

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 257  
 Date: 2015-08-26  
 Day: Wednesday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: cloudy                      **Noon:** mostly sunny                      **3:00 pm:** partly sunny  
**Temperature:** 7:30 am: 71°                      **Noon:** 79°                      **3:00 pm:** 83°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	0	0	0	0
	Div. 04		Masonry	1	0	0	1
	09 90 00		Paint/Plaster	0	0	0	0
	02 41 19		Labor	1	0	0	1
	Div. 31		Site Work	2	2	0	4
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
	09 51 23		Drop Ceiling	0	0	0	0
	09 30 00		Tiling	0	0	0	0
Subcontractors:	26 00 00	Griffin Electric	Electrical	1	0	0	1
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19						
	Div. 23	Ambient Temp. Corp.	HVAC	3	0	0	3
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
	13 27 16	Fire Lock	Modular Fire Vault	0	0	0	0
	Div. 14	United Elevator	Elevator	1	1	0	2
	08 12 00	TCI	Doors	1	0	0	1
08 14 00							
08 14 23							
<b>Total:</b>				<b>10</b>	<b>3</b>	<b>0</b>	<b>13</b>

## DAILY REPORT

### Activities Today:

- 1) **Labor:** assisting trades; general site cleaning
- 2) **Site Work:** excavating for light pole bases and trenching; continue site grading operations; continuing with curb installation
- 3) **Electrical:** continuing addressing misc. items
- 4) **Elevator:** continuing with elevator installation;
- 5) **Mason:** continuing with blocking around elevator doors
- 6) **HVAC:** onsite getting units in the attic up and running and cooling the meeting hall; continuing with duct work connections at the drop ceiling units in the basement
- 7) **Doors:** continuing with door hardware installation

# PHOTO INDEX



Photo showing mason blocking in elevator door frame.



Photo showing tin knocker installing ductwork at the ceiling units.



Photo showing conduit for the light poles in place.



Photo showing granite curbing being installed.



Photo showing elevator work crew continuing with installation of the elevator.

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**