

## TEWKSBURY SCHOOL COMMITTEE AGENDA

**Meeting Date: *Wednesday, November 18, 2015***  
**Regular School Committee Meeting #7 –Executive Session (Non-Public Session) – 6:30 p.m.**  
**Regular Meeting – 7:00 p.m.**  
**Meeting Location: Tewksbury Memorial High School Library**  
**320 Pleasant Street, Tewksbury, Massachusetts**

### **Announcements**

The November 18, 2015 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time I would ask if anyone is recording tonight's meeting to please identify themselves.

- A. EXECUTIVE SESSION – Non-Public Session (6:30 p.m.)**
- B. CALL TO ORDER – Regular Meeting (7:00 p.m.)**
- C. PLEDGE OF ALLEGIANCE**
- D. RECOGNITION**
  - 1. Tewksbury Memorial High School – Girls Varsity Volleyball Team
- E. STUDENT REPRESENTATIVE REPORT**  
Justin Petrie
- F. PRESENTATIONS**
  - 1. K-4 Elementary Literacy: Data Drives Instructional Decisions – Principals Terry Gerrish and Felicia Wettstone
  - 2. 2015 MCAS Analysis and PARCC (State) Assessment Results – Brenda Regan, Assistant Superintendent
- G. CITIZEN'S FORUM** (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)
- H. APPROVAL OF MINUTES**
  - 1. November 4, 2015, Regular Meeting Minutes
  - 2. November 4, 2015, Executive Session Minutes
- I. SUBMISSION AND PAYMENT OF BILL**  
Payroll Period Ending, November 5, 2015 (\$1,184,568.38)
- J. CONSENT AGENDA** (*itemized on page 3*)
- K. SUPERINTENDENT & STAFF REPORTS**
- L. COMMITTEE REPORTS**
  - High School Building Committee
  - Tewksbury Education Foundation
  - TSEPAC Executive Committee
  - Wellness Advisory Committee
- M. POLICY CHANGES, PROPOSALS, and ADOPTION**  
**Policies Recommended for Revision to TPS Policy or Adopt MASC Policy – First Reading**  
EBB-E–Accident/Illness Notification Form; ECE-R–Tewksbury Memorial High School Parking Privileges; EEAEC–Student Conduct on School Buses; EEAEF–Use of Video Camera on School Buses; EFD–Payment for Food Services

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**Policies Recommended to Rescind – Changes in Federal or State Law Rendered Policy Obsolete, Invalid or Replaced: Policy may no longer be relevant. First Reading**

EBCA–Crisis Team Procedures; EBCC–Responding to Bomb Threat; EBCC-E–Tewksbury Fire/Police Notification Card; EBCC-R–Administrative Procedures, Bomb-Threats and Other Incidents; EEAEC-R–Student Conduct on School Buses; FB–Facilities Planning

**N. OLD BUSINESS**

1. Superintendent Search Advisory Committee Announcement
2. 2016-2017 SY Budget Process Timeline

**O. NEW BUSINESS**

1. Commissioner Chester’s Recommendation on Student Assessment for Spring 2016 and Beyond

**P. SCHOOL COMMITTEE MATTERS OF INTEREST**

**Q. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES**

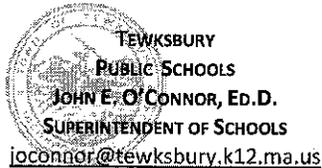
December 9, 2015; January 13, 2016; January 27, 2016 (FY17 Budget Workshop 6:30 pm/Regular Meeting 7:00 pm)

**R. FUTURE AGENDA ITEMS**

Recognitions: December 9, 2015 – John & Abigail Adams Scholarship Recipients  
December 9, 2015 –Tewksbury’s Top Students - Perfect MCAS  
Financial Report Update – December 9, 2015  
Grants Update – December 9, 2015  
Substitute Pay – December 9, 2015

**S. ADJOURNMENT**

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**Meeting Type & Time: Regular Meeting #7**

**Meeting Location: Tewksbury Memorial High School – Library  
320 Pleasant Street, Tewksbury, MA 01876**

***Tewksbury School Committee***

Kristen M. Polimeno, Chairperson, [kpolimeno@tewksbury.k12.ma.us](mailto:kpolimeno@tewksbury.k12.ma.us)

Dennis G. Francis, Vice-Chairman, [dfrancis@tewksbury.k12.ma.us](mailto:dfrancis@tewksbury.k12.ma.us) ♦ James A. Cutelis, Clerk, [jcutelis@tewksbury.k12.ma.us](mailto:jcutelis@tewksbury.k12.ma.us)

Brian H. Dick, Member, [bdick@tewksbury.k12.ma.us](mailto:bdick@tewksbury.k12.ma.us) ♦ Jayne Miller, Member, [jmiller@tewksbury.k12.ma.us](mailto:jmiller@tewksbury.k12.ma.us)

**J. CONSENT AGENDA**

**1. Correspondence**

- a. Drill & Emergency Reporting Form

**2. Enrollment Update**

November 12, 2015

- 3. Personnel Items** – Cheryl Crumb (\$82,000/prorated), Out-of-District Coordinator, Tewksbury Public Schools, effective October 29, 2015

**Appointments:** Andrew Long (\$5,096/prorated), School Attendance Officer, Tewksbury Public Schools, effective immediately

**2015-2016 SY Appendix B:** Scott Vander Molen (\$5,661), Boys Indoor (Winter) Track Head Coach, Tewksbury Memorial High School, effective for the 2015-2016 season.

**Reappointments** – None

**Transfers** – None

**Resignations/Retirements** – None

**Non-Renewal** – None

**Leave of Absence** – None

- 4. Professional Development Conferences** – None

- 5. Policy Review** – None

- 6. Acceptance of Donations/Gifts:** HUB Technical Services, LLC, donation of a laptop computer (\$229) to the John F. Ryan Elementary School to support a fundraiser raffle to be held at the Teachers vs Students Basketball game on December 3, 2015.

- 7. Fundraisers/Raffles** – Class of 2019 Fundraiser, School Spirit Face Painting, at the Thanksgiving Pep Rally, November 25, 2015.

- 8. Acceptance of Grants** – None

- 9. Field Trips: Overnight/Out-of-State** – None

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