

Tewksbury School Committee Agenda



Tewksbury Public Schools  
John E. O'Connor, Ed.D.  
Superintendent of Schools

**Wednesday, March 9, 2016 – Regular School Committee Meeting #17 – 6:00 PM**  
Executive Session: TMHS Guidance Office Conference Room - 6:00 p.m.  
Reception: Introduction of Christopher Malone, Superintendent-Elect – 6:30 p.m. (Cafe)  
2015 Top Performing Students: MCAS & PARCC- 6:45 p.m. (Cafeteria)  
Recognition: 2015 Top Performing Students: MCAS & PARCC – 7:00 p.m. (Auditorium)  
Tewksbury Memorial High School Library • 320 Pleasant Street • Tewksbury, Massachusetts

**Announcement**

The March 9, 2016 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time I would ask if anyone is recording tonight's meeting to please identify themselves.

- A. **CALL TO ORDER – (6:00 p.m.)**
- B. **EXECUTIVE SESSION – (6:00 p.m.)**  
To enter into the nonpublic session at the School Committee meeting to continue discussion relative to collective bargaining with employee groups and individual employees and the strategy to be followed and/or continued ongoing litigation.
- C. **RECOGNITION IN THE CHRISTINE McGRATH PERFORMING ARTS CENTER (7:00 p.m.)**
  - 1. 2015 MCAS & PARCC Top Performing Students
- D. **PLEDGE OF ALLEGIANCE**
- E. **RECOGNITION (LARRABEE LIBRARY)**
  - 1. Christopher Malone, New Superintendent of Tewksbury Public Schools (2016-2017 SY)
- F. **STUDENT REPRESENTATIVE REPORT**  
None
- G. **PRESENTATIONS**  
None
- H. **CITIZEN'S FORUM** (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)
- I. **APPROVAL OF MINUTES**
  - 1. Superintendent Search: December 7, 2015 Regular Meeting Minutes; December 7, 2015 Executive Session Minutes; December 14, 2015 Regular Meeting Minutes; December 14, 2015 Executive Session Minutes; December 15, 2015 Regular Meeting Minutes; December 15, 2015 Executive Session Minutes; December 16, 2015 Regular Meeting Minutes; December 16, 2015 Executive Session Minutes; December 17, 2015 Regular Meeting Minutes; December 17, 2015 Executive Session Minutes
  - 2. Site Visits: January 11, 2016 Special Meeting Minutes
  - 3. Superintendent Candidate Finalists' Interviews: January 12, 2016 Special Meeting Minutes; January 13, 2016 Special Meeting Minutes; January 14, 2016 Special Meeting Minutes
  - 4. January 20, 2016 Regular Meeting Minutes; January 20, 2016 Executive Session Minutes; January 27, 2016 Special Meeting Minutes; January 27, 2016 Executive Session Minutes; February 10, 2016 Regular Meeting Minutes
- J. **SUBMISSION AND PAYMENT OF BILL**
  - 1. Payroll Period Ending, February 11, 2016 (\$1,182,820.50)
  - 2. Payroll Period Ending, February 25, 2016 (\$1,250,493.22)
- K. **CONSENT AGENDA** (*itemized on page 3*)
- L. **SUPERINTENDENT & STAFF REPORTS**

16 MAR -4 PM 2:58  
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**M. COMMITTEE REPORTS**

High School Building Committee  
Tewksbury Education Foundation  
TSEPAC Executive Committee  
Wellness Advisory Committee

**N. POLICY CHANGES, PROPOSALS, and ADOPTION**

Policies recommended for revision to Tewksbury Public Schools Policy or Adopt MASC Policy on Informational Reading; ADC, Smoking on School Premises; EEAEA, School Bus and Commercial Vehicle Drivers Examination, Training, and Drug and Alcohol Testing; GBED, Tobacco Use on School Property; JICG, Tobacco Use by Students; JLCD, Administering Medicines to Student, JLCD-R, Regulations/Procedures for Medication Administration in the Tewksbury Public Schools

**O. OLD BUSINESS**

1. Dedication of "Kim's Kitchen Korner" - Tewksbury Public Schools and Tewksbury Public Library  
Recognize Kim Sheehan
2. 2016-2017 School Calendar (Draft 2)
3. NESDEC Special Education Program Review: Final Report
4. List of Personnel Needs for Tewksbury Public Schools
5. MSBA Statement of Interest for Core Program-2015 Recommendations for Invitations to Eligibility Period

