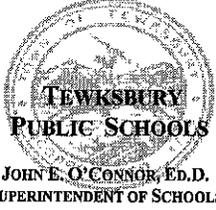


**REVISED**



**TEWKSBURY SCHOOL COMMITTEE AGENDA**

**Meeting Date: Wednesday, January 20, 2016 (R)**

**Regular School Committee Meeting #14 – 5:30 p.m.  
Executive Session – Non-Public Session – 5:30 p.m.  
Budget Workshop – 6:30 p.m. / Reconvene Regular Meeting – 7:30 p.m.  
Meeting Location: Tewksbury Memorial High School Library  
320 Pleasant Street, Tewksbury, Massachusetts**

**Announcements**

The January 20, 2016 School Committee meeting will be televised and recorded. Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting. At this time I would ask if anyone is recording tonight's meeting to please identify themselves.

- A. CALL TO ORDER – (5:30 p.m.)**
- B. EXECUTIVE SESSION – Non-Public Session (5:30 p.m.)**
- C. BUDGET WORKSHOP – (6:30 p.m.)**
- D. RECONVENE REGULAR MEETING – (7:30 p.m.)**
- E. PLEDGE OF ALLEGIANCE**
- F. RECOGNITION**  
None
- G. STUDENT REPRESENTATIVE REPORT**  
Justin Petrie
- H. PRESENTATIONS**  
None
- I. CITIZEN'S FORUM** (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)
- J. APPROVAL OF MINUTES**
  - 1. December 9, 2015, Regular Meeting Minutes
  - 2. December 9, 2015, Executive Session Minutes
  - 3. December 21, 2015, Special Meeting Minutes
- K. SUBMISSION AND PAYMENT OF BILL**
  - 1. Payroll Period Ending, December 17, 2015 (\$1,184,479.11)
  - 2. Payroll Period Ending, December 31, 2015 (\$1,180,315.11)
  - 3. Payroll Period Ending, January 14, 2016 (\$1,150,097.47)
- L. CONSENT AGENDA** (*itemized on page 3*)
- M. SUPERINTENDENT & STAFF REPORTS**
- N. COMMITTEE REPORTS**
  - High School Building Committee
  - Tewksbury Education Foundation
  - TSEPAC Executive Committee
  - Wellness Advisory Committee
- O. POLICY CHANGES, PROPOSALS, and ADOPTION**  
Policies Recommended for Revision to TPS Policy or Adopt MASC Policy – Informational Reading

TOWN CLERK  
BOARD OF REGISTRARS  
TEWKSBURY, MA  
16 JAN 15 PM 2:09

**REVISED**

**P. OLD BUSINESS**

1. Disband the Superintendent Search Committee
2. Administration of Nasal Naloxone to Individuals Experiencing Life-Threatening Opiate Overdoses (Protocols)
3. Tewksbury Memorial High School Mascot Forum
4. Tewksbury Special Education Parent/Guardian Survey – Informational Only
5. MA Department of Elementary and Secondary Education: Approval of Special Education Program Plan Statement
6. Tewksbury Public Schools Response to MA Department of Labor Standards: "Written Warning and Order to Correct"
7. Attorney Leslie Carey, Long & DiPietro, LLP: Reminder RE: Amendments to Student Restraint Regs., 603 CMR 46.00, Effective January 1, 2016
8. Public Records Request – Attorney Cheryl Garrity
9. U.S. Department of Education: Letters from the Education Secretary/Deputy Secretary

**Q. NEW BUSINESS**

1. Kindergarten Registration (2016-2017 SY)
2. Registered Behavior Technician (RBT) Training Program – Staff Recognition
3. Valley Collaborative FY 2017 Budget Summary – Member and Non-Member District Tuition Rates
4. NESDEC 2015-2016 Enrollment Projections

