive Administrative Assistant, Superintendent-Director's Office.

Community Development Department

*Community Development
Building*

*Zoning Board of Appeals
Conservation Commission
Community Preservation
Committee*

*Board of Health
Planning Board*

Community Development

The Town of Tewksbury's Department of Community Development strives to manage and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by administering and enforcing applicable statutes, codes, bylaws and regulations; protecting the environment through conservation and wetland protection measures; and supporting other Departments in enhancing the community's quality of life.

The Department of Community Development consists of the following divisions; the Building Department, Board of Health Office, and the Planning and Conservation Office. Staff support is provided to four statutory boards: the Planning Board, Conservation Commission, Zoning Board of Appeals and the Community Preservation Committee. Administrative support is also provided to the Planning Board's Zoning Bylaw Subcommittee, the Local Housing Partnership, the Economic Development Committee, and the Green Committee.

Full time staff within Community Development include: Linda DiPrimio, Executive Secretary and Steve Sadwick, Director. In 2011 Walter Polchlopek, Conservation Administrator, retired after serving the community for 12 years. Michele Grenier was hired as Planner/ Conservation Agent in September 2011. Dawn Cathcart continued to provide Recording Secretarial duties for the Planning Board, the Board of Health, and the Zoning Bylaw Subcommittee. Melissa Johnson serves as Recording Secretary for the Conservation Commission, Local Housing Partnership, Community Preservation Committee, Economic Development Committee, Green Committee and the Zoning Board of Appeals.

Master Plan

The Town of Tewksbury's Master Plan was adopted by the Planning Board on September 15, 2003 and endorsed by the 2004 Annual Town Meeting. The Master Plan serves as the Town policy guidance document for future land use decisions.

In 2011, the following implementation items from the Master Plan were addressed:

Priority A.3- "Develop consensus plan to resolve land use conflict in areas designed as "Neighborhood Compatibility Areas". The Planning Board and the Department are currently engaged in corridor studies that are being conducted by the Northern Middlesex Council of Governments. The areas currently under study include the Woburn Street neighborhood, the Andover Street/North Street triangle, and East Street. The studies include looking at existing land use patterns and conflicts and determining methods to reduce the conflicts.

Priority B.5- Historical Survey of the Town. This was completed through the efforts of the Historic Commission with funding from the Community Preservation Act.

Priority B.7- Identify priority sites for economic development. The Department along with the Town Manager's Office worked on developing a tax increment financing plan for Thermo Fisher Scientific for their location at 2 Radcliff Rd. This project will put 140,000 square feet of high-tech research and development space on line along with bringing 400 jobs to the facility. The company is projected to create an additional 100 jobs over a 5 year period.

Priority C.2. Develop and improve public amenities at Tewksbury Ponds. The Long Pond 319 grant was submitted and approved and work has begun by the Engineering staff. Community Development staff will participate in 2012.

Priority D.1. Develop Affordable Housing Plan. The Department and the Local Housing Partnership began work with the Northern Middlesex Council of Governments on the next Affordable Housing Plan. The previous 5 year plan expired in June of 2011.

Priority D.2. Review the Town's roadway maintenance and management practices to minimize non-point source pollution and encourage infiltration. The Town continued its Stormwater Management Plan while awaiting new federal guidelines.

Priority D.3. Make water resource protection a community-wide endeavor. Part of the Town's Stormwater Management Plan.

Local Housing Partnership

The Town's current MGL Chapter 40B affordable housing inventory is at 9.55%. Until the Town achieves 10% it will be susceptible to Comprehensive Permits that over ride local regulations including zoning.

The Partnership currently includes Corinne Delaney, Steve Deackoff, Greg Peters, Jay Axson, Raymond White, Laura Kaplan and Ronald Roy and advisory members Nancy Reed and David Gay.

The Department assisted the Board of Selectmen, Local Housing Partnership and the Zoning Board of Appeals in completing previously approved comprehensive permits.

The Housing Partnership established a subcommittee to continue to pursue HUD 202 funds for senior housing at land owned by the Tewksbury Housing Authority. The Town received notice in late 2011 that the project would be funded.

The Partnership continues to investigate how to provide affordable housing utilizing tools provided by the State and local resources such as the Affordable Housing Trust Fund and Community Preservation Funds.

Economic Development Committee

The Economic Development Committee consists of the following members; David Gay - Chairman, Nancy Reed, David Plunkett, Kevin Donnelly, Tracy Clement, Richard Montuori, and Steve Deackoff. In 2011 both James Wentworth and Todd Johnson stepped down from the committee and were represented Brian Scofield and Selectmen Douglas Sears.

The Tewksbury Economic Development Committee's mission is to promote Tewksbury's identity in the Merrimack Valley and Greater Boston area. With access to two Interstate Highways, I-93 and I-495, and its infrastructure capacities, Tewksbury is a desirable and convenient location for new and existing businesses. We acknowledge the contribution of the business community to our town and region's overall economic sustainability.

In 2011, the Committee met on 10 occasions to discuss marketing and outreach activities of the committee. The EDC made a presentation to the Board of Selectmen to raise the awareness of activities in Town. The Committee also prepared a Community and Business Guide that will be available to new businesses and large commercial brokers. The Committee met with the former Director of the Massachusetts Office of Business Development to get an outsider's opinion of running an effective Economic Development Committee.

Other Economic Development activities that occurred in 2011 include the purchase of 2 Radcliff Road by Thermo Fisher Scientific, Ocean State Job Lot opening in the former Purity Supreme Plaza and the Rt. 3 Subcommittee starting its work with the Northern Middlesex Council of Governments.

Green Committee

The Tewksbury Green Committee finally received designation for the Town of Tewksbury as a Green Community when the Town Meeting approved the Stretch Energy Code in the Spring of 2011. The Department and the Town Manager worked with the Green Committee to submit for a \$207,725 grant that was approved by the State. The Town received its grant award in December of 2011 and will begin the energy conservation measures in 2011.

The Tewksbury Green Committee consists of Anne-Marie Stronach, Robert Fowler, Krissy Polimeno, Tom Cooke, James Duffy, Marc Ginsburg and Joseph Cary.

Other Initiatives

The Department continues to work with the Planning Board’s Zoning Bylaw Subcommittee in reviewing the Zoning Bylaw. Members of the Planning Board’s Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed, David Plunkett, and Stephen Johnson.

The Director of Community Development continues to serve on the Zoning Reform Working Group which is working to update the State statutes in both zoning and subdivision control. The Director also serves on the Regional Comprehensive Economic Development Strategies Committee.

The Department of Community Development had a successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2012, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:

Steven J. Sadwick, AICP
Director of Community Development

Zoning Board of Appeals

The following is a breakdown of the activity on which the Tewksbury Board of Appeals acted during the year 2011:

| | | | |
|---|---|---|-----------|
| 7 | Variances | 7 | Approved |
| 4 | Special Permits | 4 | Approved |
| 2 | Combination Variance/Special Permit | 2 | Approved |
| 1 | Modification of Existing Variance | 1 | Approved |
| 1 | Party Aggrieved Decision of Building Commissioner | 1 | Withdrawn |
| 1 | Non-Substantial Determination | 1 | Approved |

I would like to thank the public for their interest in the Board’s activity. I also wish to thank my fellow Board members and the Community Development Department for their time and efforts on behalf of the Board.

Respectfully submitted,
Robert Dugan, Chairman
Zoning Board of Appeals

Board of Health

The Board of Health (Board) is pleased to submit the 2011 annual report. The Board is comprised of the following five (5) elected officials: Philip French, Chairman; Christine Kinnon, Vice Chairman; Charles Roux, Clerk, Edward Sheehan and Mary Ellen Fernald, members.

The 2011 elections brought a new Board of Health member; Charles Roux, who replaced Ralph McHatton. After many years of service Ralph McHatton decided not to run for re-election. Mr. McHatton was the Board's chairman for many years and was a valuable asset to the Board. On Behalf of the Board, Health Department and myself, I would like to acknowledge and thank Mr. McHatton for his years of dedicated service to the Board of Health and the community.

The Board of Health is charged with the protection of the public health. It is the Board's responsibility to develop, implement, and ensure the enforcement of health regulations and policies.

The Board of Health's Mission is "To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws."

This year the Board adopted regulations "For the use of Recombinant DNA Technology", Dumpster Regulations", and a "Policy for Public Disposal for Household Sharps".

The Health Department's team members are dedicated to the community, knowledgeable of public health and animal control laws and the department's procedures. It is truly an honor to be the team leader of such a professional team; I look forward to working closely with each member. I am very confident that this team will continue to protect and grow with the community. Thank you.

| | | |
|---------------|----------------------------|---------------------------|
| Team Members: | Lou-Ann C. Clement, C.H.O. | Director of Public Health |
| | Dean Trearchis | Sanitarian |
| | Virginia Desmond, PNA | Public Health Nurse |
| | Brian Fernald | Animal Control Officer |
| | Pamela Gorrasi | Animal Inspector |
| | Dawn Cathcart | Recording Secretary |

In December, the Health Department experienced a transition; animal control was relocated to the Town Manager's office. On behalf of the Board and myself; we would like to take a moment to thank Dean Trearchis, Sanitarian for covering animal control and his own responsibilities since March. Once again Thank you.

The Health Department continues to be actively working with the surrounding communities of Billerica, Chelmsford, Dracut, Lowell, Tyngsboro, and Westford in a regional coalition (Upper Merrimack Valley Public Health Coalition (UMVPHC)) for response to public health threats within the area. The coalition meets regularly preparing for a regional public health emergency response. Regional emergency responses are completed and we are actively testing them.

Lowell Health Department obtained a grant that supplied "Unwanted Meds Kiosk" and with the help of Safety Officer Jennie Welch the kiosk is stationed in the Police Department's lobby. The kiosk was opened to the public on December 12, 2011.

To complement the UMVPHC, we are a member of the Upper Merrimack Valley Medical Reserve Corps (MRC) which provides staffing support during clinics, emergencies and other public health events. Our new representative is Mr. Raymond Barry.

Ms. Clement and Ms. Desmond participated in a Table Top Exercise for Pet Friendly Emergency Sheltering. This table top exercise brought many various different departments including animal control to the table. It opened discussions on many topics regarding animal sheltering with people including but not limited to, which buildings, different supplies that will be required, and how to protect the building.

The "Fourth Annual Health Fair" occurred with approximately 50 various health exhibitors including nutrition and exercise planners, massage therapists, pharmacies, funeral directors and much more. The general public enjoyed the event and we look forward to continuing this educational event next year.

"Healthy Communities Tobacco Coalition" of Andover completed a pilot program and we are currently a member of this coalition. The program's Director Ron Beauregard has performed individual educational trainings to our tobacco licensed establishments with regards to regulations and new tobacco products. This program started to perform compliance checks to ensure that our tobacco establishments are complying with the existing regulations regarding the sale of tobacco products to minors.

Public Health Nursing Services

Virginia (Ginny) Desmond, Public Health Nurse, continues to educate the public. She works closely with other departments and team members; such as the Sanitarian and school department in the investigations of communicable diseases, food borne illnesses and immunizations. She and the Director attend and participate in Upper Merrimack Valley Public Health Coalition (UMVPHC) with emergency preparedness. The public health nurse also provides limited care and referral services to the public.

She offers various clinics such as Flu, Pneumonia, Blood Sugars, and Blood Pressure Clinics. She works closely with individuals regarding the general public's private medical topics. She pays close attention to up and coming public health topics by attending necessary informational meetings, seminars and trainings.

This year Ms. Desmond was involved with the Police Department's "National Take Back Day" for the proper disposal of unwanted medications. Ms. Desmond has established quarterly meetings with our community's nursing homes and assisted living facilities. The purpose of these meetings is to open communication and prepare emergencies.

In October, during a major blizzard, the community lost power throughout most of Tewksbury and an emergency shelter was established by the Emergency Management Director, Michael Sitar. Ms. Desmond and Ms. Clement were actively involved in the shelter's operation. The shelter was opened for three (3) days and nights. On behalf of the Board, I would like to thank Ms. Desmond and the MRC volunteers that helped to ensure that the residents staying at the shelter were safe and taken care of.

Ms. Desmond attended conference and trainings regarding various topics in public health and general health. Additionally, Ms. Desmond along with Ms. Clement, attended a program for "Isolation and Quarantine" and an American Red Cross and MEMA Regional Mass Care program.

Environmental Activities

Dean Trearchis, Sanitarian and Lou-Ann Clement, Director attended miscellaneous seminars regarding emergency preparedness and response, bed bugs, water response, food sanitation, housing, nuisance animals, Title V, Storm Water, etc. Ms. Clement and Mr. Trearchis are active members in Massachusetts Health Officers Association (MHOA).

Beyond the activities of investigating complaints, inspecting various businesses and establishments; the Environmental section performs continuous monitoring of the numerous beaver dams throughout the Town. Monitoring is performed on a regular basis to observe beaver activity.

Animal Activities

Animal Control is responsible for various animal issues, including dog licensing enforcement, investigating and resolving animal complaints, removing dead animals from roadways, and responding to other animal-related calls. ACO and the Animal Inspectors are responsible for investigating animal bites and quarantining animals as necessary.

**TEWKSBURY BOARD OF HEALTH
2011 ACTIVITY REPORT**

\$57,746.69 REVENUES RECEIVED

383 INSPECTIONS CONDUCTED

| | | | |
|--------------------------|-----|----------------------------|-----|
| Body Art Establishment | 001 | Mobile Food | 004 |
| CMMC Site Visits | 002 | Offal/septic/medical Truck | 033 |
| Citations Issued | 013 | Other Licensing i.e. OFC | 001 |
| Construction Site Visits | 010 | Recreational Camps | 002 |
| Court Appearances | 011 | School Café Inspections | 014 |
| Dumpster | 030 | Septic System Waivers | 007 |
| Environmental | 001 | Septic System | 003 |
| Farm Site Visits | 002 | Septic System Abandonment | 001 |
| Food | 179 | Swimming Pool | 015 |
| Hotel | 012 | Tanning Booth | 003 |
| Ice Rink | 001 | Tobacco | 003 |
| Livestock | 029 | Complaints | 606 |
| Miscellaneous | 006 | | |
| Site Visits | 010 | | |

551 PERMITS ISSUED

| | | | |
|----------------------------------|-----|------------------------|-----|
| Dumpster Long Term | 068 | Trailer Parks | 001 |
| Dumpster Short Term | 006 | Animal | 014 |
| Septic Abandonment | 134 | Piggery | 001 |
| Installer License | 017 | Retail Tobacco Sales | 046 |
| Offal/Solid/Medical Waste Hauler | 016 | Recreational Camp | 001 |
| Pools | 010 | Body Art Establishment | 001 |
| Pumper | 028 | Body Art Practitioner | 001 |
| Food Service | 177 | Hotel/Motels | 008 |
| Mobile Food | 002 | Ice Rink | 001 |
| Frozen Desserts | 012 | Tanning Facilities | 005 |
| Funeral Directors | 001 | | |

1770 UNITS OF NURSING ACTIVITIES

| | | | |
|----------------|-----|------------------|-----|
| Blood Pressure | 640 | Listeriosis | 001 |
| Blood Sugars | 211 | Influenza | 001 |
| Vaccinations | 113 | Group A Strep | 001 |
| Latent TB | 006 | Group B Strep | 002 |
| Pertussis | 002 | Malaria | 001 |
| Lyme disease | 019 | Measles | 002 |
| Salmonella | 005 | Meningitis | 001 |
| Giardia | 002 | Strep Pneumonia | 003 |
| Consultations | 030 | Campylobacter | 007 |
| Clinics | 022 | Shiga Toxins | 002 |
| Shiga Toxins | 003 | Health Education | 328 |
| Home Visits | 281 | First Aid | 026 |
| Hep A | 001 | Ambulances | 002 |
| Hep B | 001 | Flu Clinics | 009 |
| Hep C | 030 | Pneumoma Clinic | 003 |

273 ANIMAL CONTROL ACTIVITIES

| | | | |
|--------------------------|----|-----------------|----|
| Barking Dog | 46 | Miscellaneous | 18 |
| Loose dogs complaints | 85 | Public Nuisance | 17 |
| Live Animal Recovery | 26 | Beaver | 72 |
| Live Captures | 17 | Quarantines | 57 |
| Transported to Wignall | 16 | | |
| Decreased Animal Removal | 71 | | |

I would like to take this opportunity and thank the Board of Health members Ralph McHatton, Philip French, Edward Sheehan, Christine Kinnon, Charles Roux, and Mary Ellen Fernald, the Health Department team members, Sanitarian Dean Trearchis, Public Health Nurse Virginia Desmond, Animal Inspector Pamela Gorrasi, and Recording Secretary Dawn Cathcart for their dedication and service to the community.

Respectfully submitted:
Lou-Ann C. Clement, C.H.O.
Director of Public Health

Building Department

Edward P. Johnson is the Building Commissioner. He has held that position since June 2009 and prior to his appointment, Edward had been Assistant Building Commissioner for 13 years. He is fully responsible for all permits, inspections and zoning investigations. Dawn Cathcart and Nancy O’Keefe both Nationally Certified Permit Technicians who track all these permits, provide staff support and have both demonstrated the expertise in maintaining an excellent office environment and quality customer service.

Nancy and Dawn handle all DPW permits including trench, street opening and driveway permits. For 2011, the following DPW permits were issued:

| Type of Permits | # of Permits | Fees Collected |
|---|--------------|----------------|
| Trench Permits | 248 | \$8,630.00 |
| Street Opening Permits | 116 | \$18,850.00 |
| Physical Alterations (Driveway) Permits | 80 | \$9,210.00 |

In 2011, there were 852 building permits issued with a value of work of \$128,606,963. This generated \$286,733 in building permit fees. The number of associated permits (i.e., electrical, plumbing, gas) remained consistent with previous years.

Present activity includes these major housing subdivisions:

| | Nolan Court Livingston Street | Catamount Road Extension | Andover Estates | Aprils Way |
|--------------------|----------------------------------|-----------------------------|--------------------|------------|
| Total # of units: | 16 | 21 | 20 | 14 |
| Permitted to date: | 16 | 17 | 20 | 6 |
| Occupied to date: | 9 | 17 | 2 | 3 |

Commercial projects included:

- Various Tenant Fit-ups for Restaurants, Office and retail space.
- 21,055 SF Addition to Wal-Mart – **Expected Completion January 2012**
- Thermo-Fisher – Renovation of Entire Building – 2 Radcliff Road
- Ocean State Job Lots – Renovation of “old” Purity – 553 Main Street
- 9,000 SF New Retail Building at 2131 Main Street
- 225,000 SF New Tewksbury Memorial High School

Additionally, the department issued 658 wiring permits, 752 plumbing/gas permits, 169 sewer entry permits, 34 sewer connection permits, and 96 water permits. Certificates of Inspection were issued to 82 establishments such as restaurants, function rooms, churches and schools or any place of assembly. The Inspectors for the Building Department performed over 2500 inspections.

ON THE HORIZON: (proposed projects to start during 2012)

- Andover Rd. – Robertson Estates – 26 Single Family Homes. Roadway constructed
- Sughrue Commons – Commercial Strip Mall
- East Street – Multi-Family Development
- Carter Commons – 80 Multi-Family Dwelling Units
- Wells Estates – 11 Single Family Homes – **Expected Start Date January 2012**
- Town Hall Renovation
- Hawthorne Retirement Group – 118 Unit Congregate Care Facility
- Meadow View Retirement Facility – 32 Living Units

The Weights and Measures Division has been transferred to Northern Middlesex Council of Governments (NMCOG).

Following is a breakdown of permits issued during 2011.

Respectfully submitted,

Edward P. Johnson
Building Commissioner

Conservation Commission

The Conservation Commission consists of five members, all of whom are appointed by the Board of Selectmen. The Conservation Commission members are Chairman Stanley Folta, Jr., Vice Chairman Anthony Ippolito, Dennis Sheehan, Stephen Deackoff and Sean Czarniecki.

The Conservation Commission is responsible for administering the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act, 310 CMR 10.00 (M.G.L. Chapter 131, Section 40). The Commission's goal is to protect wetland resource areas, buffer zones, vernal pools, riverfront areas, related water resources areas, water quality as well as Open Space in the Town of Tewksbury.

All applications submitted to the Conservation Commission for project require a public hearing to be held. When all the information for an application is submitted, the Conservation Commission votes to either approve or deny the permit. If approved by the Commission, an Order of Conditions is issued which will provide the mitigation to protect the impact on wetland resource areas as well as related water resource areas. If a permit is denied, the applicant can appeal the decision to the Massachusetts Department of Environmental Protection and the Massachusetts Superior Court.

In 2011, the Conservation Commission Administrator performed many site visits. The Commission issued twenty two (22) Order of Conditions, twenty (20) Certificates of Compliances for completion of projects, twenty three (23) Request for Determinations, nine (9) Abbreviated Notice of Resource Area Delineation requests and five (5) Extensions of Order of Conditions. All projects located within 100 feet of wetlands and 200 feet of a river and 100 feet from an intermittent stream require a Notice of Intent for proposed work. When an Order of Conditions is then issued, and the project is complete, a Certificate of Compliance is issued. Some projects include single family dwellings, additions, in-ground pools, large multiple housing units, commercial buildings, the sewer improvement work and the drainage and maintenance program by the Tewksbury DPW.

The Conservation Commission has worked diligently in 2011 to protect the natural resources in Tewksbury as many parcels of land are under the management of the Conservation Commission for use as Open Space. All proponents of certain activities within 100 feet of a wetland resource area and within 200 feet of perennial streams and within 100 of intermittent streams are advised that permits from the Conservation Commission are required to comply with local and state regulations as well as federal regulations. The Tewksbury Wetland Protection Bylaw stipulates a 25 foot no disturb zone and a 50 foot no build zone adjacent to the wetland resource area as well as regulated activity within 200 feet of a vernal pool, 200 feet of a Perennial stream or river and within 100 feet of all intermittent streams.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and held in the Town Hall Auditorium beginning at 7:00 P.M. and are televised on the local cable channel.

The Conservation Office which is part of the Department of Community Development is located in the DPW Building located at 999 Whipple Road and is open to the public from 8:00 A.M. to 4:00 P.M. Monday through Thursday. Fridays are not open to the public.

Respectfully submitted,
Michèle F. Grenier, PWS, CWS
Conservation Administrator

Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are Nancy Reed, Chair, Robert Fowler, Vice Chair, and Stephen Johnson, Clerk. Other members of the Board include Vincent Spada and David Plunkett.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with the Building Commissioner and the Community Development Director, is responsible for ensuring that new developments comply with land use regulations. The Planning Board strives to strike a balance between a landowner's right to develop and the interests of neighbors and the Town as a whole.

The Planning Board issued seventeen special permits for various projects. Significant projects that were approved by the Planning Board included the construction of a three story 27,945 sf building at North Tewksbury Commons at 30 International Place, the construction a new 38,435 sf building for Atamian VW-Honda and the construction of 32 HUD 202 Senior Supportive Housing units.

The Planning Board endorsed eight plans that were found not to require subdivision approval. The Planning Board also approved ten non-substantial determinations, three extensions of special permits, three small subdivisions and recommended two streets for public layout.

In addition to fulfilling its statutory duties as a special permit grant authority and subdivision control authority, the Planning Board continued to support additional initiatives. Members of the Planning Board's Zoning Bylaw Subcommittee include Vincent Spada, Nancy Reed, Stephen Johnson and David Plunkett. The Subcommittee proposed two articles for Town Meeting action. The most significant Zoning Bylaw change was the amendment to the Highway Corridor Overlay District.

Board members are very active serving as representatives to the Northern Middlesex Council of Governments-David Plunkett, Local Housing Partnership-Nancy Reed, Community Preservation Committee-Nancy Reed, I-93 Interchange Tri-Town Task Force-Robert Fowler, Economic Development Committee- David Plunkett and Nancy Reed, Tewksbury Green Committee- Robert Fowler and Vincent Spada is serving on the Town Charter Review Committee and the High School Building Committee.

The Planning Board is committed to a long term effort to implement the Master Plan's vision, goals and recommendations to enhance future growth and land use and improve the quality of life for Tewksbury residents. In 2012 the Planning Board will begin an update of the 2003 Master Plan.

Respectfully submitted,

Nancy Reed, Chair
Planning Board

Community Preservation Committee

The Community Preservation Committee (“CPC”) includes representatives from town boards and committees and one at large citizen member. The CPC Officers are, Nancy Reed, Chair, Donna Pelczar, Vice Chair, David Gay, Clerk, along with Tom Churchill, Corinne Delaney, Steve Deackoff and Richard Montuori.

The Community Preservation Act (“CPA”, MGL Chapter 44B) is statewide enabling legislation allowing cities and towns in the Commonwealth of Massachusetts to adopt a property tax surcharge with revenues from this surcharge (plus state matching funds) to be used for open space preservation, creation of community housing, preservation of historic buildings and landscapes, and creation of recreation opportunities.

The CPC requires that all proposed projects be eligible for CPA funding according to the requirements described in the legislation. At least 10% of the funds received in any fiscal year must be spent or set aside for each of the first three of those areas (open space, historic preservation and community housing). The remaining 70% of each year’s funds can be spent or reserved in any of the four areas. In addition, up to 5% of the annual Community Preservation revenues can be spent on administrative and operating expenses of the CPC.

All CPA funding requests require the recommendation of the project by the CPC to Town Meeting, and a majority vote of Town Meeting.

