

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 204  
 Date: 2015-06-12  
 Day: Friday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: partly cloudy      **Noon:** partly cloudy      **3:00 pm:** partly cloudy  
**Temperature:** 7:30 am: 64°      **Noon:** 77°      **3:00 pm:** 85°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	2	0	3
	Div. 04		Masonry	1	1	0	2
	09 90 00		Paint/Plaster	1	2	0	3
	02 41 19		Labor	1	1	0	2
	Div. 31		Site Work	0	0	0	0
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
	09 51 23		Drop Ceiling	0	0	0	0
	Subcontractors:		26 00 00	Griffin Electric	Electrical	2	2
22 00 00		Lapan Mechanical	Plumbing	0	0	0	0
07 31 00		Meadows Construction	Roofing	0	0	0	0
07 53 00							
07 61 19							
Div. 23		Ambient Temp. Corp.	HVAC	1	1	0	2
Div. 21		Encore Fire Protection	Fire Suppression	0	0	0	0
13 27 16		Fire Lock	Modular Fire Vault	0	0	0	0
<b>Total:</b>				<b>7</b>	<b>9</b>	<b>0</b>	<b>16</b>

## DAILY REPORT

### Activities Today:

- 1) **Carpentry:** installing joists for 2<sup>nd</sup> floor at the addition
- 2) **HVAC:** continuing with cassette unit installation in the basement
- 3) **Labor:** assisting trades; general site cleaning
- 4) **Paint/Plaster:** continuing with applying mud to the sheetrock for the lobby ceiling; mudding seams in the vault; sanding seams in the basement and 1<sup>st</sup> floor
- 5) **Electrical:** continuing with wiring for fixtures and panels; continuing with telecom/data wiring
- 6) **Masonry:** continuing with brick veneer installation

# PHOTO INDEX



Photo showing electrician installing light fixture in the clerk's office.



Photo showing the server racks in place in the server room.



Photo showing raceway installed in the server room.



Photo showing HVAC technician installing a ceiling mounted unit in an office in the basement.



Photo showing the framing being installed for the 2<sup>nd</sup> floor of the addition.



Photo showing the framing for the addition being installed.



Photo showing a portion of the upper south wall of the addition.



Photo showing rigid insulation in place on the southwest corner of the addition.



Photo showing workman taping and sanding joints in the vault.

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**