

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 040  
 Date: 2014-10-14  
 Day: Tuesday

**Architect:** Kang Associates  
**Project:** Renovation and Addition to Tewksbury Town Hall  
**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes  
**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: cloudy      **Noon:** cloudy      **3:00 pm:** partly sunny  
**Temperature:** 7:30 am: 60°      **Noon:** 71°      **3:00 pm:** 75°

**Superintendent:** Vinnie Bomal

| PERSONNEL COUNT     | Spec Section | Contractor          | Trade              | Foreman  | Journeyman | Helpers  | Total     |
|---------------------|--------------|---------------------|--------------------|----------|------------|----------|-----------|
| General Contractor: | Div. 06      | GVW                 | Carpentry          | 1        | 0          | 0        | 1         |
|                     | Div. 04      |                     | Masonry            | 1        | 0          | 1        | 2         |
|                     | 09 90 00     |                     | Painting           | 1        | 0          | 1        | 2         |
|                     | 02 41 19     |                     | Demolition         | 1        | 0          | 5        | 6         |
| Subcontractors:     | 02 08 00     | A & J Demo Services | Asbestos Abatement | 0        | 0          | 0        | 0         |
|                     | 26 00 00     | Griffin Electric    | Electrician        | 1        | 0          | 0        | 1         |
|                     | 22 00 00     | Lapan Mechanical    | Plumber            | 0        | 0          | 0        | 0         |
| <b>Total:</b>       |              |                     |                    | <b>5</b> | <b>0</b>   | <b>7</b> | <b>12</b> |

## DAILY REPORT

### Activities Today:

- 1) Painters are working on the west elevation of the cupola: scraping and priming. Also, they are priming the remaining cedar stock for the fascia and soffits.
- 2) The masons are working on installing 2 more mortar samples and cutting the mortar on the west elevation.
- 3) Survey crew is on site to establish interior grades.
- 4) Electrician is starting the temp power installation.
- 5) Demo is continuing in the meeting hall at the stage; removal of HVAC duct work from the basement
- 6) Equipment operator is on site excavating a trench from the temp pole next to the trailer to the drive lane in order to bring power from the temp pole to the building.

Copies to: Richard Montuori, Town of Tewksbury  
 Ed Johnson, Town of Tewksbury  
 Steve Sadwick, Town of Tewksbury  
 Wayne Lawson, CBI  
 Jenne dos Santos, CBI  
 Kaffee Kang, Kang Architects  
 Jennifer Pincus, Kang Architects

# PHOTO INDEX



Photo showing a painter working on the west elevation of the cupola.



Photo showing a painter priming the remaining cedar boards for installation on the fascia and soffit.



Photo showing excavation work at the low masonry wall in advance of trenching for the temp power.



Photo showing the trenching operation in progress to bring temp power from the pole to the building.



Photo showing the additional mortar mock-ups installed.



Photo showing a mason working on the west elevation of the building.



Photo showing the completed demolition of the stage in the meeting hall.



Photo showing the temp power supplies in place, ready to be installed.