

PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1
 Report No. 240
 Date: 2015-08-03
 Day: Monday

Architect: Kang Associates

Project: Renovation and Addition to Tewksbury Town Hall

OPM: CBI Consulting Inc. Clerk of the Works: Jenne dos Santos, Assoc. AIA, MCPPO

Contractor: G.V.W., Inc.

Weather: 9:00 am: Sunny Noon: Sunny 3:00 pm: Sunny
 Temperature: 9:00 am: 75° Noon: 81° 3:00 pm: 86°

Superintendent: Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	1	0	2
	Div. 04		Masonry	0	0	0	0
	09 90 00		Paint/Plaster	0	1	0	1
	02 41 19		Laborers	1	1	0	2
	Div. 31		Site Work	0	0	0	0
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03	Concrete	0	0	0	0	
	26 00 00	Griffin Electric	Electrical	1	1	0	2
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	Div. 23	Ambient Temp. Corp.	HVAC	3	1	0	4
	Div. 7	Meadows	Roofing	1	1	0	2
	Div. 21	Encore	Fire Protection	1	1	0	2
Total:				8	7	0	15

DAILY REPORT

Activities Today:

- 1) **Carpenters:** installing sub-flooring in the Clerk's Office, outside the vault.
- 2) **Laborer:** performing the demolition of the basement level entrance next to the addition; a storage box was removed from the site; asphalt demolition in the rear lot.
- 3) **Painter:** the painter is taping drywall in the addition stairwell.
- 4) **HVAC:** pipefitter is connecting the cassette units in the 2nd floor of the addition and installing piping to the addition roof RTUs; 1 insulator is installing insulation to the piping in the addition and at the RTUs at the low South roof; 2 controls technicians are connecting and labelling t-stats throughout the building.
- 5) **Meadows:** 2 roofers are installing edge metal, and finishing the copper cricket.
- 6) **Griffin:** 2 electricians are installing wire and making connections at the low South roof RTUs.
- 7) **Fire Protection:** 2 fire protection technicians are installing pipe at the 2nd floor of the addition.
- 8) **Elevator:** 2 elevator installers are stocking the site with the elevator components and installing staging in the elevator shaft.

Copies to: Richard Montuori, Town of Tewksbury
 Ed Johnson, Town of Tewksbury
 Steve Sadwick, Town of Tewksbury
 Wayne Lawson, CBI

Jeff Barnes, Barnes Consulting
 Kaffee Kang, Kang Architects
 Jennifer Pincus, Kang Architects
 Bob Harukewicz, GVW Inc.

PHOTO INDEX



The asphalt parking lot at the rear of the building has been demolished and removed.



One of the storage boxes has been removed from the site.



The electricians are working on connections at the low South roof RTUs.



The carpenters are installing the new sub-floor outside the Town Clerk's small vault.



The door jambs have been installed on the inside of the Town Clerk's small vault.



The basement entryway next to the addition is being demolished.



The controls technicians are making connections to, and labeling, the thermostats throughout the building.



The filing system rails have been installed and are awaiting the concrete topping installation.



The roofers are installing the remaining copper flashing, counter-flashing and edge metal.



The roofers will be cutting the EPDM membrane at the addition roof where the scuppers are located.



The elevator contractors are unloading the rails, pistons and elevator machine room equipment to prepare for installation.