

PROJECT REPRESENTATIVE’S DAILY REPORT

Pg. 1
Report No. 028
Date: 2014-09-25
Day: Thursday

Architect: Kang Associates
Project: Renovation and Addition to Tewksbury Town Hall
OPM: CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes
Contractor: G.V.W., Inc.

Weather: 7:30 am: cloudy **Noon:** cloudy **3:00 pm:** cloudy
Temperature: 7:30 am: 45° **Noon:** 62° **3:00 pm:** 60°

Superintendent: Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	0	1	2
	Div. 04		Masonry	1	0	0	1
	09 90 00		Painting	0	0	0	0
	02 41 19		Demolition	1	0	8	9
Subcontractors:	02 08 00	A & J Demo Services	Asbestos Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrician	0	0	0	0
	22 00 00	Lapan Mechanical	Plumber	0	0	0	0
Total:				2	0	8	10

DAILY REPORT

- Activities Today:**
- 1) Carpenters finished up the framework for the fascia and soffit on the east elevation. They are starting work on the south elevation of the meeting hall.
 - 2) Demo is continuing on the second floor. The south stairwell was demolished. The north stairwell is in the process of being demolished.
 - 3) Window sills were cut at various locations to expose the substrate for the new windows to sit on. This is being done prior to placing the order for the new windows.
 - 4) Demo of the gutter, fascia and soffit was completed on the north elevation of the meeting hall.
 - 5) The mason was onsite to prep and install the mortar mock-up panel. The panel is located to the left of the front entrance, on the south wing, east elevation. The mock-up will be washed down on Monday and can be reviewed on Wednesday at the weekly meeting.
 - 6) V. Bomal & J. Barnes reviewed the wood on the bottom portion of the cupola. There are 2 sections to be replaced – the rest of the wood appears to be in satisfactory condition. Once a bigger lift is on site, the upper portion of the cupola will be reviewed.

Copies to: Richard Montuori, Town of Tewksbury
 Ed Johnson, Town of Tewksbury
 Steve Sadwick, Town of Tewksbury
 Wayne Lawson, CBI
 Jenne dos Santos, CBI
 Kaffee Kang, Kang Architects
 Jennifer Pincus, Kang Architects

PHOTO INDEX

	<p>Photo showing south stairwell demo underway.</p>
	<p>Photo showing the south stairwell demolished.</p>
	<p>Photo showing the second floor demolition in progress.</p>
	<p>Photo showing the west wall of the second floor (the balcony is on the other side).</p>



Photo showing the mason prepping the area for the mock-up.



Photo showing the second floor looking north.



Photo showing a cross section of the second floor looking south into the lobby.



Photo showing the underside of the balcony in the process of being demolished.



Photo showing the gutter, fascia and soffit removed from the north elevation of the meeting hall.



Photo showing the framework for the new fascia and soffit installed on the east elevation.