The CPC is currently overseeing or saw completion of the following projects in 2011 that were awarded by previous Annual Town Meetings (ATM) and Special Town of Meetings (STM):

- Historic Survey – Awarded STM, May 9, 2007, Article 3 - \$28,000. Create a database containing detailed information about the historic properties, site and objects in Tewksbury, using the forms prescribed by the Mass Historical Commission. This is useful for citizens’ research, and is required for the Tewksbury Historical Commission to pursue preservation efforts, like historic districts, and grant opportunities. The contract for this project was awarded in 2009 and should be completed in 2010. As of this writing, the Survey is complete and received State Certification in 2011. The complete listing of all properties on the survey can be found on the Community Preservation Committee’s Town website page.
- Livingston Parks/Recreation, Drainage – Awarded STM, May 9, 2007 - \$150,000. Recreation sought funds to keep the park’s land areas from further harm by providing proper drainage to the Recreation areas that are threatened due to improper drainage. Costs also include Survey and Engineering. This project is currently pending land transfer from the State of Massachusetts. The State has agreed to transfer this land, as of this writing, the Town and the CPC await final deed transfer to move ahead with this project.
- Town Hall Rehabilitation Project – Awarded STM Oct. 5, 2010. The Town of Tewksbury sought funds to rehabilitate our historic Town Hall. CPA funds were approved at town meeting totaling \$6,103,303. This project honors the historic architectural significance of the structure and its surroundings, while serving future residents in a manner consistent with its original intended use. In 2011 a Project Management firm was selected. Continued design will proceed and construction is anticipated to begin in 2012.
- Long Pond Remedial Action Section 319 Grant Application Matching Funds – Awarded STM October 2009, \$120,000 from the Community Preservation Fund’s Open Space Reserve Account to be expended subject to a successful Clean Water Act, Section 319 Grant Award of up to \$225,000 for implementation of approximately 25 of the 164 restorative and protective action locations (BMPs) as described in the 2008 Long Pond Study. The Grant requires a 40% match and the set aside of these CPA funds will allow the Town to apply for the Grant. State approval of the grant award has been received as well as final approval from the EPA in 2011. The project is underway, including neighborhood outreach and High School student participation in the field and in class.
- Livingston Street State Cemetery Preservation, Clean-up and Fence - Awarded STM October 2009, \$15,000 to clean-up and fence-off an existing State Hospital Cemetery which is on a portion of the land to be transferred to the Town, subject to the Tewksbury State Hospital and State Division of Asset Management transfer of land known as the Saunders Recreational Facility to the Town of Tewksbury. May Town Meeting 2010 approved an additional \$27,000 for additional funding for the fence, which is proposed to be a wrought iron style rather than the previously approved funding for a chain link style fence. The State has agreed to transfer this land, as of this writing, the Town and the CPC await final deed transfer to move ahead with this project.
- Town Hall Records Preservation - Awarded STM October 2009, \$50,000 from the Community Preservation Fund’s Historic Preservation Reserve Account to be expended by the Town Clerk to recover, preserve and protect Town records and

archives. Part of this project is to fund recovery of 225.5 cubic feet of damaged documents due to water damage and high humidity in the Town Hall at an estimated cost of \$19,165.00. The proposed project also includes proactive document storage measures as recommended by the New England Document Center and the State Board of Library Commissioners. The preservation of town historical records and archives is a State mandate as well as a community need. This effort will be coordinated with the renovation and preservation of the Town Hall. Also awarded are \$375,000 CPA funds at May Town Meeting 2010 to complete this project.

In 2011, the Town Clerk began the comprehensive project to digitize all of the 87,000+ vital records at the Town Hall, to be completed in early 2012. In addition to the preservation of the records, this digitalization will increase efficiency at the Town Clerk's office by enabling staff to retrieve records directly from their desktop computers.

- In May 2011 an application was submitted and subsequently in November 2011, the U.S. Department of Housing and Urban Development announced its 5.3 million dollar grant award for the HUD Section 202 Senior Housing in Tewksbury. In May 2008, Town Meeting approved Tewksbury Community Preservation Funds of \$150,000 which were attached in support of the grant application for construction of 32 Affordable Senior Supportive Services Housing units off Livingston Street, near Saunders Circle. Construction could begin as early as late 2012.

In 2011, the Tewksbury CPC continued to supported Senate Bill 90 legislation at the Statehouse. An amendment to the Community Preservation Act, this bill would increase the annual minimum CPA trust fund match to 75%. The trust fund derives its revenue from fees collected at the Registries of Deeds statewide. Secondly, this bill would allow communities to combine a traditional 1% CPA property tax surcharge with up to 2% of other municipal revenue in order to fund their local Community Preservation account. Thirdly, this bill would clarify the allowable uses for CPA funds so that communities can rehabilitate existing outdoor parks and other recreational resources. Currently, rehabilitation projects are restricted to recreational resources that were acquired or created with CPA funds. We look forward to the passage of this well-received legislation in 2012.

The Community Preservation Committee welcomes project proposals that may contribute to preservation in Tewksbury.

Respectfully submitted,

Nancy Reed, Chair
Community Preservation Committee

Finance Department

*Accounting Reports
Tax Collector*

*Board of Assessors
Computer Services*

Treasurer's Cash

Auditors Report

General Fund Balance Sheet

June 30, 2011

| | | |
|-----------------------|-------------|--------------|
| General Cash | ASSETS | 8,556,891.37 |
| Collector | 300.00 | |
| Appeals | 200.00 | |
| Schools | 50.00 | 550.00 |
| Uncollected Taxes: | | |
| Personal Property: | | |
| FY99 | 53.04 | |
| FY00 | 54.32 | |
| FY01 | 121.44 | |
| FY02 | 169.52 | |
| FY03 | 821.86 | |
| FY04 | 1,921.14 | |
| FY05 | 12,687.58 | |
| FY06 | 5,379.53 | |
| FY07 | 6,420.16 | |
| FY08 | 6,353.12 | |
| FY09 | 28,370.61 | |
| FY10 | (12,722.55) | |
| FY11 | 106,019.26 | 155,649.03 |
| Real Estate: | | |
| FY06 | (1,537.13) | |
| FY07 | (2,274.54) | |
| FY08 | (16,013.73) | |
| FY09 | (36,542.02) | |
| FY10 | (25,489.60) | |
| FY11 | 904,841.19 | 822,984.17 |
| Motor Vehicle Excise: | | |
| Prior FY | | |
| FY06 | 15,873.83 | |
| FY07 | 17,878.01 | |
| FY08 | 20,905.79 | |
| FY09 | 21,554.96 | |
| FY10 | 47,256.10 | |
| FY11 | 326,817.05 | 450,285.74 |
| Boat Excise: | | |
| FY05 | 169.00 | |
| FY06 | 985.00 | |
| FY07 | 1,341.00 | |
| FY08 | 1,680.00 | |
| FY09 | 1,883.80 | 6,058.80 |
| Other Receivables: | | |

| | | |
|------------------------------|--------------|----------------------|
| Tax Liens/Titles/Possessions | 2,432,382.56 | |
| Taxes in Litigation | - | |
| Deferred Taxes | 177,136.24 | |
| 38D | 204.09 | |
| Ambulance Services | 610,392.41 | |
| Trash Carts | 1,738.00 | |
| Veterans Services | 173,298.57 | |
| Due From State | - | |
| Due From Employees | 12,420.25 | 3,407,572.12 |
| TOTAL ASSETS | | 13,399,991.23 |

LIABILITIES/RESERVES

| | | |
|------------------------|--|--------------|
| Warrants Payable | | 1,649,053.72 |
| Accrued Payroll | | 364,727.10 |
| School Accrued Payroll | | 1,836,811.62 |

| | | |
|-------------------------------|--|-----------|
| Payroll Withholdings Payable: | | 26,592.79 |
|-------------------------------|--|-----------|

Allowance for Abatements:

| | | |
|------|------------|--------------|
| FY04 | 4,000.00 | |
| FY05 | - | |
| FY06 | - | |
| FY07 | 57,287.70 | |
| FY08 | 122,634.86 | |
| FY09 | 428,028.98 | |
| FY10 | 633,122.91 | |
| FY11 | 537,454.14 | |
| | | 1,782,528.59 |

Unclaimed Property:

| | | |
|-------------|-----------|-----------|
| Abandoned | 4,121.29 | |
| Tax Refunds | 19,622.91 | |
| | | 23,744.20 |

| | | |
|-----------------------|-----------|-----------|
| Taxes Paid in Advance | 44,217.54 | 44,217.54 |
|-----------------------|-----------|-----------|

Deferred Revenue:

| | | |
|------------------------|--------------|--------------|
| Taxes in Litigation | - | |
| Real/Personal Taxes | (823,829.07) | |
| Supplemental RE Taxes | 19,933.68 | |
| Tax Titles/Possessions | 2,432,382.56 | |
| Deferred Taxes | 177,136.24 | |
| Motor Vehicle Excise | 450,285.74 | |
| Boat Excise | 6,058.80 | |
| 38D | 204.09 | |
| Ambulance Service | 610,392.41 | |
| Trash Carts | 1,738.00 | |
| Veterans Benefits | 173,298.57 | 3,047,601.02 |

| | | |
|--------------------------|--|---------------------|
| TOTAL LIABILITIES | | 8,775,276.58 |
|--------------------------|--|---------------------|

Fund Balances:

| | |
|---------------------------|----------------|
| Encumbrance Reserve | 619,785.00 |
| Reserved for Expenditures | 1,366,000.00 |
| Teachers Pay Deferral | (1,039,000.00) |

| | | |
|-------------------------------|--------------|---------------------|
| Petty Cash | 550.00 | |
| Unreserved/Undesignated | 4,289,442.39 | |
| Reserved for Future Year Debt | 78,552.59 | |
| Overlay surplus | - | |
| Overlay Deficit | - | |
| Reserved for Court Judgements | - | |
| Snow/Ice Deficit | (690,615.33) | |
| TOTAL FUND BALANCES | | 4,624,714.65 |

Total Liabilities/Fund Balances **13,399,991.23**

SPECIAL FUNDS

Town Revolving/Grant Accounts

| | |
|-----------------------------------|-----------|
| Insurance <20K Town | 3,562 |
| Insurance <20K Police | 4,470 |
| Insurance <20K Fire | - |
| Insurance <20k DPW | 16,545 |
| Arts Lottery | 6,077 |
| Planning Engineering | 697 |
| Planning Sidewalks | 34,520 |
| Recreation Programs | 11,880 |
| Planning Consult-Existing | 4,987 |
| Conservation Consult-Existing | 483 |
| Planning Consult-New Projects | 57,480 |
| Conservation Consult-New Projects | 11,578 |
| ZBA Comprehensive | 16,107 |
| SASO Deposits | 26,745 |
| Park Fees | 3,731 |
| Stormwater | 1,500 |
| Street/Traffic Signs | 2,750 |
| Insurance <20K Parks | - |
| Community Preservation Fund | 1,714,863 |
| COA Revolving | 16,467 |
| BOH Emergency Kits Revolving | - |
| GIS Revolving | 25,538 |
| Town Clerk Revolving | 18,080 |
| State Election/Primary | 37,927 |
| Community Policing | - |
| Drug Control | - |
| Selective OT | (1,400) |
| EOPS | - |
| BT Response | - |
| Local Preparedness Grant | - |
| Ambulance Task Force | - |
| COA Grant | 20,822 |
| Library LSTA | 3,000 |
| Library Aid State Grant | 33,828 |
| DARE Grant | |
| SAFE Grant | 1,494 |
| Walmart Economic Development | 3,450 |
| Municipal Recycling Incentive | 1,368 |
| FEMA | (113,430) |
| MHOA Grt | - |
| Road Improvement/Neswc | 325 |
| Bulletproof Vests | 4,911 |

| | |
|----------------------------------|----------|
| Gates Foundation | 10 |
| Fire Safety Equipment Grant | - |
| Hazard Mitigation Grant | (378) |
| Police Safety Equip | 17,049 |
| BT Response | 2,205 |
| Assistance to Firefighters Grant | 3,702 |
| Library Public Funds Grant | - |
| Fire CIRRRIP Grant | - |
| SETB Training Grant | 1,225 |
| FED Equitable Sharing | 83 |
| WTP Hazard Mitigation Grant | (1,050) |
| Priority Dev. Site Chap 43D | 34,134 |
| 911 PSAP/RECC Grant | - |
| EMPG Grant | - |
| State 911 Training Grant | (3,665) |
| PHER Grant | (681) |
| Clean Energy Grant | 3,725 |
| Foluoridation Equipment Grant | - |
| License Plate Reader Grant | (21,607) |
| Rte 133 Improvements | 27,367 |
| Cable TV Gift | 27,518 |
| DARE Gift | 491 |
| Fire Gifts | 3,416 |
| Thermal Camera Gift | 351 |
| Dog Pound Gift | 500 |
| Vicor Sewer | 6,432 |
| Sidewalk Gift | - |
| Patriotic Activities Gift | - |
| Homecoming Gifts | 2,060 |
| Library Gifts | 3,299 |
| Hydrant Gift | 601 |
| Recreation Gift | - |
| Recycling Committee | 2,944 |
| PAL School Custodians | - |
| Shawsheen & East St Improvements | 50,000 |
| Police Gifts | 6,261 |
| DPW Gift | 250 |
| Tax Assistance | 6,360 |
| COA Gift | 1,181 |
| Trull Family | - |
| Town Manager Gifts | 91 |
| Hanover | 261,089 |
| Library Scholarship | 274 |
| July 4th Gifts | - |
| Camp Polelo Gifts | - |
| Praxair/Library Gift | 1,176 |
| Dog Gifts | 83 |
| Tewksbury Economic Development | 47 |
| Hanover PRV Installation | - |
| Planning Brd Gifts | 32,350 |
| Foster School Sale | - |
| Weights/Measures Fines | 1,252 |
| Recreation Insurance >20K | - |
| Drug Forfeitures | 6,919 |
| COA Stipends | 1,415 |

| | |
|-------------------------------------|------------------|
| Conservation Engineering | 2,540 |
| Wetlands Protection Fund | 32,008 |
| Police Special Detail | 2,050 |
| Fire Special Detail | 2,579 |
| DPW Special Detail | - |
| Water Connection Materials | 86,061 |
| Sewer Engineering Review | 575 |
| School Gas Reimbursement | - |
| St. Claire Sewer Escrow | 40,200 |
| School Custodians | - |
| Youth Football Phone | 37 |
| Dog Fund | 20,000 |
| Sporting Fees | 1,034 |
| Fire Hazmat | 4,894 |
| Recycling/Composting Bins | 2,304 |
| ZBA Consulting | 763 |
| Woburn Street Improvements | 25,000 |
| Drainage Deposits | 10,000 |
| Bond Revocation | 10,000 |
| Disaster Relief | 1,433 |
| Compensation Funds | 3,181 |
| Oakdale Plaza | 48,000 |
| Firesetters Intervention Program | 563 |
| MAPC Fire Training | - |
| MAPC Police Training | 1,736 |
| Pl Bd Affordable Housing | 40,000 |
| Mitigation Escrow | - |
| Code Enforcement | 1,100 |
| Revaluation | 13,911 |
| Total Town Revolving/Grant Accounts | <u>2,790,773</u> |

School Revolving/Grant Accounts

| | |
|--------------------------------------|---------|
| School Lunch | 344,725 |
| Athletics | 54,089 |
| Textbooks | 1,792 |
| Adult Education | 37,930 |
| School Facilities Rental | (1,226) |
| Extended Day | 96,678 |
| Heathbrook Insurance <20K | 2,188 |
| High School Insurance <20K | (90) |
| Ryan School Insurance <20K | 2,541 |
| Trahan Insurance <20K | 14 |
| School Administration Insurance <20K | - |
| Heathbrook Rental | 5,684 |
| Pre School | 38,646 |
| Full Day Kindergarten | 124,959 |
| Special Ed Circuit Breaker Reimb | 490,790 |
| H S Parking Fees | 653 |
| H S Clubs | 45,211 |
| H S Athletic Fees | 22,264 |
| Wynn Sch Athletics | 14,336 |
| Wynn Sch Clubs | 9,014 |
| Ryan Sch Clubs | 2,302 |
| AIC HS Rental | - |
| PSAT | 3,210 |

| | |
|---------------------------------------|------------------|
| P.A.L. Custodians | (283) |
| Recreation Custodians | (262) |
| Team Chair | 147,312 |
| Literacy Project | - |
| Academic Support | 4,464 |
| Project Charlie | 4,886 |
| Remedial Reading | 43,129 |
| Early Childhood | 20,031 |
| Math/Science | - |
| Sped Improvement | - |
| Enhanced Health | 720 |
| Enhanced Education | 20 |
| Improving Educator Quality | 16,353 |
| Early Childhood Training | - |
| Physical Fitness/Sports | 2,900 |
| Summer Support 625B | - |
| Big Yellow School Bus | 200 |
| ARRA IDEA Allocation | 59,914 |
| K12 Literacy Partnership | 1,543 |
| Crisis Intervention | (190) |
| High School Partnerships | 4,919 |
| Early Childhood Special Education | 3,288 |
| Titl 1 School Support | - |
| Tiered Insstruction 257 | 4,600 |
| Educ Jobs | 13,159 |
| Titl 1 Carryover | 1,955 |
| HB Verizon Award | 2,464 |
| Verizon FIOS Campaign | 1,475 |
| High School Gift | 784 |
| Digital Gift | 2,287 |
| School Technology Gift | 205 |
| Walmart Gift | 1,625 |
| DARE | 442 |
| Trees | - |
| School Gifts | 6,849 |
| Scholarship Gifts | 1,000 |
| Space Day | 2,608 |
| Middle School Gifts | - |
| Lan Gift | 250 |
| Scholarship Fund | 1,008 |
| Education Fund | 2,143 |
| Tewksbury Rocks | - |
| Tewksbury Pride | - |
| E-Rate | 9,318 |
| Center School Rental | - |
| Long Range School Space Planning | 3,034 |
| NCS Pearson | 50 |
| Total School Revolving/Grant Accounts | <u>1,659,910</u> |
| Capital Projects | |
| Police Station | 490 |
| Water Plant Expansion | 8,000 |
| Water Contract #20 | 12,819 |
| School Improvements | 1,376 |

| | |
|---|-------------------------|
| Merrimac River Trail | (10,000) |
| South Street Water | 3,103 |
| Wynn School Construction | 1,161 |
| Town Hall Remodeling | 1,742 |
| Astle Street Water Tank | 8,000 |
| Sidewalks ATM 10/01 | - |
| Water Phase 6 | - |
| Michael St Improvements | (7,726) |
| Wash Bay/Windows | 40,643 |
| Center Fire Improv | 10,000 |
| High School Feasibility | - |
| River Road Improv STM 10/09 | 9,811 |
| DPW Building Improv ATM 5/09 | 186,075 |
| River Rd Water Imp ATM 5/0 | (63,982) |
| TMHS Construction STM 3/10 | <u>2,419,032</u> |
| Total Capital Projects | <u><u>2,620,544</u></u> |
| Sewers | |
| Phase IV | 33,874 |
| Fire Station/Trahan | <u>1,473</u> |
| Total Sewers | <u><u>35,347</u></u> |
| Mass Highway Grants | |
| Livingston/Wildwood | (7,000) |
| Various Drainage Improv | (21,743) |
| Design FEMA Grant | (4,868) |
| Chapter 90 Trull Brk/Andover | (20,000) |
| East/Livingston Tip #4981 | (11,420) |
| Chapter 90 East/Livingston Traffic Lights | (12,917) |
| Chapter 90 Merrimac Drive | (21,679) |
| Chapter 90 River Rd Emerg Repairs | (51,493) |
| Chapter 90 Summer Intern | (3,000) |
| Chapter 90 Livingston St Resurfacing | |
| Chapter 90 River Rd Assessments | |
| Chapter 90 East / Jill's Way | |
| Chapter 90 Cobbett St | 20 |
| Sidewalk Grant | 111 |
| Chapter 90 Foster Rd Culvert Construction | |
| Chapter 90 Community Presentation | |
| Chapter 90 River Rd Design | (95,810) |
| Chapter 90 Bridge St | |
| Chapter 90 Various St Repairs | (17,467) |
| Chapter 90 Pinnacle St Engineering | |
| Chapter 90 Trull Rd | |
| Chapter 90 Pinnacle Drainage Improv | |
| Chapter 90 Foster Sidewalk | |
| Chapter 90 Strongwater Brk | |
| Chapter 90 Pinnacle Resurfacing | |
| Chapter 90 East ST Engineering | |
| Total Mass Highway Grants | <u><u>(267,267)</u></u> |
| Trusts | |
| Conservation | 135,075 |
| Foster | 24,691 |
| Pierce | 1,630 |

| | |
|--|------------------|
| Cemetery | 22,968 |
| Stabilization | 519,870 |
| Fairgrieve | 211,920 |
| Mahoney | 1,509 |
| Friend's of Library Endowment | 26,212 |
| Affordable Housing | 1,824,807 |
| Fire Equipment Stabiliaztion | 1,450 |
| Fire Gear Stabilization | 10,921 |
| OPEB | 351,578 |
| Total Trusts | <u>3,132,631</u> |
| Bank Books/Bonds in Treasurer's Custody | |
| Planning Projects | 321,800 |
| Conservation Commission | 303,330 |
| Sewer Installers Bonds | 277,000 |
| Total Bank Books in Treasurer's Custody | <u>902,130</u> |
| Agency Funds | |
| Deputy Collector | - |
| Criminal History Board | - |
| Parks Security Deposit | - |
| Teen Center Snack Bar Deposit | 288 |
| Special Details | 5,639 |
| Real Estate Deposits | - |
| Student Activities | 128,781 |
| ZBA Deposits | 67,604 |
| Action Ambulance | 0 |
| Total Agency Funds | <u>202,312</u> |
| Debt Outstanding | |
| Library | 960,000 |
| Police Station | 725,000 |
| Fire Station | 613,400 |
| Roof Repairs | 104,250 |
| Ryan School | 985,000 |
| High School Track | - |
| School Tank/Asbestos | 60,000 |
| DPW Tank Removal | 60,000 |
| Town Hall Annex | 120,000 |
| Sewer Main St | 5,000 |
| Sewer Phase 4 Town | 1,050,749 |
| Sewer Phase 5 Town | 167,850 |
| Sewer Phase 4 Trust | 656,343 |
| Sewer Phase 5 Trust | 919,685 |
| MWPAT 1 10/04 | - |
| MWPAT 2 10/04 | 5,983,126 |
| Town Offices | 61,440 |
| Water Tower Repairs | - |
| Sewer Trahan/Fire Station | - |
| Center/Dewing Schools Improvements | - |
| South Street Water | - |
| Fire Station | - |
| Livingston Park | - |
| Town Hall Remodeling | - |
| Water Mains 5/91 | 60,000 |
| WTP Sludge | 30,200 |

| | |
|----------------------------------|--------------------|
| Water Mains 5/96 | 195,000 |
| WTP Expansion | 1,292,711 |
| Water Mains 10/98 | 105,000 |
| Middle School | 2,862,000 |
| Greenmeadow Sewer | 189,000 |
| WTP Expansion 3 | 1,634,000 |
| Water Anthony Rd | 194,000 |
| Seneca Road Sewer | 235,000 |
| Rogers Street Water | 156,000 |
| Water System 10/03 | 690,000 |
| Brentwood/Kendall Water | 120,000 |
| Water System 5/03 | 151,500 |
| Sidewalks | 80,000 |
| Improvement TMHS 5/06 #1 | 129,000 |
| Town Wide Sewer | 88,787,500 |
| Sidewalks 5/06 | 18,000 |
| Water System PH8 10/04 | 558,000 |
| Water Meters 5/06 #11 | 270,000 |
| Fire Hydrants 5/06 #10 | 72,000 |
| Water Tank | 253,000 |
| Water Shawsheen St 5/06 #9 | 36,000 |
| Wash Bay & Windows | 30,000 |
| Water System Improv 5/06 #8 | 560,000 |
| Central Fire Station 10/05 #18 | - |
| Sutton Brook Rem 10/05 #2 | 60,000 |
| Senior Center Const | 3,115,000 |
| Fire Hydrants 5/05 #12 | 72,000 |
| Water Sys Improv 5/05 #10 | 270,000 |
| Water Meters 5/05 | 332,000 |
| Water Interconnect 5/05 #3 | 43,000 |
| Repair Sewer Pumps 5/05 #15 | 1,785,000 |
| Water System Improv 5/07 #9 | 180,000 |
| Fire Hydrants 5/07 #10 | 90,000 |
| Water Meters 5/07 #11 | 500,000 |
| Water Storage Expan 5/08 #12 | 325,000 |
| Fire Hydrants 5/08 #11 | 30,000 |
| Water Meters 5/08 #12 | 620,000 |
| Water Meters 5/09 #10 | 720,000 |
| Fire Hydrants 5/09 #9 | 30,000 |
| DPW Building 5/09 #15 | 180,000 |
| Ames Hill Tank 5/09 #18 | 450,000 |
| Water River Rd 5/06 #16 | - |
| MRS Early Retirement 5/09 #17 | - |
| TMHS Construction 3/10 #1 | - |
| Total Maturing Debt | <u>119,981,754</u> |
| Loans Authorized/Unissued | |
| Sewer Pumps 5/05 #15 | 400,000 |
| TMHS Study 5/08 #2 | 1,390,000 |
| DPW Building 5/09 #15 | 100,000 |
| Water River Rd 5/09 #16 | 520,000 |
| MRS Early Retirement 5/09 #17 | 5,000,000 |
| Ames Hill Tank 5/18 #18 | 25,000 |
| Annex Roof 10/09 #7 | 100,000 |
| Annex solar Panel 10/09 #8 | 85,000 |
| TMHS Construction 3/10 #1 | 80,986,069 |

| | |
|------------------------------------|--------------------------|
| Road Drainage Improvements 5/10 #2 | 3,000,000 |
| Water Meters 5/10 #9 | 500,000 |
| Town Hall STM 10/10 #3 | 4,600,000 |
| Water System Improvement 5/05 #10 | 445 |
| Town Wide Sewer 5/08 #1 | 400,000 |
| Bike Path 10/97 #9 | 30,000 |
| Senior Center Exp 5/01 #8/23 | 350,000 |
| Michael St | <u>61,000</u> |
| Total Loans Unissued | <u><u>97,547,514</u></u> |

