

Public Events and Celebrations Committee

Date of Meeting: Tuesday, March 17, 2015

Time of Meeting: 7:00 pm

Place of Meeting: Tewksbury Police Station

AGENDA:

1. Approval of minutes
2. Upcoming events
 - PE&CC to have a float for the Memorial Day Parade
 1. Float theme
 - Possible "Comedy Night" in late spring?
 - b. 2nd Annual Fall Harvest Festival
 - Save the Date cards to vendors, Moira Gray update
 - Town letter to vendors
 1. Vendor registration fees for 2015
 2. Budget
 - Advertise to Public
 1. Signs
 2. Facebook
 3. PAC's/Schools
 4. Town board
 - Parking
 1. Shuttle buses
 - Games
 1. Cornhole Tournament
 2. All About Fun
 3. Field games
 4. Food vendors
 - Entertainment
 1. Frisbee Dog
 2. DJ RAM JAM
 3. Performance by local companies
 - Costumed Characters
 - **Adult volunteers!!!**
 1. **Need to solicit the help of 18+ volunteers**

15 MAR 11 AM 6:48

BOARD OF PUBLIC AFFAIRS
TEWKSBURY, MA