

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 024  
 Date: 2014-09-19  
 Day: Friday

**Architect:** Kang Associates  
**Project:** Renovation and Addition to Tewksbury Town Hall  
**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes  
**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: sunny                      **Noon:** sunny                      **3:00 pm:** sunny  
**Temperature:** 7:30 am: 40°                      **Noon:** 54°                      **3:00 pm:** 57°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	0	1	2
	Div. 04		Masonry	0	0	0	0
	09 90 00		Painting	0	0	0	0
	02 41 19		Demolition	1	0	6	7
Subcontractors:	02 08 00	A & J Demo Services	Asbestos Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrician	0	0	0	0
	22 00 00	Lapan Mechanical	Plumber	0	0	0	0
<b>Total:</b>				<b>2</b>	<b>0</b>	<b>7</b>	<b>9</b>

## DAILY REPORT

Activities Today:

- 1) Carpenters started installation of framework for new fascia and soffit on the east (front) elevation.
- 2) Demolition is continuing in the basement: both stairwells are in the process of being demolished; flooring is being removed; one of the footings for an existing post was excavated. This excavation revealed a sand base. GVW would like the structural engineer to review this when he's on site Monday morning.
- 3) Demolition is continuing on the first floor, north and south wings.
- 4) The marble war memorial plaques were removed and stored.
- 5) Demo on the second floor offices started.
- 6) The conditions beneath the windows in the meeting hall will need to be reviewed by the architect as the existing conditions may require additional work in order to install the new windows.

Copies to: Richard Montuori, Town of Tewksbury  
 Ed Johnson, Town of Tewksbury  
 Steve Sadwick, Town of Tewksbury  
 Wayne Lawson, CBI  
 Jenne dos Santos, CBI  
 Kaffee Kang, Kang Architects  
 Jennifer Pincus, Kang Architects

# PHOTO INDEX



Photo showing the framework for the new fascia and soffit being installed along the east (front) elevation.



Photo showing the demolition of the north wing, first floor, in progress.



Photo showing the demolition of the south wing, first floor, in progress.



Photo showing north wing demolition, first floor.



Photo showing demolition of north stairwell in progress.



Photo showing demolition of the south stairwell in progress.



Photo showing (1) of (2) marble wall plaques removed.



Photo showing the second wall plaque removed.



Photo showing interior finish removed to expose the inside face of the exterior wall of a window in the meeting hall. This condition may require additional work in order to provide a suitable bearing condition for the new window. See 1/A12 for details.



Photo showing close-up of existing window sill.