DEBT ACTIVITY

| | |
|----------------------------|-------------------------|
| Water Mains | 448,500 |
| Treatment Plant | 451,145 |
| Water Tower Repairs | 30,125 |
| Water Meters | 331,000 |
| Water Storage Tank | 124,000 |
| MWPAT | 495,672 |
| School: Construction | 372,000 |
| Asbestos | 25,000 |
| Center/Dewing Improvements | 25,000 |
| Asbestos/Tank Removal | 10,000 |
| TMHS Improvements | 130,000 |
| Town Offices | 32,430 |
| Tank Removal | 10,000 |
| DPW Building | 20,000 |
| Sewers | 3,015,475 |
| Library | 165,000 |
| Police Station | 255,000 |
| South Fire Station | 68,750 |
| South Fire Station | 16,000 |
| Central Fire Station | 12,000 |
| Livingston St Park | 10,000 |
| Building Roofs | 11,650 |
| Senior Center: Plans | |
| Construction | 225,000 |
| Sidewalks | 44,000 |
| Windows/Truck Bay | 10,000 |
| Fire Hydrants | 59,000 |
| Sutton Brook Remediation | <u>10,000</u> |
| Total Principal Paid | <u><u>6,381,747</u></u> |
| Total Interest Paid | <u><u>5,030,802</u></u> |

Revenue Report

Taxes/Interest/Penalties:

| | | |
|---------------------------|---------------|---------------|
| Personal Property | 3,645,814.78 | |
| Real Estate | 51,287,260.23 | |
| Supplemental Taxes | 2,082.71 | |
| Deferred Taxes Redeemed | - | |
| Tax Liens Redeemed | 477,726.67 | |
| Foreclosure Vacated | - | |
| Tax Possession Sold | - | |
| Gain on Sale of Town Land | - | |
| Motor Vehicle Excise | 3,414,842.76 | |
| Boat Excise | 3,075.20 | |
| Penalties/Interest/Legal: | | |
| Tax Titles | 69,574.79 | |
| Real/Pers/MVX | 189,442.62 | |
| Payments in Lieu of Taxes | - | |
| Assessor 38D | 2,145.91 | |
| Proforma Taxes | 4,164.00 | 59,096,129.67 |

Charges/Fees:

| | | |
|-----------------------------|------------|--------------|
| Ambulance Charges | 860,642.37 | |
| Municipal Lien Certificates | 48,075.00 | |
| Collector Demands | 95,283.57 | |
| RMV Releases | 22,500.00 | |
| Trailer Park Fees | 22,176.00 | |
| Constable Fees | 367.00 | |
| Sundry Rentals | - | |
| Tower Rentals | 494,753.93 | |
| Miscellaneous | 15,314.37 | 1,559,112.24 |

From the Commonwealth:

| | | |
|----------------------------------|---------------|---------------|
| Abatements: | | |
| Surviving Spouses/Veterans/Blind | 99,684.00 | |
| Schools: | | |
| Chap. 70 Aid | 12,251,726.00 | |
| Transportation | 3,934.00 | |
| Charter Schools | 400,163.00 | |
| Police Incentive | 16,892.80 | |
| Veterans Benefits | 113,905.00 | |
| MEMA Reimbursement | - | |
| Lottery | 2,354,150.00 | |
| State Election Reimbursement | - | |
| State-Owned Land | 139,604.00 | |
| Medicaid Reimbursement | 216,820.57 | 15,596,879.37 |

Other Revenue Sources:

| | | |
|----------------------------|------------|--|
| Hotel Tax | 484,269.46 | |
| FEMA Federal Reimbursement | 103,005.75 | |
| Investment Earnings | 34,486.01 | |
| Medicare D Reimbursement | 324,786.77 | |
| DPW Damage Recovery | - | |
| Veterans Reimbursement | 1,368.00 | |

| | | |
|-----------------------------------|------------|----------------------|
| Medicare Reimbursement | - | |
| Sale of Fixed Assets | - | |
| Misc Reimbursements | 183.00 | |
| Transfers from Special Funds | 73,620.85 | |
| Transfers from Trust Funds | 75,000.00 | 1,096,719.84 |
| Departmental Fees: | | |
| Manager/Selectmen | 2,159.14 | |
| Cable Franchise | 410,815.10 | |
| Assessors | 3,319.30 | |
| Treasurer/Collector | 12,899.46 | |
| Clerk | 42,917.95 | |
| Conservation | - | |
| Planning | 14,089.60 | |
| Appeals | 2,850.00 | |
| Police | 5,389.46 | |
| Towing Fees | 7,100.00 | |
| Special Detail Adm.- Police | 35,802.00 | |
| " " " - Fire | 1,221.40 | |
| Fire Inspections | 5,884.80 | |
| Building | 19,779.00 | |
| Wiring | 47,264.00 | |
| Plumbing | 39,595.00 | |
| Weights/Measures | 5,915.00 | |
| Trash Carts | 30,034.25 | |
| CRT Collections | - | |
| Hazardous Waste | - | |
| Health Miscellaneous | 2,992.41 | |
| Dog Fees | - | |
| | | 690,027.87 |
| Licenses/Permits: | | |
| Alcoholic Beverages | 78,600.00 | |
| Selectmen | 10,835.00 | |
| Police | 7,925.00 | |
| Fire | 13,455.00 | |
| Building | 292,204.82 | |
| Public Works | 8,200.00 | |
| Street & Sidewalk Openings | 18,150.00 | |
| Trench Safety | 9,420.00 | |
| Health | 36,855.41 | 475,645.23 |
| Fines: | | |
| State/Local Courts | 70,530.88 | |
| False Alarms | 3,425.00 | |
| Library | 22,205.48 | |
| Parking | 16,117.20 | |
| Marijuana | 500.00 | |
| Weights & Measures | - | |
| Zoning | - | 112,778.56 |
| Total General Fund Revenue | | 78,627,292.78 |

Appropriation Recap

| | APPROPRIATED | EXPENDED | BALANCE |
|-------------------------------|--------------|------------|-----------|
| MODERATOR | | | |
| Salary | 450.00 | 337.50 | 112.50 |
| Operating | 75.00 | 0.00 | 75.00 |
| SELECTMEN | | | |
| Salaries | 26,608.00 | 26,336.88 | 271.12 |
| Operating | 175,332.00 | 173,942.16 | 1,389.84 |
| MANAGER | | | |
| Salaries | 320,162.98 | 320,159.78 | 3.20 |
| Operating | 5,552.00 | 3,023.80 | 2,528.20 |
| FINANCE COMMITTEE | | | |
| Salaries | 2,692.15 | 2,503.38 | 188.77 |
| Operating | 788.00 | 787.22 | 0.78 |
| Reserve Fund | 8,528.25 | 0.00 | 8,528.25 |
| ACCOUNTING | | | |
| Salaries | 212,870.00 | 207,514.08 | 5,355.92 |
| Operating | 6,092.00 | 4,129.35 | 1,962.65 |
| Outlay | 0.00 | 0.00 | 0.00 |
| COMPUTER SERVICES | | | |
| Salaries | 152,781.50 | 152,774.89 | 6.61 |
| Operating | 71,977.39 | 70,587.47 | 1,389.92 |
| Outlay | 168,725.15 | 168,474.86 | 250.29 |
| ASSESSORS | | | |
| Salaries | 201,705.64 | 201,704.94 | 0.70 |
| Operating | 31,054.96 | 25,694.85 | 5,360.11 |
| TREASURER/COLLECTOR | | | |
| Salaries | 246,216.00 | 244,892.77 | 1,323.23 |
| Operating | 144,209.28 | 130,816.41 | 13,392.87 |
| TOWN COUNSEL | 165,904.00 | 128,596.12 | 37,307.88 |
| PERSONNEL REVIEW BOARD | | | |
| | 0.00 | 0.00 | 0.00 |
| ADMIN. SERVICES | | | |
| Salaries | 65,549.81 | 65,549.81 | 0.00 |
| Operating | 15,857.25 | 14,540.53 | 1,316.72 |
| CLERK | | | |
| Salaries | 173,059.00 | 164,713.95 | 8,345.05 |
| Operating | 17,647.39 | 15,549.11 | 2,098.28 |
| Outlay | 0.00 | 0.00 | 0.00 |

| | | | |
|--------------------------------------|---------------|---------------|-------------|
| ELECTIONS | | | |
| Salaries | 30,418.61 | 28,803.22 | 1,615.39 |
| Operating | 8,650.00 | 8,533.14 | 116.86 |
| REGISTRARS | | | |
| Salaries | 2,850.00 | 2,850.00 | 0.00 |
| Operating | 1,450.00 | 1,349.10 | 100.90 |
| PLANNING | | | |
| Salaries | 218,419.00 | 217,764.63 | 654.37 |
| Operating | 18,526.86 | 13,849.25 | 4,677.61 |
| Outlay | 0.00 | 0.00 | 0.00 |
| CABLE TV | | | |
| Salaries | 3,160.00 | 2,794.00 | 366.00 |
| Operating | 1,455.00 | 1,385.91 | 69.09 |
| TOWN HALL | | | |
| Salaries | 18,693.00 | 18,692.84 | 0.16 |
| Operating | 63,272.80 | 50,215.92 | 13,056.88 |
| AUXILIARY BLDG. UTILITIES | | | |
| | 40,551.00 | 36,867.26 | 3,683.74 |
| POLICE | | | |
| Salaries | 4,804,533.62 | 4,744,036.49 | 60,497.13 |
| Operating | 617,698.63 | 551,918.17 | 65,780.46 |
| Outlay | 81,101.08 | 80,907.32 | 193.76 |
| FIRE | | | |
| Salaries | 3,892,495.86 | 3,890,895.72 | 1,600.14 |
| Operating | 309,436.44 | 310,527.97 | (1,091.53) |
| Outlay | 206,944.59 | 206,944.59 | 0.00 |
| BUILDING | | | |
| Salaries | 146,964.81 | 146,677.62 | 287.19 |
| Operating | 5,187.19 | 3,817.22 | 1,369.97 |
| Outlay | 0.00 | 0.00 | 0.00 |
| EMERGENCY MANAGEMENT | | | |
| Salaries | 4,777.10 | 4,771.97 | 5.13 |
| Operating | 25,899.87 | 25,881.32 | 18.55 |
| Outlay | 41,317.28 | 41,317.28 | 0.00 |
| PARKING CLERK | | | |
| Salaries | 4,000.00 | 4,000.00 | 0.00 |
| Operating | 1,800.00 | 727.44 | 1,072.56 |
| SCHOOLS | | | |
| Salaries | 23,552,800.99 | 23,538,044.39 | 14,756.60 |
| Operating | 19,915,879.48 | 19,939,205.50 | (23,326.02) |
| Outlay | 40,000.00 | 34,074.13 | 5,925.87 |
| REGIONAL VOCATIONAL SCH. | | | |
| | 5,077,953.00 | 5,077,953.00 | 0.00 |

| | | | |
|---------------------------|--------------|--------------|--------------|
| DPW ADMINISTRATION | | | |
| Salaries | 90,077.90 | 86,573.92 | 3,503.98 |
| Operating | 90,047.35 | 64,614.69 | 25,432.66 |
| Outlay | 0.00 | 0.00 | 0.00 |
| DPW ENGINEERING | | | |
| Salaries | 45,461.00 | 42,920.46 | 2,540.54 |
| Operating | 6,197.00 | 5,232.31 | 964.69 |
| DPW HIGHWAY | | | |
| Salaries | 505,654.10 | 424,640.38 | 81,013.72 |
| Operating | 180,166.67 | 162,763.63 | 17,403.04 |
| Outlay | 82,159.33 | 82,159.33 | 0.00 |
| DPW FORESTRY | | | |
| Operating | 59,500.00 | 44,012.94 | 15,487.06 |
| Outlay | 27,706.00 | 27,701.15 | 4.85 |
| DPW FLEET | | | |
| Salaries | 126,857.00 | 122,605.10 | 4,251.90 |
| Operating | 131,994.99 | 113,159.53 | 18,835.46 |
| Outlay | 25,415.00 | 25,093.92 | 321.08 |
| DPW ELECTRIC | | | |
| Operating | 13,750.00 | 13,748.00 | 2.00 |
| Outlay | 0.00 | 0.00 | 0.00 |
| SNOW / ICE | | | |
| Salaries | 75,500.00 | 178,005.76 | (102,505.76) |
| Operating | 126,000.00 | 714,109.57 | (588,109.57) |
| STREET LIGHTING | | | |
| | 165,000.00 | 165,149.34 | (149.34) |
| RUBBISH | | | |
| Rubbish Collection | 1,309,802.00 | 1,309,801.56 | 0.44 |
| Rubbish Disposal | 670,000.00 | 660,768.07 | 9,231.93 |
| Condo Trash Collection | 0.00 | 0.00 | 0.00 |
| Legal Services | 10,000.00 | 4,457.34 | 5,542.66 |
| Sutton Brk Remediation | 150,000.00 | 150,000.00 | 0.00 |
| Recycling Programs | 3,167.00 | 2,902.85 | 264.15 |
| Rubbish Stabilization | 0.00 | 0.00 | 0.00 |
| HEALTH | | | |
| Salaries | 212,410.69 | 210,167.35 | 2,243.34 |
| Operating | 15,898.96 | 15,720.72 | 178.24 |
| ELDERLY | | | |
| Salaries | 124,022.19 | 123,248.99 | 773.20 |
| Operating | 99,173.21 | 88,004.69 | 11,168.52 |
| Outlay | 3,500.00 | 0.00 | 3,500.00 |
| VETERANS SERVICES | | | |
| Salaries | 48,021.00 | 48,015.83 | 5.17 |
| Aid | 187,185.00 | 185,746.69 | 1,438.31 |

| | | | |
|-----------------------------|--------------|--------------|-----------|
| EXCEPTIONAL CHILDREN | | | |
| Salaries | 0.00 | 0.00 | 0.00 |
| Operating | 0.00 | 0.00 | 0.00 |
| PATRIOTIC ACTIVITIES | 1,335.00 | 1,298.97 | 36.03 |
| LIBRARY | | | |
| Salaries | 633,611.00 | 630,764.88 | 2,846.12 |
| Operating | 279,279.00 | 261,759.97 | 17,519.03 |
| RECREATION | | | |
| Salaries | 170,280.08 | 170,279.43 | 0.65 |
| Operating | 97,670.60 | 97,568.73 | 101.87 |
| Outlay | 29,100.00 | 29,081.00 | 19.00 |
| DEBT/INTEREST | | | |
| Principal | 889,830.00 | 889,830.00 | 0.00 |
| Interest/Debt | 266,260.00 | 266,259.32 | 0.68 |
| Interest/Temp. Loans | 1,265.22 | 1,265.22 | 0.00 |
| EMPLOYEE BENEFITS | | | |
| Retirement | 4,112,627.00 | 4,112,627.00 | 0.00 |
| Teachers E.R.I. | 0.00 | 0.00 | 0.00 |
| Occup.Injury Reserve | 80,795.00 | 80,795.00 | 0.00 |
| Unemployment Comp. | 39,729.09 | 39,729.09 | 0.00 |
| Group Insurance | 3,754,565.00 | 3,754,565.00 | 0.00 |
| Medicare | 168,758.04 | 158,865.55 | 9,892.49 |
| FIRE /LIABILITY | | | |
| INSURANCE | 307,932.65 | 307,932.65 | 0.00 |

*Note: Overbudget due to debt on new high school.

The additional principal and interest costs were not originally appropriated.

Sewer Enterprise Fund Balance Sheet

June 30, 2011

| <u>ASSETS</u> | | |
|--|--------------|---------------------|
| Cash | | 1,235,676.41 |
| Sewer Connections | | |
| FY06 | 1,749.71 | |
| FY07 | 403,648.14 | |
| FY08 | 811,657.77 | |
| FY09 | 1,954,041.15 | |
| FY10 | 1,502,829.67 | |
| FY11 | 25,800.00 | 4,699,726.44 |
| Sewer Rates | | |
| FY09 | 15.35 | |
| FY10 | (447.00) | |
| FY11 | 828,036.23 | |
| | 11,140.91 | 838,745.49 |
| Sewer Liens | | |
| FY09 | - | |
| FY10 | 144.07 | |
| FY11 | 60,536.10 | 60,680.17 |
| Sewer Connection Liens | | |
| FY09 | 685.45 | |
| FY10 | 4,061.12 | |
| FY11 | 69,496.10 | 74,242.67 |
| TOTAL ASSETS | | 6,909,071.18 |
| <u>LIABILITIES/RESERVES</u> | | |
| Warrants Payable | | 310,489.53 |
| Accrued Payroll | | 3,654.36 |
| Bans Payable | | - |
| Special Detail Payable | | - |
| Deferred Revenues | | |
| Connection Liens | 4,699,726.44 | |
| Rates | 838,745.49 | |
| Liens | 134,922.84 | 5,673,394.77 |
| TOTAL LIABILITIES | | 5,987,538.66 |
| FUND BALANCES: | | |
| Encumbrance Reserve | 13,639.13 | |
| Reserved Expenditures | 17,461.46 | |
| Unreserved/Undesignated | 890,431.93 | |
| TOTAL FUND BALANCES | | 921,532.52 |
| Total Liabilities/Fund Balances | | 6,909,071.18 |

Sewer Enterprise Fund Revenue Report

REVENUE

Sewer Enterprise Fund

| | |
|-------------------------|--------------|
| Bond Premiums | - |
| Interest | 51,483.99 |
| Demand Fees | 643.82 |
| Connection Fees | 2,232,608.82 |
| Sewer Rates | 5,077,991.01 |
| Sewer Liens | 1,113,758.63 |
| Drainlayer Renewal Fees | 5,100.00 |
| Application Fee | 8,900.00 |
| Miscellaneous Revenue | 12,667.35 |
| State Aid | - |
| Investment Earnings | 5,261.72 |
| Transfer From G/F | 299,976.00 |

Total Sewer Enterprise Fund Revenue

8,808,391.34

Sewer Operating Recap

EXPENDED

| | | |
|-----------------------------------|--------------|---------------------|
| Road Resurfacing | 77.49 | |
| Engineering Services | 388,391.56 | |
| Legal Services | 32,006.83 | |
| Paving Oversight | - | |
| Bond Issue Cost | - | |
| Easements | 470.79 | |
| Easement Settlements | 354,454.00 | |
| Transportation | - | |
| Supervisor Details | - | |
| Other Expenses | 25,797.29 | |
| East St Water/Sewer | 180,126.26 | |
| Special Detail | 112.52 | |
| Construction | 2,064,622.15 | |
| Generator | - | 3,046,058.89 |
| Sewer Pumps | | |
| Engineering Services | 7,409.90 | |
| Easements | 83.04 | |
| Other Expenses | 7,178.32 | |
| Construction | 76,908.74 | 91,580.00 |
| Total Capital Expenditures | | 3,137,638.89 |

Water Enterprise Fund Balance Sheet

June 30, 2011

ASSETS

| | | |
|-------------------------|--------------|---------------------|
| Cash | | 816,452.63 |
| Cross Connection | | 70.00 |
| Refuse Access | | - |
| Water Connections | | - |
| Water Rates | | - |
| FY07 | (0.61) | |
| FY08 | 247.19 | |
| FY09 | 740.87 | |
| FY10 | 199.11 | |
| FY11 | 1,206,293.96 | |
| FY12 | 12,361.52 | 1,219,842.04 |
| Water Liens | | |
| FY07 | - | |
| FY08 | - | |
| FY09 | - | |
| FY10 | 1,197.19 | |
| FY11 | 66,732.55 | 67,929.74 |
| Commercial Water Meters | | - |
| TOTAL ASSETS | | 2,104,294.41 |

LIABILITIES/RESERVES

| | | |
|--------------------------|--------------|---------------------|
| Warrants Payable | | 43,683.71 |
| Accrued Payroll | | 16,203.01 |
| Bans Payable | | - |
| Due From State | | - |
| Deferred Revenues | | |
| Connections | 70.00 | - |
| Rates | 1,219,842.04 | |
| Refuse Access | - | |
| Liens | 67,929.74 | |
| Meter Replacement | - | 1,287,841.78 |
| TOTAL LIABILITIES | | 1,347,728.50 |

FUND BALANCES:

| | | |
|--|------------|---------------------|
| Encumbrance Reserve | 42,139.36 | |
| Reserved Expenditures | 714,426.55 | |
| Unreserved/Undesignated | - | |
| TOTAL FUND BALANCES | | 756,565.91 |
| Total Liabilities/Fund Balances | | 2,104,294.41 |

Water Enterprise Fund Revenue Report

REVENUE

Water Enterprise Fund

| | |
|---------------------|--------------|
| Bond Premiums | - |
| Interest | 54,848.97 |
| Demand Fees | 31,867.02 |
| Misc Water Service | 2,799.84 |
| Connection Fees | 55,050.00 |
| Water Rates | 6,745,152.68 |
| Water Liens | 435,673.53 |
| Application Fee | 7,965.00 |
| Water Meters | 18,594.70 |
| MTBE Settlement | 0.00 |
| Misc Revenue | 12,636.32 |
| Investment Earnings | 1,168.43 |
| Transfer From G/F | 0.00 |

Total Water Enterprise Fund Revenue

7,365,756.49

Water Operating Recap

| | APPROPRIATED | EXPENDED | BALANCE |
|--------------------------------------|--------------|-----------|-----------|
| SELECTMEN | | | |
| Salaries | 396.00 | 396.00 | 0.00 |
| Operating | 1,726.00 | 1,726.00 | 0.00 |
| MANAGER | | | |
| Salaries | 16,183.00 | 16,183.00 | 0.00 |
| Operating | 291.00 | 291.00 | 0.00 |
| RESERVE FUND | | | |
| | 25,000.00 | 0.00 | 25,000.00 |
| ACCOUNTING | | | |
| Salaries | 5,377.00 | 5,377.00 | 0.00 |
| Operating | 160.00 | 160.00 | 0.00 |
| COMPUTER SERVICES | | | |
| Salaries | 2,336.00 | 2,336.00 | 0.00 |
| Operating | 11,138.00 | 11,138.00 | 0.00 |
| Outlay | 0.00 | 0.00 | 0.00 |
| ASSESSORS | | | |
| Salaries | 11,204.00 | 11,204.00 | 0.00 |
| Operating | 425.00 | 425.00 | 0.00 |
| TREASURER/COLLECTOR | | | |
| Salaries | 54,592.00 | 54,592.00 | 0.00 |
| Operating | 17,572.00 | 17,572.00 | 0.00 |
| TOWN COUNSEL | 9,188.00 | 9,188.00 | 0.00 |
| ADMIN. SERVICES | | | |
| Salaries | 1,341.00 | 1,341.00 | 0.00 |
| Operating | 203.00 | 203.00 | 0.00 |
| CLERK | | | |
| Salaries | 2,358.00 | 2,358.00 | 0.00 |
| Operating | 213.00 | 213.00 | 0.00 |
| Outlay | | | 0.00 |
| PLANNING | | | |
| Salaries | 2,869.00 | 2,869.00 | 0.00 |
| Operating | 244.00 | 244.00 | 0.00 |
| TOWN HALL | | | |
| Salaries | 491.00 | 491.00 | 0.00 |
| Operating | 1,517.00 | 1,517.00 | 0.00 |
| AUXILIARY BLDG. UTILITIES | 1,067.00 | 1,067.00 | 0.00 |
| FIRE | | | |
| Salaries | 0.00 | 0.00 | 0.00 |

| | APPROPRIATED | EXPENDED | BALANCE |
|---------------------------|---------------------|-----------------|----------------|
| BUILDING | | | |
| Salaries | 29,150.00 | 29,150.00 | 0.00 |
| Operating | 82.00 | 82.00 | 0.00 |
| DPW | | | |
| Salaries | 157,763.00 | 157,763.00 | 0.00 |
| Operating | 83,518.00 | 83,518.00 | 0.00 |
| Outlay | 3,939.00 | 3,939.00 | 0.00 |
| WATER DISTRIBUTION | | | |
| Salaries | 491,570.00 | 487,630.21 | 3,939.79 |
| Operating | 138,640.00 | 114,905.96 | 23,734.04 |
| Outlay | 46,405.00 | 44,826.04 | 1,578.96 |
| WATER TREATMENT | | | |
| Salaries | 746,882.25 | 734,558.60 | 12,323.65 |
| Operating | 1,047,376.75 | 989,095.27 | 58,281.48 |
| Outlay | 20,350.00 | 19,832.78 | 517.22 |
| HEALTH | | | |
| Salaries | 6,686.00 | 6,686.00 | 0.00 |
| Operating | 294.00 | 294.00 | 0.00 |
| DEBT/INTEREST | | | |
| Principal | 1,757,915.00 | 1,757,915.00 | 0.00 |
| Interest/Debt | 535,603.00 | 535,602.42 | 0.58 |
| Interest/Temp. Loans | 0.00 | 0.00 | 0.00 |
| EMPLOYEE BENEFITS | | | |
| Retirement | 501,299.00 | 501,299.00 | 0.00 |
| Group Insurance | 311,444.00 | 311,444.00 | 0.00 |
| Medicare | 14,584.00 | 14,584.00 | 0.00 |
| | 6,059,392.00 | 5,934,016.28 | 125,375.72 |