**P. NEW BUSINESS**

1. Wynn Student Middle Annual 8th Grade Field Trip Request to Canobie Lake Park - June 16, 2016
2. Wynn Middle School - 2017 8th Grade Washington, D.C. Overnight Field Trip Request: Friday, June 2, 2017  
returning Tuesday, June 6, 2017
3. 2016 Prom Initiative - Middlesex District Attorney Marian Ryan
4. Full-day Professional Development - March 8, 2016

**Q. SCHOOL COMMITTEE MATTERS OF INTEREST**

**R. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES**

March 23, 2016 Budget Hearing/Regular Meeting; April 13, 2016: Reorganization Meeting 7PM/Regular Meeting 7:15 PM; April 27, 2016

**S. FUTURE AGENDA ITEMS**

**T. ADJOURNMENT**

Tewksbury School Committee Consent Agenda

Tewksbury Public Schools  
John E. O'Connor, Ed.D.  
Superintendent of Schools  
joconnor@tewksbury.k12.ma.us

Tewksbury School Committee  
Kristen M. Pollmeno, Chairperson, kpollmeno@tewksbury.k12.ma.us  
Dennis G. Francis, Vice-Chairman, dfrancis@tewksbury.k12.ma.us  
James A. Cutelis, Clerk, jcutelis@tewksbury.k12.ma.us + Brian H. Dick, Member, bdick@tewksbury.k12.ma.us  
Jayne Miller, Member, jmiller@tewksbury.k12.ma.us

K. CONSENT AGENDA

1. Correspondence

- a. Camp Pohelo Program - Jean K. Walsh
- b. Dewing School Letter Regarding Loss of Parent and Tips for Children With Grieving Friends and Classmates
- c. Valley Collaborative 2015 Annual Report

2. Enrollment Update

March 3, 2016

3. Personnel Items: Kathyne Jennings (\$67,518.00), Physics Teacher, Tewksbury Memorial High School, effective for the 2016-2017 school year.

Appointments

2015-2016 SY Appendix B: Kirk Monbleau (\$5,661.00), Varsity Boys Baseball Coach, Tewksbury Memorial High School, effective for the 2016 Spring Season; Keith Stone (\$5,661.00), Varsity Boys Lacrosse Coach, Tewksbury Memorial High School, effective for the 2016 Spring Season; Samantha Tavantzis (\$5,661.00), Girls Varsity Lacrosse Coach, Tewksbury Memorial High School, effective for the 2016 Spring Season

Reappointments – None

Transfers – None

Resignations/Retirements: Emily Bierman, History Teacher, Tewksbury Memorial High School, effective June 30, 2016; Michele Hughes, Special Education Teacher, Louise Davy Trahan School, effective August 31, 2016; Carol Lennon, Head Cook and Function Manager, Tewksbury Memorial High School, effective June 24, 2016; Eileen Callanan, Food Services Department, Tewksbury Memorial High School, effective June 24, 2016 and Intent to modify retirement from June 24, 2016 to October 10, 2016; Janice Woodman, Food Services Department Kitchen Manager, John W. Wynn Middle School, effective June 24, 2016

Non-Renewal – None

Leave of Absence: Shaina Ross, Special Education Teacher, John W. Wynn Middle School, effective for the 2016-2017 school year.

4. Professional Development Conferences – None

5. Policy Review – None

6. Acceptance of Donations/Gifts: Dewing School PAC donation of 25 HP Stream Computers and storage/wi-fi cart to be used in A Wing (kindergarten and first grade), valued at \$9,710.00; The Milton Family donation of three new air conditioners for the North Street in classrooms 15, 16, and 17, valued at \$1,800.00

7. Fundraisers/Raffles: Boys & Girls Track and Cross Country Mattress Fundraiser through Custom Fundraising Solutions, April 23, 2016, 7:00 AM - 6:00 PM; TMHS Volleyball fundraising request to sell pizza and water to benefit the Easter Seals of Massachusetts, March 16, 2016, 6:00 PM; John W Wynn Middle School Spirit Wear Sale fundraiser, February 22, 2016 through March 4, 2016; Ryan School PAC March Madness Calendar, daily drawing fundraiser, March 1, 2016 through March 31, 2016; TMHS Lacrosse Booster Club, Raffle, Car Wash, Dance Apparel Sale & Plant Sale, March 1, 2016 through May 20, 2016

8. Acceptance of Grants – None

9. Field Trips: Overnight/Out-of-State – TMHS Performing Arts Program Overnight Field Trip request to Walt Disney during April Vacation 2017

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