



JOHN E. O'CONNOR, ED.D.  
SUPERINTENDENT OF SCHOOLS

## TEWKSBURY SCHOOL COMMITTEE AGENDA

**Meeting Date:** *Wednesday, August 19, 2015*  
**Meeting Type:** Regular School Committee Meeting #2 – 6:30 p.m.  
Executive Session (Non-Public Session) – 6:30 p.m.  
Reconvene Regular Meeting – 7:00 p.m.  
**RECOGNITION:** John F. Ryan Elementary School – Math Olympiad Teams  
**Meeting Location:** Tewksbury Memorial High School Library  
320 Pleasant Street, Tewksbury, Massachusetts

### Announcements

The August 19, 2015 School Committee meeting will be televised and recorded.  
Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting.  
At this time I would ask if anyone is recording tonight's meeting to please identify themselves.

- A. **CALL TO ORDER (6:30 p.m.)**
- B. **EXECUTIVE SESSION (6:30 p.m.)**
- C. **PLEDGE OF ALLEGIANCE**
- D. **RECOGNITION**  
John F. Ryan Elementary School Olympiad Math Teams (7:00 p.m.)
- E. **STUDENT REPRESENTATIVE REPORT**  
None
- F. **PRESENTATIONS**  
**Superintendent Search Proposals**
  1. MASC Presentation – Michael Gilbert
  2. NESDEC Presentation – Arthur Bettencourt, Ed.D.
- G. **CITIZEN'S FORUM** (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)
- H. **APPROVAL OF MINUTES**
  1. July 15, 2015, Regular Meeting Minutes
  2. July 15, 2015, Executive Session Minutes
- I. **SUBMISSION AND PAYMENT OF BILL**
  1. Payroll Period Ending, July 16, 2015 (\$920,093.85)
  2. FY15 Payroll Period Ending, July 16, 2015 (\$6,789.19)
  3. Payroll Period Ending, July 30, 2015 (\$995,196.29)
  4. Payroll Period Ending, August 13, 2015 (996,991.36)
- J. **CONSENT AGENDA** (*itemized on page 3*)
- K. **SUPERINTENDENT & STAFF REPORTS**
- L. **COMMITTEE REPORTS**
  - High School Building Committee
  - Green Committee
  - Tewksbury Education Foundation
  - TSEPAC Executive Committee
  - Wellness Advisory Committee
- M. **POLICY CHANGES, PROPOSALS, and ADOPTION**  
None

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15 AUG 14 PM 2:29

**N. OLD BUSINESS**

1. Enrollment Update – August 14, 2015
2. MASS/MASC Annual Conference – November 4, 2015 - November 7, 2015
3. MA Dept. of Elementary and Secondary Education Compliance: Confidential Data & Student Information
4. 2015-2016 Elementary School Student Handbooks:
  - a. Loella F. Dewing School
  - b. Heath Brook School
  - c. North Street School
  - d. Louise Davy Trahan School

**O. NEW BUSINESS**

1. Educational Support Personnel Contract
2. MASC Voting Delegate to Annual Business Meeting: Nomination Form
3. Warrant Article – Improvements to Strong Field
4. MA Dept. Of Elementary and Secondary Education - 2015-2016 Superintendent's Checklist (Informational Item Only)
5. School Safety and Discipline – Offense Report (2014-2015)
6. Special Education Audit: Superintendent to Research and Select Firm
7. Attorney Long's Response to Your Tewksbury Today Article

**P. SCHOOL COMMITTEE MATTERS OF INTEREST**

**Q. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES**

August 26, 2015 – Workshop; September 16, 2015; September 30, 2015; October 6, 2015 (Special Town Meeting – School Committee in Attendance); October 14, 2015; October 28, 2015