Water Capital Expenditures

Phase 8

| | | |
|----------------------|-----------|-----------|
| Engineering Services | 0.00 | |
| Easements | 0.00 | |
| Hydrants | 0.00 | |
| Other Expenses | 0.00 | |
| Construction | 49,229.75 | 49,229.75 |

Phase 9

| | | |
|----------------------|-----------|-----------|
| Road Resurfacing | 0.00 | |
| Engineering Services | 0.00 | |
| Easement Settlement | 0.00 | |
| Hydrant Purchases | 0.00 | |
| Construction | 10,228.03 | 10,228.03 |

Hydrant Replacement

| | | |
|----------------------|-----------|-----------|
| Engineering Services | 0.00 | |
| Hydrant Replacements | 0.00 | |
| Hydrant Purchases | 0.00 | |
| Construction | 32,150.00 | 32,150.00 |

Water Meters

| | | |
|---------------------|------------|------------|
| Overtime | 12,969.18 | |
| Prof Services | 27,286.85 | |
| Other Equipment | 120,920.14 | |
| Other Expenses | 2,676.34 | |
| Meters and Software | 84,948.76 | |
| Microwave Network | 0.00 | |
| Meter Purchases | 0.00 | |
| Finished Water Line | 12,347.98 | 261,149.25 |

Phase 7

| | | |
|----------------------|-----------|-----------|
| Road Resurfacing | 0.00 | |
| Engineering Services | 0.00 | |
| Hydrant Purchase | 0.00 | |
| Other Expenses | 0.00 | |
| Construction | 28,853.02 | 28,853.02 |

Phase 10

| | | |
|----------------------|------------|----------|
| Engineering Services | 0.00 | |
| Hydrants | 9,556.30 | |
| Construction | (2,222.60) | 7,333.70 |

Water Interconnect

| | | |
|----------------------|------|------|
| Engineering Services | 0.00 | |
| Other Expenses | 0.00 | |
| Construction | 0.00 | 0.00 |

Phase 11

| | | |
|----------------------|----------|----------|
| Engineering Services | 0.00 | |
| Other Expenses | 0.00 | |
| Construction | 9,802.50 | 9,802.50 |

Ames Hill Water Tank

| | | |
|-------------------------|-----------|------------|
| Equipment & Maintenance | 0.00 | |
| Engineering Services | 25,020.00 | |
| Other Expenses | 2,306.90 | |
| WTP Instrument Upgrade | 47,308.76 | |
| Astle Tank Mixer | 31,710.00 | |
| Construction | 45,885.00 | 152,230.66 |

| | | |
|---|--|-------------------|
| Total Water Capital Expenditures | | 550,976.91 |
|---|--|-------------------|

Board of Assessors

John J Kelley, Jr, MAA, Chairman 2002 - 2012

Barbara A Flanagan

Susan Moore, MAA

Phone: (978) 640-4330

Fax: (978) 851-4849

email: assessor@teWKsbury-ma.gov

| | | FY2011 | FY2012 |
|---|---|--------------------|--------------------|
| Total Taxable Value of Real Property | | \$3,572,860,000.00 | \$3,625,889,200.00 |
| Total Taxable Value of Personal Property | | \$169,542,730.00 | \$163,638,340.00 |
| Total Taxable Value of Real + Personal Property | | \$3,742,402,730.00 | \$3,789,527,540.00 |
| | | | |
| Total Value of Exempt Property | | \$204,499,100.00 | \$203,363,000.00 |
| | | | |
| Tax Rates, /\$1000 | Residential/Open Space | \$13.45 | \$14.93 |
| | Commercial/Industrial/Personal | \$21.28 | \$25.05 |
| | Combined | \$14.99 | \$16.81 |
| | Motor Vehicle Excise | \$25.00 | \$25.00 |
| | | | |
| Appropriations | Town Meeting(incl. enterprise funds) | \$95,286,050.00 | \$95,596,010.16 |
| | State & County | \$1,155,290.00 | \$1,207,754.00 |
| | Overlay of Current Year | \$983,083.00 | \$629,408.64 |
| | Other Amounts To Be raised | \$2,633,221.00 | \$3,906,844.44 |
| | Gross Amount To Be Raised | \$100,057,644.00 | \$101,340,017.00 |
| | Other Receipts(incl. enterprise receipts) | \$43,984,791.00 | \$37,634,381.00 |
| | Net Amount To Be Raised By Taxation | \$56,072,852.00 | \$63,705,636.24 |

The Assessors' Office is open Monday through Thursday from 8:30am to 4:30pm.

Since I will be retiring on January 31, 2012 this is my last report as Chief Assessor. It has been a great pleasure over the past ten years to work with Town officials, Town employees and the citizens of the Town.

I especially want to thank the staff in the Assessors' Office: Mrs. Traub, Mrs. Robinson and Mrs. Foley.

Jay Kelley

Treasurer's Cash

| | |
|--|-------------------------|
| CASH ON HAND JUNE 30, 2010 | \$31,176,465.00 |
| RECEIPTS TO JUNE 30, 2011 | \$136,890,311.98 |
| | \$168,066,776.98 |
| PAID ON WARRANTS TO JUNE 30, 2011..... | (\$142,099,772.17) |
| BALANCE JUNE 30, 2011..... | \$25,967,004.81 |

DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

| | |
|--|-------------------------|
| WATER PROJECT-GENERAL LAWS, CHAPTER 44 | \$16,022,537.00 |
| SEWER PROJECT-GENERAL LAWS, CHAPTER 44 | \$89,399,003.72 |
| | \$105,421,540.72 |

**STATEMENT OF TOWN DEBT
FISCAL YEAR BASIS**

| | |
|---------------|-----------------------|
| 2012 | 7,949,904.68 |
| 2013 | 7,800,279.11 |
| 2014 | 7,675,801.89 |
| 2015 | 7,476,866.20 |
| 2016 | 7,513,118.63 |
| 2017 | 7,559,703.77 |
| 2018 | 7,825,431.00 |
| 2019 | 8,302,731.00 |
| 2020 | 8,491,103.00 |
| 2021 | 9,053,701.00 |
| 2022 | 9,166,453.00 |
| 2023 | 9,079,361.00 |
| 2024 | 9,307,429.00 |
| 2025 | 9,200,660.00 |
| 2026 | 8,849,056.00 |
| 2027 | 8,967,623.00 |
| 2028 | 6,625,000.00 |
| 2029 | 4,835,000.00 |
| 2030 | 3,490,000.00 |
| 2031 | 1,980,000.00 |
| 2032 | 375,000.00 |
| 2033 | 375,000.00 |
| 2034 | 375,000.00 |
| 2035 | 375,000.00 |
| TOTAL: | 152,649,222.28 |

**STATEMENT OF INTEREST
FISCAL YEAR BASIS**

| | |
|---------------|----------------------|
| 2012 | 5,164,519.46 |
| 2013 | 5,632,493.44 |
| 2014 | 5,392,333.46 |
| 2015 | 5,139,501.13 |
| 2016 | 4,871,287.90 |
| 2017 | 4,601,521.71 |
| 2018 | 4,344,483.85 |
| 2019 | 4,030,961.91 |
| 2020 | 3,686,392.96 |
| 2021 | 3,315,799.91 |
| 2022 | 2,942,304.62 |
| 2023 | 2,577,840.23 |
| 2024 | 2,229,577.33 |
| 2025 | 1,867,610.18 |
| 2026 | 1,500,874.28 |
| 2027 | 1,144,632.49 |
| 2028 | 783,556.26 |
| 2029 | 495,237.50 |
| 2030 | 290,100.00 |
| 2031 | 148,600.00 |
| 2032 | 67,500.00 |
| 2033 | 50,625.00 |
| 2034 | 33,750.00 |
| 2035 | 16,875.00 |
| TOTAL: | 60,328,378.62 |

CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2011

| | |
|--------------------------------|-----------------------|
| CONSERVATION | \$135,074.51 |
| FOSTER SCHOOL FUND | \$24,690.90 |
| PIERCE ESSAY FUND | \$1,630.17 |
| CEMETERY PERPETUAL CARE FUND | \$22,967.64 |
| STABILIZATION FUND | \$519,869.61 |
| FAIRGRIEVE MEMORIAL FUND | \$211,919.92 |
| MAHONEY FAMILY REWARD FUND | \$1,509.04 |
| LIBRARY ENDOWMENT FUND | \$26,212.21 |
| COMMUNITY PRESERVATION ACT | \$3,212,004.97 |
| AFFORDABLE HOUSING | \$1,864,807.49 |
| FIRE EQUIPMENT | \$76,449.94 |
| FIRE PROTECTION GEAR | \$10,921.42 |
| OTHER POST EMPLOYMENT BENEFITS | \$351,578.40 |
| TOTAL | \$6,459,636.22 |

Tax Collector

| <u>REAL ESTATE</u> | <u>F/Y2012</u> | <u>F/Y2011</u> | <u>F/Y2010</u> | <u>F/Y2009</u> | <u>F/Y2008</u> | <u>F/Y2007</u> | <u>FY2006</u> | |
|--|-----------------|----------------|----------------|----------------|----------------|----------------|-----------------------|--------------------|
| COMMITMENTS | 29,850,500.85 | 26,387,062.50 | 281,284.82 | - | (16,959.26) | | | |
| O/S 7/1/10 | | 26,089,593.47 | 823,854.31 | (96,893.89) | | (2,274.54) | -\$1,537.13 | |
| COLLECTIONS | 43,431.82 | 50,887,243.61 | 851,552.97 | 3,018.42 | | | | |
| ABATEMENTS | | 450,747.34 | 288,496.83 | 536.86 | | | | |
| REFUNDS | | 86,109.97 | 325,771.56 | 69,062.18 | 945.53 | | | |
| ADDED TO TX TITLE | | 276,785.12 | 295,202.04 | 5,159.07 | | | | |
| DEFERRED TAXES | | 39,503.80 | | | | | | |
| TAX POSSESSION | | - | | | | | | |
| MISC ADJ | -785.72 | 3,644.88 | (21,148.45) | 4.04 | | | | |
| BALANCE 6/30/11 | 29,806,283.31 | 904,841.19 | (25,489.60) | (36,542.02) | (16,013.73) | (2,274.54) | (1,537.13) | |
| <u>WATER/SEWER/ SEWER CONN LIENS</u> | <u>F/Y 2012</u> | <u>F/Y2011</u> | <u>F/Y2010</u> | <u>F/Y2009</u> | <u>F/Y2008</u> | <u>FY2007</u> | | |
| COMMITMENTS | | 1,693,362.34 | - | | | | | |
| O/S 7/1/10 | | - | 178,418.44 | 1,611.64 | | | | |
| COLLECTIONS | | 1,443,298.66 | 106,798.44 | 926.19 | | | | |
| ABATEMENTS | | 1,282.58 | 2,602.07 | | | | | |
| REFUNDS | | 652.82 | 1,097.24 | | | | | |
| TAX POSSESSION | | | | | | | | |
| ADDED TO TT | | 49,110.78 | 63,913.70 | | | | | |
| DEFERRED | | 3,551.17 | - | | | | | |
| MISC ADJ | | (7.22) | (799.09) | | | | | |
| BALANCE 6/30/11 | \$0.00 | 196,764.75 | 5,402.38 | 685.45 | - | | | |
| <u>PERSONAL PROPERTY</u> | <u>F/Y2012</u> | <u>F/Y2011</u> | <u>F/Y2010</u> | <u>F/Y2009</u> | <u>F/Y2008</u> | <u>F/Y2007</u> | <u>PRIOR YEAR</u> | |
| COMMITMENTS | 1,969,740.17 | 1,901,079.22 | - | - | - | - | | |
| O/S 7/1/10 | - | 1,708,950.68 | 115,186.48 | 44,275.75 | 17,782.54 | 6,904.89 | 21,208.43 | |
| COLLECTIONS | | 3,498,575.64 | 147,527.09 | 14,574.65 | 11,411.76 | 579.20 | | |
| ABATEMENTS | | 4,806.65 | 7,057.08 | 1,501.33 | | | | |
| REFUNDS | | | 26,416.67 | 202.53 | | 94.47 | | |
| MISC ADJ | | (628.35) | 258.47 | (31.69) | (17.66) | | | |
| BALANCE 6/30/11 | 1,969,740.17 | 106,019.26 | (12,722.55) | 28,370.61 | 6,353.12 | 6,420.16 | 21,208.43 | |
| <u>MOTOR VEHICLE EXCISE</u> | <u>F/Y2012</u> | <u>F/Y2011</u> | <u>F/Y2010</u> | <u>F/Y2009</u> | <u>F/Y2008</u> | <u>F/Y2007</u> | <u>FY2006</u> | <u>Prior Years</u> |
| COMMITMENTS | | 3,237,984.56 | 438,766.05 | 10,439.40 | 55.00 | - | - | \$0.00 |
| ADD'L COMMITMNTS | | | | | | | | |
| O/S 7/1/10 | | - | 181,951.52 | 49,501.85 | 25,777.79 | 19,802.64 | 16,876.72 | \$0.00 |
| COLLECTIONS | | 2,861,219.20 | 559,633.43 | 37,472.50 | 4,615.45 | 2,042.74 | 1,149.23 | \$1,706.02 |
| ABATEMENTS | | 62,202.05 | 50,147.77 | 3,986.98 | 858.33 | - | - | |
| REFUNDS | | 12,786.33 | 36,320.37 | 3,014.30 | 546.78 | 118.14 | 146.34 | |
| RESCINDED ABATEMENTS | | | | | | | | (\$1,706.02) |
| MISC ADJ | | (532.59) | (0.64) | 58.89 | | (0.03) | | |
| BALANCE 6/30/11 | \$0.00 | 326,817.05 | 47,256.10 | 21,554.96 | 20,905.79 | 17,878.01 | 15,873.83 | \$0.00 |
| <u>BOAT EXCISE</u> | <u>2012</u> | <u>2011</u> | <u>2010</u> | <u>2009</u> | <u>2008</u> | <u>2007</u> | <u>2006</u> | <u>2005</u> |
| COMMITMENTS | | | | 5,848.00 | | | | |
| ADD'L COMMITMNTS | | | | - | | | | |
| O/S 7/1/10 | | | | - | \$1,682.07 | \$1,333.00 | \$985.00 | 169.00 |
| COLLECTIONS | | | | 3,121.20 | \$40.00 | | | |
| ABATEMENTS | | | | 843.00 | \$15.00 | \$25.00 | | |
| REFUNDS | | | | | \$53.00 | \$33.00 | | |
| RESCINDED ABATEMENTS | | | | | | | | |
| MISC ADJ | | | | | (\$0.07) | | | |
| BALANCE 6/30/11 | \$0.00 | \$0.00 | \$0.00 | \$1,883.80 | \$1,680.00 | \$1,341.00 | \$985.00 | 169.00 |

Employee Earnings

Town Employee Earnings

| Department | Employee | Net Pay | Details | Total Overtime | Gross Pay |
|--------------------------------|----------------------------|------------|---------|----------------|------------|
| ADMINISTRATIVE SERVICES | | | | | |
| | BELANGER , TERESA L. | 17,156.37 | 0.00 | 0.00 | 17,156.37 |
| | RIVERA , MICHELE L. | 17,745.93 | 0.00 | 0.00 | 17,745.93 |
| | ROSE , WILLIAM A. | 18,664.06 | 0.00 | 0.00 | 18,664.06 |
| ASSESSOR | | | | | |
| | FLANAGAN , BARBARA A. | 1,200.00 | 0.00 | 0.00 | 1,200.00 |
| | FOLEY , JOANNE P. | 34,342.29 | 0.00 | 0.00 | 34,342.29 |
| | KELLEY , JOHN J. | 85,142.10 | 0.00 | 0.00 | 85,142.10 |
| | MOORE , SUSAN E. | 1,200.00 | 0.00 | 0.00 | 1,200.00 |
| | ROBINSON , CHRISTINE . | 47,317.24 | 0.00 | 100.03 | 47,417.27 |
| | TRAUB , LINDA M. | 54,587.73 | 0.00 | 0.00 | 54,587.73 |
| AUDITORS | | | | | |
| | ALFANO , PAMELA J. | 20,461.60 | 0.00 | 0.00 | 20,461.60 |
| | BREKALIS , KAREN E. | 39,741.72 | 0.00 | 0.00 | 39,741.72 |
| | GILL , DONNA J. | 39,468.51 | 0.00 | 0.00 | 39,468.51 |
| | PERRY , RACHAEL M. | 1,152.00 | 0.00 | 0.00 | 1,152.00 |
| | RAY , JAMIE L. | 114.00 | 0.00 | 0.00 | 114.00 |
| | REZNIKOW , MICHAEL J. | 72.00 | 0.00 | 0.00 | 72.00 |
| | WALSH , DONNA M. | 88,900.48 | 0.00 | 0.00 | 88,900.48 |
| BOARD OF SELECTMEN | | | | | |
| | GAY , DAVID H. | 4,500.00 | 0.00 | 0.00 | 4,500.00 |
| | JOHNSON , TODD R. | 5,400.00 | 0.00 | 0.00 | 5,400.00 |
| | SEARS , DOUGLAS W. | 4,500.00 | 0.00 | 0.00 | 4,500.00 |
| | STRONACH , ANNE MARIE | 4,500.00 | 0.00 | 0.00 | 4,500.00 |
| | WILSON , SCOTT D. | 4,500.00 | 0.00 | 0.00 | 4,500.00 |
| BUILDING DEPARTMENT | | | | | |
| | CATHCART , DAWN E. | 53,607.14 | 0.00 | 2,425.15 | 56,032.29 |
| | JOHNSON , EDWARD P. | 73,290.22 | 0.00 | 0.00 | 73,290.22 |
| | NONNI , PAUL J. | 240.00 | 0.00 | 0.00 | 240.00 |
| | O'KEEFE , NANCY A. | 50,443.12 | 0.00 | 0.00 | 50,443.12 |
| | SULLIVAN , HAROLD J. | 19,512.32 | 0.00 | 0.00 | 19,512.32 |
| | WILD , PAUL A. | 19,512.32 | 0.00 | 0.00 | 19,512.32 |
| CABLE TV | | | | | |
| | KERR , PAUL R. | 2,076.51 | 0.00 | 0.00 | 2,076.51 |
| | RICCIARDI , CHRISTOPHER R. | 724.00 | 0.00 | 0.00 | 724.00 |
| COMPUTER SERVICES | | | | | |
| | HANSON , LISA A. | 54,069.80 | 0.00 | 0.00 | 54,069.80 |
| | HATTORI , STEPHEN M. | 104,381.58 | 0.00 | 0.00 | 104,381.58 |
| COUNCIL ON AGING | | | | | |
| | BRABANT , LINDA R. | 83,034.08 | 0.00 | 0.00 | 83,034.08 |
| | NOEL , ROBERT S. | 39,097.98 | 0.00 | 723.79 | 39,821.77 |
| DEPARTMENT OF | | | | | |

| Department | Employee | Net Pay | Details | Total Overtime | Gross Pay |
|--------------------------|-------------------------|------------|---------|----------------|------------|
| PUBLIC WORKS | | | | | |
| | BAROZZI , PETER J. | 2,865.85 | 0.00 | 0.00 | 2,865.85 |
| | BELIDA , ROBERT A. | 70,280.12 | 0.00 | 20,857.58 | 91,137.70 |
| | BROTHERS , MICHAEL S. | 60,728.80 | 0.00 | 1,869.78 | 62,598.58 |
| | CAREY , PATRICK R. | 51,491.80 | 0.00 | 21,150.48 | 72,642.28 |
| | CHANDLER , KENNETH . | 58,017.72 | 0.00 | 22,278.88 | 80,296.60 |
| | CHANDLER JR , WILLIAM . | 74,462.08 | 0.00 | 22,975.16 | 97,437.24 |
| | CHENG , DEBBIE | 12,201.00 | 0.00 | 0.00 | 12,201.00 |
| | CONLON , KEVIN M. | 66,862.99 | 0.00 | 23,252.52 | 90,115.51 |
| | DEROCHE , GEORGE W. | 78,089.77 | 0.00 | 25,453.10 | 103,542.87 |
| | DESHLER , TERESA C. | 8,450.56 | 0.00 | 0.00 | 8,450.56 |
| | DONOVAN , MICHAEL B. | 63,904.85 | 0.00 | 17,710.28 | 81,615.13 |
| | GATH , BRIAN R. | 64,521.14 | 0.00 | 11,776.24 | 76,297.38 |
| | GIANNETTI , FRANK P. | 65,010.42 | 0.00 | 1,195.50 | 66,205.92 |
| | GILBERT , BRIAN M. | 102,142.13 | 0.00 | 0.00 | 102,142.13 |
| | GILBERT , LAWRENCE J. | 65,259.90 | 0.00 | 2,461.32 | 67,721.22 |
| | GITSCHIER , ERIK R. | 20,185.10 | 0.00 | 1,230.39 | 21,415.49 |
| | HIRTLE , MATHEW T. | 61,732.33 | 0.00 | 4,726.37 | 66,458.70 |
| | JAQUEZ , CARLOS L. | 43,138.26 | 0.00 | 0.00 | 43,138.26 |
| | KEARNS , STEPHANIE L. | 8,700.00 | 0.00 | 0.00 | 8,700.00 |
| | LADDERBUSH , MARLENE M. | 64,511.73 | 0.00 | 13,305.61 | 77,817.34 |
| | LAYNE , KENNETH W. | 58,448.30 | 0.00 | 9,869.62 | 68,317.92 |
| | MARION , BERNARD H. | 61,573.80 | 0.00 | 13,216.22 | 74,790.02 |
| | MARION II , LOUIS E. | 57,526.60 | 0.00 | 11,066.25 | 68,592.85 |
| | MCCARTHY , WILLIAM J. | 57,016.02 | 0.00 | 19,522.40 | 76,538.42 |
| | MINER JR , ROBERT H. | 63,397.33 | 0.00 | 20,329.65 | 83,726.98 |
| | NAZARIAN , NINA . | 55,721.65 | 0.00 | 0.00 | 55,721.65 |
| | PATTERSON , SUSAN M. | 50,558.11 | 0.00 | 0.00 | 50,558.11 |
| | PETERS , MICHAEL D. | 65,522.53 | 0.00 | 14,102.43 | 79,624.96 |
| | PRATT , JOHN S. | 59,147.72 | 0.00 | 19,854.03 | 79,001.75 |
| | RUIZ , MICHAEL D. | 378.00 | 0.00 | 0.00 | 378.00 |
| | SALERNO , JOHN M. | 65,628.21 | 0.00 | 19,082.12 | 84,710.33 |
| | STEIN , MICHELE J. | 72,019.25 | 0.00 | 0.00 | 72,019.25 |
| | STODDARD , RICHARD E. | 67,403.13 | 0.00 | 23,532.95 | 90,936.08 |
| | STRONACH , TIMOTHY . | 65,010.40 | 0.00 | 23,874.92 | 88,885.32 |
| | VIEWEG JR , EDWARD L. | 68,084.85 | 0.00 | 18,175.50 | 86,260.35 |
| | WARD , JACK W. | 66,352.62 | 0.00 | 29,719.62 | 96,072.24 |
| | WESTAWAY , RICHARD L. | 72,707.10 | 0.00 | 14,312.10 | 87,019.20 |
| | ZEDIANA , LEWIS W. | 90,503.44 | 0.00 | 0.00 | 90,503.44 |
| ELECTION OFFICERS | | | | | |
| | ANDERSON , CAROLYN M. | 112.00 | 0.00 | 0.00 | 112.00 |
| | ARCAND , NOREEN . | 112.00 | 0.00 | 0.00 | 112.00 |
| | BAIRSTOW , LAURENCE B. | 52.00 | 0.00 | 0.00 | 52.00 |
| | BEATTIE , ELEANOR M. | 288.00 | 0.00 | 0.00 | 288.00 |
| | BEATTIE , MARY | 114.00 | 0.00 | 0.00 | 114.00 |
| | BRADLEY , RUTH | 114.00 | 0.00 | 0.00 | 114.00 |
| | BRADY , JEAN E. | 142.50 | 0.00 | 0.00 | 142.50 |
| | BROTHERS , KATHLEEN M. | 120.00 | 0.00 | 0.00 | 120.00 |
| | BULLEN , SUSAN M. | 108.00 | 0.00 | 0.00 | 108.00 |
| | CALLAHAN , ANNE M. | 192.50 | 0.00 | 0.00 | 192.50 |
| | CANNISTRARO , SANDRA A. | 108.00 | 0.00 | 0.00 | 108.00 |
| | CAREY , ELIZABETH A. | 342.00 | 0.00 | 0.00 | 342.00 |
| | CASAZZA , MARY A. | 120.00 | 0.00 | 0.00 | 120.00 |

