



TEWKSBURY SCHOOL COMMITTEE AGENDA

Meeting Date: Tuesday, April 14, 2015
Meeting Type: Reorganization Meeting #15 – 7:00 p.m.
Meeting Type: Regular School Committee Meeting #16 – 7:15 p.m.
Meeting Location: Tewksbury Memorial High School Library
320 Pleasant Street, Tewksbury, Massachusetts

Announcements

The April 14, 2015 School Committee meeting will be televised and recorded.
Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting.
At this time I would ask if anyone is recording tonight's meeting to please identify themselves.

REORGANIZATIONAL MEETING #15 – 7:00 p.m.

A. CALL TO ORDER BY SUPERINTENDENT

B. PLEDGE OF ALLEGIANCE

C. ELECTIONS

1. Chairperson
2. Vice-Chairperson
3. Clerk

D. OPEN MEETING LAW GUIDE

E. ADJOURNMENT

15 APR -9 PM 3:39
TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

REGULAR SCHOOL COMMITTEE MEETING #16 – 7:15 p.m.

A. CALL TO ORDER (7:15 p.m.)

B. PLEDGE OF ALLEGIANCE

C. STUDENT REPRESENTATIVE REPORT

Grady Cashman

D. RECOGNITION

1. 2015 Ginsburg Family Award: Presented to the French Family
2. Proclamation: March Declared Literacy Month at the Loella F. Dewing School

E. PRESENTATIONS

1. Summer Academic Program 2015 – Kristen Vogel, Principal, Tewksbury Memorial High School

F. CITIZEN'S FORUM (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)

G. APPROVAL OF MINUTES

March 24, 2015, Regular Meeting Minutes
March 24, 2015, Executive Session Meeting Minutes

H. SUBMISSION AND PAYMENT OF BILL

1. Payroll Period Ending March 26, 2015 (\$1,156,010.92)
2. Payroll Period Ending April 9, 2015 (\$1,172,418.18)

I. CONSENT AGENDA (*itemized on page 3*)

J. SUPERINTENDENT & STAFF REPORTS

K. COMMITTEE REPORTS

High School Building Committee
Green Committee
Tewksbury Education Foundation
TSEPAC Executive Committee

L. POLICY CHANGES, PROPOSALS, and ADOPTION

RESCIND

Policies to Rescind – Changes in Federal or State Law Rendered Policy Obsolete, Invalid or Replaced: Policy may no longer be relevant. Second and Final Reading – April 14, 2015

ACAB-R, Sexual Harassment Complaint Procedure; ACAB-R, Procedures for Processing Formal Complaints; ADA, Tewksbury Public Schools Mission Statement; ADB, School/Community Drug Policy; ADDBA, Possession of Low/Non-Alcohol Beverages; ADC, Smoking on School Premises; ADD, Safe Schools; IJNDBA-R, Email Usage

REVISE and/or ADOPT MASC

Policies Recommended for Revision to TPS Policy or Adopt MASC Policy. Second and Final Reading – April 14, 2015

AC, Nondiscrimination; ACA, Nondiscrimination on the Basis of Sex; ACAB, Sexual Harassment; ACE, Nondiscrimination on the Basis of Handicap; ADDA, Background Checks; ADDA-R, DCJIS Model Cori Policy; DJE, Bidding Requirements; GCCD, Domestic Violence Leave Policy; IJNDB, Acceptable Use Policy – Technology; IJNDB-R – Acceptable Use Policy – Technology (Administrative Procedures for Implementation); IJNDB-E, User Agreement For Participation in an Electronic Communications System IJNDC, School and District Web Pages; IJNDC-R, Web Site Guidelines and Procedures for Approval; IJNDD, Policy on Facebook and Social Networking Web Sites; JH, Student Absences and Excuses; JIC, Student Discipline; JII, Student Complaints and Grievances; JK, Student Conduct; KBBA-E, Notice to the Custodial Parent that the Non-Custodial Parent has Requested Student Records; LDA, Student Teaching and Internships

M. OLD BUSINESS

1. Review and Approval of the FY16 Budget
2. MSBA Statement of Interest 2015 – Update
3. A.L.I.C.E. Emergency Protocol Student Assembly – John Wynn Middle School and Tewksbury Memorial High School
4. 2015 Tewksbury Public Schools Annual Textbook Census (Grades K-8)
5. Online Pilot - Grade 2 Diagnostic Assessment

