

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 223  
 Date: 2015-07-09  
 Day: Thursday

Architect: Kang Associates

Project: Renovation and Addition to Tewksbury Town Hall

OPM: CBI Consulting Inc. Clerk of the Works: Jeff Barnes

Contractor: G.V.W., Inc.

Weather: 7:30 am: overcast                      Noon: mostly cloudy                      3:00 pm: partly cloudy  
 Temperature: 7:30 am: 65°                      Noon: 74°                      3:00 pm: 78°

Superintendent: Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	2	0	3
	Div. 04		Masonry	1	0	0	1
	09 90 00		Paint/Plaster	1	2	2	5
	02 41 19		Labor	2	2	0	4
	Div. 31		Site Work	1	1	0	2
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	1	1	0	2
	09 51 23		Drop Ceiling	0	0	0	0
	09 30 00		Tiling	1	0	0	1
Subcontractors:	26 00 00	Griffin Electric	Electrical	1	1	0	2
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	1	1	0	2
	07 53 00						
	07 61 19						
	Div. 23	Ambient Temp. Corp.	HVAC	2	3	0	5
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
13 27 16	Fire Lock	Modular Fire Vault	1	1	0	2	
<b>Total:</b>				<b>13</b>	<b>14</b>	<b>2</b>	<b>29</b>

## DAILY REPORT

### Activities Today:

- 1) **Carpentry:** sheetrocking the rest of the main vault; framing the canopy on the west side of the addition
- 2) **Labor:** assisting trades; general site cleaning; shot blasting the masonry wall of the lobby
- 3) **Masonry:** continuing with brick veneer installation on the west wall of the addition at the build-out
- 4) **Concrete:** creating forms for the rest of the front stairs
- 5) **Paint/Plaster:** continuing with veneer plaster application in meeting hall
- 6) **HVAC:** continuing with insulating HVAC piping; continuing with HVAC piping on the RTUs; continuing with fin tube radiation installation; installing duct work for the vault
- 7) **Vault:** continuing with installation of vault in clerk's office
- 8) **Tiling:** installing floor leveler in 1<sup>st</sup> floor bathrooms; primed floors in basement bathrooms; installing tiles in 2<sup>nd</sup> floor bathrooms
- 9) **Electrical:** roughing in the addition; installing rigid conduit for the generator and transformer

# PHOTO INDEX



Photo showing backfilling operations in progress at the front stairs.



Photo showing the backfill being compacted.



Photo showing the roofers installing shingles on the south side of the meeting hall.



Photo showing a portion of the canopy framing at the entryway to the addition.



Photo showing a carpenter cutting out framing members for the canopy.



Photo showing workmen raising a ceiling panel into place for the vault.



Photo showing the ceiling panel being put into place.

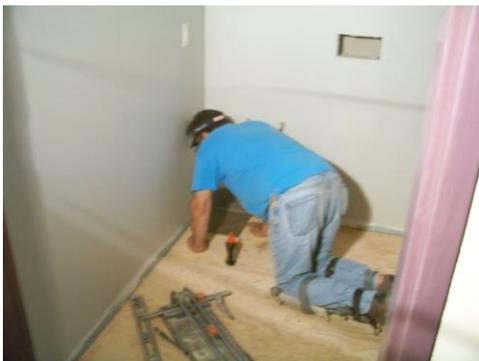


Photo showing a workman installing floor tiles in a 2<sup>nd</sup> floor bathroom.



Photo showing the meeting hall ceiling with veneer plaster.



Photo showing the plaster being applied.



Photo showing ductwork being installed for the clerk's office vault.



Photo showing rigid conduit being installed.



Photo showing mason installing brick veneer on the build-out of the addition.



Photo showing exposed masonry after being shot-blasted.

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**