| Department | Employee | Net Pay | Details | Total Overtime | Gross Pay |
|------------------------|--------------------------|-----------|---------|----------------|-----------|
| | CASEYMS , ELINOR M. | 112.00 | 0.00 | 0.00 | 112.00 |
| | CHANDLER , BARBARA L. | 108.00 | 0.00 | 0.00 | 108.00 |
| | COLMAN , JUDITH A. | 294.00 | 0.00 | 0.00 | 294.00 |
| | COVIELLO , ANNE B. | 60.00 | 0.00 | 0.00 | 60.00 |
| | COVIELLO , JOHN . | 285.00 | 0.00 | 0.00 | 285.00 |
| | DIBELLA , MARY P. | 112.00 | 0.00 | 0.00 | 112.00 |
| | FRASER , EVELYN . | 112.00 | 0.00 | 0.00 | 112.00 |
| | FRENCH JR , WARREN J. | 108.00 | 0.00 | 0.00 | 108.00 |
| | FRONGILLO , KATHERINE L. | 220.00 | 0.00 | 0.00 | 220.00 |
| | GEARTY , LOUISE A. | 136.00 | 0.00 | 0.00 | 136.00 |
| | GIBBS , RUTH A. | 112.00 | 0.00 | 0.00 | 112.00 |
| | GOLEN , ALICE . | 171.00 | 0.00 | 0.00 | 171.00 |
| | HAINES , DONNA G. | 114.00 | 0.00 | 0.00 | 114.00 |
| | HANSFORD , JOAN P. | 114.00 | 0.00 | 0.00 | 114.00 |
| | HANSON , SUSAN A. | 164.00 | 0.00 | 0.00 | 164.00 |
| | IPPOLITO , JEANNETTE C. | 48.00 | 0.00 | 0.00 | 48.00 |
| | KEEFE , ELLEN M. | 100.00 | 0.00 | 0.00 | 100.00 |
| | KOBELSKI , CAROL M. | 112.00 | 0.00 | 0.00 | 112.00 |
| | LAFFEY , CHERYLE A. | 30.00 | 0.00 | 0.00 | 30.00 |
| | LINSCOTT , JANE A. | 112.00 | 0.00 | 0.00 | 112.00 |
| | LYNCH , BERNICE L. | 112.00 | 0.00 | 0.00 | 112.00 |
| | MAC INNIS , ROBERT B. | 108.00 | 0.00 | 0.00 | 108.00 |
| | MAHER , KATHERINE M. | 268.00 | 0.00 | 0.00 | 268.00 |
| | MCGRATH , DOROTHY E. | 235.00 | 0.00 | 0.00 | 235.00 |
| | MCKENNA , ROSE M. | 140.00 | 0.00 | 0.00 | 140.00 |
| | MCNAMARA , PATRICIA M. | 142.50 | 0.00 | 0.00 | 142.50 |
| | MCNAUGHT , PAUL L. | 112.00 | 0.00 | 0.00 | 112.00 |
| | MCNAUGHT , RUBY N. | 112.00 | 0.00 | 0.00 | 112.00 |
| | METCALF , JEAN P. | 112.00 | 0.00 | 0.00 | 112.00 |
| | MURPHY , JANET E. | 134.00 | 0.00 | 0.00 | 134.00 |
| | NICKERSON , DIANE V. | 32.00 | 0.00 | 0.00 | 32.00 |
| | NILES , MILDRED A. | 108.00 | 0.00 | 0.00 | 108.00 |
| | NIVEN , MAUREEN P. | 112.00 | 0.00 | 0.00 | 112.00 |
| | O'BRIEN DEE , RITA | 100.00 | 0.00 | 0.00 | 100.00 |
| | PEPIN , MARY | 137.50 | 0.00 | 0.00 | 137.50 |
| | PERROTTA , TERESA M. | 282.00 | 0.00 | 0.00 | 282.00 |
| | PILCHER , MARY | 271.00 | 0.00 | 0.00 | 271.00 |
| | POLLARD , GAIL A. | 165.00 | 0.00 | 0.00 | 165.00 |
| | POWER , DANIEL E. | 80.00 | 0.00 | 0.00 | 80.00 |
| | QUAGLIA , P. JERRY | 105.00 | 0.00 | 0.00 | 105.00 |
| | RAVAGNI , ADELE R. | 164.00 | 0.00 | 0.00 | 164.00 |
| | ROBBIO , HELEN H. | 102.00 | 0.00 | 0.00 | 102.00 |
| | ROBBIO , STEPHEN F. | 110.00 | 0.00 | 0.00 | 110.00 |
| | SANBORN , ELDA P. | 191.50 | 0.00 | 0.00 | 191.50 |
| | SARGENT , CHARLOTTE M. | 136.00 | 0.00 | 0.00 | 136.00 |
| | SHEEHAN , LINDA D. | 48.00 | 0.00 | 0.00 | 48.00 |
| | SIANO , LAURIE A. | 120.00 | 0.00 | 0.00 | 120.00 |
| | YARBROUGH , JUDITH A. | 265.00 | 0.00 | 0.00 | 265.00 |
| FIRE DEPARTMENT | | | | | |
| | AUSTIN , SCOTT D. | 61,752.88 | 240.00 | 9,948.13 | 71,941.01 |
| | BROTHERS , PATRICK M. | 58,147.07 | 0.00 | 7,084.48 | 65,231.55 |
| | BROTHERS , WILLIAM P. | 68,107.21 | 0.00 | 4,482.80 | 72,590.01 |
| | BRUCE , JAMES W. | 75,108.51 | 0.00 | 14,098.39 | 89,206.90 |

| Department | Employee | Net Pay | Details | Total Overtime | Gross Pay |
|--------------------------|-----------------------------------|------------|----------|----------------|------------|
| | CALISTRO , ROBERT B. | 76,284.76 | 0.00 | 1,260.96 | 77,545.72 |
| | CALLAHAN , MICHAEL P. | 80,631.02 | 528.00 | 17,604.22 | 98,763.24 |
| | CARNEY , DAVID A. | 71,834.26 | 0.00 | 6,322.92 | 78,157.18 |
| | DOGHERTY , JOSEPH S. | 64,920.63 | 0.00 | 5,113.00 | 70,033.63 |
| | DOHERTY , PATRICK S. | 62,669.78 | 1,120.00 | 9,180.78 | 72,970.56 |
| | ELLIOTT , TODD E. | 63,523.40 | 800.00 | 8,497.37 | 72,820.77 |
| | FITZPATRICK , JAMES E. | 4,884.69 | 0.00 | 0.00 | 4,884.69 |
| | FORERO , OSCAR O. | 63,931.87 | 160.00 | 8,822.18 | 72,914.05 |
| | FORTUNATO , JOSEPH C. | 62,836.91 | 640.00 | 7,070.69 | 70,547.60 |
| | FOWLER , JOHN R. | 57,097.41 | 0.00 | 8,609.92 | 65,707.33 |
| | GIASULLO , JEFFREY . | 66,437.83 | 320.00 | 6,303.11 | 73,060.94 |
| | GIASULLO , MICHAEL J. | 5,298.94 | 0.00 | 509.96 | 5,808.90 |
| | GIASULLO JR , JAMES A. | 64,541.46 | 0.00 | 5,781.73 | 70,323.19 |
| | GILLIS , JOSEPH S. | 56,579.58 | 0.00 | 0.00 | 56,579.58 |
| | GOSSE , WILLIAM R. | 56,997.41 | 160.00 | 5,205.08 | 62,362.49 |
| | GOURLEY JR , RUSSELL W. | 13,775.46 | 0.00 | 0.00 | 13,775.46 |
| | GREER JR , DONALD . | 74,640.10 | 1,909.02 | 13,750.66 | 90,299.78 |
| | GUTTADAURO , PAUL F. | 70,969.65 | 0.00 | 4,482.80 | 75,452.45 |
| | HAMM , RICHARD E. | 63,734.19 | 280.00 | 11,247.51 | 75,261.70 |
| | HAZEL , MICHAEL A. | 117,591.52 | 0.00 | 0.00 | 117,591.52 |
| | HOLDEN , TIMOTHY J. | 62,116.97 | 0.00 | 4,605.09 | 66,722.06 |
| | HURLEY , BRIAN J. | 67,990.73 | 0.00 | 7,593.15 | 75,583.88 |
| | KARLBERG , DAVID R. | 65,470.02 | 0.00 | 10,363.30 | 75,833.32 |
| | KEARNS , JOSEPH W. | 65,691.39 | 0.00 | 9,436.10 | 75,127.49 |
| | KEDDIE , SCOTT A. | 78,686.33 | 1,020.00 | 15,567.35 | 95,273.68 |
| | KERR , GARY O. | 76,252.94 | 400.00 | 10,516.39 | 87,169.33 |
| | LAWRIE , DALE M. | 58,885.51 | 0.00 | 415.55 | 59,301.06 |
| | LEVY JR , DAVID W. | 57,047.75 | 0.00 | 9,266.17 | 66,313.92 |
| | LITTLE , ROBERT . | 61,862.34 | 0.00 | 9,898.18 | 71,760.52 |
| | MACKEY , BRIAN R. | 54,494.40 | 340.00 | 3,687.92 | 58,522.32 |
| | MACKEY , RICHARD . | 98,850.75 | 0.00 | 0.00 | 98,850.75 |
| | MCGLAUFLIN , RUSSELL J. | 71,341.78 | 0.00 | 8,294.79 | 79,636.57 |
| | MERRILL , MICHAEL B. | 59,034.42 | 80.00 | 5,326.30 | 64,440.72 |
| | MERRILL MORGADO , CHRISTINA M. | 56,573.53 | 360.00 | 8,988.88 | 65,922.41 |
| | MURPHY IV , THOMAS J. | 57,605.01 | 380.00 | 9,151.17 | 67,136.18 |
| | NIVEN , TIMOTHY . | 78,069.15 | 0.00 | 9,295.92 | 87,365.07 |
| | PERRY , SUSAN M. | 50,941.27 | 0.00 | 0.00 | 50,941.27 |
| | POWERS , STEPHEN M. | 69,097.49 | 1,425.60 | 10,031.72 | 80,554.81 |
| | ROSEMOND , ALAN L. | 64,325.55 | 0.00 | 7,274.65 | 71,600.20 |
| | RYAN , JAMES P. | 28,237.41 | 0.00 | 0.00 | 28,237.41 |
| | SANDBERG , KENNETH J. | 61,070.15 | 400.00 | 8,569.58 | 70,039.73 |
| | SAWICKI , DANIEL D. | 56,573.54 | 160.00 | 8,259.29 | 64,992.83 |
| | SITAR , DANIEL J. | 64,753.63 | 2,040.00 | 8,902.59 | 75,696.22 |
| | SITAR JR , MICHAEL W. | 95,729.06 | 0.00 | 19,925.10 | 115,654.16 |
| | SMALL , DANIEL T. | 62,347.37 | 0.00 | 4,028.96 | 66,376.33 |
| | SPENCER , STEVEN M. | 58,127.43 | 320.00 | 9,422.95 | 67,870.38 |
| | VASAS , ALBERT J. | 93,469.00 | 0.00 | 13,343.04 | 106,812.04 |
| | VISCIONE , JON . | 80,544.72 | 0.00 | 12,801.66 | 93,346.38 |
| | VONKAHLE , VANCE | 76,648.81 | 0.00 | 0.00 | 76,648.81 |
| | YOST , DANIEL W. | 56,573.53 | 0.00 | 5,816.39 | 62,389.92 |
| HEALTH DEPARTMENT | | | | | |
| | CLEMENT , LOU-ANN C. | 81,397.83 | 0.00 | 0.00 | 81,397.83 |

| Department | Employee | Net Pay | Details | Total Overtime | Gross Pay |
|--------------------------|---------------------------|------------|-----------|----------------|------------|
| | DESMOND , VIRGINIA F. | 27,601.42 | 0.00 | 0.00 | 27,601.42 |
| | FERNALD , BRIAN G. | 20,599.77 | 0.00 | 0.00 | 20,599.77 |
| | FERNALD , MARY E. | 315.00 | 0.00 | 0.00 | 315.00 |
| | FRENCH , PHILLIP L. | 382.50 | 0.00 | 0.00 | 382.50 |
| | GORRASI , PAMELA J. | 3,687.00 | 0.00 | 0.00 | 3,687.00 |
| | HAZEL , MARY-KATHRYN . | 1,800.00 | 0.00 | 0.00 | 1,800.00 |
| | KINNON , CHRISTINE E. | 315.00 | 0.00 | 0.00 | 315.00 |
| | MCHATTON , RALPH M. | 101.25 | 0.00 | 0.00 | 101.25 |
| | ROUX , CHARLES J. | 236.25 | 0.00 | 0.00 | 236.25 |
| | SHEEHAN , EDWARD J. | 315.00 | 0.00 | 0.00 | 315.00 |
| | TREARCHIS , DEAN . | 65,204.91 | 0.00 | 0.00 | 65,204.91 |
| LIBRARY | | | | | |
| | BANGS , JUDY A. | 12,205.48 | 0.00 | 0.00 | 12,205.48 |
| | BOC , NOELLE E. | 55,017.20 | 0.00 | 105.75 | 55,122.95 |
| | BRILEY , JEANNINE L. | 24,958.75 | 0.00 | 0.00 | 24,958.75 |
| | BURKE , JENNIFER L. | 38,591.81 | 0.00 | 860.90 | 39,452.71 |
| | CONNOLLY , JILL M. | 28,493.80 | 0.00 | 66.07 | 28,559.87 |
| | DESHLER JR , MICHAEL T. | 46,281.13 | 0.00 | 1,087.06 | 47,368.19 |
| | FAHERTY , CHERYL A. | 3,894.50 | 0.00 | 0.00 | 3,894.50 |
| | GIARRUSSO , DIANE M. | 67,542.35 | 0.00 | 0.00 | 67,542.35 |
| | HAYES , ROBERT L. | 42,101.08 | 0.00 | 95.61 | 42,196.69 |
| | HOLLAND , GAIL M. | 39,089.44 | 0.00 | 360.84 | 39,450.28 |
| | MARTIN , AMY M. | 35,775.41 | 0.00 | 307.94 | 36,083.35 |
| | MOONEY , HELEN D. | 38,591.81 | 0.00 | 0.00 | 38,591.81 |
| | SALVATO , JOYCE . | 44,521.88 | 0.00 | 0.00 | 44,521.88 |
| | SANGER , LISBET F. | 48,713.40 | 0.00 | 226.50 | 48,939.90 |
| | TOOMBS , MARY E. | 55,841.07 | 0.00 | 0.00 | 55,841.07 |
| | TOPPIN , JOANNE R. | 40,637.40 | 0.00 | 0.00 | 40,637.40 |
| MODERATOR | | | | | |
| | LAYNE , WARREN R. | 337.50 | 0.00 | 0.00 | 337.50 |
| PLANNING BOARD | | | | | |
| | BOSSI , ADAM N. | 5,576.16 | 0.00 | 0.00 | 5,576.16 |
| | BREKALIS , KRISTIN L. | 750.00 | 0.00 | 0.00 | 750.00 |
| | DIPRIMO , LINDA A. | 55,486.60 | 0.00 | 0.00 | 55,486.60 |
| | FOWLER , ROBERT . | 765.00 | 8,599.30 | 0.00 | 9,364.30 |
| | GRENIER , MICHELE F. | 14,924.31 | 0.00 | 0.00 | 14,924.31 |
| | JOHNSON , MELISSA A. | 8,440.23 | 0.00 | 0.00 | 8,440.23 |
| | JOHNSON , STEPHEN G. | 765.50 | 0.00 | 0.00 | 765.50 |
| | PLUNKETT , DAVID J. | 843.75 | 0.00 | 0.00 | 843.75 |
| | POLCHLOPEK , WALTER S. | 33,292.53 | 0.00 | 0.00 | 33,292.53 |
| | REED , NANCY L. | 1,001.25 | 0.00 | 0.00 | 1,001.25 |
| | SADWICK , STEVEN J. | 102,989.29 | 0.00 | 0.00 | 102,989.29 |
| | SHEEHAN , MEGHAN E. | 3,240.00 | 0.00 | 0.00 | 3,240.00 |
| | SPADA , VINCENT W. | 382.50 | 0.00 | 0.00 | 382.50 |
| POLICE DEPARTMENT | | | | | |
| | BJORKGREN , ROBERT M. | 67,726.87 | 22,036.92 | 7,945.75 | 97,709.54 |
| | BYRNE , CHRISTOPHER A. | 4,653.53 | 0.00 | 0.00 | 4,653.53 |
| | CAMACHO , CLAUDIO E. | 29,060.96 | 160.00 | 2,871.94 | 32,092.90 |
| | CAPUANO , KAREN M. | 52,823.51 | 2,724.00 | 1,199.75 | 56,747.26 |
| | CARAPELLUCCI , MATTHEW J. | 41,951.85 | 1,368.72 | 7,022.60 | 50,343.17 |
| | CASEY , JOHN M. | 55,817.98 | 19,618.88 | 10,619.94 | 86,056.80 |
| | CASEY , THOMAS M. | 72,112.92 | 11,492.00 | 9,113.39 | 92,718.31 |

| Department | Employee | Net Pay | Details | Total Overtime | Gross Pay |
|------------|---------------------------|------------|-----------|----------------|------------|
| | CHANTHABOUN , SONIA M. | 2,721.04 | 0.00 | 0.00 | 2,721.04 |
| | CICERO , CHRISTINE M. | 36,800.80 | 0.00 | 1,401.72 | 38,202.52 |
| | COLUMBUS , RYAN M. | 90,664.87 | 0.00 | 13,053.49 | 103,718.36 |
| | CONNOR , PATRICK M. | 47,947.90 | 18,921.12 | 4,329.01 | 71,198.03 |
| | COOKE , THOMAS M. | 62,708.01 | 8,492.56 | 4,618.45 | 75,819.02 |
| | COOPER , THERESE J. | 132.26 | 0.00 | 0.00 | 132.26 |
| | COTE , CHRISTOPHER C. | 46,493.56 | 3,968.88 | 6,609.06 | 57,071.50 |
| | COVIELLO , CHRISTOPHER J. | 89,488.64 | 16,302.40 | 12,453.74 | 118,244.78 |
| | CROWE , JOHN J. | 48,527.59 | 0.00 | 384.43 | 48,912.02 |
| | DELUCIA JR , JOSEPH F. | 0.00 | 5,855.06 | 0.00 | 5,855.06 |
| | DICALOGERO , CYNTHIA J. | 0.00 | 4,548.00 | 0.00 | 4,548.00 |
| | DONOGHUE , JOHN . | 0.00 | 17,753.04 | 0.00 | 17,753.04 |
| | DONOVAN , ALFRED P. | 2,793.38 | 0.00 | 0.00 | 2,793.38 |
| | DONOVAN , MICHAEL A. | 66,613.61 | 4,539.92 | 7,514.13 | 78,667.66 |
| | DUFFY , DAVID J. | 4,653.53 | 0.00 | 0.00 | 4,653.53 |
| | EVANS , DEBORA E. | 0.00 | 4,896.00 | 0.00 | 4,896.00 |
| | FARNUM , BRIAN J. | 63,310.35 | 9,998.08 | 13,374.93 | 86,683.36 |
| | FARRELL , JOHN B. | 75.06 | 14,116.52 | 0.00 | 14,191.58 |
| | FIELD , ROBERT D. | 78,977.75 | 19,232.50 | 10,127.75 | 108,338.00 |
| | GATTO , JASON D. | 0.00 | 780.00 | 0.00 | 780.00 |
| | GAYNOR , SCOTT P. | 95,044.62 | 7,550.00 | 10,978.94 | 113,573.56 |
| | GONZALEZ , ANDRE . | 64,815.81 | 0.00 | 7,964.31 | 72,780.12 |
| | GRIFFIN , KIMBERLY A. | 46,989.05 | 0.00 | 7,695.37 | 54,684.42 |
| | HANLEY , ERIC E. | 58,001.59 | 11,498.24 | 3,303.87 | 72,803.70 |
| | HARRINGTON , PATRICK J. | 74,475.03 | 12,596.60 | 3,857.28 | 90,928.91 |
| | HAZEL , GEORGE W. | 0.00 | 4,355.12 | 0.00 | 4,355.12 |
| | HIDISH , VICTOR A. | 0.00 | 1,140.00 | 0.00 | 1,140.00 |
| | HILDEBRAND , MARK . | 0.00 | 1,120.00 | 0.00 | 1,120.00 |
| | HOLLIS , JAMES H. | 68,839.08 | 13,326.32 | 18,069.10 | 100,234.50 |
| | JACKMAN , EDWARD D. | 22,740.84 | 0.00 | 0.00 | 22,740.84 |
| | JAREK , JOHN . | 0.00 | 11,391.56 | 0.00 | 11,391.56 |
| | JAREK , MATTHEW J. | 0.00 | 800.00 | 0.00 | 800.00 |
| | JOP III , WALTER J. | 78,305.43 | 17,647.92 | 8,162.28 | 104,115.63 |
| | JOYCE , ROBERT F. | 4,279.29 | 0.00 | 0.00 | 4,279.29 |
| | KANDROTAS , STEPHEN . | 0.00 | 4,273.04 | 0.00 | 4,273.04 |
| | KELLEY , JOSEPH C. | 73,928.06 | 15,781.84 | 6,233.93 | 95,943.83 |
| | KELLY , TIMOTHY W. | 78,169.50 | 15,574.98 | 6,392.54 | 100,137.02 |
| | KENNEDY , ALICE M. | 55,534.50 | 0.00 | 135.15 | 55,669.65 |
| | KERBER , DANIEL P. | 67,550.59 | 33,266.60 | 11,468.35 | 112,285.54 |
| | LEFEBVRE , CHRISTOPHER A. | 46,951.22 | 16,387.68 | 8,260.28 | 71,599.18 |
| | LEVY , DAVID W. | 0.00 | 2,724.52 | 0.00 | 2,724.52 |
| | LOZADO , GEORGE M. | 1,819.54 | 0.00 | 0.00 | 1,819.54 |
| | LUMSDEN , RICHARD S. | 0.00 | 2,624.00 | 0.00 | 2,624.00 |
| | MACKEY , LAUREN E. | 45,681.47 | 0.00 | 2,743.22 | 48,424.69 |
| | MANLEY , MARY T. | 13,429.52 | 0.00 | 0.00 | 13,429.52 |
| | MARTIN , EDWARD L. | 0.00 | 11,542.00 | 0.00 | 11,542.00 |
| | MCCARTHY , BRIAN P. | 0.00 | 1,142.00 | 0.00 | 1,142.00 |
| | MCCLAFFERTY , SHARON J. | 0.00 | 4,148.00 | 0.00 | 4,148.00 |
| | MCKENNA , JAMES . | 108,290.66 | 640.00 | 13,569.31 | 122,499.97 |
| | MCLAUGHLIN , MICHAEL J. | 4,653.53 | 0.00 | 0.00 | 4,653.53 |
| | MCLEOD , KATHRYN Q. | 66,379.36 | 0.00 | 0.00 | 66,379.36 |
| | MCMAHON , MARKUS E. | 64,225.98 | 25,426.40 | 7,766.35 | 97,418.73 |
| | MCNAMARA , JASON R. | 44,222.12 | 160.00 | 10,301.81 | 54,683.93 |
| | MIANO , DAVID M. | 57,191.56 | 7,007.36 | 6,002.59 | 70,201.51 |

| Department | Employee | Net Pay | Details | Total Overtime | Gross Pay |
|------------------------------|---------------------------|------------|-----------|----------------|------------|
| | MONTAS , ARIEL A. | 50,188.16 | 1,185.60 | 8,830.23 | 60,203.99 |
| | MORRIS , PAUL E. | 22,740.84 | 0.00 | 14.67 | 22,755.51 |
| | MOSHER , BEVERLY B. | 0.00 | 11,780.00 | 0.00 | 11,780.00 |
| | MULVEY , JESSICA L. | 67,077.72 | 0.00 | 3,951.48 | 71,029.20 |
| | NEWCOMB , MICHAEL S. | 47,904.54 | 15,665.26 | 6,839.67 | 70,409.47 |
| | NEWTON , EILEEN . | 44,304.48 | 0.00 | 113.60 | 44,418.08 |
| | NEWTON , JOSEPH A. | 36,916.43 | 160.00 | 3,755.82 | 40,832.25 |
| | NICOSIA , PAUL J. | 53,433.03 | 12,153.28 | 8,202.94 | 73,789.25 |
| | O'HARE , JAMES P. | 0.00 | 788.00 | 0.00 | 788.00 |
| | O'NEILL , BRIAN R. | 69,233.64 | 14,433.20 | 25,585.32 | 109,252.16 |
| | PALTRINERI , ALEX W. | 16,821.53 | 2,160.00 | 401.40 | 19,382.93 |
| | PELRINE , STEPHEN . | 0.00 | 12,898.00 | 0.00 | 12,898.00 |
| | PERRY , MARK . | 78,903.99 | 8,162.68 | 5,859.06 | 92,925.73 |
| | PETERSON JR , DENNIS J. | 67,158.54 | 21,250.83 | 14,678.57 | 103,087.94 |
| | PICCOLO , ARTHUR M. | 56,624.01 | 1,603.76 | 3,787.32 | 62,015.09 |
| | PICCOLO JR , ALBERT A. | 60,088.36 | 10,611.12 | 8,840.70 | 79,540.18 |
| | POISSON , KAREN A. | 47,341.16 | 0.00 | 14,907.63 | 62,248.79 |
| | POWERS , JOHN R. | 0.00 | 20,779.72 | 0.00 | 20,779.72 |
| | PRATT JR , DOUGLAS E. | 53,420.84 | 4,398.96 | 12,749.85 | 70,569.65 |
| | REESE , KEREN J. | 64,348.31 | 0.00 | 0.00 | 64,348.31 |
| | REESE , KEVIN . | 72,102.58 | 13,844.16 | 8,096.15 | 94,042.89 |
| | REGAN , PETER L. | 57,014.70 | 0.00 | 4,565.28 | 61,579.98 |
| | RICCARDI , KIMBERLY A. | 60,088.37 | 320.00 | 2,766.09 | 63,174.46 |
| | RICHARDSON , ANDREW J. | 22,740.84 | 0.00 | 73.34 | 22,814.18 |
| | RINGWOOD , PAUL . | 0.00 | 2,740.00 | 0.00 | 2,740.00 |
| | RUSSO , ALYSIA M. | 63,476.78 | 1,774.00 | 5,164.02 | 70,414.80 |
| | RYSER , JAMES T. | 62,549.56 | 160.00 | 1,313.31 | 64,022.87 |
| | SCHWALB JR , WILLIAM L. | 0.00 | 20,525.30 | 0.00 | 20,525.30 |
| | SCOTT , CHRISTOPHER M. | 60,088.37 | 20,148.72 | 7,810.18 | 88,047.27 |
| | SHEEHAN , MICHAEL P. | 58,596.43 | 0.00 | 0.00 | 58,596.43 |
| | SHEEHAN , TIMOTHY B. | 139,285.85 | 0.00 | 0.00 | 139,285.85 |
| | SMALL , MATTHEW L. | 53,524.13 | 0.00 | 2,065.08 | 55,589.21 |
| | STEPHENS , ROBERT A. | 88,235.57 | 15,896.00 | 6,866.72 | 110,998.29 |
| | STOTIK , PATRICIA J. | 51,438.91 | 0.00 | 4,655.95 | 56,094.86 |
| | SULLIVAN , EDWARD M. | 57,602.12 | 0.00 | 1,091.07 | 58,693.19 |
| | TARPEY , WILLIAM B. | 5,534.46 | 0.00 | 0.00 | 5,534.46 |
| | TORRES , STEVEN M. | 81,965.04 | 9,413.28 | 6,592.55 | 97,970.87 |
| | TRELEGAN , COLIN L. | 2,048.69 | 0.00 | 0.00 | 2,048.69 |
| | VOTO , JOHN S. | 106,474.94 | 160.00 | 0.00 | 106,634.94 |
| | VOZZELLA , ERICA G. | 1,440.83 | 0.00 | 0.00 | 1,440.83 |
| | WARREN , BRIAN . | 82,780.96 | 8,028.00 | 4,948.02 | 95,756.98 |
| | WELCH , JENNIE A. | 65,769.54 | 640.00 | 2,323.72 | 68,733.26 |
| | WHITEHOUSE , JACK L. | 0.00 | 3,148.00 | 0.00 | 3,148.00 |
| | WILKINSON JR , WILLIAM J. | 0.00 | 3,652.00 | 0.00 | 3,652.00 |
| | WILLIAMS JR , JAMES F. | 92,430.84 | 3,036.00 | 9,158.71 | 104,625.55 |
| | WOOD , MARK P. | 0.00 | 5,972.00 | 0.00 | 5,972.00 |
| | WORTH , GARIN F. | 47,537.00 | 0.00 | 1,359.10 | 48,896.10 |
| | YOST , GEORGE E. | 625.00 | 0.00 | 0.00 | 625.00 |
| | ZARBA , BRAD W. | 0.00 | 520.00 | 0.00 | 520.00 |
| RECREATION DEPARTMENT | | | | | |
| | COPPI , MATTHEW J. | 29,924.99 | 0.00 | 1,480.85 | 31,405.84 |
| | NOLAN , ROBERT J. | 4,974.99 | 0.00 | 0.00 | 4,974.99 |
| | PATTERSON , ROY E. | 28,036.91 | 0.00 | 0.00 | 28,036.91 |