**R. SCHOOL COMMITTEE MATTERS OF INTEREST**

**S. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES**

February 10, 2016 – Budget Hearing; March 9, 2016; March 23, 2016

January 27, 2016 – TMHS Mascot Forum

**T. FUTURE AGENDA ITEMS**

**U. ADJOURNMENT**

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 TEWKSBURY, MA



TEWKSBURY  
PUBLIC SCHOOLS  
JOHN E. O'CONNOR, Ed.D.  
SUPERINTENDENT OF SCHOOLS

joconnor@tewksbury.k12.ma.us

TEWKSBURY SCHOOL COMMITTEE AGENDA

Meeting Date: **Wednesday, January 20, 2016**

Meeting Type & Time: **Regular Meeting #14**

Meeting Location: **Tewksbury Memorial High School – Library  
320 Pleasant Street, Tewksbury, MA 01876**

**Tewksbury School Committee**

Kristen M. Polimeno, Chairperson, [kpolimeno@tewksbury.k12.ma.us](mailto:kpolimeno@tewksbury.k12.ma.us)

Dennis G. Francis, Vice-Chairman, [dfrancis@tewksbury.k12.ma.us](mailto:dfrancis@tewksbury.k12.ma.us) ♦ James A. Cutelis, Clerk, [jcutelis@tewksbury.k12.ma.us](mailto:jcutelis@tewksbury.k12.ma.us)

Brian H. Dick, Member, [bdick@tewksbury.k12.ma.us](mailto:bdick@tewksbury.k12.ma.us) ♦ Jayne Miller, Member, [jmiller@tewksbury.k12.ma.us](mailto:jmiller@tewksbury.k12.ma.us)

**K. CONSENT AGENDA**

**1. Correspondence**

- a. Letter to Parents/Guardians: District and School Report Card
- b. TMHS Athletics Schedule Winter 2015-2016
- c. Valley Collaborative Board of Directors - General Session Meeting Minutes: November 19, 2015

**2. Enrollment Update**

January 14, 2016

**3. Personnel Items**

New Hires: Diane Hickey (\$13,874, prorated), Classroom Aide, Tewksbury Memorial High School, effective January 4, 2016; Jamie Newell (\$43,722, prorated), Physical Education Teacher, John F. Ryan Elementary School, effective January 26, 2016; Dawn Surette (\$35,020, prorated, plus \$1/hr shift differential, Building Custodian, Tewksbury Memorial High School, effective January 19, 2016; Victoria Valentino (\$13.00/hr., 3 hr/day, Mon.-Fri.), Part-time Office Cleaner, Center School/Administrative Services Building, effective January 13, 2016.

**Appointments** – None

**2015-2016 SY Appendix B**– None

**Reappointments** – None

**Transfers** – None

**Resignations/Retirements** – Mary Eldringhoff, Librarian, Tewksbury Memorial High School, request for an extension to date of retirement from June 30, 2017 to June 30, 2018; Lynn Francisco-Marsh, Grade 4 Teacher, North Street School, effective June 30, 2016; Nancy Boyle, Grade 3Teacher, North Street School, effective June 30, 2016

**Non-Renewal** – None

**Leave of Absence** – None

**4. Professional Development Conferences** – None

**5. Policy Review** – None

**6. Acceptance of Donations/Gifts** – Tewksbury Memorial High School receipt of an anonymous donation of \$20,000.00 to the Tewksbury Athletic Department earmarked to replace the scoreboard at Strong Field; Lueders Environmental, Inc. commitment to give back to the community has donated \$50.00 to the Tewksbury School Department.

**7. Fundraisers/Raffles** – Anime Club, sell loom bracelets during Varsity Boys and Girls Basketball games and during the Spring Drama performance; funds to be used to mitigate transportation costs for Anime Boston Convention; TMHS Theater Company, will host a Paint Night on March 7, 2016, proceeds to subsidize production costs of plays and musicals; TMHS Theater Company will host a Paint and Sip Event (Paint & Cocoa) on May 5, 2016, proceeds will subsidize production of plays and musicals; Class of 2016 weekly raffle, for students with a parking space, to park in a visitors parking space.

**8. Acceptance of Grants** – None

**9. Field Trips: Overnight/Out-of-State** – None

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