**R. FUTURE AGENDA ITEMS**

**S. ADJOURNMENT**

15 AUG 14 PM 2:29  
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TEWKSBURY, MA



TEWKSBURY SCHOOL COMMITTEE AGENDA

**Meeting Date: Wednesday, August 19, 2015**

**Meeting Type & Time: Regular Meeting #2 – 7:00 p.m.**

**Meeting Location: Tewksbury Memorial High School – Library  
320 Pleasant Street, Tewksbury, MA 01876**

**Tewksbury School Committee**

Kristen M. Polimeno, Chairperson, [kpolimeno@tekwksbury.k12.ma.us](mailto:kpolimeno@tekwksbury.k12.ma.us)

Dennis G. Francis, Vice-Chairman, [dfrancis@tekwksbury.k12.ma.us](mailto:dfrancis@tekwksbury.k12.ma.us) ♦ James A. Cutelis, Clerk, [jcutelis@tekwksbury.k12.ma.us](mailto:jcutelis@tekwksbury.k12.ma.us)

Brian H. Dick, Member, [bdick@tekwksbury.k12.ma.us](mailto:bdick@tekwksbury.k12.ma.us) ♦ Jayne Miller, Member, [jmiller@tekwksbury.k12.ma.us](mailto:jmiller@tekwksbury.k12.ma.us)

**J. CONSENT AGENDA**

**1. Correspondence**

- a. Valley Collaborative Newsletter – June 2015
- b. Community Services Summer Program: Adventure Program Newsletters

**2. Enrollment Update**

See Old Business – Item #1

**3. Personnel Items:**

**New Hires:** Jennifer Boyd (\$18,153), Classroom Instructional Aide, John Wynn Middle School, August 31, 2015; Anna DeNicola (\$50,498), Grade 6 Moderate Special Needs Teacher, John Ryan Elementary School, effective August 31, 2015; Kelly Joyce (\$13,874), Classroom Aide, John Wynn Middle School, effective August 31, 2015; Erin Murphy (\$18,153), Classroom Instructional Aide, effective August 31, 2015; Patti-Ann Salois (\$18,153), Classroom Instructional Aide – Preschool Developmental Learning Center, Loella F. Dewing School, effective August 31, 2015; Jessica Simpson (\$48,079), Digital Media Teacher, Tewksbury Memorial High School, effective August 31, 2015; Carina Skaaland (\$18,153), Classroom Instructional Aide, Loella F. Dewing School, effective August 31, 2015; Michelle Smith (\$18,153), Classroom Instructional Aide, John Ryan Elementary School, effective August 31, 2015; Lindsay Tucker (\$18,153), Classroom Instructional Aide, Loella F. Dewing School, effective August 31, 2015; Heather Ware (\$50,498), Music Teacher, Tewksbury Memorial High School, effective August 31, 2015

**Appointments:** Kara Murray, Case Manager, North Street School (primary school) and the Loella F. Dewing School, effective August 31, 2015; Kathleen Henry (\$73,174), English Language Learner Teacher, District-wide, effective August 31, 2015

**Appendix B Athletics Position for the 2015-2016 School Year:**

See Attached List

**Appendix B Co-Curricular Positions for the 2015-2016 School:**

**District-wide**

Mentor Co-Leader – Cathy Bilodeau

Mentor Co-Leader – Jennifer Mrozowski

**Tewksbury Memorial High School**

See Attached List

**John Wynn Middle School**

**Team Leader**

Sara Cowan – Team 7A

Cathy Bilodeau – Team 7B

Fran Rouff – Team 7C

Carol Navetta – Team 8A

Kris Rogers – Team 8B

Kate Deveau – Team 8C

Michael Gillespie – Team 7D/8D

Holly Germain – Specialist Team

15 AUG 19, PM 2:29  
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**Curriculum Coordinators**

Carol Navetta – Science/Technology  
Cathy Bilodeau – Math  
Kim Johnston – English  
TBD – Social Studies

**Miscellaneous**

Kristina Rogers – Advisor, Student Council (Gr. 7 – 8)  
TBD – Detention Supervisor (1/2)  
Erin Caron – Detention Supervisor  
Joanne Hession – Math League Advisor – Gr. 8  
David Bernstein – Math League Advisor – Gr. 7  
Jon DiPrima – Drama Coach (Gr. 7-8)  
TBD – Assistant Drama Coach  
TBD –Newspaper Advisor  
Lisa Bailey – Yearbook Advisor  
Sara Cowan – Literacy Magazine  
Tim Olevsky – Band Director  
Tom Morrill – Intramural Director

