

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 117  
 Date: 2015-02-06  
 Day: Friday

**Architect:** Kang Associates  
**Project:** Renovation and Addition to Tewksbury Town Hall  
**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes  
**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: clear **Noon:** cloudy **3:00 pm:** partly sunny  
**Temperature:** 7:30 am: 0° **Noon:** 14° **3:00 pm:** 19°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	6	1	8
	Div. 04		Masonry	1	0	0	1
	09 90 00		Painting	0	0	0	0
	02 41 19		Demolition	1	2	0	3
	Div. 31		Site Work	0	0	0	0
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
Subcontractors:	02 08 00	A & J Demo Services	Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrical	0	0	0	0
	22 00 00	Lapan Mechanical	Plumbing	1	0	1	2
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19						
	Div. 23	Ambient Temp. Corp.	HVAC	1	0	1	2
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
<b>Total:</b>				<b>5</b>	<b>8</b>	<b>3</b>	<b>16</b>

## DAILY REPORT

### Activities Today:

- 1) **Carpenter:** continuing with stud wall framing for 1<sup>st</sup> and 2<sup>nd</sup> floors; continuing with basement window installation; continuing stair #2 layout; continuing to frame walls for the platform at west end of meeting hall; laying out walls for the 1<sup>st</sup> floor – north wing; laying out walls on the 2<sup>nd</sup> floor – east elevation
- 2) **HVAC:** continuing with equipment installation and ductwork for 1<sup>st</sup> floor; continuing with ductwork in the basement
- 3) **Mason:** lintels installed for one window on 2<sup>nd</sup> floor – north elevation; bricked in lintels; working on other window opening on the north elevation, 2<sup>nd</sup> floor; installed lintels for 2<sup>nd</sup> window opening
- 4) **Plumbing:** continuing with piping installation for the 1<sup>st</sup> floor and basement
- 5) **Demo/Labor:** general site cleaning; assisting other trades

Copies to: Richard Montuori, Town of Tewksbury  
 Ed Johnson, Town of Tewksbury  
 Steve Sadwick, Town of Tewksbury  
 Wayne Lawson, CBI

Jenne dos Santos, CBI  
 Kaffee Kang, Kang Architects  
 Jennifer Pincus, Kang Architects  
 Bob Harukewicz, GVW Inc.

# PHOTO INDEX



Photo showing mason working on the second window opening on the 2<sup>nd</sup> floor, north elevation.



Photo showing window opening with lintels installed.



Photo showing carpenter fine tuning the window installation.



Photo showing carpenter installing the rim joists for a landing on stair #2.



Photo showing the framing of stair #2 progressing.



Photo showing plumbers installing piping in the basement.



Photo showing piping in place in the basement. This is in the south wing.



Photo showing some of the insulation and shims in place for the basement windows.



Photo showing north wall of the platform in place.



Photo showing carpenter installing a door frame for the south wall of the platform.



Photo showing tin knockers connecting ductwork to HVAC equipment on the 1<sup>st</sup> floor.