

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 036  
 Date: 2014-10-07  
 Day: Tuesday

**Architect:** Kang Associates  
**Project:** Renovation and Addition to Tewksbury Town Hall  
**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes  
**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: clear                      **Noon:** cloudy                      **3:00 pm:** partly sunny  
**Temperature:** 7:30 am: 59°                      **Noon:** 68°                      **3:00 pm:** 71°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	0	0	1
	Div. 04		Masonry	1	0	0	1
	09 90 00		Painting	1	0	0	1
	02 41 19		Demolition	1	0	4	5
Subcontractors:	02 08 00	A & J Demo Services	Asbestos Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrician	0	0	0	0
	22 00 00	Lapan Mechanical	Plumber	0	0	0	0
<b>Total:</b>				<b>4</b>	<b>0</b>	<b>4</b>	<b>8</b>

## DAILY REPORT

### Activities Today:

- 1) J. Barnes and V. Bomal reviewed the cupola this morning. There is one (1) section of 4" x 4" that is rotted and will be replaced. The rest of the wood is in satisfactory condition. The section of wood that is supporting the bell, although in satisfactory condition, could be reinforced with a metal plate after the wood has been painted. This would extend the life of that connection. There are 4 curbs that should be repaired with copper (*\*see photos for details*).
- 2) There was a meeting on site this morning with National Grid to explain the procedures and schedule for the work for the temp and new permanent services.
- 3) The mason was on site installing 2 more mortar samples for architect review.
- 4) The handrails on the north wing were removed so the masonry can be accessed.
- 5) The painter was on site continuing the prep work on the cupola. Priming of the cupola started today.
- 6) Demolition of the chimney is complete to the roof line.
- 7) Carpenter is installing temp poles for the temp power to be connected to. This is being done as a result of the meeting with National Grid.

Copies to: Richard Montuori, Town of Tewksbury  
 Ed Johnson, Town of Tewksbury  
 Steve Sadwick, Town of Tewksbury  
 Wayne Lawson, CBI  
 Jenne dos Santos, CBI  
 Kaffee Kang, Kang Architects  
 Jennifer Pincus, Kang Architects

# PHOTO INDEX



Photo of the cupola that has been prepped for priming.



Photo showing a deteriorated cross piece that will be replaced.



Photo showing the bell. The paint drops and splatters are from previous painting efforts.



Photo showing the demolished chimney.



Photo showing (1) of (4) curbs on the cupola. They are covered with EPDM which has failed. It is recommended that these four curbs be covered in 16oz copper to mitigate water intrusion.

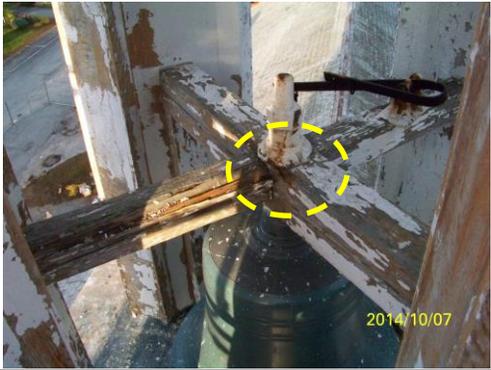


Photo showing the bell support structure. The wood is in satisfactory condition. There is minor deterioration beneath the screw. It is recommended that this area be protected with a galvanized metal plate to extend the life span of the connection.



Photo showing the primer being applied.



Photo showing continued demolition of the meeting hall and stage area.



Photo showing handrails removed.



Photo showing one of the temp poles installed.