



JOHN E. O'CONNOR, ED.D.  
SUPERINTENDENT OF SCHOOLS

## TEWKSBURY SCHOOL COMMITTEE AGENDA

**Meeting Date: *Wednesday, December 9, 2015***  
**Regular School Committee Meeting #8 –Executive Session (Non-Public Session) – 6:30 p.m.**  
**Regular Meeting – 7:00 p.m.**  
**Meeting Location: Tewksbury Memorial High School Library**  
**320 Pleasant Street, Tewksbury, Massachusetts**

### *Announcements*

The December 9, 2015 School Committee meeting will be televised and recorded.  
Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting.  
At this time I would ask if anyone is recording tonight's meeting to please identify themselves.

- A. EXECUTIVE SESSION – Non-Public Session (6:30 p.m.)**
- B. CALL TO ORDER – Regular Meeting (7:00 p.m.)**
- C. PLEDGE OF ALLEGIANCE**
- D. RECOGNITION – Christine McGrath Performing Arts Center (7:00 PM)**
  - 1. John and Abigail Adams Scholarship Recipients
- E. STUDENT REPRESENTATIVE REPORT**  
Justin Petrie
- F. PRESENTATIONS**
  - 1. Naloxone Protocols Draft – Dr. Donald Miller, District Physician and Elaine Walsh, RN, School Nurse
- G. CITIZEN'S FORUM** (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)
- H. APPROVAL OF MINUTES**
  - 1. November 18, 2015, Regular Meeting Minutes
  - 2. November 18, 2015, Executive Session Minutes
- I. SUBMISSION AND PAYMENT OF BILL**
  - 1. Payroll Period Ending, November 19, 2015 (\$1,299,907.53)
  - 2. Payroll Period Ending, December 3, 2015 (\$1,182,237.19)
- J. CONSENT AGENDA** (*itemized on page 3*)
- K. SUPERINTENDENT & STAFF REPORTS**
- L. COMMITTEE REPORTS**
  - High School Building Committee
  - Tewksbury Education Foundation
  - TSEPAC Executive Committee
  - Wellness Advisory Committee
- M. POLICY CHANGES, PROPOSALS, and ADOPTION**  
**Policies Recommended for Revision to TPS Policy or Adopt MASC Policy – Second and Final Reading for Approval**  
EBB-E–Accident/Illness Notification Form; ECE-R–Tewksbury Memorial High School Parking Privileges; EEAE–Student Conduct on School Buses; EEAEF–Use of Video Camera on School Buses; EFD–Payment for Food Services

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**Policies Recommended to Rescind – Changes in Federal or State Law Rendered Policy Obsolete, Invalid or Replaced: Policy may no longer be relevant. Second and Final Reading for Approval**

EBCA–Crisis Team Procedures; EBCC–Responding to Bomb Threat; EBCC-E–Tewksbury Fire/Police Notification Card; EBCC-R–Administrative Procedures, Bomb-Threats and Other Incidents; EEAEC-R–Student Conduct on School Buses; FB–Facilities Planning

**N. OLD BUSINESS**

1. FY 16 Grant Update
2. FY 16 Financial Update
3. Tewksbury Memorial High School Student Parking Report
4. Commonwealth of Massachusetts Supervisor of Records Response to Attorney Garrity’s Appeal to Response for Public Records Request
5. Town Manager Richard Montuori – Fiscal 2017 Budget Message for Department Budgets
6. 2015-2016 PARCC & MCAS Testing Dates Memo
7. 2015 SPRING PARCC Individual Student Report (ISR) Parent Letter
8. Student Assessment: Next Steps (MA Department of Elementary and Secondary Education)

**O. NEW BUSINESS**

1. Valley Collaborative – Fiscal Year 2017 Budget
2. Substitute Pay Review
3. Commonwealth of Massachusetts Written Warning/Order to Correct: Asbestos-Containing Materials – Dewing School and North Street School
4. Protocols (Draft) and Request to Administer Naloxone

**P. SCHOOL COMMITTEE MATTERS OF INTEREST**

**Q. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES**

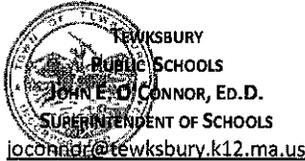
December 21, 2015 (Special Meeting – Superintendent Search Update); January 13, 2016; January 27, 2016 (FY17 Budget Workshop 6:30 PM/ Regular Meeting 7:00 PM); February 10, 2016

**R. FUTURE AGENDA ITEMS**

January 13, 2016 - Perfect MCAS and Top Performing PARCC Student Recognition

**S. ADJOURNMENT**

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**Meeting Date: Wednesday, December 9, 2015**

**Meeting Type & Time: Regular Meeting #8**

**Meeting Location: Tewksbury Memorial High School – Library  
320 Pleasant Street, Tewksbury, MA 01876**

***Tewksbury School Committee***

Kristen M. Polimeno, Chairperson, [kpollimeno@tewksbury.k12.ma.us](mailto:kpollimeno@tewksbury.k12.ma.us)

Dennis G. Francis, Vice-Chairman, [dfrancis@tewksbury.k12.ma.us](mailto:dfrancis@tewksbury.k12.ma.us) ♦ James A. Cutelis, Clerk, [jcutelis@tewksbury.k12.ma.us](mailto:jcutelis@tewksbury.k12.ma.us)

Brian H. Dick, Member, [bdick@tewksbury.k12.ma.us](mailto:bdick@tewksbury.k12.ma.us) ♦ Jayne Miller, Member, [jmiller@tewksbury.k12.ma.us](mailto:jmiller@tewksbury.k12.ma.us)

**J. CONSENT AGENDA**

**1. Correspondence**

- a. Valley Collaborative Board of Directors - General Session Meeting Minutes: October 22, 2015
- b. Tewksbury Memorial High School Mascot – Parent Information
- c. December 2, 2015 Professional Development Assignments
- d. Tewksbury Public Schools' Upcoming Events

**2. Enrollment Update**

December 4, 2015

**3. Personnel Items – None**

**Appointments** – None

**2015-2016 SY Appendix B**– None

**Reappointments** – None

**Transfers** – None

**Resignations/Retirements** – None

**Non-Renewal** – None

**Leave of Absence** – None

**4. Professional Development Conferences – None**

**5. Policy Review – None**

**6. Acceptance of Donations/Gifts – Cummings Properties (Employee Directed Giving Program) donated a check in the amount of \$1,000 to Tewksbury Memorial High School for the ELL Department.**

**7. Fundraisers/Raffles – TMHS Theater Company – Paint & Cocoa, Guided Painting Activity, December 17, 2015; Adaptive Ski Club Raffle Fundraiser, “A Night with the Boston Celtics”, 4 tickets for Celtics vs Brooklyn Nets, January 2, 2016. Fundraiser to support the cost of ski lift tickets for students to ski with the NEHSA at Mt. Sunapee.**

**8. Acceptance of Grants – None**

**9. Field Trips: Overnight/Out-of-State – None**

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