| Department | Employee | Net Pay | Details | Total Overtime | Gross Pay |
|----------------------------------|------------------------|------------|---------|----------------|------------|
| | SULLIVAN , TIMOTHY J. | 13,759.31 | 0.00 | 264.00 | 14,023.31 |
| REGISTRARS | | | | | |
| | CREAMER , EDWARD D. | 250.00 | 0.00 | 0.00 | 250.00 |
| | TEAGUE , FRANCIS A. | 250.00 | 0.00 | 0.00 | 250.00 |
| | TEAGUE , RUTH A. | 250.00 | 0.00 | 0.00 | 250.00 |
| SCHOOL BUILDING COMMITTEE | | | | | |
| | MCLAUGHLIN , MARIA L. | 481.84 | 0.00 | 0.00 | 481.84 |
| TOWN CLERK | | | | | |
| | DOHERTY , JAMIE M. | 23,660.93 | 0.00 | 0.00 | 23,660.93 |
| | GRAFFEO , DENISE . | 67,434.58 | 0.00 | 655.97 | 68,090.55 |
| | NICHOLS , MARY-ANN O. | 22,635.57 | 0.00 | 0.00 | 22,635.57 |
| | POWER , ELENA | 9,157.10 | 0.00 | 0.00 | 9,157.10 |
| | SULLIVAN , MICHELE B. | 41,632.57 | 0.00 | 1,763.32 | 43,395.89 |
| | WINTER , DEBORAH | 1,734.64 | 0.00 | 0.00 | 1,734.64 |
| TOWN HALL | | | | | |
| | RAY , SANDRA M. | 30,645.92 | 0.00 | 3,646.29 | 34,292.21 |
| TOWN MANAGER | | | | | |
| | BARBEAU , SANDRA A. | 57,352.93 | 0.00 | 0.00 | 57,352.93 |
| | CHAMBERS , HELEN M. | 64,290.72 | 0.00 | 0.00 | 64,290.72 |
| | MARCHANT , ANNETTE M. | 3,352.68 | 0.00 | 0.00 | 3,352.68 |
| | MONTUORI , RICHARD A. | 163,433.00 | 0.00 | 0.00 | 163,433.00 |
| | NOLAN , ROBERT J. | 56,061.68 | 0.00 | 5,650.24 | 61,711.92 |
| | TAMBOLI , JEANINE M. | 34,771.91 | 0.00 | 597.47 | 35,369.38 |
| TREASURER COLLECTOR | | | | | |
| | EWING , LUCILLE M. | 52,018.69 | 0.00 | 1,260.57 | 53,279.26 |
| | GATH , DEBRA . | 51,727.16 | 0.00 | 0.00 | 51,727.16 |
| | GILBERT , SUSAN D. | 37,410.47 | 0.00 | 267.33 | 37,677.80 |
| | LANGLOIS , LORRAINE M. | 67,069.84 | 0.00 | 0.00 | 67,069.84 |
| | METIVIER , JANICE A. | 10,946.08 | 0.00 | 0.00 | 10,946.08 |
| | ODAMS , KELLY L. | 21,766.30 | 0.00 | 0.00 | 21,766.30 |
| | SMITH , JANET K. | 73,700.76 | 0.00 | 0.00 | 73,700.76 |
| VETERANS | | | | | |
| | WILLIAMS , JAMES F. | 48,622.70 | 0.00 | 0.00 | 48,622.70 |

