

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 275  
 Date: 2015-09-22  
 Day: Tuesday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: overcast                      **Noon:** overcast                      **3:00 pm:** some sun  
**Temperature:** 7:30 am: 56°                      **Noon:** 66°                      **3:00 pm:** 70°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	2	2	0	4
	Div. 04		Masonry	0	0	0	0
	09 90 00		Paint/Plaster	1	0	0	1
	02 41 19		Labor	1	0	0	1
	Div. 31		Site Work	1	1	0	2
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
	09 30 00		Tiling	1	0	0	1
Subcontractors:	26 00 00	Griffin Electric	Electrical	0	0	0	0
	22 00 00	Lapan Mechanical	Plumbing	1	1	1	3
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19						
	Div. 23	Ambient Temp. Corp.	HVAC	2	2	1	5
	Div. 21	Encore Fire Protection	Fire Suppression	1	1	0	2
	09 84 13	K & K	Acoustical Ceiling	0	0	0	0
	Div. 14	United Elevator	Elevator	1	1	0	2
	08 12 00	TCI	Doors	0	0	0	0
	08 14 00						
	08 14 23						
<b>Total:</b>				<b>11</b>	<b>8</b>	<b>2</b>	<b>21</b>

## DAILY REPORT

### Activities Today:

- 1) **Labor:** assisting other trades; general site cleaning
- 2) **Tile:** continuing with floor prep; installed carpet tiles on 2<sup>nd</sup> floor BOS room.
- 3) **Carpentry:** continuing with finishes; adjusting door heights on 2<sup>nd</sup> floor; installing cove molding in soffits in meeting hall
- 4) **Painting:** continuing with top coat application on door frames
- 5) **Site:** continuing with site grading around the building; backfilling with loam; granite for steps was delivered today
- 6) **Plumbing:** onsite to chlorinate the water
- 7) **HVAC:** installing radiator in new lobby; continuing with control installation for the gas sensors; starting to program boilers; relocated t-stat that was behind wall panel
- 8) **Fire Suppression:** installing dry system in basement vault

# PHOTO INDEX



Photo showing carpenters adjusting a door.



Photo showing cove molding being installed in the soffits.



Photo showing plumber chlorinating a drinking fountain.



Photo showing heating and cooling unit in the lobby.



Photo showing controls technicians working on programming the gas sensors.



Photo showing painter applying top coat to a door frame.



The granite for the front stairs was delivered today.



Photo showing the dry fire suppression system installed in the main vault.



Photo showing carpet tiles installed in the BOS office on the 2<sup>nd</sup> floor.



Photo showing elevator mechanic working on the elevator.

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**