**John Ryan Elementary School**

**Sixth Grade Team Leaders**

Kathleen Anderson  
Susan Hogan  
Charlaine Melly  
Jennifer Mrozowski

**Bell Ringers and Chorus**

Marguerite Weidknecht

**Art Club**

Melissa Lane

**Elementary Music**

Tim Olevsky

**Case Manager**

Cheryl Porcaro

**Heath Brook School**

Head Teacher – Carol Gallo

**Reappointments:** None

**Transfers:** None

**Resignations/Retirements:** Robert McIsaac, Classroom Instructional Aide, Tewksbury Memorial High School, effective July 9, 2015; Katelyn Pacini, Classroom Instructional Aide, Tewksbury Memorial High School, effective June 19, 2015; Elizabeth Muscolino, School Psychologist, Tewksbury Memorial High School, effective August 12, 2015; Donna Graham, Moderate Special Needs Teacher, John Wynn Middle School, effective June 30, 2015

**Non-Renewal**– None

**Leave of Absence** – None

4. **Professional Development Conferences** – None

15 AUG 14 PM 2:29  
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- 5. Policy Review – None
- 6. Acceptance of Donations/Gifts– None
- 7. Fundraisers/Raffles – None
- 8. Acceptance of Grants – None
- 9. Field Trips: Overnight/Out-of-State – None

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**Tewksbury Memorial High School  
Appendix B 2015-2016 SY**

Freshman Class Advisor	Julia Nix
Sophomore Class Advisor	Eamon Edgerton
Junior Class Advisor	Michelle Dick
Senior Class Advisor(s)	David Harne/Kennan Daniel
Fall Theater Director	Jade Scarpa
Drama Tech-Fall/Winter	David Moffat
Winter Play Director	TBA
Spring Musical Director	TBA (Heather Ware)
Best Buddies Advisor(s)	Brian Aylward/Michelle Dick
International Club	Graca Dudley
Junior Classical League	Paul Early
Renaissance Program Advisor	Shelli-An Ryan
Art Club Advisor	Nicole LaPierre
DECA Advisor	James Sullivan
Nursing Clinical Advisor	Karen Ferreira
ECHO Advisor	Cynthia Peloquin
NHS Advisor	Anne Rand
Tolerance Core Advisor	Mary Eldringhoff
Peer Leadership Advisor	Patricia Ryser
Yearbook Advisor	Sue Sullivan
Student Council Advisor	Debra Glass
Academic Decathlon Advisor(s)	Mary Kelleher
SADD Advisor	Andrew Bellistri
Student Activity Treasurer	Eileen Osborne
Math Team Advisor	Mary Beth McGinn
Marching Band Director	Heather Ware
Marching Band Drill Instructor	Brian McCulloch
Mock Trial Advisor	Donna Boudreau-Hill
Detention Teacher(s)	Denise Hamel/Karen Ferreira
Special Education Lead Teacher	Michelle Dick
Case Manager	Chuck Zucco
English Department Head Teacher	Lynne Hardacre
Social Studies Department Head	Brian Aylward
Science Department Head	Susan Barnett
Math Department Head	Shelli-An Ryan
Foreign Language Lead Teacher	Paul Early
Business/Technology Lead Teacher	Sue Sullivan
Fine and Performing Arts Lead Teacher	Nicole LaPierre
Wellness Lead Teacher	Karen Ferreira
Guidance Department Head	Karen Baker O'Brien
Athletic Trainer	James Walker
Mentor	Andrew Bellistri
Mentor	Nicole Saad
Mentor	Brandon Foye
Mentor	Nicole LaPierre
Mentor	Mary Jo Kelleher
Mentor	Graca Dudley
Mentor	Ali Meeker

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