School Employee Earnings

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| ABATE-UPSON , CYNTHIA | 72,317.87 | 3,099.69 | 75,417.56 |
| ABBOTT , MARY | 20,312.99 | 11,589.61 | 31,902.60 |
| ACHILLA , ANN M. | 7,914.38 | 0 | 7,914.38 |
| ADAMS , MARY LOUISE B. | 63,706.23 | 4,067.25 | 67,773.48 |
| ADAMS , ROBIN J. | 20,430.48 | 101.1 | 20,531.58 |
| ADELMAN , SHARON B. | 1,699.83 | 0 | 1,699.83 |
| AFOUXENIDES , ELENI | 12,561.28 | 211.33 | 12,772.61 |
| AGOSTINELLI , KAREN | 16,337.88 | 113.48 | 16,451.36 |
| AIELLO , MARY BETH J. | 60,568.05 | 2,175.89 | 62,743.94 |
| ALLARD , JUDITH M. | 69,221.77 | 3,633.82 | 72,855.59 |
| ALUKONIS, LINDA | 16,337.88 | 915 | 17,252.88 |
| AMATO , NICHOLAS C. | 44,985.78 | 8,578.31 | 53,564.09 |
| ANDERSON , KATHLEEN | 64,677.59 | 2,155.44 | 66,833.03 |
| ANGELO , LAURIE | 22,083.10 | 1,569.88 | 23,652.98 |
| AREY , DEBORAH A. | 7,508.72 | 0 | 7,508.72 |
| ARNOLD , JENNIFER R. | 70,307.02 | 2,999.12 | 73,306.14 |
| ARSENAULTS , KRISSY | 736.03 | 0 | 736.03 |
| AUGUSTUS , ALLISON M. | 5,949.35 | 0 | 5,949.35 |
| AYLWARD, BRIAN | 71,950.83 | 16,869.02 | 88,819.85 |
| BAILEY , LISA J. | 66,374.74 | 3,532.29 | 69,907.03 |
| BAKER , KATHRYN M. | 57,693.05 | 1,861.04 | 59,554.09 |
| BAKER O-BRIEN , KAREN M. | 77,084.88 | 6,565.75 | 83,650.63 |
| BANCROFT , KAREN J. | 64,177.72 | 4,177.17 | 68,354.89 |
| BARLETTA , ANNE M. | 80 | 0 | 80 |
| BARNES , MARYANN M. | 3,182.47 | 0 | 3,182.47 |
| BARNETT , SUSAN K. | 76,719.93 | 9,347.48 | 86,067.41 |
| BARRIO , KELLY A. | 36,479.96 | 5,969.89 | 42,449.85 |
| BASILIERE , MARCO P. | 64,794.96 | 2,056.67 | 66,851.63 |
| BASTERI , CYNTHIA A. | 26,218.75 | 0 | 26,218.75 |
| BASTERI, JR., LAWRENCE J. | 5,087.03 | 633.99 | 5,721.02 |
| BEDARD , MAUREEN | 14,155.63 | 101.3 | 14,256.93 |
| BELLISTRI , ANDREW F. | 59,834.77 | 9,981.93 | 69,816.70 |
| BELLO , TERRIJOAN | 333.74 | 0 | 333.74 |
| BENNETT , DEBORAH E. | 16,337.88 | 2,613.68 | 18,951.56 |
| BENNETT , ELAINE M. | 18,279.35 | 4,199.74 | 22,479.09 |
| BENNING , KRISTINE | 22,290.82 | 9,281.76 | 31,572.58 |
| BENVENUTO , KATHLEEN M. | 10,613.20 | 0 | 10,613.20 |
| BERGLUND, KAREN | 2,106.71 | 0 | 2,106.71 |
| BERNSTEIN , DAVID C. | 46,610.84 | 1,490.18 | 48,101.02 |
| BETTENCOURT , SANDRA C. | 79,999.59 | 2,726.21 | 82,725.80 |
| BEVILAQUA, LISA | 5,578.71 | 21.59 | 5,600.30 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| BEY-ALLEN , GEORGIA L. | 498.68 | 0 | 498.68 |
| BILODEAU , CATHLEEN | 76,907.05 | 3,582.74 | 80,489.79 |
| BLACKWELL , SUZANNE M. | 485.64 | 0 | 485.64 |
| BLISS , GAIL | 71,802.90 | 924.69 | 72,727.59 |
| BONUGLI , NANCY E. | 299.97 | 0 | 299.97 |
| BOSWORTH , ALEXIS J. | 7,466.97 | 0 | 7,466.97 |
| BOUCHER , AMANDA L. | 14,677.29 | 90.57 | 14,767.86 |
| BOUDREAU , MARILYN C. | 607.5 | 0 | 607.5 |
| BOUDREAU , SARAH A. | 17,907.55 | 90.57 | 17,998.12 |
| BOUDREAU-HILL , DONNA M. | 84,033.29 | 4,453.73 | 88,487.02 |
| BOURGEOIS , MARIE R. | 0 | 16,145.00 | 16,145.00 |
| BOWDEN , DONNA M. | 69,221.77 | 2,392.70 | 71,614.47 |
| BOYLE , NANCY M. | 62,547.01 | 13,951.32 | 76,498.33 |
| BRACE , JOANN | 22,083.10 | 3,385.45 | 25,468.55 |
| BRADLEY , HEATHER L. | 51,570.02 | 186,934 | 53,439.36 |
| BRADLEY , LOREEN R. | 129,199.18 | 4,476.32 | 133,675.50 |
| BRADLEY , MARK A. | 0 | 5,334.00 | 5,334.00 |
| BREKALIS , KRISTIN L. | 2,321.00 | 0 | 2,321.00 |
| BRENNAN , ANNE R. | 22,083.10 | 630 | 22,713.10 |
| BREWIN , DEBORAH A. | 69,219.74 | 2,760.20 | 71,979.94 |
| BRIDGFORD , GAYLE A. | 28,394.52 | 90.57 | 28,485.09 |
| BRIGIDA , ROBERT M. | 61,558.58 | 4,565.36 | 66,123.94 |
| BROTHERS , MICHAEL A. | 3,910.00 | 0 | 3,910.00 |
| BROWNE , JULIE A. | 67,393.17 | 0 | 67,393.17 |
| BRUFF , KIMBERLY M. | 51,483.24 | 1,717.02 | 53,200.26 |
| BUCKLEY , LINDA J. | 1,315.83 | 0 | 1,315.83 |
| BUCKLEY , WILLIAM Q. | 3,915.75 | 0 | 3,915.75 |
| BUEHLER , DEBORAH J. | 61,341.80 | 2,094.14 | 63,435.94 |
| BURKE , DARLENE | 5,760.63 | 20.4 | 5,781.03 |
| BURKE , JOANNE | 120.84 | 0 | 120.84 |
| BURKE , JOSEPH E. | 38,989.27 | 1,942.25 | 40,931.52 |
| BUSH , TAMMY A. | 29,265.88 | 30.19 | 29,296.07 |
| BYRNES , ANTOINETTE | 720 | 0 | 720 |
| BYRNES, JOHN | 68,868.16 | 17,348.02 | 86,216.18 |
| CAFARELLI , CHRISTINE M. | 1,572.79 | 0 | 1,572.79 |
| CALLAHAN , CHLOE A. | 62,361.92 | 2,449.23 | 64,811.15 |
| CALLAHAN , HALEY A. | 544 | 0 | 544 |
| CALLAHAN , KEEGAN E. | 196 | 0 | 196 |
| CALLANAN , EILEEN F. | 12,868.51 | 10,675.90 | 23,544.41 |
| CALLANAN , ERIN E. | 921.88 | 0 | 921.88 |
| CALLANAN , MICHAEL D. | 3,693.11 | 449.87 | 4,142.98 |
| CAMERON , ALLISON E. | 23,023.11 | 1,854.13 | 24,877.24 |
| CAMIRE , RICHARD | 70,307.02 | 7,629.04 | 77,936.06 |
| CAMPBELL , COURTNEY E. | 44,326.17 | 1,764.44 | 46,090.61 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| CAPPIELLO , NANCY A. | 2,968.11 | 0 | 2,968.11 |
| CAREY , ASHLEY J. | 526.5 | 0 | 526.5 |
| CAREY , KEVIN R. | 46,616.96 | 4,393.82 | 51,010.78 |
| CAREY , MICHAEL P. | 43,355.38 | 7,292.80 | 50,648.18 |
| CARLETON , KATHRYN H. | 64,980.37 | 3,236.24 | 68,216.61 |
| CARLINO , LOREN M. | 72,248.02 | 1,861.04 | 74,109.06 |
| CARLINO , NICOLE M. | 1,690.24 | 0 | 1,690.24 |
| CARPENITO , THOMAS A. | 68,868.16 | 15,163.25 | 84,031.41 |
| CARRILLO , MARY J. | 4,037.25 | 0 | 4,037.25 |
| CARTER , CHRISTINE M. | 1,975.55 | 0 | 1,975.55 |
| CARTER , DANIEL A. | 12,626.64 | 3,409.09 | 16,035.73 |
| CARTER , LINDA | 14,500.40 | 280.05 | 14,780.45 |
| CARY , CAROL A. | 1,375.73 | 0 | 1,375.73 |
| CASEY , CATHERINE A. | 0 | 45 | 45 |
| CASEY , KATHLEEN | 31,240.04 | 2,794.72 | 34,034.76 |
| CASPARIUS , BARBARA J. | 305.25 | 0 | 305.25 |
| CATHERWOOD , JR. , WILLIAM | 39,724.54 | 8,575.34 | 48,299.88 |
| CERULLO , TERESA M. | 3,034.73 | 0 | 3,034.73 |
| CHACE , ETHEL M. | 50,928.09 | 7,197.47 | 58,125.56 |
| CHADZYNSKI , CHRISTINA J. | 4,392.41 | 0 | 4,392.41 |
| CHAN , MARJORIE J. | 69,727.76 | 2,216.02 | 71,943.78 |
| CHANAKI , KAREN G. | 6,320.00 | 3,160.00 | 9,480.00 |
| CHASAN , LISA | 71,815.16 | 7,070.30 | 78,885.46 |
| CHASE-ANDERSON , MARY ELLEN | 16,086.46 | 12,516.35 | 28,602.81 |
| CHOUDHURY , SHWETA P. | 36,479.96 | 301.9 | 36,781.86 |
| CICCOLELLA , ELAINE P. | 22,752.39 | 210 | 22,962.39 |
| CINTOLO , KAREN | 73,740.66 | 6,457.87 | 80,198.53 |
| CLARK , SUSAN M. | 59,572.32 | 2,581.63 | 62,153.95 |
| CLAYTON , ROBIN J. | 7,542.08 | 0 | 7,542.08 |
| CLONEY , CHARLENE D. | 0 | 1,861.71 | 1,861.71 |
| COAKLEY , TARA M. | 15,616.65 | 90.57 | 15,707.22 |
| COHAN , JOANNE | 10,908.97 | 0 | 10,908.97 |
| CONNELLY , BARBARA A. | 421.96 | 0 | 421.96 |
| CONNELL , KATHLEEN J. | 77,136.59 | 2,888.98 | 80,025.57 |
| CONNERTY , EDWARD T. | 3,590.20 | 0 | 3,590.20 |
| CONRAD , KATHLEEN E. | 51,483.24 | 1,867.97 | 53,351.21 |
| CONTALONIS , MAUREEN | 5,910.40 | 46.8 | 5,957.20 |
| CONWAY , KARLA | 1,500.00 | 0 | 1,500.00 |
| COPPOLA , PAULA B. | 252.2 | 0 | 252.2 |
| COTE , CHRISTINE | 22,083.10 | 15 | 22,098.10 |
| COTE , JENNIFER M. | 70,307.02 | 2,726.25 | 73,033.27 |
| COUGHLAN , ROSEMARY A. | 70,676.01 | 5,162.92 | 75,838.93 |
| COUGHLIN , CHARLES E. | 43,123.60 | 10,740.77 | 53,864.37 |
| COURNOYER , LISA T. | 77,383.24 | 6,194.87 | 83,578.11 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| COVEL , CAROLYN A. | 5,328.38 | 22.23 | 5,350.61 |
| COVINO , CHRISTA M. | 24,335.36 | 165.19 | 24,500.55 |
| COWAN , SARA B. | 47,648.42 | 3,395.65 | 51,044.07 |
| CREMIN , CHRISTINE M. | 70,307.02 | 2,493.44 | 72,800.46 |
| CREMINS , EDWARD D. | 72,161.30 | 2,667.03 | 74,828.33 |
| CUMMINGS , GERALDINE M. | 94,371.94 | 3,817.51 | 98,189.45 |
| CURLEY , JESSICA L. | 41,435.83 | 90.57 | 41,526.40 |
| CURLEY , ROSE | 50,164.93 | 1,621.78 | 51,786.71 |
| CURTIN , BARBARA A. | 14,658.00 | 357.95 | 15,015.95 |
| CURTIN , PAULA M. | 22,752.39 | 23,650.84 | 46,403.23 |
| CUSICK, FRANCIS | 6,687.72 | 3,550.30 | 10,238.02 |
| DANIEL , KENNAN E. | 13,189.04 | 0 | 13,189.04 |
| DARRIGO , LISA A. | 13,097.52 | 0 | 13,097.52 |
| DAVIS , JANET | 57,693.05 | 2,110.12 | 59,803.17 |
| DAVOS , DIANE | 62,564.00 | 2,210.54 | 64,774.54 |
| DEARING , MAURA A. | 71,744.84 | 2,505.89 | 74,250.73 |
| DECAROLIS , BRANDI M. | 66,345.46 | 2,319.99 | 68,665.45 |
| DEGRECHIE , SHELLEY A. | 68,868.16 | 2,865.87 | 71,734.03 |
| DELUCIA , FRANCES | 61,558.58 | 2,150.16 | 63,708.74 |
| DEMERS , MARC A. | 64,980.37 | 11,063.65 | 76,044.02 |
| DEMOS, SHANNON | 62,511.09 | 9,402.06 | 71,913.15 |
| DEPIERRO , DONNA M. | 16,545.60 | 1,455.95 | 18,001.55 |
| DERMODY , JOSEPH J. | 58,598.02 | 2,757.91 | 61,355.93 |
| DEROCHE , JULIE M. | 0 | 96.38 | 96.38 |
| DESHLER , MARYANN J. | 22,290.82 | 120 | 22,410.82 |
| DESJARDINS, BRYAN | 65,498.59 | 6,603.08 | 72,101.67 |
| DESROCHERS , LISA E. | 53,581.32 | 2,516.08 | 56,097.40 |
| DEVEAU , KATHERINE M. | 57,693.05 | 2,162.94 | 59,855.99 |
| DEVINCENTIS , NICOLETTA | 68,868.16 | 804.58 | 69,672.74 |
| DEWING , HENRY | 28,864.98 | 2,407.14 | 31,272.12 |
| DICK , BRIAN H. | 1,666.64 | 2,996.00 | 4,662.64 |
| DICK , MICHELLE M. | 27,120.36 | 2,754.58 | 29,874.94 |
| DIFELICE , ALLISON | 13,838.17 | 200.22 | 14,038.39 |
| DIKEMAN , KIMBERLY J. | 0 | 2,505.91 | 2,505.91 |
| DIPIETRO , PETER E. | 362.51 | 0 | 362.51 |
| DIPRIMA , JONATHAN P. | 7,097.91 | 30.19 | 7,128.10 |
| DIRK , ALEXIS N. | 644 | 0 | 644 |
| DIRK , MELISSA C. | 12,050.33 | 12.19 | 12,062.52 |
| DIROCCO, LEO | 24,151.92 | 7,192.22 | 31,344.14 |
| DOBBIN , TRAVIS M. | 39,571.86 | 4,920.28 | 44,492.14 |
| DOHERTY , CARRIE A. | 476 | 0 | 476 |
| DOHERTY , KATELYN K. | 320 | 0 | 320 |
| DOHERTY , KEVIN M. | 3,504.00 | 0 | 3,504.00 |
| DOHERTY , KIMBERLY E. | 4,251.09 | 5,243.00 | 9,494.09 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| DOHERTY , LAURIE A. | 16,337.88 | 435 | 16,772.88 |
| DOHERTY , MARIA M. | 30,892.85 | 2,699.20 | 33,592.05 |
| DOHERTY, DEREK | 0 | 5,334.00 | 5,334.00 |
| DONAHUE , LISA M. | 5,204.86 | 135 | 5,339.86 |
| DONNELLY , ANN M. | 13,107.69 | 11.81 | 13,119.50 |
| DONOGHUE , JOHN | 4,647.19 | 0 | 4,647.19 |
| DOOLAN , ROBERT D. | 68,868.16 | 2,526.21 | 71,394.37 |
| DOOLEY , CAROLYN E. | 68,868.16 | 254,131 | 71,409.47 |
| DORRANCE , ROSAMOND J. | 96,782.69 | 3,648.92 | 100,431.61 |
| DOUCETTE , ANNE M. | 14,438.95 | 390 | 14,828.95 |
| DRISCOLL , RICHARD A. | 482 | 0 | 482 |
| DROUIN, JR., RONALD | 68,869.16 | 9,387.45 | 78,256.61 |
| DUFFILL , MERCY E. | 48,426.37 | 2,510.91 | 50,937.28 |
| DUGGAN, TAMMY | 3,383.04 | 0 | 3,383.04 |
| DUNCAN , ANNE | 46,452.04 | 63,956.90 | 110,408.94 |
| DUPLESSIS , LESLIE A. | 15,791.64 | 848.22 | 16,639.86 |
| DYKEMAN, LYNNE | 38,694.25 | 728.3 | 39,422.55 |
| EARLY , PAUL D. | 74,484.85 | 4,659.78 | 79,144.63 |
| EDGERTON , EAMON M. | 70,729.91 | 2,973.78 | 73,703.69 |
| ELDRINGHOFF , MARY S. | 78,704.54 | 2,976.92 | 81,681.46 |
| ELWELL , JOANNE M. | 23,352.39 | 7,225.00 | 30,577.39 |
| EMERSON , TIFFANY J. | 68,868.16 | 2,405.45 | 71,273.61 |
| ENOS , TERESA A. | 61,033.38 | 2,175.89 | 63,209.27 |
| ESKENAS , BETH A. | 549.03 | 0 | 549.03 |
| EVANGELISTA , JOANNA N. | 1,611.12 | 0 | 1,611.12 |
| EVANGELISTA, GERALDINE | 2,896.18 | 0 | 2,896.18 |
| FABIANO , JENNIFER J. | 13,963.46 | 10,516.01 | 24,479.47 |
| FABRIZIO , PATRICIA B. | 0 | 2,405.45 | 2,405.45 |
| FAGAN , JUNE E. | 54,267.03 | 1,817.28 | 56,084.31 |
| FALLON, JR., RICHARD F. | 31,873.27 | 6,034.58 | 37,907.85 |
| FARNHAM , JAYNE | 79,047.21 | 2,862.98 | 81,910.19 |
| FARREY FORSYTH , NANCY | 8,392,782.00 | 8,868.89 | 92,796.71 |
| FAULKNER , LINDSAY A. | 2,890.00 | 30.19 | 2,920.19 |
| FECTEAU , WILLIAM A. | 0 | 3,345.00 | 3,345.00 |
| FERRARA , SANDRA M. | 50,154.06 | 2,350.05 | 52,504.11 |
| FERREIRA , KAREN A. | 73,484.91 | 2,455.70 | 75,940.61 |
| FITZGERALD , JUDITH I. | 4,940.00 | 0 | 4,940.00 |
| FLAMMIA , SUZANNE A. | 134.26 | 0 | 134.26 |
| FLANAGAN , CONOR O. | 15,564.33 | 1,715.40 | 17,279.73 |
| FLYNN , CHESTER H. | 5,208.00 | 0 | 5,208.00 |
| FLYNN, DARLENE | 2,685.20 | 0 | 2,685.20 |
| FOLLETT , THERESA | 70,307.02 | 2,697.22 | 73,004.24 |
| FORAN , ROBIN M. | 16,554.38 | 209.45 | 16,763.83 |
| FORD , KATHLEEN | 69,873.59 | 3,258.80 | 73,132.39 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| FORTI , MELANIE C. | 1,093.02 | 0 | 1,093.02 |
| FORTUNATO , PETER F. | 25,466.77 | 3,748.85 | 29,215.62 |
| FOSTER , EDWARD J. | 47,607.59 | 3,409.66 | 51,017.25 |
| FOTHERGILL , PATRICIA M. | 11,804.53 | 0 | 11,804.53 |
| FOWLER , ANNE M. | 67.13 | 0 | 67.13 |
| FOWLER , JUNE | 40,234.89 | 34.93 | 40,269.82 |
| FOYE , BRANDON B. | 21,213.09 | 301.9 | 21,514.99 |
| FRANCIS , DENNIS G. | 2,291.63 | 0 | 2,291.63 |
| FRANCISCO-MARSH , LYNN M. | 73,183.70 | 2,852.51 | 76,036.21 |
| FRANK , JOSEPH C. | 60,568.25 | 2,796.18 | 63,364.43 |
| FRASCO , ALBA N. | 296.01 | 0 | 296.01 |
| FRIEDMAN, CAROLE | 2,123.80 | 0 | 2,123.80 |
| FROIO , CHERYL | 1,703.69 | 0 | 1,703.69 |
| FROST , SANDRA J. | 64,980.37 | 2,398.01 | 67,378.38 |
| FULLER , WILLIAM F. | 54,267.03 | 10,459.17 | 64,726.20 |
| FULLER, JAN H. | 104,312.28 | 325 | 104,637.28 |
| FULLERTON , JUNE | 889.02 | 0 | 889.02 |
| GAGNE , CATHERINE M. | 70,307.02 | 2,846.36 | 73,153.38 |
| GAGNON , CHRISTOPHER J. | 69,082.15 | 3,048.69 | 72,130.84 |
| GAGNON , KIM M. | 70,307.02 | 2,470.80 | 72,777.82 |
| GAGNON , SUSAN | 73,755.69 | 2,530.04 | 76,285.73 |
| GALE , PATRICIA A. | 16,377.88 | 27,896.29 | 44,274.17 |
| GALELLO , PAUL G. | 36,397.50 | 0 | 36,397.50 |
| GALLIFORD , CAROL A. | 2,109.80 | 0 | 2,109.80 |
| GALLIGAN , PATRICK J. | 68,868.16 | 2,405.45 | 71,273.61 |
| GALLO , CAROLE A. | 84,599.43 | 2,984.46 | 87,583.89 |
| GANLEY , KYLE F. | 5,255.50 | 0 | 5,255.50 |
| GARDNER , EILEEN T. | 0 | 2,184.63 | 2,184.63 |
| GARIEPY , SALLY B. | 16,156.36 | 236.35 | 16,392.71 |
| GAUDETTE , ANNA P. | 14,274.13 | 15,867.85 | 30,141.98 |
| GIBSON , KEVIN J. | 68,868.16 | 2,435.64 | 71,303.80 |
| GILBRIDE , THOMAS M. | 47,905.31 | 6,809.72 | 54,715.03 |
| GILGUN , MELISSA | 74,452.66 | 7,984.35 | 82,437.01 |
| GILLESPIE , JENNIFER L. | 69,877.96 | 4,013.08 | 73,891.04 |
| GILLESPIE , MICHAEL W. | 60,593.49 | 739.66 | 61,333.15 |
| GILLETTE MANNA , BARBARA J. | 78,980.32 | 2,656.66 | 81,636.98 |
| GILLOTTE , KAREN M. | 16,337.88 | 27,290.67 | 43,628.55 |
| GILLOTTE , KEVIN M. | 10,360.00 | 0 | 10,360.00 |
| GILLOTTE, SARAH | 57,693.05 | 6,160.65 | 63,853.70 |
| GLASS , DEBRA J. | 63,925.17 | 2,477.79 | 66,402.96 |
| GLYNN , MARTHA | 64,980.37 | 2,224.41 | 67,204.78 |
| GOLINI , MICHAEL J. | 1,486.00 | 0 | 1,486.00 |
| GOMES , ASHLEY E. | 12,479.40 | 2,745.88 | 15,225.28 |
| GORDON , JANET P. | 66,345.46 | 2,796.89 | 69,142.35 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| GORHAM , BRITTANY M. | 15,188.83 | 90.57 | 15,279.40 |
| GOSSE , WILLIAM R. | 0 | 3,345.00 | 3,345.00 |
| GOUTHRO , BRIAN M. | 69,127.27 | 6,153.27 | 75,280.54 |
| GRAASKAMP , DOROTHY A. | 80,124.15 | 3,484.39 | 83,608.54 |
| GRAHAM , DONNA | 79,994.89 | 9,242.13 | 89,237.02 |
| GRANT , JANE | 13,100.01 | 96.4 | 13,196.41 |
| GRAVES , GLORIA J. | 75,582.47 | 2,811.30 | 78,393.77 |
| GREENE, JR., TIMOTHY M. | 905.58 | 0 | 905.58 |
| GUIDA , MARIE L. | 199.06 | 15,437.56 | 15,636.62 |
| GUSTIN , JOANNE M. | 4,467.54 | 0 | 4,467.54 |
| HAIR-SULLIVAN , LINDA | 2,326.08 | 0 | 2,326.08 |
| HAKALA , MORGAN I. | 192 | 0 | 192 |
| HAKALA , ROBYN D. | 61,898.87 | 2,150.16 | 64,049.03 |
| HAMILTON , GAIL M. | 75,496.39 | 31,050.97 | 106,547.36 |
| HAMLYN , JOYCE G. | 1,918.75 | 0 | 1,918.75 |
| HAMM , MARIA C. | 4,156.75 | 0 | 4,156.75 |
| HANIFIN , ASHLEY E. | 2,335.00 | 0 | 2,335.00 |
| HANNA DURKIN , GALE F. | 17,007.17 | 0 | 17,007.17 |
| HANSBERRY , BONITA | 85,060.63 | 7,811.11 | 92,871.74 |
| HARDACRE , LYNNE | 74,201.51 | 2,656.84 | 76,858.35 |
| HARRINGTON , DAVID F. | 41,048.65 | 4,373.78 | 45,422.43 |
| HENDRIGAN , TYLER J. | 1,504.00 | 0 | 1,504.00 |
| HENRY , KATHLEEN A. | 2,343.42 | 0 | 2,343.42 |
| HERRERA , KIM M. | 24,083.70 | 120.76 | 24,204.46 |
| HESSION , JOANNE B. | 64,113.94 | 2,817.43 | 66,931.37 |
| HICKEY , BRIAN J. | 97,333.15 | 2,505.89 | 99,839.04 |
| HIGGINS , JENNIFER | 24,707.02 | 199.5 | 24,906.52 |
| HIGGINS , JODI L. | 68,868.16 | 2,405.45 | 71,273.61 |
| HILLSON , KIMBERLY H. | 67,837.79 | 2,344.98 | 70,182.77 |
| HIMMEL , CATHERINE M. | 69,166.93 | 4,079.85 | 73,246.78 |
| HINES , MARIE E. | 8,835.00 | 0 | 8,835.00 |
| HIRTLE, MARYELLEN | 60,568.05 | 2,236.27 | 62,804.32 |
| HODGSON , KAREN M. | 25,089.43 | 0 | 25,089.43 |
| HOGAN , SUSAN E. | 70,029.97 | 2,368.36 | 72,398.33 |
| HOPKINS , JUDITH A. | 54,314.96 | 3,037.50 | 57,352.46 |
| HOUSE , LINDA | 53,814.98 | 0 | 53,814.98 |
| HUGHES , MICHELE A. | 68,868.16 | 2,750.83 | 71,618.99 |
| HULME, LAURA J. | 561.02 | 0 | 561.02 |
| HYLAND , LORI | 72,228.64 | 3,879.20 | 76,107.84 |
| HYNES , KIM | 68,868.16 | 27,724.45 | 96,592.61 |
| HYNES , NICOLE B. | 21,187.00 | 0 | 21,187.00 |
| HYNES , SCOTT A. | 5,573.78 | 0 | 5,573.78 |
| IANNACCI , JENNIFER L. | 500 | 0 | 500 |
| IANNACCI, LYNN | 16,564.75 | 17.25 | 16,582.00 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| IRELAND , VIKKI M. | 61,186.52 | 2,817.98 | 64,004.50 |
| IRONS , FREDERICK E. | 7,059.50 | 0 | 7,059.50 |
| JACKMAN , EDWARD | 9,940.00 | 7,517.56 | 17,457.56 |
| JACKMAN , MAUREEN | 0 | 2,115.51 | 2,115.51 |
| JACOBSEN , BREE D. | 41,602.07 | 90.57 | 41,692.64 |
| JAGLA , BARBARA J. | 70,544.63 | 3,190.39 | 73,735.02 |
| JARDIN , AUGUST P. | 50,658.05 | 10,399.94 | 61,057.99 |
| JOHNSON , ANDREE T. | 66,414.81 | 2,500.78 | 68,915.59 |
| JOHNSON , AUDRIA D. | 0 | 2,172.75 | 2,172.75 |
| JOHNSON , DEANNA | 3,418.37 | 0 | 3,418.37 |
| JOHNSON , GAIL E. | 50,750.31 | 8,799.72 | 59,550.03 |
| JOHNSTON , KIMBERLY T. | 75,062.14 | 7,967.31 | 83,029.45 |
| JONES , WILLIAM R. | 17,542.20 | 807.52 | 18,349.72 |
| JOYCE , BARBARA C. | 48,451.00 | 2,640.00 | 51,091.00 |
| KALAJIAN , NANCY M. | 78,315.53 | 3,353.35 | 81,668.88 |
| KALARITES , MARCIA A. | 76,702.94 | 2,797.67 | 79,500.61 |
| KALOYANIDES , COURTNEY B. | 0 | 555.1 | 555.1 |
| KANE , KIM | 3,764.21 | 48.25 | 3,812.46 |
| KAPUST , MARY E. | 22,083.10 | 150 | 22,233.10 |
| KAWALSKI , PATRICIA | 3,330.31 | 0 | 3,330.31 |
| KEARNS , JOANNE | 40,234.92 | 536.11 | 40,771.03 |
| KEARNS , PATRICIA J. | 19,225.38 | 1,335.00 | 20,560.38 |
| KEDDIE , PATRICIA A. | 71,120.15 | 3,723.69 | 74,843.84 |
| KEEFE , JEFFREY P. | 12,905.73 | 7,976.52 | 20,882.25 |
| KEELEY , BONNIE | 3,440.41 | 0 | 3,440.41 |
| KELLEHER , MARY J. | 72,553.94 | 5,082.25 | 77,636.19 |
| KELLEHER , NANCY L. | 416.25 | 0 | 416.25 |
| KELLEY , CYNTHIA J. | 1,534.40 | 0 | 1,534.40 |
| KELLEY , LOUISE E. | 31,639.92 | 256.14 | 31,896.06 |
| KELLY , JENNIFER T. | 67,059.92 | 2,531.10 | 69,591.02 |
| KENNEDY , MARY P. | 47,027.78 | 8,521.02 | 55,548.80 |
| KENNEY , JOANNE | 878.49 | 0 | 878.49 |
| KIMBLE , ANGELA D. | 91,792.61 | 3,339.66 | 95,132.27 |
| KLING , JOYCE | 5,436.34 | 25.25 | 5,461.59 |
| KOLACK , ROSEANNE | 83,131.30 | 6,310.44 | 89,441.74 |
| KOPESKY , EDWARD T. | 0 | 998.99 | 998.99 |
| KOSIBA , KRISTEN D. | 71,744.94 | 2,505.89 | 74,250.83 |
| KRAINSKI , JOANNA D. | 90,214.51 | 7,780.71 | 97,995.22 |
| KRATMAN , DENISE M. | 55.5 | 0 | 55.5 |
| KRAYTENBERG , DEBRA J. | 50,595.92 | 0 | 50,595.92 |
| KROL , PATRICIA A. | 74,654.76 | 2,405.45 | 77,060.21 |
| KRZESINSKI , ELIZABETH A. | 68,868.16 | 2,707.37 | 71,575.53 |
| KUSHMEREK , NICHELLE M. | 903.37 | 0 | 903.37 |
| LACERDA , MINA N. | 2,028.29 | 0 | 2,028.29 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| LACEY , LISA A. | 1,293.21 | 0 | 1,293.21 |
| LACROIX , KYLE A. | 1,921.88 | 0 | 1,921.88 |
| LAFFEY , MARY | 0 | 2,115.42 | 2,115.42 |
| LAFLAND , KIMBERLY A. | 68,868.20 | 2,405.45 | 71,273.65 |
| LAITINEN , SUSAN J. | 69,877.96 | 2,405.45 | 72,283.41 |
| LALLY , PATRICIA A. | 109,080.92 | 4,854.54 | 113,935.46 |
| LANE , CHRISTOPHER J. | 5,073.65 | 0 | 5,073.65 |
| LANE , JAIME A. | 73,183.70 | 2,551.18 | 75,734.88 |
| LANGLAIS , RENEE M. | 57,102.38 | 2,400.30 | 59,502.68 |
| LANGONE , DEBRA | 13,396.92 | 12.19 | 13,409.11 |
| LAPIERRE , NICOLE G. | 73,679.06 | 2,953.63 | 76,632.69 |
| LAROCHE , ROBERT P. | 46,257.64 | 3,339.66 | 49,597.30 |
| LAROCQUE , JANICE L. | 50,736.92 | 2,305.05 | 53,041.97 |
| LAZZARA , MARY E. | 58,526.92 | 16,058.00 | 74,584.92 |
| LEALDINI-DUDLEY , MARIA G. | 24,083.70 | 120.76 | 24,204.46 |
| LEARY , COLLEEN S. | 46,555.69 | 2,465.80 | 49,021.49 |
| LEGVOLD , CHARITY | 20,221.73 | 1,690.45 | 21,912.18 |
| LEMELIN , HELEN J. | 1,680.65 | 0 | 1,680.65 |
| LENNON , CAROL A. | 16,293.75 | 6,413.69 | 22,707.44 |
| LEVINE , STEVEN | 41,675.50 | 35,612.27 | 77,287.77 |
| LIBBY , DAVID A. | 100,044.27 | 5,146.02 | 105,190.29 |
| LINDSEY , EILEEN M. | 70,307.02 | 3,603.17 | 73,910.19 |
| LINNEHAN , SHARON M. | 824.74 | 0 | 824.74 |
| LINSKEY , JOANNE L. | 0 | 8,750.00 | 8,750.00 |
| LINSKEY , MEGAN R. | 0 | 13,636.88 | 13,636.88 |
| LLUKAN , LISA M. | 11,415.48 | 1,795.64 | 13,211.12 |
| LOMBARDI-TOSTO , SHERI | 407.58 | 0 | 407.58 |
| LONERGAN , TARA M. | 0 | 1,404.14 | 1,404.14 |
| LOOSEN , MARY | 69,363.52 | 2,797.93 | 72,161.45 |
| LOPOLITO , CHRISTINE | 7,109.94 | 54.56 | 7,164.50 |
| LOVETT , THOMAS | 1,216.14 | 0 | 1,216.14 |
| LUSSIER , PAMELA | 24,083.02 | 846.6 | 24,929.62 |
| LYNCH , JOAN | 80,829.29 | 4,795.87 | 85,625.16 |
| LYONS , JOHN L. | 97,105.97 | 2,732.21 | 99,838.18 |
| MACCURTAIN , ERIN K. | 33,756.05 | 5,375.22 | 39,131.27 |
| MACDONALD , BRUCE A. | 40,940.67 | 1,815.52 | 42,756.19 |
| MACDONALD , MARY R. | 4,036.00 | 3,296.00 | 7,332.00 |
| MACFADDEN , MEGHAN C. | 0 | 1,428.87 | 1,428.87 |
| MACLELLAN , ALEXANDER D. | 0 | 3,345.00 | 3,345.00 |
| MACLEOD , KATHLEEN | 61,558.58 | 2,180.35 | 63,738.93 |
| MACMULLIN , ANDREA M. | 54,031.35 | 2,043.39 | 56,074.74 |
| MACNEIL , LAUREEN | 1,790.93 | 0 | 1,790.93 |
| MAGUIRE , MARY | 173.02 | 2,124.62 | 2,297.64 |
| MAHONEY , EILEEN | 32,568.50 | 1,173.65 | 33,742.15 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| MAHONEY , EILEEN M. | 2,659.75 | 0 | 2,659.75 |
| MALATESTA , ROSAMOND | 0 | 2,505.89 | 2,505.89 |
| MALONE , LINDA | 72,317.87 | 2,555.70 | 74,873.57 |
| MALONEY , KATHLEEN A. | 68,868.16 | 23,733.68 | 92,601.84 |
| MANGAN , JOHNNA P. | 7,029.33 | 60.17 | 7,089.50 |
| MANLEY, II, JAMES | 64,087.36 | 2,115.51 | 66,202.87 |
| MANNETTA , STEPHANIE M. | 1,940.00 | 0 | 1,940.00 |
| MARANVILLE , MARIE L. | 45,438.28 | 5,253.58 | 50,691.86 |
| MARAZZI , MICHELE M. | 840 | 7,464.44 | 8,304.44 |
| MARCELLA , JENNIFER K. | 68,495.91 | 2,858.32 | 71,354.23 |
| MARCHAND , JON A. | 57,153.58 | 26,217.55 | 83,371.13 |
| MARCUS , DAVID | 150 | 0 | 150 |
| MARGET , LISA G. | 43,177.16 | 1,356.97 | 44,534.13 |
| MARKHAM , CECILY A. | 71,744.84 | 2,616.67 | 74,361.51 |
| MARTEL , GRETCHEN A. | 66,500.72 | 2,621.75 | 69,122.47 |
| MARTEL , KATHERINE O. | 0 | 50 | 50 |
| MARTEL , PATRICIA M. | 62,547.01 | 14,901.52 | 77,448.53 |
| MARTIN , DANIEL N. | 47,405.18 | 32,301.14 | 79,706.32 |
| MATSON , AMY | 72,078.25 | 5,781.58 | 77,859.83 |
| MATYSZCZAK , HELEN | 72,485.96 | 2,651.95 | 75,137.91 |
| MAXFIELD, III, ROGER N. | 49,820.15 | 120.76 | 49,940.91 |
| MAZZAPICA , MARY M. | 8,157.23 | 0 | 8,157.23 |
| MCANDREWS , PATRICK F. | 68,868.16 | 3,037.45 | 71,905.61 |
| MCARDLE MILENAVICH , SHARON | 15,036.89 | 2,606.40 | 17,643.29 |
| MCBRINE , MONICA | 53,953.40 | 676.81 | 54,630.21 |
| MCCABE , EVELYN D. | 13,493.55 | 11.81 | 13,505.36 |
| MCCABE , ROBERT F. | 5,788.90 | 4,310.00 | 10,098.90 |
| MCCANN , JOSEPH F. | 44,105.42 | 20,356.23 | 64,461.65 |
| MCCARTHY , ROBERT | 40,674.68 | 1,466.66 | 42,141.34 |
| MCCORMICK , ANNMARIE | 38,735.00 | 8,422.62 | 47,157.62 |
| MCDADE , PAMELA | 47,681.60 | 14,143.75 | 61,825.35 |
| MCDERMOTT , BETH A. | 16,337.88 | 706.82 | 17,044.70 |
| MCDERMOTT , KATHY | 70,307.02 | 2,398.77 | 72,705.79 |
| MCGINN , MARYBETH | 73,991.76 | 4,075.77 | 78,067.53 |
| MCGRATH , CHRISTINE L. | 0 | 6,868.01 | 6,868.01 |
| MCGRATH , MICHELLE L. | 70,307.02 | 2,651.94 | 72,958.96 |
| MCGRATH , ROBERT M. | 0 | 1,006.63 | 1,006.63 |
| MCGREGOR FAY , ANNE B. | 58,365.27 | 2,048.85 | 60,414.12 |
| MCINNES , JUDI K. | 80,482.66 | 2,788.23 | 83,270.89 |
| MCINTYRE , KEVIN R. | 98,157.96 | 3,872.14 | 102,030.10 |
| MCKENNA , DONNA M. | 19,406.40 | 0 | 19,406.40 |
| MCKENNA , JOEL B. | 50,164.93 | 10,341.78 | 60,506.71 |
| MCLAUGHLIN , MARIA L. | 26,302.71 | 1,151.52 | 27,454.23 |
| MCNEAL , RYAN D. | 0 | 3,296.00 | 3,296.00 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| MCNEIL , SUSAN M. | 594.58 | 0 | 594.58 |
| MCWILLIAMS , BRENDA | 76,702.94 | 2,692.00 | 79,394.94 |
| MEEKER , ALEXANDRA E. | 73,532.26 | 3,285.72 | 76,817.98 |
| MEHARG , HEIDI E. | 57,715.21 | 2,091.20 | 59,806.41 |
| MELLO , ANNA | 277.5 | 0 | 277.5 |
| MELLY , CHARLAINE L. | 41,561.76 | 2,094.19 | 43,655.95 |
| MEMMOLO , GAIL J. | 3,082.22 | 0 | 3,082.22 |
| MERCIER , CAREY E. | 5,941.88 | 0 | 5,941.88 |
| MERCIER , KELLY E. | 39,232.18 | 860.65 | 40,092.83 |
| MERRILL , JENNIFER A. | 59,606.04 | 5,610.00 | 65,216.04 |
| MERRY , DANIEL J. | 59,356.58 | 2,022.12 | 61,378.70 |
| MEUSE , BRENDA L. | 14,497.58 | 0 | 14,497.58 |
| MEUSE , MOLLY E. | 8,125.00 | 0 | 8,125.00 |
| MEUSE , PATRICIA M. | 48,370.92 | 2,396.05 | 50,766.97 |
| MEUSE , SUSAN A. | 3,130.04 | 0 | 3,130.04 |
| MEUSE , WILLIAM W. | 20,220.73 | 11,634.13 | 31,854.86 |
| MEZIANE , JOANNE L. | 68,868.16 | 2,353.13 | 71,221.29 |
| MIANO , DENISE | 8,339.55 | 48.69 | 8,388.24 |
| MIDDLETON , JUDITH A. | 68,868.16 | 2,677.16 | 71,545.32 |
| MILLER , GRETA L. | 20,275.75 | 236.88 | 20,512.63 |
| MILLER , JAYNE W. | 2,291.63 | 0 | 2,291.63 |
| MILLER , SANDRA H. | 45,493.44 | 1,396.40 | 46,889.84 |
| MILNE , KAREN M. | 383.6 | 0 | 383.6 |
| MIRANDA , SHANNON M. | 68,249.28 | 2,347.42 | 70,596.70 |
| MITCHELL , DENNIS J. | 134.26 | 0 | 134.26 |
| MOFFAT , DAVID S. | 64,226.04 | 2,474.97 | 66,701.01 |
| MOLLOY , PETER M. | 65,274.73 | 17,982.71 | 83,257.44 |
| MONDELLO , PATRICIA F. | 73,024.22 | 2,505.89 | 75,530.11 |
| MOONEY , DONNA B. | 88,055.64 | 11,719.02 | 99,774.66 |
| MOORE , VALERIE D. | 364 | 0 | 364 |
| MOORER , SUSAN M. | 58,365.27 | 2,033.76 | 60,399.03 |
| MORANDI , DENISE | 62,564.00 | 2,240.73 | 64,804.73 |
| MORIARTY , CAROL G. | 50,803.64 | 297.86 | 51,101.50 |
| MORRILL , BRIAN J. | 1,390.00 | 0 | 1,390.00 |
| MORRILL , JR., THOMAS A. | 70,135.80 | 28,338.22 | 98,474.02 |
| MORRISSEY , JOANNE M. | 77,066.84 | 2,898.20 | 79,965.04 |
| MORRISSEY , KEVIN M. | 13,751.36 | 0 | 13,751.36 |
| MROZ , SHAINA J. | 46,245.88 | 513.23 | 46,759.11 |
| MROZOWSKI , JENNIFER | 77,218.46 | 2,666.78 | 79,885.24 |
| MUGFORD , DEBRALEE | 47,594.00 | 0 | 47,594.00 |
| MUISE , KEVIN J. | 66,345.46 | 8,259.72 | 74,605.18 |
| MULLIGAN , CHRISTINE | 56,917.32 | 1,764.42 | 58,681.74 |
| MULLOY , SHERI F. | 57,297.16 | 1,950.79 | 59,247.95 |
| MULNO , SUSAN | 65,980.37 | 2,455.38 | 68,435.75 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| MURPHY , JACLYN A. | 53,106.02 | 2,640.72 | 55,746.74 |
| MURPHY , LOIS E. | 23,583.04 | 525 | 24,108.04 |
| MURPHY , MARIE T. | 6,403.68 | 60.4 | 6,464.08 |
| MURPHY , EILEEN M. | 0 | 3,296.00 | 3,296.00 |
| MURRAY , KARA M. | 59,007.54 | 4,638.49 | 63,646.03 |
| MUSCOLINO , ELIZABETH | 16,660.06 | 60.38 | 16,720.44 |
| NAHLIK , STEVEN G. | 50,963.57 | 1,586.52 | 52,550.09 |
| NAPOLI , PATRICIA A. | 32,639.88 | 905.31 | 33,545.19 |
| NASTASI , MARIELLEN A. | 74,974.13 | 2,606.40 | 77,580.53 |
| NAVETTA , CAROL M. | 78,782.76 | 3,422.44 | 82,205.20 |
| NEACY , WILLIAM P. | 0 | 1,958.32 | 1,958.32 |
| NEAL , TERRANCE F. | 43,205.15 | 4,759.37 | 47,964.52 |
| NICHOLSON , KATHRYN M. | 44,985.78 | 2,162.65 | 47,148.43 |
| NICKERSON , DIANE | 5,252.82 | 43.74 | 5,296.56 |
| NOBERINI , JAIME L. | 59,284.76 | 1,861.04 | 61,145.80 |
| NORDSTROM , KAREN M. | 11,213.03 | 58.56 | 11,271.59 |
| NOWAK , MICHELE | 2,421.39 | 46.8 | 2,468.19 |
| OBBERG , TERESA M. | 22,083.10 | 840.38 | 22,923.48 |
| O'BRIEN , JOANNE | 76,130.69 | 2,674.33 | 78,805.02 |
| O'CONNOR , JOHN E. | 175,500.46 | 0 | 175,500.46 |
| O'DONNELL , LINDA J. | 1,011.73 | 0 | 1,011.73 |
| O'HARA , ANN | 0 | 2,455.70 | 2,455.70 |
| O'HARE , NANCY J. | 31,447.66 | 1,284.82 | 32,732.48 |
| O'HEARN , SUSAN M. | 799.44 | 0 | 799.44 |
| O'KEEFE , STEPHEN J. | 0 | 3,296.00 | 3,296.00 |
| O'LEARY , SHANNON M. | 60.42 | 0 | 60.42 |
| OLEVSKY , TIMOTHY M. | 36,772.36 | 60.38 | 36,832.74 |
| OSBORNE , ANDREW L. | 1,033.74 | 0 | 1,033.74 |
| OSBORNE , M EILEEN T. | 95,230.88 | 2,395.00 | 97,625.88 |
| OSBORNE , MARY H. | 61.74 | 0 | 61.74 |
| OSTERBERG , ROY | 41,174.63 | 22.27 | 41,196.90 |
| OSTERMAN , MARCIA | 56,588.92 | 1,272.41 | 57,861.33 |
| OTIS , JAMES A. | 47,399.06 | 5,104.74 | 52,503.80 |
| PACOR , KELLY Q. | 0 | 1,810.31 | 1,810.31 |
| PAGE , DONALD C. | 40,724.64 | 95.45 | 40,820.09 |
| PAGE , RONALD G. | 38,739.15 | 10,055.92 | 48,795.07 |
| PAGIAVLAS , STEPHANIE | 47,798.53 | 9,873.00 | 57,671.53 |
| PALMER , JARYD | 20,969.73 | 10,920.35 | 31,890.08 |
| PANDOLPH , KYLE A. | 540 | 0 | 540 |
| PAQUIN , PAMELA J. | 3,104.76 | 0 | 3,104.76 |
| PARADIS , STACEY A. | 21,607.61 | 1,089.75 | 22,697.36 |
| PATTERSON , ROLAND T. | 42,905.41 | 19,183.52 | 62,088.93 |
| PAUL , GEORGE S. | 5,020.00 | 0 | 5,020.00 |
| PAULA , EMILY C. | 6,338.71 | 0 | 6,338.71 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| PAYNE , YVETTE | 27.75 | 0 | 27.75 |
| PELLETIER , RICHARD T. | 33,482.43 | 0 | 33,482.43 |
| PELOQUIN , CYNTHIA S. | 69,221.77 | 2,513.46 | 71,735.23 |
| PENNEY , KATHLEEN | 17,540.52 | 5,153.24 | 22,693.76 |
| PERROTTI, JR., RALPH J. | 0 | 135 | 135 |
| PETERSON , JOANNA H. | 34,347.96 | 2,543.48 | 36,891.44 |
| PETRIE , MARY | 28,014.73 | 992.95 | 29,007.68 |
| PFEIFER , CATHERINE T. | 21,088.67 | 196.24 | 21,284.91 |
| PHANEUF , MARY J. | 288.12 | 0 | 288.12 |
| PHELAN , MELISSA R. | 3,430.00 | 0 | 3,430.00 |
| PICCOLO , ANNA N. | 220 | 0 | 220 |
| PICCOLO , ANNA N. | 128 | 0 | 128 |
| PINEAU , ELENA M. | 22,083.10 | 2,558.61 | 24,641.71 |
| PINK , ASHLEY A. | 51,483.24 | 2,002.86 | 53,486.10 |
| PODOLSKY , KRISTEN M. | 72,152.65 | 5,801.51 | 77,954.16 |
| POIRIER , GRACE N. | 57.54 | 0 | 57.54 |
| POLICELLI , ANN M. | 2,632.42 | 0 | 2,632.42 |
| POLIMENO , KRISTEN M. | 2,583.32 | 0 | 2,583.32 |
| POLIMENO , LESLIE A. | 1,246.71 | 0 | 1,246.71 |
| PORCARO , CHERYL | 97,596.39 | 0 | 97,596.39 |
| PRICE , JENNIFER G. | 66,389.14 | 7,987.60 | 74,376.74 |
| PRINGLE , JAMES R. | 68,868.16 | 2,405.45 | 71,273.61 |
| PRIVETERA , LISA M. | 4,186.08 | 0 | 4,186.08 |
| PUDDESTER-MCKENNA , BERYL | 67,395.20 | 2,172.05 | 69,567.25 |
| PUMA , DUSTINE R. | 73,112.59 | 2,516.08 | 75,628.67 |
| QUINN , JOHN F. | 62,583.43 | 13,747.82 | 76,331.25 |
| QUINTILIANI , JEANNE M. | 2,574.93 | 0 | 2,574.93 |
| RAMASKA , CINDY D. | 66,944.34 | 2,687.03 | 69,631.37 |
| RAND , ANNE L. | 72,225.28 | 2,767.73 | 74,993.01 |
| RAUSEO , JEFFERSON M. | 2,414.63 | 0 | 2,414.63 |
| RAUSEO , MATTHEW L. | 688.75 | 0 | 688.75 |
| RAUSEO , MAURA A. | 19,076.12 | 1,278.05 | 20,354.17 |
| READING , ROBIN | 70,307.02 | 2,516.08 | 72,823.10 |
| REALE , PATRICIA A. | 832.51 | 0 | 832.51 |
| REBELO , CARLOS | 13,701.79 | 0 | 13,701.79 |
| REICH , JANICE E. | 61,558.58 | 2,331.30 | 63,889.88 |
| REKKBIE , LINDA | 7,141.65 | 0 | 7,141.65 |
| REPPUCCI , DIANE E. | 10,850.82 | 0 | 10,850.82 |
| REYES , JANET E. | 68,868.16 | 2,496.02 | 71,364.18 |
| REZENDES , KIMBERLY A. | 67,837.79 | 3,734.51 | 71,572.30 |
| RICE , JOSEPH F. | 39,139.66 | 1,350.16 | 40,489.82 |
| RIJO , VITERBO | 0 | 2,115.51 | 2,115.51 |
| RIVERA , MICHELE L. | 18,183.08 | 0 | 18,183.08 |
| ROBICHAUD , ELLEN-DALE | 22,752.39 | 0 | 22,752.39 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| ROBINSON , ELIZABETH C. | 82,512.00 | 3,323.16 | 85,835.16 |
| ROBINSON , MEGAN R. | 49,558.42 | 1,917.07 | 51,475.49 |
| ROBSON , SARAH M. | 43,979.05 | 2,831.48 | 46,810.53 |
| ROCCO , MICHAEL A. | 19,547.51 | 3,972.01 | 23,519.52 |
| RODGERS , KRISTI | 68,868.16 | 2,828.11 | 71,696.27 |
| ROGERS , KRISTINA | 75,000.09 | 2,631.88 | 77,631.97 |
| ROGERS , ROBERT G. | 67,874.21 | 2,362.51 | 70,236.72 |
| ROHAN , RICHARD M. | 19,774.30 | 0 | 19,774.30 |
| ROMANO , KRISTIN C. | 66,345.46 | 2,298.76 | 68,644.22 |
| ROMANSKI , MARYANN | 20,914.56 | 2,637.19 | 23,551.75 |
| RONAN , MARK J. | 14,044.60 | 478.88 | 14,523.48 |
| ROUFF , FRANCESCA | 78,315.65 | 3,108.52 | 81,424.17 |
| ROY , CONNIE A. | 3,092.25 | 0 | 3,092.25 |
| ROY , KRISTEN A. | 44,469.09 | 2,360.07 | 46,829.16 |
| RUCCIO , KAREN F. | 53,278.10 | 2,011.17 | 55,289.27 |
| RUSSELL, JOSEPH | 2,291.63 | 0 | 2,291.63 |
| RUSSO , KIMBERLY A. | 68,926.19 | 3,604.85 | 72,531.04 |
| RYAN , SANDRA | 39,238.17 | 1,399.02 | 40,637.19 |
| RYAN , SHELLI-AN | 76,094.28 | 3,029.29 | 79,123.57 |
| RYAN , THOMAS F. | 68,868.16 | 17,881.43 | 86,749.59 |
| RYSER , PATRICIA A. | 63,167.40 | 8,489.67 | 71,657.07 |
| SAAD , NICOLE L. | 57,082.34 | 2,244.66 | 59,327.00 |
| SACCO , ALEXANDRIA J. | 5,875.00 | 0 | 5,875.00 |
| SACRAMONE-GREENE , DONNA M. | 62,687.85 | 2,447.60 | 65,135.45 |
| SADLER , SHEILA | 67,563.80 | 3,199.27 | 70,763.07 |
| SAINDON , DENISE M. | 66,670.40 | 3,776.15 | 70,446.55 |
| SANDS , JEFFREY D. | 52,000.00 | 8,000.00 | 60,000.00 |
| SANTILLI , KATHLEEN A. | 43,754.09 | 4,287.58 | 48,041.67 |
| SANTOS, JR., ARTHUR J. | 0 | 1,663.98 | 1,663.98 |
| SARCIONE , KRISTI L. | 70,307.02 | 16,107.95 | 86,414.97 |
| SARFIELD , DAN | 2,409.25 | 0 | 2,409.25 |
| SARFIELD , ERIN M. | 62,229.07 | 6,352.60 | 68,581.67 |
| SARTORI , ANITA | 2,392.93 | 0 | 2,392.93 |
| SCIALDONE , KELLY M. | 66,345.46 | 2,434.61 | 68,780.07 |
| SCOFIELD , SUSAN | 77,394.66 | 6,305.89 | 83,700.55 |
| SELISSEN , JEANNE K. | 70,307.02 | 2,528.62 | 72,835.64 |
| SENECHAL-BROWN , ELAINE M. | 68,868.16 | 2,405.45 | 71,273.61 |
| SERINO , JULIE L. | 64,980.37 | 90.57 | 65,070.94 |
| SGROI , JULIE T. | 45,404.09 | 332.1 | 45,736.19 |
| SHAO, DAN | 50,317.26 | 2,428.62 | 52,745.88 |
| SHARKEY , JAMES F. | 0 | 2,349.52 | 2,349.52 |
| SHEAHAN , KRISTINA A. | 54,467.34 | 1,861.04 | 56,328.38 |
| SHEEHAN , ANN B. | 6,710.25 | 0 | 6,710.25 |
| SHEEHAN , ASHLEY M. | 45,317.00 | 1,187.04 | 46,504.04 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| SHEEHAN , KIMBERLY A. | 18,576.34 | 202.22 | 18,778.56 |
| SHEPPARD , LORI | 8,486.69 | 0 | 8,486.69 |
| SHIMKUS , JAMES P. | 39,474.61 | 4,621.25 | 44,095.86 |
| SHIRKOFF , PAMELA A. | 79,125.30 | 20,018.82 | 99,144.12 |
| SHIRKOFF , ROBERT | 69,224.58 | 4,012.33 | 73,236.91 |
| SHOLL , KATHLEEN T. | 15,180.60 | 99.3 | 15,279.90 |
| SILVA , CHERYL A. | 22,083.10 | 105.29 | 22,188.39 |
| SINCLAIR , ELAINE C. | 82,083.24 | 3,049.31 | 85,132.55 |
| SKAALAND , CARINA M. | 1,630.30 | 0 | 1,630.30 |
| SLEZAK , DIANE N. | 77,711.37 | 3,305.14 | 81,016.51 |
| SMALLIDGE , NICOLE | 71,744.84 | 3,733.61 | 75,478.45 |
| SMITH , MARGARET | 439.88 | 0 | 439.88 |
| SMITH-DOCKHAM , ALISSA D. | 35,540.51 | 60.38 | 35,600.89 |
| SORDILLO , DENISE A. | 1,866.23 | 0 | 1,866.23 |
| SOUZA , FLORENCE F. | 71,312.45 | 2,757.60 | 74,070.05 |
| SPEROS , ELAINE F. | 77,066.84 | 2,656.66 | 79,723.50 |
| SPOLEN , SUSAN A. | 68,868.16 | 347.19 | 69,215.35 |
| STACK , CATHERINE F. | 68,868.16 | 2,601.69 | 71,469.85 |
| STAMP , JASON R. | 91,273.78 | 5,210.14 | 96,483.92 |
| STARLING , KATHLEEN A. | 22,082.97 | 840 | 22,922.97 |
| STASKYWICZ , KIMBERLY | 1,030.00 | 0 | 1,030.00 |
| STOCKI , PENNY L. | 3,020.00 | 780 | 3,800.00 |
| STONE , KIMBERLY M. | 73,183.70 | 2,949.07 | 76,132.77 |
| STRATIS , PATRICIA | 56,353.06 | 20,533.95 | 76,887.01 |
| STRONACH , RICHARD J. | 43,105.27 | 19,684.83 | 62,790.10 |
| STRONG , ALICIA M. | 55.5 | 0 | 55.5 |
| SUGRUE , DANIEL P. | 1,218.00 | 0 | 1,218.00 |
| SULLIVAN , BARRY T. | 39,224.76 | 417.24 | 39,642.00 |
| SULLIVAN , CHARLENE A. | 5,396.19 | 21.85 | 5,418.04 |
| SULLIVAN , LAURA L. | 18,101.58 | 129.68 | 18,231.26 |
| SULLIVAN , SUSAN M. | 70,307.12 | 5,921.94 | 76,229.06 |
| SULLIVAN , YVETTE R. | 422.94 | 0 | 422.94 |
| SULLIVAN, JR., JAMES T. | 72,225.28 | 12,628.75 | 84,854.03 |
| SUTLIFF , NADINE B. | 83,814.83 | 3,127.86 | 86,942.69 |
| TAGGART , JULIA M. | 25,423.82 | 2,337.38 | 27,761.20 |
| TAKIS , JOSHUA H. | 42,678.49 | 4,498.31 | 47,176.80 |
| TALFORD , GINAMARIE | 84,220.41 | 2,656.66 | 86,877.07 |
| TAYLOR , DONNA M. | 499.5 | 0 | 499.5 |
| TECCE , TRACY F. | 616.5 | 0 | 616.5 |
| TELLIER , HOLLY | 5,366.40 | 9,432.50 | 14,798.90 |
| TEMMALLO , PAMELA | 8,060.99 | 0 | 8,060.99 |
| TETRAULT , LAURA P. | 1,651.46 | 0 | 1,651.46 |
| THARRETT , CANDACE M. | 57,693.05 | 381.58 | 58,074.63 |
| THEISEN , ANNE M. | 16,338.00 | 2,400.96 | 18,738.96 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|--------------------------------------|----------------|---------------|------------------|
| THERIAULT-REGAN , BRENDA M. | 92,273.74 | 4,160.14 | 96,433.88 |
| THEW , KATHERINE A. | 68,868.16 | 2,405.45 | 71,273.61 |
| THUILLIER , PETER G. | 43,605.26 | 12,161.81 | 55,767.07 |
| TIERNEY , MARYBETH | 22,083.10 | 1,765.76 | 23,848.86 |
| TIRABASSI , MELANIE A. | 22,083.10 | 7,710.24 | 29,793.34 |
| TORNAME , NANCY | 31,240.04 | 575.09 | 31,815.13 |
| TORRE , JOANNE K. | 134.26 | 0 | 134.26 |
| TOVEY , JEANNETTE E. | 1,169.98 | 0 | 1,169.98 |
| TRAMONTE , LISA M. | 59,356.58 | 2,399.49 | 61,756.07 |
| TRANT , TIFFANY L. | 71,744.84 | 2,450.53 | 74,195.37 |
| TREVOR , DENISE A. | 22,821.63 | 1,211.01 | 24,032.64 |
| TSAKALAKOS , SARAH A. | 49,618.75 | 2,253.47 | 51,872.22 |
| VENTURA , CATHERINE F. | 75,331.35 | 11,495.38 | 86,826.73 |
| VIEIRA , BARBARA | 18,144.15 | 5,219.57 | 23,363.72 |
| VIENS , KIM E. | 16,925.00 | 8,778.49 | 25,703.49 |
| VONKAHLE , HEIDI | 0 | 3,296.00 | 3,296.00 |
| WAITE , BRENDA | 4,935.95 | 0 | 4,935.95 |
| WALDRIP , ROBERTA | 13,784.88 | 230 | 14,014.88 |
| WALKER , JAMES E. | 45,953.18 | 0 | 45,953.18 |
| WALLACE , JOY C. | 6,152.39 | 0 | 6,152.39 |
| WALLACE , KATHRYN E. | 3,726.08 | 0 | 3,726.08 |
| WALSH , ANDREW J. | 39,807.66 | 4,558.44 | 44,366.10 |
| WALSH , ELAINE | 53,953.40 | 4,984.59 | 58,937.99 |
| WALSH , REBECCA J. | 16,337.88 | 1,569.88 | 17,907.76 |
| WAREHAM, JR., WILLIAM A. | 38,131.79 | 2,667.22 | 40,799.01 |
| WEIDKNECHT , MARGUERITE K. | 75,563.96 | 4,003.89 | 79,567.85 |
| WEIR, III, JOHN S. | 100,540.08 | 3,958.07 | 104,498.15 |
| WEISS , EILEEN F. | 16,338.00 | 180 | 16,518.00 |
| WELCH , DANIELLE M. | 18,117.71 | 332.09 | 18,449.80 |
| WELCH , KELLYN M. | 12,747.85 | 120.76 | 12,868.61 |
| WELCH , PATRICIA | 38,735.04 | 0 | 38,735.04 |
| WENZ, LAURANCE | 0 | 2,997.00 | 2,997.00 |
| WHITE , MARIE L. | 68,868.16 | 2,707.35 | 71,575.51 |
| WHITEHOUSE , PATRICIA A. | 24,636.78 | 649.57 | 25,286.35 |
| WHYNOT , ANN M. | 71,744.84 | 2,616.67 | 74,361.51 |
| WILLEY , MICHAEL | 5,970.12 | 0 | 5,970.12 |
| WILLIAMS , CARRIE-ANN | 2,966.22 | 0 | 2,966.22 |
| WILLIAMS , JEANANN | 11,867.46 | 0 | 11,867.46 |
| WILLIAMS , KEITH G. | 46,883.96 | 1,681.29 | 48,565.25 |
| WILSON , ELIZABETH M. | 39,386.96 | 0 | 39,386.96 |
| WINN , DENNIS M. | 22,083.10 | 45 | 22,128.10 |
| WITHAM, CHERYL | 62,564.00 | 2,281.77 | 64,845.77 |
| WITMYER , RENEE A. | 786.38 | 0 | 786.38 |
| WOODMAN , JANICE M. | 17,128.00 | 114.01 | 17,242.01 |

