

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 109  
 Date: 2015-01-26  
 Day: Monday

**Architect:** Kang Associates  
**Project:** Renovation and Addition to Tewksbury Town Hall  
**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes  
**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: cloudy **Noon:** cloudy **3:00 pm:** snow  
**Temperature:** 7:30 am: 8° **Noon:** 20° **3:00 pm:** 21°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	2	4	1	7
	Div. 04		Masonry	1	0	0	1
	09 90 00		Painting	0	0	0	0
	02 41 19		Demolition	1	1	0	2
	Div. 31		Site Work	1	1	0	2
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	1	2	0	3
Subcontractors:	02 08 00	A & J Demo Services	Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrical	0	0	0	0
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19						
	Div. 23	Ambient Temp. Corp.	HVAC	1	1	0	2
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
<b>Total:</b>				<b>7</b>	<b>9</b>	<b>1</b>	<b>17</b>

## DAILY REPORT

### Activities Today:

- 1) **Mason:** starting to block in doorway in basement along the south wall of the north wing
- 2) **Demo/Labor:** general site cleaning; assisting other trades; snow and ice removal operations
- 3) **Carpenter:** continuing to lay out walls and control lines in the basement; continuing with window installation; installing subfloor for 1<sup>st</sup> floor offices and rooms beneath 2<sup>nd</sup> floor build-out
- 4) **Concrete:** continuing with erecting formwork for addition along the east wall of the addition
- 5) **Site Work:** snow removal operations from the snow fall over the weekend
- 6) **HVAC:** continuing with equipment installation for 1<sup>st</sup> floor

Copies to: Richard Montuori, Town of Tewksbury  
 Ed Johnson, Town of Tewksbury  
 Steve Sadwick, Town of Tewksbury  
 Wayne Lawson, CBI  
 Jenne dos Santos, CBI  
 Kaffee Kang, Kang Architects  
 Jennifer Pincus, Kang Architects  
 Bob Harukewicz, GVW Inc.

# PHOTO INDEX



Photo showing carpenters laying out the plywood subfloor in the meeting hall.



Photo showing carpenter installing blocking at window opening for new window.



Photo showing a carpenter repairing the original subfloor along the south wall of the meeting hall.



Photo showing HVAC workmen installing equipment in the south wing of the main building.



Photo showing HVAC workman installing equipment



Photo showing mason blocking in a doorway in the basement.



Photo showing workmen installing formwork for addition.



Photo showing snow removal operations in progress