N. NEW BUSINESS

1. Tewksbury Historical Society – Line-of-March
2. Approval of the Establishment of a Capital Reserve Fund by the Valley Collaborative to Support Costs Associated with the Acquisitions, Maintenance and Improvement of its Capital Assets
3. Approval of the Adoption of a Deferred Payroll Payment Policy for the Valley Collaborative Teachers
4. TMHS International Field Trip Request to Costa Rica – February 2016
5. School Choice – Vote Not to Participate
6. Last Day of School for the 2014-2015 School Year – June 19, 2015
7. Superintendent of Schools Letter to Parents
8. Monthly Financial Budget Report
9. End of Year Report Audit

O. SCHOOL COMMITTEE MATTERS OF INTEREST

P. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES

May 4, 2015: Annual Town Meeting 8:00PM (School Committee will meet in Executive Session prior to the Annual Town Meeting); May 6, 2015: Special Town Meeting 7:00PM (School Committee will attend the Special Town Meeting); May 13, 2015: Regular Meeting; June 10, 2015: Regular Meeting

Q. HIGH SCHOOL BUILDING COMMITTEE MEETING DATES

R. FUTURE AGENDA ITEMS

S. ADJOURNMENT (EXECUTIVE SESSION and REGULAR MEETING)

LOWA CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA
15 APR -9 PM 3:39



JOHN E. O'CONNOR, Ed.D.
SUPERINTENDENT OF SCHOOLS
joconnor@tewksbury.k12.ma.us

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**Meeting Location: Tewksbury Memorial High School – Library
320 Pleasant Street, Tewksbury, MA 01876**

Tewksbury School Committee

Brian H. Dick, Chairperson, briandick@verizon.net ♦ Kristen M. Polimeno, Vice-Chairperson, philandkristen@comcast.net
James A. Cutelis, Clerk, jcutelisatty@verizon.net ♦ Lisa Puccia, ljpuccia@gmail.com ♦ Dennis G. Francis dgfrancis4@comcast.net

I. CONSENT AGENDA

1. Correspondence

- a. Preschool Professional Development Event March 25, 2015
- b. News from Commissioner Mitchell Chester – Identifying Secure Test Items Posted on the Internet
- c. Thank You Letter: To Kristen Vogel from Dracut Public Schools for Participation on STARS Response Team

2. Enrollment Update

April 8, 2015

3. Personnel Items:

New Hires: Appointments – Alyse Trevor (\$18,153 Step 1, prorated), Classroom Instructional Aide/Academic Coach, effective March 30, 2015, Louise Davy Trahan School

Appendix B Athletics Position for the 2014-2015 School Year – Domenic Russo (\$3,550), Boys JV Lacrosse Coach, Tewksbury Memorial High School, effective for the 2015 Spring Season.

Appendix B Co-Curricular Positions for the 2014-2015 School – None

Transfers – None

Resignations/Retirements – Beryl Puddester-McKenna, Fifth Grade Special Education Teacher, John Ryan Elementary School, effective June 30, 2015; Pamela Lussler, Classroom Instructional Aide, Dewing Elementary School, effective at the end of the 2014-2015 school year; Daniel Packard, Mathematics Teacher, Tewksbury Memorial High School, effective at the end of the 2014-2015 school year.

Non-Renewal – None

Leave of Absences – None

4. Professional Development Conferences – None

5. Policy Review – None

6. Acceptance of Donations/Gifts – Wamesit Lanes Donation of Equipment for Bowlers Ed Program in the amount of \$1,873.26; Ryan PAC donation in the amount of \$3,700 for the purchase of HP Streams.

7. Fundraisers/Raffles – Boys & Girls Track and Cross Country Teams – History of a Mattress Sale, TMHS Cafeteria, April 19, 2015 from 8:00AM-6:00PM, to support TMHS Track Boosters.

8. Acceptance of Grants – None

9. Field Trips: Overnight/Out-of-State – None

TOWN CLERK
 BOARD OF REGISTRARS
 TEWKSBURY, MA
 15 APR - 9 PM 3:30