

# MEMO

Shawsheen Valley Technical High School



**TO:** Town Clerks  
Bedford  
Billerica  
Burlington  
Tewksbury  
Wilmington

**FROM:** Karen Faiola

**DATE:** September 17, 2015

15 SEP 17 AM 11:51  
TOWN CLERK  
BOARD OF REGISTRARS  
TEWKSBURY, MA

Please be advised that there will be a meeting of the:

**Personnel Subcommittee of the Shawsheen Valley Regional Vocational/Technical School District Committee on Tuesday, September 22, 2015 at 6:00 p.m.** to discuss personnel matters.

**Shawsheen Valley Regional Vocational/Technical School District Committee on Tuesday, September 22, 2015, at 7:30 p.m.**

All meetings will take place in the John P. Miller School Committee Room, 100 Cook Street, Billerica, Massachusetts.

**SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL  
DISTRICT**

**AGENDA**

**September 22, 2015**

**WELCOME RECEPTION FOR NEW STAFF  
GUEST DINING ROOM  
6:45 P.M.**

1. Roll Call – 7:30 p.m.
2. Approval of Bills and Payroll
3. Approval of Minutes of August 25, 2015
4. Correspondence
5. Questions from Residents/Staff
6. Superintendent's Report
7. Subcommittee Reports
  - Personnel Subcommittee
8. Old Business
9. New Business
  - Athletic Complex Plan / Gale Engineering
  - Recommended Change to Field/Facility Rental Fees
  - Community Project Requests for Favorable Action
  - Modification to Calendar
  - Retirement Notification
10. Superintendent-Director Designate Report
11. Executive Session
12. Future Agenda Items
  - Requests from Committee
  - Requests from Administration

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