| 2011 Annual Department Totals | Net Pay | Other* | Gross Pay |
|---|----------------|---------------|------------------|
| YORE , SARAH E. | 67,783.96 | 3,127.68 | 70,911.64 |
| YOUNG , KEITH E. | 76,592.88 | 2,584.52 | 79,177.40 |
| ZAREMBA , SHARON C. | 31,540.03 | 911.72 | 32,451.75 |
| ZIER , MATTHEW D. | 2,925.00 | 0 | 2,925.00 |
| ZIER , MARY ELLEN | 8,899.00 | 0 | 8,899.00 |
| ZUCCO, III , ERNEST | 75,646.02 | 6,330.12 | 81,976.14 |
| ZULLO , LISA M. | 62,547.01 | 2,184.63 | 64,731.64 |
| ZWIREK , NICOLE M. | 70,307.02 | 2,455.70 | 72,762.72 |
| | | | |
| 2011 Annual Department Totals | | | |
| | Net Pay | Other * | Gross Pay |
| Grand Totals: 709 | 25,364,089.16 | 2,149,613.41 | 27,513,702.57 |
| | | | |
| * Other consist of Overtime, Coaching, Extended Day Program, Adult Education, Retro Pay | | | |
| | | | |

At Your Service

(AREA CODE 978)

| | |
|---|----------------|
| GENERAL INFORMATION..... | 640-4300 |
| AMBULANCE..... | 911 |
| Administrative Services, Town Hall..... | 640-4488 |
| Assessors, 11 Town Hall Ave..... | 640-4330 |
| Auditor, 11 Town Hall Ave..... | 640-4320 |
| Board of Registrars (Voter Information)..... | 640-4355 |
| Building Commissioner (DPW Building)..... | 640-4430 |
| Community Development (DPW Building)..... | 640-4370 |
| Computer Services, 11 Town Hall Ave. | 640-4351 |
| Conservation Commission (DPW Building)..... | 640-4370 |
| FIRE DEPARTMENT (21 Town Hall Ave.) | |
| To Report a Fire..... | 911 |
| Other Fire Information..... | 640-4410 |
| Health Board..... | 640-4470 |
| Housing Authority (Saunders Circle)..... | 851-7392 |
| Library (300 Chandler St.)..... | 640-4490 |
| Parking Clerk, Town Hall..... | 640-4356 |
| Planning Board (DPW Building)..... | 640-4370 |
| Plumbing/Electrical Inspector (DPW Building) | 640-4435 |
| POLICE DEPARTMENT, 918 Main Street | |
| EMERGENCY..... | 911 |
| Administrative-Non Emergency..... | 640-4381 |
| Detectives..... | 640-4380 |
| Dog Officer..... | 640-4395 |
| Records..... | 640-4385 |
| PUBLIC WORKS (DPW Building, 999 Whipple Rd.) | |
| Superintendent/Administration Office..... | 640-4440 |
| Engineering Division..... | 640-4440 |
| Highway Division..... | 640-4440 |
| Sewer Division..... | 640-4440 |
| Snow & Ice Emergency..... | 640-4443 |
| Tree Division..... | 640-4440 |
| Water Division | |
| (Emergencies-Phone Police Dept)..... | 640-4448 |
| Water Treatment Plant..... | 858-0345 |
| Water Billing Division, 11 Town Hall Ave..... | 640-4350 |
| Road Runner Transportation..... | 459-0152 |
| Rubbish Disposal & Recycling..... | 1-800-442-9006 |
| Northern Middlesex Registry of Deeds | 978-458-8474 |

(AREA CODE 978)

SCHOOL DEPARTMENT

| | |
|--|--|
| Athletic Director..... | 640-7834 |
| Loella Dewing School, 1469 Andover St..... | 640-7858 |
| Heath Brook School, 165 Shawsheen St..... | 640-7865 |
| Memorial High School, 320 Pleasant St..... | 640-7825 |
| North Street School 133 North St..... | 640-7875 |
| Louise Trahan School, 12 Salem Rd..... | 640-7870 |
| John Ryan Elem School, 135 Pleasant St..... | 640-7880 |
| John Wynn Middle School, 1 Griffin Way.... | 640-7846 |
| Shawsheen Tech. Region. H.S. (Billerica)..... | 667-2111 |
| Superintendent of Schools, 139 Pleasant St.... | 640-7801 |
| Business Admin. Office, 139 Pleasant St..... | 640-7805 |
| Sealer of Weights & Measurers..... | 640-4430 |
| Selectmen, Town Hall..... | 640-4300 |
| Senior Center, 175 Chandler St..... | 640-4480 |
| Cable TV: Channel 10..... | 640-4300 |
| Channel 22..... | 640-7825 |
| Town Clerk, Town Hall..... | 640-4355 |
| Town Manager, Town Hall..... | 640-4310 |
| Treasurer/Tax Collector, 11 Town Hall Ave.... | 640-4340 |
| Veterans Agent, Town Hall..... | 640-4485 |
| Voter Information, Town Hall..... | 640-4355 |
| Welfare Department..... | 446-2400 |
| Historical Society..... | 978-863-9989 |
| (Web Site – www.tewkhissoc.org) | |
| Tewksbury Cemetery, 172 East St. | 978-851-4165 |
| Tewksbury Community Pantry..... | 978-858-2273 |
| Town's Web Site..... | www.tewksbury-ma.gov |

CITIZENS INFORMATION SERVICE

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|--|----------------|
| Office of the Secretary of State..... | 1-800-392-6090 |
| (Web Site – www.wheredoivotema.com) | |
| Senator Scott Brown (Boston)..... | 1-617-565-3170 |
| Senator John Kerry (Boston)..... | 1-617-565-8519 |
| Congresswoman Niki Tsongas (Lowell)... | 978-459-0101 |
| State Senator Barry Finegold..... | 1-617-722-1612 |
| State Representative James Miceli..... | 1-617-722-2460 |
| State Representative Paul Adams..... | 1-617-722-2014 |